



**FY 2014-15  
City of Concord  
Action Plan**

**Addendum to 2010-15 Contra Costa Consortium  
Consolidated Plan**

**Community Development Block Grant  
(CDBG) Program**

**May 6, 2014**

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## **I. EXECUTIVE SUMMARY**

The Concord Action Plan provides a concise summary of the actions, activities, and programs that will take place during the next year to address the priority needs and specific objectives identified in the Contra Costa Consortium 2010-15 Consolidated Plan. The Consolidated Plan is a five-year strategic planning document. The annual action plan identifies the linkage between the use of federal resources and the specific objectives developed to address priority needs and specific objectives identified by the strategic plan, or Consolidated Plan. Fiscal year 2014-15 is the last year of the 2010-15 Consolidated Plan.

### **Requirements of Federal Funding**

Federal funds are allocated annually to entitlement communities through the U.S. Department of Housing and Urban Development (HUD) to carry out a wide range of community development activities that benefit lower income persons and households. In order to receive annual allocations, jurisdictions must prepare a comprehensive Analysis of Impediments to Fair Housing Choice (AI), and submit to HUD a five-year Consolidated Plan and annual Action Plans that are subsidiary documents to the Consolidated Plan. Jurisdictions also prepare and submit an annual Consolidated Annual Performance Evaluation Report (CAPER) that details all of the accomplishments.

The Consolidated Plan is a comprehensive five-year planning document that identifies priority needs, strategies to meet the priority needs, and goals to be addressed by all Consortium member jurisdictions during the five-year period for housing, economic development, infrastructure/public facilities, and public services. The Action Plan outlines the expenditure of funds for each year of the five-year period, sets forth goals for meeting the community needs identified in the five-year Consolidated Plan, and provides a basis for assessing performance. The Action Plan must demonstrate the linkage between the use of funds and the specific objectives developed to address needs identified in the five-year Consolidated Plan.

### **Contra Costa County Consortium**

The City of Concord is a member of the Contra Costa Consortium (Consortium). In June of 1993, Contra Costa County as the Urban County representative, and the CDBG entitlement cities of Antioch, Concord, Pittsburg, and Walnut Creek, joined together to form a Consortium for purposes of participation in the HOME program. The City of Richmond operates an independent HOME program. HOME funds may be used for projects to acquire, rehabilitate, and construct housing for lower-income households in the Consortium area. Contra Costa County receives Emergency Solutions Grant funds on behalf of the Consortium members, and administers the county-wide Housing Opportunities for People with AIDS (HOPWA) program. Consortium members jointly participate in and authorize projects for these funding sources.

In addition, Consortium members work together throughout the year with the CDBG program. The Consortium provides a unified approach for the County's nonprofit organizations seeking CDBG funding. The Consortium members hold a joint grant cycle kickoff event, provide a single on-line web-based CDBG, HOME, and ESG application, hold a single grantee technical review meeting, have similar contract language and structure, conduct joint monitoring of subrecipients and share monitoring results in quarterly meetings, have a single quarterly and year-end report form, and in general conduct all CDBG activities in a unified and collaborative manner.

The Consolidated Plan, Analysis of Impediments, and Concord's annual Action Plans and CAPERs can be viewed online at the City's website [www.cityofconcord.org/community/grants/formsanddocs.aspx](http://www.cityofconcord.org/community/grants/formsanddocs.aspx); or by contacting the City of Concord, Marla Parada, Program Manager, 1950 Parkside Drive, Concord, CA 94519-2526, phone: (925) 671-3327 or email: [marla.parada@cityofconcord.org](mailto:marla.parada@cityofconcord.org).

### **Concord Action Plan**

The City of Concord FY 2014-15 Action Plan describes recommendations for funding of specific projects and programs to address housing, economic development, infrastructure/public facility improvements, and public service needs utilizing Community Development Block Grant (CDBG) and Child Care Developer Fees (CCDF) (see **Attachment A - 2014-15 Action Plan Summary**). Funds are allocated by the City annually to community and social service agencies, public agencies, and non-profit and for-profit housing developers with the purpose of providing affordable housing, strengthening and revitalizing lower income areas and providing support for struggling lower income households. Grants are made through a competitive application process that is jointly conducted with the Contra Costa Consortium.

The primary purpose of the CDBG program is to develop viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities principally for persons of lower income. City CDBG funds can only be used for projects and programs that benefit residents of Concord. Since 1989 the City has utilized the CDBG program to improve the quality of life and physical conditions in its lower income areas, and to benefit lower income residents throughout Concord.

### **Funding Available**

The City's HUD allocation for FY 2014-15 is \$907,860 which is an increase of approximately 4.16% from the FY 13-14 allocation of \$871,573. Reprogrammed funds of \$175,000 will be allocated for housing and infrastructure activities. The City augments this allocation with \$30,000 in Child Care Developer Fees to support child care projects and administration. In FY 2014-15, the City plans to allocate \$1,112,860 in total funding.

### **Summary of Objectives and Outcomes**

A summary of all funded agencies, with their objectives and outcomes, is available in **Attachment A - 2014-15 Action Plan Summary**, a subsidiary document to the Contra Costa County HOME Consortium FY 2010-15 Consolidated Plan.

### **Evaluation of Past Performance**

The Concord grant program has been successful, as measured by the following annual City of Concord Performance Measurements and detailed in the Consolidated Annual Performance Evaluation Report (CAPER), submitted to HUD for FY 12-13 (Information for FY 13-14 will be submitted to HUD by September 30, 2014):

1. *Not more than 150 percent of the current year's CDBG grant amount on Federal deposit at the end of April* – At the end of April each year we are allowed by HUD to have 150% of the grant amount on hand, or risk the removal of excess funds. Concord met the requirement, and works diligently to ensure that grant funds are disbursed and capital projects are completed in a timely manner.

2. *Number and percent of CDBG-funded capital projects completed within two (2) years of initial funding date* - Our target is to have 90% of capital projects completed within two years, and we have been successful in achieving this goal.
3. *Percent of contracts that met performance indicators of number of clients served.* 75% of agencies met their contract performance indicators, many exceeding their obligations. Concord contracted to receive services to 26,515 residents, and agencies served over 26,909 residents (not an unduplicated count between agencies.)
4. *Percent of customers (users) served that rate agency service as good or better* – Client satisfaction with Agency services was 99%, with 6,404 clients responding!

## **II. CITIZEN PARTICIPATION & GRANT PROCESS**

### **Community Services Commission**

The Concord Community Grants process is staffed by the full-time Community Grants Manager and one part-time Community Grants Support staff. Staff coordinates the process by which recommendations are made for funding subrecipients, and staffs the nine (9) member Community Services Commission (CSC) which makes those recommendations under the authority of the City Council. The CSC is comprised of a diverse representation of residents from throughout the City and includes persons with varied racial and ethnic identities, a relatively equal number of men and women, persons with disabilities, lower income and formerly low-income persons, single parents, and persons who have utilized services typically funded in the grant process. CSC members are appointed by Council to a four-year term.

Commissioners participate in tours of agency facilities, hear from leaders in the nonprofit sector about trends and relevant information for various at-risk populations, and have access to quarterly and year-end reports.

Commissioners read all applications for funding then score each application using a 100-point evaluation criteria, which is provided to agencies when they receive the application. A Finance Committee reviews program budgets, agency audits and IRS 990 forms and provides analysis and draft ratings in the financial section of the evaluation criteria. All ratings are aggregated to provide a ranking for each proposal. Funding recommendations are made in descending rank order. Agencies are notified of the recommendations, and a Public Hearing notice of the draft Action Plan is placed in public locations and on the City's website. Agencies are invited to discuss their ratings, ranking, or evaluation feedback with staff or the CSC.

The CSC and staff meet with Council in Study Session upon the start of a new two- or three-year funding cycle to present their input as to funding priorities and obtain Council direction. Usually, a second Study Session is held to present the draft recommendations, obtain Council direction, and receive public input. The draft recommendations are then heard before Council in a Public Hearing, where public input is also sought. For renewal funding in subsequent years, a Public Hearing is held for Council approval of funding recommendations. Council conducted this Hearing on May 6, 2014, and approved all recommendations.

## **Grant Process**

The City of Concord improves the quality of life for lower income residents by making community grants to nonprofit agencies that provide community services to low- and moderate-income Concord residents. The monies for these grants come from the City's federal CDBG allocation and Concord Child Care Developer fees. Community grants fund a wide variety of programs that aid in the prevention of deteriorated neighborhoods, maintain affordable housing for lower income residents, provide economic development opportunities, build adequate infrastructure in lower income areas, improve and preserve public facilities that serve lower income persons, and maintain adequate child care for people who work or live in Concord.

The grant process initiated by the Contra Costa Consortium was for a two-year funding commitment for FY 2012-14. In a two-year funding cycle, grantees are awarded a specific amount for the first year only. A commitment is then made for the second year, since second year federal funding is not certain until shortly prior to when the fiscal year begins. Second year funding is based on fund availability and grantee performance. Contracts are issued on an annual basis and adjusted proportionally among all grantees for fluctuations in funding. On July 9, 2013, Council approved the extension of funding to existing funded agencies for a third year in FY 2014-15 to coincide with the culmination of the 2010-15 Consolidated Plan.

Federal funding for FY 2014-15 will increase by approximately 4.16%. The CSC approved funding recommendations on April 15, 2014. Staff informed agencies of proposed recommendations in April. On March 28, 2014, a notice announcing the 30-day public comment period for the Action Plan and Substantial Amendment to the Consolidated Plan and public hearing to be held May 6, 2014 was published in the Contra Costa Times. A separate public notice announcing the public hearing was published in the Contra Costa Times on April 22, 2014. All funded agencies were notified on April 16 of the public hearing. At the Public Hearing on May 6, Council accepted the Action Plan and CSC funding recommendations.

## **Citizen Participation**

In order to encourage and ensure involvement and participation by those residents who are most likely to be impacted by grant funded activities, the City engages in outreach during the Consolidated Planning process. This includes but is not limited to:

- **Focus Groups and Meetings on Needs of Lower Income Areas** – Concord engages lower income communities by bringing meetings to the impacted area, such as the Monument Corridor. Such meetings are arranged and often co-facilitated by neighborhood leaders, noticed by flyers in appropriate languages (usually English and Spanish), and participation is encouraged by providers of service in the area, who are partners in the process. Translation, child care, and food, as appropriate, are provided.
- **Newspaper Advertisements** – Meetings and notifications are noticed in the newspaper in the non-legal section whenever budget allows. Meetings are posted on the City's website.
- **Mailings to Nonprofit Agencies** – The Consortium conducts an extensive outreach to nonprofit agencies serving CDBG-eligible populations when announcing the application period (over 600 agency representatives on the e-mail list) and when conducting meetings and focus groups on needs. The email list is updated annually by the County for the entire Consortium. The City also partners with agencies to reach reclusive populations for public input.

- **Website - Handicapped Accessible Website Distribution of Information** – The City’s website conforms to U.S. Rehabilitation Act (USRA) Section 508 accessibility guidelines, as well as accessibility and usability guidelines established by the World Wide Web Consortium and the U.S. Health and Human Services department. The USRA is companion legislation to the more widely known Americans with Disabilities Act (ADA). Both pieces of legislation apply to accommodating people with disabilities. All public meetings, reports, and actions associated with the grant process are published on the City of Concord website: [www.cityofconcord.org](http://www.cityofconcord.org)

### **Summary of Citizen Comments**

#### **Public comments received:**

No written comments were received. No public comments were made at the public hearing on May 6, 2014.

## **III. AVAILABLE RESOURCES**

### **Community Development Block Grant**

The City’s HUD entitlement funding allocation for FY 2014-15 is \$907,860. Residual funds in the amount of \$175,000 from prior years will be reprogrammed for FY 2014-15 which can be used for housing, infrastructure, and economic development projects (not Public Services or CDBG Grant Administration).

No program income will be budgeted. The maximum amount available for CDBG Public Services is 15% of the entitlement CDBG grant (\$136,179). The maximum allowed by HUD for CDBG Administration is 20% of the entitlement CDBG grant (\$181,572),.

City of Concord Housing Rehabilitation Program administration and Code Enforcement activities in lower income areas have each been allocated \$90,786. The balance (\$583,537) is available for capital improvement projects, housing, or economic development projects that primarily benefit the City’s low and moderate-income residents.

In FY 2014-15, the City plans to allocate \$1,112,860 in total CDBG funding. The City augments this allocation with Child Care Developer Fees of \$30,000 to support child care projects and administration. (See Table 1).

**Table 1  
Funding allocations for 2014-15**

	<b>CDBG</b>	<b>Child Care Developer Fees</b>	<b>TOTAL</b>
Total entitlement grant funds	907,860	30,000	937,860
Reprogrammed CDBG funds for housing, infrastructure, and economic development	175,000		175,000
Program income from FY 13-14	0		0
Revolving Loan Fund (for housing loans)	0		0
<b>Total available grant funds</b>	<b>\$1,082,860</b>	<b>\$30,000</b>	<b>\$1,112,860</b>
Public Service Grants	136,179	24,000	160,179
Infrastructure Grants	361,600		361,600
Housing Grants	221,937		221,937
Housing Administration	90,786		90,786
Multi-Family Housing Code Enforcement	90,786		90,786
<b>Subtotal</b>	<b>\$901,288</b>	<b>\$24,000</b>	<b>\$925,288</b>
Community Services Administration	181,572	6,000	187,572
<b>Total funds allocated</b>	<b>\$1,082,860</b>	<b>\$30,000</b>	<b>\$1,112,860</b>

**Additional Resources**

***Child Care Developer Fees***

The City collects a 0.5 percent fee from developers for tenant improvements and new construction of commercial real estate to help fund child care related activities. The fund balance varies considerably from year to year, depending on construction activities. For 2014-15 Council awarded \$30,000. Twenty percent (20%) of the allocation, or \$6,000, will be deducted for grant administration (See Table 1 above).

