



Staff Report

Date: June 14, 2016

To: City Council

From: Valerie J. Barone, City Manager

Reviewed by: Justin Ezell, Director of Public Works

Prepared by: Robert Hardie, Facilities Maintenance Manager
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Subject: **Authorize a contract change order with Martinez Sheet Metal, Inc. in the amount of \$3,050 for the Concord Police Department Evidence Freezer Upgrade Project (Facilities Replacement Fund)**

Report in Brief

On October 6, 2015, the City Council awarded a contract in the amount of \$125,625 to Martinez Sheet Metal, Inc. to upgrade the evidence freezer refrigeration equipment at the Police Department. A change order in the amount of \$3,050 became necessary during construction to cover the cost of reinforcing the roof pad due to the weight of the new refrigeration equipment.

Recommended Action

Staff recommends that the City Council authorize a contract change order with Martinez Sheet Metal, Inc. in the amount of \$3,050 for the upgrade of the evidence freezer refrigeration equipment at the Police Department.

Background

On June 24, 2015 the City issued a formal Request for Bids (RFB) to upgrade the evidence freezer equipment. Staff determined the bid from Martinez Sheet Metal was responsive and responsible to the RFP and a contract in the amount of \$125,625 was awarded on October 6, 2015.

During project construction, structural engineering calculations became necessary due to the increased weight of the new equipment. The structural engineering calculations

City Council Agenda Report

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revealed that it was essential that the roof pad, which houses the refrigeration equipment, be reinforced. The additional work was completed at a cost of \$3,050.

Analysis

The structural work was authorized by staff during construction because it was necessary to complete the project. The total cost of the additional work represents 2.4% of the previously awarded contract amount.

Financial Impact

Funds for this change order are available in the FY 2015-16 Facilities Maintenance Division Operational Fund.

Public Contact

The City Council Agenda was posted.

Attachments

1. Change Order No. 1

CHANGE ORDER

Distribution to:

- OWNER
- ARCHITECT
- CONSTRUCTION MANAGER
- CONTRACTOR
- FIELD
- OTHER

PROJECT: City of Concord Walk-In Freezer Upg CPD
 1350 Galindo St.
 Concord, CA 94520
 TO: City of Concord
 2750 Parkside Dr.
 Concord, CA 94519

CO NUMBER: 0
 DATE: 5/3/2016
 PROJECT No.: RFB #2332

Reference: RFI # 1 PR # _____ ASI # _____
 CCA # _____ CCD # _____ CONTRACT DATE: 8/5/2015

Description of work: Fabricate & Install PAD per Structural Eng Drawings dated 01/18/2016

1. Subcontractor Work (mark-up not to exceed 15%)

(Please attach all required backup, quantities, unit cost, etc., associated with work performed.)

1. Subcontractor Quote	\$	<u>2,652.17</u>	
2. Subcontractor Quote	\$	<u> </u>	
3. Subcontractor Quote	\$	<u> </u>	
SUBTOTAL	\$	<u>2,652.17</u>	
Contractor mark-up on Sub work (not to exceed 15%)	\$	<u>397.83</u>	
		TOTAL - 1	\$ <u>3050.00</u>

2. Work Performed by Prime Contractor

(Please attach all required backup, quantities, unit cost, etc., associated with work performed.)

Materials	\$	<u> </u>	
Labor	\$	<u> </u>	
Equipment	\$	<u> </u>	
SUBTOTAL	\$	<u>0.00</u>	
Prime Contractor OH&P (not to exceed 15%)	\$	<u>0.00</u>	
		TOTAL - 2	\$ <u>0.00</u>
		TOTAL - 1 & 2	\$ <u>3,050.00</u>
Bond Premium (actual rate, not to exceed 1.5%)	\$	<u>0.00</u>	
		TOTAL PROPOSED CHANGE	\$ <u>3,050.00</u>

Extension of Contract Time proposed 0 DAYS

Approved by _____ Date _____

The undersigned Contractor approves the foregoing as to the changes, if any, and the Contract Price specific for each item and as to the extension or time allowed, if any, for completion of the entire Work as stated herein, and agrees to furnish all labor, materials, and service, and perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq. It is understood that the changes herein to the Contract shall be effective when approved by the governing board.

