

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

For FY 2016/17, the City expects to receive \$898,819 in CDBG funding and will allocate \$148,266 in unallocated prior-year funds. CDBG funds are used by the City for affordable housing, homeless services, non-housing community development activities and administrative costs. In addition to CDBG funds, in this funding year the City will allocate \$100,000 in Revolving Loan Funds for Housing Rehabilitation Loans to low-income Concord homeowners, \$40,000 in Child Care Developer Fees for child care related programs and \$2,678 in Program Income to Public Services programs.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Following is a brief summary of the overall objectives identified in the 2015/20 Consolidated Plan and supported by the 2016/17 Action Plan:

Priority Need: Affordable Housing

AH-1: Maintain and preserve the existing affordable housing stock.

Priority Need: Reduce/Alleviate Homelessness

H-1: Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability,

H-2: Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling.

The affordable housing and human services objectives of the Plan also address the needs of the homeless and the problem of homelessness.

Priority Need: Non-Housing Community Development

Public Services

CD-1 General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs

that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.

CD-2 Non-Homeless Special Needs: Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, victims of domestic violence, persons with HIV/AIDS, persons with mental, physical and developmental disabilities, abused children, illiterate adults and migrant farmworkers.

CD-3 Youth: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.

CD-4 Fair Housing: Continue to promote fair housing activities and affirmatively further fair housing.

Priority Need: Economic Development

CD-5 Economic Development: Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas.

Priority Need: Infrastructure/Public Facilities

CD-6 Infrastructure and Accessibility: Maintain quality public facilities and adequate infrastructure, and ensure access for the mobility-impaired by addressing physical access barriers to public facilities.

Priority Need: Administration

CD-7 Administration: Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City has made significant progress in meeting the goals and objectives contained in the 2015/20 Consolidated Plan. In FY 2015/16, CDBG-funded public service projects provided a wide range of social services and assistance to more than 68,000 residents and households, including the homeless, mentally and physically disabled, seniors, victims of domestic violence, and other special needs populations. Funding for the City's ADA Transition Plan provided curb, sidewalk and infrastructure improvements that removed barriers that restrict mobility and accessibility of elderly or disabled persons. The City's Housing Rehabilitation Loan and Grant Program provided grants and low-interest loans to low-income homeowners for needed repairs and improvements.

The City continues to focus on outcome-based performance measurements as a means to ensure that needed services are delivered and that the results can be easily quantified. The City is

completing the first year of the 2015/20 Consolidated Plan period and is on track to meet every Consolidated Plan goal/objective.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

A public review draft of the Action Plan was made available to the public from March 25, 2016, to April 25, 2016. A notice announcing the public review draft and the proposed City Council meeting for approval of the FY 2016/17 Action Plan was posted in the Contra Costa Times and on the City's website on March 25, 2016.

The Action Plan was approved by the Concord City Council in a properly noticed public hearing on April 26, 2016.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A public notice was posted in local papers on March 25, 2016, and a draft of the FY 2016/17 Action Plan was made available for public review and comment from March 25, 2016, to April 25, 2016. A properly noticed public hearing was held on April 26, 2016. One public comment was received. A resident of Concord spoke of the need for sidewalk and curb ramp improvements to allow the elderly and disabled to better access City businesses and services. These improvements are being funded in part through CDBG during FY 2016/17 as part of the City's ADA Transition Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted.

7. Summary

As required by the City's Citizen Participation Plan, the FY 2016/17 Action Plan legal notice was published and the document was available on the City's website and in hard copy at the City's administrative office for a 30-day public review beginning March 25, 2016. A Public Hearing was held on April 26, 2016. One public comment was received. The citizen concern regarding sidewalk and curb ramp access for the elderly and disabled is being addressed through the City's ADA Transition Plan, which is being funded in part through CDBG in FY 2016/17.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | Name | Department/Agency |
|--------------------|-------------|--------------------------|
| CDBG Administrator | CONCORD | Community Services |

Table 1 – Responsible Agencies

Narrative

The City of Concord's entitlement grant is administered by the City under the direction of the Community Services Program Manager.

Consolidated Plan Public Contact Information

Brenda Kain, City of Concord Community Services Program Manager

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AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The consolidated planning process requires jurisdictions to reach out to and consult with other public and private agencies when developing the Plan. The Plan itself must include a summary of the consultation process, including identification of the agencies that participated in the process. Jurisdictions also are required to summarize their efforts to enhance coordination between public and private agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The City of Concord works closely with public and private affordable housing providers and the Housing Authority of Contra Costa County, as well Contra Costa County's Public Health, Behavioral Health and Homeless Services departments to coordinate the allocation of funds to best meet the needs of the City's most at risk residents. CDBG funds are distributed to programs that provide services to persons with physical, developmental, substance abuse and mental health issues. This coordination leverages CDBG funds to maximize their impact.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

In developing the 2015/20 Consolidated Plan and related objectives and outcomes, City staff consulted with the Contra Costa Council on Homelessness (CCCH) Executive Board, which provides advice and input on the operations of homeless services, program operation and program development efforts in Contra Costa County. CCCH is the working group of the CoC and membership includes representation from non-profit, governmental, housing development, law enforcement, faith-based, business, and homeless services providers as well as non-profit community and advocacy groups, the interfaith community, business organizations and other relevant community groups to implement key strategies identified in the County's Ten Year Plan to End Homelessness. In addition, the City's Community Services Program Manager serves as Vice-Chair of the CCCH Executive Board and is closely involved in homeless services Countywide.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds. ESG funds are received by Contra Costa County and are allocated in coordination with the CoC.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

| | | |
|---|--|---|
| 1 | Agency/Group/Organization | Contra Costa County Department of Conservation & Development |
| | Agency/Group/Organization Type | Other government - County |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The Department of Conservation and Development was the lead agency in the development of the Contra Costa Consortium's Consolidated Plan. |
| 2 | Agency/Group/Organization | Contra Costa County Health Services |
| | Agency/Group/Organization Type | Services-homeless Other government - County |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Anti-poverty Strategy |

| | | |
|---|--|--|
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The County's Health and Homeless Services staff works closely with City staff to provide information on special needs populations, including homeless populations. It is anticipated that this consultation will result in improved coordination of services to the City's at risk and homeless populations. |
| 3 | Agency/Group/Organization | STAND! For Families Free of Violence |
| | Agency/Group/Organization Type | Services-Victims of Domestic Violence Regional organization |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children Non-Homeless Special Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | STAND! staff works closely with City staff to provide information regarding victims of domestic violence in the City and the services provided to this population. It is anticipated that this coordination will result in improved coordination of services to the City's victims of domestic violence. |
| 4 | Agency/Group/Organization | Contra Costa Continuum of Care |
| | Agency/Group/Organization Type | Services-homeless Other government - County Other government - Local |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy |

