AGENDA ITEM NO. 5.a

REPORT TO MAYOR AND COUNCIL

TO THE HONORABLE MAYOR AND CITY COUNCIL:

DATE: June 23, 2015

SUBJECT: ADOPTION OF THE CITY OF CONCORD BIENNIAL OPERATING BUDGET FOR FISCAL YEARS 2015-16 AND 2016-17; TEN-YEAR FINANCIAL FORECASTS; CAPITAL BUDGET FOR FISCAL YEAR 2015-16; AND RELATED ITEMS

Report in Brief

On June 9, 2015, the City Council held a public hearing to consider the biennial operating budget for fiscal year (FY) 2015-16 and FY 2016-17 for the City of Concord, ten-year financial forecasts, the capital project budgets for FY 2015-16, and related items. A copy of the staff report to the City Council for that meeting is attached to this document. Public testimony was received and the public hearing was continued until tonight (Tuesday, June 23, 2015), for final action by the City Council.

In addition, at the June 9 public hearing, the City Council requested additional information on several topics. Responses to those requests are included in this report and its attachments.

At tonight's second public hearing on June 23, the City Council will receive presentations on the Sewer Fund, the Stormwater Fund, and the Golf Course. At the close of the public hearing, the City Council will be asked to approve the Municipal Budgets, as amended. Council will also be asked to approve 10-year financial forecasts for each fund, the Capital Improvement Program, and a number of other budget related documents. The final adopted operating and capital budgets will be published after approval by the City Council.

Background

On May 12, 2015, the Council held a budget workshop as its first public meeting on the City's Biennial FY 2015-16 and FY 2016-17 Budget.

On June 9, 2015, the City Council opened a public hearing to receive additional information from staff regarding the proposed operating budget and Capital Improvement Program/Transportation Improvement Program/Information Technology projects (CIP/TIP/ITP).

Attachment A contains the staff report from the June 9 public hearing. The public hearing on June 23 is the final meeting on the budget and the City Council is being asked to take all necessary actions to adopt the operating and capital budgets and ten-year financial forecasts.

Below are responses to those requests made by the City Council on June 9. This is followed by a discussion of the Sewer, Stormwater and Golf funds.

Responses to Requests for Additional Information

At the June 9 public hearing, the City Council requested additional information from staff on the following topics:

1. Funding for Various Park Improvement Projects at Ellis Lake Park and Meadow Homes Park
2. Update on the Unfunded Capital Improvement Project List

Staffs' response to each request by the City Council is provided below or discussed in an attached memorandum, as noted.

1. **Funding for Various Park Improvement Projects at Ellis Lake Park and Meadow Homes Park**
   At Council's direction, staff has updated the proposed FY 2015-16 CIP Budget to incorporate identified priority projects at Ellis Lake Park and Meadow Homes Park. Staff has revisited the funding allocations for several new proposed projects in order to identify funding for the following Parks projects:

   a. **Ellis Lake Park Restroom Building** (Project No. PR-1613)
      This project will install a pre-fabricated restroom building and drinking fountain to service visitors to Ellis Lake Park. Based on site assessments and community surveys by the Monument Community Park Assessment Committee, this project has been ranked as its highest priority. This project will require coordination with the Police Department and Public Works to address appropriate site location and design elements that will help mitigate crime and vandalism and promote its appropriate use. Staff estimates completion of this project by the end of this Fiscal Year. This project will be funded with $325,000 in Measure Q funds.

   b. **Ellis Lake Park Playground and Park Improvements** (Project No. PR-1608)
      This project will provide a new playground and site improvements at Ellis Lake Park, including: installation of a new playground and equipment for 5-12 year olds; additional park safety lighting; installation of a lakefront border for safety; and additional park/picnic benches. Based on site assessments and community surveys by the Monument Community Park Assessment Committee, this project has been ranked as its second-highest priority. Staff estimates construction of this project between July-September, 2016. This project will be funded with $100,000 from the General Fund, and $290,000 in Measure WW funds reallocation.

   c. **Meadow Homes Park Playground Installation** (Project No. PR-1614)
      This project will provide for the design and installation of a new multi-age playground (2-5 and 5-12 year olds) at Meadow Homes Park, fronting Sunshine Drive, near the Meadow Homes Spray Park. Based on site assessments and community surveys by the Monument Community Park Assessment Committee, this project has been ranked as its third-highest

priority. Staff estimates completion of the design of this project between July-September, 2016. To construct the project, additional funding will be required. Staff will work proactively with the Monument Community Park Committee and other interested parties to identify grant funding opportunities for this project. This project will be funded with $60,000 in Parkland funds, $70,000 in Measure WW funds reallocation, with $195,000 remaining unfunded.

To move these projects forward and ensure timely completion, the City will establish a work group comprised of staff from the City Manager's Office, Public Works, Police, Parks and Recreation, and Community and Economic Development/Engineering to work closely with the community and oversee implementation of these projects.

In order to provide funding for the above projects in the FY15/16 CIP Budget, staff has reallocated funding from the following projects:

a. **Furniture, Fixtures & Equipment Reserve** (Project No. CIP-1603)
This project is a holding account to fund the replacement and repair of capital assets and soft goods that typically have an individual valuation of less than $50,000. When the repair or replacement of an item is warranted, funding is transferred from this account into a separate project account for implementation and expenditure tracking purposes. Funding for this project (General Fund) was decreased by $100,000 to $400,000 in FY 2015-16, with a proposed allocation of $100,000 in FY 2016-17. This funding change will partially fund the Ellis Lake Park playground and improvements.

b. **Water Quality Improvements at City Park Ponds** (Project No. PW-1609)
This project will improve the water quality at the ponds at Newhall, Hillcrest and Willow Pass Parks. The specific project scope will have a 3-phased approach: (1) evaluate conditions and develop recommendations, (2) implement solutions at Newhall Park, and (3) implement solutions at Hillcrest and Willow Pass Parks. Funding for this project (Measure Q) was decreased by $325,000 to $425,000 in FY 2015-16, with a proposed allocation of $325,000 in FY 2016-17. Staff anticipates that the $425,000 allocation in FY 2015-16 will fund phases 1 and 2. Phase 3 is planned to be funded by the $325,000 allocation in FY 2016-17. This funding change will be used to finance the Ellis Lake Park restroom project.

c. **Measure WW Funds:** Unallocated and residual Measure WW Funds are proposed to provide construction funds for the Ellis Lake Park Playground and Park Improvements (with the exception of the restroom, which is proposed funded by Measure Q revenue), as well as partial funding for the Meadow Homes Park Playground Installation project. These Measure WW Fund allocations are subject to the approval of the East Bay Regional Parks District (District). Staff will submit project applications to the District in early 2016 for approval.

2. **Update on the Unfunded Capital Improvement Project List**
   A memorandum that discusses the inventory of unfunded capital improvement projects can be found as **Attachment B**.

Discussion of the Sewer, Stormwater and Golf Funds

The following information on the Sewer, Stormwater, and Golf Funds was included in the June 9th staff report that can be found as Attachment A. This information is repeated here because the Council will receive presentations from staff on these funds at the June 23rd public hearing.

Sewer Enterprise Fund

Concord's Sewer Enterprise contracts with the Central Contra Costa Sanitation District (CCCSD) to provide wastewater treatment of sewage at the CCCSD treatment plant. Consequently, the Concord Sewer Enterprise pays a proportionate share (30% to 32%) of the maintenance, operation, and capital replacement costs of the CCCSD treatment plant, based on flow volumes.

The proposed biennial Sewer Enterprise Fund budget includes revenue of $28.0 million in FY 2015-16 and $31.0 million in FY 2016-17. Projected CCCSD charges of $19.4 million in FY 2015-16 comprise the majority of the $25.5 million operating expense budget for that year. In FY 2016-17, projected CCCSD charges are $21.3 million and the total operating budget for the Sewer Fund is $27.5 million. Capital project expenditures for the Sewer Fund are proposed to be $750,000 in FY 2015-16 and $1.3 million in FY 2016-17.

Stormwater Fund

Contra Costa County, the 19 cities and towns within, and the Contra Costa Flood Control and Water Conservation District are each permittees under a stormwater National Pollution Discharge Elimination System (NPDES) Permit issued by the California Regional Water Quality Control Board (Water Board).

The permits require each local jurisdiction to implement specified activities year-round. They must incorporate stormwater pollution prevention into municipal operations; inspect local businesses and construction sites; enforce prohibitions against non-stormwater discharges entering creeks or storm drains; perform specified public outreach activities; require new developments to manage runoff pollutants; reduce the quantity of trash, copper, mercury, and PCBs entering creeks and storm drains; and, monitor water quality, among other activities. In addition, each municipality pays an annual permit fee, ranging from $9,594 to $48,285, to the State. Concord's annual fee in FY 2014-15 was $36,400.

Concord, like most Contra Costa municipalities, funds its stormwater pollution prevention activities through a stormwater utility assessment. The assessment is listed on property tax bills under "Special Taxes and Assessments." The assessments were authorized countywide in 1993 and Concord collects $35 per equivalent residential parcel. Assessments for properties are based on estimates of impervious area.

Voters in Contra Costa County were unwilling to raise the stormwater assessment in 2012. Also since 1993, each successive NPDES permit has added additional and more stringent requirements that are more expensive to implement. Like most Contra Costa municipalities, Concord's annual costs of implementing the current NPDES permit requirements considerably exceed annual revenues from the assessment.

Revenues from the stormwater assessment for the City of Concord are expected to be $2.0 million in FY 2015-16. Operation and Administration costs of the program are projected to cost $2.3 million in the fiscal year. This trend is expected to continue and, as a result, the Stormwater Program is projected to have an annual shortfall that ranges between $200,000 and $400,000 in each of the next 10 years. Unchanged, the current revenue and spending trends will result in the current stormwater fund balance of $2.9 million being depleted by FY 2020-21. Once the reserves are depleted, the City will be forced to identify other resources, such as the General Fund or additional fee revenue, to pay for NPDES Permit requirements. Implementing the program is a State requirement; the program is not optional. Non-compliance could, and almost certainly would, result in extreme fines and penalties.

In order to provide the City Council with a balanced 10-year financial forecast for stormwater revenues and expenses, staff has included $650,000 in gradual and on-going budget stabilization measures to begin in FY 2018-19. What these stabilization measures will be (increased revenue or program cuts) is currently undefined. Over FY 2015-16, staff will work with the Council's Policy Committee to design a plan that addresses the Stormwater funding issues.

Golf Enterprise Fund

The Golf Enterprise Fund is used to account for the operations of the City's Diablo Creek Golf Course. At this time, estimated revenue and expenditures for the next two fiscal years are projected to be relatively flat, primarily because no fee increase is currently proposed. However, golf course fees are typically increased on a bi-annual basis—which is this year. Consequently staff intends to propose fee changes in conjunction with the comprehensive review of citywide fees that will be brought before Council between July-September of this year. If fees are increased there would be a positive impact on this fund's budget.

Because the Fund is paying off its long-term debt in FY 2018-19, the 10-year Golf Course Fund shows an increasing fund balance from $150,000 to $300,000 over the next five years. This will provide some funds for future capital improvements. In addition, the proposed CIP budget includes the use of $42,500 of golf course capital funds in FY 2015-16 to do the design work necessary to slurry seal and repair/repave portions of the parking lots and other hardscape surfaces at the Diablo Creek Golf Course. The improvement work will be done as part of the year's Citywide repaving program. Last, in the continuing effort to fully understand the City's deferred maintenance needs, staff will be initiating a golf course infrastructure assessment, which is anticipated to cost around $40,000 and will be paid for from the Golf Enterprise Small Capital account.

Public Contact

In total, there will have been five public meetings on the draft budget. Two public meetings were held by the Measure Q Oversight Committee (on April 29, 2015 and May 6, 2015). The City Council held a budget workshop on May 12, 2015 and the first public hearing on June 9, 2015. Tonight's public hearing on June 23, 2015, is the fifth and final meeting with adoption of the biennial operating budget for FY 2015-16 and FY 2016-17 for the City of Concord, ten-year financial forecasts, the capital project budget for FY 2015-16 that are scheduled to occur.

Additionally, the City notified over 2,000 individuals and community and business groups of the availability of the draft budget and the Council's meeting schedule through an e-mail blast.

Alternative Courses of Action

The City must adopt its budget for the FY 2015-16 years prior to July 1, 2015. However, the City Council has the authority to modify the proposed biennial budget, 10-Year Financial Forecasts, Capital Improvement Program and other related actions both prior to adoption and throughout the coming two fiscal years.

Recommendation for Action

The City Council is requested to receive additional public testimony and then close the public hearing. At the close of the Public Hearing, the City Council is requested to take the following actions:

Provide direction to staff on any changes to the final budget and/or fee resolution that the Council desires to be included (as discussed above) in the adopted budget.

Adopt Resolution No. 15-6042.1 (Attachment A.3) Amending Exhibit A to Resolution No. 78-6042 Establishing Fees and Charges for Various Municipal Services in the City of Concord, as amended.

Adopt Resolution No. 15-43 (Attachment A.4) Establishing the Appropriation Limit for the City of Concord for Fiscal Year 2015-16 Pursuant to California Constitution Article XIII B.

Adopt Resolution No. 15-44 (Attachment A.5) Adopting the Minimum Threshold over which City Council approval is required in accordance with Concord Municipal Code Article VIII, Sec. 2-644 (a), for Fiscal Years 2015-16 and 2016-17.

Adopt Resolution No. 15-45 (Attachment A.7) Adopting the Municipal Operating Budget, Including Ten-Year Financial Forecasts for FY 2015-16 and FY 2016-17; and the FY 2015-16 Capital Improvement Program, Including a Ten-Year Capital Improvement Program Forecast.

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Attachments:

A. Copy of the June 9, 2015 Staff Report – "Consideration of the Biennial Budget and Ten-Year Financial Forecasts for Fiscal Years 2015-16 and 2016-17 for the City Of Concord and Related Items"

1. Copy of the May 12, 2015 City Manager's Biennial Budget Message for Fiscal Years 2015-16 and 2016-17; and 10-Year Financial Forecast, with Exhibit:
    A. Memo from the Measure Q Oversight Committee regarding the FY 2013-14 Audit and the Proposed Biennial General Fund Budget for FY 2015-16 and FY 2016-17
2. Departmental Organization Charts
3. Resolution No. 15-6042.1 Fees and Charges with Exhibit A Proposed Changes
4. Resolution No. 15-43 Appropriation Limit
5. Resolution No. 15-44 Adopting Purchasing Threshold
6. Proposed Amendments to Policy and Procedure No. 129, "Budget and Fiscal Policies"
7. Resolution No. 15-45 Municipal Budget and Ten-Year Financial Plan
8. Proposed Biennial Operating Budget for FY 2015-16 and FY 2016-17; and Proposed Capital Budget for FY 2015-16 *(updated for June 23 public hearing to include CIP Budget adjustments and other minor changes)*
9. Monument Community Park Assessment Committee Memo listing desired projects in order of priority

B. Memorandum: Update on the Unfunded Capital Improvement Project List
    1. Unfunded Capital Projects List June 2015

ATTACHMENT A

AGENDA ITEM NO. 4.a

Concord

REPORT TO MAYOR AND COUNCIL

TO THE HONORABLE MAYOR AND CITY COUNCIL:

DATE: June 9, 2015

SUBJECT: CONSIDERATION OF THE BIENNIAL BUDGET AND TEN-YEAR FINANCIAL FORECASTS FOR FISCAL YEARS 2015-16 AND 2016-17 FOR THE CITY OF CONCORD AND RELATED ITEMS

Report in Brief

State law requires that the City of Concord adopt a budget prior to the beginning of each fiscal year (FY). On May 12, 2015, the Council held a budget workshop as its first public meeting on the City's Biennial FY 2015-16 and FY 2016-17 Budget. Attachment 1 contains the City Manager's Budget Message that was discussed at the May 12th workshop. At that meeting, Council and the public received a presentation on the proposed Biennial General Fund Budget for FY 2015-16 and FY 2016-17 as well as the 10-Year General Fund Financial Forecast. At the workshop, the public was provided an opportunity to address the Council, and Council provided direction to staff. Responses to questions raised by the Council are included in the body of this report.

This is the first of two City Council public hearings scheduled on the proposed budgets. At the June 9th meeting the City Council will:

- Review the information provided by staff in response to Council's questions at the May 12th Study Session.
- Receive a presentation on non-General Fund Budgets specifically, the Capital Improvement Program/Transportation Improvement Program/Information Technology Projects (CIP/TIP/ITP), the Sewer Fund, the Stormwater Fund, and if time allows, the Golf Course.

Council will not be asked to make any decisions at the June 9th meeting. Rather, Council will be asked to take public comment, provide direction to staff and continue the item until June 23rd.

At the second public hearing on June 23, 2015, the City Council will receive a presentation on the Golf Fund, if it was continued from June 9th and, at the close of that public hearing, the City Council will be asked to approve the Municipal Budgets, as amended. Council will also be asked to approve 10-year financial forecasts for each budget, the Capital Improvement Program, and a number of budget related documents. The final Adopted Operating and Capital Budgets will be published after approval by the City Council.

Discussion

This report has been divided into the following sections:

1. Responses to Council's Additional Information Requests from the May 12, 2015 Budget Workshop
2. Discussion of General Fund Loans to support reuse planning for the former Naval Weapons Station and the 58-acre Coast Guard Site
3. Discussion of Enterprise Funds, Stormwater Fund, and Gas Tax Funds
4. Discussion of the Capital Improvement Program/Transportation Improvement Program/Information Technology Projects (CIP/TIP/ITP)
5. Review of a minor Proposed Change to the City's Fees and Charges
6. Discussion of the City's Appropriation Limit
7. Discussion of City Council's Purchasing Authorization Minimum Threshold
8. Review of the City's Budget and Fiscal Policies

1. Responses to Council's Additional Information Requests from the May 12, 2015 Budget Workshop

At the May 12, 2015 Budget Workshop, the City Council requested additional information on a number of topics. Staff has prepared a response to each item. Below is a list of the requested items and responses follow.

A. Funding Plan for Retiree Medical Benefits
B. Detail on the Cable Franchise Fees
C. Departmental Organization Charts

A. Funding Plan for Retiree Medical Benefits

Council Request: Provide additional information on the City's funding plan for retiree medical benefits.

Staff Response: Fully funding the City's annual recommended contribution for retiree medical benefits currently costs approximately $5 million annually, as determined by an independent actuarial report. The City's budget approach to funding the full annual recommended contribution for retiree medical benefits has been to include a base level of funding in the adopted budget (typically $2-3 million) and augment the funding through one-time funds as they become available during the fiscal year. For the last two fiscal years, the City has been successful in this approach.

The proposed budget breaks from this approach and proposes fully funding the $4.9 million annual cost in FY 2015-16. This is possible because of the one-time payment of $1.9 million in sales tax revenue from the State (as discussed in the City Manager's Budget Message, Attachment 1). However, due to fiscal constraints, full funding is not

currently budgeted in the second year of the biennial budget (FY 2016-17). In FY 2016-17, the budget returns to the City's usual approach of funding only a base portion of the annual cost, specifically, $2.5 million.

However, as one-time and budget residual funds become available during FY 2015-16, staff will recommend to Council that it augment funding for retiree medical benefits, as has been done in past years. Specifically, staff will seek to augment budgeted funds to satisfy the FY 2016-17 recommended contribution for retiree medical benefits in:

- January 2016 through the mid-year budget update for FY 2015-16 and review of the audited revenue and expense results from the 2014-15 fiscal year;
- June 2016, when the City Council will review updated revenue projections for the second year of the biennial budget (FY 2016-17); and
- January 2017 through the mid-year budget update for FY 2016-17 and review of the audited revenue and expense results from the 2015-16 fiscal year.

Additionally, the City will continue to work with its labor unions to modify and reduce the cost of retiree medical benefits through the collective bargaining process. To the extent that the City successfully negotiates reduced costs for retiree medical benefits, the savings may offset the need for the City to budget additional funding for the annual recommended contribution towards these benefits.

B. Detail on Cable Franchise Fees

Council Request: Provide additional information on the City's cable franchise agreements and projected fee revenue that is included in the proposed budget.

Staff Response: The City of Concord receives franchise revenue from three cable providers: Comcast, Astound, and AT&T. In September 2006, the State Legislature passed the Digital Infrastructure and Video Competition Act of 2006 (DIVCA). Prior to DIVCA, cable television franchises were issued by cities and counties. DIVCA replaced that system with one in which cable franchises are now issued by the California Public Utilities Commission, rather than local entities. Under DIVCA, the statewide franchise payments to local jurisdictions are 5% of gross revenues. In the City of Concord, AT&T and Astound operate under the statewide franchise agreement.

DIVCA also allowed existing local franchisee agreements with cities and counties to remain in effect until their expiration date. As such, the City of Concord's local cable franchise agreement with Comcast (which does not expire until 2021) continues. This local agreement also provides the City with 5% of gross revenues as a franchise fee.

Franchise fees are collected in lieu of rent for use of city streets from refuse collectors, cable television companies and utilities. Under DIVCA, "a video service provider shall pay as rent a franchise fee to the local entity in whose jurisdiction service is being provided for the continued use of streets, public facilities, and other rights-of-way of the local entity in order to provide service." Franchise fees are placed in the City's General Fund and used to support general city services.

The following table provides a summary of Concord's franchise agreements and their projected revenue in FY 2015-16 and FY 2016-17.

Table 1: Cable Franchise Fee Revenue in FY 2015-16 and FY 2016-17

Company	FY 2015-16 Projected City Franchise Revenue	FY 2016-17 Projected City Franchise Revenue	Agreement	Percentage of Gross Revenues	Contract Expiration Date
Comcast	$985,000	$990,000	City Agreement	5%	9/26/2021
Astound	$480,000	$475,000	State Franchise Agreement	5%	10/26/2018
AT&T	$325,000	$335,000	State Franchise Agreement	5%	3/30/2017

C. Departmental Organization Charts

<u>Council Request</u>: Council asked to see the departmental organization charts

Attachment 2 includes the requested charts. These charts will be incorporated into the final budget document.

2. Discussion of General Fund Loans to support reuse planning for the former Naval Weapons Station and the 58-acre Coast Guard Site

The proposed budget includes loans to support reuse planning efforts on two large parcels within the City's boundaries. The activities related to these sites are both structured as loans from the General Fund because the City will be repaid, with interest, for the money it expends to prepare the sites for development. The loan requests are described below.

Former Concord Naval Weapons Station ($2.2 million in FY 2015-16; and $1.8 million in FY 2016-17)

In FY 2006-07, the City, acting as the Local Reuse Authority (LRA), retained a consultant team, appointed a Citizens Advisory Committee, and initiated the Reuse Planning process. The Concord Naval Weapons Station represents a unique opportunity to develop a new mixed-use area that is vital, livable, transit-supportive, at the cutting edge of ecological and sustainable planning, and integrates and supports the entire Concord community.

The Proposed Biennial Budget includes a loan from the City of Concord's General Fund to the LRA in the amount of $2.2 million in FY 2015-16 and $1.8 million in FY 2016-17 to fund operating costs, not covered by grants. As with prior loans, this loan will provide bridge funding until the conveyance of the land, which is estimated to begin in 2016. The funds will be used for costs associated with managing the Base

Reuse Project, including City staff costs, costs for legal fees related to negotiations with the U.S. Navy and securing necessary permits from the U.S. Army Corps and U.S. Fish and Wildlife Service; and expenses for professional services to assist with financial analysis, regulatory negotiations and risk management reviews.

To date (through FY 2014-15), loan agreements between the City of Concord's General Fund and the Local Reuse Authority total $2.7 million. Loan repayment, with interest, is scheduled to begin in FY 2017-18. At the time of repayment, total loans to the LRA from the General Fund are projected to be approximately $6.7 million. In the General Fund 10-Year Forecast, repayment of principle and interest is planned to occur over three fiscal years (of approximately $2.2 million annually).

Coast Guard Site ($130,000 in FY 2015-16; and no loan request for FY 2016-17)

The U.S. Coast Guard is currently in possession of a 58-acre property on East Olivera Road, adjacent the former Concord Naval Weapons Station. The property was formerly used for military housing by the Navy. The Navy transferred the property to the Coast Guard in 2008. Initially, the Coast Guard housed enlisted personnel on the property; however the Coast Guard later designated the site as surplus property, which triggered a disposal process. The City's Community & Economic Development Department is working with the Coast Guard and the Federal General Services Administration on a direct sale of the property to Concord to facilitate a mixed-affordability housing project on the site. While this 58-acre property abuts the 5,028-acre inland portion of the former Concord Naval Weapons Station, the reuse planning and regulatory transfer processes for both properties are separate.

At this point, the City anticipates that once the Coast Guard and General Services Administration agree to a direct sale, the City Council will select a developer for the Coast Guard Property and that this developer will provide funds for the City to purchase the site from the Coast Guard. The loan from the General Fund is anticipated to be repaid (with interest) by proceeds from the sale/transfer of the property to the developer. The General Fund loan supports planning efforts, architectural design review, legal services, as well as real estate consultant and appraisal services. In FY 2014-15, the City Council authorized $97,000 for this effort during the mid-year budgeting process. The proposed FY 2015-16 budget requests an additional $130,000 for specific planning services, architectural review, real estate appraisal services, financial analysis of developer proposals, and legal services related to obtaining a negotiated development and disposition agreement (DDA). This brings the total General Fund loan to $227,000.

3. Discussion of Enterprise Funds, Stormwater Fund, and Gas Tax Funds

Information on the Golf, Sewer, and Stormwater, and Gas Tax funds in the proposed budget is presented below.

Golf Enterprise Fund

The Golf Enterprise Fund is used to account for the operations of the City's Diablo Creek Golf Course. At this time, estimated revenue and expenditures for the next two fiscal years are projected to be relatively flat, primarily because no fee increase is currently proposed. However, golf course fees are typically increased on a bi-annual basis—which is this year. Consequently staff intends to propose fee changes in conjunction with the comprehensive review of citywide fees that will be brought before Council

between July-September of this year. If fees are increased there would be a positive impact on this fund's budget.

Because the Fund is paying off its long-term debt in FY 2018-19, the 10-year Golf Course Fund shows an increasing fund balance from $150,000 to $300,000 over the next five years. This will provide some funds for future capital improvements. In addition, the proposed CIP budget includes the use of $42,500 of golf course capital funds in FY 2015-16 to do the design work necessary to slurry seal and repair/repave portions of the parking lots and other hardscape surfaces at the Diablo Creek Golf Course. The improvement work will be done as part of the year's Citywide repaving program. Last, in the continuing effort to fully understand the City's deferred maintenance needs, staff will be initiating a golf course infrastructure assessment, which is anticipated to cost around $40,000 and will be paid for from the Golf Enterprise Small Capital account.

Sewer Enterprise Fund

On June 2, 2015, the City Council introduced an ordinance that will increase the sewer service fees over the next four years. As noted in the staff report on June 2, the rate increases are requested to (1) offset rate increases by Central Contra Costa Sanitary District (CCCSD) to the City of Concord, (2) rebuild the City system's reserve funds, (3) increase support for City sewer maintenance activities, and (4) allow for needed City system capital improvements. Because the Sewer Enterprise System's operating costs were exceeding its revenue, the system would have depleted its reserves by the end of Fiscal Year 2016 had a fee increase not move forward.

The City pays CCCSD for 30%-32% of both the treatment plant operations and the treatment plant capital improvements based on the City's volume of sewer waste processed at the plant. CCCSD's costs have been rising significantly over the past few years.

Although CCCSD expenditures for FY 2014-15 have not yet been received by Concord, they are projected to total $18.9 million; while Concord's revenues are projected to be $24.5 million. If these amounts are correct, CCCSD costs will be 77% of the Sewer Enterprise revenue for FY 2014-15. The remaining revenue is used to pay for the City's sewer operations and maintenance and new (as opposed to carry-over from a previous year) capital costs. For FY 2014-15 the City's operations, maintenance and capital budget totaled $5.9 million.

Total projected CCCSD charges in the FY 2015-16 budget are $19.4 million. Total city-related operating and debt service changes for the Sewer Enterprise in FY 2015-16 are estimated at $6.1 million. Another $750,000 is budgeted for capital projects managed by the City of Concord. Total revenues for FY 2015-16 are projected to be $28.0 million and expenses are estimated at $25.5 million.

Total projected CCCSD charges in the FY 2016-17 budget are $21.3 million. Total city-related operating and debt service changes for the Sewer Enterprise in FY 2015-16 are estimated at $6.2 million. Another $1.3 million is budgeted for capital projects managed by the City of Concord. This increase in capital expenditures is possible due to the adopted rate increases. Total revenues for FY 2016-17 are projected to be $31.0 million and expenses are estimated at $27.5 million. With the fee increases, the 10-year plan shows an increasing fund balance and the ability to provide needed funding for capital improvements to the sewer system.

Stormwater Fund

Contra Costa County, the 19 cities and towns within, and the Contra Costa Flood Control and Water Conservation District are each Permittees under a stormwater National Pollution Discharge Elimination System (NPDES) Permit issued by the California Regional Water Quality Control Board (Water Board).

The Permits require each local jurisdiction to implement specified activities year-round. They must incorporate stormwater pollution prevention into municipal operations; inspect local businesses and construction sites; enforce prohibitions against non-stormwater discharges entering creeks or storm drains; perform specified public outreach activities; require new developments to manage runoff pollutants; reduce the quantity of trash, copper, mercury, and PCBs entering creeks and storm drains; and, monitor water quality, among other activities. In addition, each municipality pays an annual permit fee, ranging from $9,594 to $48,285, to the State. Concord's annual fee in FY 2014-15 was $36,400.

Concord, like most Contra Costa municipalities, funds its stormwater pollution prevention activities through a stormwater utility assessment. The assessment is listed on property tax bills under "Special Taxes and Assessments." The assessments were authorized countywide in 1993 and Concord collects $35 per equivalent residential parcel. Assessments for properties are based on estimates of impervious area.

Voters in Contra Costa County were unwilling to raise the stormwater assessment in 2012. Also since 1993, each successive NPDES permit has added additional and more stringent requirements that are more expensive to implement. Like most Contra Costa municipalities, Concord's annual costs of implementing the current NPDES permit requirements considerably exceed annual revenues from the assessment.

Revenues from the stormwater assessment for the City of Concord are expected to be $2.0 million in FY 2015-16. Operation and Administration costs of the program are projected to cost $2.3 million in the fiscal year. This trend is expected to continue and, as a result, the Stormwater Program is projected to have an annual shortfall that ranges between $200,000 and $400,000 in each of the next 10 years. Unchanged, the current revenue and spending trends will result in the current stormwater fund balance of $2.9 million being depleted by FY 2020-21. Once the reserves are depleted, the City will be forced to identify other resources, such as the General Fund or additional fee revenue, to pay for NPDES Permit requirements. Implementing the program is a State requirement; the program is not optional. Non-compliance could, and almost certainly would, result in extreme fines and penalties.

In order to provide the City Council with a balanced 10-year financial forecast for stormwater revenues and expenses, staff has included $650,000 in gradual and on-going budget stabilization measures to begin in FY 2018-19. What these stabilization measures will be (increased revenue or program cuts) is currently undefined. Over FY 2015-16, staff will work with the Council's Policy Committee to design a plan that addresses the Stormwater funding issues.

Gas Tax Funds

Based on the most recent estimates released by the State Department of Finance in February 2015, the proposed budget for FY 2015-16 includes a 26% decline in gas tax revenues. This decline is attributed to lower gasoline prices as well as a statewide reduction in gas tax revenue as a result of a fuel tax swap that took effect in 2010. The swap reduced the sales tax on fuel, thus reducing the pool of monies shared by cities and counties.

Based on the very low price of gasoline recently, along with increased fuel efficiency, forecasters are suggesting FY 2016-17 will be yet another down year; early estimates reflect a decline of about 4%. Below is the gas tax funding for the City of Concord over a four year period. You will note a significant downturn in projected revenue for FY 2015-16 from the current year. This is largely due to falling gasoline prices and consumption as well as "true ups" under the new fuel tax swap system.

Table 2: City of Concord Gas Tax Revenue FY 2013-14 to FY 2016-17

Fiscal Year	Gas Tax Revenue	Difference
FY 2013-14 (actual)	$3,801,000	
FY 2014-15 (anticipated)	3,572,000*	-229,000 (or -6%)
FY 2015-16 (projected)	2,658,000	-914,000 (or -26%)
FY 2016-17 (projected)	2,544,000	-114,000(or -4%)

*In the current FY 2014-15 fiscal year, the City's budget estimated gas tax revenues of $3,149,000 in light of declining demand and the implementation of the new gas tax swap. The amount anticipated above of $3,572,000 includes the City's share of the repayment by the Legislature of a previous $100 million loan from the local HUTA allocations to the state general fund that was not forecast when the budget was adopted for FY 2014-15.

Concord has historically used its annual gas tax revenue to both provide funding for capital street improvement projects and finance annual operating costs for street, sidewalk and median maintenance. Due to the projected 26% decrease in revenue for FY 2015-16 and the anticipated continued weakening of this revenue source, staff is concerned about the viability of continuing to support the current level of operating expenses as well as the City's ability to fund capital projects with Gas Tax Funds. In the FY 2015-16 proposed budget, the Gas Tax fund is using $362,000 from its reserves to fund operating costs. No annual gas tax revenue is being put towards capital projects; all of the annual revenue is being used for operating expenses. The proposed CIP budget for FY 2015-16 includes $390,000 of project funding from the Gas Tax fund balance. The projected Gas Tax fund balance is currently estimated at $3.7 million, however; this balance is projected to be depleted by FY 2020-21, if the current revenue and spending trends continue.

