

## Positions

**CITY OF CONCORD**  
**AUTHORIZED FULL-TIME POSITIONS**  
**BY CLASSIFICATION WITHIN DEPARTMENT**  
**FOR THE YEAR ENDING JUNE 30, 2009**

	<u>Number of Authorized Positions</u>		
	<u>2006-2007</u> Budget	<u>2007-2008</u> Budget	<u>2008-2009</u> Budget
<b>Building, Engineering &amp; Neighborhood Services</b>			
Administrative Analyst	1.0	1.0	2.0
Administrative Clerk II	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Assistant Engineer	1.0	1.0	2.0
Associate Civil Engineer	3.0	3.0	3.0
Building Inspector	5.0	4.0	5.0
Building Inspector Supervisor	1.0	1.0	1.0
Building Plans Engineer	1.0	1.0	1.0
Capital Improvement Project (CIP) Analyst	1.0		
Chief Building Official	1.0	1.0	1.0
City Engineer			1.0
Construction Inspector *	6.0	6.0	4.0
Construction Inspection Supervisor	1.0	1.0	1.0
Director of Building Engineering & Neighborhood Services	1.0	1.0	1.0
Neighborhood Preservation Specialist	3.0	4.0	4.0
Neighborhood Preservation Supervisor	2.0	2.0	2.0
Neighborhood Services Manager	1.0	1.0	1.0
Permit Center Technician I			2.0
Permit Center Technician II	4.0	4.0	2.0
Permit Center Technician III	5.0	5.0	4.0
Senior Building Inspector	3.0	3.0	3.0
Senior Civil Engineer	3.0	3.0	1.0
Total Building, Engineering & Neighborhood Services	45.0	44.0	43.0
<b>City Attorney</b>			
Assistant City Attorney	2.0	2.0	1.0
City Attorney	1.0	1.0	1.0
Deputy City Attorney	1.0	1.0	1.0
Executive Legal Secretary	1.0	1.0	1.0
Legal Secretary	1.0	1.0	
Paralegal			1.0
Senior Assistant City Attorney			1.0
Total City Attorney	6.0	6.0	6.0
<b>City Council</b>			
Confidential Secretary	1.0	1.0	1.0
Councilmember	3.0	3.0	3.0
Mayor	1.0	1.0	1.0
Vice Mayor	1.0	1.0	1.0
Total City Council	6.0	6.0	6.0
<b>City Management</b>			
Administrative Assistant	1.0	1.0	1.0
Administrative Clerk II	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0
Administrative Service Coordinator	1.0	1.0	
Assistant City Manager	1.0	1.0	1.0
City Clerk	1.0	1.0	1.0
City Manager	1.0	1.0	1.0
Community Relations Manager	1.0	1.0	1.0
Desktop Publishing Specialist	1.0	1.0	1.0

\*Includes one overfill position.

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 BY CLASSIFICATION WITHIN DEPARTMENT  
 FOR THE YEAR ENDING JUNE 30, 2009**