| | | |
|---|--|--|
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The CoC works closely with City staff to provide information on homelessness and the City's overall homeless population. It is anticipated that this coordination will result in improved coordination of services to the City's population who are homeless or at risk of homelessness. |
| 5 | Agency/Group/Organization | Hello Housing |
| | Agency/Group/Organization Type | Services - Housing Homeowner Rehabilitation Loans/Grants |
| | What section of the Plan was addressed by Consultation? | Lead-based Paint Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The City contracts with Hello Housing to administer the Housing Rehabilitation Loan and Grant program for low-income homeowners. Lead-based paint remediation is a required element of the program and has been successful in helping to reduce the incidence of lead-based paint in the City's older home population. |
| 6 | Agency/Group/Organization | City of Concord Code Enforcement Division |
| | Agency/Group/Organization Type | Services - Housing Other government - Local |
| | What section of the Plan was addressed by Consultation? | Lead-based Paint Strategy Multi-Family Housing Inspection |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The City's Multi-Family Housing inspector responds to complaints and regularly inspects all multi-family units in the City to identify code violations and to address health issues such as mold, rodents and insect infestations. The inspector works closely with the Community Services Program Manager to see that the housing needs of the City's low income residents are met. |

Identify any Agency Types not consulted and provide rationale for not consulting

All organizations and services providers were either consulted or invited to participate in the Plan process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|-------------------------|---|--|
| Continuum of Care | Contra Costa County Homeless Services | The City's Community Services Program Manager serves as Vice-chair of the CoC's Executive Board, ensuring coordination with the CoC and the consolidated planning process. |
| Contra Costa Consortium | Contra Costa County Dept. of Conservation & Development | The cities of Antioch, Concord, Pittsburg, and Walnut Creek and the County of Contra Costa have formed the Contra Costa HOME Consortium to cooperatively plan for the housing and community development needs of the County. |

Table 3 - Other local / regional / federal planning efforts

Narrative

In addition to the organizations listed in this section significant aspects of the Plan development process included consultations with the CoC and its membership which is comprised of both public and private non-profit and for-profit entities, as well as private citizens. The Strategic Plan section of the 2015/20 Consolidated Plan, specifically SP-40, includes a complete listing of the entities through which the City will carry out the activities of its Consolidated Plan.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

In developing the 2015/20 Consolidated Plan, which informs the Action Plan, the Contra Costa Consortium held five public meetings and requested that those attending comment on the level of housing and community development needs Countywide and the relative priority of those needs by completing a survey. All public meetings were advertised in the Contra Costa Times. Recognizing that not all can attend public meetings and that the scope of a one-hour meeting is limited, the Consortium also provided an online survey. The survey was mentioned in all meeting advertisements and provided at all public meetings. A draft of the Consolidated Plan and the FY 2015/16 Action Plan was made available for public review and comment from March 27, 2015, to April 27, 2015.

During the 2015/16 funding process, the City's CDBG advisory commission, the Community Services Commission (CSC), held ten (10) properly noticed public meetings to hear presentations from local applicants and to discuss and determine funding recommendations for the two year funding cycle, July 1, 2015 – June 30, 2016, and July 1, 2016 – June 30, 2017.

The FY 2016/17 Action Plan was made available for a 30-day public review period on March 25, 2016, by posting of a legal notice. It was also available on the City's webpage and in hard copy at the Administrative office.

Citizen Participation Outreach

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|-------------------|------------------------------|---|---|--|---------------------|
| 1 | Newspaper Ad | Non-targeted/broad community | N/A | None. | None. | |
| 2 | Internet Outreach | Non-targeted/broad community | N/A | None. | None. | |
| 4 | Public Hearing | Non-targeted/broad community | A Public Hearing was held on April 26, 2016. One public comment was received. | A resident of Concord spoke of the need for sidewalk and curb ramp improvements to allow the elderly and disabled to better access City businesses and services. These improvements are being funded in part through CDBG during FY 2016/17 as part of the City's ADA Transition Plan | None. | |

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

Introduction

During the Consolidated Plan period, 2015/20, the City expects to receive approximately \$895,000 annually in CDBG funding, for a five-year total of nearly \$5 million. CDBG funds are used by the City for affordable housing, homeless services, non-housing community development activities and administrative costs. The table below provides a breakdown of these anticipated resources which are based on FY 2016/17 allocations.

Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Reminder of ConPlan \$ | Narrative Description |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|--|--|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| CDBG | public - federal | Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services | 898,819 | 2,678 | 148,266 | 1,049,763 | 2,700,000 | Anticipated amount available to City based on FY 2016/17 funding. |
| Other | public - federal | Other | 100,000 | 0 | 0 | 100,000 | 250,000 | The City will allocate Revolving Loan funds for loans to low-income homeowners as part of the Housing Rehabilitation Loan and Grant program. |

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Reminder of ConPlan \$ | Narrative Description |
|---------|-----------------|-----------------|----------------------------------|--------------------|--------------------------|-----------|--|---|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| Other | public - local | Public Services | 40,000 | 0 | 0 | 40,000 | 120,000 | Child Care Developer Fees (CCDF): The City collects a fee equal to 0.5 percent of the development cost of a project at the time of issuance of the certificates of occupancy for the purpose of funding the activities of the Concord Child Care Program. The program provides grants for direct child care services and for indirect child care services, including the provision of child care subsidies or benefits for working parents, start-up costs for child care programs, upgrades to the quality of child care services provided, and public education and advocacy to encourage employer-related child care. 80% of funds are available for grants to local agencies and 20% is available to the City for administration. |

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City requires a 20% match for all projects receiving CDBG or Child Care Developer Fee funds which typically includes other federal, state or local public and/or private funds. CDBG funds are coupled with local and private funds, allowing projects to compete for additional funding provided by tax credits, bonds, and state financing programs. An investment by the City makes projects more competitive in various funding competitions. All sources and types of funds are more limited due to the current economic climate and the demise of statewide redevelopment tax-increment funds. The City will continue to search for additional sources of funding from local, state, federal, and private sources in order to develop and deliver efficient and cost effective projects.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

While there is no publically owned land in Concord that may be used to address identified needs, in January, 2015, the City entered into an initial three year lease for 8,000 sq. ft. of privately owned space to house the Family Justice Center (FJC), a one stop center for victims of domestic violence. The lease commits the City to the base rent, plus additional monthly operating expenses, for the three year period, however, the expectation is that the lease will be transferred during the lease period to a third party nonprofit which will run the FJC.