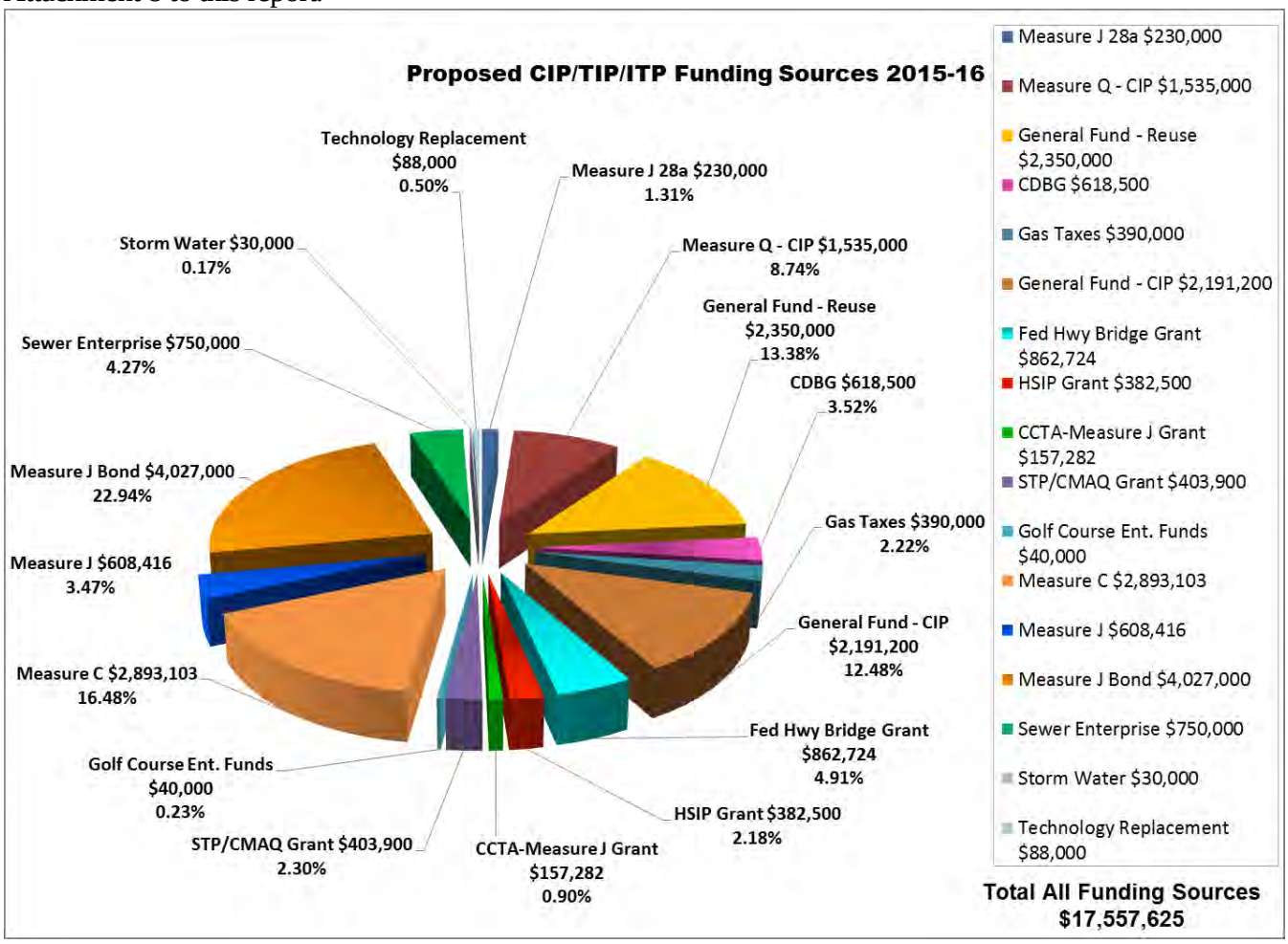
In order to provide the City Council with a balanced 10-year financial forecast for Gas Tax revenues and expenses, staff included $800,000 in gradual and on-going budget stabilization measures (new revenue or budget cuts), that are currently undefined, to begin in FY 2018-19. It is possible that over the next few years the legislature will move forward with a bill that enhances the City's gas tax revenue flow. Over FY 2015-16, staff will work with the Infrastructure and Franchise Committee to design a plan that addresses the Gas Tax funding issues.

It should be noted that there are active capital improvement projects that received Gas Tax funding in prior years. These projects will continue and their prior allocation of Gas Tax revenues will not be affected by the decrease in revenues that is projected for FY 2015-16.

4. Discussion of the Capital Improvement Program/Transportation Improvement Program/Information Technology Projects (CIP/TIP/ITP)

Given the number and range of properties and public facilities the City is responsible to maintain, the recommended FY 2015-16 budget for the Capital Improvement Program/Transportation Improvement Program/Information Technology Projects (CIP/TIP/ITP), represents a varied program focused on supporting these facilities and infrastructure and maintaining them in a high quality condition. The majority of the projects in the CIP are carry-over projects, approved through prior budgets. The total allocation from all funding sources for FY 2015-16 is $17,557,625, with $4,541,200 from the General Fund (of which $2,350,000 is a loan to the Naval Weapons Reuse Projects).

Detailed descriptions of all CIP/TIP/ITP projects in the Proposed FY 2015-16 Budget is contained in Attachment 8 to this report.



There are twenty-one new projects included in this year's CIP/TIP/ITP budget. A brief description of the projects and funding is provided below.

a. **Pedestrian Improvements at Detroit Avenue/Whitman Road** (Project No. 2318)
This project will provide a design for improvements to pedestrian safety at the intersection of Detroit Ave and Whitman Rd by widening the sidewalk on the existing Contra Costa Canal Bridge and constructing sidewalk connections and ADA improvements. This project is funded with $50,000 in Measure J 28(a) funds.

b. **Monument Boulevard Design Improvements** (Project No. 2319)
This project will prepare a preliminary design to eliminate a 10-foot wide curb extension protruding into the travel way on the south side of Monument Blvd to allow for three eastbound lanes to flow continuously. This project is funded with $100,000 in Measure J 28(a) funds.

c. **Galindo Street Multi-Modal Design Improvements** (Project No. 2321)
This project will prepare a precise alignment plan for multi-modal design improvements to the Concord Ave/Galindo St corridor and identify additional right-of-way needs to create a safe transition of southbound lanes from Concord Blvd and Clayton Rd. $125,000 in Measure J 28(a) funds.

d. **Citywide Traffic Signal System Upgrade** (Project No. 2322)
This project will upgrade the City's outdated Streetwise Central Traffic Management Software with the new advanced ATMS.now platform to serve as the foundation for modernizing the City's traffic monitoring and management system. This project is funded with $225,000 in Measure J 28(a) funds.

e. **FY14-15 Access Improvements at Various Locations** (Project No. 2325)
This project constitutes the FY14-15 annual Citywide ADA improvement program which includes the construction of concrete ADA-compliant curb ramps and associated driveway and sidewalk improvements in various locations throughout the City. This project is funded with $84,000 in CDBG funds and $50,000 in Measure J funds.

f. **FY14-15 Pavement Maintenance (Zone 3)** (Project No. 2329)
This project is a part of the City's Annual Pavement Maintenance Program which includes the slurry and/or cape seal of 231,744 square yards of pavement maintenance improvements on residential streets within Zone 3. This project is currently funded with $100,000 in Gas Tax funds, additional funding will be requested through the allocation of the Measure Q Debt Financing.

g. **FY14-15 Pavement Rehabilitation** (Project No. 2331)
This project is a part of the City's Annual Pavement Maintenance Program which includes the construction of approximately 31,487 square yards of pavement rehabilitation improvements on the following streets: Oak Grove Rd (Monument Blvd to Whitman Rd); Salvio St (Parkside Dr to Port Chicago Hwy); and Diablo Creek Golf Course (repair of certain portions of the parking lots and pathways. This project is currently funded with $355,000 in Measure J Grant (511 Contra Costa) funds, $42,500 in Golf Course Enterprise funds and $285,000 in Measure J funds. Additional funding will be requested through the allocation of the Measure Q Debt Financing.

h. FY15-16 Pavement Maintenance (Zone 4) (Project No. 2332)
This project is a part of the City's Annual Pavement Maintenance Program which includes the slurry and/or cape seal of pavement maintenance improvements on residential streets within Zone 4. This project is currently funded with $80,000 in Gas Tax funds, additional funding will be requested through the allocation of the Measure Q Debt Financing.

i. FY15-16 Pavement Rehabilitation (Project No. 2333)
This project is a part of the City's Annual Pavement Maintenance Program which includes the construction of pavement rehabilitation improvements on specific streets. Staff is currently preparing the selection of streets for preparation of the design package, with construction during FY15-16. This project is currently funded with $120,000 in Gas Tax funds, additional funding will be requested through the allocation of the Measure Q Debt Financing.

j. Willow Pass Park Restroom & Concession Facility Replacement – Field #1 (Project No. 2334)
This project will replace the restrooms and concession building at Willow Pass Park, near Athletic Field #1. This project is funded with $425,000 in General Funds.

k. Citywide Bridge Repair Program – Grp 1 Bridges Construction (Project No. CIP-1601)
This project will construct maintenance repairs to the Group 1, six identified bridge structures in the City, as part of the larger Citywide Bridge Repair Program (PJ2060). This project is funded with $682,724 in Federal Highway Bridge Program Grant funds and $163,400 in General Funds.

l. Citywide Bridge Repair Program – Grp 2 Bridges Construction (Project No. CIP-1602)
This project will construct maintenance repairs to the Group 2, eleven identified bridge structures in the City, as part of the larger Citywide Bridge Repair Program (PJ2060). Additionally, this project will follow construction of the Group 1 Bridges Construction (CIP-1601), in FY16-17. This project is funded with $1,474,883 in Federal Highway Bridge Program Grant funds.

m. Furniture, Fixtures & Equipment Reserve (Project No. CIP-1603)
This project is a holding account to fund the replacement and repair of capital assets and soft goods that typically have an individual valuation of less than $50,000. When the repair or replacement of an item is warranted, funding is transferred from this account into a separate project account for implementation and expenditure tracking purposes. This project is funded with $500,000 in General Funds.

n. Implement Disaster Recovery Plan Equipment for Core Application (Project No. ITP-1604)
This project will allow the City to relocate the necessary equipment at the Rocklin co-location facility to run the City's critical applications in a disaster. This project is funded with $140,000 in General Funds.

o. Replace Equipment at Concord Community Pool (Project No. PR-1605)
This project will replace the pool covers, reels and canvas covers for the reels, used at Concord Community Pool. This project is funded with $75,000 in Measure Q funds.

p. Willow Pass Park Field Lights Replacement (Project No. PR-1606)
This project will replace the field lighting on Athletic Fields #2, #3 and #4 at Willow Pass Park with new light fixtures and automated technology similar to what is not installed at Bundy Field. This project is funded with $500,000 in Measure Q funds.

q. Analysis of Golf Course Infrastructure & Deferred Maintenance Conditions (Project No. PR-1607)
This project will provide an inventory and analysis of all golf course infrastructure to identify current conditions, and fiscal resources required to maintain infrastructure at a safe and desirable level of care. This project is funded with $40,000 in Golf Course Enterprise funds.

r. Water Quality Improvements at City Park Ponds (Project No. PW-1609)
This project will improve the water quality at the ponds at Hillcrest, Newhall and Willow Pass Parks. The specific project scope will have a 2-phased approach: (1) evaluate conditions and develop recommendations, and (2) implement solutions. This project is funded with $750,000 in Measure Q funds.

s. Farm Bureau Road Complete Streets – Phase 2 (Wren Ave to Walnut Ave) (Project No. TIP-1610)
This project will upgrade Farm Bureau Rd from Wren Ave to Walnut Ave to Complete Streets standards, consistent with the conceptual design developed under PJ2252 (Farm Bureau Rd Pavement Reconstruction – Wren Ave to Clayton Rd). This will allow members of the community to walk and bike safely within the neighborhood. This project is funded with $227,000 in Measure J Bond funds, recently reprogrammed through TRANSPAC and CCTA from the Commerce Avenue Extension project.

t. Salvio Street Complete Streets Sidewalk Installation (Project No. TIP-1611)
This project will install a new concrete sidewalk on the north side of Salvio Street from Parkside Drive to Beach Street (1,200 LF) near Olympic High School. This will allow members of the community to walk and bike safely within the neighborhood. This project is funded with $3,800,000 in Measure J Bond funds, recently reprogrammed through TRANSPAC and CCTA from the Commerce Avenue Extension project.

u. Operational Improvements on Parallel Arterials (Project No. TIP-1612)
This project will improve the traffic flow, intersection monitoring and incident management in Downtown Concord in coordination with traffic operations on I-680 and SR 242. Approximately 45 traffic signals will be retimed and upgraded with fiber-optic interconnect cable, and CCTV cameras will be installed at key intersections. This project is funded with $2,893,103 in Measure C funds, recently reprogrammed through TRANSPAC and CCTA from the Commerce Avenue Extension project.

Through a partnership of First 5 Contra Costa, Monument Impact, and Healthy & Active Before 5, (also known as the Monument Community Park Assessment Committee), the Monument community came together to identify a set of park improvements that community members believe would significantly enhance their quality of life and their safe and healthy use of Ellis Lake and Meadow Homes Parks. These projects range from the installation of new bathrooms and playground equipment to constructing paved trails and

installing additional lighting. This group has worked with staff to define their projects and is requesting that Council incorporate their recommended projects into the FY 2015-16 CIP budget. Attachment 9 is this group's most current memo listing their desired projects in order of priority. Staff has created CIP sheets for these projects but has not identified funding sources for them. Staff will be incorporating a discussion of these requests into its presentation to Council on June 9th.

5. Review of a Proposed Change to the City's Fees and Charges

As staff discussed at the May 12th budget workshop, a comprehensive review of citywide fees and charges is nearing completion and staff expects to provide the study to the City Council between July-September of this year. It is possible that Council may choose to alter specific or citywide fees and charges at that time. Consequently, staff is only proposing adjustments to Sanitation and Refuse Fees at this time. These adjustments are described below.

Sanitation and Refuse Residential Fees (4.11% increase)
On July 10, 2012, the City Council adopted Resolution 12-58 amending the solid waste franchise agreement with Concord Disposal Service (CDS) through a Twelfth Amendment. The Amendment incorporated a rate increase, provided modifications to the franchise fee and updates to the current customer service enhancements. The Amendment also modified the type of index used in calculating rate increases for properties during interim years (between Base Year reviews), with the next Base Year review scheduled to occur in FY 2016-17, and then every six years thereafter.

The City uses an index for rate adjustments during interim years to avoid delays to the provider in adapting to increased costs they experience and to provide for rate smoothing so that residents don't experience high rate jolts during the Base Year adjustments. The modification adopted in 2012, provided for a change from the use of the Consumer Price Index to that of a Refuse Rate Index (RRI), during Interim Years, which is more tailored toward costs associated with the waste collection industry.

On April 30, 2015, CDS submitted a request for an Interim Year Rate Adjustment, as allowed by the City's Rate Manual, requesting an increase of 4.12%. The City's refuse rate consultant reviewed the request by CDS and determined after analysis that the increase should be 4.11%. City staff relayed their findings to CDS, and their representative agreed with a minor correction, reducing slightly their original requested increase. Therefore, the proposed fee increase, if adopted, will be reflected in the City's Master Fees and Charges in Section F - Sanitation and Refuse Fees. The new rates, shown on the attached fee list, reflect a 4.11% increase, rounded to the nearest nickel for each size container, as provided for in the City's Rate Manual and the City's contract with Concord Disposal Services.

Attachment 3 presents Resolution No. 15-6042.1 Fees and Charges with Exhibit A Proposed Changes, for Council action.

6. Discussion of the City's Appropriation Limit

In November, 1979, the voters of the State of California approved Proposition 4 which created limits on the amount of revenue that can be spent by most entities of government, including local governments. The method of calculating these limits was modified with the passage of Proposition 111 in June, 1990. The City

is in compliance with these requirements, and the City's applicable proposed Municipal Budget appropriation subject to the this limit (approximately $69 million) remains well below the $154.6 million appropriation allowed the City of Concord for FY 2015-16. A resolution setting the limit is required; Resolution No. 15-43, Attachment 4, fulfills this requirement.

7. Discussion of the City Council's Purchasing Authorization Minimum Threshold

On December 6, 2011, the City Council adopted Ordinance No.11-9 modifying and updating the purchasing provisions of the Concord Municipal Code. As a part of this update, the City Council now establishes approval thresholds by resolution, making it easier to keep up with changes to the Consumer Price Index. Upon adoption of the ordinance a $50,000 threshold was established over which City Council approval is required for implementation and under which approval is handled administratively. Staff is not recommending any change to the $50,000 threshold; see Resolution No. 15-44 Attachment 5.

8. Review of Budget and Fiscal Policies

Policy and Procedure No. 129, "Budget and Fiscal Policies," guides the Council in its budget decision making. Each year, as a part of the budget adoption process, the Council takes an action to amend or reaffirm the Budget and Fiscal Policies. This year, staff is proposing to amend the Budget and Fiscal Policies to restore the City's reserve policy to 30% of expenditures. The City Council has a historical policy which requires that a 10% operating contingency and a 20% reserve of General Fund expenditures (in aggregate 30%) be in place throughout the Ten-Year Financial Plan. However, this policy was temporarily suspended by Council in February 2009, to allow the City to deal with the Great Recession.

At the close of the current 2014-15 fiscal year, it is projected that the City will once again reach its historical General Fund reserve level of 30%. This has been possible due to the voter's adoption of the Measure Q in November 2010 and the City's diligent use of annual Measure Q revenue (using a portion to provide core services and a portion to help rebuild reserves) over the past four years. Consequently, staff recommends that the City Council formally return Concord's reserve policy to the 30% level.

In addition, staff is proposing to amend the Budget and Fiscal Policies to reflect the development and adoption of a biennial budgeting process for the operating budget. Biennial budgeting refers to the practice of developing a budget every two years. Under biennial budgeting, the City of Concord will continue to operate on a July–June annual fiscal year. The public and City Council will continue to receive annual mid-year updates in January as well as a mid-cycle review approximately 12 months after the initial adoption of the biennial budget. Staff initially proposed transitioning to biennial budgeting at a January 13, 2015 City Council workshop on Fiscal Planning. Based on Council's support of the process, staff developed the proposed FY 2015-16 and FY 2016-17 operating budget.

Attachment 6 contains a red-lined version of Policy and Procedure No. 129 on Budget and Fiscal Policies that reflects the proposed changes. The Council action on Resolution No. 15-45 to adopt the Municipal Budget and Ten-Year Financial Forecasts (Attachment 7) will also authorize the proposed changes to Policy and Procedure No. 129.

Public Contact

There have been three public meetings on the draft budget and two public hearings scheduled. The first two public meetings were held by the Measure Q Oversight Committee on April 29th and May 6th, and the third, the Budget Workshop, was held on May 12th by the City Council. The two public hearings are scheduled for June 9th and June 23rd at which time the budget will be adopted.

Additionally, the City notified over 2,000 individuals and community and business groups of the availability of the draft budget and the Council's meeting schedule through an e-mail blast.

Alternative Courses of Action

The City must adopt its budget for the FY 2015-16 years prior to July 1, 2015. However, the City Council has the authority to modify the proposed biennial budget, 10-Year Financial Forecasts, Capital Improvement Program and other related actions both prior to adoption and throughout the coming two fiscal years.

Recommendation for Action

At the June 9, 2015, Public Hearing, the City Council is requested to open the public hearing, receive public testimony and continue the hearing to its regularly scheduled meeting on June 23, 2015.

Staff will recommend that the Council take the following actions **at the June 23, 2015** budget meeting:

1. Adopt Resolution No. 15-6042.1 (Attachment 3) Amending Exhibit A to Resolution No. 78-6042 Establishing Fees and Charges for Various Municipal Services in the City of Concord), as amended.

2. Adopt Resolution No. 15-43 (Attachment 4) Establishing the Appropriation Limit for the City of Concord for Fiscal Year 2015-16 Pursuant to California Constitution Article XIII B.

3. Adopt Resolution No. 15-44 (Attachment 5) Adopting the Minimum Threshold over which City Council approval is required in accordance with Concord Municipal Code Article VIII, Sec. 2-644 (a), for Fiscal Years 2015-16 and 2016-17.

4. Adopt Resolution No. 15-45 (Attachment 7) Adopting the Municipal Operating Budget, Including a Ten-Year Financial Forecasts for FY 2015-16 and FY 2016-17; and the FY 2015-16 Capital Improvement Program, Including a Ten-Year Capital Improvement Program Forecast.

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Reviewed by: Karan Reid
Finance Director
Karan.Reid@cityofconcord.org

Attachments listed on following page.

Attachments:

1. Copy of the May 12, 2015 City Manager's Biennial Budget Message for Fiscal Years 2015-16 and 2016-17; and 10-Year Financial Forecast, with Exhibit:
    A. Memo from the Measure Q Oversight Committee regarding the FY 2013-14 Audit and the Proposed Biennial General Fund Budget for FY 2015-16 and FY 2016-17
2. Departmental Organization Charts
3. Resolution No. 15-6042.1 Fees and Charges with Exhibit A Proposed Changes
4. Resolution No. 15-43 Appropriation Limit
5. Resolution No. 15-44 Adopting Purchasing Threshold
6. Proposed Amendments to *Policy and Procedure No. 129, "Budget and Fiscal Policies"*
7. Resolution No. 15-45 Municipal Budget and Ten-Year Financial Plan
8. Proposed Biennial Operating Budget for FY 2015-16 and FY 2016-17; and Proposed Capital Budget for FY 2015-16
9. Monument Community Park Assessment Committee Memo listing desired projects in order of priority

Memorandum

DATE: May 12, 2015

TO: Honorable Mayor Grayson and Members of the City Council

FROM: Valerie J. Barone, City Manager

SUBJECT: **Biennial Budget Message for Fiscal Years 2015-16 and 2016-17; and Ten-Year Financial Forecasts for Fiscal Year 2015-16 through Fiscal Year 2024-25**

For the first time in more than seven years, this budget message contains some good economic news. The slow recovery from the Great Recession seems to have turned a corner. Concord's unemployment rates are declining, retail sales, including auto sales, are growing, and property values have not only stopped their decline but are returning to pre-recession levels. Because of this economic recovery, the City's General Fund budget for Fiscal Years 2015-16 and 2016-17 predicts sales and property tax revenues returning to pre-recession levels and growth in the City's hotel room taxes. Additionally, for the first time since Fiscal Year 2007-08, the City will once again have a 30% reserve and for the first time since FY 2005-06 the City will be able to allocation more than $2 million of General Fund revenue into capital investments to address a portion of the City's deferred maintenance in streets and buildings.

Revenue increases, when added to the City's past and current efforts to control cost increases, are allowing the City to begin closing the gap between revenues and expenditures. Even with this positive progress, the City continues to rely on Measure Q[1] revenues for day-to-day City operations, although the amount of support is decreasing. In fact, had the voters not extended Measure Q in November of 2014, this budget would be proposing significant cuts to services in order to maintain a balanced 10-year financial forecast. As in every year since Fiscal Year 2011-12, Measure Q is a lifeline for the City, preserving vital City services including 911 operations, park and street maintenance, senior and youth programing as well as all other City programs.

While there is much good news in this budget, the City continues to face many fiscal challenges. Some of these include rising costs for employee benefits, rising salary costs, the lack of adequate funding for infrastructure maintenance, decreasing support from the State for roadway maintenance, decreasing gas tax funding, and increasing stormwater costs. These challenges are

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[1] Measure Q is a voter approved half-cent use and transaction tax that provides revenue to the City of Concord that cannot be taken by the State of California. Originally approved by voters in November 2010 with a 5-year sunset, an extension of the tax measure was ratified with 76.3% voter approval on the November 2014 ballot. Measure Q will now expire on March 31, 2025.

discussed in more detail in the body of the report. The bottom line for Concord is that while the fiscal situation is improving, the City is far from out of the woods and will need to continue to control costs, enhance economic development, and develop new revenue streams for many years to come.

With this transmittal memo, the Executive Team, the Finance Department, and I present the proposed City of Concord operating budget for FY 2015-16 and FY 2016-17. The staff will present the recommended annual General Fund budgets for FY 2015-16 and FY 2016-17 and 10-year forecasts for the General Fund budget and all other major funds to the City Council and the public at the Council's May 12 Budget Workshop. The Council will further consider and take action on the budget at its budget hearings on June 9 and June 23, 2015.

The recommended Capital Improvement Program, including a 10-year Capital Improvement Forecast, will be provided to the City Council and the public at the June 9 and June 23 budget hearings.

INDEX

There is a lot of information in this memo, so it is divided into two major topic areas: Background, and Proposed Budget for FY 2015-16 and FY 2016-17. Each of these major areas is divided into numerous subsections. An index to help guide you through this report is provided below.

I. BACKGROUND

1. Economic Outlook (Pg. 3)
2. New Biennial Budgeting Process (Pg. 3)
3. Update on Measure Q - Half-cent Local Sales Tax (Pg. 4)
4. Restoration of General Fund Reserves to 30% of Expenditures (Pg. 5)
5. Council's Priority Focus Areas for FY 2015-16 and FY 2016-17 (Pg. 6)

II. PROPOSED OPERATING BUDGET FOR FY 2015-16 AND FY 2016-17

1. Proposed Budget for FYs 2015-16 and 2016-17 Compared to the Current FY 2014-15 Budget (Pg. 8)
2. General Fund Revenues (Pg. 9)
3. General Fund Expenditures (Pg. 20)
4. Significant Changes, Other Funds (Pg. 26)
5. Measure Q Oversight Committee Findings (Pg. 30)

I. BACKGROUND

1. Economic Outlook

The local economy continues to experience a sustained recovery from the Great Recession. The North I-680 Office Market which includes the cities of Walnut Creek, Pleasant Hill, Martinez and Concord shows strong leasing activity during first quarter of 2015. Overall vacancy levels for the market were at 16%, which is the lowest rate since mid-2009. Concord's vacancy rate is trending a bit higher at approximately 18% which is reflective of the conversion of the million square foot Bank of America Technology Center from a single tenant to a multi-tenant office complex, now called Swift Plaza.

The office market is seeing increased activity from San Francisco-based businesses looking to escape San Francisco's higher cost office market. This trend is anticipated to get stronger as more San Francisco companies look to flee towards the East Bay and specifically Concord. Concord's Class A office rates are approximately $2.10 a square foot per month compared to San Francisco's Class A which is at $5.50 per square foot.

From an unemployment perspective, Concord registered a 5.4% unemployment rate for March 2015, compared to 7.6% a year ago. Concord is out-performing the state and the nation, which registered unemployment rates of 6.5% and 5.6% respectively, during the same period. The unemployment rate for Contra Costa County was 5.0% for March 2015.

The Concord single family housing market continues to improve year over year. According to the City's property tax consultant "the housing market has continued to improve in 2014 although the pace of the improvement has slowed due to increase of interest rates and tight inventories. The median sale price of a single family home in Concord for calendar year 2014 was $400,000; this represents a $50,000 (13.80%) increase from 2013."

2. New Biennial Budgeting Process

At a January 13, 2015 City Council workshop on Fiscal Planning, staff recommended that the City of Concord shift from an annual budgeting process to a biennial process for the operating and capital budgets. Biennial budgeting refers to the practice of developing a budget every two years. Under biennial budgeting, the City of Concord will continue to operate on a July–June annual fiscal year. The public and City Council will continue to receive annual mid-year updates in January as well as a mid-cycle review approximately 12 months after the initial adoption of the biennial budget.

Biennial budgeting allows the City to use its human resources more efficiently and reallocate resources to the capital budgeting process during the off cycle year. Below is a summary of the budget actions that will be before the City Council over the next two years under a biennial budgeting process.

Budget Actions

- June 2015
  - Adoption of Biennial **Operating** Budget for FY 2015-16 and FY 2016-17
  - Adoption of an Annual **Capital** Budget for FY 2015-16

- January 2016
  - Mid-Year **Operating** and **Capital** Budget Review

- June 2016
  - Mid-Cycle Review of the **Operating** Budget for FY 2016-17 and approval of any modifications
  - Adoption of Biennial **Capital** Budget for FY 2016-17 and FY 2017-18

- January 2017
  - Mid-Year **Operating** and **Capital** Budget Review

- June 2017
  - Adoption of Biennial **Operating** Budget for FY 2017-18 and FY 2018-19
  - Mid-Cycle Review of the **Capital** Budget for FY 2017-18 and approval of any modifications

3. Update on Measure Q - Half-cent Local Sales Tax

Originally placed on the ballot and approved by voters in November 2010, Measure Q is a half-cent use and transaction tax that provides general-purpose revenue to the City of Concord's General Fund. The original tax was passed with a five-year sunset clause and was set to expire on March 31, 2016. However, the City Council placed a nine-year extension of the tax on the November 2014 ballot that was ratified with 76.3% voter approval. Measure Q will now expire on March 31, 2025.

Measure Q has helped maintain the community's quality of life and kept Concord a safe place to live, work and raise a family, supporting 9-1-1 services, gang prevention services, neighborhood police patrols, pothole repairs, park and recreation programs, and youth and senior services. However, the lingering effects of the Great Recession, the slow economic recovery and State takeaways are continuing to hamper the City's ability to provide essential city services. Consequently, the City continues to rely heavily on annual Measure Q revenues to cover the gap between expenditures and regular (on-going) revenue sources.

In the adopted General Fund budget for FY 2014-15, the City relies on nearly $8 million of Measure Q revenue to support operations. Eliminating the City's reliance on Measure Q to cover the shortfall over time continues to be a challenge for the City. The proposed 10-year financial forecast shows that the annual shortfall and Measure Q support to operating costs, is projected to decrease to approximately $3.7 million in FY 2024-25 (the same fiscal year that the Measure Q tax sunsets).

Over the next ten years, the City will need to pursue multipronged and sustained efforts to ensure that the organization is fiscally sustainable and can cover its operating costs without reliance on Measure Q. Achieving fiscal sustainability will be a marathon, not a sprint. Further, reaching this target must be done in concert with continuing to provide vital city services to the community and maintaining pay and benefit levels that retain quality employees.

The good news is that the extension of Measure Q until March 2025 has given City Council, staff and the public time to strategically implement solutions.

Recently, on February 10, 2015, the City Council revised the City's Fiscal Sustainability Ordinance to include a section on Measure Q revenues. In the amendments, Measure Q was defined as a *limited duration* revenue source. The revisions also state that the annual amount of Measure Q revenues that are "allocated to fund the operating shortfall shall be limited to no more than $8,000,000 per fiscal year, and this amount is intended to decrease over time, reducing reliance on this limited term revenue." The proposed biennial budget reduces the use of Measure Q to support the operating budget to $7.5 million by FY 2016-17.

4. Restoration of General Fund Reserves to 30% of Expenditures

Like many cities throughout the Country and State, Concord was hard hit by the economic downturn that began in FY 2007-08. The recession and slow recovery forced the City to cut its workforce by 25%, defer infrastructure and facility maintenance, reduce programs and outsource services. Additionally, the Concord workforce stepped up to help with the City's deficit by paying more for health benefits, agreeing to a new lower tier of retiree pension benefits, picking up the full employee-share of retiree pension benefits, participating in a 5% furlough program for 3.5 years, cutting the salary ranges of all management employees by 12%, and eliminating salary increases for all employees for multiple years. Even with all of these service reductions and employee give-backs, the City had to utilize $24 million of General Fund reserves just to keep vital city services and programs available to the residents. This dire situation required that the City Council modify the General Fund reserve policy in February 2009 allowing a minimum of a 15% reserve, with the goal of returning to a 30% reserve when the economy was heathy enough to do so.

At the close of the current 2014-15 fiscal year, it is projected that the City will once again reach its historical General Fund reserve level of 30%. This has been possible due to the voter's adoption of the Measure Q in November 2010 and the City's diligent use of annual Measure Q revenue (using a portion to provide core services and a portion to help rebuild reserves) over the past four years.

As a part of the adoption process for this biennial budget, staff will recommend that the City Council formally return Concord's reserve policy to the 30% level.

5. Council's Priority Focus Areas for FY 2015-16 and FY 2016-17

Since 2013, the City Council has adopted priority areas of focus as part of preparing its budget that guides staff's allocation of resources. The use of priority focus areas has proved to be very successful, allowing the City to manage its resource allocation to achieve Council's highest priority objectives.

On March 28, 2015, the City Council held a workshop to confirm and refine the priority areas of focus for the next two fiscal years. A total of five Priority Areas of Focus and two areas of Constant Focus are proposed below (not listed in any priority order):

Long Term Financial Stability

- Adopt a balanced two-year budget and a 10-year financial forecast that acknowledges unfunded liabilities and deferred maintenance
- Implement strategies that reduce unfunded liabilities and address the City's Annual Recommended Contributions (ARC) for retiree benefits
- Outreach to the community on how Measure Q revenues are working for them and the City's responsible use of the revenues
- Pursue initiatives that enhance the City's long-term financial stability

Economic Development

- Select and complete negotiations with a Master Developer for Phase 1 of development of the Concord Reuse Project Area
- Complete negotiations with the Navy on the value structure and transfer approach in support of the future development of the Concord Reuse Project Area
- Select a Master Developer for Phase One development of the Concord Reuse Project and make progress on the entitlements necessary for development to occur
- Initiate and complete work on the Specific Plan for Phase 1 development of the Concord Reuse Project Area
- Implement the Downtown Specific Plan
- Enhance the City's economic vitality by adding resources to the program and focusing the program on driving investment into the City's catalyst/high-opportunity development sites
- Implement strategies that address blighted and/or vacant properties

Public Safety

- Focus all City departments on public safety
- Focus on preventative measures that enhance long-term public safety
- Reduce criminal activity in Concord—pay special attention to:
    - Homeless related criminal activity, and
    - Juvenile related criminal activity
- Assure the continued success of the Family Justice Center as part of the County's regional approach to wrap-around services

Infrastructure Maintenance

- Maintain existing infrastructure and facilities in a safe and operational condition
- Implement strategies that optimize all modes of travel through the City
- Implement strategies that address sewer and storm-water needs
- Implement strategies that address pavement and roadway needs
- Implement strategies that address park infrastructure maintenance needs

Organizational Strength & Employee Success

- Implement strategies that engage and strengthen Concord's relationship with regional, state and national organizations and elected officials
- Implement technology that enhances customer service and organizational efficiencies
- Perform timely and effective performance evaluations
- Adopt policies that address key personnel and legal needs
- Implement programs that support employee recognition and networking
- Enhance communication at all levels of the organization
- Develop employees, the executive team, and council members through training and growth opportunities

The above priority areas of focus can and do change over time. Two areas that remain constant, however, are **customer service** and **quality of life**.

In light of the challenges the City faces, the proposed budget provides the necessary resources for the City to make progress in each of the Council's priority focus areas, while also limiting the

increase in operating expenditures to only items that are essential, align to a Council goal, or are outside of the City's control (such as utility costs and contractual obligations).

II. PROPOSED BIENNIAL OPERATING BUDGET FOR FY 2015-16 and FY 2016-17

What follows is a summary of the City's proposed FY 2015-16 and FY 2016-17 General Fund budget.