	<u>Number of Authorized Positions</u>		
	<u>2006-2007 Budget</u>	<u>2007-2008 Budget</u>	<u>2008-2009 Budget</u>
<b>City Management (Continued)</b>			
Deputy City Clerk			
Director of City Management Department	1.0	1.0	
Duplicating/Offset Printing Operator	1.0	1.0	1.0
Executive Assistant-Council/City Manager	1.0	1.0	1.0
Printing Services Supervisor	1.0	1.0	1.0
Program Manager			1.0
Senior Offset Duplicating Machine Operator	1.0	1.0	1.0
Video Services Coordinator	1.0	1.0	1.0
Total City Management	15.0	15.0	14.0
<b>Community &amp; Recreation Services</b>			
Administrative Secretary/Assistant	1.0	1.0	1.0
Camp Director	1.0	1.0	1.0
Camp Facility Specialist	1.0	1.0	1.0
Community Services Manager	1.0	1.0	1.0
Director of Community & Recreation Services*	1.0	1.0	1.0
Recreation Customer Service Coordinator	1.0	1.0	1.0
Recreation Program Aide	2.0	2.0	2.0
Recreation Program Coordinator Contractual	1.0	1.0	1.0
Recreation Program Coordinator	5.0	5.0	5.0
Recreation Program Manager	4.0	4.0	4.0
Senior Recreation Program Manager	2.0	2.0	2.0
Total Community & Recreation Services	20.0	20.0	20.0
<b>Concord Community Reuse Project</b>			
Concord Weapons Station Reuse Executive Assistant		1.0	1.0
Concord Weapons Station Reuse Director		1.0	1.0
Concord Weapons Station Reuse Manager		1.0	1.0
Concord Weapons Station Reuse Planner			1.0
Total Concord Weapons Station Reuse		3.0	4.0
<b>Finance</b>			
Account Clerk II **	4.0	1.0	1.0
Account Clerk III	3.0	5.0	5.0
Accountant I	1.0	1.0	1.0
Accountant II	4.0	4.0	4.0
Accounts Payable Team Leader	1.0	1.0	1.0
Administrative Clerk II	1.0	1.0	1.0
Administrative Clerk III		1.0	1.0
Budget Analyst		1.0	1.0
Budget Officer	1.0	1.0	1.0
Buyer	1.0	1.0	1.0
Central Storekeeper	1.0	1.0	1.0
City Treasurer	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0
Financial Operations Manager	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0
Payroll Technician	1.0	1.0	1.0
Purchasing Agent	1.0	1.0	1.0
Revenue Generation Team Leader	1.0	1.0	1.0
Treasury Manager	1.0	1.0	1.0
Treasury Technician	1.0	1.0	1.0
Total Finance	26.0	27.0	27.0

\*Twenty-five percent of this position is funded by the Golf Course Enterprise Fund.

\*\*Includes one overfill position.

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**FOR THE YEAR ENDING JUNE 30, 2009**

	<u>Number of Authorized Positions</u>		
	<u>2006-2007 Budget</u>	<u>2007-2008 Budget</u>	<u>2008-2009 Budget</u>
<b>Human Resources</b>			
Confidential Secretary	1.0	1.0	
Director of Human Resources	1.0	1.0	1.0
Employment Services Manager	1.0	2.0	1.0
Human Resources Analyst I	1.0	1.0	
Human Resources Analyst II		1.0	1.0
Senior Human Resources Analyst	2.0	1.0	2.0
Human Resources Specialist	1.0		
Human Resources Technician I			3.0
Human Resources Technician II	2.0	2.0	
Total Human Resources	9.0	9.0	8.0
<b>Information Technology</b>			
Administrative Analyst		1.0	1.0
Director of Information Technology	1.0	1.0	1.0
GIS Program Supervisor	1.0	1.0	
GIS Technician	1.0	1.0	1.0
Information Systems Technician I		1.0	
Information Systems Technician II	1.0	1.0	
Information Technology Manager			3.0
Microcomputer Coordinator	1.0	2.0	1.0
Network and Telecommunications System Manager	1.0	1.0	1.0
Network Engineer	1.0	1.0	1.0
Program Manager			2.0
Senior Network System Engineer	1.0	1.0	1.0
Senior Programmer Analyst	2.0	3.0	2.0
Senior Systems Analyst	1.0	1.0	1.0
Systems & Programming Manager	1.0	2.0	2.0
Telecommunications Coordinator	1.0		
Web Coordinator	1.0	1.0	1.0
Total Information Technology	14.0	18.0	18.0
<b>Planning and Economic Development*</b>			
Administrative Analyst			1.0
Administrative Assistant	1.0	1.0	1.0
Administrative Clerk III	2.0	2.0	1.0
Administrative Coordinator			1.0
Administrative Secretary	3.0	3.0	2.0
Assistant Planner	1.0	1.0	1.0
Associate Planner	3.0		
Community Service Officer		1.0	1.0
Business Development Manager	1.0	1.0	1.0
Director of Planning and Economic Development	1.0	1.0	1.0
Downtown Coordinator	1.0	1.0	1.0
Economic/Redevelopment Manager	1.0	1.0	1.0
Economic/Redevelopment Specialist	1.0	1.0	1.0
Housing Manager	1.0	1.0	
Housing Program Analyst	1.0	1.0	
Housing Rehabilitation Coordinator	1.0	1.0	
Housing Rehabilitation Specialist	1.0	1.0	
Planning Manager	1.0	1.0	1.0
Planning Technician		1.0	1.0
Principal Planner	2.0	2.0	2.0
Senior Administrative Analyst			1.0
Senior Housing Rehabilitation Specialist	1.0	1.0	
Senior Planner	2.0	4.0	3.0
Total Planning and Economic Development	25.0	26.0	21.0