Discussion

The City of Concord will utilize funds from the FY 2016/17 entitlement grant, as well as prior-year CDBG funds, Revolving Loan Funds, Child Care Developer Fees and Program Income, to provide services to further the well-being of the City's most at-risk residents.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|---|------------|----------|--|-----------------|---|---|--|
| 1 | AH-1 Existing Housing Stock | 2015 | 2020 | Affordable Housing | City of Concord | Affordable Housing | CDBG: \$282,500 Revolving Loan Funds: \$100,000 | Homeowner Housing Rehabilitated: 25 Household Housing Unit |
| 2 | H-1 Shelter for Homeless Population | 2015 | 2020 | Homeless | City of Concord | Homelessness | CDBG: \$10,000 | Homeless Person Overnight Shelter: 140 Persons Assisted |
| 3 | H-2 Services for Homeless (Non-Shelter Related) | 2015 | 2020 | Homeless | City of Concord | Homelessness | CDBG: \$10,000 | Public service activities other than Low/Moderate Income Housing Benefit: 150 Persons Assisted |
| 4 | CD-1 General Public Services | 2015 | 2020 | Non-Housing Community Development | City of Concord | Non-Housing Community Development | CDBG: \$42,500 | Public service activities other than Low/Moderate Income Housing Benefit: 9800 Persons Assisted |
| 5 | CD-2 Non-Homeless Special Needs Population | 2015 | 2020 | Non-Homeless Special Needs Non-Housing Community Development | City of Concord | Non-Housing Community Development | CDBG: \$65,000 | Public service activities other than Low/Moderate Income Housing Benefit: 1400 Persons Assisted |

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|---------------------------------------|------------|----------|-----------------------------------|-----------------|-----------------------------------|---|---|
| 6 | CD-3 Youth | 2015 | 2020 | Non-Housing Community Development | City of Concord | Non-Housing Community Development | Child Care Developer Fees: \$32,000 | Public service activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted |
| 7 | CD-4 Fair Housing | 2015 | 2020 | Non-Housing Community Development | City of Concord | Non-Housing Community Development | CDBG: \$10,000 | Public service activities other than Low/Moderate Income Housing Benefit: 25 Persons Assisted |
| 8 | CD-5 Economic Development | 2015 | 2020 | Non-Housing Community Development | City of Concord | Non-Housing Community Development | CDBG: \$50,000 | Jobs created/retained: 40 Jobs Businesses assisted: 130 Businesses Assisted |
| 9 | CD-6 Infrastructure/Public Facilities | 2015 | 2020 | Non-Housing Community Development | City of Concord | Non-Housing Community Development | CDBG: \$400,000 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 15000 Persons Assisted |
| 10 | CD-7 Administration | 2015 | 2020 | Administration | City of Concord | Administration | CDBG: \$179,763 Child Care Developer Fees: \$8,000 | Other: 1 Other |

Table 6 - Goals Summary

Goal Descriptions

| | | |
|---|-------------------------|---|
| 1 | Goal Name | AH-1 Existing Housing Stock |
| | Goal Description | Maintain and preserve existing housing for low-income homeowners through rehabilitation activities. |
| 2 | Goal Name | H-1 Shelter for Homeless Population |
| | Goal Description | Further “Housing First” approach to ending homelessness by supporting homeless outreach efforts, emergency shelter, transitional housing, and permanent housing with supportive services to help homeless persons achieve housing stability. |
| 3 | Goal Name | H-2 Services for Homeless (Non-Shelter Related) |
| | Goal Description | Expand existing prevention services including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling. |
| 4 | Goal Name | CD-1 General Public Services |
| | Goal Description | Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues. |
| 5 | Goal Name | CD-2 Non-Homeless Special Needs Population |
| | Goal Description | Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as elderly/frail elderly, disabled persons, victims of domestic violence, abused/neglected children, persons with HIV/AIDS, illiterate adults and migrant farmworkers. |
| 6 | Goal Name | CD-3 Youth |
| | Goal Description | Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood. |

| | | |
|----|-------------------------|--|
| 7 | Goal Name | CD-4 Fair Housing |
| | Goal Description | Continue to promote fair housing activities and affirmatively further fair housing. |
| 8 | Goal Name | CD-5 Economic Development |
| | Goal Description | Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas. |
| 9 | Goal Name | CD-6 Infrastructure/Public Facilities |
| | Goal Description | Maintain quality public facilities and adequate infrastructure and ensure access to public facilities for the disabled; Remove barriers to the safe travel of persons with disabilities and enhance public safety and accessibility; Provide or improve access to facilities for disabled persons. |
| 10 | Goal Name | CD-7 Administration |
| | Goal Description | <p>Support the development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner. Strategies include:</p> <ul style="list-style-type: none"> • To continue the collaborative administration with the other Consortia jurisdictions for the City's community development and affordable housing programs undertaken under this Strategic Plan. This effort will include common policies and procedures for requests for the use of funds, Subrecipient reporting, record-keeping, and monitoring. • The City will also cooperatively further the efforts of the Contra Costa Council on Homelessness (CCCH). |

Table 7 – Goal Descriptions

AP-35 Projects - 91.420, 91.220(d)

Introduction

The City will prioritize the use of its CDBG funding to meet the priority needs of the City as noted in the 2015/20 Consolidated Plan, including services to the homeless and special needs groups such as elderly/frail elderly, persons with disabilities, persons who suffer from alcohol and other drug addictions, persons who are victims of domestic violence and persons living with HIV/AIDS.

| # | Project Name |
|----|---|
| 1 | Workforce Development Board of Contra Costa County-Small Business Development Center (SBDC) |
| 2 | Monument Impact - Technology 2015 |
| 3 | Mt. Diablo Unified School District - CARES After School Program |
| 4 | City Child Care Developer Fee (CCDF) Administration |
| 5 | Food Bank of Contra Costa and Solano Food Distribution Program |
| 6 | Bay Area Legal Aid - Tenant/Landlord Counseling |
| 7 | Contra Costa County Health Services-Adult Interim Housing Program |
| 8 | Contra Costa Crisis Center - Contra Costa 211 |
| 9 | ECHO (Eden Council for Hope & Opportunity)- Fair Housing Services |
| 10 | Court Appointed Special Advocates (CASA)-Children at Risk |
| 11 | Monument Crisis Center Critical Safety Net Resources |
| 12 | Meals On Wheels and Senior Outreach Services (SOS) - Meals on Wheels |
| 13 | Meals On Wheels and Senior Outreach Services (SOS) - Senior Nutrition |
| 14 | Shelter Inc. of Contra Costa County - Homeless Prevention/Rapid Rehousing Program |
| 15 | STAND! For Families Free of Violence |
| 16 | City Engineering - ADA Transition Plan |
| 17 | City Housing Conservation Program - Loans & Grants |
| 18 | City Housing Administration |
| 19 | CDBG Administration |
| 20 | Ombudsman Services of Contra Costa |
| 21 | Meals On Wheels and Senior Outreach Services (SOS) - Care Management |
| 22 | CC Child Care Council - Road to Success |

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Given that the homeless and special needs populations have various obstacles to accessing housing and community services, the City of Concord will continue to provide CDBG funds for housing rehabilitation activities, public facility/infrastructure improvements, and public service activities that improve the quality of life for special needs groups.