***Matching Funds***

Although matching funds are not required for CDBG funding, Concord policy requires projects funded with CDBG funds to provide a minimum match. Agencies receiving \$10,000 or less must provide a 15% match, and agencies receiving over \$10,000 must provide a 20% match. The total amount of agency match will be calculated after contract budgets are finalized in June and will be included in the FY 2014-15 Consolidated Annual Performance Evaluation Report (CAPER).

***Leverage***

Funding for infrastructure such as the Engineering projects leverages other State and federal funds. Affordable housing development projects leverage significant additional resources. Typical funding sources include HUD-administered resources (e.g., Lead Hazard Grant, Section 202 and McKinney Act funds), tax-exempt bond revenues, private sector equity investment through low-income housing tax credits, State resources (e.g., CalHFA financing, Multi-Family Housing Program), private foundation donations, and private lender loans also can be counted. In the past, City

Redevelopment Agency (RDA) funds leveraged additional funds, however, this funding source was eliminated in 2012.

### ***Redevelopment Agency (RDA) Housing Set Aside Funds***

Tragically, in January 2012, the State of California eliminated local Redevelopment Agencies which eliminated the use of crucial funds used for housing activities. Previously, Housing Set Aside Funds were used for programs such as housing rehabilitation loans and grants for lower income homeowners, first-time homebuyer programs, housing administration, foreclosure counseling and other CDBG eligible activities. These funds represented significant leveraged resources to help achieve the goals and objectives for the FY 2010-15 Consolidated Plan. The FY14-15 Action Plan includes a substantial amendment to the Consolidated Plan that reflects the loss of Redevelopment Agency funds.

### ***Agency Funds***

Non-housing CDBG projects in the Economic Development, Infrastructure/Public Facilities, and Public Service categories leverage substantial additional funds from a variety of sources including public agencies, private foundations, fundraising, in-kind donations, fees, and income. The total of this leverage will be reported in the year-end Consolidated Annual Performance Evaluation Report (CAPER.)

### ***Grant Funding Available by Funding Source***

Fiscal year 2014-15 will see stabilized available funding sources. Over the past three years, a significant amount of funds have been lost due to federal budget cuts to the CDBG program, the elimination of General funds that have historically been available for public services, and the elimination of Redevelopment Agency funds. Two funding sources remain: CDBG funds and Child Care Developer Fees.

## **IV. ANNUAL OBJECTIVES**

### **Consolidated Plan Priorities, Objectives, Outcomes, Indicators – SUBSTANTIAL AMENDMENT**

The 2010-15 Consolidated Plan establishes the priorities for affordable housing programs and projects funded with CDBG, HOME, ESG, and HOPWA funds. A complete listing of all funded projects, with specific objectives, outcomes, priority needs and indicators, is contained in **Attachment A - 2014-15 Action Plan Summary**.

Due to the loss of Redevelopment Agency funds and the resulting impact to CDBG programs, the City of Concord is submitting the following revisions to the 2010-15 Contra Costa Consortium Consolidated Plan. The Substantial Amendment to the FY 2010-15 Consolidated Plan was duly noticed on March 28, 2014 and public comment was solicited for a period not less than 30 days.

### ***Special Needs (Non Homeless) Populations***

**Table 2** below shows revisions to Consolidated Plan Table 1B, which was revised to clarify some of the projections and to more accurately estimate number of persons or households to be served.

Revisions to Action Plan Tables 2, 3, and 4, which constitute Consolidated Plan Tables 1B, 2A and 2B, were adopted by City Council resolution on May 6, 2014.

<b>Table 2 City of Concord (CCC Consolidated Plan Table 1B) Special Needs (Non Homeless) Populations</b>										
<b>Special Needs SubPopulations</b>	<b>Priority Need Level (Orig)</b>	<b>Priority Need Level Rev</b>	<b>Unmet Need (Orig)</b>	<b>Unmet Need Rev</b>	<b>\$ to Address Unmet Need (Orig)</b>	<b>\$ to Address Unmet Need Rev</b>	<b>Multi Year Goal (Orig)</b>	<b>Multi Year Goal Rev</b>	<b>Annual Goals (Orig)</b>	<b>Avg Annual Goal Rev</b>
Elderly (Housing)	H		743	<b>60</b>	6,252,600	<b>600,000</b>	743	<b>60</b>	129	<b>12</b>
Elderly (Services)	H		1500	<b>4,600</b>	150,000	<b>220,000</b>	1500	<b>4,600</b>	300	<b>920</b>
Frail Elderly (Services)	H		4000	<b>1,600</b>	50,000	<b>19,000</b>	4000	<b>1,600</b>	800	<b>320</b>
Severe Mental Illness	M		-		-		-		-	
Developmentally Disabled	M		-		-		-		-	
Physically Disabled (Housing)	H		56	<b>70</b>	871,613	<b>142,000</b>	56	<b>70</b>	11	<b>14</b>
Physically Disabled (Services)	H		60	<b>35</b>	25,000	<b>9,600</b>	60	<b>35</b>	12	<b>7</b>
Persons w/Alcohol & Other Drug Addictions (Services)	H	<b>M</b>	200	<b>0</b>	50,000	<b>0</b>	200	<b>0</b>	40	<b>0</b>
Persons w/HIV/AIDS	M									
Victims of Domestic Violence	H		50	<b>75</b>	50,000	<b>45,000</b>	50	<b>75</b>	10	<b>15</b>
Other	M		-	<b>300</b>	-	<b>73,000</b>	-	<b>300</b>	-	<b>60</b>
<b>TOTAL</b>			<b>6,609</b>	<b>6,740</b>	<b>\$7,459,213</b>	<b>\$1,108,600</b>	<b>6,609</b>	<b>6,740</b>	<b>1,303</b>	<b>1,348</b>

### ***Priority Housing Needs***

Priority Housing Needs and Objectives were revised to more accurately reflect the available funding and timeline for completion of housing projects midway through the Consolidated Plan. Please see Revised dollars to address and revised five-year and annual goals of number of households to be served.

**Table 3**  
**City of Concord (CCC Consolidated Plan Table 2A)**  
**Priority Housing Needs/Investment Plan Goals - Housing Goals by Sub Population**

Priority Need	Priority Need Level (Original)	Priority Need Level (Revised)	\$ to Address Original	\$ to Address Revised	5-Year Goal # Households (Hslid) (Original)	5-Year Goal Hslid (Revised)	10-11 Goal (Original)	10-11 Actual Hslids (Revised)	11-12 Goal (Original)	11-12 Hslids (Revised)	12-13 Units (Original)	12-13 Hslids (Revised)	13-14 Goal (Original)	13-14 Hslids (Revised)	14-15 Goal (Original)	14-15 Hslids (Revised)
<b>Renters</b>																
0-30 of MFI	H	M	224,000	0	8	0	0		0		8	0	0			
31-50% of MFI	H		4,248,000	407,000	146	14	0	14	0		40	0	26	0	80	0
51-80% of MFI	H		2,043,000	1,000,000	526	288	96	96	96	96	96	96	122	0	116	0
<b>Subtotal</b>			<b>6,515,000</b>	<b>1,407,000</b>	<b>680</b>	<b>302</b>	<b>96</b>	<b>110</b>	<b>96</b>	<b>96</b>	<b>144</b>	<b>96</b>	<b>148</b>	<b>0</b>	<b>196</b>	<b>0</b>
0-30 of MFI	H		2,700,200	325,000	174	21	37	18	35	3	34	0	34	0	34	0
31-50% of MFI	H		2,352,800	600,000	153	45	36	33	30	10	29	2	29	0	29	0
51-80% of MFI	H		1,737,000	260,000	110	17	22	15	22	2	22	0	22	0	22	0
<b>Subtotal</b>			<b>6,790,000</b>	<b>1,185,000</b>	<b>637</b>	<b>83</b>	<b>95</b>	<b>66</b>	<b>87</b>	<b>15</b>	<b>85</b>	<b>2</b>	<b>85</b>	<b>0</b>	<b>85</b>	<b>0</b>
<b>TOTAL RENTERS &amp; OWNERS</b>			<b>13,305,000</b>	<b>2,592,000</b>	<b>1,317</b>	<b>385</b>	<b>191</b>	<b>176</b>	<b>183</b>	<b>111</b>	<b>229</b>	<b>98</b>	<b>233</b>	<b>0</b>	<b>281</b>	<b>0</b>
<b>Homeless (NOTE: Homeless category includes persons in CDBG funded homeless shelter and domestic violence shelter programs, and is NOT a subset of above Renters/Owners.)</b>																
Individuals	M														50	
Families	M														0	
<b>TOTAL</b>															50	
<b>Non-Homeless Special Needs (NOTE: This is a SUBSET of Renters/Owners above, and is included in that total. Includes mobile home space rental subsidy annually for 120 low-income seniors.)</b>																
Elderly	H		6,262,600	260,000	743	31	131	23	128	8	128	0	128	0	128	0
Frail Elderly	M															
Severe Mental Illness	M															
Physical Disability	H		871,613	100,000	56	7	12	5	11	2	11	0	11	0	11	0
Developmental Disability	M															
Alcohol/Drug Abuse	M															
HIV/AIDS	M															
Victims of Domestic Violence	M															
<b>Sub Total Special Needs</b>			<b>7,134,213</b>	<b>360,000</b>	<b>799</b>	<b>38</b>	<b>143</b>	<b>28</b>	<b>139</b>	<b>10</b>	<b>139</b>	<b>0</b>	<b>139</b>	<b>0</b>	<b>139</b>	<b>0</b>
<b>Total Section 215*</b>			6,515,000		680		96		96		144		148		196	
215 Renter			6,515,000	0	680	0	96	0	96	0	144	0	148	0	196	0
215 Owner																

\* Section 215 Affordable Housing is defined as follows:

- 1) Rental Housing: A rental housing unit is considered to be an affordable housing unit if it is occupied by an extremely low, very low, or low-income household and bears a rent that is the lesser of a) the existing Section 8 Fair Market Rent for comparable units in the area, or b) 30% of the adjusted income of a family whose income equals 65% of the median income for the area, except that HUD may establish income ceilings higher or lower than 65% of the median income because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes.
- 2) Homeownership: a) Housing that is for purchase (with or without rehabilitation) qualifies as affordable housing if it (i) is purchased by an extremely low, very low, or low-income first-time homebuyer who will make the housing his or her principal residence and; (ii) has a sale price that does not exceed the mortgage limits for the type of single family housing for the area under HUD's single family insuring authority under the National Housing Act. B) Housing that is to be rehabilitated, but is already owned by a family when assistance is provided, qualifies as affordable housing if the housing (i) is occupied by an extremely low-, very low-, or low-income household which uses the house as its principal residence and; (ii) has a value, after rehabilitation, that does not exceed the mortgage limit for the type of single family housing for the area, as described in a) above

### ***Priority Community Development Needs***

**Table 4**, which is Table 2B of the 2010-15 Consolidated Plan, reflects the updated non-housing Community Development needs of the Concord community. The following changes were made to this table:

- **Number of Persons to be served** was updated in all categories to reflect best estimate based on current and past contracts and commitments.
- **Public facility (general), other public facility needs, and asbestos removal** were changed from low priority to medium priority.

**Table 4 City of Concord (CCC Consolidated Plan Table 2B)  
Priority Community Development Needs (continued)**

Priority Need	Priority Need Level	Need Level	Unmet Need	Unmet Need	\$ to Address Unmet Need	\$ to Address Unmet Need	5-Year Goal	5-Year Goal	Annual Goal	Annual Goal
	(Orig)	Rev	(Orig)	Rev	(Orig)	Rev	(Orig)	Rev	(Orig)	Rev
Code Enforcement	H		5000	<b>2250</b>	\$520,000	<b>315,000</b>	5000	<b>2,250</b>	1000	<b>450</b>
Public Facility (General)	L	<b>M</b>								
Other Public Facility Needs	L	<b>M</b>								
Asbestos Removal	L	<b>M</b>								
Infrastructure (General)	M									
<i>Street Improvements</i>	M									
<i>Sidewalks</i>	H		50,000	<b>20,000</b>	\$1,232,000	<b>1,400,000</b>	50,000	<b>20,000</b>	10,000	<b>4,000</b>
<i>Flood Drainage Improvements</i>	M									
<i>Other Infrastructure</i>	M									
Public Services (General)	H		3,000	<b>63,000</b>	\$315,000	<b>191,000</b>	3,000	<b>63,000</b>	600	<b>12,600</b>
<i>Senior Services</i>	H		600	<b>8,500</b>	\$200,000	<b>190,000</b>	600	<b>8,500</b>	120	<b>1,700</b>
<i>Handicapped Services</i>	H		60	<b>400</b>	\$50,000	<b>19,600</b>	60	<b>400</b>	12	<b>80</b>
<i>Legal Services</i>	M									
<i>Youth Services</i>	M									
<i>Child Care Services</i>	H		2,500	<b>6,300</b>	\$150,000	<b>137,336</b>	2,500	<b>6,300</b>	500	<b>1,260</b>
<i>Transportation Services</i>	L									
<i>Substance Abuse Services</i>	M		250	<b>0</b>	\$50,000	<b>0</b>	250	<b>0</b>	50	<b>0</b>
<i>Employment/Training Services</i>	L									
<i>Health Services</i>	L									
<i>Lead Hazard Screening</i>	L									
<i>Crime Awareness</i>	L									
<i>Fair Housing Activities</i>	H		120	<b>150</b>	\$375,000	<b>63,000</b>	120	<b>150</b>	24	<b>30</b>
<i>Tenant Landlord Counseling</i>	H		900	<b>500</b>	\$300,000	<b>30,000</b>	900	<b>500</b>	180	<b>100</b>
<i>Other Services</i>	H		2,050	<b>1,800</b>	\$250,000	<b>277,000</b>	2,050	<b>1,800</b>	410	<b>360</b>
Economic Development (General)	L									
<i>C/I Land Acquisition/Disposition</i>	L									
<i>C/I Infrastructure Development</i>	L									
<i>C/I Building Acq/Const/Rehab</i>	L									
<i>Other C/I</i>	L									
<i>ED Assistance to For-Profit</i>	L									
<i>ED Technical Assistance</i>	M									
<i>Micro-enterprise Assistance</i>	M									
Other										

NOTE: Table 1B -Special Needs (Non Homeless) Populations is considered to be a SUBSET of this table, and all projections are included in this Table 2B.

