

Positions

CITY OF CONCORD
AUTHORIZED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEAR ENDING JUNE 30, 2011

	<u>Number of Authorized Positions</u>			
	<u>2007-2008</u> <u>Budget</u>	<u>2008-2009</u> <u>Budget</u>	<u>2009-2010</u> <u>Budget</u>	<u>2010-2011</u> <u>Budget</u>
City Attorney				
Assistant City Attorney	2.0	1.0	1.0	
City Attorney	1.0	1.0	1.0	1.0
Deputy City Attorney	1.0	1.0	1.0	1.0
Executive Legal Secretary	1.0	1.0		
Legal Secretary	1.0			
Paralegal		1.0	1.0	1.0
Senior Assistant City Attorney		1.0		1.0
Total City Attorney	<u>6.0</u>	<u>6.0</u>	<u>4.0</u>	<u>4.0</u>
City Council				
Confidential Secretary	1.0	1.0	1.0	1.0
Councilmember	3.0	3.0	3.0	3.0
Mayor	1.0	1.0	1.0	1.0
Vice Mayor	1.0	1.0	1.0	1.0
Total City Council	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>	<u>6.0</u>
City Management				
Administrative Assistant	1.0	1.0	1.0	1.0
Administrative Clerk II	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.5	1.0	1.0
Administrative Service Coordinator	1.0			
Assistant City Manager	1.0	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0
Community Relations Manager	1.0	1.0	1.0	1.0
Director of City Management Department	1.0			
Duplicating/Offset Printing Operator	1.0	1.0		
Executive Assistant-Council/City Manager	1.0	1.0	1.0	1.0
Graphic Designer	1.0	1.0	1.0	1.0
Printing Services Supervisor	1.0	1.0	1.0	1.0
Program Manager		1.0	1.0	1.0
Senior Offset Duplicating Machine Operator	1.0	1.0		
Video Services Coordinator	1.0	1.0	1.0	
Total City Management	<u>15.0</u>	<u>14.5</u>	<u>12.0</u>	<u>11.0</u>
Community Development (1)				
Administrative Analyst		1	1	
Administrative Assistant	1	1	1	1
Administrative Clerk III	2	1		
Administrative Coordinator		1	1	1
Administrative Secretary	3	1.5	1	1
Assistant Planner	1	1	1	1
Building Inspector	4	5	4	4
Building Inspector Supervisor	1	1		
Building Plans Engineer	1	1		
Chief Building Official	1	1	1	1
Community Service Officer	1	1	1	1
Economic Development Manager	1	1	1	
Director of Planning and Economic Development	1	1	1	
Downtown Coordinator	1	1		
Economic/Redevelopment Specialist	1	1	1	1
Housing Manager	1			
Housing Program Analyst	1			
Housing Rehabilitation Coordinator	1			
Housing Rehabilitation Specialist	1			

(1) The Redevelopment Agency funds 6 positions assigned to this department.

**CITY OF CONCORD
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 BY CLASSIFICATION WITHIN DEPARTMENT
 FOR THE YEAR ENDING JUNE 30, 2011**

	<u>Number of Authorized Positions</u>			
	2007-2008 <u>Budget</u>	2008-2009 <u>Budget</u>	2009-2010 <u>Budget</u>	20010-2011 <u>Budget</u>
Community Development (Continued)				
Neighborhood Preservation Specialist	4	4	3	4
Neighborhood Preservation Supervisor	2	2	1	
Neighborhood Services Manager	1	1	1	1
Permit Center Technician I	2	2	3	3
Permit Center Technician III	4	3	2	2
Planning Manager	1	1	1	1
Planning Technician	1	1		
Program Manager			1	1
Principal Planner	2	2	2	2
Redevelopment & Housing Manager	1	1	1	1
Senior Administrative Analyst		1		
Senior Building Inspector	3	3		
Senior Housing Rehabilitation Specialist	1			
Senior Planner	4			
Total Community Development	<u>49.0</u>	<u>43.5</u>	<u>32.0</u>	<u>29.0</u>
Community & Recreation Services				
Administrative Secretary/Assistant	1.0	1.0	1.0	
Camp Director (Contract)	1.0	1.0	1.0	1.0
Camp Facility Specialist (Contract)	1.0	1.0	1.0	1.0
Community Services Manager	1.0	1.0		
Director of Community & Recreation Services (1)	1.0	1.0	1.0	1.0
Recreation Customer Service Coordinator	1.0	1.0		
Recreation Program Aide	2.0	2.0	1.0	1.0
Recreation Program Coordinator (Contract)	1.0	1.0	1.0	1.0
Recreation Program Coordinator	5.0	5.0	5.0	5.0
Recreation Program Manager	4.0	4.0	4.0	4.0
Senior Recreation Program Manager	2.0	2.0	2.0	1.0
Total Community & Recreation Services	<u>20.0</u>	<u>20.0</u>	<u>17.0</u>	<u>15.0</u>
Concord Community Reuse Project				
Concord Weapons Station Reuse Executive Assistant	1.0	1.0		
Concord Weapons Station Reuse Director	1.0	1.0		
Concord Weapons Station Reuse Manager	1.0	1.0		
Concord Weapons Station Reuse Planner		1.0		
Total Concord Weapons Station Reuse	<u>3.0</u>	<u>4.0</u>		
Finance				
Account Clerk II	1.0	1.0		
Account Clerk III	5.0	5.0	4.0	3.0
Accountant I	1.0	1.0		
Accountant II	4.0	4.0	4.0	4.0
Accounts Payable Team Leader	1.0	1.0	1.0	
Administrative Clerk II	1.0	1.0		
Administrative Clerk III	1.0	1.0		
Budget Analyst	1.0	1.0	1.0	
Budget Officer	1.0	1.0	1.0	1.0
Buyer	1.0	1.0		
Central Storekeeper	1.0	1.0	1.0	1.0
City Treasurer	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0
Financial Operations Manager	1.0	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0	1.0
Payroll Technician	1.0	1.0	1.0	1.0
Purchasing Agent	1.0	1.0	1.0	1.0
Revenue Generation Team Leader	1.0	1.0	1.0	1.0
Treasury Manager	1.0	1.0	1.0	1.0
Treasury Technician	1.0	1.0	1.0	1.0
Total Finance	<u>27.0</u>	<u>27.0</u>	<u>21.0</u>	<u>18.0</u>