1. Proposed Biennial General Fund Budget for FYs 2015-16 and 2016-17 Compared to the Current FY 2014-15 General Fund Budget

The following table provides a comparison of the proposed biennial General Fund budget for FY 2015-16 and FY 2016-17 to the FY 2014-15 budget. Each major revenue category and expenditure category is discussed in detail later in this report.

Table 1. Proposed Biennial General Fund Budget for FY 2015-16 and FY 2016-17 Compared to the Current FY 2014-15 General Fund Budget

	FY 2014-15 Adj. Budget	FY 2015-16 Proposed Budget	Difference	FY 2016-17 Proposed Budget	Difference
RESOURCES					
Regular Revenue[1]	$74,405,000	$81,312,000	$6,907,000	$81,016,000	($296,000)
Measure Q for Support	7,930,000	7,800,000	(130,000)	7,500,000	(300,000)
Use of Prior Year Budget Residual Funds	1,500,000[2]				
Total Resources	83,835,000	89,112,000	5,277,000	88,516,000	(596,000)
EXPENDITURES					
Total Expenditures	83,535,000[3]	89,112,000	5,577,000	88,516,000	(596,000)
DIFFERENCE	300,000[4]	-	(300,000)	-	-

[1] *Excludes Measure Q revenue.*
[2] *During the mid-year budgeting process, $1.5 million of budget residual funds from the prior year (FY 2013-14) was allocated to help fund the City's annual contribution to the City of Concord post-employment medical liability, as determined by an independent actuarial report.*
[3] *Includes $2.2 million that was appropriated during the mid-year budgeting process to help fund the City's annual contribution to the City of Concord post-employment medical liability.*
[4] *During the mid-year budgeting process approximately $300,000 was reserved for economic development program enhancements.*

2. General Fund Revenues

In FY 2015-16, the total increase in General Fund revenue is projected to be $6.9 million. As shown in Table 2 (below), the increase in property tax is approximately $2.4 million (over the FY 2014-15 budget) and the increase in non-Measure Q sales tax is approximately $4.0 million in FY 2015-16. Almost half of this additional sales tax revenue (approximately $1.9 million) is one-time and related to the payoff of State bonds.

In FY 2016-17, total General Fund revenue is projected to decrease by $296,000. This decrease is primarily influenced by a $1.0 million reduction in regular sales taxes (related to the receipt of one-time revenue in the prior year).

Total Measure Q sales tax is projected to increase by 8%, above the $11.6 million in FY 2014-15. In FY 2015-16, Measure Q revenue is projected to be $12.6 million (an increase of $982,000) and in FY 2016-17, the projected revenue is $12.9 million.

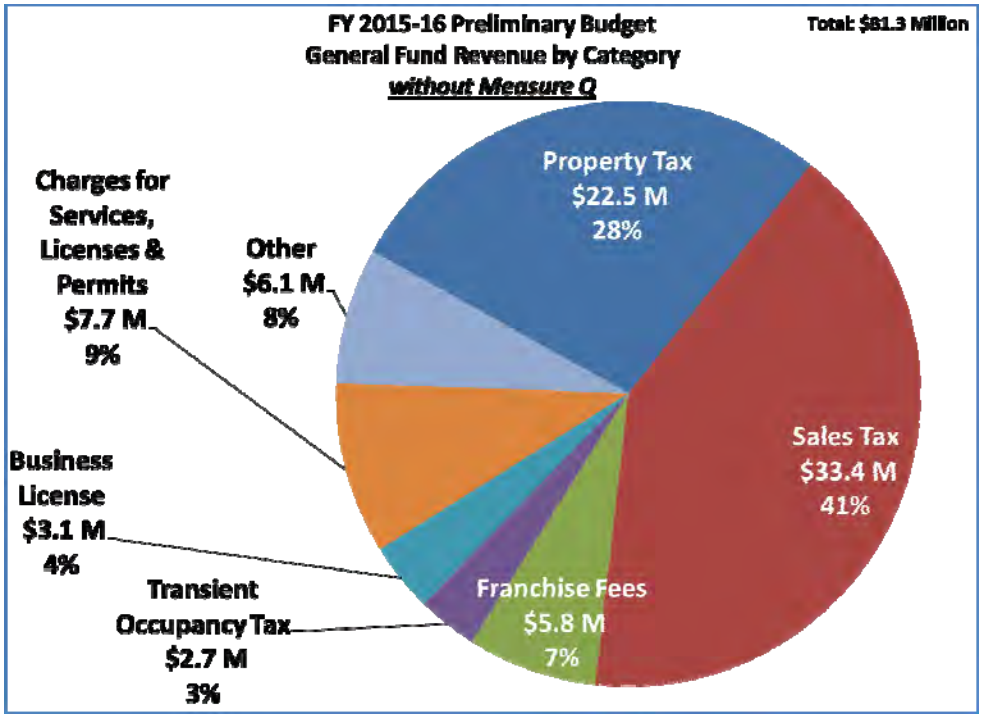
Together, property taxes and the City's regular sales tax represent 68% of the total regular General Fund budgeted revenue. The following table provides a brief summary of the most recent budget for FY 2014-15 and the budget projections for property and regular sales taxes, followed by budgeted revenue for Measure Q in the proposed biennial budget.

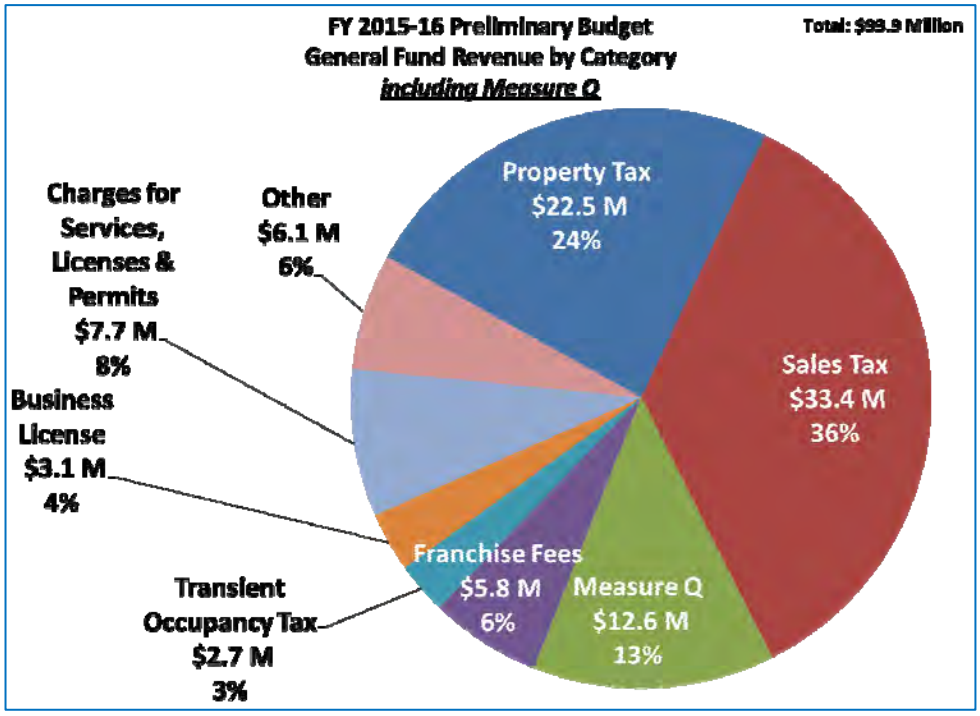
Table 2. General Fund Revenue Summary

	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	Difference	FY 2016-17 Proposed Budget	Difference
Total Recurring Revenue (excluding Measure Q)	$74,405,000	$81,312,000	$6,907,000	$81,016,000	($296,000)
Major Revenue Sources*					
Property Tax	*20,115,000*	*22,499,000*	*2,384,000*	*22,925,000*	*426,000*
Percent of Recurring	*28%*	*28%*		*28%*	
Sales Tax	*29,415,000*	*33,414,000*	*3,999,000*	*32,402,000*	*(1,012,00)*
Percent of Total	*40%*	*41%*		*40%*	
Measure Q Revenue	11,609,000	12,591,000	982,000	12,911,000	320,000

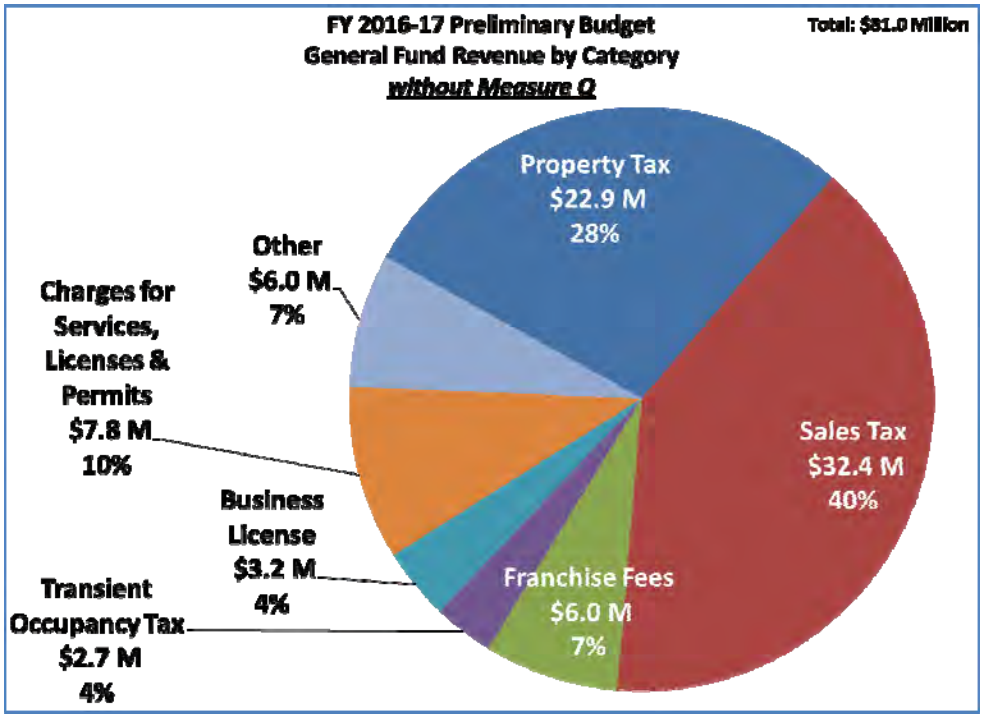
**Only the major revenue sources of property tax and sales tax are shown. Other categories revenue are shown and analyzed later in this report.*

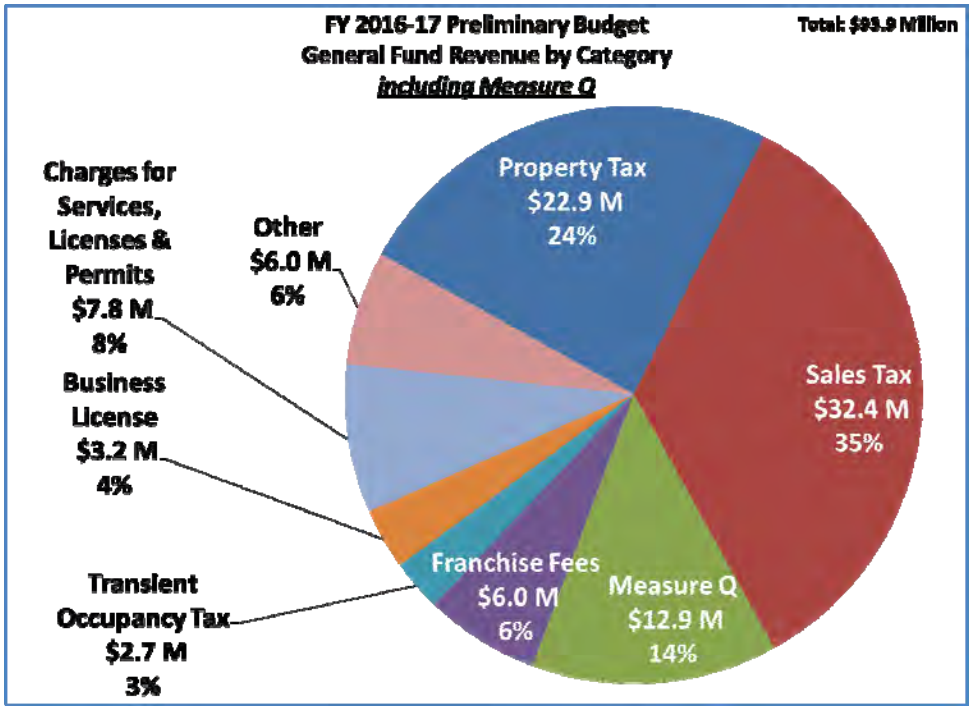
The following charts show the projected General Fund revenue by category in FY 2015-16 with and without Measure Q. This portrait demonstrates that revenue from the Measure Q special use and transactions (sales) tax represents a significant portion of total General Fund resources (13%), which supports vital community services such as 911, city parks, youth sports and senior services.


FY 2015-16 Preliminary Budget
General Fund Revenue by Category
without Measure Q
Total: $81.3 Million
Property Tax
$22.5 M
28%
Sales Tax
$33.4 M
41%
Franchise Fees
$5.8 M
7%
Transient
Occupancy Tax
$2.7 M
3%
Business
License
$3.1 M
4%
Charges for
Services,
Licenses &
Permits
$7.7 M
9%
Other
$6.1 M
8%


FY 2015-16 Preliminary Budget
General Fund Revenue by Category
including Measure Q
Total: $99.9 Million
Property Tax
$22.5 M
24%
Sales Tax
$33.4 M
36%
Measure Q
$12.6 M
13%
Franchise Fees
$5.8 M
6%
Transient
Occupancy Tax
$2.7 M
3%
Business
License
$3.1 M
4%
Charges for
Services,
Licenses &
Permits
$7.7 M
8%
Other
$6.1 M
6%

The following charts show the projected General Fund revenue by category in FY 2016-17 with and without Measure Q.





Further explanation and analysis of the City's General Fund revenues by category follow:

a. Property Tax

Property taxes represent 28% of General Fund revenue. The City of Concord continues to see recovery in property taxes as a result of increased sales activity and prices. In the adopted FY 2014-15 Budget, property tax revenue was projected to be $20.1 million. Based on current receipts and updated information from the City's property tax consultant, staff expects this revenue source to out-perform the budget by $1.3 million. The current estimated actual for FY 2014-15 is $21.4 million. After the close of the current fiscal year, staff will report on the final property tax revenue and seek City Council approval to appropriate the anticipated budget residual funds, in accordance with the Fiscal Sustainability Ordinance.

Projected property tax revenue for FY 2015-16 is expected to match the peak from FY 2007-08 (property tax revenue that year was $22.5 million). This will amount to a 5% increase over the estimated actual for the current 2014-15 fiscal year.

In FY 2016-17, property tax revenue is expected to grow by 2% (from $22.5 million to $22.9 million). This estimate anticipates a near full recovery of Proposition 8[2] reductions that occurred during the recent recession, followed by the annual 2% inflation factor that is allowed under Proposition 13[3].

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[2] Proposition 8 is a constitutional amendment that allows a temporary reduction in assessed value when real property suffers a decline in value. A decline in value occurs when the current market value of real property is less than the current assessed (taxable) value as of January 1 of each year.

A property that has been reassessed under Proposition 8 is then reviewed annually to determine its lien date value. The assessed value of a property with a Proposition 8 value in place may increase each lien date (January 1) by more than the standard two percent maximum allowed for properties assessed under Proposition 13; however, unless there is a change in ownership or new construction, a property's assessed value can never increase above its base year value after adjusting for the annual 2%increase.

[3] In 1978, California voters passed Proposition 13, which significantly lowered property taxes on homes, businesses and farms. Under Proposition 13 tax reform, property tax value was rolled back and frozen at the 1976 assessed value level. Property tax increases on any given property were limited to no more than 2% per year as long as the property is not sold. Once sold, a property is reassessed at 1% of the sale price, and the 2% yearly cap became applicable to future years.

b. Sales Tax

The original Bradley-Burns 1% sales tax (non-Measure Q) comprises 40-41% of General Fund revenue (excluding Measure Q revenue). As shown in the following graph, in the current 2014-15 fiscal year, the City's regular sales tax revenue will have fully recovered from the recession. This revenue source continues to perform strongly, and is projected to meet budget projections for the current fiscal year. This will provide an increase of 5% ($29.4 million) in FY 2014-15 over FY 2013-14, primarily due to continued strong auto sales as well as a recovery in other non-auto related industries. The City's sales tax consultant anticipates continued growth in the City's sales tax for FY 2015-16 and FY 2016-17.

The biennial budget projects 7% growth in FY 2015-16 for the base portion of the sales tax. This is tied to continued improvement of the local economy and strong auto sales. The base portion is projected to grow from $29.4 million in the current fiscal year (FY 2014-15) to $31.5 million in FY 2015-16. In addition, for FY 2015-16, the City will also receive a one-time payment of $1.9 million from the State of California that is connected to a final payment (or true-up) for money that is owed to cities for the financing plan for State Economic Recovery Bonds from 2004 and 2008. This one-time payment brings the total projected non-Measure Q sales tax revenue to $33.4 million (a 13% increase from FY 2014-15).

In the following year (FY 2016-17), total non-Measure Q sales tax is projected to decrease by $1 million (or -3%). This amount to approximately $900,000 of growth, however, there is an overall decline due to the non-receipt of $1.9 million in one-time funds from the prior year.

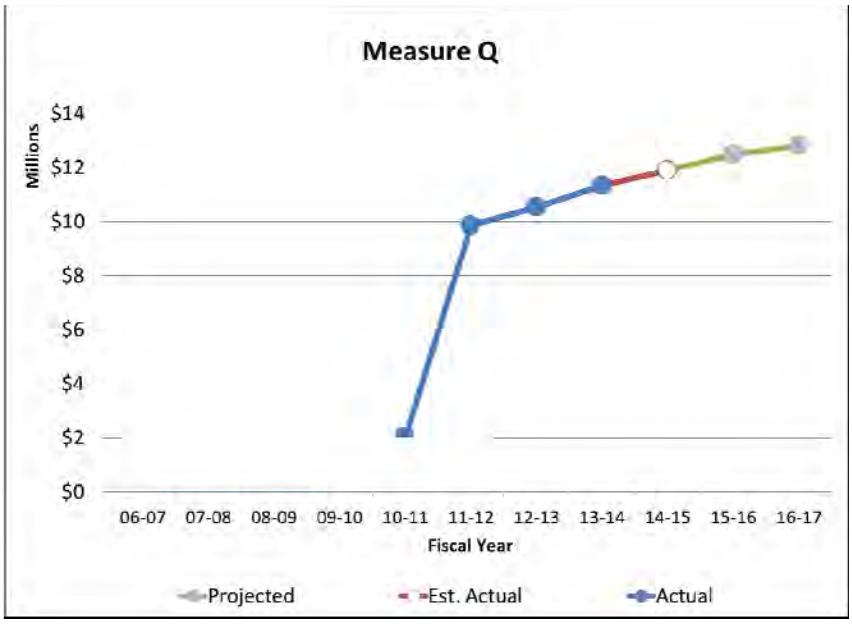
c. Measure Q

In the adopted FY 2014-15 budget, Measure Q revenue was projected to be $11.6 million. Based on current receipts and updated information from the City's sales tax consultant, staff expects this revenue source to out-perform the budget by $400,000. The current estimated actual for FY 2014-15 is $12.0 million. After the close of the current fiscal year, staff will report on the final Measure Q revenue and seek City Council approval to appropriate the anticipated budget residual funds, in accordance with the Fiscal Sustainability Ordinance.

In the coming 2015-16 fiscal year, Measure Q sales tax is projected to increase from the current budget of $11.6 million in FY 2014-15 to $12.6 million in FY 2015-16. This represents an 8% budget increase. However, based on the new estimated actuals for FY 2014-15, the actual increase in FY 2015-16 is projected to be 5% (an increase of $600,000 from the estimated actual of $12.0 million for the current fiscal year).

In FY 2015-16, Measure Q revenue is projected to increase by 3% (or $300,000), from $12.6 million in FY 2015-16 to $12.9 million in FY 2016-17.

When comparing this growth rate with that of the regular Bradley-Burns sales tax, it is important to keep in mind that the taxable base is slightly different for each tax, so the growth rates are slightly different.

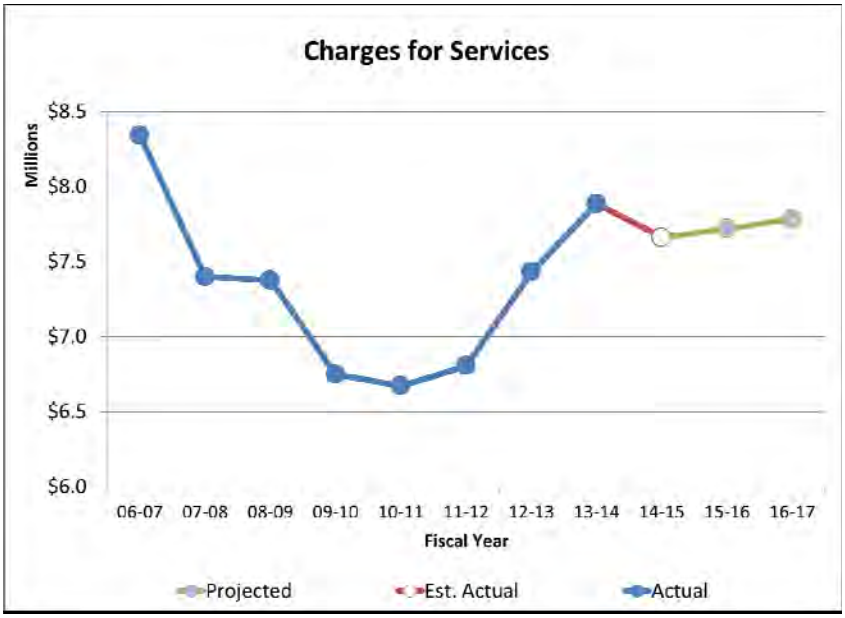


d. Charges for Services *(Permits, Plan Review Fees, Inspection Fees, and User Charges)*

Overall, the budget projections for revenue in the charges for services category are estimated to increase annually by 1% in FY 2015-16 and FY 2016-17. Projected revenue in FY 2015-16 is $7,717,000 and $7,782,000 in FY 2016-17. The increase amounts to $55,000-$65,000 of additional revenue in each of the two years. The increase is primarily related to growth in development activity related to permits, plan reviews and inspections. In addition, the moderate revenue growth is also related to the fact that staff is not recommending an increase to citywide fees and charges at this time. A comprehensive review of citywide fees and charges is nearing completion and staff expects to provide the study to the City Council between July-September of this year. It is possible that Council may choose to alter specific or citywide fees and charges at that time.

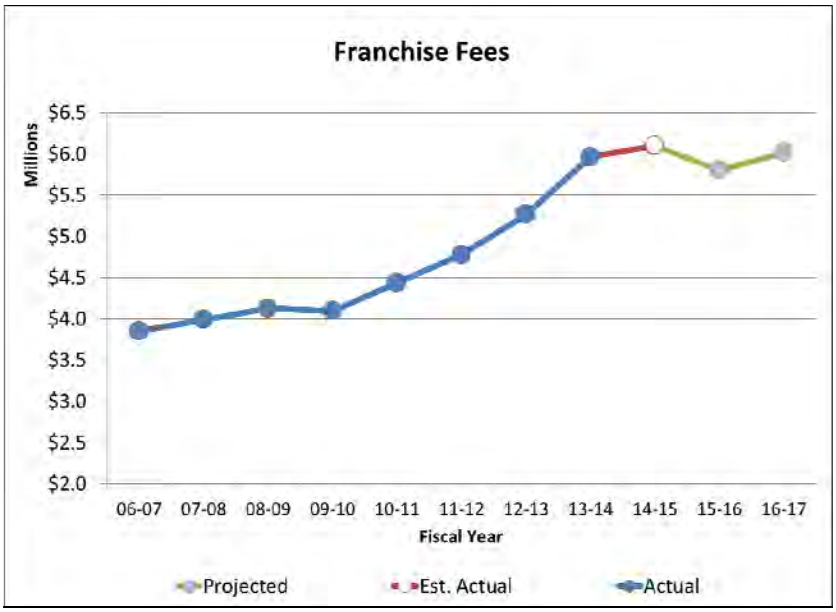
In the following graph, charges for services were $7.9 million in FY 2013-14. This is an outlier, as it reflects an increase in Multi-Family Inspection Fee revenues which are cyclical in nature. It also includes $100,000 in Abandoned Vehicle Fees, which were transferred to its own fund in the FY 2014-15 budget.

The following graph also shows a significant drop in charges for services between FY 2006-07 and FY 2007-08. This decline was primarily related to two factors: (1) building, planning and developer fees decreased by roughly $560,000 between FY 2006-07 and FY 2007-08 (the beginning of the Great Recession); and (2) there was also a decline in Police Department charges for services of approximately $311,000, which was attributable to a one-time payment received from the State of California for booking fees in FY 2006-07 of $286,000.



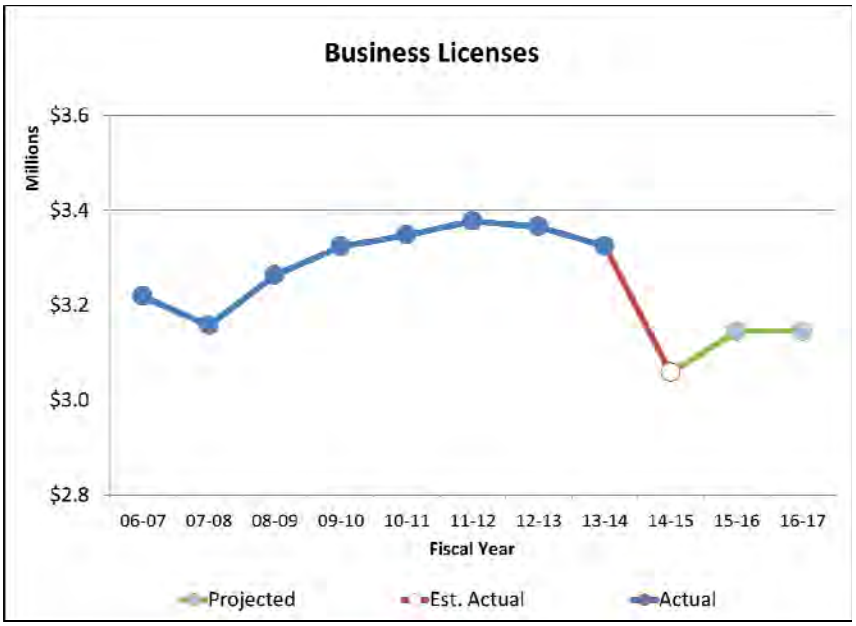
e. Franchise Fees

The overall franchise fees category is estimated to decrease by 5% in FY 2015-16 to $5.8 million (from $6.1 million in FY 2014-15). This decrease is caused by the re-allocation of $583,000 of annual Public Educational and Government (PEG) access revenue from cable franchisees into a separate fund for better tracking and reporting. Without this change, Franchise Fee revenue increases by 7% in FY 2015-16 due to increased revenue from the Concord Disposal waste franchise and AT&T video franchise agreements. In FY 2016-17, total franchise fee revenue is projected to increase by 2% to $6.0 million.



f. Business Licenses

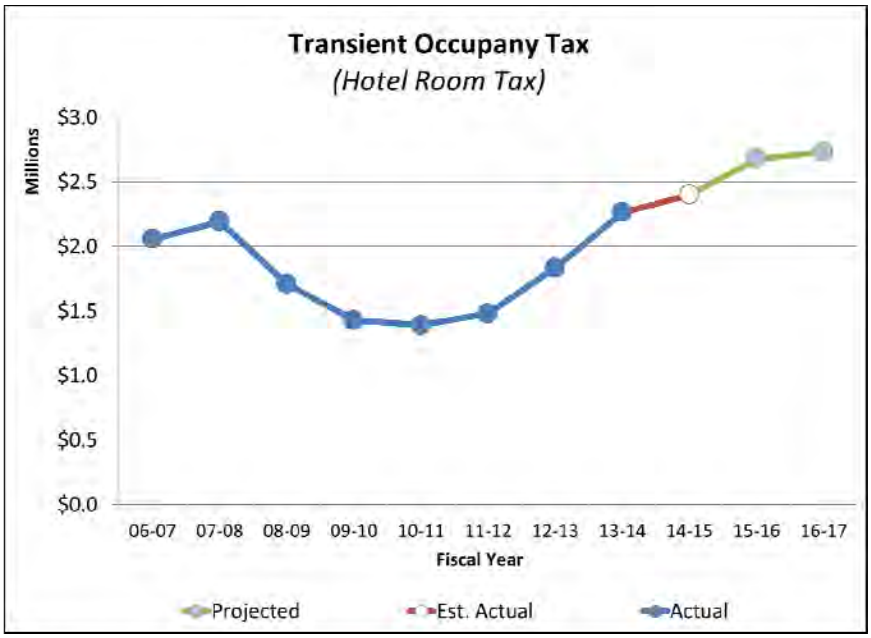
Total revenue related to business licenses is projected to be just under $3.2 million in FY 2015-16 and FY 2016-17. This represents a 3% increase from FY 2014-15. The following graph shows a decline in this revenue source from FY 2012-13 to FY 2014-15. This relates to Council's prior action to reduce administrative fees for new and renewing businesses. In the proposed biennial budget, revenue from business taxes and penalties are projected to be relatively flat and no changes to the fee structure are recommended at this time.



g. Transient Occupancy Tax (TOT)

Based on monthly revenue trends, estimates for the transient occupancy tax (also known as the hotel room tax) are projected to out-perform the current FY 2014-15 budget by $374,000. In the adopted FY 2014-15 Budget, transient occupancy tax revenue was projected to be $2.026 million. The current estimated actual for FY 2014-15 is $2.4 million. The strength of the hotel market is likely linked to two factors—an improving economy and therefore more business and recreational travel, and the impact of the Tourism Business Improvement District and its efforts to increase hotel occupancy rates in Concord. After the close of the current fiscal year, staff will report on the final transient occupancy tax revenue and seek City Council approval to appropriate the anticipated budget residual funds, in accordance with the Fiscal Sustainability Ordinance.

In FY 2015-16, transient occupancy tax revenue is projected to increase by 12% (from $2.4 million in FY 2014-15 to $2.7 million in FY 2015-16). The projection for FY 2016-17 assume moderate (2%) growth in the second year of the biennial budget. Staff will continue to monitor monthly revenue trends over the next 12 months. Should the current level of growth continue, staff will project an adjustment to the FY 2016-17 revenue estimate.

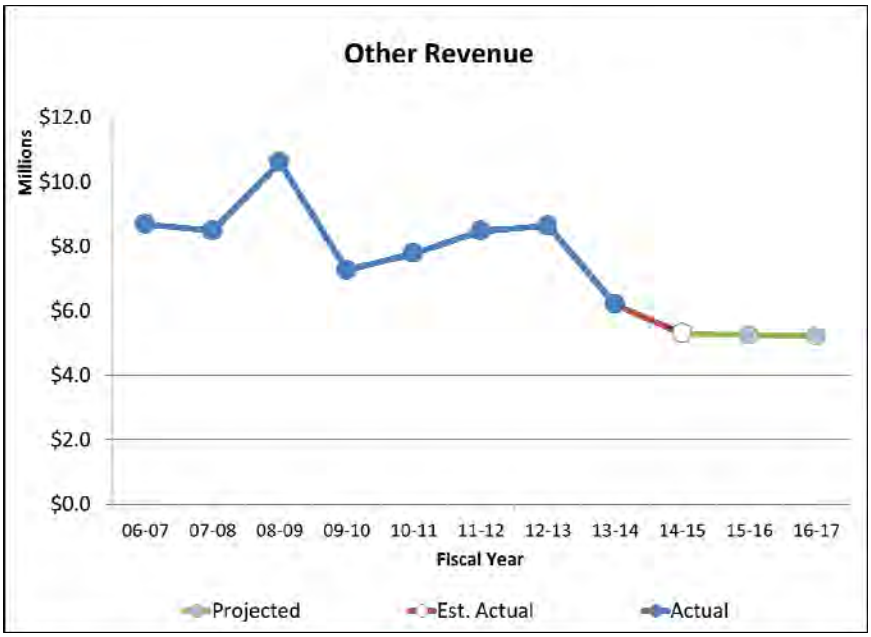


h. Other Revenue

"Other Revenue" includes one-time special revenue, fines and forfeitures, inter-governmental, and inter-fund charges (among others). This revenue category is projected to be flat (at approximately $2.2 million) in both FY 2015-16 and FY 2016-17.

In the adopted FY 2014-15 budget, this category was down by approximately $200,000 (from $6.2 million to $6.0 million). Some revenues in this category were projected to increase, the largest increases relate to $270,000 from the City's partnership with the Mt. Diablo Unified School District to fund School Resource Officer positions and rental income increase of $130,000 from Waterworld. Other individual revenue sources were projected to decline. The most significant declines in this category are a $450,000 reduction in one-time revenue that resulted from development deposit reconciliation.

The following graph shows an overall, gradual decline in Other Revenue. This decline stems from the discontinuation of redevelopment support for General Fund operations in FY 2011-12, caused by the dissolution of the City's Redevelopment Agency. In FY 2012-13, the City received one–time, unbudgeted revenues of $2 million from the County (Property Tax Administration Fee refund and the Low and Moderate Income Housing fund share payment) which temporarily delayed the general decline we are seeing in this revenue category.



3. General Fund Expenditures

Table 3 shows the changes in total expenditures from the FY 2014-15 budget to the proposed biennial budget for FY 2015-16 and FY 2016-17.

Table 3: General Fund Expenditure Summary

	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	Difference	FY 2016-17 Proposed Budget	Difference
Total Expenditures	$83,535,000	$89,112,000	$5,577,000	$88,516,000	($596,000)
Major Expenditure Groups					
Full time Salaries	*29,234,000*	*30,188,000*	*954,000*	*31,509,000*	*1,321,000*
Percent of Total	*35%*	*34%*		*36%*	
Fringe Benefits*	*27,361,000*	*28,804,000*	*1,443,000*	*28,188,000*	*(616,000)*
Percent of Total	*33%*	*32%*		*32%*	
Internal Service Charges	*11,535,000*	*12,717,000*	*1,182,000*	*13,148,000*	*431,000*
Percent of Total	*14%*	*14%*		*15%*	
Operating Expenses	*10,660,000*	*11,080,000*	*420,000*	*11,356,000*	*276,000*
Percent of Total	*13%*	*12%*		*13%*	
Part time Salaries	*1,328,000*	*1,371,000*	*43,000*	*1,396,000*	*25,000*
Percent of Total	*2%*	*2%*		*2%*	
Transfer Out/Capital Projects	*1,265,000*	*2,529,000*	*1,264,000*	*542,000*	*(1,987,000)*
Percent of Total	*2%*	*3%*		*1%*	

**Includes medical, vision, dental, life insurance, disability insurance, pension contributions and payments, deferred compensation, social security, and workers' compensation.*

Below all significant changes to the proposed General Fund expenditure budgets for FY 2015-16 and FY 2016-17 are presented.