### **Housing Needs**

The 2010-15 Consolidated Plan establishes the following priorities for affordable housing programs and projects funded with CDBG, HOME, ESG, and HOPWA funds. Objectives, outcomes and indicators are noted after each priority listed below.

**AH-1: Expand housing opportunities for extremely low-income, very low-income, low-income, and moderate-income households through an increase in the supply of decent, safe, and affordable rental housing and rental assistance.**

**Objective:** Provide decent affordable housing.      **Outcome:** Affordability.  
**Indicator:** New rental units constructed.

**AH-2 Increase homeownership opportunities.**

**Objective:** Provide decent affordable housing.      **Outcome:** Affordability.  
**Indicator:** Direct financial assistance provided to First Time homebuyers.

**AH-3 Maintain and preserve the existing affordable housing stock.**

**Objective:** Provide decent affordable housing.      **Outcome:** Affordability.  
**Indicator:** Housing units rehabilitated or improved with loans or grants, code enforcement efforts in lower income areas.

**AH-4 Reduce the number and impact of home foreclosures.**

**Objective:** Provide decent affordable housing.      **Outcome:** Affordability.  
**Indicator:** Mortgage Default Counseling provided.

**AH-5 Increase the supply of appropriate and supportive housing for special needs populations.**

**Objective:** Provide decent affordable housing.      **Outcome:** Affordability.  
**Indicators:** Supportive and special needs housing construction.

**AH-6 Preserve existing special needs housing.**

**Objective:** Provide decent affordable housing.      **Outcome:** Affordability.  
**Indicators:** Number of permanent supportive and special needs housing units preserved through subsidy of operations, services, and rehabilitation.

**AH-7 Adapt or modify existing housing to meet the needs of special needs populations.**

**Objective:** Provide decent affordable housing.      **Outcome:** Affordability.  
**Indicators:** Number of housing units occupied by frail elderly and persons with permanent physical disabilities receiving modifications and improvements focused on improving the safety and accessibility of the home.

**AH-8 Improve access to services for those in special needs housing.**

**Objective:** Provide decent affordable housing.      **Outcome:** Affordability.  
**Indicator:** Number of constraints removed, modified, or mitigated by locating special needs housing in proximity to public transportation and services required by the special needs group occupying the housing.

The annual goals are to provide a total of 13 grants/loans in the following programs:

- Emergency repair grants to lower income households;
- Weatherization and home security grants for lower income households;
- Mobile home emergency repair grants for lower income households;
- Lead based paint grant assistance as needed;

***Non-housing Community Development Needs***

Consistent with the purpose of the CDBG Program, the Council adopted the following goals in the FY 2010-15 Consolidated Plan for programs and projects funded with CDBG funds. The objective,

outcome, and indicator are noted below each priority and are indicated for each activity funded with CDBG funds in **Attachment A - 2014-15 Action Plan Summary**.

- CD-1 General Public Services (high priority):** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse, and other issues.  
**Objective:** Creating Suitable Living Environments. **Outcome:** Availability/Accessibility.  
**Indicator:** Public Service Activities.
- CD-2 Seniors (high priority):** Enhance the quality of life of senior citizens and frail elderly, and enable them to maintain independence.  
**Objective:** Creating Suitable Living Environments. **Outcome:** Availability/Accessibility.  
**Indicator:** Public Service Activities.
- CD-3 Youth (medium priority):** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood.  
**Objective:** Creating Suitable Living Environments. **Outcome:** Availability/Accessibility.  
**Indicator:** Public Service Activities.
- CD-4 Non-homeless Special Needs (high priority):** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs such as disabled persons, victims of domestic violence, abused children, persons with HIV/AIDS, illiterate adults, and migrant farm workers.  
**Objective:** Creating Suitable Living Environments. **Outcome:** Availability/Accessibility.  
**Indicator:** Public Service Activities.
- CD-5 Fair Housing (high priority):** Continue to promote fair housing activities and affirmatively further fair housing.  
**Objective:** Creating Suitable Living Environments. **Outcome:** Availability/Accessibility.  
**Indicator:** Public Service Activities.
- CD-6 Economic Development (medium priority):** Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very-low and low-income residents, and increase the viability of neighborhood commercial areas.  
**Objective:** Provide economic opportunity. **Outcome:** Availability/Accessibility.  
**Indicator:** Number of jobs created, retained, maintained; and/or number of businesses assisted.
- CD-7 Infrastructure/Public Facilities (high priority):** Maintain quality public facilities and adequate infrastructure, and ensure access for the mobility impaired by addressing physical access barriers to public facilities.  
**Objective:** Creating Suitable Living Environments. **Outcome:** Availability/Accessibility.  
**Indicator:** Public Facility and Infrastructure Activities.
- CD-8 Administration/Planning (high priority):** Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grant programs in a fiscally prudent manner.

**H-1 Homeless Services (high priority):** Assist the homeless and those at risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services.

**Objective:** Creating Suitable Living Environments. **Outcome:** Availability/Accessibility.  
**Indicator:** Public Service Activities.

**H-2 Homeless Services (high priority):** Reduce incidence of homelessness and assist in alleviating the needs of the homeless.

**Objective:** Creating Suitable Living Environments. **Outcome:** Availability/Accessibility.  
**Indicator:** Public Service Activities.

## V. DESCRIPTION OF ACTIVITIES

### Summary of Eligible Programs/Activities

The programs and projects listed in **Attachment A - 2014-15 Action Plan Summary**, and the efforts detailed in this Action Plan, combine to address Concord's housing and community development priorities for lower income persons in 2014-15. It provides a summary of the eligible programs or activities that will take place during the program year to address the priority needs and specific objectives identified in the Consolidated Plan. It describes the outcome measures for activities including the general objective category (decent housing, suitable living environment, economic opportunity) and general outcome category (availability/accessibility, affordability, sustainability).

## VI. GEOGRAPHIC DISTRIBUTION/ALLOCATION PRIORITIES

### Demographics

The population of Concord according to the California Department of Finance 2010 Census is 122,067 (the CDBG program relies on federal census data.). Concord grew by only 287 persons between the 2000 and 2010.

The inland area of the Concord Naval Weapons Station was approved for closure in 2005. This special area, which is identified as a lower income area within the City of Concord, will expand growth in future years and will be discussed later in this section.

### Priority Allocation

The City of Concord has chosen to allocate funding to benefit lower income persons throughout the city. The lower income areas described below have the highest percentages of lower income persons.

Although Concord has a significant lower income population, it is less than one-quarter of the population. As such, it meets the HUD criteria of section 105(c)(2)(B) of the Act, which provides an 'exception' to the general rule at section 105(c)(2)(A) for determining whether CDBG-assisted area benefit activities principally benefit low and moderate income persons. The general rule requires that area benefit activities serve areas where the concentration of low and moderate income persons is at least 51 percent. A number of other grantees, however, have few areas with

this high a percentage. The 'exception rule' allows them to undertake the same types of activities in areas where the proportion of low and moderate income persons in the area is within the highest quartile of all areas in the grantee's jurisdiction in terms of the degree of concentration of low and moderate income persons. Thus Concord is able to serve income areas that have 47.9% of the block group housing low/moderate income areas rather than the standard of 51% by block group. Maps of Concord's lower income areas and ethnic distribution are provided in **Attachment B** (according to 2000 census).

### **Lower Income Areas**

At the time of this Action Plan, census tract information was not available from the 2010 census. According to demographics provided from the 2000 census, the City has the following lower income census tract block groups, with the greatest concentration found within the Monument Corridor (listed in bold face type): 3270.00–1, 2, 3; **3280.00–1,2**; 3310.00–1,3; 3320.00–6, **3361.01–1,2**; **3361.02–1,2,3**; **3362.00–1,2,4,5,6**; **3372.00–1,3**; **3381.00–5**; 3382.01–2; and 3552.00–1. Maps of Concord's lower income areas and the ethnicities in those areas are included as **Attachment B**.

### ***Monument Corridor***

The Monument Corridor, according to the 2000 Census, counted 39,603 persons, or 32.5% of the City's population. This area has the highest concentration of low/moderate income families and also tends to have the highest density housing in Concord.

### ***Naval Weapons Station***

The Department of Defense (DOD) approved the inland area of the Concord Naval Weapons Station for closure in 2005. This part of the base is located entirely within the Concord city limits, and includes Highway 4 from Port Chicago Highway almost to Bailey Road. The inland area covers approximately 5,170 acres and makes up about one quarter of the land area of the city (8 square miles of the City's 31 total square miles).

The City Council sitting as the Local Reuse Authority adopted a Reuse Plan for the Base and certified a final EIR, Overriding Considerations and a Mitigation Monitoring and Reporting Plan in February 2010. On January 24, 2012 the Concord City Council certified an addendum to the Final EIR for the Concord Reuse Plan, adopted the Concord Reuse Project Area Plan and approved consistency amendments to the Concord 2030 General Plan. These actions set policy and development standards in place that ensure the vision for reuse of the base developed by the community and the Council. The Council also approved a resolution increasing the City's commitment to affordable housing for lower income residents. These approvals completed a community planning effort that commenced in the spring of 2006.

The amendment of the General Plan creates a platform that will support transfer of the base to the City and ultimately to private and public development interests. The City continues to work on development phasing, financing structures to replace the loss of redevelopment funding and site-wide natural resource permits in anticipation of some initial land transfers in 2013/2014. Actual development, however, is still several years away.

## VII. ANNUAL AFFORDABLE HOUSING GOALS

### Housing Priorities

See Housing Needs, page 11.

## VIII. PUBLIC HOUSING

Concord has no public housing agencies. Contra Costa County Housing Authority is the area public housing agency.

## IX. HOMELESS & SPECIAL NEEDS

### Chronic Homeless and Homeless Prevention

The Concord Action Plan addresses the needs of those who are homeless, chronically homeless, or at risk of becoming homeless in the coming year. The City will invest \$23,976 of available resources to assist this population.

Projects that benefit homeless and at-risk groups funded through Concord's Community Grant process are detailed in **Table 5**.

<b>Table 5 Homeless/At-Risk Funding</b>		
<b>Agency</b>	<b>Brief Project Description</b>	<b>CDBG \$</b>
CC Health Services	Adult Interim Housing Program	\$12,062
SHELTER, Inc.	Homeless Prevention	\$11,914
	<b>Total</b>	<b>\$23,976</b>

The City continues to participate in the Contra Costa County Homeless Continuum of Care, called the Contra Costa Interagency Council on Homelessness (CCICH). Concord has two representatives that include a Councilmember and a city staff person acquainted with the issues of homelessness. Through this entity, Concord will continue to work with the nonprofit community, interfaith community, advocacy groups, community service organizations, business organizations, and other relevant community groups to implement key strategies identified in Continuum of Care Ten-Year Plan to End Homelessness. This plan includes priorities to address three types of homeless populations; the chronically homeless, those discharged into homelessness, and the transitionally (or episodic) homeless. This will include programs and projects to increase income and employment opportunities for homeless households, expand needed support services and programs to prevent homelessness, and increase availability of housing affordable to extremely low-income households and homeless persons.

The County has received Emergency Solutions Grant (ESG) funds from HUD for FY 2014-15 that will be allocated to emergency shelter services, including youth and domestic violence providers, and rapid rehousing to assist homeless residents to quickly regain housing stability.

**Special Needs Populations**

Concord will also address the housing and services for special needs of the non-homeless, for example the elderly, frail elderly, persons with disabilities (mental, physical, developmental), abused/neglected children and battered spouses. The City will invest \$69,507 to assist these populations, as referenced in **Table 6**.