(1) Twenty-five percent of this position is funded by the Golf Course Enterprise Fund.

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	<u>Number of Authorized Positions</u>			
	<u>2007-2008 Budget</u>	<u>2008-2009 Budget</u>	<u>2009-2010 Budget</u>	<u>20010-2011 Budget</u>
Human Resources				
Confidential Secretary	1.0			
Director of Human Resources	1.0	1.0	1.0	1.0
Employment Services Manager	2.0	1.0		
Human Resources Analyst I	1.0			
Human Resources Analyst II	1.0	1.0	2.0	
Senior Human Resources Analyst	1.0	2.0	2.0	2.0
Human Resources Technician I		3.0		
Human Resources Technician II	2.0		3.0	3.0
Total Human Resources	<u>9.0</u>	<u>8.0</u>	<u>8.0</u>	<u>6.0</u>
Information Technology				
Administrative Analyst	1.0	1.0	1.0	
Director of Information Technology	1.0	1.0	1.0	1.0
GIS Program Supervisor	1.0			
GIS Technician	1.0	1.0	1.0	1.0
Information Systems Technician I	1.0			
Information Systems Technician II	1.0			
Information Technology Manager		3.0	3.0	3.0
Microcomputer Coordinator	2.0	1.0	1.0	1.0
Network and Telecommunications System Manager	1.0	1.0		
Network Engineer	1.0	1.0		
Programmer			1.0	1.0
Program Manager		2.0	1.0	1.0
Senior Network System Engineer	1.0	1.0		
Senior Programmer Analyst	3.0	2.0	1.0	1.0
Senior Systems Analyst	1.0	1.0		
Systems & Programming Manager	2.0	2.0	1.0	1.0
Web Coordinator	1.0	1.0	1.0	1.0
Total Information Technology	<u>18.0</u>	<u>18.0</u>	<u>12.0</u>	<u>11.0</u>
Police Department				
Administrative Clerk II	10.0	9.0	9.0	8.0
Administrative Clerk III	5.0	5.0	2.0	3.0
Administrative Secretary	4.0	4.0	4.0	4.0
Administrative Services Manager			1.0	1.0
Chief of Police	1.0	1.0	1.0	1.0
Community Service Officer	9.0	11.0	7.0	7.0
Community Service Officer/Detention	5.0	5.0	4.0	4.0
Executive Secretary	1.0	1.0	1.0	1.0
Financial Analyst	1.0	1.0		
Forensic Specialist I	4.0	4.0	1.0	1.0
Forensic Specialist II		1.0	2.0	2.0
Lead Forensic Specialist	1.0			
Lead Dispatcher	4.0	4.0	2.0	2.0
Parking Services Officer (Contract)			2.0	2.0
Police Captain	3.0	3.0	2.0	2.0
Police Dispatcher I	2.0	2.0	1.0	2.0
Police Dispatcher II	10.0	10.0	10.0	9.0
Police Lieutenant	9.0	9.0	8.0	8.0
Police Officer	127.0	127.0	125.0	122.0
Police Records Manager	1.0	1.0	1.0	1.0
Police Sergeant	19.0	19.0	19.0	19.0
Senior Police Crimes Analyst	1.0	1.0		
Domestic Violence-Victim Advocate (Contract)	1.0	1.0		
Volunteer Services Coordinator (Contract)			1.0	1.0
Youth Violence Prevention Specialist	1.0	1.0		
Total Police	<u>219.0</u>	<u>220.0</u>	<u>203.0</u>	<u>200.0</u>