AP-38 Project Summary

Project Summary Information

| | | |
|---|--|--|
| 1 | Project Name | Workforce Development Board of Contra Costa County-Small Business Development Center (SBDC) |
| | Target Area | City of Concord |
| | Goals Supported | CD-5 Economic Development |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$30,000 |
| | Description | The Small Business Development Center (SBDC) delivers group training and individualized advising to support low-to-moderate income individuals to achieve self-sufficiency by starting and/or growing micro-enterprises. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 20 low-to-moderate income Concord individuals who are currently self-employed or who are less than a year from achieving that goal. |
| | Location Description | The Concord location is at 4071 Port Chicago Highway, Suite 250 Concord, California 94520. The SBCD has 12 other locations Countywide. |
| | Planned Activities | The Small Business Development Center (SBDC) will provide group training and individualized advising to support low-to-moderate income individuals to achieve self-sufficiency by starting and/or growing micro-enterprises. The project will support existing and emerging businesses by assisting in the creation of new positions and in the retention of current positions, and with growth via equity and debt investments. |
| 2 | Project Name | Monument Impact - Technology 2015 |

| | | |
|----------|--|--|
| | Target Area | City of Concord |
| | Goals Supported | CD-5 Economic Development |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$20,000 |
| | Description | Technology 2015 provides group computer training and individualized advising to low-to-moderate income individuals to achieve self-sufficiency by starting and/or growing a microenterprise. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 20 low-income residents will receive technology instruction and employment services to help them achieve self sufficiency. |
| | Location Description | Classes are offered at Monument Impact office at 2699 Monument Blvd, Unit G, Concord, CA 94520 |
| | Planned Activities | Technology 2015 will provide basic, intermediate and advanced computer skills to low-income individuals to achieve self-sufficiency by starting and/or growing a microenterprise. The project will support existing and emerging businesses to qualify for and/or secure a business license. |
| 3 | Project Name | Mt. Diablo Unified School District - CARES After School Program |
| | Target Area | City of Concord |
| | Goals Supported | CD-3 Youth |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | Child Care Developer Fees: \$22,000 |

| | | |
|----------|--|---|
| | Description | The CARES Program provides comprehensive, on-site after school programs to approximately students at five elementary schools and two middle schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 1000 students in grades Kindergarten through 8th Grade attending schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods. |
| | Location Description | There are seven sites in Concord: 1) Cambridge 1135 Lacey Lane Concord, CA 94520 2) Fair Oaks 2400 Lisa Lane Concord, CA 94523 3) Meadow Homes 1371 Detroit Ave. Concord, CA 94520 4) Wren Avenue 3339 Wren Ave. Concord, CA 94519 5) Ygnacio Valley 2217 Chalomar Rd. Concord, CA 94519 6) El Dorado Middle 2351 West St. Concord, CA 94520 7) Oak Grove Middle 2050 Minert Rd. Concord, CA 94518 |
| | Planned Activities | The CARES Program will provide comprehensive, on-site after school programs to provide services to students at five elementary schools and two middle schools in the Monument Corridor, Solano Way and Willow Pass neighborhoods, including academic support and intervention, arts and enrichment, health and nutrition education, sports and fitness activities, leadership and youth development and family events. |
| 4 | Project Name | City Child Care Developer Fee (CCDF) Administration |
| | Target Area | City of Concord |

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| | Goals Supported | CD-7 Administration |
| | Needs Addressed | Administration |
| | Funding | Child Care Developer Fees: \$8,000 |
| | Description | Project administers CCDF program and ensures compliance with all local rules and regulations. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | City will administer CCDF funds to benefit all lower income youth and lower income areas in Concord. |
| | Location Description | City of Concord Administration Office: 1950 Parkside Drive Concord, California 94519 |
| | Planned Activities | City of Concord will administer the CCDF program in a fiscally responsible manner and will ensure compliance with all applicable local rules and regulations. |
| 5 | Project Name | Food Bank of Contra Costa and Solano Food Distribution Program |
| | Target Area | City of Concord |
| | Goals Supported | CD-1 General Public Services |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$10,000 |
| | Description | Collect, store and distribute nutritious food to eligible low income households through three direct distribution programs: Food for Children, Brown Bag for Seniors and the Food Assistance program. |
| | Target Date | 6/30/2017 |

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| | Estimate the number and type of families that will benefit from the proposed activities | 6,700 low-income persons will receive new access to free nutritious, nutrient dense food through three programs: Food for Children, Brown Bag for Seniors, and the Food Assistance Program. |
| | Location Description | Services will be offered at the following locations: Church of the Nazarene - 1650 Ashbury, Concord Good Shepherd Lutheran Church - 4000 Clayton Rd., Concord Monument Crisis Center – 1990 Market St., Concord Rainbow Community Center - 3024 Willow Pass Rd. #200, Concord St. Vincent de Paul (St. Francis of Assisi) - 860 Oak Grove Rd., Concord The Salvation Army - 3950 Clayton Rd., Concord |
| | Planned Activities | Operate a year-round food program which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Brown Bag for Seniors, and Food Assistance program |
| 6 | Project Name | Bay Area Legal Aid - Tenant/Landlord Counseling |
| | Target Area | City of Concord |
| | Goals Supported | CD-1 General Public Services |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$10,000 |
| | Description | Provide landlord/tenant counseling services and/or legal services to Concord tenants and landlords on their rights and responsibilities under federal, state and local housing laws. |
| | Target Date | 6/30/2017 |

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| | Estimate the number and type of families that will benefit from the proposed activities | 100 low and moderate income Concord residents, including people at-risk of homelessness, victims of domestic violence, at-risk youth, limited English proficient, senior, and disabled persons. |
| | Location Description | Bay Area Legal Aid provides services at the following Concord locations: Monument Crisis Center, 2350 Monument Blvd. Suite B, Concord CA 94520 Monument Community Partnership, 1760 Clayton Road, Concord, CA 94520 |
| | Planned Activities | Concord residents will have access to Tenant/Landlord counseling services, as well as access to 6 community activities throughout the year. Legal advice and representation will be provided for housing issues that cannot be resolved through counseling |
| 7 | Project Name | Contra Costa County Health Services-Adult Interim Housing Program |
| | Target Area | City of Concord |
| | Goals Supported | H-1 Shelter for Homeless Population |
| | Needs Addressed | Homelessness |
| | Funding | CDBG: \$10,000 |
| | Description | The Adult Interim Housing Program will provide 24-hour emergency shelter to single homeless adults to assist them in finding appropriate long-term housing by providing wrap-around services including case management, housing and benefits assistance, meals, laundry facilities, healthcare, mental health services and substance abuse treatment to residents for access to safe secure interim housing for up to 120 days. |
| | Target Date | 6/30/2017 |