Cost-of-Living Adjustment

While the City does not yet have labor agreements with any of its bargaining groups that cover FY 2015-16 or FY 2016-17, the budget does incorporate an assumed cost of living increase (COLA) of 2% for full-time employees in each of the two fiscal years. The fully loaded cost to the General Fund for these wage increases is approximately $1.0 million in FY 2015-16 and $1.1 million FY 2016-17. These costs appear in three of the categories in Table 4 above (full-time salaries, fringe benefits, and internal service charges, which include personnel cost for the City's information technology, fleet, and building maintenance services).

Post-Employment Retiree Medical

Fully funding the City's annual recommended contribution for retiree medical benefits costs $4.9 million annually, as determined by an independent actuarial report. The City's budget approach to funding the full annual recommended contribution for retiree medical benefits has been to include a base level of funding in the adopted budget (typically $2-3 million) and seek to augment the funding through one-time funds as they become available during the fiscal year. For the last three years, the City has been successful in this approach.

The proposed budget for FY 2015-16 breaks from this approach and proposes fully funding the $4.9 million annual cost. This is possible because of the one-time payment of $1.9 million in sales tax revenue from the State (that was discussed under the revenue section of this report). In FY 2016-17, the budget returns to the City's usual approach of funding only a base portion of the annual cost, specifically $2.5 million. As one-time and surplus funds become available during FY 2015-16 and FY 2016-17, staff will seek to augment funding for retiree medical benefits, as has been done in past years.

Employee Pension Costs - California Public Employees' Retirement System (CalPERS)

The CalPERS Board has adopted several actions to reduce risk and ensure long-term stability, including new demographic assumptions in 2014 and a change to amortization and smoothing policies in 2013 (essentially recognizing the financial impact of investment losses more quickly than before). In addition, CalPERS is continuing to deal with the lingering effects of the significant investment losses from the 2008 crash in the financial markets.

The result is the City's pension costs are expected to continue to rise over the next five years, by about 30%. Rates will flatten but continue at high levels for 20 years before prior investment losses and longevity assumption changes are fully recovered, then rates will start to drop. Rates are expected to peak in Fiscal Year 2019-20 at 44.5% of salaries for safety (law enforcement) employees and 36.7% of salaries for non-safety employees. While the 2013 Pension reform reduces benefits for new hires, it does little to reduce costs in the next 15-20 years.

In proposed FY 2015-16 budget, the CalPERS rates for Concord's non-safety employees increase by 2.38% of pensionable income for full-time employees (from 28.27% to 30.65%). This amounts to a cost increase of approximately $940,000. In FY 2015-16, the CalPERS rates for Concord's safety employees increase by 1.86% of salary for full-time employees (from 34.15% to 36.01%). This amounts to a cost increase of just under $350,000. Together, increased CalPERS costs for full-time safety and non-safety employees in FY 2015-16 will cost the City an additional $1.290 million (approximately $970,000 of this amount is in the General Fund). This results in a total CalPERS cost of approximately $12.0 million in FY 2015-16.

The proposed budget also includes CalPERS rates estimates for FY 2016-17. In that year, Concord's rate for non-safety employees is project to increase by 1.75% of pensionable income for full-time employees (from 30.65% to 32.4%). This amounts to a cost increase of approximately $670,000. In FY 2016-17, the CalPERS rates estimates for Concord's safety employees increase by 3.09% of salary for full-time employees (from 34.15% to 36.01%). This amounts to a cost increase of just over $900,000. Together, increased CalPERS costs for full-time safety and non-safety employees in FY 2016-17 is projected to cost the City an additional $1.570 million (approximately $1.350 million of this amount is in the General Fund). This results in a total CalPERS cost of approximately $13.6 million in FY 2016-17.

Vacancy Savings

In the prior three fiscal years, the City has included a budgetary vacancy factor for full-time personnel of 2% as a tool to capture in the budget the salary and benefit savings that occur because of staff turn-over and the reality that many of these positions remain vacant for a number of months. The proposed biennial budget continues this practice. In this budget the general vacancy factor is 2% for all employees, with the exception of sworn officers and staff that provide direct support for development services (building/engineering inspection as well as plan and permit review services). A 1% vacancy factor is assumed for sworn officers and direct development service employees in recognition of the vacancy trends for these positions and the fact that the backfill requirements for these positions do not consistently provide financial savings. Total vacancy factor savings in the General Fund for FY 2015-16 is $815,000 and $870,000 in FY 2016-17.

Personnel / Organizational Changes

The proposed biennial budget includes a total of three requested additions to the City's full-time staffing, one of which is not a cost increase because it is partnered with the elimination of a professional service contract with an outside company, and one conversion of an existing contract Executive Assistant position to a permanent full-time Executive Secretary position.

Table 4 shows full-time positions by department for the FY 2014-15 budget, compared to the proposed biennial budget for FY 2015-16 and FY 2016-17. The 3 newly requested positions appear as additions, whereas the conversion of an existing contract position does not show up as a change because the contract position it is already in the position count for the budget in current

fiscal year (FY 2014-15).

Table 4. Proposed Full-time Position Additions

Department	FY 2014-15 Adjusted Budget	FY 2015-16 FY 2016-17 Proposed Budget	Difference
City Attorney	4	4	-
City Council	6	6	-
Community & Economic Development	41	43	2
Finance	19	19	-
Human Resources	7	7	-
Information Technology	12	13	1
Local Reuse Authority	3	3	-
Office of the City Manager	10	10	-
Parks & Recreation	13	13	-
Police	213	213	-
Public Works (includes Storm Water and Sewer)	77	77	-
Total Full-Time	**405**	**408**	**3**

The three proposed new positions and one position conversion for Council consideration in the proposed biennial budget are described below.

- Local Reuse Authority (position conversion)

  Executive Secretary – Confidential ($112,000 annually for salary and benefits, there is no budget impact)

  Convert an existing contract Local Reuse Authority Executive Assistant position to a permanent full-time Executive Secretary – Confidential position. The fully loaded cost of the Executive Secretary position ($112,000) is neutral to the budget because the pay range remains constant and the contract position is currently a full-time and benefited position.

  This position provides primary administrative support to the Local Reuse Authority to advance the City Council's objective for the formal Naval Weapons Station reuse project. The contract position has been a part of the City's workforce for eight years and, with the upcoming land transfer and selection of a master developer for phase 1 of the site plan, continued administrative support for the Local Reuse Authority will be needed for the foreseeable future.

- Community & Economic Development Department

Administrative Secretary – Engineering ($103,000 annually for salary and benefits, of this $26,000 comes from the General Fund)

Staff recommends the addition of an Administrative Secretary position within the Capital Improvement Program of the Engineering Division. The position will be responsible for tracking project related contracts/agreements, managing schedules and reviewing/processing invoices for payment. This position is warranted based on the current pipeline of capital improvement projects as well as the anticipated project support needs that will result from the recent $22.4 million of upcoming debt financed infrastructure improvements. The total compensation cost (salary and benefits) for this position is estimated at $103,000 annually. However, as is typical with positions that support capital projects, approximately 80% of the cost for the position will be reimbursed from the budgets of the capital projects, thus having a 20% impact on the General Fund ($26,000 annually).

Economic Development Manager ($184,000 annually in salary and benefits)

The recommended position is a part of a multi-pronged effort to enhance the City's economic development program, as one of Council's Priority Areas of Focus, so that the City is more proactively marketing the City of Concord and attracting new businesses and expansions. Council reviewed staff's proposals to enhance the City's economic development program at two separate workshops earlier this year and Council strongly expressed its desire that the City move forward with this effort.

A major prong in the enhanced economic development program is the addition of an Economic Development Manager position. This position would work for the City's Economic Development and Housing Programs Manager and take on significant outreach activities associated with business attraction, retention and expansion efforts. This would include ombudsman activities with the business community, permit facilitation and outreach to local businesses and business organizations. Associated activities would include researching specific industries for business attraction prospects, attending trade shows, networking with related industry associations, implementing social media campaigns and related marketing efforts to generate business attraction leads. The Economic Development Manager position would also assist in reviewing the Buy Concord web site to see how best to update the program.

The proposed biennial budget includes the fully loaded cost of $184,000 to support the recommended Economic Development Manager position in the General Fund.

By adding this position, existing staff in the Economic Development Program will have more time to:

- ✓ Increase real estate broker and site selector interactions
- ✓ Proactively participate in Regional Economic Development efforts such as the Bay Area Innovation Districts, Bay Bio, International Council of Shopping Centers (ICSC), Urban Land Institute (ULI) and Facility Manager Association
- ✓ Outreach to regional developers
- ✓ Outreach to South Bay and San Francisco Based businesses
- ✓ Outreach to Concord's private property owners
- ✓ Outreach to Bay Area Brokerage firms
- ✓ Outreach to foreign business trade/investment groups
- ✓ Increase interaction with Reuse project Master Developer to market the Base

Another $250,000 of annual resources is requested in the proposed biennial budget to support marketing and site selection services. These expenses are discussed later in this report.

- Information Technology Department

Systems and Program Manager ($175,000 annually for salary and benefits; there is no impact to the budget)

In 2014, the Information Technology (IT) Department developed a strategic plan for the department and its services with assistance from a firm that has expertise in municipal technology services, Savant Solutions. The plan strongly recommended shifting from the use of third-party contract to support the City's financial, human resources and land use (Accela) business systems, and instead use the same financial resources to employ a full-time City employee to perform these tasks. Subsequent to the development of the IT strategic plan, the City hired a new IT Director. The new IT Director performed his own independent assessment of the staffing situation in terms of supporting these three mission critical technology systems and came to the same conclusion, that the City would be better served to have this expertise in-house where an individual could be dedicated to the tasks full-time; rather than having less than full-time support from an outside company. The proposed biennial budget recommends reallocating $175,000 of the IT Department's professional services funds to create a Systems and Program Manager position.

4. Significant Changes to Other Funds

a. Stormwater Fund

Contra Costa County, the 19 cities and towns within, and the Contra Costa Flood Control and Water Conservation District are each Permittees under stormwater National Pollution Discharge Elimination System (NPDES) issued by the California Regional Water Quality Control Boards (Water Boards).

The Permits require each local jurisdiction to implement specified activities year-round. They must incorporate stormwater pollution prevention into municipal operations; inspect local businesses and construction sites; enforce prohibitions against non-stormwater discharges entering creeks or storm drains; perform specified public outreach activities; require new developments to manage runoff pollutants; reduce the quantity of trash, copper, mercury, and PCBs entering creeks and storm drains; and, monitor water quality, among other activities. In addition, each municipality pays an annual permit fee, ranging from $9,594 to $48,285, to the State. Concord's annual fee in FY 2014-15 was $36,400.

Concord, like most Contra Costa municipalities, funds its stormwater pollution prevention activities through a stormwater utility assessment. The assessment is listed on property tax bills under "Special Taxes and Assessments." The assessments were authorized countywide in 1993 and Concord collects $35 per equivalent residential parcel. Assessments for properties are based on estimates of impervious area.

Municipalities' authority to raise taxes or fees to pay for governmental activities has been sharply constrained by voter initiatives. Voters in Contra Costa County were unwilling to raise the stormwater assessment in 2012. Also since 1993, each successive NPDES permit has added additional and more stringent requirements that are more expensive to implement. Like most Contra Costa municipalities, Concord's costs of implementing the current NPDES permit requirements considerably exceed available revenues.

Revenues from the stormwater assessment for the City of Concord are expected to be $2.0 million in FY 2015-16. Operation and Administration costs of the program are projected to cost $2.3 million in the fiscal year. This trend is expected to continue and, as a result, the Stormwater Program is projected to have an annual shortfall that ranges between $200,000 and $400,000 in each of the next 10 years. Unchanged, the current revenue and spending trends will result in the current stormwater fund balance of $2.9 million being depleted by FY 2020-21. Once the reserves are depleted, the City will be forced to identify other resources, such as the General Fund or additional fee revenue, to pay for NPDES Permit requirements. Implementing the program is a State requirement; the program is

not optional. Non-compliance could, and almost certainly would, result in extreme fines and penalties.

In order to provide the City Council with a balanced 10-year financial forecast for stormwater revenues and expenses, staff has included $650,000 in gradual and on-going budget stabilization measures to begin in FY 2018-19. What these stabilization measures will be (increased revenue/program cuts) is currently undefined. Staff is requesting that the Council send the Stormwater Fund to the Council's Policy Committee to work with staff and design a plan that addresses this issue.

b. Gas Tax Funds – Revenue down 26%, limited funds available for new CIPs

Based on estimates released by the State Department of Finance in February 2015, the proposed budget for FY 2015-16 includes a 26% decline in gas tax revenues. This decline is attributed to lower gasoline prices as well as a statewide reduction in gas tax revenue as a result of a fuel tax swap that took effect in 2010. The swap reduced the sales tax on fuel, thus reducing the pool of monies shared by cities and counties.

Based on the very low price of gasoline currently, along with increased fuel efficiency, forecasters are suggesting FY 2016-17 will be yet another down year; early estimates reflect a decline of about 4%. The Governor's May revise will include updated State Department of Finance estimates for gas tax revenues and staff will incorporate the projections in the upcoming FY 2015-16 and FY 2016-17 budget.

Below is the gas tax funding for the City of Concord over a four year period. You will note a significant downturn in projected revenue for FY 2015-16 from the current year. This is largely due to falling gasoline prices and consumption as well as "true ups" under the new fuel tax swap system.

Table 5: City of Concord Gas Tax Revenue FY 2013-14 to FY 2016-17

	Gas Tax Revenue	Difference
FY 2013-14 (actual)	$3,801,000	
FY 2014-15 (anticipated)	3,572,000*	-229,000 (or -6%)
FY 2015-16 (projected)	2,658,000	-914,000 (or -26%)
FY 2016-17 (projected)	2,544,000	-114,000 (or -4%)

*In the current FY 2014-15 fiscal year, the City's budget estimated gas tax revenues of $3,149,000 in light of declining demand and the implementation of the new gas tax swap. The amount anticipated above of $3,572,000 includes the City's share of the repayment by the Legislature of a previous $100 million loan from the local HUTA allocations to the state general fund that was not forecast when the budget was adopted for FY 2014-15.

Concord has historically used its annual gas tax revenue to both provide funding for capital improvement projects and finance annual operating costs for street, sidewalk and median maintenance. Due to the projected 26% decrease in revenue for FY 2015-16 and the anticipated continued weakening of this revenue source, staff is concerned about the viability of continuing to support the current level of operating expenses as well as the City's ability to fund capital projects with Gas Tax Funds. In the FY 2015-16 proposed budget, the Gas Tax fund is using $362,000 from its reserves to fund operating costs and no annual gas tax revenue is being put towards capital projects. All of the annual revenue is used for operating expenses. Any new projects in this year's Capital Improvement Budgeting Process that are proposed to be funded with Gas Tax revenues would be financed from the fund balance. The projected Gas Tax fund balance is currently estimated at $3.7 million, however; without any subtractions for new projects, this balance is projected to be depleted by FY 2020-21, if the current revenue and spending trends continue.

In order to provide the City Council with a balanced 10-year financial forecast for Gas Tax revenues and expenses, staff included $800,000 in gradual and on-going budget stabilization measures, that are currently undefined, to begin in FY 2018-19. It is possible that over the next few years the legislature will actually move forward with a bill that enhances the City's gas tax revenue flow. Staff intends to monitor the situation closely and if needed work with the Council to explore other options prior to bringing forward the next biennial budget for FY 2017-18 and FY 2018-19.

It should be noted that there are active capital improvement projects that received Gas Tax funding in prior years. These projects will continue and their prior allocation of Gas Tax revenues will not be affected by the decrease in revenues that is projected for FY 2015-16.

c. Measure Q Fund

As noted earlier in this document, at the close of the 2014-15 fiscal year, it is projected that the City will once again reach its historical General Fund reserve level of 30%. This allows the City to use the portion of Measure Q revenues that had been allocated to rebuilding reserves for other purposes that align with the City's Fiscal Sustainability Ordinance, which states that such funds can be used for the following purposes:

- Annual recommended contributions for long-term financial liabilities.
- Capital projects that do not create new, ongoing expenditure requirements unless it can be demonstrated that adequate alternative resources exist to support the new, ongoing expenditure requirements.
- Infrastructure maintenance backlog.
- Debt service for infrastructure improvements
- Maintaining the City's general fund reserves pursuant to Policy and Procedure Number 129 (PP129).
- One-time expenditures that advance a City Council Priority Focus Area or area of constant focus.

Table 6 provides a summary of the recommended expenditures in the proposed biennial budget for FY 2015-16 and FY 2016-17. The table begins with the annual Measure Q revenue estimates and then shows the amount that is allocated to support operations and other expenditure recommendations. These items will be discussed at the City Council's budget hearing on June 9, 2015.

Table 6: Proposed Use of Measure Q Revenue

	FY 2015-16 Preliminary Budget	FY 2016-17 Preliminary Budget
Measure Q Revenues	**12,591,000**	**12,911,000**
Appropriations		
Support for General Fund	7,800,000	7,500,000
Econ. Dev. Marketing	150,000	150,000
Econ. Dev. Real Estate / Site Selection Support	100,000	100,000
Immediate Park System Safety and Code Needs	280,989	-
Supplemental Building Maintenance Funding	227,500	227,500
$22M Roadway Maintenance Debt Service	2,495,573	2,497,632
Supplemental Funding for Capital Projects	1,536,938	2,435,868
Total	**12,591,000**	**12,911,000**

What is important to note in the table above are the following:

- ✓ Support for the General Fund Budget decreases by half a million dollars, in accordance with the City's fiscal stability ordinance,
- ✓ Council's desire to enhance economic development efforts is addressed (it is important to note that the City's Measure Q Citizen Oversight Committee supports this investment of Measure Q revenue in economic development),
- ✓ Money is allocated to support the immediate park system safety and code needs that were identified in the recently completed Parks report,
- ✓ Building maintenance funding is being enhanced to allow existing staff to perform necessary and back-logged building maintenance
- ✓ Funding is allocated to pay the City's recently issued lease/revenue debt that produced $22.4 million that will be used to support the City's roadways
- ✓ The remaining annual Measure Q revenue is proposed to be allocated through the City's Capital Improvement Project process.

5. Measure Q Oversight Committee Findings

The Measure Q Citizens' Oversight Committee reviewed the preliminary biennial General Fund budget for FY 2015-16 and FY 2016-17, as well as the 10-year financial forecast. The Committee found that it is consistent with the principles adopted with the decision to place Measure Q on the ballot in 2010 and the recently approved extension of the tax on November 2014 ballot. The Oversight Committee has found that:

- The FY 2013-14 Annual Audit reflects that Measure Q funds were collected and appropriately spent.
- The City's proposed General Fund biennial budget for FY 2015-16 and FY 2016-17 protects the City's core services.
- The City's proposed General Fund biennial budget for FY 2015-16 and FY 2016-17 rebuilds the City's reserves.
- The City's proposed General Fund biennial budget continues to rely on Measure Q, however, the amount decreases by nearly $500,000 to $7.5 million in FY 2016-17. Further, the Committee stressed the importance of enhancing the City's economic development efforts as a tool to grow the local economy and further reduce reliance on Measure Q for operating expenses. The Committee commended staff for their proposed use of significant Measure Q dollars to improve roadway and infrastructure maintain on existing facilities.

A copy of the Measure Q Citizens' Oversight Committee report to the City Council is attached to this budget memo (Exhibit A) and the chair of the Committee is expected to address the Council at the Council's at the May 12 budget workshop.

CONCLUSION

Over the past two decades, the State of California has taken more than $78 million from the City of Concord. That on-going loss of funding to the State combined with the fiscal impacts of the Great Recession have forced significant cuts to services to the community and changes to the pay and benefits of our employees.

Measure Q has helped the City avoid the worst of the service and program cuts, rebuild its reserves and, frankly, stay solvent. Measure Q assisted the City by providing a guaranteed source of local funding for essential City services that the State of California couldn't take away. The community has clearly been pleased with the Council's stewardship of the Measure Q revenue because the voters extended the measure for another nine years with a 74% affirmative vote in November of 2014.

With the beginning of this biennial budget, the City once again returns to a 30% reserve, which is a significant achievement. Consequently, the City can begin investing Measure Q revenue in the City's streets and in the backlogged maintenance needs of our parks, medians, and buildings.

Concurrent with this, the City continues to tightly control cost increases so that revenue from the economic recovery currently occurring can be used to begin to close the City's operational funding deficit. It is great news for the City that this biennial budget projects the City's sales and property tax revenues returning to pre-2008-09 levels.

While fiscal challenges remain, the City should celebrate the successes it has had and the economic growth it is currently experiencing. I have no doubt that the City will face the future with the same dedication to its Mission statement that it has demonstrated to date: *To join with our community to make Concord a City of the highest quality. We do this by providing responsive, cost effective and innovative local government services.*

Respectfully submitted,

Valerie J. Barone
City Manager

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City of Concord

May 12, 2015

TO: Honorable Mayor and Councilmembers

FROM: Measure Q Oversight Committee - Guy Bjerke, Chair;
Diane Sprouse, Vice Chair; Brian Beckon, Greg Grassi, Matthew Hohenstreet

SUBJECT: **Measure Q Oversight Committee's Review of the FY 2013-14 Audit and Evaluation and Report on the City's Proposed Use of Measure Q Revenues in the Proposed Biennial General Fund Budget for FY 2015-16 and FY 2016-17**

The Measure Q Oversight Committee (Committee) met on April 29, 2015 to review the Fiscal Year (FY) 2013-14 Comprehensive Annual Financial Statement (CAFR), which includes the annual audit. At this meeting, the Committee also heard a presentation from staff on the City's preliminary FY 2015-16 and FY 2016-17 General Fund budget and. 10-year financial forecast.

The purpose of the budget presentation was to obtain an understanding of the preliminary budget in order to advise the Council as to whether Measure Q revenues are proposed to be spent in a manner consistent with what the voters were told during the election process: to protect core services, re-build the City's reserves, and provide more time for the City to address its on-going structural budget deficit.

The Committee has made the following findings with regard to its charge in oversight of the tax:

1. **Does the FY 2013-14 Annual Audit reflect that the Measure Q tax was collected and appropriately spent?**

   On April 29, 2015, the Committee reviewed the FY 2013-14 Comprehensive Annual Financial Statement (CAFR) and determined that the presentation of the Measure Q Use and Transaction Tax in the financial statements (pages x, 13, 25, 27 and 43) reflect the collection of the tax appropriately.

   The Committee finds that usage of Measure Q tax revenue ($11.4 million) was identified clearly in the annual audit (pages x, 13, 25, 27 and 43 of the CAFR). Further the Committee finds that $9.1 million of Measure Q tax revenue went to maintain City services and the remaining $2.3 million went into the City's reserve. Consequently, the Measure Q Committee concludes that the tax was collected and appropriately utilized.

2. **Does the City's proposed General Fund biennial budget for FY 2015-16 and FY 2016-17 protect the City's core services?**

   The proposed biennial budget estimates the collection of Measure Q revenue in the amount of $12.6 million during the 2015-16 fiscal year and $12.9 million during the 2016-17 fiscal year. Since the reserves in the City's General Fund are projected to be fully restored to 30% of expenditures by the end of fiscal year 2014-15, the preliminary biennial budget uses a portion of Measure Q revenues to support operations, and a portion for uses consistent with the City's Fiscal Sustainability Ordinance which restricts use of Measure Q revenues.

   Of the projected Measure Q revenues for FY 2015-16, $7.8 million will be used to maintain the City's services, including public safety, parks and recreation, infrastructure maintenance, and internal operations; the remaining $4.8 million is allocated to economic development and various infrastructure maintenance backlog projects. For FY 2016-17, $7.5 million will be used to maintain the City's services and the remaining $5.4 million is also allocated to economic development and infrastructure maintenance backlog projects. Because Measure Q revenues are available no significant cuts to services are being proposed in the FYs 2015-16 and 2016-17 biennial budget; therefore, all core services are being protected.

   Consequently, the Committee finds that the use of Measure Q revenue in the budget for FYs 2015-16 and 2016-17 protects the City's core services.

3. **Does the City's proposed General Fund biennial budget for FY 2015-16 and FY 2016-17 rebuild the City's reserves?**

   The Committee finds that the proposed General Fund biennial budget for FYs 2015-16 and 2016-17 maintains the City's reserves at 30% of expenditures. The total Measure Q reserve at the end of FY 2014-15 is projected to be $12.4 million; this reserve when, combined with the City's 15% General Fund reserve, results in a total City Reserve of unallocated funds of $22.8 million or 30% of the budget. The proposed biennial budget retains the 30% reserve and increases it to 34% by FY 2016-17.

   Further, the proposed 10-year financial forecast illustrates that Measure Q has been successful in rebuilding reserves. However, this Committee would like to express its concern that while the 10-year forecast reduces the City's reliance on Measure Q, challenges remain and the City must take future actions to stabilize the budget to fully close the budget gap by the time Measure Q is set to expire in March 2025.

4. **Does the City's proposed General Fund biennial budget for FY 2015-16 and FY 2016-17 make progress toward resolving the City's structural budget deficit within the next 10-years?**

The Committee finds that while the City's reliance on Measure Q revenues decreases over the next ten years based on current forecasts, challenges remain. The General Fund budget shortfall is projected to be approximately $3.7 million in March 2025 when Measure Q expires and the 10-year forecast does not fully address the City's other post-employment benefit (OPEB) liability.

The Committee supports the City Council's commitment to gradually reduce the amount of Measure Q revenue that funds existing services and personnel costs, so that the City is fiscally sustainable by the time Measure Q expires in March 2025. Further, the Committee wishes to emphasize that the limited term Measure Q resource is most appropriately used for activities that maintain current infrastructure and/or result in a positive return on investment to the City's General Fund.

The Committee is concerned that, although the City is experiencing some revenue growth as the economic recovery continues, the recovery has been slow and the City will continue to rely on Measure Q revenue. In addition, it is likely another recession will occur within the next decade that will hamper efforts to reduce reliance on Measure Q revenue.

The Committee supports the economic development surge proposals included in the proposed FY 2015-16 and FY 2016-17 budget, and encourages the City Council and staff to continue to look for creative ways to leverage private sector resources to accelerate the improvement of the local economy so that the City is able to fully address service needs using regular (non-Measure Q) revenue sources, maintain its reserves, and eliminate reliance on Measure Q within the 10-year horizon.

Lastly, the proposed biennial budget allocates significant Measure Q dollars to fund infrastructure maintenance and capital projects to address the City's backlog of deferred maintenance. A total of $1.5 million in FY 2015-16 and $2.4 million in FY 2016-17 is allocated to this effort. The Committee supports this allocation, as it will have a direct improvement on infrastructure (roads, buildings, and parks) that the community uses each day. In addition, the Committee believes that improving infrastructure will add to the safety and quality of city services, enhance economic development efforts, and will advance the goal of achieving fiscal sustainability by addressing maintenance issues sooner rather than later (when costs are typically higher).

Conclusion

The Committee continues to encourage the staff and the City Council to think creatively to further enhance efficiencies, restrain spending and invest in the long-term economic vitality of the City. Further, the Committee recognizes that opportunities to invest in the local economy will occur outside of the budgeting cycle and encourages staff and the City Council to take advantage of such opportunities as they occur. The Committee thanks the City Council for the opportunity to comment and make recommendations on the use of Measure Q revenue.

Attachment No. 2

ATTACHMENT A.2

Elected Officals

Appointive Advisory Boards, Committees or Commissions

The People of the City of Concord

City Treasurer
Assessment Districts
Bond Service
Deposits
Investments

City Council
Mayor and Four Council Members

City Attorney
Claims Processing
Legal Council to City Council, Commissions & Committees
Liability Defense
Municipal Code Violation Prosecution
Ordinances, Resolutions, Contracts

City Manager

Deputy City Manager

Community & Economic Development
Affordable Housing Programs
Building
Economic Development
Engineering
Multi-Family Rental Inspections
Planning
Redevelopment Successor Agency
Transportation

Board of Appeals
Design Review Board
Planning Commission
Successor Agency Oversight Board

Concord Naval Weapons Station Project Office
Conveyance Strategies
Financial Feasibility
Fiscal Sustainability
Public Outreach
Reuse Planning

Community Advisory Committee
Technical Advisory Committee

Police
Field Operations
Internal Operations
Investigations and Administrative Services
Office of the Chief of Police
Professional Standards
Volunteer Emergency Services

Public Works
Citywide Streetlight Assessment District & Traffic Signals
Facility Maintenance & Custodial Services
Fleet Management
Graffiti Removal
Landscape & Lighting Assessment Districts
Parks Services
Sewer Enterprise
Street Maintenance, Signs & Markings
Street Sweeping
Traffic Operations

Finance
Budget & Financial Planning
City Treasury
Disbursements
Financial Analysis & Reporting
Purchasing & Materials Management
Revenue Generation
Lease Management

Human Resources
Benefits Administration
Classification & Compensation
Employee Relations
Organizational Training & Development
Recruitment & Selection
Safety & Workers Compensation

Information Technology
City Boundaries
Parcel Ownership
Land Management
Geospatial Analytics
GIS Data Layers
Street Addressing
Help Desktop Support
Web Sites
Client-side Security
Technology Training
Enterprise Applications & Data Bases
Application & Data Base Security
Project Management Office (PMO)
Network Services
Telephone Services
Voice Mail Services
Radio/Wireless Communications
Network Security

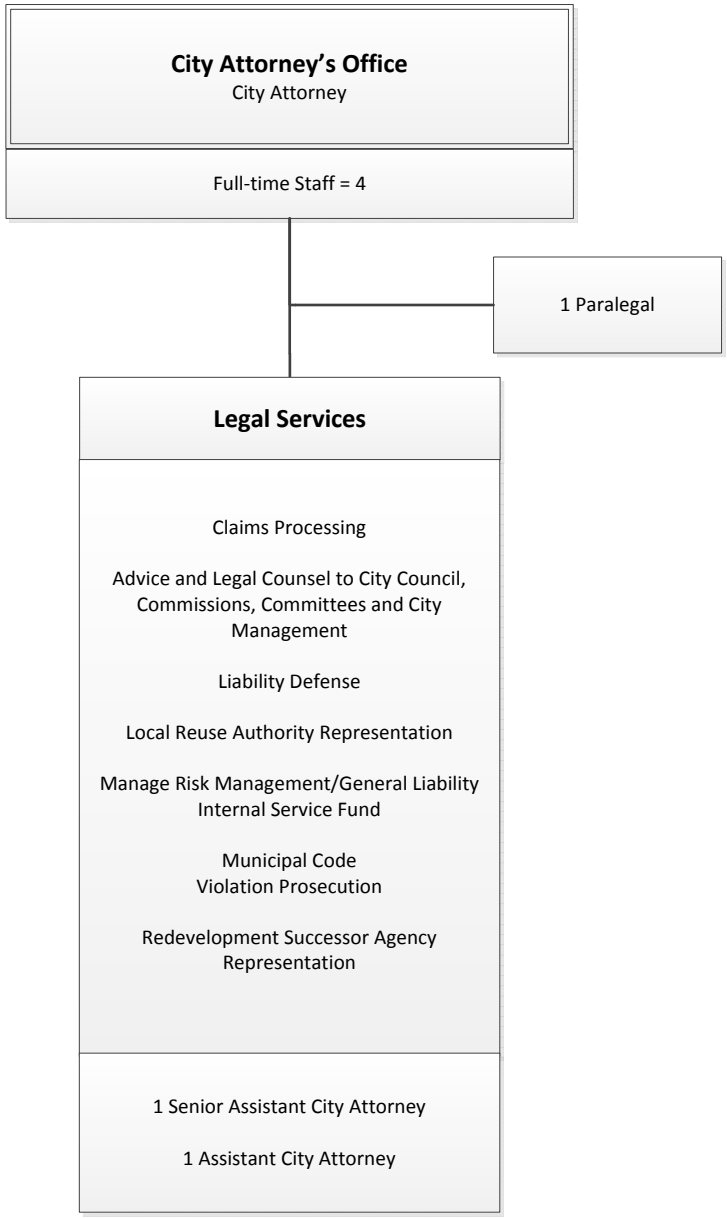
Parks & Recreation
Camp Concord
Community Services
Facility Operations & Programs
Golf Course Enterprise
Pavilion Management & Operations Agreement
Senior & Special Recreation Services
Sports & Events
Youth & Family Services

Commission on Aging
Community Services Commission
Parks, Recreation & Open Space Commission

Office of the City Manager
City Clerk/ Administrative Services
City Council Support
Community Relations
Document Imaging/ Records Management
Franchise Management
Printing Services

Measure Q Oversight Committee

The City of Concord has a City Council/City Manger form of government. Five Council Members and the City Treasurer are elected. The Council appoints the City Manager and the City Attorney. The City Manager appoints the City Clerk and department heads and hires employees to carry out program services. The City Council appoints qualified citizens from the community to serve on advisory boards and commissions.