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	<u>Number of Authorized Positions</u>			
	<u>2007-2008 Budget</u>	<u>2008-2009 Budget</u>	<u>2009-2010 Budget</u>	<u>20010-2011 Budget</u>
Public Works & Engineering				
Administrative Analyst	2.0	3.0	2.0	1.0
Administrative Clerk II	1.0	1.0	1.0	1.0
Administrative Clerk III	3.0	3.0	2.0	2.0
Administrative Secretary	2.0	1.0	1.0	1.0
Assistant City Engineer			1.0	1.0
Assistant Engineer	1.0	2.0	1.0	1.0
Associate Civil Engineer	3.0	3.0	3.0	3.0
Auto Parts Worker		1.0	1.0	1.0
City Engineer		1.0		
Confidential Secretary		1.0	1.0	1.0
Construction Inspector	6.0	4.0	2.0	
Construction Inspection Supervisor	1.0	1.0	1.0	1.0
Custodian	6.0	6.0	1.0	1.0
Director of Public Works	1.0	1.0		
Director of Public Works & Engineering	1.0	1.0	1.0	1.0
Environmental Maintenance Technician	2.0	2.0	2.0	2.0
Equipment Mechanic	4.0	4.0	3.0	3.0
Facilities Maintenance Supervisor	1.0	1.0		
Facilities Maintenance Manager	1.0	1.0	1.0	1.0
Fleet Manager	1.0	1.0	1.0	1.0
General Laborer	6.0	6.0	5.0	6.0
Heavy Equipment Operator I	4.0	4.0	4.0	4.0
Heavy Equipment Operator II	1.0	1.0	1.0	1.0
Horticultural Advisor	1.0	1.0	1.0	1.0
Infrastructure Maintenance Manager	1.0	1.0		
Landscape Gardener	5.0	6.0	9.0	6.0
Lead Custodian	2.0	2.0	2.0	2.0
Maintenance Carpenter	3.0	3.0	1.0	1.0
Maintenance Electrician	3.0	2.0	1.0	1.0
Maintenance Gardener	5.0	5.0	2.0	2.0
Maintenance Painter	2.0	2.0	1.0	1.0
Maintenance Sprinkler Fitter	1.0	1.0		
Maintenance Team Leader	4.0	4.0	3.0	4.0
Maintenance Utility Mechanic	2.0	3.0	3.0	2.0
Maintenance Worker I	1.0	2.0	2.0	3.0
Maintenance Worker II	11.0	11.0	10.0	9.0
Parks Lead Worker	3.0	2.0	2.0	1.0
Parks Manager	1.0	1.0		
Permit Center Technician II	2.0	2.0	2.0	1.0
Permit Center Technician III	1.0	1.0	1.0	2.0
Public Works Lead Worker	2.0	1.0	2.0	2.0
Recreation Utility Worker	2.0	1.0		
Senior Civil Engineer	3.0	1.0	1.0	1.0
Senior Construction Inspector	1.0	1.0		
Senior Maintenance Team Leader	6.0	6.0	5.0	4.0
Senior Traffic Signal Technician	1.0	1.0	1.0	1.0
Traffic Signal Technician (1)	3.0	3.0	2.0	2.0
Transportation Manager	1.0	1.0	1.0	1.0
Transportation Program Coordinator	2.0	2.0		
Transportation Program Manager II	1.0	1.0	1.0	1.0
Tree Lead Worker	1.0	1.0	1.0	1.0
Tree Trimmer	2.0	2.0		
Total Public Works & Engineering (2)	120.0	119.0	89.0	82.0
TOTAL GENERAL CITY AND REDEVELOPMENT AGENCY	492.0	486.0	404.0	384.0

(1) Positions partially funded by Lighting Districts.
 (2) Some of these positions funded by Storm Water Management.

