



## Work Requiring a Permit (Single Family and Duplex Residential Projects)

**Information Bulletin**  
**No. IB-022**  
**Effective:** June 2, 2014  
**Revised:** May 18, 2023  
**By:** Chief Building Official  
**For Public Use**

City of Concord • Community and Economic Development • 1950 Parkside Drive, MS/51 • Concord, CA 94519 • (925) 671-3107 • Fax (925) 680-4877

All new installations listed below **require permits**. Note this is not a complete list of all items which require permits. If your item is not listed, feel free to call the Building Division at (925) 671-3107. Permits **required** for replacement items are also indicated. The following lists(s) contain information on required permits: however, all work, regardless of whether or not a permit is required, **shall comply with the City's Construction Codes and Development Standards**.

Item to be Installed	Permit if New?	Permit if Replacement?
<b>Structural/Building Permits</b>		
1*Accessory Structure	<b>Yes</b>	<b>Yes</b>
Carport or Garage	<b>Yes</b>	<b>Yes</b>
Garage Conversion	<b>Yes</b>	<b>Yes</b>
Decks	<b>Yes</b>	<b>Yes</b>
2*Decks not exceeding 200ft <sup>2</sup> in area, that are not more than 30 inches above grade at any point, are not attached to a dwelling and do not serve the required exit door.	<b>No</b>	<b>No</b>
3*Fence (or screening) 7' or less High (6' max + 1' of lattice)	<b>No</b>	<b>No</b>
Retaining Walls a) supporting more than 3' of level backfill, b) supporting a sloping backfill, or c) supporting any other surcharge loading	<b>Yes</b>	<b>Yes</b>
Fireplace/Chimney	<b>Yes</b>	<b>Yes</b>
Kitchen Remodel	<b>Yes</b>	<b>Yes</b>
Bathroom Remodels	<b>Yes</b>	<b>Yes</b>
Partition Wall/Firewall	<b>Yes</b>	<b>Yes</b>
1*Patio Cover/Trellis	<b>Yes</b>	<b>Yes</b>
Patio Enclosure	<b>Yes</b>	<b>Yes</b>
Pool: In-ground	<b>Yes</b>	<b>Yes</b>
Pool: Prefabricated Above Ground does not exceed 5000 gal. & less than 24" deep	<b>No</b>	<b>No</b>
Roof/Re-roof	<b>Yes</b>	<b>Yes</b>
Room Addition	<b>Yes</b>	<b>Yes</b>
Shower/Tub Enclosures	<b>Yes</b>	<b>Yes</b>
Skylight	<b>Yes</b>	<b>Yes</b>
Stairway	<b>Yes</b>	<b>Yes</b>
Storage Loft/Platform	<b>Yes</b>	<b>Yes</b>
Sliding Glass Door (new, previous window)	<b>Yes</b>	<b>Yes</b>
Windows (New, Replacement, Retrofits)	<b>Yes</b>	<b>Yes</b>
<b>Mechanical Permits</b>		
Air Conditioning (any type)	<b>Yes</b>	<b>Yes</b>
Ducting System	<b>Yes</b>	<b>Yes</b>
Ducting System (extension)	<b>Yes</b>	<b>Yes</b>
Exhaust Fans (Bathroom, Kitchen, Laundry)	<b>Yes</b>	Only if moving, type change, or rating increase
Fireplace Inserts	<b>Yes</b>	<b>Yes</b>
Furnace Heating Unit (any type)	<b>Yes</b>	<b>Yes</b>
Wood/Pellet Stove	<b>Yes</b>	<b>Yes</b>

<b>Item to be Installed</b>	<b>Permit if New?</b>	<b>Permit if Replacement?</b>
<b>Electrical Permits</b>		
Air Conditioning	<b>Yes</b>	<b>Yes</b>
Cook top/Oven/Range/etc.	<b>Yes</b>	Only if type changed (gas to electric: electric to gas) or rating increased
Garbage Disposal	<b>Yes</b>	Only if rating increased
Garage Door Opener	Only if adding overhead outlet	<b>No</b>
Ground Fault Circuit Interrupter (GFCI)	<b>Yes</b>	<b>No</b>
Kitchen Remodel – GFCI Required	<b>Yes</b>	<b>Yes</b>
Paddle Fans	<b>Yes</b>	<b>Yes</b>
Pool Prefabricated Electrical	<b>Yes</b>	<b>Yes</b>
Service or Sub-panel	<b>Yes</b>	<b>Yes</b>
Spa/Hot Tub	<b>Yes</b>	<b>Yes</b>
Transformers for sprinkler valves, landscape lighting, etc	<b>Yes</b>	Only if unit not approved for plug connection
Wiring (New or Extended 120V or 240V)	<b>Yes</b>	<b>Yes</b>
Wiring Devices (switch, outlet, etc.)	<b>Yes</b>	Only if original wire is aluminum
Whole House/Attic Fans	<b>Yes</b>	<b>Yes</b>
Lighting fixtures (non-recessed)	<b>Yes</b>	<b>No</b>
<b>Plumbing Permits</b>		
Shower/Bathtub; Sink	<b>Yes</b>	<b>Yes</b>
Faucet; Toilet	<b>Yes</b>	Only if moved
Dishwasher	<b>Yes</b>	Only if air gap isn't existing
Garbage Disposal	<b>Yes</b>	Only if plumbing is changed
Pool Prefabricated Plumbing - Domestic Water Connection	<b>Yes</b>	<b>Yes</b>
Gas Piping (new and/or extensions)	<b>Yes</b>	<b>Yes</b>
Sewer Line	<b>Yes</b>	<b>Yes</b>
Solar Equipment	<b>Yes</b>	<b>Yes</b>
Sprinkler Anti-Siphon Valves	<b>Yes</b>	<b>Yes</b>
Standpipe (washing machine or softener)	<b>Yes</b>	<b>Yes</b>
Water Heater	<b>Yes</b>	<b>Yes</b>
Water Piping (New and Extensions)	<b>Yes</b>	<b>Yes</b>
Water Softener	<b>Yes</b>	Only if air gap isn't existing

Notes:

- 1: One-story detached accessory structure, provided that the floor area does not exceed 120 square feet does NOT required a building permit. However if structure is taller than 6 feet it needs planning approval.
- 2: Property line setbacks in accordance with the current planning code still need to be met.
- 3: Fences located within the front yard setback cannot exceed 3' in height.