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| | Estimate the number and type of families that will benefit from the proposed activities | 150 single adult homeless men and women over the age of 18 will receive interim housing. |
| | Location Description | Central County Adult Interim Housing - 2047-C Arnold Industrial Way, Concord, CA |
| | Planned Activities | The Adult Interim Housing Program will provide 24-hour emergency shelter to single homeless adults to assist them in finding appropriate long-term housing by providing wrap-around services including case management, housing and benefits assistance, meals, laundry facilities, healthcare, mental health services and substance abuse treatment to residents for up to 120 days. |
| 8 | Project Name | Contra Costa Crisis Center - Contra Costa 211 |
| | Target Area | City of Concord |
| | Goals Supported | CD-2 Non-Homeless Special Needs Population |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$10,000 |
| | Description | The homeless hotline and 211 information and referral line helps children, teens, adults and seniors access local health and social services 24 hours per day, 365 days per year. Resource information, motel vouchers and free, personal voice mail boxes are provided to homeless people allowing them to connect with services, get emergency needs met and help them begin to develop self-sufficiency. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 2000 persons who are presumed beneficiaries--homeless persons, abused children, people over age 62, migrant farm workers, battered spouses, illiterate adults, severely disabled adults, and persons with AIDS--will receive new access to referrals to service providers. |

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| | Location Description | All services are delivered by telephone so they are accessible from anywhere in the City. Immediate crisis help and immediate information and referral are available 24 hours per day, 365 days per year via a toll-free number. |
| | Planned Activities | Trained counselors will provide immediate crisis mental health/suicide intervention services by phone 24 hours a day and will provide immediate information and referral services to persons who are presumed beneficiaries, including homeless persons, abused children, people over age 62, migrant farm workers, battered spouses, illiterate adults, severely disabled adults, and persons with AIDS. |
| 9 | Project Name | ECHO (Eden Council for Hope & Opportunity)- Fair Housing Services |
| | Target Area | City of Concord |
| | Goals Supported | CD-4 Fair Housing |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$10,000 |
| | Description | ECHO is a HUD-approved housing counseling agency, and satisfies the HUD definition of Fair Housing Enforcement Organization (FHO) and Qualified Fair Housing Enforcement Organization (QFHO). ECHO will affirmatively further fair housing by addressing discrimination in Concord; assist and educate residents who allege discrimination, conduct a systemic audit to uncover hidden discrimination, and provide training to owners and managers. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 25 Concord tenants and landlords will be assisted with information regarding fair housing and discrimination. |

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| | Location Description | 1760 Clayton Road, Concord, CA 94520 Counselors will visit home bound clients requiring face-to-face counseling to assist them with their cases. |
| | Planned Activities | ECHO's Fair Housing Services will assist Concord tenants and landlords who require information regarding fair housing and discrimination, or complainants who allege discrimination based on federal, state, and local protected classes including race, color, religion, national origin, age, sex, familial status, marital status, sexual orientation, gender, mental or physical disability. |
| 10 | Project Name | Court Appointed Special Advocates (CASA)-Children at Risk |
| | Target Area | City of Concord |
| | Goals Supported | CD-2 Non-Homeless Special Needs Population |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$10,000 |
| | Description | CASA provides trained volunteers who advocate for the needs of abused and neglected children who are wards of the county's juvenile dependency court. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 20 Concord youth between the ages of 0-21 who are wards of the county's juvenile dependency court. |
| | Location Description | The CASA program's headquarters are at 2020 N. Broadway, Suite 204 Walnut Creek, CA 94596. Volunteer advocates deliver advocacy services throughout the county in group/foster homes, schools, doctor's offices, and in the courts. |

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| | Planned Activities | Trained volunteers will provide advocacy, mentoring and representation services to abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation. |
| 11 | Project Name | Monument Crisis Center Critical Safety Net Resources |
| | Target Area | City of Concord |
| | Goals Supported | CD-1 General Public Services |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$12,500 |
| | Description | The Monument Crisis Center provides crisis assistance, nutritious food, information, referrals, education and support to extremely low income families, children, teens, seniors and homeless in Central Contra Costa County. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 1,000 lower income families, children, seniors, and homeless persons will receive new access to nutritious food, information and referrals, education and support to help improve their self-sufficiency. |
| | Location Description | The Monument Crisis Center is located at 1990 Market Street Concord, California 94520 |
| | Planned Activities | The Monument Crisis Center offers wrap-around safety net services through on-site food distribution, direct referrals to shelter, referrals and workshops for financial assistance, referrals and access to health care and health care services, basic employment workshops, court mandated community service programs, on site legal and crisis support services. |
| 12 | Project Name | Meals On Wheels and Senior Outreach Services (SOS) - Meals on Wheels |

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| | Target Area | City of Concord |
| | Goals Supported | CD-2 Non-Homeless Special Needs Population |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$12,500 |
| | Description | Meals On Wheels delivers nutritious meals to frail, home bound seniors living in Concord to help them to live at home in safety, in comfort, and with dignity for as long as they can. Clients are over 62, home bound, and are unable to shop and/or prepare meals for themselves. Seniors benefit from daily health and wellness checks from volunteer drivers and ongoing client monitoring through in-home visits by outreach workers |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 125 adults age 62 and over who are home bound and unable to prepare meals for themselves. |
| | Location Description | The homes of all qualifying clients within Concord. |
| | Planned Activities | Deliver nutritious meals to frail, home bound seniors to help them to live at home in safety, in comfort, and with dignity for as long as they can. |
| 13 | Project Name | Meals On Wheels and Senior Outreach Services (SOS) - Senior Nutrition |
| | Target Area | City of Concord |
| | Goals Supported | CD-2 Non-Homeless Special Needs Population |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$12,500 |