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	<u>Number of Authorized Positions</u>			
	<u>2007-2008 Budget</u>	<u>2008-2009 Budget</u>	<u>2009-2010 Budget</u>	<u>2010-2011 Budget</u>
Storm Water Management				
Senior Administrative Analyst	1.0	1.0	1.0	1.0
Sweeper Operator	3.0	3.0	2.0	2.0
Total Storm Water Management	<u>4.0</u>	<u>4.0</u>	<u>3.0</u>	<u>3.0</u>
Sewer Enterprise				
Public Works Lead Worker - Infrastructure	1.0	1.0	1.0	1.0
Maintenance Team Leader	1.0			
Maintenance Worker I				1.0
Maintenance Worker II	6.0	6.0	6.0	5.0
Pump Station Operator	1.0	1.0		
Senior Maintenance Team Leader		1.0	1.0	1.0
Total Sewer	<u>9.0</u>	<u>9.0</u>	<u>8.0</u>	<u>8.0</u>
TOTAL STORM WATER AND ENTERPRISE FUNDS	<u>13.0</u>	<u>13.0</u>	<u>11.0</u>	<u>11.0</u>
GRAND TOTAL CITY	<u>505.0</u>	<u>499.0</u>	<u>415.0</u>	<u>393.0</u>

**CITY OF CONCORD
 AUTHORIZED PART-TIME HOURS
 BY CLASSIFICATION WITHIN DEPARTMENT
 FOR THE YEAR ENDING JUNE 30, 2011**

	2007-2008		2008-2009		2009-2010		2010-2011	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
City Attorney								
Administrative Support	-	-	104	0.05	749	0.36	-	-
City Management								
Administrative Support	1,789	0.86	1,789	0.86	1,622	0.78	1,622	0.78
Technician	83	0.04	83	0.04	83	0.04	1,123	0.54
Total City Manager	1,872	0.90	1,872	0.90	1,706	0.82	2,746	1.32
Community Development								
Administrative Support	3,037	1.46	2,496	1.20	3,494	1.68	3,494	1.68
Craft Worker	998	0.48	998	0.48	998	0.48	998	0.48
Professional	499	0.24	499	0.24	998	0.48	998	0.48
Total Community Development	4,534	2.18	3,994	1.92	5,491	2.64	5,491	2.64
Community & Recreation Services								
Administrative Support	998	0.48	998	0.48	1,206	0.58	1,206	0.58
Camp Specialist	17,139	8.24	17,160	8.25	13,146	6.32	13,146	6.32
Recreation Specialist	146,411	70.39	114,400	55.00	108,202	52.02	99,424	47.80
Total Community & Recreation Serv.	164,549	79.11	132,558	63.73	122,554	58.92	113,776	54.70
Finance								
Administrative Support					2,226	1.07	4,784	2.30
Professional	-	-	-	-	-	-	957	0.46
Total Finance	-	-	-	-	2,226	1.07	5,741	2.76
Human Resources								
Administrative Support							1,040	0.50
Professional	-	-	-	-	-	-	1,040	0.50
Total Human Resources	-	-	-	-	-	-	2,080	1.00
Information Technology								
Technician	2,995	1.44	3,120	1.50	1,040	0.50	1,040	0.50
Professional	1,144	0.55	1,331	0.64	2,163	1.04	-	-
Total Information Technology	4,139	1.99	4,451	2.14	3,203	1.54	1,040	0.50

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	2007-2008		2008-2009		2009-2010		2010-2011	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
Police								
Administrative Support	-	-	-	-	-	-	-	-
Crime Analyst	1,560	0.75	1,560	0.75	-	-	-	-
Manager of Volunteer Services	1,581	0.76	2,080	1.00	-	-	-	-
Public Safety Assistant	42,224	20.30	43,992	21.15	29,578	14.22	18,138	8.72
Technician	1,560	0.75	-	-	-	-	-	-
Violence Victim Advocate	1,040	0.50	1,040	0.50	-	-	-	-
Total Police	47,965	23.06	48,672	23.40	29,578	14.22	18,138	8.72
Public Works & Engineering								
Administrative Support	1,997	0.96	3,037	1.46	3,515	1.69	2,267	1.09
Maintenance Laborer (Parks)	72,821	35.01	64,314	30.92	64,314	30.92	48,214	23.18
Technician	3,786	1.82	2,746	1.32	2,746	1.32	2,746	1.32
Maintenance Laborer	8,216	3.95	16,411	7.89	14,102	6.78	10,421	5.01
Professional	1,456	0.70	1,352	0.65	998	0.48	998	0.48
Project Manager	1,456	0.70	1,040	0.50	-	-	-	-
Total Public Works & Engineering	89,731	43.14	88,899	42.74	85,675	41.19	64,646	31.08
TOTAL GENERAL CITY AND REDEVELOPMENT	312,790	150.38	280,550	134.88	251,181	120.76	213,658	102.72
Storm Water								
Maintenance Laborer								
Sewer Enterprise								
Maintenance Laborer	-	-	-	-	1,518	0.73	1,518	0.73
TOTAL STORM WATER AND ENTERPRISE FUNDS	-	-	-	-	1,518	0.73	1,518	0.73
GRAND TOTAL CITY	312,790	150.38	280,550	134.88	252,699	121.49	215,176	103.45

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