City Attorney's Office
City Attorney
Full-time Staff = 4
1 Paralegal
Legal Services
Claims Processing
Advice and Legal Counsel to City Council, Commissions, Committees and City Management
Liability Defense
Local Reuse Authority Representation
Manage Risk Management/General Liability Internal Service Fund
Municipal Code Violation Prosecution
Redevelopment Successor Agency Representation
1 Senior Assistant City Attorney
1 Assistant City Attorney

Community and Economic Development

Director of Community and Economic Development

Full-time Staff = 43
Part-time Staff = 1.02

.5 Administrative Secretary

Planning Commission

Design Review Board

Zoning Administrator

Board of Appeals

Successor Agency Oversight Board

Community Services Commission

Planning

Development Review

General Plan Development & Implementation

Land Use Policy Analysis

1 Administrative Coordinator

1 Associate Planner

1 Planning Manager

1 Principal Planner

3 Senior Planners

Building

Building Inspection

Plan Review

Building Code Enforcement

Multi-Family Housing Inspection

Permit Administration

4 Building Inspectors
1 Chief Building Official
1 Permit Technician I
3 Permit Technicians III
1 Plan Check Engineer
1 Building Inspection Supervisor

Transportation

Traffic Operations

Transportation Planning & Administration

Citizen's Request

1 Transportation Manager

1 Transportation Program Manager II

Engineering

Current Development Engineering

Development Inspection

Development Review

Encroachment & Grading Permit Inspections

Encroachment Permit Review

Flood Zone Regulations

Grading Permit Review

Public Improvement Plan Review

Sewer Permits

Storm Water Administration

Subdivision Map Review

1 Jr. Engineer
3 Construction Inspectors
1 Construction Inspector Supervisor
1 Permit Technician III
1 Senior Civil Engineer

Capital Improvement Program

ADA Compliance

CCC Sanitary District CIP and Plant Operations Administration

Contract Administration

Design, Construction & Inspection

Grant Program

Mitigation Monitoring

1 Administrative Clerk II
3 Associate Civil Engineers
1 City Engineer
1 Confidential Secretary
1 Senior Civil Engineer
1 Admin Secretary
1 Sr. Civil/Assoc Civil Engineer
.54 Admin Support
(FTE Part-time)

Economic Development & Housing

Affordable Housing Programs

Economic Development Programs

Redevelopment Successor Agency

.5 Administrative Secretary

1 Program Manager Special Events

1 Economic Development & Housing Manager

1 Economic Development Manager

1 Economic Development Specialist

Community Services

Community Development Block Grant (CDBG) Administration

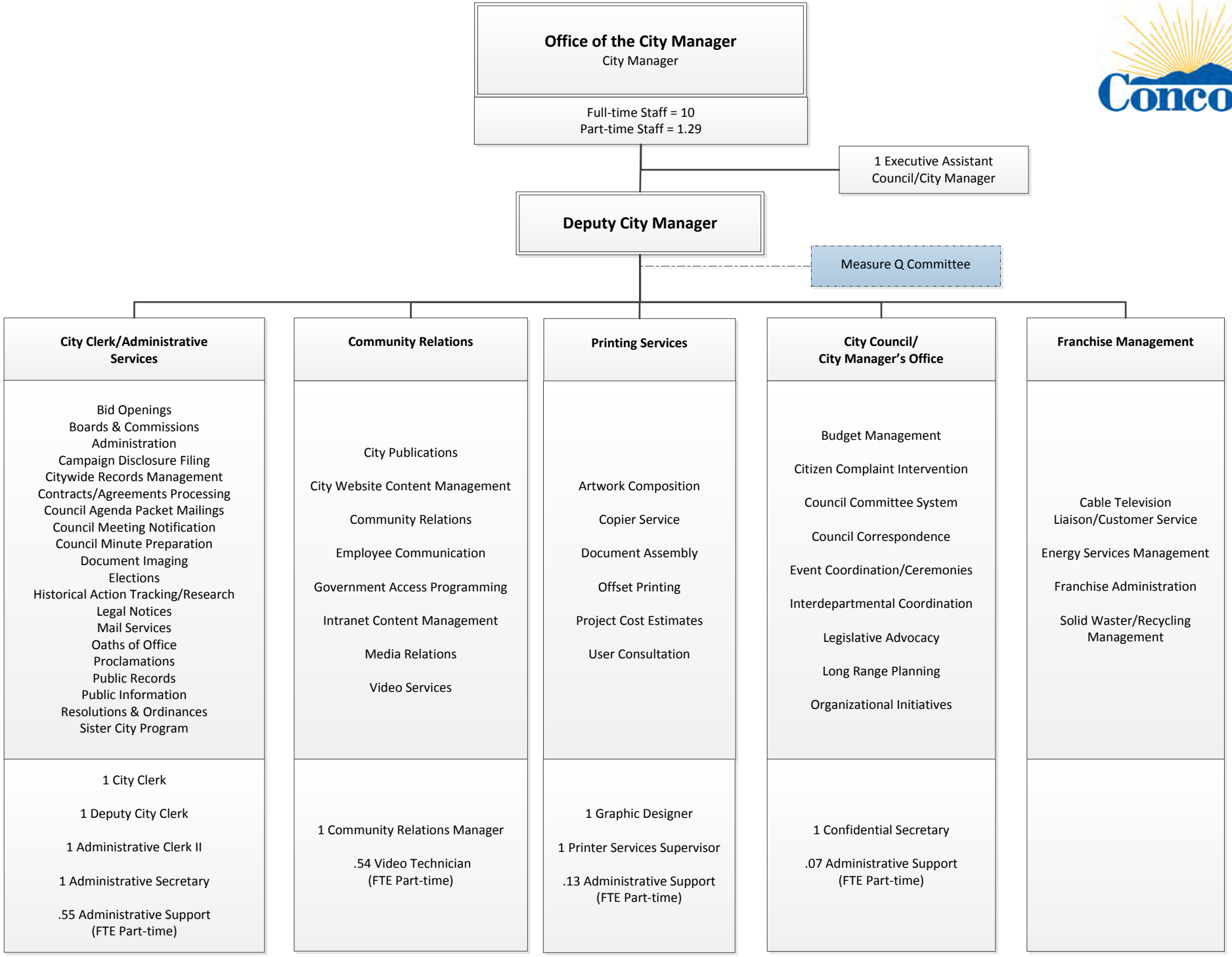
Housing Rehab Program

Concord/Pleasant Hill Health Care District

1 CDBG Program Manager

.48 Admin Support
(FTE Part-time)

Red Text = Proposed New Position



*Includes City Council (5): Mayor, Vice Mayor, and three Councilmembers

Parks & Recreation

Director of Parks & Recreation

Full-time Staff = 13
Part-time Staff = 29.32

- Commission on Aging
- Concord Pavilion Community Outreach Committee
- Parks, Recreation & Open Space Commission

Recreation Services

Adult Sports

Aquatics

Camp Concord

Centre Concord

Willow Pass Community Center

Recreation/Enrichment Classes

Senior Center

Youth and Teen Programs

1 Camp Director (Contractual)
1 Camp Facility Specialist (Contractual)
5 Recreation Program Coordinators
4 Recreation Program Managers
1 Recreation Program Aide
4.47 Camp Specialists
(FTE Part-time)
24.85 Recreation Specialist
(FTE Part-time)

Golf Course & Pavilion Management

Administration

Golf Course Food/Beverage Services Agreement

Golf Professional Services Agreement

Golf Course Maintenance Agreement

Pavilion Contract Management

Public Works

Director of Public Works

Full-time Staff = 76
(Includes Storm Water and Sewer Enterprise)
Part-time Staff = 2.75

Administration

1 Admin. Manager

Administration

Administrative and Clerical Support

Lease Management

Lighting and Landscape Assessment Districts

Sewer Levy

Special Projects

Budget

2 Administrative Clerk III

Facility Maintenance

1 Facilities Mx. Manager

Facility Maintenance

Custodial Services

Facility Maintenance

Graffiti Removal

Hazardous Materials Management

Manage Building Internal Service Fund

Repairs & Alterations Security & Alarms

1 Supervisor
1 Facility Mx. Tech
1 Mx. Electrician
1 Mx. Painter
2 Mx. Utility Mechanics
4 Mx. Worker I

Fleet Management

1 Fleet Manager

Fleet Management

Garage Operations

Manage Fleet Internal Service Fund

Vehicle Maintenance, Repairs & Replacement

Vehicle Repair Contracts

1 Auto Parts Worker

3 Equipment Mechanics

Infrastructure Maintenance

1 Infrastructure Manager

Traffic Operations

Pavement Markings

Street Lights

Traffic Modifications

Traffic Signs

Traffic Signals

1 Sr. Mx. Team Leader
1 Senior Traffic Signal Technician
2 Traffic Signal Technicians
1 Lead Worker
2 Sr. Mx. Worker

Sewers

Central Contra Costa Sanitary District Contract Maintenance

Sewer Pipe Maintenance

Underground Service Alerts (USA) Locates

1 Supervisor

1 Infrastructure Lead Worker

2 Mx. Worker I

6 Mx. Worker II

Streets & Drainage

Curb, Gutter and Sidewalk Repair

Storm Drainage Maintenance

Street Maintenance

Street Sweeping

1 Supervisor
1 Heavy Equipment Operator I
1 Heavy Equipment Operator II
4 Mx. Worker I
3 Mx. Worker II
2 Sweeper Operators

Parks Services

1 Parks Manager

Parks

Landscape Assessment Districts

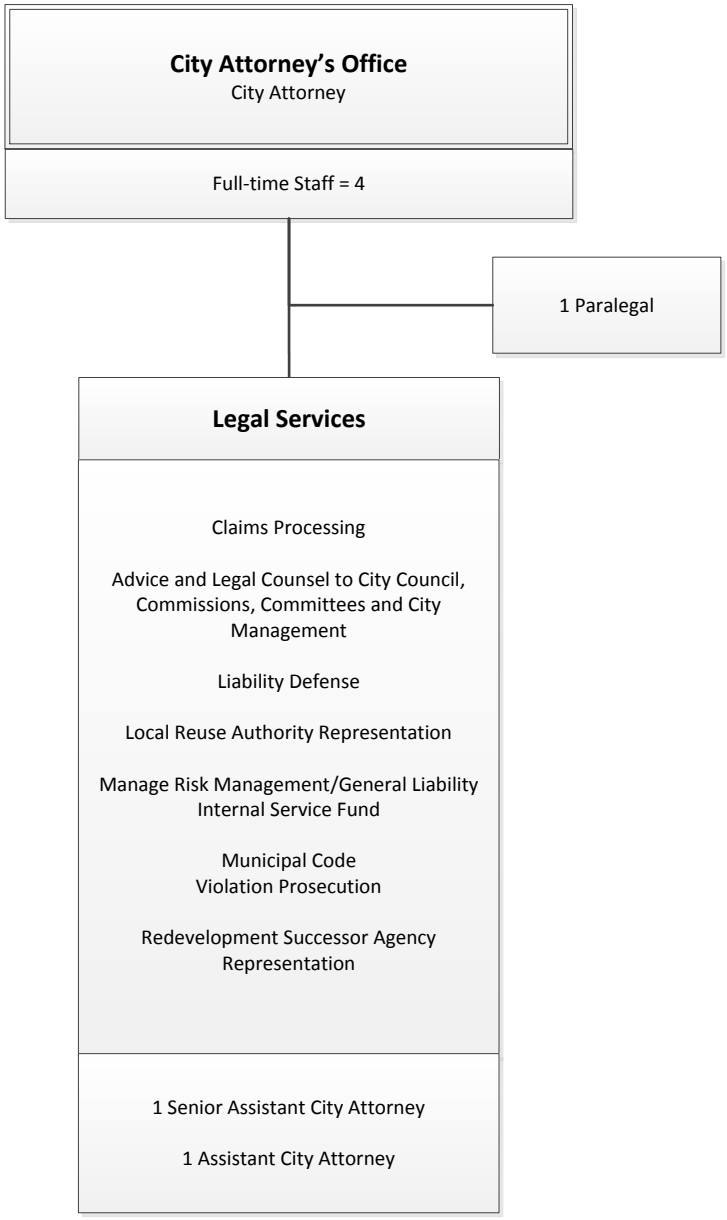
Medians

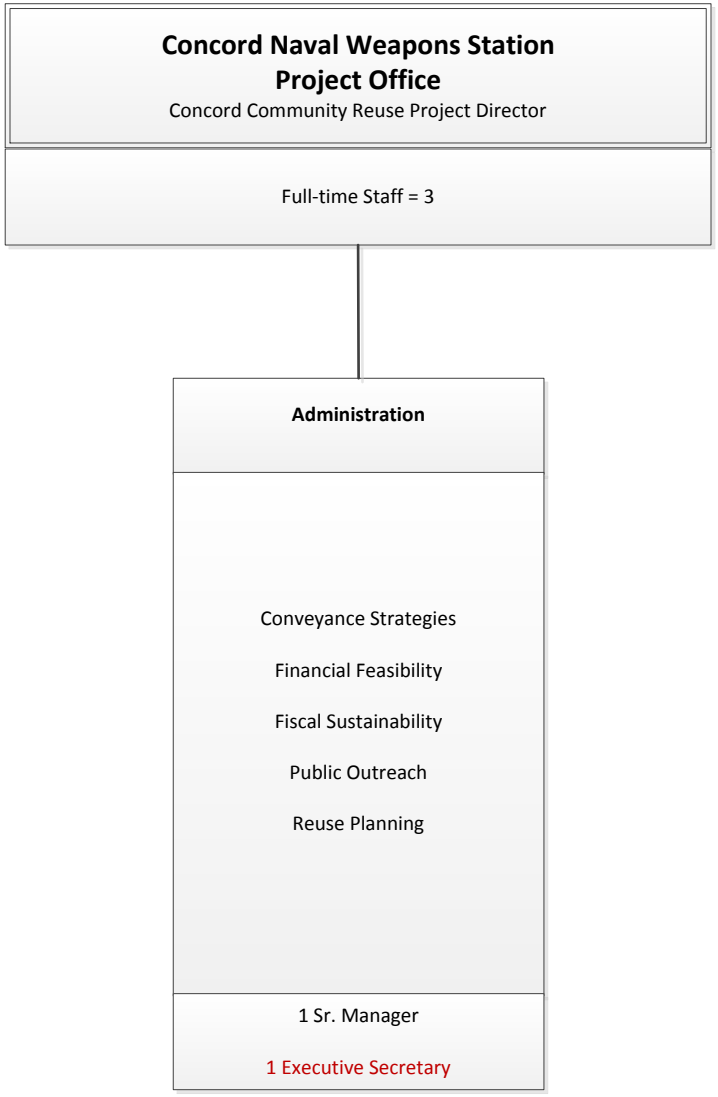
Open Space, Pest & Weed Control

Parks Maintenance

Trees Maintenance

2 Supervisors
3 Sr. Mx. Team Leaders
2 Environmental Mx. Tech
4 General Laborers
1 Heavy Equipment Operator I
8 Landscape Gardeners
1 Mx. Gardener
1 Mx. Team Leader
1 Parks Lead Worker
1 Tree Lead Worker
1 Admin. Clerk II
2.75 General Laborers
(FTE Part-time)


City Attorney's Office
City Attorney
Full-time Staff = 4
1 Paralegal
Legal Services
Claims Processing
Advice and Legal Counsel to City Council, Commissions, Committees and City Management
Liability Defense
Local Reuse Authority Representation
Manage Risk Management/General Liability Internal Service Fund
Municipal Code Violation Prosecution
Redevelopment Successor Agency Representation
1 Senior Assistant City Attorney
1 Assistant City Attorney



Red Text = Proposed Conversion from contract Executive Assistant position to permanent Executive Secretary position.

Information Technology

Director of Information Technology

Full-time Staff = 13
Part-time Staff = .93

Administration

Budget Development and Financial Analysis

Coordination and Tracking of Council Authorizations for Department

Department Records Keeping

Internal Service Fund Administration & 10-Year Plans

Security & Compliance (DOJ PCI) Coordination

Vendor Billing Coordination

Vendor Contract Tracking and Coordination

Computer Training Program Coordination & Delivery

1 Program Assistant

Applications & Project Management

Benefits Realization in Partnership with Customer

Delivery of Approved Projects to Approved Scope and Fully Loaded Project Budget Including Change Control

Delivery of Specified Functionality to Customer, Operations, and Support Stake Holders

Enterprise Application & Database Hosting, Security & Compliance (PCI, DOJ), On-going Support & Data Retention

Project Collection, Definition, Scoping, Budget Development, Benefits Identification

City of Clayton Police Department Support

Website Design, Administration & Development Services for 5 Public Sites & 2 Internal Sites

1 Information Technology Manager

1 Microcomputer Coordinator

1 Senior Programmer Analyst

2 Systems & Programming Manager (1 proposed addition)

1 Programmer

1 Web Coordinator

1 Professional (FTE-Part-time)

Geographic Information Systems (GIS)

Large Format Copy/Printer Services for City

Office of Record for All Land Records

Parcel Maintenance for Ownership, Merging & Splitting, Economic Zone, Flood Zone, & Planning Designations

Police Dispatch System for Maps, Parcels, Streets, Addresses, GPS Routing

Spatial Analysis Services

Storm & Sanitary Sewer System Mapping & Analysis

Street Addressing

Land & Asset Management, Parcels, Streets, Addresses, GPS Routing

1 Program Manager

1 GIS Analyst

IT Operations

Card-Key System On-going Support & Maintenance

Disaster Recovery/Business Continuity of the Technical Infrastructure

Internet, Network & Applications Security & Compliance (DOJ, PCI)

Radio & Telephone Systems Infrastructure & 2nd Level Support

Server & Network Provisioning and On-going Administration & Support

Video Surveillance Systems Support

City of Clayton Police Department Network Support Computer

Desktop Support & Security for Computers, Printers/Copiers

Level 1 Support for all Applications, Telephone/ Cell/Phone/Voice Mail, Radios for City

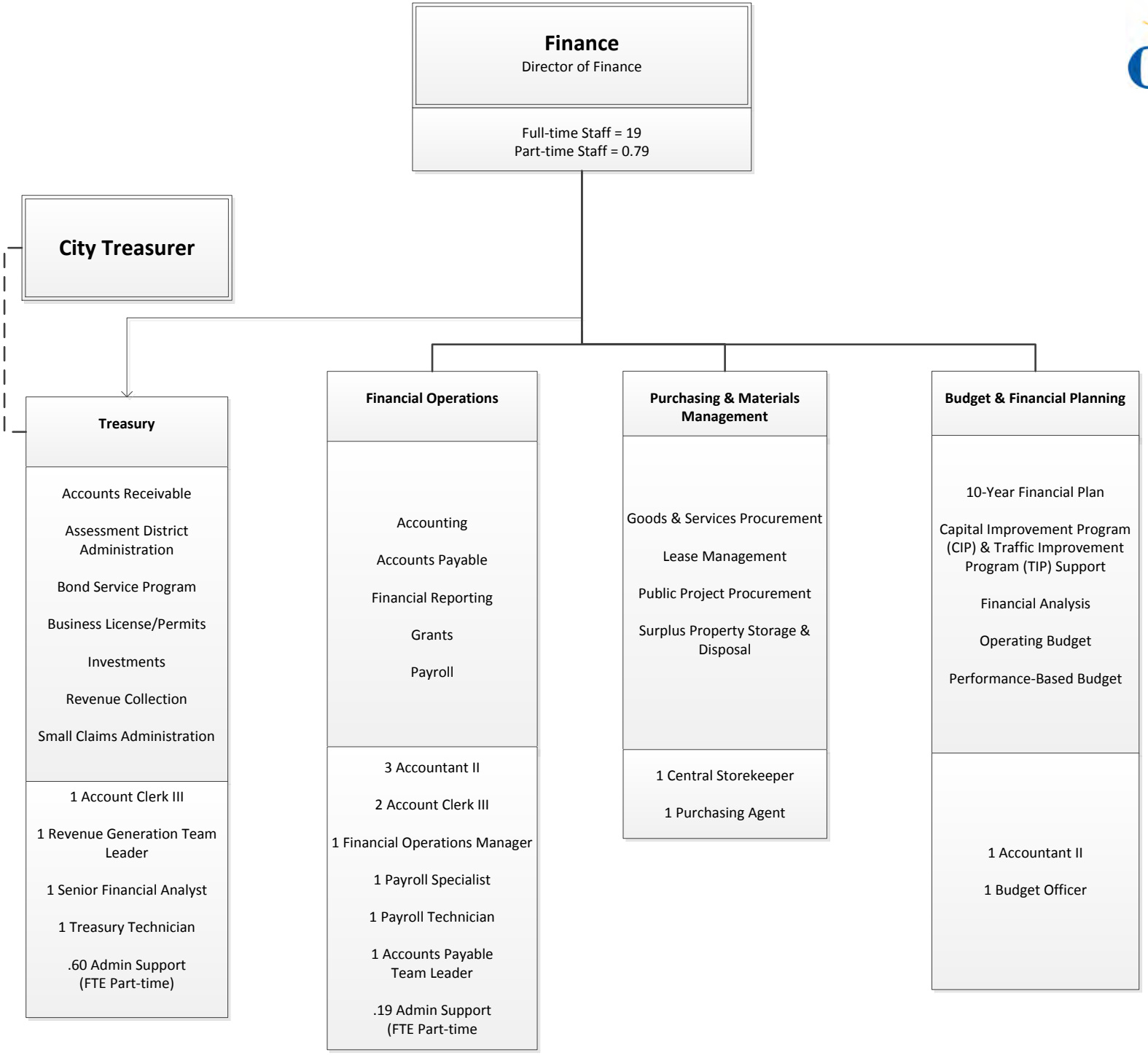
Telephone Support & Cellular Services Provisioning

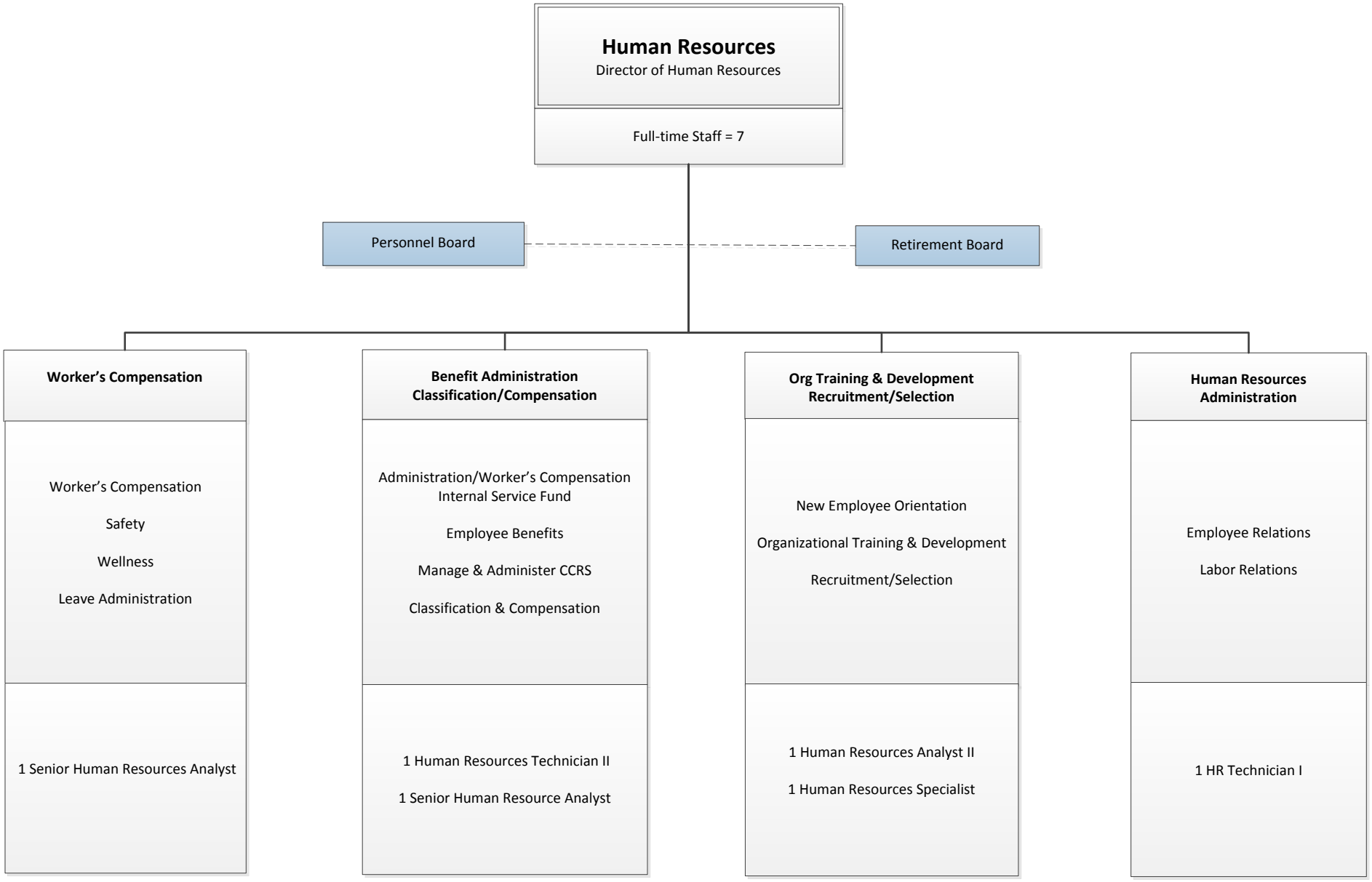
1 Information Technology Manager

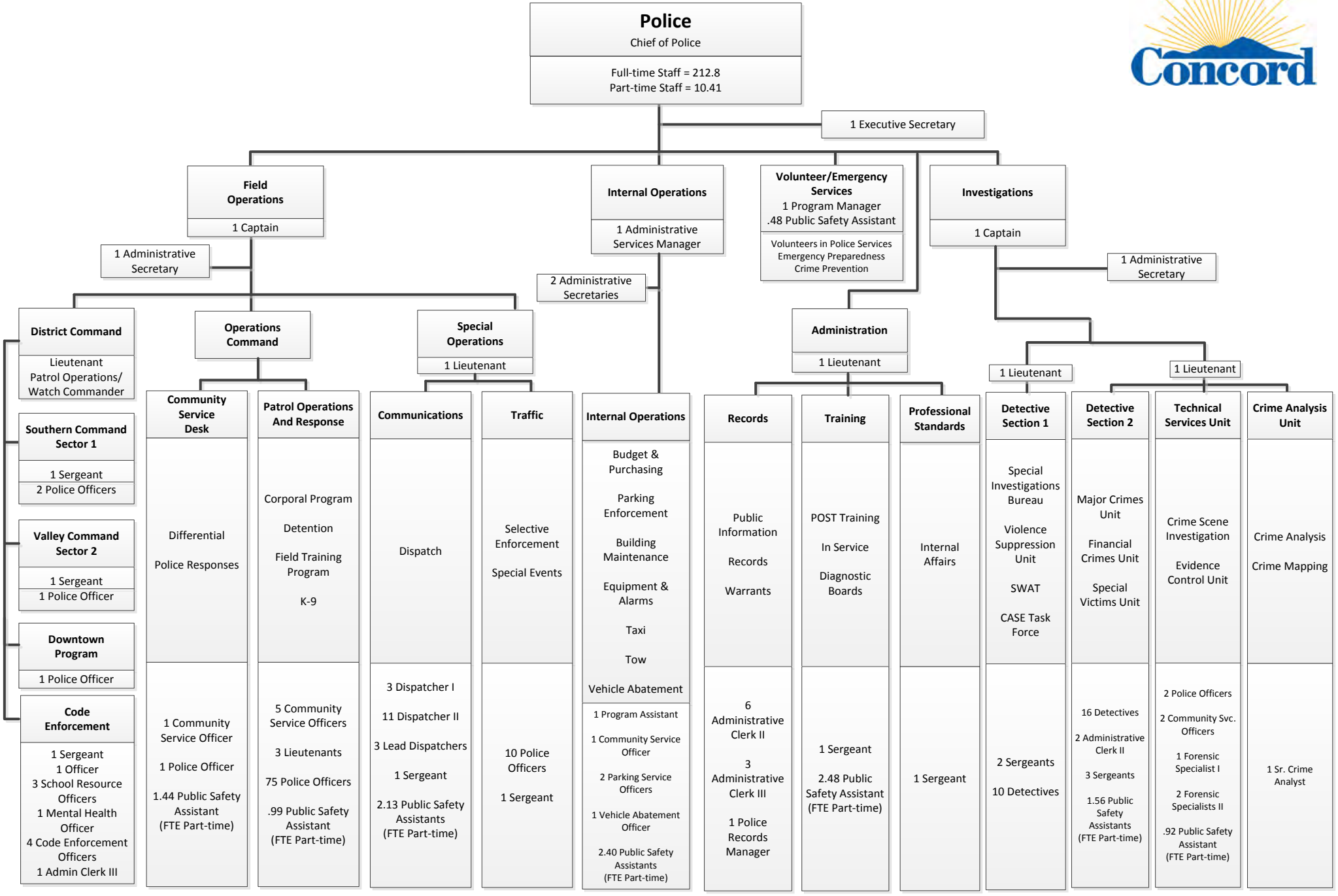
1 Systems Manager

1 Profession (FTE Part-time)

Red Text = Proposed New Position


Finance
Director of Finance
Full-time Staff = 19
Part-time Staff = 0.79
City Treasurer
Treasury
Accounts Receivable
Assessment District Administration
Bond Service Program
Business License/Permits
Investments
Revenue Collection
Small Claims Administration
1 Account Clerk III
1 Revenue Generation Team Leader
1 Senior Financial Analyst
1 Treasury Technician
.60 Admin Support (FTE Part-time)
Financial Operations
Accounting
Accounts Payable
Financial Reporting
Grants
Payroll
3 Accountant II
2 Account Clerk III
1 Financial Operations Manager
1 Payroll Specialist
1 Payroll Technician
1 Accounts Payable Team Leader
.19 Admin Support (FTE Part-time
Purchasing & Materials Management
Goods & Services Procurement
Lease Management
Public Project Procurement
Surplus Property Storage & Disposal
1 Central Storekeeper
1 Purchasing Agent
Budget & Financial Planning
10-Year Financial Plan
Capital Improvement Program (CIP) & Traffic Improvement Program (TIP) Support
Financial Analysis
Operating Budget
Performance-Based Budget
1 Accountant II
1 Budget Officer


Human Resources
Director of Human Resources
Full-time Staff = 7
Personnel Board
Retirement Board
Worker's Compensation
Worker's Compensation
Safety
Wellness
Leave Administration
1 Senior Human Resources Analyst
Benefit Administration
Classification/Compensation
Administration/Worker's Compensation
Internal Service Fund
Employee Benefits
Manage & Administer CCRS
Classification & Compensation
1 Human Resources Technician II
1 Senior Human Resource Analyst
Org Training & Development
Recruitment/Selection
New Employee Orientation
Organizational Training & Development
Recruitment/Selection
1 Human Resources Analyst II
1 Human Resources Specialist
Human Resources
Administration
Employee Relations
Labor Relations
1 HR Technician I


Police
Chief of Police
Full-time Staff = 212.8
Part-time Staff = 10.41
1 Executive Secretary
Field Operations
1 Captain
1 Administrative Secretary
Internal Operations
1 Administrative Services Manager
2 Administrative Secretaries
Volunteer/Emergency Services
1 Program Manager
.48 Public Safety Assistant
Volunteers in Police Services
Emergency Preparedness
Crime Prevention
Investigations
1 Captain
1 Administrative Secretary
District Command
Lieutenant
Patrol Operations/ Watch Commander
Southern Command Sector 1
1 Sergeant
2 Police Officers
Valley Command Sector 2
1 Sergeant
1 Police Officer
Downtown Program
1 Police Officer
Code Enforcement
1 Sergeant
1 Officer
3 School Resource Officers
1 Mental Health Officer
4 Code Enforcement Officers
1 Admin Clerk III
Operations Command
Community Service Desk
Differential
Police Responses
1 Community Service Officer
1 Police Officer
1.44 Public Safety Assistant (FTE Part-time)
Patrol Operations And Response
Corporal Program
Detention
Field Training Program
K-9
5 Community Service Officers
3 Lieutenants
75 Police Officers
.99 Public Safety Assistant (FTE Part-time)
Special Operations
1 Lieutenant
Communications
Dispatch
3 Dispatcher I
11 Dispatcher II
3 Lead Dispatchers
1 Sergeant
2.13 Public Safety Assistants (FTE Part-time)
Traffic
Selective Enforcement
Special Events
10 Police Officers
1 Sergeant
Internal Operations
Budget & Purchasing
Parking Enforcement
Building Maintenance
Equipment & Alarms
Taxi
Tow
Vehicle Abatement
1 Program Assistant
1 Community Service Officer
2 Parking Service Officers
1 Vehicle Abatement Officer
2.40 Public Safety Assistants (FTE Part-time)
Administration
1 Lieutenant
Records
Public Information
Records
Warrants
6 Administrative Clerk II
3 Administrative Clerk III
1 Police Records Manager
Training
POST Training
In Service
Diagnostic Boards
1 Sergeant
2.48 Public Safety Assistant (FTE Part-time)
Professional Standards
Internal Affairs
1 Sergeant
1 Lieutenant
Detective Section 1
Special Investigations Bureau
Violence Suppression Unit
SWAT
CASE Task Force
2 Sergeants
10 Detectives
1 Lieutenant
Detective Section 2
Major Crimes Unit
Financial Crimes Unit
Special Victims Unit
16 Detectives
2 Administrative Clerk II
3 Sergeants
1.56 Public Safety Assistants (FTE Part-time)
Technical Services Unit
Crime Scene Investigation
Evidence Control Unit
2 Police Officers
2 Community Svc. Officers
1 Forensic Specialist I
2 Forensic Specialists II
.92 Public Safety Assistant (FTE Part-time)
Crime Analysis Unit
Crime Analysis
Crime Mapping
1 Sr. Crime Analyst

Elected Officals

Appointive Advisory Boards, Committees or Commissions

The People of the City of Concord

City Treasurer
Assessment Districts
Bond Service
Deposits
Investments

City Council
Mayor and Four Council Members

City Attorney
Claims Processing
Legal Council to City Council, Commissions & Committees
Liability Defense
Municipal Code Violation Prosecution
Ordinances, Resolutions, Contracts

City Manager

Assistant City Manager

Community & Economic Development
Affordable Housing Programs
Building
Economic Development
Engineering
Multi-Family Rental Inspections
Planning
Redevelopment Successor Agency
Transportation

Board of Appeals
Design Review Board
Planning Commission
Successor Agency Oversight Board

Concord Naval Weapons Station Project Office
Conveyance Strategies
Financial Feasibility
Fiscal Sustainability
Public Outreach
Reuse Planning

Community Advisory Committee
Technical Advisory Committee

Police
Field Operations
Internal Operations
Investigations and Administrative Services
Office of the Chief of Police
Professional Standards
Volunteer Emergency Services

Public Works
Citywide Streetlight Assessment District & Traffic Signals
Facility Maintenance & Custodial Services
Fleet Management
Graffiti Removal
Landscape & Lighting Assessment Districts
Parks Services
Sewer Enterprise
Street Maintenance, Signs & Markings
Street Sweeping
Traffic Operations

Finance
Budget & Financial Planning
City Treasury
Disbursements
Financial Analysis & Reporting
Purchasing & Materials Management
Revenue Generation
Lease Management

Human Resources
Benefits Administration
Classification & Compensation
Employee Relations
Organizational Training & Development
Recruitment & Selection
Safety & Workers Compensation

Information Technology
City Boundaries
Parcel Ownership
Land Management
Geospatial Analytics
GIS Data Layers
Street Addressing
Help Desktop Support
Web Sites
Client-side Security
Technology Training
Enterprise Applications & Data Bases
Application & Data Base Security
Project Management Office (PMO)
Network Services
Telephone Services
Voice Mail Services
Radio/Wireless Communications
Network Security

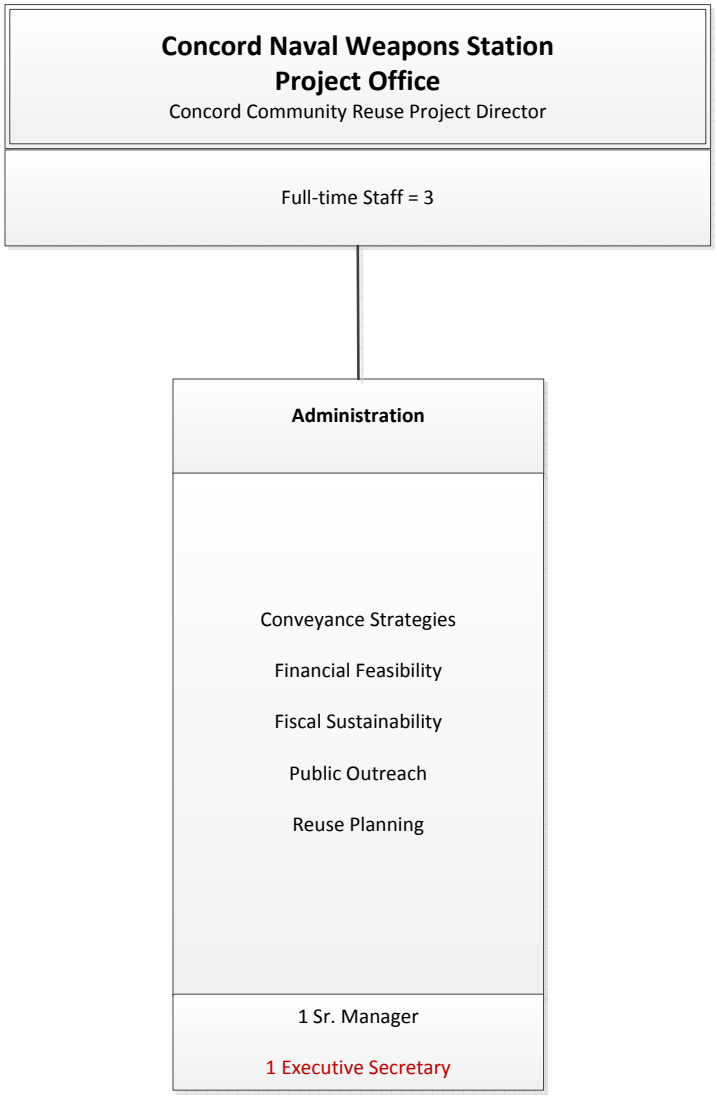
Parks & Recreation
Camp Concord
Community Services
Facility Operations & Programs
Golf Course Enterprise
Pavilion Management & Operations Agreement
Senior & Special Recreation Services
Sports & Events
Youth & Family Services

Commission on Aging
Community Services Commission
Parks, Recreation & Open Space Commission

Office of the City Manager
City Clerk/ Administrative Services
City Council Support
Community Relations
Document Imaging/ Records Management
Franchise Management
Printing Services

Measure Q Oversight Committee

The City of Concord has a City Council/City Manger form of government. Five Council Members and the City Treasurer are elected. The Council appoints the City Manager and the City Attorney. The City Manager appoints the City Clerk and department heads and hires employees to carry out program services. The City Council appoints qualified citizens from the community to serve on advisory boards and commissions.