<b>Table 6 Special Needs Population Funding</b>		
<b>Agency</b>	<b>Brief Project Description</b>	<b>CDBG \$</b>
Community Violence Solutions	Children’s Interview Center	\$ 8,936
Court Appointed Special Advocates	Advocacy for Abused/Neglected Children	\$ 8,936
Monument Crisis Center	Nutritional Resources for Seniors and Disabled Adults	\$ 9,930
Senior Outreach Services	Meals on Wheels for Seniors	\$10,923
Senior Outreach Services	Care Management for Seniors	\$10,923
Senior Outreach Services	Senior Nutrition	\$10,923
STAND! Against Families Free of Violence	Domestic Violence Emergency Shelter	\$ 8,936
		<b>\$69,507</b>

**X. BARRIERS TO AFFORDABLE HOUSING**

**Redevelopment Agency Resources** – The Redevelopment Agency was eliminated in January 2012 and the City has assumed the role as the Successor Agency. As Successor Agency, the City assumed ownership and responsibility for all of the assets, properties, contracts, leases, and records of the Redevelopment Agency effective February 1, 2012, and is responsible for winding down the Agency’s contractual and legal obligations and affairs. Under the direction of, or subject to the approval of, the Oversight Board, the Successor Agency will be responsible to:

- Prepare a Recognized Obligation Payment Schedule (ROPS) for each six month period of each fiscal year, including identifying the funding source for all enforceable obligations of the former RDA;
- Make payments and perform obligations of the former redevelopment agency;
- Take control of redevelopment agency assets, properties, contracts, leases, books and records, buildings, and equipment;
- Dispose of non-housing assets and properties of the former redevelopment agency expeditiously and in a manner aimed at maximizing value; and
- Prepare a Successor Agency administrative budget.

The Dissolution Act requires the Oversight Board to direct the Successor Agency to determine whether contracts, agreements, or other arrangements between the former Redevelopment Agency and private parties should be terminated or renegotiated to reduce the Successor Agency’s liabilities and to increase net revenue to the taxing entities. The actions of the Oversight Board of each Successor Agency will in turn be reviewed by the California Department of Finance and may be subject to disapproval or modification.

Redevelopment Agency funds previously provided a significant funding resource for the City's housing initiatives including the construction and rehabilitation of housing units for lower-income households in Concord.

**Inclusionary Housing Ordinance Resources** – The City's Inclusionary Housing Ordinance facilitates the development and availability of housing affordable to a broad range of households with varying income levels. The Ordinance is intended, in part, to implement State policy declaring that local governments have a responsibility to adequately provide for the housing needs of all economic segments of the community. It also helps implement the Housing Element of the Concord General Plan, adopted November 2010 after lengthy public input, which analyzes the need to provide additional housing for persons of very low-, low- and/or moderate-income.

The ordinance requires that 10% of rental units be affordable to low-income households, or 6% to very low-income households (only if the City is providing and funding participation). For ownership, 10% must be affordable to moderate-income households, or 6% to low-income households. Developments may provide inclusionary units on site or pay an in-lieu fee to a Housing Trust Fund established by the City. Rental projects must remain affordable for 55 years, and ownership projects for 45 years. Affordable units are to be disbursed throughout the project, with exterior design similar to market rate units. In 2014-15, the City will continue to manage the Inclusionary Housing program and accumulate Inclusionary funds for expenditure when a suitable project is proposed by an affordable housing developer. The City has collected approximately \$1.4 million in in-lieu fees for this purpose as of 2014. Because very few projects are in the planning pipeline, we anticipate few, if any inclusionary units in FY 2014-15. Several projects have been approved, however, contractors are waiting for a stronger economy to begin construction. Therefore, only a few, if any market rate units are anticipated for FY 2014-15. However, the City adopted Development Code (Zoning Ordinance) with a new Affordable Housing Division that includes the Density Bonus Program, Inclusionary Housing Program and Affordable Housing Incentive Program effective August 23, 2012.

**City Ordinances and Planning Elements** - Stringent regulations, processing fees and lengthy procedures can potentially deter the development of affordable housing. The City has made headway in these areas. The City's 2030 General Plan promotes housing by increasing allowable densities and promoting mixed use. New policies contained in the General Plan are supportive of housing development by encouraging infill development and mixed uses in the downtown. The Development Code (Zoning Ordinance), was comprehensively updated and adopted in July 2012. Multifamily uses are proposed to be allowed subject to the development standards and design review in the Medium Density Residential and High Density Residential zoning districts. This should streamline and expedite development of multi-family uses. The City's Housing Element, was approved by HCD and adopted by Council in November 2010. The City Council reviewed and adopted the City's Annual General Plan Progress Report for submittal to the State on March 26, 2013.

#### **Downtown Concord BART Station Specific Plan**

In 2012, the City's Downtown (approximately 600 acres) was designated as a Priority Development Area (PDA) through an application to the Associated Bay Area Governments (ABAG) and the Metropolitan Transportation Commission (MTC), making the downtown area eligible for future funding. The City was approved for funding in the amount of \$480,000 in July 2012 for preparation of a Specific Plan and associated environmental documents for the downtown. The Specific Plan is planned to increase BART ridership, increase housing including affordable housing and increase

jobs in the downtown. Staff kicked off a 21-month effort in January 2013 toward development of a preferred alternative and the environmental review of that alternative by October 2014.

**City Planning Division** - The City is helping to reduce the costs it can control by reducing the levels of discretionary review and/or public hearing requirements. This reduces application costs, but also the time necessary to process projects which most often also reduces costs. The City also offers a pre-application process at to provide early feedback on project feasibility. **In 2014-15, the City will continue this policy even in the face of significant staffing reductions.**

**Barriers Beyond City Control** - Other barriers to affordable housing that developers/non-profits may experience still remain, and these are outside of the City's control. Some of these include:

- Land Costs in the San Francisco Bay Area of California
- Costs of pre-development fees (architects, engineers, survey, etc.),
- Construction Costs
- Availability of Financing in a tight and ever changing credit market
- Bay Area Housing Crisis including continuing foreclosures
- Costs of impact fees collected by other local, regional agencies and special districts.

## **XI. OTHER ACTIONS**

### **Address Obstacles to Meeting Underserved Needs**

The City's **Development Code** Update has increased the uses allowed by right in general, including General Residential Care and Service-Enriched Housing in specified zoning districts, subject to specific standards. Such facilities include those for mentally and physically handicapped persons, family care homes, group homes and foster homes.

### **Foster and Maintain Affordable Housing**

**Single Family Housing Rehabilitation Loans and Grants** - The City's Housing Rehabilitation Loan and Grant Program will continue to maintain affordable housing. **In 2014-15 the City anticipates up to 13 loans and grants will be made to lower income households.**

**Multi-family Housing Rehabilitation** - Staff examined participation in the rehabilitation of a 48-unit multi-family development to maintain affordable housing in the Monument Corridor. In 2011, City Council had approved funding of \$300,000 in RDA Housing Set Aside funds for the project to leverage additional State funds. Unfortunately, the project was not successful in receiving State Multi Housing Program funds, and with the loss of Redevelopment Agency funds, this project will likely not move forward, unless new funding is provided at a Statewide level for affordable housing through legislative action.

**Code Enforcement for Multi-family affordable housing units** - Concord utilizes grant funding for inspections of low-income, multi-family affordable housing units to assure safe, decent and sanitary housing. Previously, this obligation for affordable housing was funded by Redevelopment Agency funds. **In 2014-15, the City expects to expend \$90,786 CDBG funds designated for multi-family affordable housing code enforcement to maintain the housing stock.**

**Inclusionary Housing Ordinance** – (See page 18 for explanation of ordinance.) In 2014-15, the City will continue supporting the Inclusionary Housing Ordinance and seek viable projects to utilize the estimated \$1.4 million that may be available at the end of the year.

**Fair Housing and Equal Opportunity** - The City continues to require housing development sponsors to provide housing on an equal opportunity basis without regard to race, religion, disability, sex, sexual orientation, marital status, or national origin. In 2014-15, the City will continue to promote fair housing and other activities with targeted outreach to seniors and disabled adults and those in the predominantly lower income Monument Corridor area.

### **Evaluate and Reduce Lead-Based Paint Hazards**

In 2000, the City developed a Lead Based Paint (LBP) Management Plan to ensure compliance with federal regulations. It established a LBP Grant Program for lower income homeowners to address abatement and risk assessment issues in housing rehabilitation projects and help offset the cost of LBP analysis, testing and abatement by lower income homeowners. LBP management has been incorporated into the City of Concord's Home Rehabilitation Loan and Grant Programs, now being implemented by Hello Housing. This program will continue to provide CDBG funds as needed in FY 2014-15.

### **Reduce the Number of Persons Below the Poverty Line**

Concord supports efforts to help alleviate poverty through the activities that it funds. In these very difficult economic times, nonprofit organizations serving lower income Concord residents have experienced a tremendous upsurge in people who need a variety of public services. The City supports such public services through CDBG funds and contributions from Child Care Developer Fees. Utilizing such services can help to reduce the number of people who fall below the poverty line. For example, a family living in affordable housing may have more disposable income to use for food. A family receiving regular food distribution from the Food Bank or Monument Crisis Center may then be able to have a better quality of life than without that food. While these efforts do not increase the household income to above-poverty rates, they help to mitigate the effect of poverty level incomes.

### **Develop Institutional Structure**

Concord will take the following actions next year to address obstacles to develop institutional structure:

#### ***Consortium***

Each year Consortium members coordinate all CDBG activities that occur within Contra Costa County (except Richmond). Jurisdictions cooperate to develop and utilize a joint grant application, quarterly and year-end report form, monitoring report form, common contract language and engage in quarterly meetings to discuss common issues. Consortium members also conduct joint monitoring and share monitoring results, and share the burdens of Davis Bacon monitoring and environmental reviews on jointly funded public facility grants. The Consortium is a model of intergovernmental cooperation and coordination, and the many efforts it has made to streamline the process for nonprofit agencies are widely appreciated.

## ***Resources to Agencies***

The Community Services division provides a variety of resources to nonprofit agencies in the community, both those funded through the Community Grants program, and those who are not funded. In 2014-15 the City will continue to:

- 1) Provide surplus office furniture, equipment, computers and vehicles at no cost to nonprofit agencies.
- 2) Share grant funding information from other sources.

## ***Technical Assistance to Agencies***

Community Services provides technical assistance to public agencies and the non-profit community in developing, financing and implementing programs and projects consistent with the Consortium annual and five-year plans.

## ***Transportation Development & Coordination***

Coordination of regional transportation issues involves several agencies, including Contra Costa Transportation Authority (CCTA), the California Dept. of Transportation (Caltrans) and the Metropolitan Transportation Commission (MTC), and other agencies. The City of Concord works with other central county jurisdictions through the Transportation Partnership and Cooperation Committee (TRANSPAC). The local Congestion Management Program requires each jurisdiction to identify existing and future transportation facilities that would operate below an acceptable service level and provide mitigation where future growth would degrade that service level. The City's General Plan has a number of policies to coordinate transportation improvements with new development. In addition, the City's Transportation Manager sits on the Technical Coordination Committee of the CCTA which provides technical guidance to the decision makers on new projects, transportation improvements and transportation planning. The City's Transportation Division works to ensure that new development promotes transportation improvements, bike facilities, safe pedestrian circulation and access to public transportation consistent with the City's policies. The City's Transportation Manager sits on the Technical Advisory Committee for the Downtown Concord Specific Plan. These actions will continue in FY 2014-15. The City recently received grant funds toward implementation of a Monument Corridor shuttle to be implemented in Fall 2013 through Fall 2016.

## ***Enhancing Coordination Between Housing and Service Agencies***

In addition to groups and collaborations already mentioned in this report, the City of Concord collaborates with the East Bay Housing Organization (comprised of area housing and service providers) and has several representatives serving in the Homeless Continuum of Care structure. Consortium jurisdictions work on strategies and actions designed to overcome identified impediments and eliminate problems of housing discrimination in Contra Costa, and the Contra Costa Interagency Council on Homelessness (CCICH) works with Contra Costa jurisdictions, public and private agencies, the interfaith community, homeless advocacy groups and other community organizations to implement the Continuum of Care Plan to alleviate homelessness.

## **XII. CDBG PROGRAM SPECIFIC REQUIREMENTS**

Program income for FY 2014-15 has not been estimated for allocation in the Action Plan due to the small amount that has been collected in FY 2013-14. All of this program income is expected to be generated by and deposited to the Housing Revolving Loan fund. To date, the City has received \$8,512 in program income for FY 2013-14.

The City has no float-funded activities, Section 108 loan guarantees, or surplus urban renewal settlement funds. The City has no Urgent Need activities.

Concord estimates that approximately 92% of the CDBG funds allocated for FY 2014-15 will be used for activities that benefit persons of low- and moderate income.

## **XIII. OTHER NARRATIVES**

### **Analysis of Impediments**

The Contra Costa Consortium completed the Analysis of Impediments to Fair Housing Choice (AI) in 2010, in concert with the Consolidated Plan for 2010-15. Following are the identified impediments to fair housing choice, identified Consortium actions to address these impediments, and specific actions that the City of Concord will undertake in the coming year:

### ***Affordable Housing***

#### **1. Lack of sufficient affordable housing supply.**

**1.1. Action:** Provide assistance to preserve existing affordable housing and to create new affordable housing. Assistance will be provided through the Consolidated Plan programs of the Consortium member jurisdictions. These include CDBG, HOME, and HOPWA.

**1.1.a. Concord Action in FY 2014-15: Preserve affordable housing** – The City will invest \$221,937 in CDBG funds to rehabilitate lower income homeownership properties.