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| | Description | The Senior Nutrition/CC Cafes Program serves hot, nutritious lunches Monday through Friday to persons age 62 and over at the Concord Senior Center. In addition to providing a balanced, nutritious meal, which may be the only one of the day for some participants, the Cafe experience connects seniors with their peers and with volunteers in the community to reduce isolation. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 350 seniors age 62 years of age and over in Concord. The population of the Cafes is generally composed of seniors over 75 years of age. |
| | Location Description | The Concord Cafe is located at the Concord Senior Center, 2727 Parkside Circle, Concord, CA 94521. |
| | Planned Activities | The Senior Nutrition/CC Cafes Program will serve hot, nutritious lunches Monday through Friday to persons age 62 and over at the Concord Senior Center. |
| 14 | Project Name | Shelter Inc. of Contra Costa County - Homeless Prevention/Rapid Rehousing Program |
| | Target Area | City of Concord |
| | Goals Supported | H-2 Services for Homeless (Non-Shelter Related) |
| | Needs Addressed | Homelessness |
| | Funding | CDBG: \$10,000 |
| | Description | Shelter, Inc. provides short-term financial assistance for rental deposits, move-in costs or past due rent for households at-risk of homelessness or to rapidly re-house households who are homeless |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 150 low-income individuals and families in Concord facing a financial crisis will receive financial assistance in the form of move-in costs or past due rent to prevent homelessness and maintain housing. |

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| | Location Description | Shelter, Inc offices are located at 1333 Willow Pass Road, Concord, CA 94520. The program also has three off-site locations throughout the County. |
| | Planned Activities | The Homelessness Prevention/Rapid Rehousing Program will prevent homelessness for low-income at risk households or rapidly re-house households who are homeless by providing short-term financial assistance for deposits, move-in costs or past due rent. |
| 15 | Project Name | STAND! For Families Free of Violence |
| | Target Area | City of Concord |
| | Goals Supported | CD-2 Non-Homeless Special Needs Population |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$10,000 |
| | Description | The Rollie Mullen Center emergency shelter provides 24 beds to women and children fleeing violent relationships at no cost for up to 3 months. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 10 women and children living in Concord who are victims of domestic violence. |
| | Location Description | STAND!'s Rollie Mullen Center is located in a confidential location in Contra Costa County, CA. |
| | Planned Activities | STAND!'s Rollie Mullen Center will provide emergency shelter to 24 women and their children fleeing life-threatening violent relationships at no cost for up to 3 months. The shelter provides clients with access to comprehensive supportive services, including food, clothing, social and legal advocacy, vocational assistance, child care, housing referrals, and evidence-based counseling to aid in transitioning clients toward independence. |

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| 16 | Project Name | City Engineering - ADA Transition Plan |
| | Target Area | City of Concord |
| | Goals Supported | CD-6 Infrastructure/Public Facilities |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$400,000 |
| | Description | Program installs curb ramps that provide access to sidewalks and public transportation and constructs/replaces sidewalks throughout the City where gaps and uplifted sidewalks create barriers for the mobility impaired. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 8,000 frail elderly and/or disabled people will have new access to sidewalks and facilities throughout Concord. |
| | Location Description | Various locations within Concord identified as priorities in the City's ADA Transition Plan. |
| | Planned Activities | This project will implement portions of the City's ADA transition plan by removing barriers, constructing sidewalks and installing curb ramps. |
| 17 | Project Name | City Housing Conservation Program - Loans & Grants |
| | Target Area | City of Concord |
| | Goals Supported | AH-1 Existing Housing Stock |
| | Needs Addressed | Affordable Housing |
| | Funding | CDBG: \$185,000 Revolving Loan Funds: \$100,000 |

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| | Description | Program assists Low and Moderate income Concord homeowners with loans and grants to rehabilitate their single family or mobile homes and address emergency, weatherization, security, handicap accessibility and other issues. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 25 low-income (less than 80% AMI) homeowners in the City of Concord. |
| | Location Description | Owner occupied single family homes and mobile homes within the city limits of Concord. |
| | Planned Activities | The City's Housing Conservation Program will provide grants and loans for home repairs to low-income homeowners of single family homes and mobile homes. The program provides home repair loans, emergency repair and accessibility grants, weatherization and home security grants for seniors and lead-based paint abatement grants. |
| 18 | Project Name | City Housing Administration |
| | Target Area | City of Concord |
| | Goals Supported | CD-7 Administration |
| | Needs Addressed | Administration |
| | Funding | CDBG: \$97,500 |
| | Description | Project provides funding for administration of the portion of the housing rehabilitation program that is CDBG eligible, including City of Concord and Hello Housing staff time to administer the program and costs of loan processing, inspections, etc. |
| | Target Date | 6/30/2017 |

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| | Estimate the number and type of families that will benefit from the proposed activities | City and Hello Housing will administer the program to benefit low-income households within the City of Concord. |
| | Location Description | City of Concord Administration Offices: 1950 Parkside Drive Concord, California 94519 Hello Housing: 1242 Market Street 3rd Floor San Francisco, California 041-2 Rehabilitation and repair work will occur at various locations throughout the City. |
| | Planned Activities | This project will administer CDBG funds for the housing rehabilitation grant and loan program in a manner that is fiscally responsible and that ensures compliance with all applicable Federal rules and regulations. The City will work with Hello Housing to administer the program. |
| 19 | Project Name | CDBG Administration |
| | Target Area | City of Concord |
| | Goals Supported | CD-7 Administration |
| | Needs Addressed | Administration |
| | Funding | CDBG: \$179,763 |
| | Description | Project administers CDBG entitlement grant program and ensures compliance with all applicable rules and regulations. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | City will administer CDBG funds to benefit all lower income residents and lower income areas in Concord |
| | Location Description | City of Concord Administration Office: 1950 Parkside Drive Concord, California 94519 |

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| | Planned Activities | City of Concord will administer CDBG entitlement grant program in a fiscally responsible manner and will ensure compliance with all applicable Federal rules and regulations. |
| 20 | Project Name | Ombudsman Services of Contra Costa |
| | Target Area | City of Concord |
| | Goals Supported | CD-2 Non-Homeless Special Needs Population |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$10,000 |
| | Description | Dependent adults and elderly residing in long term care facilities will have access to safe and secure environments through the advocacy of trained and certified Ombudsmen who investigate abuse and ensure compliance of facilities with Title 22 California Code of Regulations. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 800 seniors age 62 and over and dependent adults residing in long-term care facilities. |
| | Location Description | The Ombudsman program monitors senior and disabled living facilities throughout the City of Concord. |
| | Planned Activities | Dependent adults and elderly residing in long term care facilities will have access to safe and secure environments through the advocacy of trained and certified Ombudsmen who investigate abuse and ensure compliance of facilities with Title 22 California Code of Regulations. |
| 21 | Project Name | Meals On Wheels and Senior Outreach Services (SOS) - Care Management |
| | Target Area | City of Concord |
| | Goals Supported | CD-2 Non-Homeless Special Needs Population |