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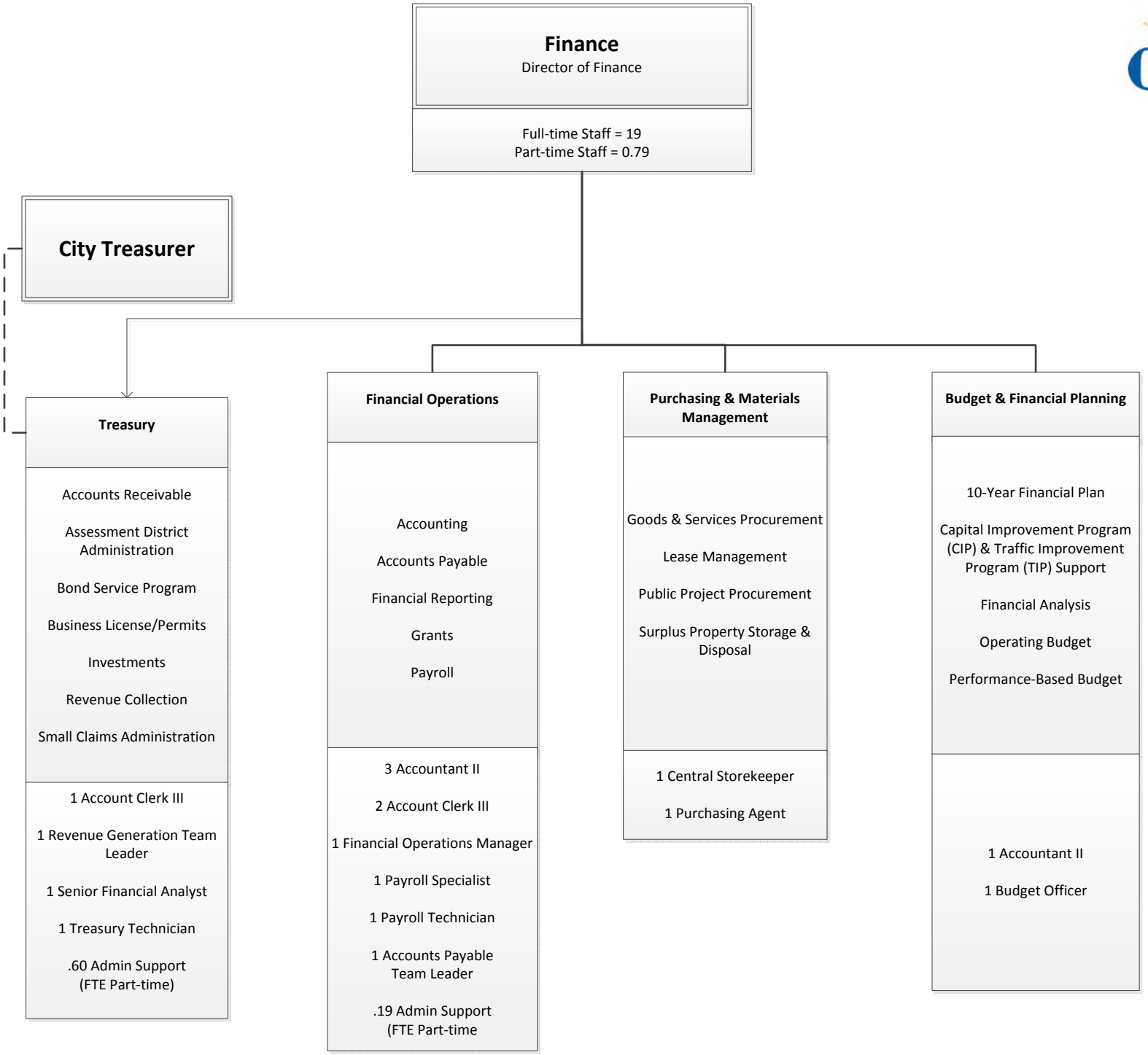
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Director of Finance
Full-time Staff = 19
Part-time Staff = 0.79
City Treasurer
Treasury
Accounts Receivable
Assessment District Administration
Bond Service Program
Business License/Permits
Investments
Revenue Collection
Small Claims Administration
1 Account Clerk III
1 Revenue Generation Team Leader
1 Senior Financial Analyst
1 Treasury Technician
.60 Admin Support (FTE Part-time)
Financial Operations
Accounting
Accounts Payable
Financial Reporting
Grants
Payroll
3 Accountant II
2 Account Clerk III
1 Financial Operations Manager
1 Payroll Specialist
1 Payroll Technician
1 Accounts Payable Team Leader
.19 Admin Support (FTE Part-time
Purchasing & Materials Management
Goods & Services Procurement
Lease Management
Public Project Procurement
Surplus Property Storage & Disposal
1 Central Storekeeper
1 Purchasing Agent
Budget & Financial Planning
10-Year Financial Plan
Capital Improvement Program (CIP) & Traffic Improvement Program (TIP) Support
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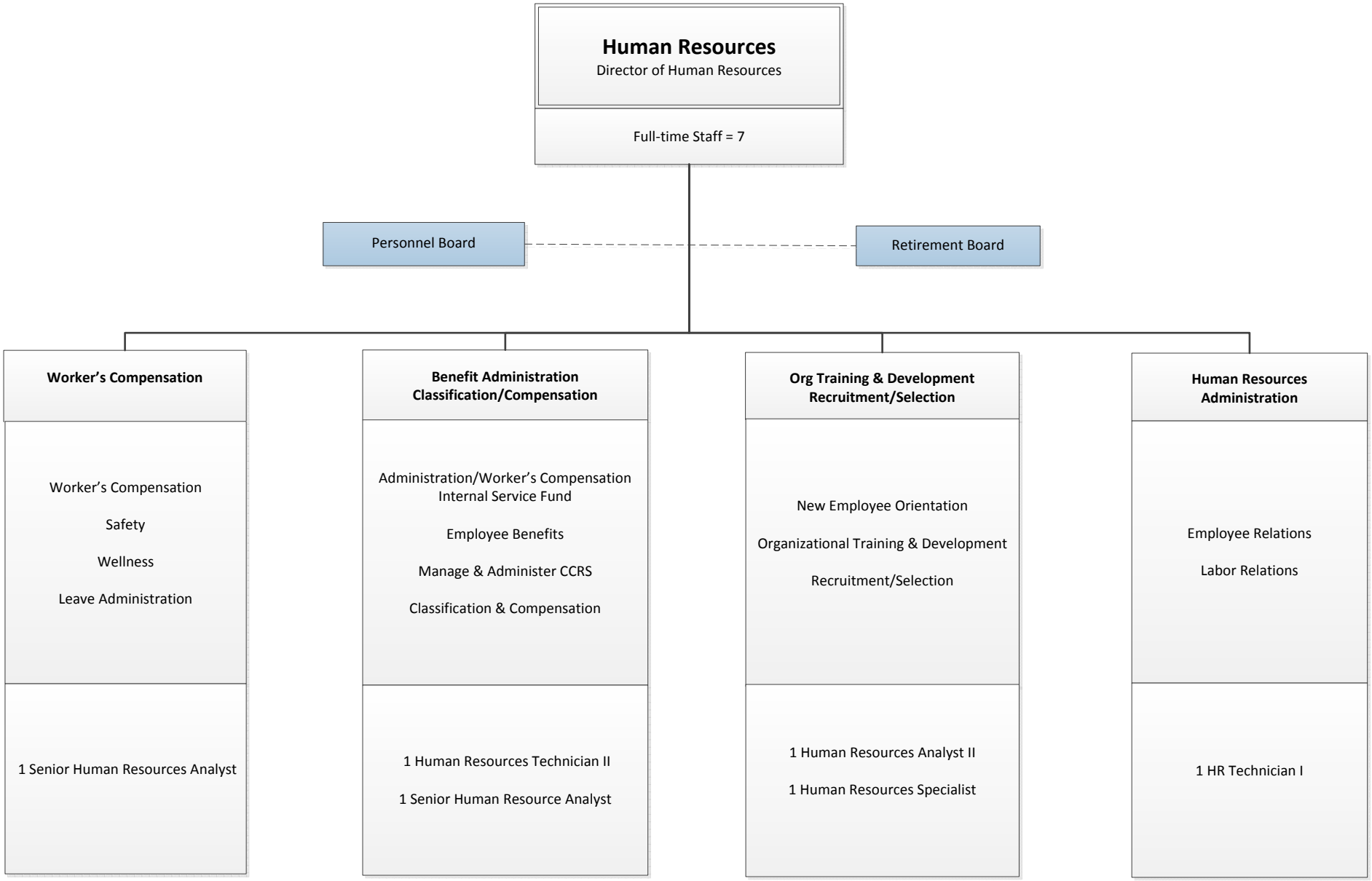
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Full-time Staff = 7
Personnel Board
Retirement Board
Worker's Compensation
Worker's Compensation
Safety
Wellness
Leave Administration
1 Senior Human Resources Analyst
Benefit Administration
Classification/Compensation
Administration/Worker's Compensation Internal Service Fund
Employee Benefits
Manage & Administer CCRS
Classification & Compensation
1 Human Resources Technician II
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Recruitment/Selection
New Employee Orientation
Organizational Training & Development
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1 Human Resources Specialist
Human Resources
Administration
Employee Relations
Labor Relations
1 HR Technician I

Information Technology

Director of Information Technology

Full-time Staff = 13
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Administration

Budget Development and Financial Analysis

Coordination and Tracking of Council Authorizations for Department

Department Records Keeping

Internal Service Fund Administration & 10-Year Plans

Security & Compliance (DOJ PCI) Coordination

Vendor Billing Coordination

Vendor Contract Tracking and Coordination

Computer Training Program Coordination & Delivery

1 Program Assistant

Applications & Project Management

Benefits Realization in Partnership with Customer

Delivery of Approved Projects to Approved Scope and Fully Loaded Project Budget Including Change Control

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Enterprise Application & Database Hosting, Security & Compliance (PCI, DOJ), On-going Support & Data Retention

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Website Design, Administration & Development Services for 5 Public Sites & 2 Internal Sites

1 Information Technology Manager

1 Microcomputer Coordinator

1 Senior Programmer Analyst

2 Systems & Programming Manager (1 proposed addition)

1 Programmer

1 Web Coordinator

1 Professional (FTE-Part-time)

Geographic Information Systems (GIS)

Large Format Copy/Printer Services for City

Office of Record for All Land Records

Parcel Maintenance for Ownership, Merging & Splitting, Economic Zone, Flood Zone, & Planning Designations

Police Dispatch System for Maps, Parcels, Streets, Addresses, GPS Routing

Spatial Analysis Services

Storm & Sanitary Sewer System Mapping & Analysis

Street Addressing

Land & Asset Management, Parcels, Streets, Addresses, GPS Routing

1 Program Manager

1 GIS Analyst

IT Operations

Card-Key System On-going Support & Maintenance

Disaster Recovery/Business Continuity of the Technical Infrastructure

Internet, Network & Applications Security & Compliance (DOJ, PCI)

Radio & Telephone Systems Infrastructure & 2nd Level Support

Server & Network Provisioning and On-going Administration & Support

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City of Clayton Police Department Network Support Computer

Desktop Support & Security for Computers, Printers/Copiers

Level 1 Support for all Applications, Telephone/ Cell/Phone/Voice Mail, Radios for City

Telephone Support & Cellular Services Provisioning

1 Information Technology Manager

1 Systems Manager

1 Profession (FTE Part-time)

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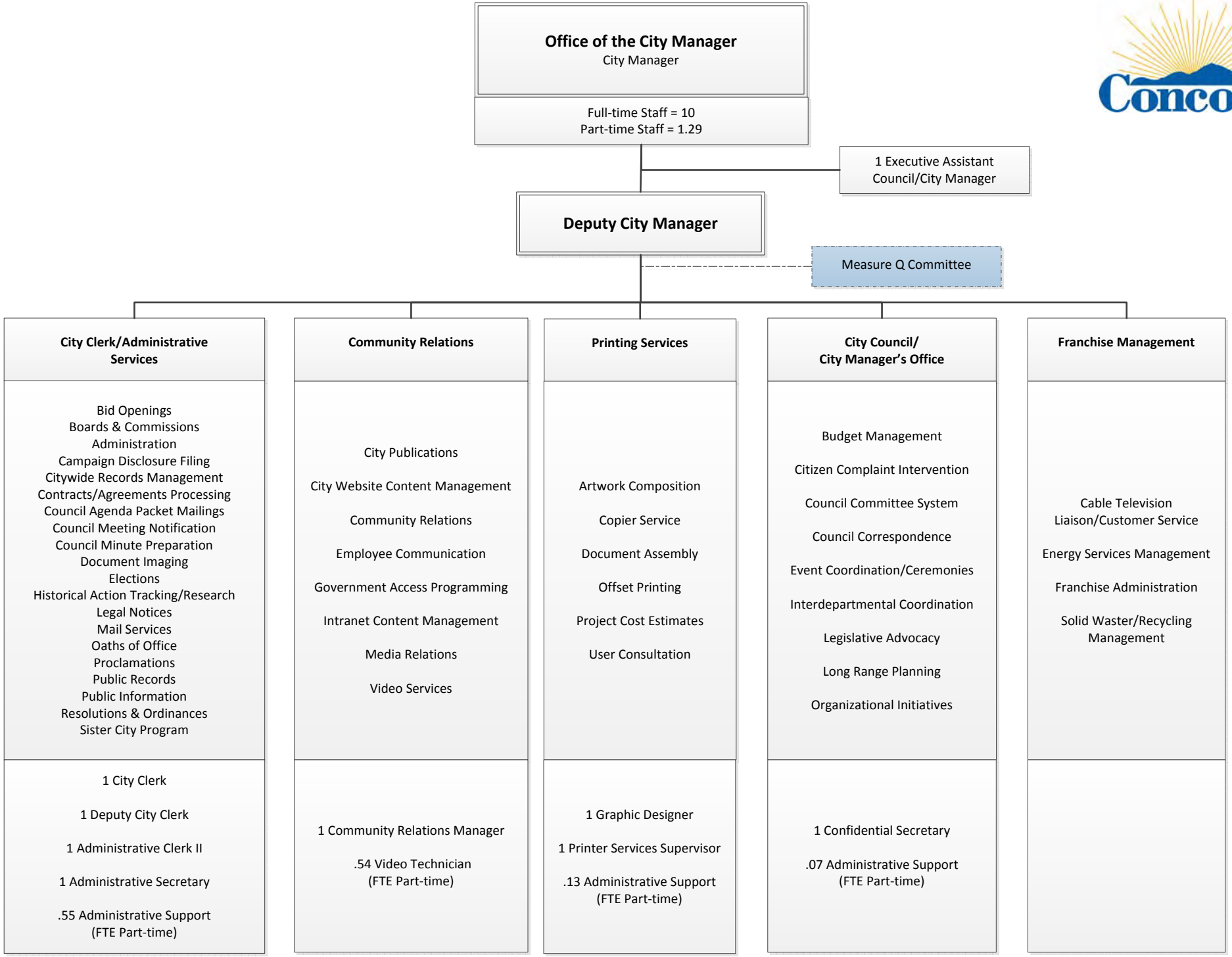

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4 Recreation Program Managers
1 Recreation Program Aide
4.47 Camp Specialists
(FTE Part-time)
24.85 Recreation Specialist
(FTE Part-time)

Golf Course & Pavilion Management

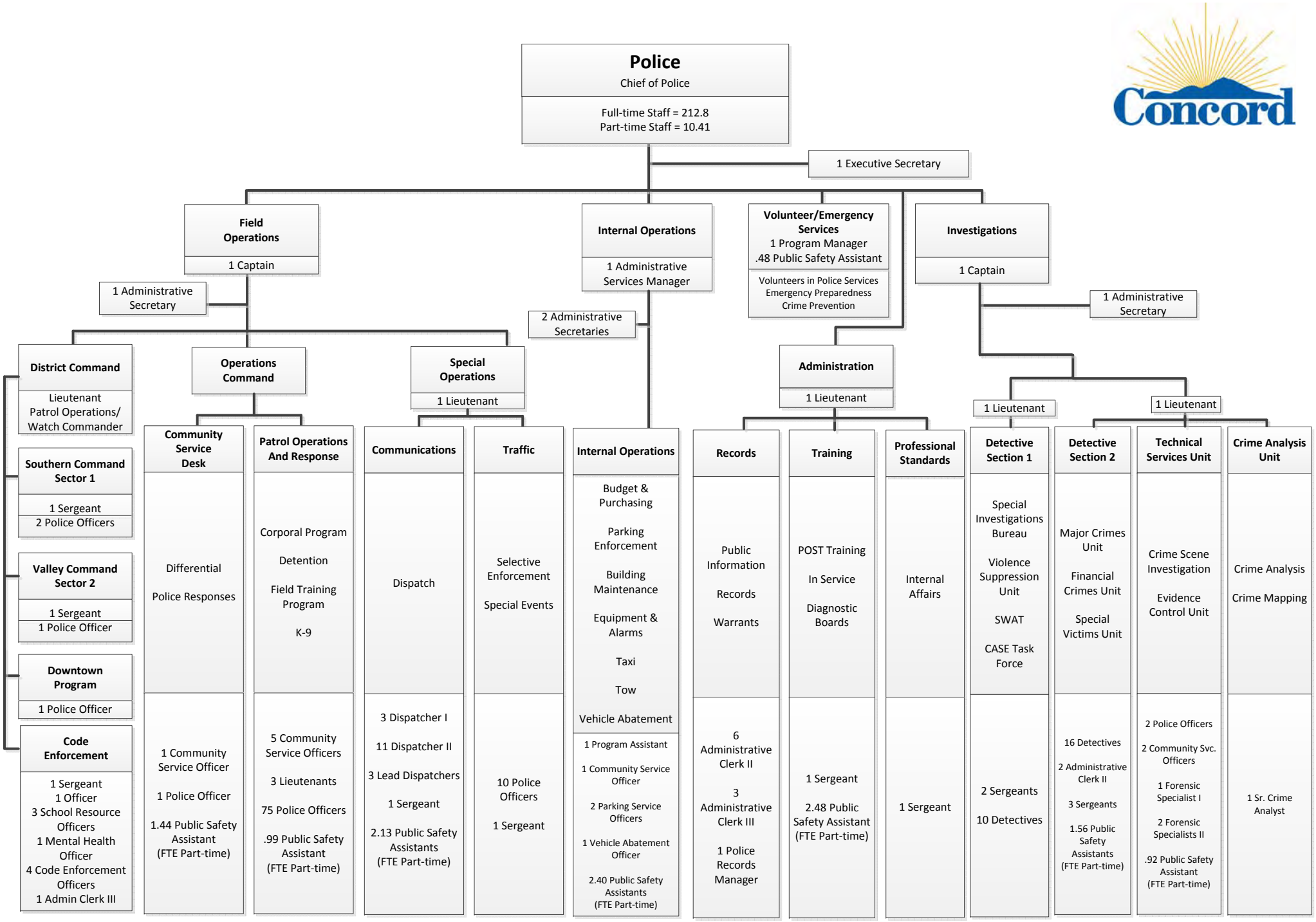
Administration

Golf Course Food/Beverage Services Agreement

Golf Professional Services Agreement

Golf Course Maintenance Agreement

Pavilion Contract Management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Field Operations
1 Captain
1 Administrative Secretary
District Command
Lieutenant
Patrol Operations/ Watch Commander
Southern Command Sector 1
1 Sergeant
2 Police Officers
Valley Command Sector 2
1 Sergeant
1 Police Officer
Downtown Program
1 Police Officer
Code Enforcement
1 Sergeant
1 Officer
3 School Resource Officers
1 Mental Health Officer
4 Code Enforcement Officers
1 Admin Clerk III
Operations Command
Community Service Desk
Differential
Police Responses
1 Community Service Officer
1 Police Officer
1.44 Public Safety Assistant (FTE Part-time)
Patrol Operations And Response
Corporal Program
Detention
Field Training Program
K-9
5 Community Service Officers
3 Lieutenants
75 Police Officers
.99 Public Safety Assistant (FTE Part-time)
Special Operations
1 Lieutenant
Communications
Dispatch
3 Dispatcher I
11 Dispatcher II
3 Lead Dispatchers
1 Sergeant
2.13 Public Safety Assistants (FTE Part-time)
Traffic
Selective Enforcement
Special Events
10 Police Officers
1 Sergeant
Internal Operations
1 Administrative Services Manager
2 Administrative Secretaries
Internal Operations
Budget & Purchasing
Parking Enforcement
Building Maintenance
Equipment & Alarms
Taxi
Tow
Vehicle Abatement
1 Program Assistant
1 Community Service Officer
2 Parking Service Officers
1 Vehicle Abatement Officer
2.40 Public Safety Assistants (FTE Part-time)
Volunteer/Emergency Services
1 Program Manager
.48 Public Safety Assistant
Volunteers in Police Services
Emergency Preparedness
Crime Prevention
Administration
1 Lieutenant
Records
Public Information
Records
Warrants
6 Administrative Clerk II
3 Administrative Clerk III
1 Police Records Manager
Training
POST Training
In Service
Diagnostic Boards
1 Sergeant
2.48 Public Safety Assistant (FTE Part-time)
Professional Standards
Internal Affairs
1 Sergeant
Investigations
1 Captain
1 Administrative Secretary
1 Lieutenant
Detective Section 1
Special Investigations Bureau
Violence Suppression Unit
SWAT
CASE Task Force
2 Sergeants
10 Detectives
1 Lieutenant
Detective Section 2
Major Crimes Unit
Financial Crimes Unit
Special Victims Unit
16 Detectives
2 Administrative Clerk II
3 Sergeants
1.56 Public Safety Assistants (FTE Part-time)
Technical Services Unit
Crime Scene Investigation
Evidence Control Unit
2 Police Officers
2 Community Svc. Officers
1 Forensic Specialist I
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Crime Analysis Unit
Crime Analysis
Crime Mapping
1 Sr. Crime Analyst

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Full-time Staff = 76
(Includes Storm Water and Sewer Enterprise)
Part-time Staff = 2.75

Administration

1 Admin. Manager

Administration

Administrative and Clerical Support

Lease Management

Lighting and Landscape Assessment Districts

Sewer Levy

Special Projects

Budget

2 Administrative Clerk III

Facility Maintenance

1 Facilities Mx. Manager

Facility Maintenance

Custodial Services

Facility Maintenance

Graffiti Removal

Hazardous Materials Management

Manage Building Internal Service Fund

Repairs & Alterations Security & Alarms

1 Supervisor
1 Facility Mx. Tech
1 Mx. Electrician
1 Mx. Painter
2 Mx. Utility Mechanics
4 Mx. Worker I

Fleet Management

1 Fleet Manager

Fleet Management

Garage Operations

Manage Fleet Internal Service Fund

Vehicle Maintenance, Repairs & Replacement

Vehicle Repair Contracts

1 Auto Parts Worker

3 Equipment Mechanics

Infrastructure Maintenance

1 Infrastructure Manager

Traffic Operations

Pavement Markings

Street Lights

Traffic Modifications

Traffic Signs

Traffic Signals

1 Sr. Mx. Team Leader
1 Senior Traffic Signal Technician
2 Traffic Signal Technicians
1 Lead Worker
2 Sr. Mx. Worker

Sewers

Central Contra Costa Sanitary District Contract Maintenance

Sewer Pipe Maintenance

Underground Service Alerts (USA) Locates

1 Supervisor

1 Infrastructure Lead Worker

2 Mx. Worker I

6 Mx. Worker II

Streets & Drainage

Curb, Gutter and Sidewalk Repair

Storm Drainage Maintenance

Street Maintenance

Street Sweeping

1 Supervisor
1 Heavy Equipment Operator I
1 Heavy Equipment Operator II
4 Mx. Worker I
3 Mx. Worker II
2 Sweeper Operators

Parks Services

1 Parks Manager

Parks

Landscape Assessment Districts

Medians

Open Space, Pest & Weed Control

Parks Maintenance

Trees Maintenance

2 Supervisors
3 Sr. Mx. Team Leaders
2 Environmental Mx. Tech
4 General Laborers
1 Heavy Equipment Operator I
8 Landscape Gardeners
1 Mx. Gardener
1 Mx. Team Leader
1 Parks Lead Worker
1 Tree Lead Worker
1 Admin. Clerk II
2.75 General Laborers
(FTE Part-time)

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BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Amending Exhibit A to Resolution No. 78-6042 (Establishing Fees and Charges for Various Municipal Services in the City of Concord) **Resolution No. 15-6042.1**

WHEREAS, the City Council provides a variety of municipal services; and

WHEREAS, the City Council adopted Resolution No. 78-6042 on October 9, 1978, establishing a master resolution within which various municipal fees and charges would be located; and

WHEREAS, amendments to Exhibit "A" to said resolution are necessary to establish or delete various fees; and

WHEREAS, the Director of Finance has recommended that the City Council approve an amendments to certain fees which are currently set forth in Exhibit "A" to Resolution No. 78-6042; and

WHEREAS, the City Council, at its meeting of June 9, 2015, received a report from the City Manager identifying the need for such changes; and

WHEREAS, the City Council held public hearings on June 9, 2015, and June 23, 2015, at which time any and all members of the public were afforded an opportunity to address the City Council regarding this matter; and

WHEREAS, upon close of the public hearings, the City Council deliberated upon the information received during the course of the public hearings.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. Sections A through F of Exhibit "A" to Resolution No. 78-6042 are amended as recommended.

Section 2. The new fees established by this resolution shall become effective on July 1, 2015, except those designated otherwise. Any changes to Developer Impact Fees will become effective 60 days from the date of adoption.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Concord on June 23, 2015, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

I HEREBY CERTIFY that the foregoing Resolution No. 15-6042.1 was duly and regularly adopted at a regular meeting of the City Council of the City of Concord on June 23, 2015.

_____
Joelle Fockler, CMC
City Clerk

APPROVED AS TO FORM:

_____
Mark S. Coon
City Attorney

Attachment: Exhibit A – Amendments to Fees and Charges for Various Municipal Services

REDLINE VERSION OF 15-6042.1

EXHIBIT A

Amendments to the Master Fees and Charges
EXHIBIT A. RESOLUTION 78-6042
FEES AND CHARGES FOR VARIOUS MUNICIPAL SERVICES

Section F. Sanitation and Refuse Fees

	Current Fee	Proposed Fee
1. REFUSE COLLECTION (CMC 8.20.210)		
a. Collection of refuse once a week on a regular schedule up to 32 gallons, 64 gallons or 96 gallons, in containers supplied by the City's Franchise Waste Hauler, each level of service includes 64 gallons of recycling and 96 gallons of yard waste per week (1-1-10): **Single Family**		
1) 96 gallon refuse service (7-15-15)	$45.20	$47.05
2) 64 gallon refuse service (7-15-15)	$36.90	$38.40
3) 32 gallon refuse service (7-15-15)	$27.35	$28.45
4) 20 gallon refuse service[1] (7-15-15)	$22.40	$23.30
Condo/Townhouse[2] (No yard waste)		
5) 96 gallon refuse service (7-15-15)	$44.20	$46.00
6) 64 gallon refuse service (7-15-15)	$35.90	$37.40
7) 32 gallon refuse service (7-15-15)	$26.35	$27.45
b. Each additional recycling or yard waste container (7-15-15).	$9.30	$9.70
c. Low Income Senior[1]* (7-15-15) ..... *Low income senior is defined as 65 years of age, or older, and having an income below HUD (Housing and Urban Development) guideline for "Very Low Income" for the Oakland-Fremont area. (1-1-10).	$23.00	$23.95
c. HOA exempt refuse service (7-15-15).....	$29.70	$30.90

[1] This service is no longer available to new customers.

[2] This rate applies to residential customers living in an approved complex.

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BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Establishing the Appropriation Limit for the City of Concord for Fiscal Year 2015-16 Pursuant to California Constitution Article XIII B **Resolution No. 15-43**

WHEREAS, Article XIII B of the California Constitution (Proposition 4) established appropriation limits for cities; and

WHEREAS, Government Code Section 7910 (a portion of the Legislation implementing Proposition 4) requires cities to annually adopt a resolution establishing their appropriation limit; and

WHEREAS, the Director of Finance has made, or caused to be made, calculations in accordance with the provisions of Article XIII B and the implementing legislation to determine the appropriation limit for Fiscal Year 2015-2016; and

WHEREAS, Proposition 111 requires a recorded vote of the Council regarding the limit and the annual adjustment factors selected to calculate it; and

WHEREAS, said calculations were available for public review a minimum of fifteen (15) days prior to the consideration of said calculations by the City Council at its meeting of June 23, 2015.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. Approves and adopts by reference the calculations prepared by the Director of Finance regarding the appropriation limit for the City of Concord for Fiscal Year 2015-2016. Said calculations are available for public review in the Finance Department of the City of Concord.

Section 2. Finds and determines that the total appropriation limit of Article XIII B, Proposition 111, and implementing State Legislation amounts to $154,624,506 for Fiscal Year 2015-2016. The Council further finds and determines that the annual adjustment factors to be applied to the limit calculation are California Per Capita Income and County of Contra Costa's annual population growth.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

//

PASSED AND ADOPTED by the City Council of the City of Concord on June 23, 2015, by the following vote:

AYES: Councilmembers -

NOES: Councilmembers -

ABSTAIN: Councilmembers -

ABSENT: Councilmembers -

I HEREBY CERTIFY that the foregoing Resolution No. 15-43 was duly and regularly adopted at a regular meeting of the City Council of the City of Concord on June 23, 2015.

By_____
Joelle Fockler, CMC
City Clerk

APPROVED AS TO FORM:

_____
Mark S. Coon
City Attorney

BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Establishing the Minimum Threshold over which City Council Approval is Required in Accordance with Concord Municipal Code Title III, Sec. 3.10.040(a), for Fiscal Year 2015-16 **Resolution No. 15-44**

WHEREAS, the City Council approves a number of purchasing agreements during the course of each Fiscal Year; and

WHEREAS, in accordance with Concord Municipal Code Section 3.10.040(a), the City Council is required to establish the threshold over which a purchase requires City Council approval prior to said purchase; and

WHEREAS, the City Council seeks to establish the minimum threshold over which City Council approval is required for Fiscal Year 2015-16.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. That purchases and contracts in excess of $50,000.00 are subject to City Council approval before the execution of said purchase or contract.

Section 2. The purchasing threshold confirmed by this resolution shall become effective on July 1, 2015.

Section 3. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Concord on June 23, 2015, by the following vote:

AYES: Councilmembers -

NOES: Councilmembers -

ABSTAIN: Councilmembers -

ABSENT: Councilmembers -

//

//

I HEREBY CERTIFY that the foregoing Resolution No. 15-44 was duly and regularly adopted at a regular meeting of the City Council of the City of Concord on June 23, 2015.