**1.1.b. Concord Action in FY 2014-15: Preserve affordable housing** – The City will invest \$90,786 in CDBG funds to conduct Code Enforcement of multi-family affordable housing units to preserve and protect the housing stock and neighborhoods.

**1.1.c. Concord Action in FY 2014-15: Create new affordable housing** - The City will coordinate with the Urban County all potential housing projects that may be funded for next year with HOME and HOPWA monies.

**1.1.d. Concord Action in FY 2014-15: Create new affordable housing** - The Concord City Council will continue supporting the Inclusionary Housing Ordinance that was adopted in June 2004. The ordinance requires that 10% of rental units be affordable to low-income households, or 6% to very low-income households (only if the City is providing and funding participation). For ownership, 10% must be affordable to moderate-income households, or 6% to low-income households. Developments may provide inclusionary units on site or pay an in-lieu fee to a

Housing Trust Fund established by the City. Rental projects must remain affordable for 55 years, and ownership projects for 45 years. Affordable units are to be disbursed throughout the project, with design similar to market rate units. Due to the continuing struggling residential housing economy in Concord, few, if any building permits have been issued. However, the City has adopted Development Code (Zoning Ordinance) with a new Affordable Housing Division that includes the Density Bonus Program, Inclusionary Housing Program and Affordable Housing Incentive Program effective August 23, 2012.

**1.1.e.** The City continues to require housing development sponsors to provide housing on an equal opportunity basis without regard to race, religion, disability, sex, sexual orientation, marital status, or national origin.

**1.2. Action:** Offer regulatory relief and incentives for the development of affordable housing. Such relief includes that offered under state “density bonus” provisions. (See housing element programs.)

**1.2.a. Concord Action in FY 2014-15:** The City will progress with incentives included in the new Housing Element. Housing Element Program H-1.2.2 promotes mixed use development by providing incentives such as density bonuses and increases in commercial floor area ratios when mixed use development integrates an affordable housing component. Program H-1.5.6 provides reductions from the standard parking requirements on a case-by-case basis for new residential project that incorporate affordable housing and are located along transit corridors. Further Program H-1.1.2 establishes new minimum and maximum densities to promote the development of high density, affordable multifamily housing within the CMX (Commercial Mixed Use), DMX (Downtown Mixed Use) and HDR (High Density Residential) zones. The 2012 Development Code provides an Affordable Housing Incentive Program (Section 122-581) with incentives to encourage the development of affordable and mixed income housing, consistent with the Housing Element..

**1.3. Action:** Assure the availability of adequate sites for the development of affordable housing. (See housing element programs.)

**1.3.a. Concord Action in FY 2014-15:** The City, in Housing Element Program H-1.1.1, promotes ensuring an adequate supply of housing sites to achieve the development of affordable housing and identifying potential sites for reuse or rezoning to facilitate such development. **The Adopted Housing Element has identified 159 potential sites (with potential for up to 4,189 units)** for the development of housing affordable to very low- and low-income households, including a combination of vacant and underutilized sites. In January 2013, the City initiated the preparation of the Downtown Concord Specific Plan, based in large part upon grant funding received from the Association of Bay Area Governments (ABAG) and the Metropolitan Transportation Commission (MTC). The goals of the Plan include increasing housing supply, including affordable housing supply and jobs within the downtown Concord priority development area (PDA). Goals also generally include increasing land use intensities, thereby increasing transit ridership and optimizing connections to the Downtown Concord BART station to make it easier for pedestrians, bicyclists, carpools, busses to utilize transit services to commute to residences or jobs. The City of Concord has partnered with BART and Contra Costa Transportation Authority to achieve realistic solutions to these goals through the Specific Plan process. One primary opportunity is the amount of vacant

and underutilized parcels with the PDA, proximate to the Downtown BART station and north to Todos Santos Plaza. The Specific Plan will assure orderly development for the increased density planned downtown, focusing on development of the area as a major transit hub for the region, and identify strategies to expand the City's economic base by providing employment opportunities and increased housing including affordable housing.

## **2. Concentration of affordable housing.**

**2.1. Action:** Housing Authorities within the County (Contra Costa County, Richmond and Pittsburg) will be encouraged to promote wide acceptance of Housing Choice Vouchers, and will monitor the use of Housing Choice Vouchers to avoid geographic concentration. *Staff comment:* Does not apply to Concord. While the City of Concord has no jurisdiction over either of the above Housing Authorities, the Housing division receives many calls from persons seeking assistance, and provides information and referral services to the housing authorities.

**2.2. Action:** Consortium member jurisdictions will collaborate to expand affordable housing opportunities in communities in which they are currently limited.

**2.2.a. Concord Action in FY 2014-15:** The City will continue to coordinate and collaborate with the Contra Costa HOME Consortium on affordable housing opportunities by meeting at least quarterly to review HOME and HOPWA applications and to discuss emerging proposals for potential affordable housing projects countywide.

**2.3. Action:** A higher priority for the allocation of financial and administrative resources may be given to projects and programs which expand affordable housing opportunities in communities in which they are currently limited.

**2.3.a. Concord Action in FY 2014-15:** The City will continue with Housing Element Policy Program H-1.9.3 within the Adopted Housing Element, which promotes the streamlining of processing building permits for residential developments that include a portion of units as below-market rate (BMR) units. The City of Concord currently has 685 units of affordable housing units under regulatory agreement with the City to maintain their affordability. Through the City's Specific Plan process, staff will be examining and identifying strategies to attract and incentivize affordable housing. The designation of the Downtown Concord BART area as a Priority Development Area improves the ability of the City to obtain funding toward planning and funding improvements within the PDA.

**2.4. Action:** Member jurisdictions will report on the location of new affordable housing in relation to the location of existing affordable housing and areas of low-income, poverty and minority concentration.

**2.4.a. Concord Action in FY 2014-15:** The City will comply and report on this action in the FY 2014-15 CAPER.

## ***Mortgage Lending***

### **3. Differential origination rates based on race, ethnicity and location.**

**3.1. Action:** Member jurisdictions will periodically monitor HMDA data and report significant trends in mortgage lending by race, ethnicity and location.

**3.1.a. Concord Action in FY 2014-15:** The Contra Costa Consortium will monitor the website for more information. Significant trends as mentioned will be reported in the 2014-15 CAPER.

**3.2. Action:** When selecting lending institutions for contracts and participation in local programs, member jurisdictions may prefer those with a CRA rating of “Outstanding.” Member jurisdictions may exclude those with a rating of “Needs to Improve,” or “Substantial Noncompliance.” (According to the most recent examination period published by the Federal Financial Institutions Examination Council (FFIEC).) In addition, member jurisdictions may review an individual institution’s most recent HMDA reporting. (As most recently published by the FFIEC.)

**3.2.a. Concord Action in FY 2014-15:** The City will take this under advisement and report any actions in the 2014-15 CAPER.

#### **4. Lack of knowledge about the requirements of mortgage lenders and the mortgage lending/home purchase process, particularly among lower income and minority households.**

**4.1. Action:** Member jurisdictions will support pre-purchase counseling and home buyer education programs.

**4.1.a. Concord Action in FY 2014-15:** The City will provide First Time HomeBuyer classes to provide pre-purchase information and homebuyer education.

**4.2. Action:** Member jurisdictions will support home purchase programs targeted to lower income (low and very low), immigrant, and minority households. Minority households include Hispanic households.

**4.2.a. Concord Action in FY 2014-15:** The City will provide First Time HomeBuyer classes to provide pre-purchase information and homebuyer education.

**4.3. Action:** Member jurisdictions will encourage mortgage lenders to actively market their “prime” loan products to lower income (low and very low), immigrant, and minority households. Minority households include Hispanic households.

**4.3.a. Concord Action in FY 2014-15:**

The City currently contracts with Hello Housing to administer the City’s First Time Homebuyer Program in coordination with the City’s Housing Program. The Program requires that homebuyers receive a 30-year fixed mortgage product and loan applications are reviewed to confirm the homebuyer is receiving a competitive rate and reasonable closing costs. Housing Program staff developed with Hello Housing a preferred lender program in concert with our First Time Homebuyer Program to achieve better loan products and streamline the process for homebuyers. The lender list is sent out with other program information to perspective buyers.

#### **5. Lower mortgage approval rates in areas of minority concentration and low-income concentration.**

**5.1. Action:** Member jurisdictions will support home purchase programs targeted to households who wish to purchase homes in census tracts with loan origination rates under 50 percent according to the most recently published HMDA data.

**5.1.a. Concord Action in FY 2014-15:** The City Housing program will consider this action in the coming year.

**5.2. Action:** Member jurisdictions will encourage mortgage lenders to actively market their “prime” loan products to households who wish to purchase homes in census tracts with loan origination rates under 50 percent according to the most recently published HMDA data.

**5.2.a. Concord Action in FY 2014-15:** The City Housing program will encourage lenders to market prime loan products equally throughout the City/County, including those areas where lending rates have historically been lower.

### ***Fair Housing Education and Enforcement***

#### **6. Lack of knowledge of fair housing rights.**

**6.1. Action:** Support efforts to educate tenants, and owners and agents of rental properties regarding their fair housing rights and responsibilities.

**6.1.a. Concord Action in FY 2014-15:** The City will contract with Eden Council for Hope and Opportunity (ECHO) to provide fair housing education to tenants, owners and rental property agents.

#### **7. Discrimination in rental housing.**

**7.1. Action:** Support efforts to enforce fair housing rights and to provide redress to persons who have been discriminated against.

**7.1.a Concord Action in FY 2014-15:** The City will contract with ECHO to assist residents who have experienced discrimination based on race, religion, sexual orientation, family status or disabilities, in rental housing through counseling and including investing and testing of possible housing discrimination. ECHO promotes fair housing laws and landlord/tenant laws through mediation, counseling and advocacy.

**7.2. Action:** Support efforts to increase the awareness of discrimination against persons based on sexual orientation.

**7.2.a Concord Action in FY 2014-15:** The City will work with ECHO to identify sexual orientation discrimination. ECHO will assist residents who have experienced discrimination on sexual orientation and provide outreach to raise awareness.

#### **8. Failure to provide reasonable accommodation to persons with disabilities.**

**8.1. Action:** Support efforts to educate tenants, and owners and agents of rental properties regarding the right of persons with disabilities to reasonable accommodation.

**8.1.a Concord Action in FY 2014-15:** The City contracts with ECHO to promote fair housing assistance and with Bay Area Legal Aid (BayLegal) to provide tenant/landlord counseling to provide reasonable accommodation to persons with disabilities.

**8.2. Action:** Support efforts to enforce the right of persons with disabilities to reasonable accommodation and to provide redress to persons with disabilities who have been refused reasonable accommodation.

**8.2.a Concord Action in FY 2014-15: See 8.1**

**9. Lack of information on the nature and basis of housing discrimination.**

**9.1. Action:** Monitor the incidence of housing discrimination complaints and report trends annually in the CAPER.

**9.1.a Concord Action in FY 2014-15:** Housing discrimination cases are included in the quarterly report submitted by ECHO.

**9.2. Action:** Improve the consistency in reporting of housing discrimination complaints. All agencies that provide this information should do so in the same format with the same level of detail. Information should be available by the quarter year.

**9.2.a Concord Action in FY 2014-15:** The Consortium meets quarterly with the fair housing and tenant/landlord counseling providers and they are working together to provide consistent reporting.

**9.3. Action:** Improve collection and reporting information on discrimination based on sexual orientation and failure to provide reasonable accommodation to persons with disabilities.

**9.3.a Concord Action in FY 2014-15:** The City will continue to coordinate with ECHO through quarterly reporting in monitoring trends.

***Government Barriers***

**10. Lack of formal policies and procedures regarding reasonable accommodation.**

**10.1. Action:** Jurisdictions which have not done so will adopt formal policies and procedures for persons with disabilities to request reasonable accommodations to local planning and development standards.

**10.1.a Concord Action in FY 2014-15:** The City of Concord has completed this Action. Section 122-213 through -220 of the City's Municipal Code, pursuant to the federal Fair Housing Amendments Act of 1988, the Americans with Disabilities Act, and the California Fair Employment and Housing Act, provides people with disabilities, reasonable accommodation as necessary to ensure equal access to housing and a process for individuals with disabilities to make requests for reasonable accommodation in regard to relief from the zoning rules, policies, practices and/or procedures of the City.

**11. Transitional and supportive housing is not treated as a residential use subject only to those restrictions that apply to other residential uses of the same type in the same zone, and is not explicitly permitted in the zoning code.**

**11.1. Action:** Jurisdictions which have not done so will amend their zoning codes to treat transitional and supportive housing types as a residential use subject only to those restrictions that apply to other residential uses of the same type in the same zone, and to explicitly permit both transitional and supportive housing types in the zoning code.

**11.1.a Concord Action in FY 2014-15:** The City of Concord has included this action in the City's Development Code, adopted in July 2012. It currently lists transitional and supportive housing under the category of residential uses as a Permitted Use in both the Industrial Business Park and Industrial Mixed Use zoning

districts, similar to Live/Work units. Projects will be reviewed per the existing Development Code.

**12. IMPEDIMENT: Permanent emergency shelter is not permitted by right in at least one appropriate zoning district.**

**12.1. Action:** Jurisdictions which have not done so will amend their zoning codes to permit transitional and supportive housing by right in at least one residential zoning district.