\*The Redevelopment Agency funds 7 positions assigned to this department.

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	<u>Number of Authorized Positions</u>		
	<u>2006-2007 Budget</u>	<u>2007-2008 Budget</u>	<u>2008-2009 Budget</u>
<b>Police Department</b>			
Administrative Clerk II	10.0	10.0	9.0
Administrative Clerk III	5.0	5.0	5.0
Administrative Secretary	4.0	4.0	4.0
Chief of Police	1.0	1.0	1.0
Community Service Officer	9.0	9.0	11.0
Community Service Officer/Detention	5.0	5.0	5.0
Executive Secretary	1.0	1.0	1.0
Financial Analyst	1.0	1.0	1.0
Forensic Specialist I	3.0	4.0	4.0
Forensic Specialist II			1.0
Lead Forensic Specialist	2.0	1.0	
Information Systems Technician I	1.0		
Lead Dispatcher	4.0	4.0	4.0
Microcomputer Coordinator	1.0		
Police Captain	3.0	3.0	3.0
Police Dispatcher I	2.0	2.0	2.0
Police Dispatcher II	10.0	10.0	10.0
Police Lieutenant	9.0	9.0	9.0
Police Officer	127.0	127.0	127.0
Police Records Manager	1.0	1.0	1.0
Police Sergeant	19.0	19.0	19.0
Senior Police Crimes Analyst	1.0	1.0	1.0
Senior Programmer Analyst	1.0		
Systems & Programming Manager	1.0		
Violence-Victim Advocate	1.0	1.0	1.0
Youth Violence Prevention Specialist	1.0	1.0	1.0
Total Police	<u>223.0</u>	<u>219.0</u>	<u>220.0</u>

