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**MEETING OF THE CITY OF CONCORD  
BICYCLE, PEDESTRIAN AND SAFE ROUTES TO TRANSIT  
PLAN ADVISORY COMMITTEE**

**Monday, July 27, 2015  
5:30 p.m., Regular Meeting  
PERMIT CENTER CONFERENCE ROOM  
1950 Parkside Drive, Bldg. D**

[www.cityofconcord.org/bikeandped](http://www.cityofconcord.org/bikeandped)

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*Plan Advisory Committee Members*

Laura Hoffmeister, Chair and City Council Representative  
Carlyn Obringer, Planning Commission Representative  
Mark Sinclair, Parks Recreation and Open Space Committee Representative  
Sergio Huerta, At-Large Representative  
Clair Linder, At-Large Representative

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**AGENDA**

**PUBLIC COMMENT PERIOD - NON-AGENDA ITEMS**

**ADDITIONS/CONTINUANCES/WITHDRAWALS**

**STAFF REPORTS / DISCUSSION ITEMS**

- 1. Report of Alternates for PROSC and Planning Commission Appointees (brief item)**
  - a. PROSC Alternate Appointment Scheduling**
- 2. Report on the Community Capacity Building Workshop held on July 16 (brief item)**
- 3. Goals, Objectives & Policy Development Discussion (35 Minutes)**
  - a. Developing Goals, Objectives and Policies**
  - b. Facilitating the July 30th Workshop**
  - c. PAC Input and Discussion**
- 4. Upcoming Events (brief item)**
  - a. Concord Boulevard Pavement Rehabilitation Project – Neighborhood Meeting**
    - Wednesday, July 29, 2015 from 5:30pm-7:00pm, Permit Center Conference Room at Civic Center, 1950 Parkside Drive, Concord, CA**
  - b. Second Citywide Workshop, July 30, 2015 – Hands-On Policy Development**
    - 5:30pm, Centre Concord, 5298 Clayton Road, Concord, CA**
  - c. Next PAC meeting - Monday August 24, 2015, Policy Follow-Up**

**PUBLIC COMMENTS - AGENDA ITEMS**

**COMMITTEE MEMBER CONSIDERATIONS/ANNOUNCEMENTS**

**STAFF ANNOUNCEMENTS**

**ADJOURNMENT**

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**NOTICE TO PUBLIC**

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No item will be considered after 9 P.M. Items remaining on the agenda will be rescheduled. Should the Permit Center Conference Room reach capacity, the meeting will be held in the adjacent Council Chambers. Members of the audience who wish to address the Plan Advisory Committee are requested to complete a speaker's card inclusive of their name and address. Public comments should be limited to three minutes.

The Bicycle, Pedestrian, and Safe Routes to Transit Plan Advisory Committee is a temporary ad-hoc committee. Staff will not provide written summaries of the Plan Advisory Committee's discussions on agenda items. Attendees should be prepared to take all necessary notes regarding any comments, suggestions, and directions. For additional information regarding the role of the Plan Advisory Committee, please contact the Planning Division at (925) 671-3152.

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In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator at (925) 671-3031, at least five (5) days in advance of the hearing. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

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## ***BICYCLE PEDESTRIAN AND SAFE ROUTES TO TRANSIT PLAN ADVISORY COMMITTEE MEMORANDUM***

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July 27, 2015

**TO:** Bicycle, Pedestrian, and Safe Routes to Transit Plan  
Plan Advisory Committee (PAC)

**FROM:** Andrew J. Mogensen, Principal Planner  
[Andrew.mogensen@cityofconcord.org](mailto:Andrew.mogensen@cityofconcord.org)

**SUBJECT:** Policy Development

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### Policy Development

The next community workshop will be hosted at Centre Concord on Thursday, July 30th at 5:30pm, focusing on forming goals, objectives and policies.

The workshop will be an interactive discussion with breakout groups. Each table will have a facilitator responsible for moderating the group discussion. Participants will be asked to respect each other's viewpoints and keep their discussion relevant to the task given. Each group will be asked to find common ground and general consensus on the goals, objectives, and policies they develop. The workshop seeks to get feedback directly from participants on what they would like to see in the plan.

Centre Concord is located at 5298 Clayton Rd. The workshop will be held in the center portion of the main hall. County Connection Bus Route 10 connects Centre Concord with the downtown Concord BART station every 30 minutes on weekday evenings. A bike valet will also be available for participants who ride to the event.

### Vision, Goals, Objectives and Policies

The next phase of the Bicycle, Pedestrian, and Safe Routes to Transit Plan's progress will focus on the formation of goals, objectives, and policies (Attachment 2).

- **Goals** are broad statements that express general priorities. Goals should support our vision and describe the most important aspects of our priorities and attitudes. Goals are formulated based on the identification of key issues, opportunities, and problems that affect walking, bicycling and transit access.
- **Objectives** are more specific than goals and are usually attainable through strategic planning and implementation activities. Objectives should direct the way public improvements are made, where resources are allocated, how programs are operated,

and how City priorities are determined. Implementation of an objective contributes to the fulfillment of a goal.