**12.1.a Concord Action in FY 2014-15:** The City of Concord has included this action in the City's Development Code, adopted July 2012. It lists Emergency or Homeless Shelter under the category of residential uses as a Permitted Use in the Office Business Park, Industrial Business Park and Industrial Mixed Use zoning districts, similar to Live/Work Units.

**Fair Housing & Tenant Landlord Services**

Provision of effective, culturally and linguistically appropriate fair housing counseling services and activities and tenant/landlord counseling services is a priority of the City of Concord. Since 1999 these services have been funded from the Redevelopment Agency. Due to the elimination of the Redevelopment Agency, these services are now funded with CDBG funds. CDBG staff works closely with Housing staff to gather necessary statistics for reporting to HUD and ensure compliance with HUD fair housing requirements. The Contra Costa Consortium also updated its "Analysis of Impediments to Fair Housing" in 2010 in conjunction with the 2010-15 Consolidated Plan.

In 2014-15, the City anticipates investing CDBG funds to contract with Concord's fair housing agencies to provide the following summarized list of services in English and Spanish as needed:

- Provision of fair housing counseling services to all Concord callers – Annual goal is 27. Discrimination complaint investigations will result in mediating and/or referring complaints to HUD, Department of Fair Employment Housing (DFEH) or a private attorney.
- Conduct a systemic audit and provide education to noncompliant property owners
- Public Service Announcements
- Community Activities
- Distribution of Literature
- Provision of Tenant/Landlord Counseling services to Concord callers
- Provide legal advice and representation for housing issues that cannot be resolved through counseling

**Language Assistance Plan (LAP)**

In order to better serve Concord limited-English proficient (LEP) residents, the City of Concord has developed a Language Assistance Plan (LAP). The implementation of the LAP is consistent with the U.S. Department of Housing and Urban Development's (HUD) Final Guidance (Federal Register/ Vol. 72, No. 13, January 22, 2007) and Executive Order 13166 (August 11, 2000) to ensure that programs receiving federal financial assistance provide meaningful access to LEP persons. Failure to ensure that LEP persons can effectively participate in, or benefit from federally assisted programs may violate Title VI of the Civil Rights Act of 1964 that prohibits discrimination based on national origin.

Implementation of the LAP enables Concord to better serve its beneficiaries by ensuring access to language assistance for its various housing and community development programs funded with federal funds. Although Concord may have limited resources at a given time, the LAP ensures that access to language assistance for LEP residents will be provided in some form.

For FY 2014-15, Concord will continue being proactive on many fronts with the implementation of the LAP. The City's staff will continue to access timely translation services, including having a Spanish-speaking CDBG person currently on staff and by utilizing outside language assistance agencies, when limited-English speaking citizens call to inquire about the various programs available. The City will continue the process of translating vital documents that are critical for ensuring meaningful access to major activities and programs by beneficiaries generally and LEP residents specifically. Subrecipients are continually monitored by CDBG staff to ensure that limited-English speaking residents have full and complete access to services. **Additionally, all Housing program brochures are provided in both English and Spanish.**

### ***Goals of the LAP:***

The three major goals of the Concord LAP are as follows:

1. To provide meaningful access for Concord's LEP residents through the provision of free language assistance for the CDBG program;
2. To provide an appropriate means to ensure the involvement of LEP residents that are most likely to be affected by the programs and to ensure the continuity of their involvement;
3. To ensure that the City's CDBG staff will assist the City's LEP population in obtaining the necessary services and/or assistance requested.

### ***Identification of LEP Populations***

According to the 2010 American Community Survey 1-year estimate of languages spoken at home, 69.8% of Concord's population speaks only English. The major languages of the remaining 30.2% are those who speak a language other than English at home, including Spanish (17.7% or 20,160 persons), other Indo-European languages (4.1% or 4,700 persons), Asian and Pacific Island languages (7.4% or 8,414 persons) and other languages (1% or 1,101 persons).

Hispanic persons that speak English "very well" and less than "very well" account for 44.8% and 55.2% of the population respectively.

For the purpose of this LAP, **the only language that will be labeled as "frequently encountered" is Spanish.** However, the City will also provide access to language assistance for an LEP resident that is not part of the "frequently encountered" language groups.

### **Monitoring Plan**

The Consortium members have developed a joint monitoring checklist and process, maintain a database of all Consortium projects, and review mutually funded agencies and programs each program year. Quarterly Consortium meetings include discussions of subrecipient performance and changes to agencies that may affect capacity to deliver services. Joint monitoring of mutually funded agencies occurs annually, with Consortium members sharing the results of jointly funded

projects and programs. This allows us to monitor more agencies for compliance with HUD regulations for effective program delivery and use of funds, and reduces the burden on agencies that, in the past, experienced duplicate monitoring of the same program by different cities/county.

The City of Concord Monitoring Plan consists of the following:

1. All applications for CDBG funding are reviewed to determine the qualification status of each applicant. This is accomplished by requiring documentation that demonstrates:
  - A. Non-profit status
  - B. Registered Corporation status
  - C. Bylaws and Articles of Incorporation
  - D. Fiscal responsibility as accounted for in the applicant's most recent financial audit.
  - E. Compliance with a National Objective can be documented and activity meets a CDBG eligibility classification.

If the applicant is unable to provide the documentation above, the application is deemed incomplete and ineligible for this funding period.

2. All subrecipient agreements include: goals and objectives; eligible activities; projected budget; implementation time frame; federal regulatory requirements; and monitoring/reporting requirements for that specific program. Subrecipients are required to submit quarterly reports that include the number of low/mod clients and their ethnicity and significant accomplishments (such as marketing efforts, education seminars, client outreach, follow-up or referral to other programs), prior to the City releasing funds for that period. Davis Bacon requirements are included in any construction project with a value of \$2,000 or more; and any contracts over \$10,000 must comply with the provisions of HUD 4010 (2-84) and Affirmative Action Requirements of E.O. 11246, including minority and female utilization goals.
3. Subrecipients are monitored annually, based on an evaluation of risk as determined by their administrative capacity, knowledge of CDBG program requirements, leadership/staff turnover, and other criteria. We endeavor to visit new subrecipients during the first half of the program year, and, if needed, a second visit is conducted during the latter part of the program year. Monitoring visits consist of completing an extensive monitoring form that evaluates such items as: reviewing client files and intake forms, inspection of their financial records and audits, staffing levels and a tour of the subrecipient's facility. The monitoring form is used for all monitoring visits and becomes part of the subrecipient's file. Any deficiencies are noted and the subrecipient is informed if corrective action needs to be taken. Future funds are not released until subrecipient has shown that deficiencies have been corrected.

# ATTACHMENT A

## **2014-15 ACTION PLAN SUMMARY** **Including Consolidated Plan Priorities, Project Details, Performance Measurements, and Funding Allocations**

**2014-15 Action Plan Summary**

Agency Name, Address & Telephone Number	Project Name	Project Objective/Description	Con Plan Priority	Objective	Outcome	HUD Matrix Eligibility/National Objective	2014-15			
							Indicator (all individuals are residents of Concord)	Contract Quantity	CDBG ENTITLE-MENT \$ Awarded	CCDF \$ Awarded
<b>PRIORITY COMMUNITY DEVELOPMENT NEEDS</b>										
<b>CD-1 GENERAL PUBLIC SERVICES: Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns, such as substance abuse, hunger, and other issues.</b>										
Contra Costa Crisis Center PO Box 3364 Walnut Creek, CA 94598 (925) 939-1916	211 Contra Costa	211 Contra Costa serves people of every age, race, ethnicity, culture, and socio-economic group in Contra Costa County who need help and information about local health and social services. Only presumed beneficiaries--homeless persons, abused children, people over age 62, migrant farm workers, battered spouses, illiterate adults, severely disabled adults, and persons with AIDS--are included.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CRF 570.201(e) 570.208(a)(2)(A) Presumed Benefit 05 - LMC	1,250 persons who are presumed beneficiaries--homeless persons, abused children, people over age 62, migrant farm workers, battered spouses, illiterate adults, severely disabled adults, and persons with AIDS--will receive new access to referrals to service providers.	1,250	\$8,936	
Food Bank of Contra Costa 4010 Nelson Avenue P.O. Box 271966 Concord, CA 94520 (925) 676-7542	Collaborative Food Distribution	Project will operate a year-round food program which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Brown Bag for Seniors, and Food Assistance program.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CFR 570.201(e); 570.208(a)(2)(i)(A) and (B) 05 - LMC	8,400 low-income persons will receive new access to free nutritious, nutrient dense food through different programs such as Food for Children, Brown Bag Senior, and Food Assistance Programs.	8,400	\$9,930	
<b>TOTAL GENERAL PUBLIC SERVICES</b>								<b>9,650</b>	<b>\$ 18,866</b>	<b>\$0</b>
<b>CD-2 SENIORS - Enhance the quality of life of senior citizens and frail elderly and enable them to maintain independence.</b>										
Meals on Wheels and Senior Outreach Services 1300 Civic Drive Walnut Creek, CA 94596 (925) 937-8311	Meals on Wheels	Program delivers hot, nutritious meals primarily to frail, home-bound persons over age 60 who are unable to shop or cook for themselves. Participants benefit from daily health and wellness checks from our volunteer drivers and ongoing client monitoring including in-home visits by outreach workers.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CRF 570.201(e) 570.208(a)(2)(A) Presumed Benefit 05A - LMC	150 frail, elderly, disabled, and house-bound seniors who are unable to cook for themselves will have new access to home delivered hot, nutritious meals and daily health and wellness checks from volunteer drivers, as well as ongoing client monitoring, to increase self-sufficiency and help them avoid institutionalization.	150	\$10,923	
Meals on Wheels and Senior Outreach Services 1300 Civic Drive Walnut Creek, CA 94596 (925) 937-8311	Senior Center Care Management	The program offers various services geared at helping older adults and their families meet long-term care needs. These services promote improved quality of life, safety, and community well-being by maximizing the independence of older persons. Services are facilitated through bilingual care management professionals who assist in accessing a range of necessary services.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CRF 570.201(e) 570.208(a)(2)(A) Presumed Benefit 05A - LMC	100 Concord residents will receive various services geared at helping older adults and their families meet long-term care needs. These services are facilitated and accessed through bilingual care management professionals who help resolve issues affecting health and wellness, safety and community well-being by maximizing the independence of older persons.	100	\$10,923	
Meals on Wheels and Senior Outreach Services 1300 Civic Drive Walnut Creek, CA 94596 (925) 937-8311	Senior Nutrition (CC Café)	Program serves hot, nutritious lunches primarily to persons over age 60 at the Concord Senior Center. The program socializes participants by connecting them with other seniors and volunteers at the Senior Center which generally results in improved health and wellness in comparison to homebound peers.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CRF 570.201(e) 570.208(a)(2)(A) Presumed Benefit 05A - LMC	250 seniors will have new access to hot, nutritious lunches and socialization Monday through Friday at the Concord Senior Center to decrease their isolation and increase their level of nutrition.	250	\$10,923	
Monument Crisis Center 1990 Market St. Concord, CA 94520 (925) 825-7751	Nutritional Resources for Low Income Persons	The Monument Crisis Center provides nutritious food, information, referrals, education and support to extremely low income families, children, teens, seniors, disabled and homeless in Central Contra Costa County.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CRF 570.201(e) 570.208(a)(2)(A) Presumed Benefit 05A - LMC	800 Persons who are seniors or adults with severe disabilities will receive access to wrap-around safety net services through on-site food distribution, direct referrals to shelter, referrals and workshops for financial assistance, referrals and access to health care and health care services, basic employment workshops, court mandated community service programs, on site legal and crisis support services.	800	\$9,930	
<b>TOTAL - SENIORS</b>								<b>1,300</b>	<b>\$42,699</b>	<b>\$0</b>
<b>CD-3 YOUTH - Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.</b>										
Mt. Diablo Unified School District 1266 San Carlos Ave., #A6 Concord 94520 (925) 691-0351	Mt. Diablo CARES After School Program	The program provides comprehensive, on-site after-school programs at 5 elementary and 2 middle schools in lower-income neighborhoods. Services include academic support and intervention, arts and enrichment, health and nutrition education, sports and fitness activities, leadership, youth development and family events.	High	Creating suitable living environments	Improved Availability/Accessibility	NO FEDERAL FUNDING	1045 children at 5 elementary schools and 2 middle schools located in predominantly lower income areas will receive new access to on-site after school programs, including academic support and intervention, arts and enrichment, health and nutrition, sports and fitness, leadership and youth development, and family events.	1,045	\$0	\$24,000
<b>TOTAL - YOUTH</b>								<b>1,045</b>	<b>\$0</b>	<b>\$24,000</b>