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	<u>Number of Authorized Positions</u>		
	<u>2006-2007 Budget</u>	<u>2007-2008 Budget</u>	<u>2008-2009 Budget</u>
<b>Public Works</b>			
Administrative Analyst		1.0	1.0
Administrative Assistant	1.0		
Administrative Clerk III	3.0	3.0	3.0
Administrative Secretary	1.0	1.0	
Auto Parts Worker			1.0
Confidential Secretary			1.0
Custodian	6.0	6.0	6.0
Director of Public Works	1.0	1.0	1.0
Environmental Maintenance Technician	2.0	2.0	2.0
Equipment Maintenance Storekeeper	1.0		
Equipment Mechanic	4.0	4.0	4.0
Facilities Maintenance Supervisor	1.0	1.0	1.0
Facilities Maintenance Manager	1.0	1.0	1.0
Fleet Manager	1.0	1.0	1.0
General Laborer	6.0	6.0	6.0
Heavy Equipment Operator	1.0		
Heavy Equipment Operator I	3.0	4.0	4.0
Heavy Equipment Operator II	1.0	1.0	1.0
Horticultural Advisor	1.0	1.0	1.0
Infrastructure Maintenance Manager	1.0	1.0	1.0
Landscape Gardener	6.0	5.0	6.0
Lead Custodian	2.0	2.0	2.0
Maintenance Carpenter	3.0	3.0	3.0
Maintenance Electrician	3.0	3.0	2.0
Maintenance Gardener	5.0	5.0	5.0
Maintenance Painter	2.0	2.0	2.0
Maintenance Sprinkler Fitter	1.0	1.0	1.0
Maintenance Team Leader	4.0	4.0	4.0
Maintenance Utility Mechanic	2.0	2.0	3.0
Maintenance Worker I	1.0	1.0	2.0
Maintenance Worker II	11.0	11.0	11.0
Parks Lead Worker	2.0	3.0	2.0
Parks Manager	1.0	1.0	1.0
Public Works Lead Worker	1.0	2.0	1.0
Recreation Utility Worker	1.0	2.0	1.0
Senior Construction Inspector	1.0	1.0	1.0
Senior Maintenance Team Leader	6.0	6.0	6.0
Senior Traffic Signal Technician	1.0	1.0	1.0
Traffic Signal Technician *	3.0	3.0	3.0
Transportation Manager	1.0	1.0	1.0
Transportation Program Coordinator	2.0	2.0	2.0
Transportation Program Manager II	2.0	1.0	1.0
Tree Lead Worker	1.0	1.0	1.0
Tree Trimmer	2.0	2.0	2.0
Total Public Works**	<u>99.0</u>	<u>99.0</u>	<u>99.0</u>
<b>TOTAL GENERAL CITY AND REDEVELOPMENT AGENCY</b>	<u>488.0</u>	<u>492.0</u>	<u>486.0</u>

\*Positions partially funded by Lighting Districts.

\*\*Some of these positions funded by Storm Water Management.

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 FOR THE YEAR ENDING JUNE 30, 2009**

	<u>Number of Authorized Positions</u>		
	<u>2006-2007</u>	<u>2007-2008</u>	<u>2008-2009</u>
	Budget	Budget	Budget
<b>Storm Water Management</b>			
Senior Administrative Analyst	1.0	1.0	1.0
Sweeper Operator	3.0	3.0	3.0
Total Storm Water Management	<u>4.0</u>	<u>4.0</u>	<u>4.0</u>
<b>Sewer Enterprise</b>			
Public Works Lead Worker - Infrastructure	1.0	1.0	1.0
Maintenance Team Leader	1.0	1.0	1.0
Maintenance Worker II	6.0	6.0	6.0
Pump Station Operator	1.0	1.0	1.0
Senior Maintenance Team Leader	1.0	1.0	1.0
Total Sewer	<u>9.0</u>	<u>9.0</u>	<u>9.0</u>
<b>TOTAL STORM WATER AND ENTERPRISE FUNDS</b>	<u>13.0</u>	<u>13.0</u>	<u>13.0</u>
<b>GRAND TOTAL CITY</b>	<u><u>501.0</u></u>	<u><u>505.0</u></u>	<u><u>499.0</u></u>

**CITY OF CONCORD  
 AUTHORIZED PART-TIME HOURS  
 BY CLASSIFICATION WITHIN DEPARTMENT  
 FOR THE YEAR ENDING JUNE 30, 2009**