_____
Joelle Fockler, CMC
City Clerk

APPROVED AS TO FORM:

_____
Mark S. Coon
City Attorney

Attachment No. A.6

CITY OF CONCORD

Concord
POLICY & PROCEDURE

Number:	129
Authority:	Council Motion
Effective:	02/02/2009
Revised:	06/24/2014
Reviewed:	2014
Initiating Dept.:	FN

BUDGET AND FISCAL POLICIES

1. PURPOSE

To guide City budget decisions toward maintaining long-term financial stability, to ensure that basic City services are delivered, and to protect past and future investments in the City's infrastructure and facilities.

2. ADOPTION AND REVIEW

A set of policies were originally adopted in 1995 with the initiation of long-term financial planning for the City. The policies set a course to achieve financial stability. With implementation of the original policies, financial stability for the City has been attained and this document revised to establish a more comprehensive approach to budget and fiscal policies to ensure that the City maintains its financial stability long into the future. Each year at the time the City budget is considered, the City Council shall review the Budget and Fiscal Policies and conduct a review of the proposed budget for consistency with these Budget and Fiscal Policies.

3. POLICIES

3.1 10-Year Financial Forecasting

3.11 City Manager will present a budget (Capital and Operating) that is balanced over the 10-year forecasting period for all funds.

3.12 Utilize the 10-Year Forecast as the basis for making long-range financial planning decisions.

3.13 Maintain a contingency and reserves as a percentage of designated operating expenses for the General Fund and the Enterprise funds.

3.14 Maintain a capital and operational reserve to address unforecasted needs.

3.15 The aggregate of contingencies and reserves shall be 30% of designated operating expenses for the General Fund;

Deleted: 15

3.17 Develop and maintain a revenue monitoring and forecasting system to assist in trend analysis and revenue forecasting for the 10-year period.

Deleted: 3.16 - The aggregate total shall be reviewed on an annual basis and shall revert to an aggregate 30% when economic conditions improve.¶

3.18 Document all assumptions for revenue and expenditure forecasts each year.

3.19 Seek reimbursement for State and Federal mandated programs and projects.

3.110 Conduct periodic audits for sales tax (point-of-sale), franchises and concessions, and transient occupancy tax (TOT).

3.111 Carefully review and discourage grants that may expand or add services without a reliable replacement revenue after the grant period ends.

3.112 Maintain an aggressive collection system for all accounts receivable.

3.113 Be alert to potential development of new revenue sources.

3.2 Capital Improvement Program (CIP)

3.21 Develop a 10-year forecast for CIP.

3.22 Seek grants for needed capital projects which can offset use of other City funds, which can then be utilized for other needed projects.

3.23 Maintain capital improvements to the level required to adequately protect the City's capital investment and to minimize future maintenance and replacement costs.

3.24 Include resources required to maintain and operate new capital improvements commencing the year the project is completed and continuing through the balance of the 10-Year Forecast.

3.25 Ensure capital budgets contain all costs to complete the project (design, right-of-way, construction, inspection, contract management, contingency).

3.26 Ensure all proposed projects in the 10-Year Forecast have a viable source of funding for both construction and maintenance.

3.27 Fund projects proposed for Enterprise programs by revenues derived from user fees.

3.28 Encourage pay-as-you-go financing of capital improvements where feasible.

3.3 Internal Service Funds

3.31 Maintain Internal Service Funds for Workers' Compensation, Risk Management, Storm Water, Fleet Maintenance and Replacement, Technology Maintenance and Replacement (including all computer/software and communications equipment), Building Maintenance and Replacement, and Miscellaneous/Office Equipment Maintenance and Replacement.

3.32 Maintain a 10-year financial forecast for all Internal Service Funds.

3.33 Include cost of operation, maintenance and replacement in the 10-year financial forecasts.

3.34 All costs (operation, maintenance and replacement) associated with each Internal Service Fund will be charged to the appropriate user department.

3.35 Maintain equipment and facilities to the level required to adequately protect the City's investment and to minimize future maintenance and replacement costs.

3.4 Enterprise Funds

3.41 Maintain a 10-year financial forecast for all Enterprise Funds.

3.42 All costs associated with providing administrative support (finance, personnel, legal, etc.) shall be charged to the appropriate Enterprise Fund.

3.43 Periodically review market driven enterprise operations for partnerships, sponsorships and other mutually beneficial business development opportunities.

3.44 The cost of each enterprise shall be completely offset by user charges and fees derived from the enterprise activity. Costs shall include operating, maintenance, capital, debt service, contingency and administrative costs.

3.45 Periodically review and adjust user fees in order to avoid large one-time fee increases. For Golf the review should include the market established for similar services.

3.46 Periodically review concession agreements, lease agreements and all other revenue generating agreements in order to determine if the City is receiving a return that reflects the market for similar agreements.

3.5 Investment Policies/Financial Practices

3.51 Maintain an Investment Policy consistent with established regulations and guidelines. Said policy is to be reviewed each year by the City Council.

3.52 The Investment Policy shall address safety, liquidity and yield.

3.53 Limit use of debt to minimize future commitment of the fiscal resources of the City and its taxpayers.

3.54 Debt payment should not exceed the anticipated useful life of an improvement, and in no case should it exceed 30 years.

3.55 Maintain accounting systems and financial management practices in accordance with generally accepted accounting principles, so as to result in an unqualified opinion from the City's independent auditor.

3.6 Review and Adopt a Balanced Budget

3.61 The budget will be adopted as shown in the operating budget document on a biennial basis, with a mid-cycle review to confirm or amend the second fiscal year of the biennial budget 12 months after the initial adoption.

3.62 Full review of revenue assumptions and preparation of Ten-Year Forecasts on all funds will be done on a biennial basis.

3.63 The City Council will hold public hearings and formally approve an operating budget for the City on a biennial basis and annually adopt a Capital Improvement Program budget.

3.7 Reserve Funds

3.71 An aggregate reserve, consisting of operating contingency and reserves, will be established and maintained at a level not less than equal to 30% of the General Fund designated operating expenditures. The contingency and reserve shall be determined to be fully funded when 30% of the General Fund designated operating expenditures can be maintained as the reserve projected balance at the end of each fiscal year and funded within the approved General Fund Ten-Year Forecast.

3.72 The aggregate 30% reserve of the General Fund designated operating expenditures shall consist of a 10% operating contingency and a 20% reserve of designated operating expenditures.

3.73 Reserve funds may have four subaccounts: the Economic Contingency Reserve, the Unforecasted Reserve, the Capital/Maintenance Reserve, and the Benefits Reserve.

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3.74 Reserve funds will be built and replenished as necessary to maintain full funding of the minimum reserve through regular annual contributions at least equal to 4% of the General Fund operating budget. The City Council will annually review and approve the distribution of reserve contributions among the four subaccounts as part of the budget process.

3.75 The City Council may act to override the individual purposes of some or all of the four subaccount reserves in the face of a major economic crisis of calamitous dimensions and draw on reserves to maintain the City's fiscal stability. In such a case the Council will take formal action determining that multiple adverse factors exist that warrant this exceptional use of one or more of the subaccount reserve funds.

3.76 The Economic Contingency Reserve is to be made available by Council appropriation to meet unanticipated needs caused by State or Federal redirection of City resources, general economic downturns, or reductions in operating revenues.

3.77 The Unforecasted Reserve is to be made available by Council appropriation to continue services if State, Federal or other grant funding sources are lost, and to offset the costs of unanticipated, unfunded governmental mandates.

3.78 The Capital/Maintenance Reserve is to be made available by Council appropriation to meet unanticipated, unscheduled and or unprogrammed capital and maintenance needs of City infrastructure and facilities. This reserve is intended to be used for major capital repair where facility failure, unexpected hazards, or destruction of City property has occurred and where repair or replacement is not planned within the established capital, operations or internal replacement funds. The threshold for work meeting this intent will be the same dollar amount as the threshold set for inclusion of projects in the City Capital Improvement Program.

In exceptional circumstances and where adequate funding sources are not available, the City Council may consider appropriation of Capital/Maintenance Reserve funds for a new capital improvement. When making such an appropriation, the City Council will first determine that the maintenance and operating costs of the new project can be fully supported in the Ten-Year Plan in accordance with Policy 3.33.

3.79 The Benefits Reserve Fund is available to support unplanned costs and obligations of existing employment benefits. The Benefits Reserve is not intended for use to enhance benefits negotiated through the collective bargaining process that require City Council approval.

Attachment No. A.7

BEFORE THE CITY COUNCIL OF THE CITY OF CONCORD
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA

A Resolution Adopting the Municipal Budget, Including a Ten-Year Financial Forecast and the 2014-2015 Capital Improvement Program, Including a Ten-Year Capital Improvement Forecast, for Fiscal Year 2014-2015

Resolution No. 15-45

WHEREAS, the City Manager has recommended a Biennial Municipal Operating Budget for Fiscal Years 2015-16 and 2016-17 and a Ten-Year Financial Forecast; and

WHEREAS, the City Manager has recommended a Capital Improvement Program Budget for Fiscal Year 2015-16 and a Ten-Year Capital Improvement Program Forecast; and

WHEREAS, at the May 12, 2015 workshop, the City Manager received comment and direction from Council regarding the proposed budget recommendations and strategy; and

WHEREAS, at the June 23, 2015 hearing the Council conducted its final review of the budget; and

WHEREAS, the expenditures provided in said Budget, together with any revisions to it, are within the expenditure limitations imposed by Article XIII B of the California Constitution; and

WHEREAS, the City Manager has recommended amending *Policy & Procedure No. 129, Budget and Fiscal Policies*, which provides the concepts and processes that help protect City resources and long-term fiscal health, to restore Concord's General Fund reserve policy to the 30% level and amend the policy to reflect the implementation of a biennial budgeting process for the operating budget; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CONCORD DOES RESOLVE AS FOLLOWS:

Section 1. The City Council approves the Municipal Budget as modified per Council direction for Fiscal Years 2015-16 and 2016-17 and a Ten-Year Financial Forecast submitted by the City Manager as adjusted by adopted City Council budget modifications.

Section 4. The City Council accepts the Planning Commission's determination that the Fiscal Year 2015-16 Capital Improvement Program Budget complies with the goals and objectives of the

General Plan.

Section 5. The City Council approves the Capital Improvement Program Budget for Fiscal Year 2015-16 and a Ten-Year Capital Improvement Plan as modified.

Section 6. A copy of the Municipal Budget and Ten-Year Financial Forecast including Capital Improvement Program Budget and Ten-Year Capital Improvement Plan for Fiscal Years 2015-16 and 2016-17 as modified during the hearings are on file with the City Clerk.

Section 7. The City Council amends *Policy & Procedure No. 129, Budget and Fiscal Policies* to restore Concord's General Fund reserve policy to the 30% level and reaffirms all other language.

Section 8. This resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED by the City Council of the City of Concord on June 23, 2015, by the following vote:

AYES: Councilmembers -

NOES: Councilmembers -

ABSTAIN: Councilmembers -

ABSENT: Councilmembers -

I HEREBY CERTIFY that the foregoing Resolution No. 15-45 was duly and regularly adopted at a regular meeting of the City Council of the City of Concord on June 23, 2015.

By_____
Joelle Fockler, CMC
City Clerk

APPROVED AS TO FORM:

_____
Mark S. Coon
City Attorney

City of Concord, California

Proposed Biennial Operating Budget

FY 2015-16
FY 2016-17

City Council
Timothy S. Grayson, Mayor
Laura M. Hoffmeister, Vice Mayor
Daniel C. Helix
Edi E. Birsan
Ronald E. Leone

Prepared By
Valerie J. Barone, City Manager

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TABLE OF CONTENTS

INTRODUCTION

Principal Officers iii
Mission Statement, Vision and Organizational Values iv
Corporate Goals vi

CITY ORGANIZATION AND PROGRAMS

City Organization and Program Charts 1
Comparative Summary of Authorized Full-Time Positions 13
City Maps 14
An Early History of Concord 16
Budget Preparation (Administrative Directive No. 91) 18
Budget Appropriation Transfer Controls (Policy & Procedure No. 31). 21
Budget and Fiscal Policy (Policy & Procedure No. 129) 25
Annual Appropriation Limit & Legal Debt Margin 29

GENERAL FUND TEN YEAR

Ten-Year Forecast FY2015-16 to FY 2024-25 35
General Fund Operating & Capital Expenditures by Department 37
Expenditures by Program FY2011-12 – FY2024-2025 41
Major Tax Revenue by Type 43
Revenue by Source FY2011-12 – FY2024-25 46
Assessed and Estimated Value of Property 51

SUMMARY BY FUND & DEPARTMENT

Accounting Basis & Program Structure 53
Fund Structure Description 54
Fund Balance Summary by Fund for the Year Ending June 30, 2015 57
Revenue Summary by Fund for the Year Ending June 30, 2015 59
Expenditure Summary by Fund for the Year Ending June 30, 2015 60
Operating Expenditures Summary by Organization for the Year Ending June 30, 2017 61
Departmental Budget Summaries by Department (All Funding Sources) 62
General Fund & Enterprise Funds Operating Budgets 76

DETAIL OF FY 2014-15 DEPARTMENTAL BUDGETS

City Attorney 79
Community & Economic Development 83
Finance 127
Human Resources 139
Information Technology 153
Local Reuse Authority 167
Office of the City Manager 171
Parks and Recreation 185
Police 217
Public Works 277

TABLE OF CONTENTS
(Continued)

SPECIAL REVENUE FUNDS
Description and Funds Summary 316
Revenue/Expenditure Summary – Special Revenue Funds 318
State Gas Tax Ten Year Projection 323
Housing & Community Services 324
Maintenance Districts
Street Lighting Ten Year Projection 328
Downtown Landscape Ten Year Projection 329
Pine Hollow Landscape Ten Year Projection 330
Landscape & Lighting District No. 3 Ten Year Projection 331
Storm Water Management Ten Year Projection 332

DEBT SERVICE FUNDS 333

CAPITAL PROJECTS
Description and Funds Summary… 344
Revenue/Expenditure Summary - Capital Projects Funds 345
Ten Year Projections 350

ENTERPRISE FUNDS
Description…. 356
Diablo Creek Golf Course Ten Year Projection 360
Sewer Ten Year Projection 363

INTERNAL SERVICE FUNDS
Description…. 366
Workers' Compensation Ten Year Projection 368
Liability Fund Ten Year Projection 369
Post-Retirement Healthcare Benefits Ten Year Projection 370
Fleet Ten Year Projections 371
Information Technology Ten Year Projections 372
Building Maintenance Ten Year Projections 374

FIDUCIARY FUNDS 375

AUTHORIZED POSITIONS BY DEPARTMENT AND CLASSIFICATION
Full-Time 379
Part-Time 384

GLOSSARY OF TERMS 387

CAPITAL/TRANSPORTATION/TECHNOLOGY IMPROVEMENT PROGRAM
Proposed CIP/TIP/ITP Funding Sources 393
CIP/TIP/ITP Project Pages (See Index to Projects)

Mayor

HONORABLE TIMOTHY S. GRAYSON

Vice Mayor

LAURA M. HOFFMEISTER

City Council Members

EDI E. BIRSAN | RONALD E. LEONE | DANIEL C. HELIX

City Clerk

JOELLE FOCKLER

City Treasurer

THOMAS J. WENTLING

City Manager

VALERIE J. BARONE

Guy Swanger ..... Chief of Police

Mark Coon ..... City Attorney

Jovan Grogan ..... Deputy City Manager

Victoria Walker ..... Director of Community and Economic Development

Jeff Lewis ..... Director of Information Technology

Karan Reid ..... Director of Finance

Laura Brunson ..... Director of Human Resources

Joan Carrico ..... Director of Parks and Recreation

Justin Ezell ..... Director of Public Works

Concord

Mission Statement for the Organization

Our mission is to join with our community to make Concord a city of the highest quality. We do this by providing responsive, cost-effective, and innovative local government services.

Our Vision for the Future

- We will be a customer based, performance driven, results oriented organization, focused on finding the answer, solving the problem, and achieving positive outcomes.
- We will partner with the Concord community to maximize resources, deliver high quality services, and be recognized as setting the standard for excellence.
- We will be trustworthy guardians of the public's resources.
- We will make Concord a premier business location.
- We will collaborate to provide "seamless" services that benefit both our external and internal customers, streamlining our work processes and removing barriers wherever they arise.
- We will accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community.
- We will constantly look for new and better ways to deliver services. We will seek to be innovative, take reasonable risks, learn from our mistakes and always strive for excellence.
- We will welcome diversity in our community and our work place.
- We will conduct our work in an atmosphere of trust, respect and courtesy with open doors and open communication for our customers and each other.
- We will provide ethical, dynamic and effective leadership, establish clear direction and priorities, and model the mission and values in support of our common Vision.
- We will be accountable for our performance and our organization's success, and be recognized for our achievements.

Organizational Values

Integrity and Trust - We say what we mean and mean what we say. We honor our word and keep our commitments. We are worthy of the public's and each other's trust.

Commitment to Service - We put our customers first. We respond to our internal customers and treat them with the same courtesy and respect as our external customers. We facilitate, enable, and problem-solve.

Partnerships - We place a high value on building partnerships with members of our community to assure we understand their needs and continue to deliver the services they desire in the most effective manner possible.

Innovation and Continuous Improvement - We strive for excellence in the quality and productivity of our work. We create a work environment in which we look for new solutions and experiment with innovative ways to do things - even if they don't always work the first time. We recognize the need to be dynamic in meeting the community's changing needs. Each and every employee is given the opportunity to develop and grow.

Performance Accountability - We set measurable performance goals which support the priorities of the City and our individual work groups. We are given the necessary authority, training and resources to enable us to achieve these goals. Performance reviews are conducted in a timely and effective manner. Employee advancement and other incentives are based on performance. We are proud of the professionalism, competency and dedication that exist throughout the organization.

Long Range Planning - We conduct long range strategic and financial planning to maximize service delivery and build the economic stability of the City. We practice sound fiscal management to protect the public's resources.

Team Work - We respect each other as individuals, and we take the time and effort to show it. Although certain positions have more decision-making authority, we treat all members of the organization with the same consideration for their ideas and concerns. We really listen to, and give each other honest feedback. We recognize partnerships among work groups and employees as essential to effectively maximizing resources and delivering high quality services.

Individual Worth and Diversity - We recognize and appreciate the uniqueness of each individual. We value the contribution made and the synergy created by different experiences and perspectives. We are committed to treating each and every person within the organization and the larger community with respect and dignity.

Corporate Goals

Goal 1	Continue to make Concord a desirable place to live, work, and raise a family.
Goal 2	Be responsive to the needs of Concord citizens, maintain a high level of customer satisfaction, and provide quality public information and outreach.
Goal 3	Promote and improve Concord as a premier location for existing, expanding, and new businesses.
Goal 4	Ensure a balanced budget for a ten-year planning period with adequate replacement funds for buildings and equipment.
Goal 5	Preserve and enhance the livability of Concord's residential neighborhoods with opportunities for a broad range of housing options.
Goal 6	Offer an array of recreation, leisure, and cultural events and programs to meet the needs of citizens of all ages, with an emphasis on the well-being of youth.
Goal 7	Maintain a safe and efficient traffic circulation system.
Goal 8	Have Concord be among the safest cities of comparable size in California and have citizens feel safe in their homes, places of work, and throughout the City.
Goal 9	Maintain City parks, recreation facilities, streets, buildings, and other infrastructure to meet high standards of condition and appearance.
Goal 10	Guide Concord's development according to the General Plan and manage physical resources based on sound environmental principles.

FY 2015-16 and FY 2016-17
Council Adopted Priority Focus Areas

(There is no priority to the listing order)

The City Council adopts priority areas of focus as part of preparing its two-year general fund budgets. The priority areas of focus can and do change over time. Two areas of priority focus that remain constant, however, are customer service and quality of life. You'll find these listed as "Constant Areas of Focus" in the list below.

- **Long Term Financial Stability**
  - ✓ Adopt a balanced two-year budget and a 10-year financial forecast that acknowledges unfunded liabilities & deferred maintenance
  - ✓ Implement strategies that reduce unfunded liabilities and address the City's Annual Recommended Contributions (ARC) for retiree benefits
  - ✓ Outreach to the community on how Measure Q revenues are working for them and the City's responsible use of the revenues
  - ✓ Pursue initiatives that enhance the City's long-term financial stability

- **Economic Development**
  - ✓ Select and complete negotiations with a Master Developer for Phase 1 of development of the Concord Reuse Project Area
  - ✓ Complete negotiations with the Navy on the value structure and transfer approach in support of the future development of the Concord Reuse Project Area
  - ✓ Select a Master Developer for Phase One development of the Concord Reuse Project and make progress on the entitlements necessary for development to occur
  - ✓ Initiate and complete work on the Specific Plan for Phase 1 development of the Concord Reuse Project Area
  - ✓ Implement the Downtown Specific Plan
  - ✓ Enhance the City's economic vitality by adding resources to the program and focusing the program on driving investment into the City's catalyst/high-opportunity development sites
  - ✓ Implement strategies that address blighted and/or vacant properties

- **Public Safety**
  - ✓ Focus all City departments on public safety
  - ✓ Focus on preventative measures that enhance long-term public safety
  - ✓ Reduce criminal activity in Concord—pay special attention to:
    - Homeless related criminal activity, and
    - Juvenile related criminal activity

  Assure the continued success of the Family Justice Center as part of the County's regional approach to wrap-around services

- **Infrastructure Maintenance**
  - ✓ Maintain existing infrastructure & facilities in a safe and operational condition
  - ✓ Implement strategies that optimize all modes of travel through the City
  - ✓ Implement strategies that address sewer and storm-water needs
  - ✓ Implement strategies that address pavement & roadway needs
  - ✓ Implement strategies that address park infrastructure maintenance needs

- **Organizational Strength & Employee Success**
  - ✓ Implement strategies that engage and strengthen Concord's relationship with regional, state and national organizations and elected officials
  - ✓ Implement technology that enhances customer service and organizational efficiencies
  - ✓ Perform timely and effective performance evaluations
  - ✓ Adopt policies that address key personnel and legal needs
  - ✓ Implement programs that support employee recognition and networking
  - ✓ Enhance communication at all levels of the organization
  - ✓ Develop employees, the executive team, and council members through training & growth opportunities

Constant Areas of Focus

Quality of Life

Customer Service

The Civic Center is a complex of three buildings where the majority of city services are provided. In the center is the Council Chamber.

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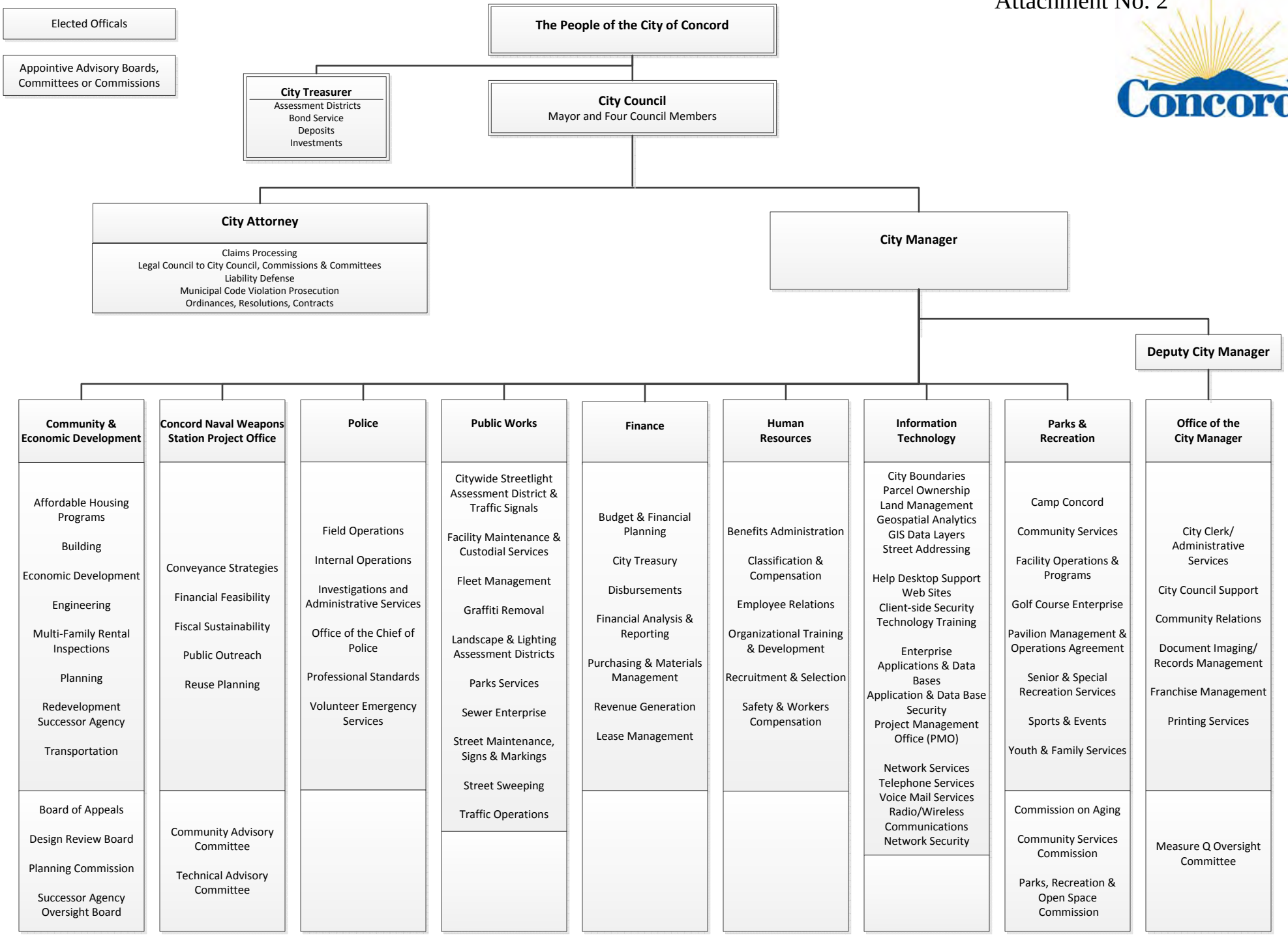
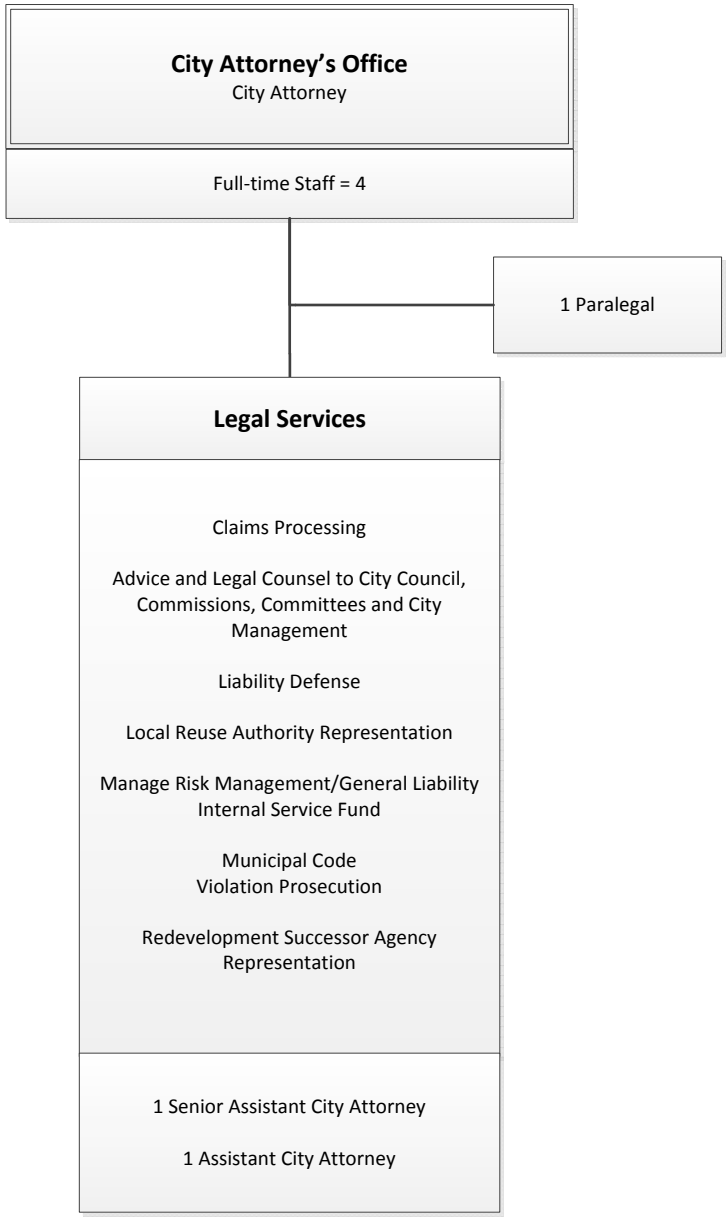
City Organization and Programs

Our mission is to join with our community to make Concord a city of the highest quality. We do this by providing responsive, cost-effective, and innovative local government services.

Attachment No. 2



The City of Concord has a City Council/City Manger form of government. Five Council Members and the City Treasurer are elected. The Council appoints the City Manager and the City Attorney. The City Manager appoints the City Clerk and department heads and hires employees to carry out program services. The City Council appoints qualified citizens from the community to serve on advisory boards and commissions.