**2014-15 Action Plan Summary**

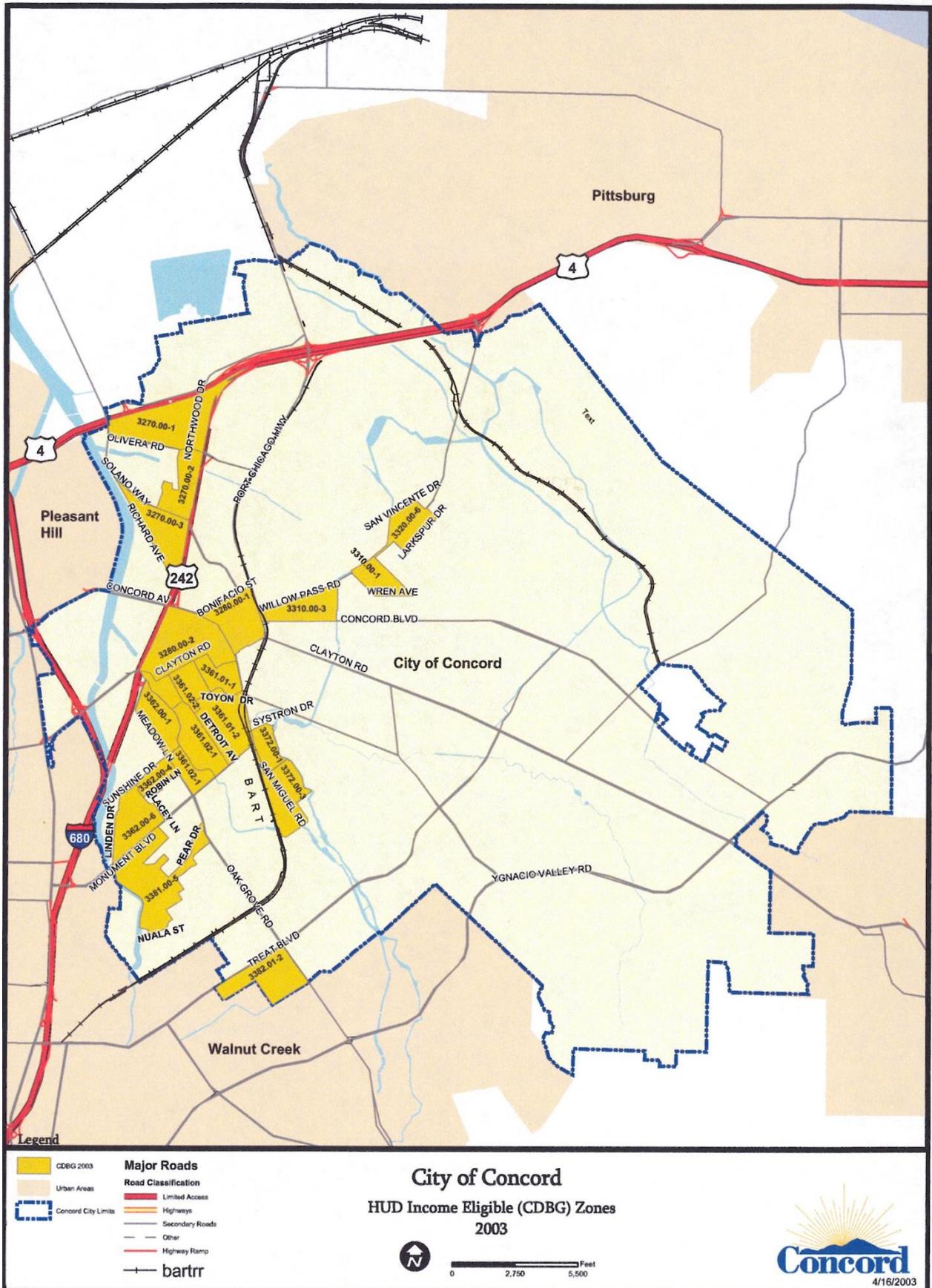
Agency Name, Address & Telephone Number	Project Name	Project Objective/Description	Con Plan Priority	Objective	Outcome	HUD Matrix Eligibility/National Objective	2014-15			
							Indicator (all individuals are residents of Concord)	Contract Quantity	CDBG ENTITLE-MENT \$ Awarded	CCDF \$ Awarded
<b>CD-4 NON-HOMELESS SPECIAL NEEDS: Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as disabled persons, battered spouses, abused children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers.</b>										
<b>Community Violence Solutions</b> 2101 Van Ness Street San Pablo, CA 94806 (510) 307-4121	Sexual Assault Victim Empowerment	The Children's Interview Center program serves child sexual assault victims aged 2-17 years and their non-offending family members who are involved in child sexual assault investigations. We also provide services to developmentally disabled individuals of any age. These participants are referred from all areas and cities of our county and only by law enforcement and social services.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CRF 570.201(e) 570.208(a)(2)(A) Presumed Benefit 05N - LMC	50 sexually abused children ages 2-17 will be interviewed at the Children's Interview Center as well as their non-offending family members. These participants are referred from all areas and cities of our county and only by law enforcement and social workers.	50	\$8,936	
<b>Court Appointed Special Advocates (CASA)</b> 2020 N. Broadway, Ste 204 Walnut Creek 94596 (925) 256-7284	Children at Risk: Concord	CASA provides trained volunteers who advocate for the needs of abused and neglected children who are wards of the County's Juvenile Dependency Court to improve access to health and social services and a safe and permanent living situation.	Med	Creating suitable living environments	Improved Availability/Accessibility	24 CFR 570.201(e) 570.208(a)(2)(i)(A) Presumed Benefit 05N - LMC	20 abused and neglected children who are wards of the County's Juvenile Dependency Court will receive new access to advocacy services provided by trained adult volunteers until they are placed into safe, permanent homes.	20	\$8,936	
<b>STAND! Against Domestic Violence</b> 1410 Danzig Plaza Concord, CA 94524 (925) 603-0112	Rollie Mullen Center Emergency Shelter	Emergency shelter provides up to 24 beds to women and children fleeing violent relationships. Women/children receive, free of charge, up to 3 months of shelter, including 3 daily meals, clothing, case management, counseling, assistance with restraining orders in a multicultural, multi-lingual setting.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CFR 570.201(e); 570.208(a)(2)(i)(A) Presumed Benefit 05G - LMC	10 victims of domestic violence and their children will have new access to emergency shelter services for up to 3 months, inc meals, clothing, case management, counseling, assistance with temporary restraining orders, employment assessment, benefits counseling, and therapeutic counseling.	10	\$8,936	
<b>TOTAL - NON HOMELESS PUBLIC SERVICES</b>							<b>80</b>	<b>\$26,808</b>	<b>\$0</b>	
<b>CD-5 FAIR HOUSING - Continue to promote fair housing activities and affirmatively further fair housing.</b>										
<b>ECHO (Eden Council for Hope &amp; Opportunity)</b> 770 A Street Hayward, CA 94541 (510) 581-9380	Fair Housing Sevices	ECHO Housing is a HUD-approved housing counseling agency, and satisfies the HUD definition of Fair Housing Enforcement Organization (FHO) and Qualified Fair Housing Enforcement Organization (QFHO). ECHO will affirmatively further fair housing by addressing discrimination in Concord; assist and educate residents who allege discrimination; conduct a systemic audit to uncover hidden discrimination, and provide training to owners and managers.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CRF 570.201(e) 570.208(a)(2)(B) 05J-LMC	27 households will have new access to Fair Housing counseling and complaint investigation	27	\$13,900	
<b>Bay Area Legal Aid (BayLegal)</b> 1025 MacDonald Ave. Richmond, CA 94801 (510) 233-9954	Tenant/Landlord Counseling	The purpose of this program is to provide landlord/tenant counseling to tenants and landlords on their rights and responsibilities under federal, state and local housing law (PCSI); and provide legal counsel and advice, brief services, or legal representation; and provide court-based pro per assistance with unlawful detainers (evictions).	High	Creating suitable living environments	Improved Availability/Accessibility	24 CRF 570.201(e) 570.208(a)(2)(B) 05K-LMC	Provide landlord/tenant counseling services and/or legal services to 100 tenants and landlords on their rights and responsibilities under federal, state and local housing laws.	100	\$9,930	
<b>TOTAL - FAIR HOUSING</b>							<b>127</b>	<b>\$23,830</b>	<b>\$0</b>	
<b>CD-6 ECONOMIC DEVELOPMENT - Reduce the number of persons with incomes below the poverty level, expand economic opportunities for very low- and low-income residents, and increase the viability of neighborhood commercial areas.</b>										
<b>TOTAL - ECONOMIC DEVELOPMENT</b>							<b>0</b>	<b>\$0</b>	<b>\$0</b>	
<b>CD-7 INFRASTRUCTURE, PUBLIC FACILITIES, AND ACCESSIBILITY: Maintain quality public facilities and adequate infrastructure, ensure access for the mobility impaired by addressing physical access barriers to public facilities.</b>										
<b>City of Concord</b> 1950 Parkside Drive Concord, CA 94519	Citywide ADA Transition Plan Implementation	This project will implement portions of the ADA Transition Plan by removing barriers, constructing sidewalks in gaps and installing curb ramps.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CFR 570.201(c) 570.208(a)(2)(A) 03L LMC	2 projects in Concord will provide new access to sidewalks, curb ramps and facilities for disabled people.	2	\$361,600	
<b>TOTAL - INFRASTRUCTURE, PUBLIC FACILITIES, ACCESSIBILITY</b>							<b>2</b>	<b>361,600</b>	<b>0</b>	
<b>CD-8 - ADMINISTRATION: Support development of viable urban communities through extending and strengthening partnerships among all levels of government and the private sector, and administer federal grants in a fiscally prudent</b>										
<b>City of Concord - Community Services</b> 1950 Parkside Dr. Concord, CA 94519	Administration/ Planning	Grant administration supports the development of viable urban communities through general management, oversight, & coordination of CDBG program, and by developing & strengthening partnerships among all levels of government and the private sector.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CFR 570.206(a); 570.208(a)(2)(i)(C) 21A -	All lower income residents and lower income areas in Concord will have new access to services, infrastructure, housing, and economic development opportunities to make Concord a city of the highest quality for ALL its residents.		\$181,572	\$6,000
<b>TOTAL - CDBG PROGRAM ADMIN</b>								<b>\$181,572</b>	<b>\$6,000</b>	