	2006-2007		2007-2008		2008-2009	
	Hours	FTE	Hours	FTE	Hours	FTE
<b>Building, Engineering &amp; Neighborhood Services</b>						
Administrative Support	998	0.48	2,995	1.44	4,035	1.94
Technician	1,997	0.96	3,286	1.58	2,246	1.08
Project Manager	998	0.48	1,456	0.70	1,040	0.50
Craft Worker	998	0.48	998	0.48	998	0.48
Professional	998	0.48	1,456	0.70	1,352	0.65
Right of Way Agent						
Total Build., Eng. & Neighborhood	<u>5,990</u>	<u>2.88</u>	<u>10,192</u>	<u>4.90</u>	<u>9,672</u>	<u>4.65</u>
<b>City Attorney</b>						
Administrative Support					104	0.05
<b>City Management</b>						
Administrative Support	1,789	0.86	1,789	0.86	1,789	0.86
Technician	83	0.04	83	0.04	83	0.04
Total City Manager	<u>1,872</u>	<u>0.90</u>	<u>1,872</u>	<u>0.90</u>	<u>1,872</u>	<u>0.90</u>
<b>Community &amp; Recreation Services</b>						
Administrative Support	998	0.48	998	0.48	998	0.48
Camp Specialist	16,702	8.03	17,139	8.24	17,160	8.25
Recreation Specialist	133,349	64.11	146,411	70.39	114,400	55.00
Total Community & Recreation Serv.	<u>151,050</u>	<u>72.62</u>	<u>164,549</u>	<u>79.11</u>	<u>132,558</u>	<u>63.73</u>
<b>Finance</b>						
Administrative Support						
<b>Human Resources</b>						
Administrative Support						
<b>Information Technology</b>						
Technician	2,662	1.28	2,995	1.44	3,120	1.50
Professional	104	0.05	1,144	0.55	1,331	0.64
Total Information Technology	<u>2,766</u>	<u>1.33</u>	<u>4,139</u>	<u>1.99</u>	<u>4,451</u>	<u>2.14</u>
<b>Planning and Economic Development</b>						
Administrative Support	1,997	0.96	2,038	0.98	1,498	0.72
Technician	998	0.48				
Professional	499	0.24	499	0.24	499	0.24
Total Planning and Economic Dev.	<u>3,494</u>	<u>1.68</u>	<u>2,538</u>	<u>1.22</u>	<u>1,997</u>	<u>0.96</u>

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 BY CLASSIFICATION WITHIN DEPARTMENT  
 FOR THE YEAR ENDING JUNE 30, 2009**

	<u>2006-2007</u>		<u>2007-2008</u>		<u>2008-2009</u>	
	<u>Hours</u>	<u>FTE</u>	<u>Hours</u>	<u>FTE</u>	<u>Hours</u>	<u>FTE</u>
<b>Police</b>						
Administrative Support	1,622	0.78				
Crime Analyst	1,560	0.75	1,560	0.75	1,560	0.75
Manager of Volunteer Services	1,581	0.76	1,581	0.76	2,080	1.00
Public Safety Assistant	40,622	19.53	42,224	20.30	43,992	21.15
Technician	2,267	1.09	1,560	0.75		
Violence Victim Advocate	1,040	0.50	1,040	0.50	1,040	0.50
Total Police	<u>48,693</u>	<u>23.41</u>	<u>47,965</u>	<u>23.06</u>	<u>48,672</u>	<u>23.40</u>
<b>Public Works</b>						
Maintenance Laborer (Parks & Facilities)	71,822	34.53	72,821	35.01	64,314	30.92
Technician	499	0.24	499	0.24	499	0.24
Maintenance Laborer	8,216	3.95	8,216	3.95	16,411	7.89
Total Public Works	<u>80,538</u>	<u>38.72</u>	<u>81,536</u>	<u>39.20</u>	<u>81,224</u>	<u>39.05</u>
<b>TOTAL GENERAL CITY AND REDEVELOPMENT</b>	<u>294,403</u>	<u>141.54</u>	<u>312,790</u>	<u>150.38</u>	<u>280,550</u>	<u>134.88</u>
<b>Storm Water</b>						
Community Recreation Specialist						
General Laborer						
Total Storm Water						
<b>Sewer Enterprise</b>						
Community Recreation Specialist						
<b>TOTAL STORM WATER AND ENTERPRISE FUNDS</b>	_____	_____	_____	_____	_____	_____
<b>GRAND TOTAL CITY</b>	<u>294,403</u>	<u>141.54</u>	<u>312,790</u>	<u>150.38</u>	<u>280,550</u>	<u>134.88</u>