



Block Party Application Concord Police Department Field Operations

The purpose of this application is to provide a simple way for residents to close a street for the express purpose of a neighborhood celebration or gathering. Use of the permitting process is only valid in residential, non-mixed areas. There is no fee associated with the processing and issuance of a Neighborhood Block Party Permit. However, the organizer is responsible for all fees related to the renting of safety equipment and/or barricades. Any block party involving the major street closures, significant impacts to community Services or entities (i.e. bus re-routing, or affecting schools or churches), or where large crowds are anticipated, will be required to be reviewed by the Police and appropriate city departments. By signing below, you hereby make application for a Neighborhood Block Party Permit from the City of Concord, and furnish the following required information which is true and correct to the best of your knowledge. (CMC 5.25.010 to 5.25.110)

Resident / Applicant Full Name	Home Address
Birthdate	Phone
Race/Sex/Height/Weight/Hair/Eyes	Driver License #

Signature of Applicant _____ Date _____

Block Party Information

Name of Event	Date of Event (include day of week)
Location	Estimated Number of Attendance
Hours: From AM / PM (circle one)	To AM / PM (circle one)

Description of the event (i.e. Neighborhood party or private party).

Please check the following if they apply:

- Astro Jump Alcoholic beverages Live music Games

What activities are planned? Be as specific as possible.

Please provide a sketch of the street(s) and the manner it/they will be closed.

<p>(Circle one) Approved or Disapproved</p>	<p>Signature of Approving Official</p>	<p>Date Approved</p>
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CC: City Manger
Public Works Director
American Medical Response
CFD

NOTES FOR INSTRUCTION SHEET

- Submitted two weeks prior to event for approval
- Person submitting application must be present at event
- Events must end at the latest by 10 p.m.
- Applications must be clearly written.
- Applicants must be a resident of the requested street. Applicants address may be verified to confirm compliance.

Chapter 5.25 BLOCK PARTIES

SECTION:

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Cross references: Streets, sidewalks, and other public places, Title 12.

5.25.010 Findings.

The City Council hereby finds that from time to time certain neighborhood groups desire to have city streets closed for the purpose of conducting block parties or other similar neighborhood events. In the interest of public safety, the Council is desirous of establishing a procedure for the granting of permits authorizing the temporary closure of city streets by the Chief of Police upon application duly made as hereinafter set forth.

(Code 1965, § 3110; Code 2002, § 6-91. Ord. No. 1035)

5.25.020 Permit required for closing street.

It shall be unlawful for any person to close a public street, road, highway, lane, or court for the purpose of conducting thereon any block party or similar event without a permit being first obtained from the Chief of Police.

(Code 1965, § 3111; Code 2002, § 6-92. Ord. No. 1035)

5.25.030 Filing and contents of application for permit.

(a) Any person desiring to close a portion of any public street, road, highway, lane, place, or court in the city for the purpose of conducting thereon a block party or similar event shall file a prior application with the Chief of Police. The application shall be on a form provided by the Police Department.

(b) Said application shall contain:

- (1) The name of the applicant, the sponsoring organization, if any, and the addresses and telephone numbers of each;
- (2) The nature of the event and the date and time upon which the street is to be closed;
- (3) A sketch shall be attached to the application showing that portion of the street or streets to be closed;
- (4) Approximate number of people that shall be participating in the event;
- (5) Any other information requested by the Chief of Police in order that a determination may be made as to whether or not temporary closure of the street will be allowed.

(Code 1965, § 3112; Code 2002, § 6-93. Ord. No. 1035)

5.25.040 Action on application for permit.

The Chief of Police shall act on the applications within five working days after receipt of the application.

(Code 1965, § 3113; Code 2002, § 6-94. Ord. No. 1035)

5.25.050 Denial or revocation of permit.

(a) Permits may be denied or revoked by the Chief of Police upon his determination that one or more of the following conditions exist:

- (1) That there is insufficient time for the Police Department to make the necessary preparations or inquiries concerning traffic control or other public safety matters prior to the proposed event;
- (2) That the public would be seriously inconvenienced by the closure;
- (3) That the event will occur between the hours of 10:00 p.m. and 9:00 p.m. of the following day;
- (4) That the event will unduly interfere with ingress to, egress from, or travel on the public street;
- (5) That the application contains a false statement as to a material fact;
- (6) That the event would unreasonably interfere with fire protection in the city.

(b) Written reason shall be given to an applicant by the Chief of Police to explain permit denial or revocation.

(Code 1965, § 3114; Code 2002, § 6-95. Ord. No. 1035)

5.25.060 Contents of permit; posting of permit.

Any permit issued under this article shall contain the information given in the application, along with any restricting conditions imposed by the Chief of Police in the interest of public safety. The permit shall be posted conspicuously at the block party.

(Code 1965, § 3115; Code 2002, § 6-96. Ord. No. 1035)

5.25.070 Officials to be notified.

Immediately upon granting or revoking a permit, the Chief of Police shall send a copy to the City Manager, the Public Works Director, and the Consolidated Fire District.

(Code 1965, § 3116; Code 2002, § 6-97. Ord. No. 1035)

5.25.080 Costs incurred by applicant.

The applicant shall assume and bear the cost of providing, erecting, and moving any barricades and/or signs.

(Code 1965, § 3117; Code 2002, § 6-98. Ord. No. 1035)

5.25.090 Exemption from prohibitions regarding obstructions in streets.

The provisions of this article shall be exempt from the application of sections 12.10.010, 12.10.020, and 10.50.030 of this Code.

(Code 1965, § 3118; Code 2002, § 6-99. Ord. No. 1035)

5.25.100 Appeal.

Any person affected or dissatisfied with any action of the Chief of Police in the administration of this article may appeal to the City Council according to section 2.05.040 of this Code.

(Code 1965, § 3119; Code 2002, § 6-100. Ord. No. 1035)

5.25.110 Severability.

If any section, subsection, sentence, clause, phrase, or portion of this article is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this article. The City Council hereby declares that it adopted this article and each portion thereof irrespective of the fact that any one portion be declared invalid or unconstitutional.

(Code 1965, § 3120; Code 2002, § 6-101. Ord. No. 1035)