

**COMMISSION
MEMBERS**

Melvin Lee - Chair
Ben Hornstein – Vice Chair
David Afinowicz
Les Casazza
Marilyn Fowler
Tjuk Kurniadi

Civic Center
1950 Parkside Drive
Concord, CA 94519
www.cityofconcord.org



**Annotated Agenda
Regular Meeting of the
Commission on Aging**

Wednesday,
January 18, 2023

1:30 p.m.

Concord Senior Center
2727 Parkside Circle
Concord, CA

This meeting will be held in-person.

Information for the public on participation at Committee meetings can be found on the back of the Speaker Identification Card. Should you have any questions after consulting the Speaker Identification Card, please contact staff prior to the Committee meeting.

AGENDIZED ITEMS – The public is entitled to address the Committee on items appearing on the agenda before or during the Committee’s consideration of that item. Each speaker will be limited to approximately three minutes.

1. **OPENING** Chair Melvin Lee called the meeting to order at 1:45 pm.

ROLL CALL

Commissioners Present: Melvin Lee (Chair); Ben Hornstein (Vice Chair); David Afinowicz; Les Casazza; Marilyn Fowler

Commissioners Excused: Tjuk Kurmaidi

Melvin Lee reported that Fuad Omran resigned by an email sent to both Mel and Kathryn Monroy. Mel noted that the Commission appreciated Fuad’s service.

2. **PUBLIC COMMENT PERIOD**

This is a 15-minute Public Comment Period for items within the Commission's subject matter jurisdiction that are not on this agenda. Each speaker will be limited to approximately three minutes. State law prohibits the Commission from acting at this meeting on any matter raised during the Public Comment Period.

There were no public comments.

3. **AGENDA ITEMS**

The public is entitled to address the Commission on items appearing on the agenda before or during the Commission's consideration of the item. Each speaker will be limited to approximately three minutes.

a. Approval of Annotated Agenda from November 22, 2022 meeting

On a motion made by David Afinowicz and seconded by Ben Hornstein, the annotated agenda was approved unanimously as submitted.

b. Debrief Be A Santa To A Senior (BASTAS) Program and Gift Wrapping Event

The Commissioners held a lively discussion of BASTAS and the gift-wrapping session. Following is a list of comments coming out of that discussion.

- A suggestion that there be an additional week added to the time for gift collection.
- Since some of the vendors will not put up the gift trees until Thanksgiving, the collection time cannot start any earlier.
- It might be helpful if, at least initially, gift tags could be sorted so that most/all of the tags for one facility go to one vendor. This will help with sorting as gifts are brought to the Senior Center.
- It may be helpful for the Commission to begin its planning process earlier to allow for a more leisurely rollout.
- It would be helpful if, as was done in earlier years, all of the preparation of spaces for gift wrapping at the Senior Center could be set up the day before the wrapping event.
- Currently, the 2023 gift wrapping session is scheduled for December 9. It might be helpful to move it to December 16 to allow for more time for gift collection.
- Should we keep the gift wrapping session on a Sunday or return to a Saturday as had been past practice?
- Kathryn Monroy will prepare a timeline for the 2023 BASTAS program with a September start date for brainstorming.

c. Update on Concord's representation on the Area Agency on Aging

Marilyn Fowler reported that she is interested in filling Concord's seat on the Advisory Council on Aging (ACOA) and has been a guest at two of their monthly meetings.

To begin the process, the Commission needs to approve her moving forward with the application process. On a motion made by Les Casazza and seconded by Ben Hornstein, the Commissioners unanimously voted to have Marilyn move forward with her application.

Marilyn will complete the necessary application and forward it to Joelle Fockler, City Clerk, to begin the process. Kathryn Monroy stated she will advise Joelle that the Commission has approved Marilyn's moving forward with the application process to represent Concord on the ACOA.

d. Community Survey Results and Action Items

Kathryn Monroy distributed the results of the survey completed in Fall 2022. Of the 81 responses, 13 people (some duplicates as a number of people completed the survey twice) asked to be contacted to follow up on their responses. The Commissioners present divided up those wishing contact and will report out at the February meeting on the results of those conversations.

The Commissioners also reviewed and discussed the section of the survey where respondents noted which areas they felt the Commission on Aging should focus their work. Transportation services and Housing were noted as most important by the largest percentages. As a result, the Commissioners decided to focus on those areas first. They will begin by compiling a list of services and contact information in those two areas and will work to get them listed on the Senior Center's website and also make them available in printed form. Kathryn Monroy agreed to begin compiling those lists for the Commissioners' review and editing.

e. Commission Recruitment

Concord has issued a recruitment announcement for various Boards and Commissions in the city. Included are three (3) positions on the Commission on Aging to finish a four-year term ending June 30, 2023 and two (2) positions on the Commission to finish a four-year term ending June 30, 2025.

Kathryn Monroy suggested that the Commission might want to consider a different meeting time to accommodate those who are still employed – such as lunchtime or evening.

f. Business Card and Name Tag Update

Kathryn Monroy reported that she is working on getting nametags and business cards for those who need them.

4. **CORRESPONDENCE**

There was no correspondence.

5. **ANNOUNCEMENTS**

Ben Hornstein reported that there is a virtual (via Zoom) exercise program for veterans. Those interested can contact Neal Gregor at (925) 370-4797 for more information.

Marilyn Fowler reported having heard a presentation by a Senior Driver Ombudsman from the California Department of Motor Vehicles. The Ombudsman program is designed to help seniors maintain their ability to drive, if possible, and to restrict or revoke the license of any senior found to have a medical or physical that would make it unsafe for them to drive. The Bay Area Ombudsman can be reached at (510) 563-8998. Marilyn suggested that the presentation might be given at the Senior Center to help end confusion over what DMV does for seniors.

Kathryn Monroy asked the Commissioners if they would like such a presentation at a future meeting – or if there are other speakers that might be desired. Commissioners were asked to provide contact information for any speaker they may know of so that a list of potential presentations can be created.

Kathryn also reported that during tax season (February through April), there will be no room available for Commission meetings. She will look into the possibility of holding February, March and April meetings at the Willow Pass Community Center and will notify Commissioners of the meeting site(s).

6. **ADJOURNMENT**

The meeting was adjourned at 3:30 pm by Chair Melvin Lee.

Next Meeting: Regular Meeting
Date: February 15, 2023

NOTICE TO THE PUBLIC

There is a 90-day limit for the filing of a challenge in the Superior Court to certain City administrative decisions and orders which require a hearing by law, the receipt of evidence, and the exercise of discretion. The 90-day limit begins on the date the decision is final (Code of Civil Procedure §1094.6). Further, if you challenge an action taken by the Commission on Aging in court, you may be limited by California law to raising only those issues you or someone else raised in the hearing or in a written correspondence delivered to the Commission on Aging prior to or at the hearing.

In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator Tianjun Cao at (925) 671-3243 or Tianjun.cao@cityofconcord.org, at least 24 hours in advance of the meeting. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.