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| | Needs Addressed | Non-Housing Community Development |
| | Funding | CDBG: \$10,000 |
| | Description | The Care Management Program offers older adults access to professional care management services to resolve issues affecting health and wellness, quality of life, and ability to live independently, while promoting senior centers as destination place for aging persons. |
| | Target Date | 6/30/2017 |
| | Estimate the number and type of families that will benefit from the proposed activities | 100 Concord residents age 62 years, including many severely disabled, retired, and/or veterans who fall in the extremely low to low income categories. |
| | Location Description | City of Concord Senior Center, 2727 Parkside Circle, Concord, CA 94519. |
| | Planned Activities | Bilingual Care Managers trained in gerontology, social work, or counseling will assist seniors to resolve critical issues affecting their health and wellness to help them live as independently as possible. |
| 22 | Project Name | CC Child Care Council - Road to Success |
| | Target Area | City of Concord |
| | Goals Supported | CD-5 Economic Development |
| | Needs Addressed | Non-Housing Community Development |
| | Funding | Child Care Developer Fees: \$10,000 |
| | Description | The project will recruit, train and support very low-income, low-income and moderate-income residents who desire to start and maintain stable microenterprises as they become successful licensed family child care providers. |
| | Target Date | 6/30/2017 |

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| | Estimate the number and type of families that will benefit from the proposed activities | 15 very-low, low or moderate income Concord residents. |
| | Location Description | The Council office is located at 1035 Detroit Avenue, Suite 200, Concord, CA 94518. Services are also offered at the homes of clients throughout the City. |
| | Planned Activities | The program will provide microenterprise assistance to very low-income, low-income and moderate-income Concord residents who want to maintain or start stable small businesses as licensed home-based family child care providers. |

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

City of Concord: Citywide

Geographic Distribution

| Target Area | Percentage of Funds |
|--------------------|----------------------------|
| City of Concord | 100 |

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Concord does not allocate funds on a geographic basis. The City will prioritize the use of its CDBG funding for the conservation of affordable housing for low-income households and to address homelessness. Infrastructure improvements will be focused on those city-wide barrier removal priorities noted in the City’s ADA Transition Plan. Investments in public facilities and services serving the homeless, special needs populations and low to moderate income persons will be made by allocating funds to local organizations that provide services to low-income households throughout the City.

Discussion

CDBG Funds are allocated throughout the City of Concord to respond to priority needs.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Priority is assigned based on the level of need that is demonstrated by the data that has been collected during the preparation of the Plan, the information gathered during the consultation and citizen participation process and the availability of resources to address these needs. Based on all of these components, affordable housing, homelessness, non-housing community development needs and grant administration are all considered “high” priorities.

Actions planned to address obstacles to meeting underserved needs

Special needs groups such as elderly/frail elderly, persons with disabilities, persons who suffer from alcohol and other drug addictions, persons who are victims of domestic violence and persons living with HIV/AIDS live throughout the City. Given that these special needs populations have various obstacles to accessing housing and various services, the City of Concord will continue to provide CDBG funds for housing rehabilitation activities, public facility/infrastructure improvements, and public service activities that improve the quality of life for special needs groups.

Actions planned to foster and maintain affordable housing

According to data provided in the Housing Market Analysis, almost half of the existing homes in the City were built before 1970, and 26 percent before 1960. The City has prioritized funding for housing rehabilitation for income qualified homeowners of single family homes and mobile homes. The program provides deferred, low- or no-interest home repair loans to \$55,000, emergency repair and accessibility grants to \$10,000, weatherization and home security grants for seniors, and lead-based paint abatement grants to \$22,500. This program helps to preserve affordable housing for Concord's low-income and senior populations.

Actions planned to reduce lead-based paint hazards

Lead-based paint management and abatement has been incorporated into the City of Concord's Home Rehabilitation Loan and Grant Program. Lead-based paint abatement grants up to \$22,500 are provided to low-income homeowners (households earning at or below 80% of the Area Median Income [AMI]). The City requires that recipients of funds from the Housing Rehabilitation Loan and Grant program sign HUD's Notification for Lead Based Paint and that any abatement required be included in the home's repairs.

Actions planned to reduce the number of poverty-level families

Concord employs a variety of strategies to help alleviate poverty in the City, including efforts to stimulate economic growth and job opportunities, and to provide residents with the skills and abilities required to take advantage of those opportunities. The City uses a portion of its CDBG funding to provide grants to non-profit agencies to operate the Public Services programs that serve the homeless and address fair housing issues in the community, which directly impact poverty-level individuals. Concord also funds economic development activities designed to support low-income individuals in achieving self-sufficiency through starting and/or growing

micro-enterprises. The City, through its various departments, provides services and supports programs that promote personal responsibility, independence and self-sufficiency.

Actions planned to develop institutional structure

The Contra Costa County Consortium was formed by the County of Contra Costa and the cities of Antioch, Concord, Pittsburg and Walnut Creek to develop a collaborative approach to administering and implementing the goals and objectives of their respective CDBG programs. The Consortium members coordinate Consolidated Planning efforts and have developed a streamlined process for applying for CDBG/HOME/ESG funds that allows applicants to complete one application for multiple jurisdictions and, once funded, complete one periodic performance report for all funding jurisdictions. This joint effort has eased the administrative burden for Subrecipients and allows jurisdictions to easily share information. Furthermore, the Consortia established a multiple-year funding cycle that has greatly reduced the time spent on completing and reviewing applications for both Subrecipients and CDBG/HOME staff respectively.

Each entitlement jurisdiction in the Consortia completes its own annual planning and allocation process, including preparation and completion of its annual Action Plan, as well as its Consolidated Annual Performance Evaluation Report (CAPER). These planning efforts have a high degree of coordination with Consortium members working together to closely align CDBG allocations, helping to maximize funding and to ensure collaboration between agencies.

Actions planned to enhance coordination between public and private housing and social service agencies

The majority of the City's goals and objectives within the Consolidated Plan and Annual Action Plan are met through activities that are carried out by Subrecipients that are primarily public and private agencies within the County, including non-profit organizations. There is ongoing concern about the long-term capacity of the non-profit community during these severe budgetary times and their ability to comply with often complex federal regulations and requirements in implementing federally funded programs. Concord will continue to support these agencies by providing technical assistance, helping to establish collaboration between agencies and with funding, when possible.