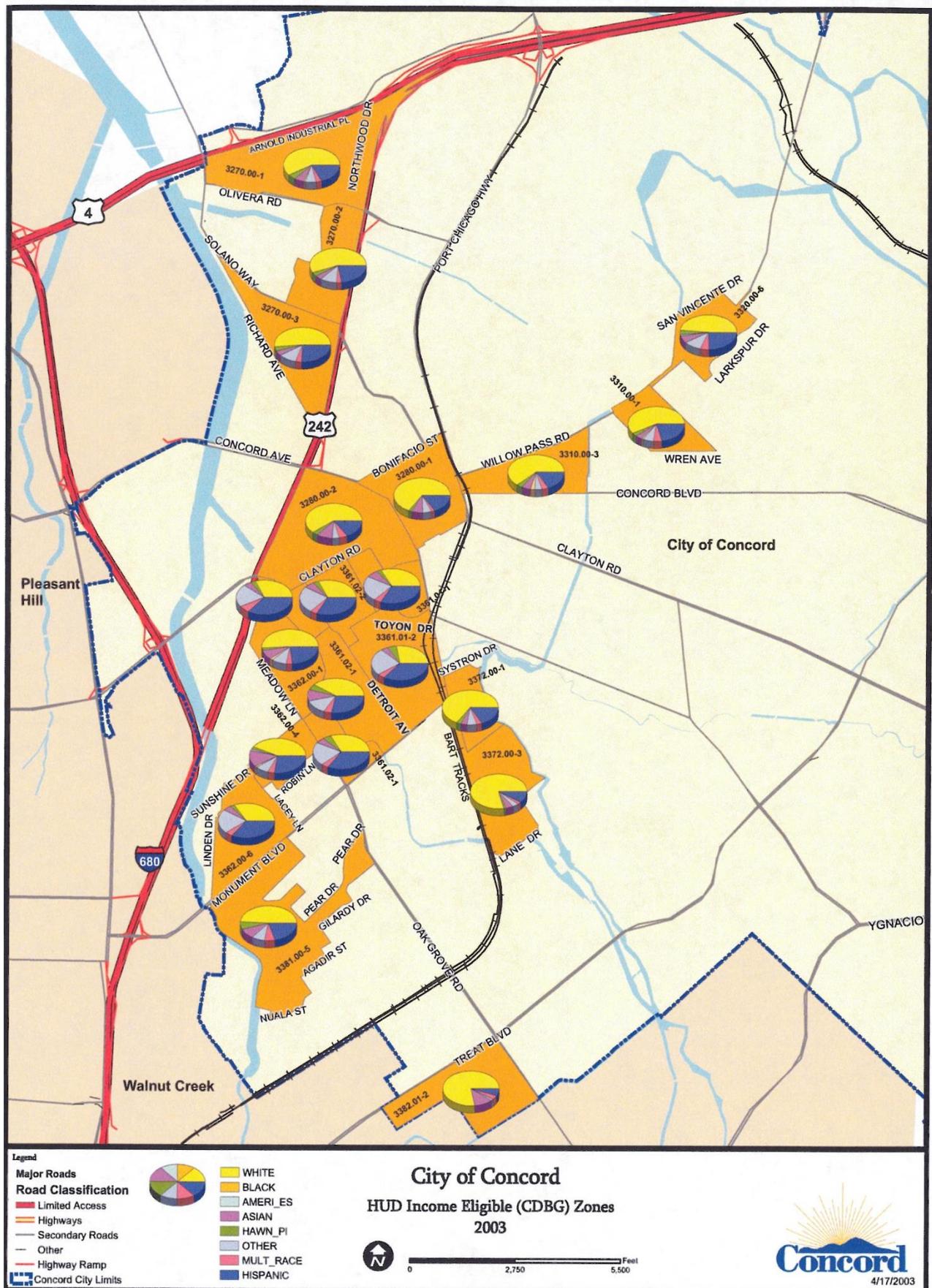
2014-15 Action Plan Summary

Agency Name, Address & Telephone Number	Project Name	Project Objective/Description	Con Plan Priority	Objective	Outcome	HUD Matrix Eligibility/National Objective	2014-15			
							Indicator (all individuals are residents of Concord)	Contract Quantity	CDBG ENTITLEMENT \$ Awarded	CCDF \$ Awarded
<b>H1 - HOMELESS SERVICES (Housing Related) - Assist the homeless and those at risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services.</b>										
CCC Health Services Homeless 597 Center Avenue, #355 Martinez CA	Adult Interim Housing Program	The program is a 24-hour shelter that provides wrap-around services to assist persons to find appropriate long-term housing. Services provided include case management, housing and benefits assistance, meals, laundry facilities, healthcare, mental health and substance abuse services to residents during a 120-day stay.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CFR 570.201(e); 570.208(a)(2)(i)(A) Presumed Benefit 03T - LMC	150 homeless individuals will receive new access to safe, secure interim housing for up to 120 days that includes wrap-around services such as case management, meals, healthcare, mental health and substance abuse services to assist persons in finding appropriate long-term housing.	150	\$12,062	
<b>TOTAL - HOMELESS SERVICES - HOUSING RELATED</b>							<b>150</b>	<b>\$12,062</b>	<b>\$0</b>	
<b>H2 - Homeless Services (Services Only) - Reduce the incidence of homelessness and assist in alleviating the needs of the homeless.</b>										
SHELTER, Inc. of CCC 1815 Arnold Drive Martinez, CA 94553 (925)335-0698	Homeless Prevention	The Homeless Prevention Program seeks to end or prevent homelessness by providing residents throughout Contra Costa County with one-time financial assistance for move-in costs, past due rent or mortgage in arrears. Staff examines each request thoroughly to determine whether financial help will truly resolve the housing crisis or simply prolong the crisis.	High	Creating suitable living environments	Improved Availability/Accessibility	24 CFR 570.201(e) 24 CFR 570.204; 570.208(a)(2)(i)(B) 05Q - LMC	200 low-income and homeless individuals will have new access to homeless prevention services including rental assistance, mortgage assistance or move-in assistance for the purpose of creating a suitable living environment	200	\$11,914	
<b>TOTAL - HOMELESS SERVICES ONLY</b>							<b>200</b>	<b>\$11,914</b>	<b>\$0</b>	
<b>TOTAL - NON-HOUSING COMMUNITY DEVELOPMENT STRATEGY</b>							<b>12,554</b>	<b>679,351</b>	<b>30,000</b>	
<b>PRIORITY HOUSING NEEDS</b>										
<b>AH-1: Expand housing opportunities for extremely low-income, very low-income, low-income, and moderate-income households through an increase in the supply of decent, safe, and affordable rental housing and rental assistance.</b>										
No Funded Projects										
<b>TOTAL - EXPAND AFFORDABLE HOUSING</b>							<b>0</b>	<b>\$0</b>	<b>\$0</b>	
<b>AH-2: Increase homeownership opportunities.</b>										
No Funded Projects										
<b>TOTAL - INCREASE HOMEOWNERSHIP</b>							<b>0</b>	<b>\$0</b>	<b>\$0</b>	
<b>AH-3: Maintain and preserve the existing affordable housing stock.</b>										
City-Concord - Housing	CDBG (Entitlement) SINGLE FAMILY Grants/Loans	Using CDBG Housing grant funds, program provides Weatherization, Home Security and Emergency grants (or loans) to lower income owners of single family and mobile homes and lead based paint removal.	High	Decent Housing	Affordability	24 CFR 570.202(a)(1); 570.208(a)(3) 14A - LMH	12 lower income households that own single family homes or mobile homes will have new access to emergency, home security, or weatherization grants to improve their homes.		\$221,937	
City-Concord - Housing	CDBG (RLF) SINGLE FAMILY Loans	Using CDBG Housing RLF funds, program provides low-interest rehabilitation loans to lower income owners of single family and mobile homes for rehabilitation.	High	Decent Housing	Affordability	24 CFR 570.202(a)(1); 570.208(a)(3) 14A - LMH	1 lower income household that own single family homes or mobile homes will have new access to low interest rehabilitation loans to address code issues and improve their homes.			
City of Concord Housing Administration	Administration and Programs	Funding to process rehabilitation loan documents, council homeowners, prepare work specifications, inspect contractor work and process claims for payment.	High	Suitable living environments	Affordability	24 CFR 570.202 570.208(a)(3) 14H - LMH	Lower income homeowners in Concord will have new access to a variety of housing loan and grant programs, including lead based paint grants, weatherization and emergency grants, and single family and mobile home rehabilitation loans to improve the housing stock and quality of life.	included in other projects	\$90,786	
City of Concord Neighborhood Services	Code Enforcement in Lower Income Areas	Program provides multi-family housing inspections in lower income areas to identify deteriorated housing stock that does not meet standards.	High	Suitable living environments	Improved Availability/Accessibility	24 CFR 570.202 (c); 570.208(a)(1) 15 - LMA	Provide code enforcement in affordable multi-family housing units. Multi-family Housing Inspection program inspects multi-family dwellings in order to identify deteriorated housing stock that does not meet standards.		\$90,786	
<b>TOTAL - MAINTAIN &amp; PRESERVE AFFORDABLE HOUSING</b>							<b>0</b>	<b>\$403,509</b>	<b>\$0</b>	
<b>AH-4: Reduce the number and impact of home foreclosures.</b>										
No Funded Projects										
<b>TOTAL - REDUCE FORECLOSURES</b>							<b>0</b>	<b>\$0</b>	<b>\$0</b>	
<b>AH-5: Increase the supply of appropriate and supportive housing for special needs populations.</b>										
No Funded Projects										
<b>TOTAL - INCREASE SUPPPORTIVE HOUSING</b>							<b>0</b>	<b>\$0</b>	<b>\$0</b>	
<b>AH-6: Preserve existing special needs housing.</b>										
No Funded Projects										
<b>TOTAL - PRESERVE EXISTING SPECIAL NEEDS HOUSING</b>							<b>0</b>	<b>\$0</b>	<b>\$0</b>	
<b>AH-7: Adapt or modify existing housing to meet the needs of special needs populations</b>										
No Funded Projects										
<b>TOTAL - ADAPT OR MODIFY EXISTING HOUSING FOR SPECIAL NEEDS</b>							<b>0</b>	<b>\$0</b>	<b>\$0</b>	
<b>AH-8: Improve access to services for those in special needs housing.</b>										
No Funded Projects										
<b>TOTAL - IMPROVE ACCESS TO SERVICES IN SPECIAL NEEDS HOUSING</b>							<b>0</b>	<b>\$0</b>	<b>\$0</b>	
<b>TOTAL - HOUSING</b>							<b>0</b>	<b>\$403,509</b>	<b>\$0</b>	
<b>TOTAL ALL FUNDING</b>							<b>12,554</b>	<b>\$1,082,860</b>	<b>\$30,000</b>	

**ATTACHMENT B**

**MAPS OF  
LOWER INCOME CENSUS TRACTS  
AND  
RACIAL DISTRIBUTION**





**ATTACHMENT C**

**CERTIFICATIONS**

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

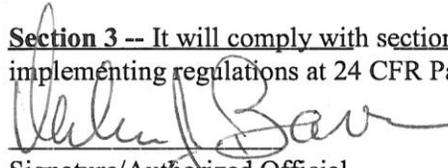
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official

Date

5/8/14

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) \_\_\_\_\_ , \_\_\_\_\_ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

Walter J. Barne      5-8-14  
Signature/Authorized Official      Date

City Manager  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**ATTACHMENT D**

**APPLICATION  
FOR  
FEDERAL ASSISTANCE**

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="07/01/2013"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text" value="B-13-MC-06-0009"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: <input type="text" value="City of Concord"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="94-6000315"/>	* c. Organizational DUNS: <input type="text" value="0790840340000"/>	
<b>d. Address:</b>		
* Street1: <input type="text" value="1950 Parkside Drive"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Concord"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="CA: California"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="94519-2526"/>	
<b>e. Organizational Unit:</b>		
Department Name: <input type="text" value="Parks &amp; Recreation"/>	Division Name: <input type="text"/>	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: <input type="text"/>	* First Name: <input type="text" value="Marla"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Parada"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Program Manager"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="(925) 671-3327"/>	Fax Number: <input type="text" value="(925) 671-3449"/>	
* Email: <input type="text" value="marla.parada@cityofconcord.org"/>		

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="907,864.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text" value="205,000.00"/>
* f. Program Income	<input type="text"/>
* g. TOTAL	<input type="text" value="1,112,864.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes  No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

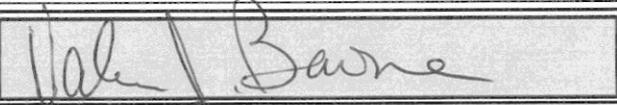
**Authorized Representative:**

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative: 

\* Date Signed:

# **ATTACHMENT E**

## **PROOF OF PUBLICATION**

# Contra Costa Times

PO Box 4147  
Walnut Creek, CA 94596  
(925) 935-2525

CONCORD, CITY OF  
ATTN: ACCOUNTS PAYABLE, FINANCE DEPT., MS-06, 1950  
PARKSIDE DR.  
CONCORD CA 94519-2526

## PROOF OF PUBLICATION

In the matter of

Contra Costa Times

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter.

I am the Principal Legal Clerk of the Contra Costa Times, a newspaper of general circulation, printed and published at 2640 Shadelands Drive in the City of Walnut Creek, County of Contra Costa, 94598

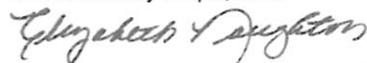
And which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of Contra Costa, State of California, under the date of October 22, 1934. Case Number 19764.

The notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

3/28/2014

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Executed at Walnut Creek, California.  
On this 10th day of April, 2014.



Signature

Legal No.

0005138780

### CITY OF CONCORD NOTICE OF PUBLIC HEARING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) And Substantial Amendments to the 2010-15 Consolidated Plan

NOTICE IS HEREBY GIVEN that the City of Concord Council will conduct a public hearing at the regularly scheduled Council meeting on Tuesday, May 6, 2014 at 6:30 P.M. in the City of Concord Council Chambers located at 1950 Parkside Drive, Concord, California. The City of Concord Council will be considering recommendations on the following matters: (1) approval of the FY 2014-15 CDBG Action Plan and projected goals; and (2) approval of Substantial Amendments to the 2010-15 Contra Costa Consortium Consolidated Plan priorities and goals.

2014-15 CDBG Action Plan  
The City of Concord is an entitlement community under the Federal Community Development Block Grant (CDBG) program. CDBG funds are available for housing, community and economic development projects and public service programs that serve primarily lower income Concord residents.

This year, HUD has awarded the City \$907,860 in CDBG funds for fiscal year (FY) 2014-15. The City proposes to invest an additional \$2,898 in program income, and \$100,000 in reprogrammed funds, for a total of \$1,026,977 in CDBG funding for the coming year. Public Services are recommended at 15% of the grant + 15% prior year program income, for a total of \$139,047. Multi-Family Housing activities in lower income areas are recommended at 10% of the grant, or \$90,786. Housing Conversation/ Rehab activities, for a total of \$90,786. Housing, Infrastructure/Public Facilities, and other activities are recommended at 60% of the total available funds (including prior year and revolving loan fund), or \$508,537. Program administration and planning activities, are capped at 20% of the grant, or 181,572.

Consolidated Plan Substantial Amendments  
The Contra Costa Consortium Consolidated Plan (ConPlan) outlines existing and future housing and community development needs for the five year planning period of 2010-15. It also sets forth the strategies the Consortium, including Concord, will undertake and prioritize for using federal funds to address those needs.

Due to the dissolution

of redevelopment agencies throughout the State of California and the resulting loss of over \$2.6 billion in revenue that was used annually by the City of Concord for housing-related grants in previous years, the ConPlan goals must be substantially amended. Revised ConPlan Tables 1B, 2A and 2B, which are found in the 2014-15 Action Plan, reflect these changes.

Copies of the draft FY 2014-15 Action Plan and Substantial Amendments to the 2010-15 Contra Costa Consolidated Plan are available for review during normal business hours in the Community Services Program Managers' office, located at 1950 Parkside Drive, Building A, MS/10, Concord, CA and online.

Interested parties are encouraged to send comments on the draft Action Plan and draft Substantial Amendments to the Consolidated Plan. Written comments will be accepted from March 29, 2014 until April 28, 2014. Written comments should be submitted to the AnaMarie Farias, Community Services Program Manager, City of Concord, 1950 Parkside Drive, MS/10 Concord, CA 94519 or emailed to AnaMarie Farias at [anamarie.farias@cityofconcord.org](mailto:anamarie.farias@cityofconcord.org).

This facility is accessible to the mobility impaired. If you have any comments or questions, call or e-mail AnaMarie Farias, Community Services Program Manager at (925)671-3088 or [anamarie.farias@cityofconcord.org](mailto:anamarie.farias@cityofconcord.org). Disabled individuals requiring special accommodation in order to participate in the public hearing process should contact AnaMarie Farias above at least 48 hours before the meeting.

CCT# 5138780  
March 28, 2014