- **Policies** are the rules and courses of action used to ensure plan implementation. Policies often accomplish a number of objectives. Policies are actions that guide the City to achieve the objectives and goals.

The plan's goals, objectives and policies should address the identified community needs.

#### Next Steps

The next scheduled PAC meeting will be on Monday, August 24, 2015 at 5:30pm in the Permit Center Conference Room. The PAC meets on the fourth Monday of the month. We will provide a report on the results of the policy formation workshop held on July 30<sup>th</sup>. Following this workshop, staff will be focusing on best practices and standards. There will not be a need for a PAC meeting every month this fall; staff will notify the Committee and the public well in advance of any future meeting cancelations.

Attachments:

1. Handout: Setting the Path
2. Presentation

# Concord Bicycle, Pedestrian and Safe Routes to Transit Plan Policies: Setting the Path

## Goals

**Goals should support your vision and describe the most important aspects of priorities and attitudes.**

Examples:

- \* Develop a comprehensive bikeway network.
- \* Improve bicycling and walking safety and comfort.
- \* Increase the number of commute, recreation and utilitarian bicycling and walking trips.
- \* Increase the number of high quality support facilities to complement the bicycle network and walkway facilities.
- \* Increase education and awareness of the value of bicycle and pedestrian travel for commute and non-commute trips.

## Objectives

**Objectives should direct the way public improvements are made, where resources are allocated, how programs are operated, and how City priorities are determined.**

Examples:

- \* Increase the mileage of transportation bikeway facilities miles by 50 percent by 2020.
- \* Provide high quality facilities based on best practices.
- \* Increase the number of bicycle and pedestrian support facilities.
- \* Reduce bicycle and pedestrian related collisions, injuries and fatalities.
- \* Increase the number of bicycle and pedestrian support facilities.

## Policies

**Policies should be actions that guide the City to achieve the objectives and goals.**

Examples:

Goal 1: Develop a comprehensive bikeway network.

Objective 1.1: Increase the mileage of transportation bikeway facilities miles by 50 percent by 2020.

Policy 1.1.1: Develop a 20-year implementation strategy for the Concord Bicycle, Pedestrian, and Safe Routes to Transit Plan.

Goal 2: Improve bicycling and walking safety and comfort.

Objective 2.1: Provide high quality facilities based on best practices.

Policy 2.1.1: Develop facilities through the use of standard and appropriate innovative treatments as provided in the California Manual on Uniform Traffic Control Devices or the National Association of City Transportation Officials (NACTO) Urban Bikeway Design Guide and other such guidelines and standards.



# City of Concord Bicycle, Pedestrian and Safe Routes to Transit Plan

## Vision, Goals, Objectives and Policies

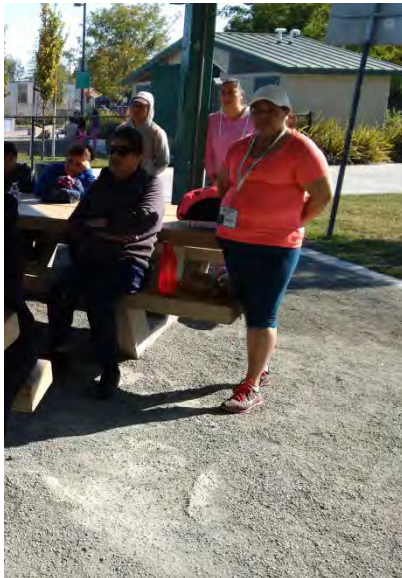


# Capacity Building Workshop

July 16, 2015



- Target Audience: Residents near Meadow Homes
- Priorities include making areas around school safe and asking city to focus resources on streets with histories of accidents
- Monument Blvd. most important street to the group
- Would like to see city-wide safe driving campaign





# Goals, Objectives & Policies

*Goals should support the City's vision and describe the most important aspects of priorities and attitudes.*

*Objectives should direct the way public improvements are made, where resources are allocated, how programs are operated, and how City priorities are determined.*

*Policies are actions that guide agencies to achieve the objectives and goals.*



# Setting the Path

- Goals should support your vision and describe the most important aspects of priorities and attitudes.
- Objectives should direct the way public improvements are made, where resources are allocated, how programs are operated, and how City priorities are determined.
- Policies should be actions that guide the City to achieve the objectives and goals.



# Getting Ready for the Policy Workshop

- Interactive discussion process with breakout groups.
- Each table will have a facilitator responsible for moderating the group discussion.
- Participants should respect different viewpoints and keep their discussion relevant to the task given.
- Each group will be asked to find common ground and general consensus on the goals, objectives, and policies they develop.
- The workshop seeks to get feedback directly from participants on what they would like to see in the plan.

# This Week

- July 29, 2015: Concord Boulevard Pavement Rehabilitation Project – Neighborhood Meeting
  - Permit Center Conference Room, 1950 Parkside Drive, 5:30pm
  - Conceptual designs for the rehabilitation of Concord Boulevard between Sixth Street and Port Chicago Highway
  
- July 30, 2015: Community Workshop - Policy Development
  - Centre Concord, 5298 Clayton Road, 5:30pm
  - Participants will discuss and help formulate policies for a more walkable and bikeable Concord.