



DEVELOPMENT CODE SECTION: **Article V, Division 1, Section 18.200.210**  
 DESCRIPTION: **Standards for Specific Uses: Food Vendor Group Sites**

## What is a Food Vendor Group Site?

A **food vendor unit** is defined as a mobile truck, trailer, vendor cart, or other movable wheeled equipment or vehicle from which food vending occurs. A **food vendor group site** is a location approved for a specified number of food vendors, where allowed (outlined in table below) for a specific duration and frequency and subject to specific conditions of approval.

This handout only applies to Food Vendor Group Sites, which are sites with the stationary operation of one or more mobile food vendors clustered together on a single private property site during a specified time and in accordance with an approved permit.

All other vendor sites and sales on public property shall comply with the provisions in Concord Municipal Code (CMC) Vendor Ordinance Sections 12.50.010 through 12.50.040.

## Where Are Food Vendor Group Sites Permitted?

<b>PERMITTED ZONING DISTRICTS FOR FOOD VENDOR GROUP SITES</b>	
<b>Zoning District*</b>	<b>Permit Required</b>
CMX, NC, SC, RC, DMX, & WMX,	Minor Use Permit
OBP, IBP, IMX, PQP, & PR	Administrative Permit
All other Zoning Districts	Not Permitted

\* Zoning information can be found at: <http://www.concordprospector.com>

## What is the minimum distance a Food Vendor Group site can be located from schools, parks, restaurants, and bars?

100 feet as measured in a straight line from the property line of the Food Vendor Group Sites to the nearest property line of the uses identified above.

### **What are the permitted hours of operation for mobile food truck vending?**

Food Vendor Group Site activities shall not be conducted before 7:00 a.m. or after 9:00 p.m., any day of the week, and all vendor units shall be cleared from the site by 10:00 p.m. unless otherwise set forth in the permit approval for the Food Vendor Group Site.

### **Do restrooms need to be provided?**

Food Vendor Group Sites shall be located within 200 feet of an available functioning restroom facility, made available for the vendors, their employees, and customers, unless otherwise set forth in the permit approval for the Food Vendor Group Site.

### **What site conditions is the Food Vendor Group Site operator responsible for?**

The Food Vendor Group Site operator shall be responsible for the improvement, maintenance, and compliance with the conditions of approval, as follows:

- a. Installation of improvements and maintenance of the site, adjacent right-of-way, and properties within 100 feet of the site in a safe, litter free, and clean manner at all times.
- b. Installation of dust-proof surfacing for all areas of the site to be used by the vendor units and for parking.
- c. Installation and maintenance of adequate lighting to ensure vendor and customer safety. All lighting shall be directed downwards and away from adjacent properties and public streets.
- d. On-going arrangements and costs for the collection and disposal of waste and trash after each Food Vendor Group Site event.
- e. The layout of the Food Vendor Group Site shall comply with the approved permit and maintain site circulation and access consistent with the Americans with Disabilities Act (ADA).
- f. Installation, maintenance, and storage of other site amenities such as tables and chairs, portable restroom facilities, and/or temporary shade structures, as required.

### **How should security be addressed?**

The Food Vendor Group Site operator is responsible for ensuring that adequate safety and security measures are implemented.

## **What are the City's requirements regarding the display and appearance of mobile food vendor units?**

- a. Each food vendor unit shall display a current business license and current health department permit in plain view, as required by the health department.
- b. Food vendor units shall be maintained in movable condition at all times.
- c. Each food vendor shall provide at least one 32 gallon trash receptacle within 15 feet of their food vendor unit.

## **Is the serving or consumption of alcohol permitted?**

The serving or consumption of alcohol is prohibited at Food Vendor Group Sites.

## **What items are needed for a complete application?**

The following items are needed for a complete application:

- ✓ Completed standard permit application;
- ✓ Legal names of vehicular food vending business owner(s);
- ✓ Proof of valid County of Contra Costa Health Services, Environmental Health Division Permit;
- ✓ Photocopy of valid California Driver's license for business owner and all employees;
- ✓ Scaled or dimensioned site plan depicting location of vehicular food vending vehicle and any existing structures on the proposed site;
- ✓ Four different photographs (showing different views) of the proposed site;
- ✓ Four photographs (showing different exterior views) of the vehicular food vending vehicle(s);
- ✓ Sample, photograph or rendering of advertising signs;
- ✓ If the Food Vendor Group Site is not able to provide employees and customers access to restrooms, an affidavit from a property owner within 200 feet of the Food Vendor Group Site permitting the use of restroom facilities by the Food Vendor Group Site operator; and
- ✓ Current application fees pursuant to the City's Master Fee Schedule.