Discussion

The City of Concord works closely with public and private affordable housing providers as well Contra Costa County's Public Health, Behavioral Health and Homeless Services departments to coordinate the allocation of funds to best meet the needs of the City's most at risk residents. CDBG funds are distributed to programs that provide services to persons with physical, developmental, substance abuse and mental health issues. This coordination leverages CDBG funds to maximize their impact.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

Projects planned with all CDBG funds expected to be available during the year are identified in AP-35 of the Action Plan. The following identifies program income that is available for use that is included in projects to be carried out.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|--|---------------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 62,000 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 62,000 |

Other CDBG Requirements

| | |
|---|--------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 80.00% |

Annual Action Plan 45
2016

Discussion

In Fiscal Year 2015/16, the City anticipates receiving approximately \$62,000 in program income. Of this amount, \$2,678 has been allocated to Public Services for FY 2016/17. The City does not have a Section 108 project or urban renewal settlements. No funds have been returned as a result of ineligible activities, excessive draws, or ineligible expenditures. The City does not have float-funded activities.

The City has not identified any urgent needs as part of the consolidated planning process or for this Action Plan.

The City estimates that for the next three Action Plans CDBG funds will be used to benefit a minimum of 80% low and moderate income persons.

Attachments

Citizen Participation Comments

City of Concord FY 2016/17 Action Plan
Summary of Citizen Participation Comments

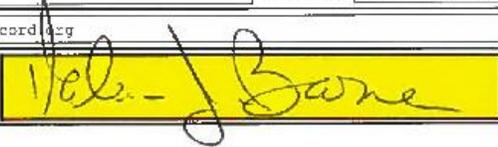
The draft 2016/17 Action Plan was noticed in local newspapers on March 25, 2016, and posted on the City's website. A public hearing was held on April 26, 2016.

One public comment was received. A resident of Concord spoke of the need for sidewalk and curb ramp improvements to allow the elderly and disabled to better access City businesses and services. These improvements are being funded in part through CDBG during FY 2016/17 as part of the City's ADA Transition Plan.

Grantee SF-424's and Certification(s)

| Application for Federal Assistance SF-424 | | |
|--|--|--|
| * 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application | * 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision | * If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/> |
| * 3. Date Received: 07/01/2016 | 4. Applicant Identifier: <input type="text"/> | |
| 5a. Federal Entity Identifier: <input type="text"/> | 5b. Federal Award Identifier: E-16-NC-06-0005 | |
| State Use Only: | | |
| 6. Date Received by State: <input type="text"/> | 7. State Application Identifier: <input type="text"/> | |
| 8. APPLICANT INFORMATION: | | |
| * a. Legal Name: City of Concord | | |
| * b. Employer/Taxpayer Identification Number (EIN/TIN): 94-6000315 | * c. Organizational DUNS: 0790840340000 | |
| d. Address: | | |
| * Street1: 1930 Parkside Drive | <input type="text"/> | |
| Street2: <input type="text"/> | <input type="text"/> | |
| * City: Concord | <input type="text"/> | |
| County/Parish: <input type="text"/> | <input type="text"/> | |
| * State: CA: California | <input type="text"/> | |
| Province: <input type="text"/> | <input type="text"/> | |
| * Country: USA: UNITED STATES | <input type="text"/> | |
| * Zip / Postal Code: 94519-2526 | <input type="text"/> | |
| e. Organizational Unit: | | |
| Department Name: Community Services | Division Name: Community and Economic Dev. | |
| f. Name and contact information of person to be contacted on matters involving this application: | | |
| Prefix: <input type="text"/> | * First Name: Brenda | <input type="text"/> |
| Middle Name: C | <input type="text"/> | |
| * Last Name: Kain | <input type="text"/> | |
| Suffix: <input type="text"/> | <input type="text"/> | |
| Title: Community Services Program Manager | | |
| Organizational Affiliation: <input type="text"/> | | |
| * Telephone Number: (925) 671-3088 | Fax Number: (925) 671-3449 | |
| * Email: Brenda.Kain@cityofconcord.org | | |

| Application for Federal Assistance SF-424 | |
|--|--|
| * 9. Type of Applicant 1: Select Applicant Type: <input type="text" value="C: City or Township Government"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/> | |
| * 10. Name of Federal Agency: <input type="text" value="HUD"/> | |
| 11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14-218"/> CFDA Title: <input type="text" value="Community Development Block Grant Program"/> | |
| * 12. Funding Opportunity Number: <input type="text" value="N/A"/> * Title: <input type="text" value="N/A"/> | |
| 13. Competition Identification Number: <input type="text"/> Title: <input type="text"/> | |
| 14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> Add Attachment Delete Attachment View Attachment </div> | |
| * 16. Descriptive Title of Applicant's Project <input type="text" value="FY 2016/17 Action Plan: Provide programs that maintain affordable housing for lower income residents, improve infrastructure and accessibility for the mobility-impaired, and provide public services."/> | |
| Attach supporting documents as specified in agency instructions. <div style="display: flex; justify-content: space-around;"> Add Attachments Delete Attachments View Attachments </div> | |

| Application for Federal Assistance SF-424 | |
|--|--|
| 16. Congressional Districts Of: | |
| * a. Applicant | CA-011 |
| * b. Program/Project | CA-011 |
| Attach an additional list of Program/Project Congressional Districts if needed. | |
| <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> | |
| 17. Proposed Project: | |
| * a. Start Date: | 07/01/2016 |
| * b. End Date: | 06/30/2017 |
| 18. Estimated Funding (\$): | |
| * a. Federal | 1,047,085.00 |
| * b. Applicant | |
| * c. State | |
| * d. Local | 40,000.00 |
| * e. Other | 100,000.00 |
| * f. Program Income | 2,678.00 |
| * g. TOTAL | 1,189,763.00 |
| * 19. Is Application Subject to Review By State Under Executive Order 12372 Process? | |
| <input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> | |
| <input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review. | |
| <input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372. | |
| * 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) | |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | |
| If "Yes", provide explanation and attach | |
| <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/> | |
| 21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) | |
| <input checked="" type="checkbox"/> ** I AGREE | |
| <small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small> | |
| Authorized Representative: | |
| Prefix: | |
| * First Name: | Valerie |
| Middle Name: | J. |
| * Last Name: | Barone |
| Suffix: | |
| * Title: | City Manager |
| * Telephone Number: | (925) 671-3175 |
| Fax Number: | (925) 671-3449 |
| * Email: | valerie.barone@cityofconcord.ca.gov |
| * Signature of Authorized Representative: |  |
| * Date Signed: | 05/10/2016 |

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

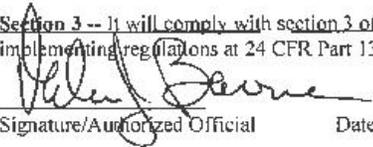
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

Date May 10, 2016

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24.570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. **Overall Benefit.** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) _____, _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

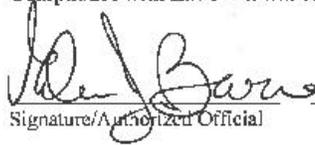
jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws – It will comply with applicable laws.

 May 10, 2016
Signature/Authorized Official Date

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.