City Attorney's Office
City Attorney
Full-time Staff = 4
1 Paralegal
Legal Services
Claims Processing
Advice and Legal Counsel to City Council, Commissions, Committees and City Management
Liability Defense
Local Reuse Authority Representation
Manage Risk Management/General Liability Internal Service Fund
Municipal Code Violation Prosecution
Redevelopment Successor Agency Representation
1 Senior Assistant City Attorney
1 Assistant City Attorney

Community and Economic Development

Director of Community and Economic Development

Full-time Staff = 43
Part-time Staff = 1.02

.5 Administrative Secretary

Planning Commission

Design Review Board

Zoning Administrator

Board of Appeals

Successor Agency Oversight Board

Community Services Commission

Planning

Development Review

General Plan Development & Implementation

Land Use Policy Analysis

1 Administrative Coordinator

1 Associate Planner

1 Planning Manager

1 Principal Planner

3 Senior Planners

Building

Building Inspection

Plan Review

Building Code Enforcement

Multi-Family Housing Inspection

Permit Administration

4 Building Inspectors
1 Chief Building Official
1 Permit Technician I
3 Permit Technicians III
1 Plan Check Engineer
1 Building Inspection Supervisor

Transportation

Traffic Operations

Transportation Planning & Administration

Citizen's Request

1 Transportation Manager

1 Transportation Program Manager II

Engineering

Current Development Engineering

Development Inspection

Development Review

Encroachment & Grading Permit Inspections

Encroachment Permit Review

Flood Zone Regulations

Grading Permit Review

Public Improvement Plan Review

Sewer Permits

Storm Water Administration

Subdivision Map Review

1 Jr. Engineer
3 Construction Inspectors
1 Construction Inspector Supervisor
1 Permit Technician III
1 Senior Civil Engineer

Capital Improvement Program

ADA Compliance

CCC Sanitary District CIP and Plant Operations Administration

Contract Administration

Design, Construction & Inspection

Grant Program

Mitigation Monitoring

1 Administrative Clerk II
3 Associate Civil Engineers
1 City Engineer
1 Confidential Secretary
1 Senior Civil Engineer
1 Admin Secretary
1 Sr. Civil/Assoc Civil Engineer
.54 Admin Support
(FTE Part-time)

Economic Development & Housing

Affordable Housing Programs

Economic Development Programs

Redevelopment Successor Agency

.5 Administrative Secretary

1 Program Manager Special Events

1 Economic Development & Housing Manager

1 Economic Development Manager

1 Economic Development Specialist

Community Services

Community Development Block Grant (CDBG) Administration

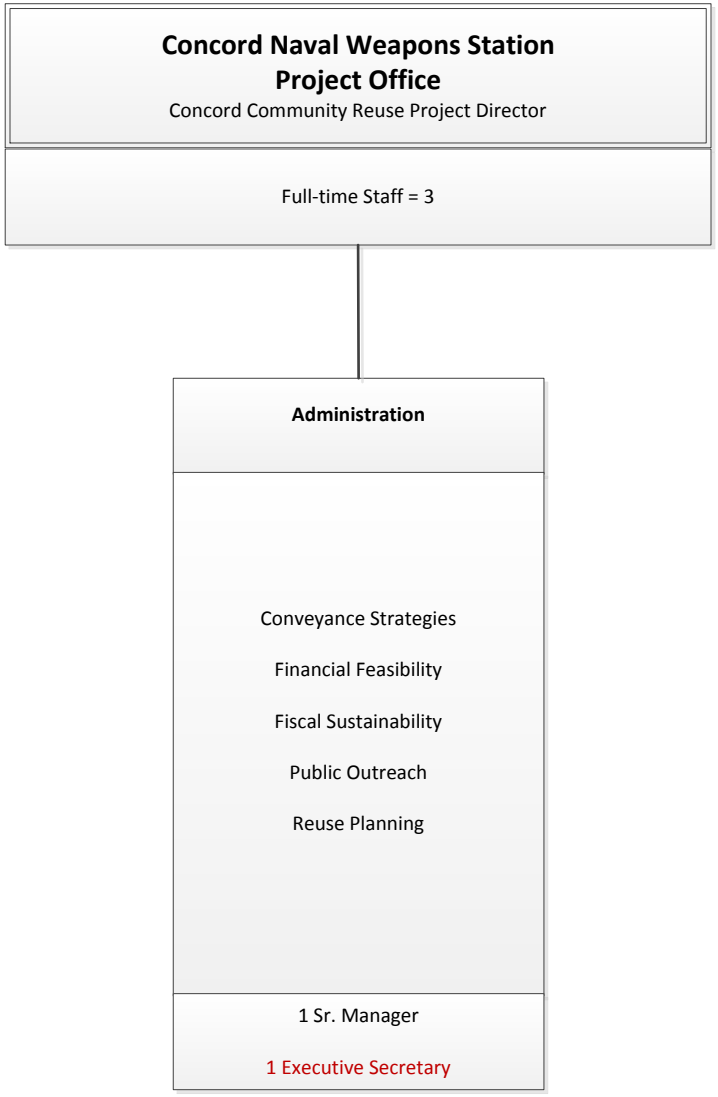
Housing Rehab Program

Concord/Pleasant Hill Health Care District

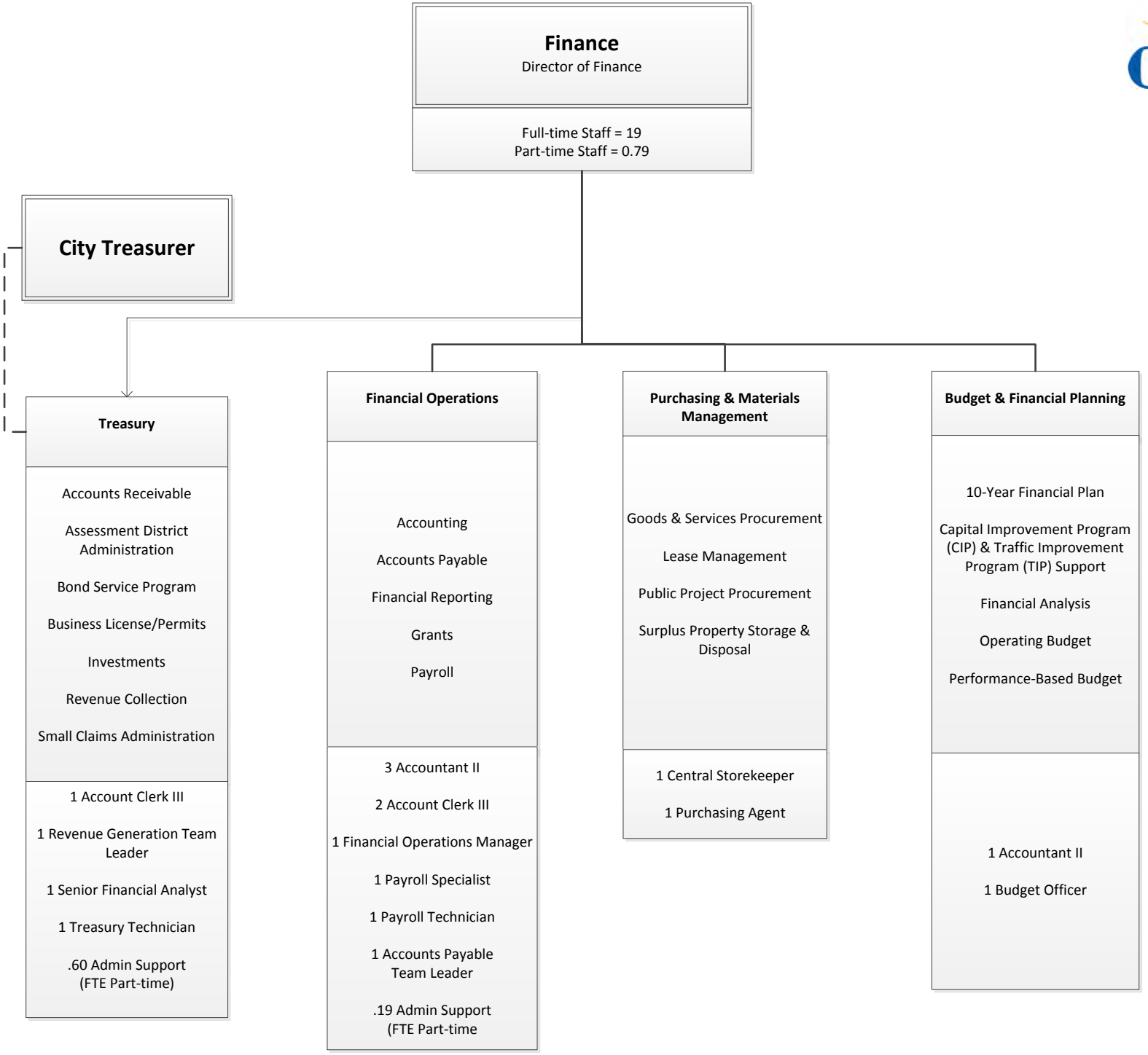
1 CDBG Program Manager

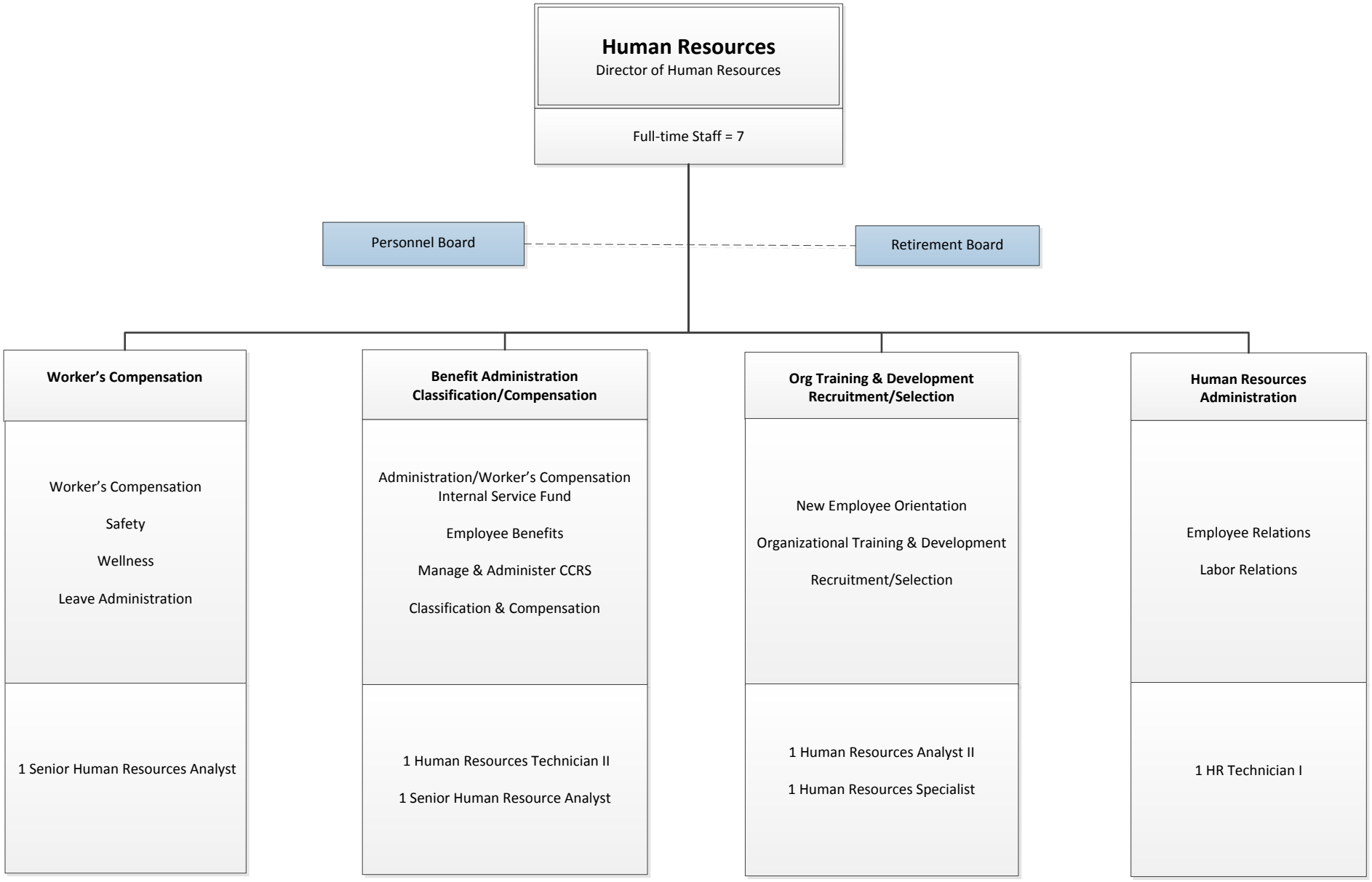
.48 Admin Support
(FTE Part-time)

Red Text = Proposed New Position



Red Text = Proposed Conversion from contract Executive Assistant position to permanent Executive Secretary position.


Finance
Director of Finance
Full-time Staff = 19
Part-time Staff = 0.79
City Treasurer
Treasury
Accounts Receivable
Assessment District Administration
Bond Service Program
Business License/Permits
Investments
Revenue Collection
Small Claims Administration
1 Account Clerk III
1 Revenue Generation Team Leader
1 Senior Financial Analyst
1 Treasury Technician
.60 Admin Support (FTE Part-time)
Financial Operations
Accounting
Accounts Payable
Financial Reporting
Grants
Payroll
3 Accountant II
2 Account Clerk III
1 Financial Operations Manager
1 Payroll Specialist
1 Payroll Technician
1 Accounts Payable Team Leader
.19 Admin Support (FTE Part-time
Purchasing & Materials Management
Goods & Services Procurement
Lease Management
Public Project Procurement
Surplus Property Storage & Disposal
1 Central Storekeeper
1 Purchasing Agent
Budget & Financial Planning
10-Year Financial Plan
Capital Improvement Program (CIP) & Traffic Improvement Program (TIP) Support
Financial Analysis
Operating Budget
Performance-Based Budget
1 Accountant II
1 Budget Officer


Human Resources
Director of Human Resources
Full-time Staff = 7
Personnel Board
Retirement Board
Worker's Compensation
Worker's Compensation
Safety
Wellness
Leave Administration
1 Senior Human Resources Analyst
Benefit Administration
Classification/Compensation
Administration/Worker's Compensation
Internal Service Fund
Employee Benefits
Manage & Administer CCRS
Classification & Compensation
1 Human Resources Technician II
1 Senior Human Resource Analyst
Org Training & Development
Recruitment/Selection
New Employee Orientation
Organizational Training & Development
Recruitment/Selection
1 Human Resources Analyst II
1 Human Resources Specialist
Human Resources
Administration
Employee Relations
Labor Relations
1 HR Technician I

Information Technology

Director of Information Technology

Full-time Staff = 13
Part-time Staff = .93

Administration

Budget Development and Financial Analysis

Coordination and Tracking of Council Authorizations for Department

Department Records Keeping

Internal Service Fund Administration & 10-Year Plans

Security & Compliance (DOJ PCI) Coordination

Vendor Billing Coordination

Vendor Contract Tracking and Coordination

Computer Training Program Coordination & Delivery

1 Program Assistant

Applications & Project Management

Benefits Realization in Partnership with Customer

Delivery of Approved Projects to Approved Scope and Fully Loaded Project Budget Including Change Control

Delivery of Specified Functionality to Customer, Operations, and Support Stake Holders

Enterprise Application & Database Hosting, Security & Compliance (PCI, DOJ), On-going Support & Data Retention

Project Collection, Definition, Scoping, Budget Development, Benefits Identification

City of Clayton Police Department Support

Website Design, Administration & Development Services for 5 Public Sites & 2 Internal Sites

1 Information Technology Manager

1 Microcomputer Coordinator

1 Senior Programmer Analyst

2 Systems & Programming Manager (1 proposed addition)

1 Programmer

1 Web Coordinator

1 Professional (FTE-Part-time)

Geographic Information Systems (GIS)

Large Format Copy/Printer Services for City

Office of Record for All Land Records

Parcel Maintenance for Ownership, Merging & Splitting, Economic Zone, Flood Zone, & Planning Designations

Police Dispatch System for Maps, Parcels, Streets, Addresses, GPS Routing

Spatial Analysis Services

Storm & Sanitary Sewer System Mapping & Analysis

Street Addressing

Land & Asset Management, Parcels, Streets, Addresses, GPS Routing

1 Program Manager

1 GIS Analyst

IT Operations

Card-Key System On-going Support & Maintenance

Disaster Recovery/Business Continuity of the Technical Infrastructure

Internet, Network & Applications Security & Compliance (DOJ, PCI)

Radio & Telephone Systems Infrastructure & 2nd Level Support

Server & Network Provisioning and On-going Administration & Support

Video Surveillance Systems Support

City of Clayton Police Department Network Support Computer

Desktop Support & Security for Computers, Printers/Copiers

Level 1 Support for all Applications, Telephone/ Cell/Phone/Voice Mail, Radios for City

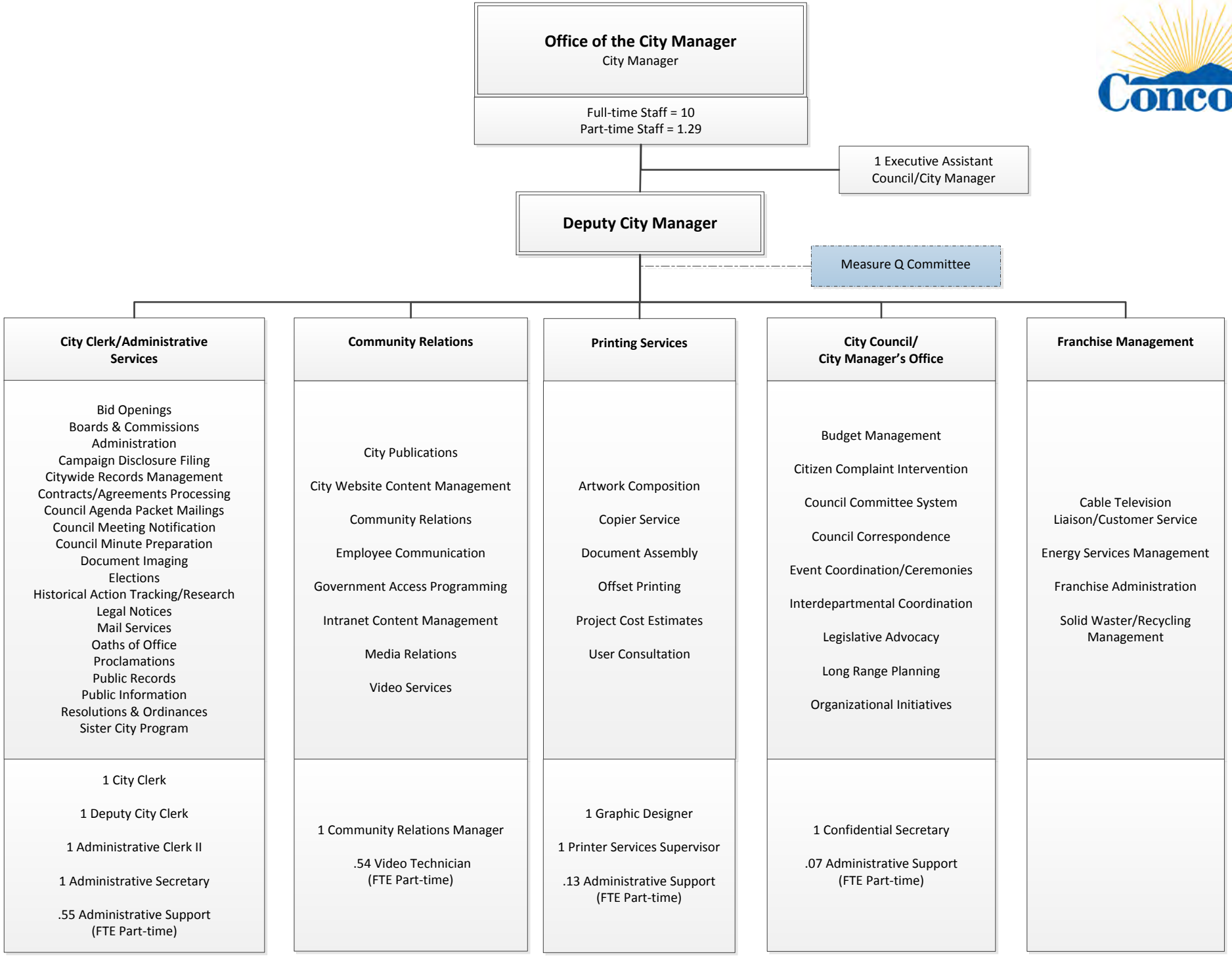
Telephone Support & Cellular Services Provisioning

1 Information Technology Manager

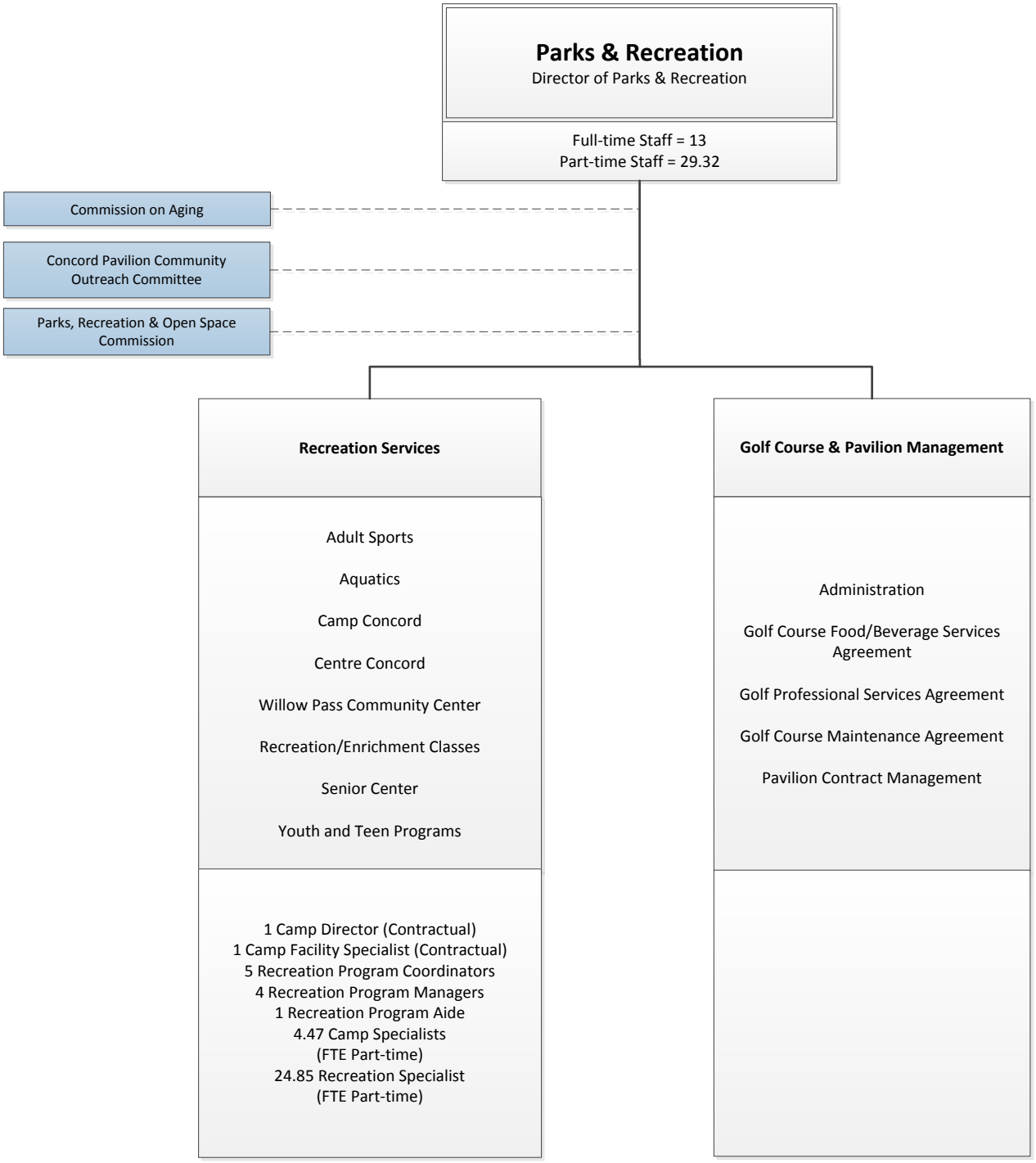
1 Systems Manager

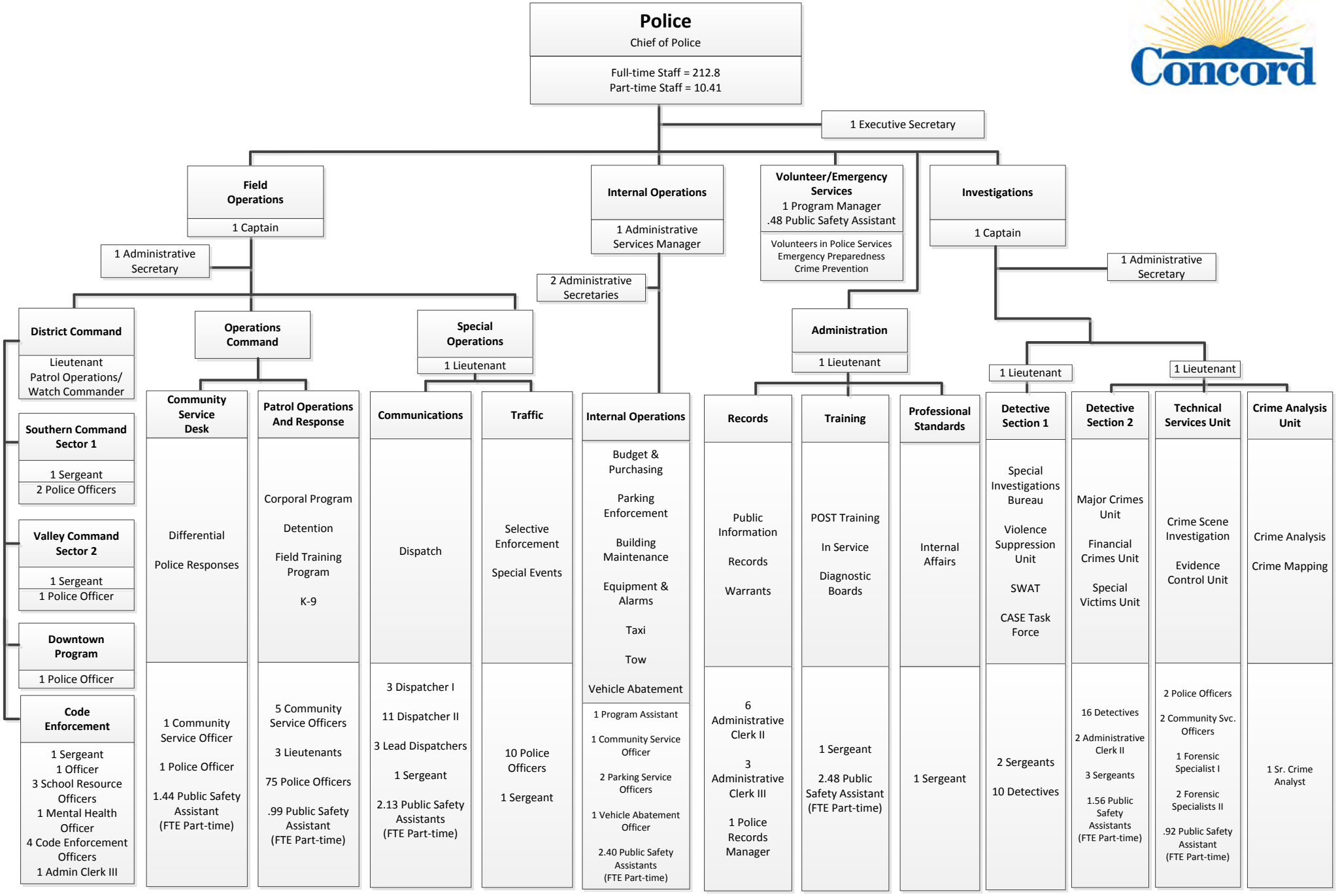
1 Profession (FTE Part-time)

Red Text = Proposed New Position



*Includes City Council (5): Mayor, Vice Mayor, and three Councilmembers


Parks & Recreation
Director of Parks & Recreation
Full-time Staff = 13
Part-time Staff = 29.32
Commission on Aging
Concord Pavilion Community Outreach Committee
Parks, Recreation & Open Space Commission
Recreation Services
Adult Sports
Aquatics
Camp Concord
Centre Concord
Willow Pass Community Center
Recreation/Enrichment Classes
Senior Center
Youth and Teen Programs
1 Camp Director (Contractual)
1 Camp Facility Specialist (Contractual)
5 Recreation Program Coordinators
4 Recreation Program Managers
1 Recreation Program Aide
4.47 Camp Specialists
(FTE Part-time)
24.85 Recreation Specialist
(FTE Part-time)
Golf Course & Pavilion Management
Administration
Golf Course Food/Beverage Services Agreement
Golf Professional Services Agreement
Golf Course Maintenance Agreement
Pavilion Contract Management


Police
Chief of Police
Full-time Staff = 212.8
Part-time Staff = 10.41
1 Executive Secretary
Field Operations
1 Captain
1 Administrative Secretary
Internal Operations
1 Administrative Services Manager
2 Administrative Secretaries
Volunteer/Emergency Services
1 Program Manager
.48 Public Safety Assistant
Volunteers in Police Services
Emergency Preparedness
Crime Prevention
Investigations
1 Captain
1 Administrative Secretary
District Command
Lieutenant
Patrol Operations/ Watch Commander
Southern Command Sector 1
1 Sergeant
2 Police Officers
Valley Command Sector 2
1 Sergeant
1 Police Officer
Downtown Program
1 Police Officer
Code Enforcement
1 Sergeant
1 Officer
3 School Resource Officers
1 Mental Health Officer
4 Code Enforcement Officers
1 Admin Clerk III
Operations Command
Community Service Desk
Differential
Police Responses
1 Community Service Officer
1 Police Officer
1.44 Public Safety Assistant (FTE Part-time)
Patrol Operations And Response
Corporal Program
Detention
Field Training Program
K-9
5 Community Service Officers
3 Lieutenants
75 Police Officers
.99 Public Safety Assistant (FTE Part-time)
Special Operations
1 Lieutenant
Communications
Dispatch
3 Dispatcher I
11 Dispatcher II
3 Lead Dispatchers
1 Sergeant
2.13 Public Safety Assistants (FTE Part-time)
Traffic
Selective Enforcement
Special Events
10 Police Officers
1 Sergeant
Internal Operations
Budget & Purchasing
Parking Enforcement
Building Maintenance
Equipment & Alarms
Taxi
Tow
Vehicle Abatement
1 Program Assistant
1 Community Service Officer
2 Parking Service Officers
1 Vehicle Abatement Officer
2.40 Public Safety Assistants (FTE Part-time)
Administration
1 Lieutenant
Records
Public Information
Records
Warrants
6 Administrative Clerk II
3 Administrative Clerk III
1 Police Records Manager
Training
POST Training
In Service
Diagnostic Boards
1 Sergeant
2.48 Public Safety Assistant (FTE Part-time)
Professional Standards
Internal Affairs
1 Sergeant
1 Lieutenant
Detective Section 1
Special Investigations Bureau
Violence Suppression Unit
SWAT
CASE Task Force
2 Sergeants
10 Detectives
1 Lieutenant
Detective Section 2
Major Crimes Unit
Financial Crimes Unit
Special Victims Unit
16 Detectives
2 Administrative Clerk II
3 Sergeants
1.56 Public Safety Assistants (FTE Part-time)
Technical Services Unit
Crime Scene Investigation
Evidence Control Unit
2 Police Officers
2 Community Svc. Officers
1 Forensic Specialist I
2 Forensic Specialists II
.92 Public Safety Assistant (FTE Part-time)
Crime Analysis Unit
Crime Analysis
Crime Mapping
1 Sr. Crime Analyst

Public Works

Director of Public Works

Full-time Staff = 76
(Includes Storm Water and Sewer Enterprise)
Part-time Staff = 2.75

Administration

1 Admin. Manager

Administration

Administrative and Clerical Support

Lease Management

Lighting and Landscape Assessment Districts

Sewer Levy

Special Projects

Budget

2 Administrative Clerk III

Facility Maintenance

1 Facilities Mx. Manager

Facility Maintenance

Custodial Services

Facility Maintenance

Graffiti Removal

Hazardous Materials Management

Manage Building Internal Service Fund

Repairs & Alterations Security & Alarms

1 Supervisor
1 Facility Mx. Tech
1 Mx. Electrician
1 Mx. Painter
2 Mx. Utility Mechanics
4 Mx. Worker I

Fleet Management

1 Fleet Manager

Fleet Management

Garage Operations

Manage Fleet Internal Service Fund

Vehicle Maintenance, Repairs & Replacement

Vehicle Repair Contracts

1 Auto Parts Worker

3 Equipment Mechanics

Infrastructure Maintenance

1 Infrastructure Manager

Traffic Operations

Pavement Markings

Street Lights

Traffic Modifications

Traffic Signs

Traffic Signals

1 Sr. Mx. Team Leader
1 Senior Traffic Signal Technician
2 Traffic Signal Technicians
1 Lead Worker
2 Sr. Mx. Worker

Sewers

Central Contra Costa Sanitary District Contract Maintenance

Sewer Pipe Maintenance

Underground Service Alerts (USA) Locates

1 Supervisor

1 Infrastructure Lead Worker

2 Mx. Worker I

6 Mx. Worker II

Streets & Drainage

Curb, Gutter and Sidewalk Repair

Storm Drainage Maintenance

Street Maintenance

Street Sweeping

1 Supervisor
1 Heavy Equipment Operator I
1 Heavy Equipment Operator II
4 Mx. Worker I
3 Mx. Worker II
2 Sweeper Operators

Parks Services

1 Parks Manager

Parks

Landscape Assessment Districts

Medians

Open Space, Pest & Weed Control

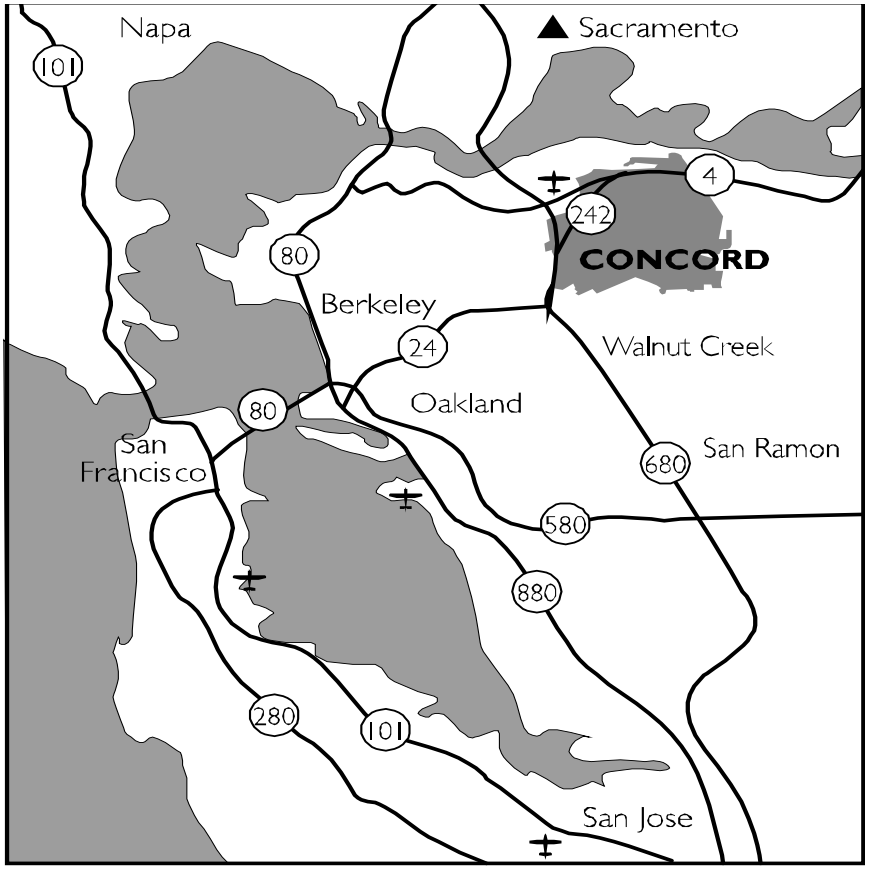
Parks Maintenance

Trees Maintenance

2 Supervisors
3 Sr. Mx. Team Leaders
2 Environmental Mx. Tech
4 General Laborers
1 Heavy Equipment Operator I
8 Landscape Gardeners
1 Mx. Gardener
1 Mx. Team Leader
1 Parks Lead Worker
1 Tree Lead Worker
1 Admin. Clerk II
2.75 General Laborers
(FTE Part-time)

CITY OF CONCORD
COMPARATIVE SUMMARY OF
AUTHORIZED FULL-TIME POSITIONS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	2012-2013 Budget B	2012-2013 Budget C	2014-2015 Budget D	2015-2016 Budget D	2016-2017 Budget D	Incr. <Decr.> E = D - C
GENERAL CITY						
City Attorney	4.0	4.0	4.0	4.0	4.0	0.0
City Council	6.0	6.0	6.0	6.0	6.0	0.0
Community and Economic Development	29.0	37.0	39.0	43.0	43.0	4.0
Concord Community Reuse Project	2.0	2.0	2.0	3.0	3.0	1.0
Finance	18.0	19.0	19.0	19.0	19.0	0.0
Human Resources	6.0	6.0	7.0	7.0	7.0	0.0
Information Technology	11.0	12.0	12.0	13.0	13.0	1.0
Office of the City Manager	10.0	10.0	11.0	10.0	10.0	(1.0)
Parks and Recreation	14.0	15.0	14.0	13.0	13.0	(1.0)
Police	205.0	205.0	210.8	212.8	212.8	2.0
Public Works	63.0	64.0	64.0	64.0	64.0	0.0
Total General City	368.0	380.0	388.8	394.8	394.8	6.0
ENTERPRISE FUNDS						
Storm Water Management	2.0	2.0	2.0	2.0	2.0	0.0
Sewer	11.0	10.0	10.0	11.0	11.0	1.0
Total Enterprise Funds	13.0	12.0	12.0	13.0	13.0	1.0
GRAND TOTAL CITY AUTHORIZED POSITIONS	381.0	392.0	400.8	407.8	407.8	7.0
SUCCESSOR AGENCY (FORMER REDEVELOPMENT AGENCY)	6.0	0.0	0.0	0.0	0.0	0.0
TOTAL CITY AND SUCCESSOR AGENCY (FORMER REDEVELOPMENT AGENCY)	387.0	392.0	400.8	407.8	407.8	7.0



Nestled in the foothills of Mt. Diablo, Concord is the largest city in Contra Costa County with approximately 125,864 residents occupying 31.1 square miles. Its central location offers easy access to San Francisco, Oakland, the Silicon Valley, the redwoods of Northern California, the wineries of Napa Valley, the rugged coastline of Monterey, and the astonishing beauty of the the Sierra mountain range. Bay Area Rapid Transit (BART) high-speed trains, local bus services, Amtrak, ferries and international airports provide transportation options for residents, commuters and visitors.

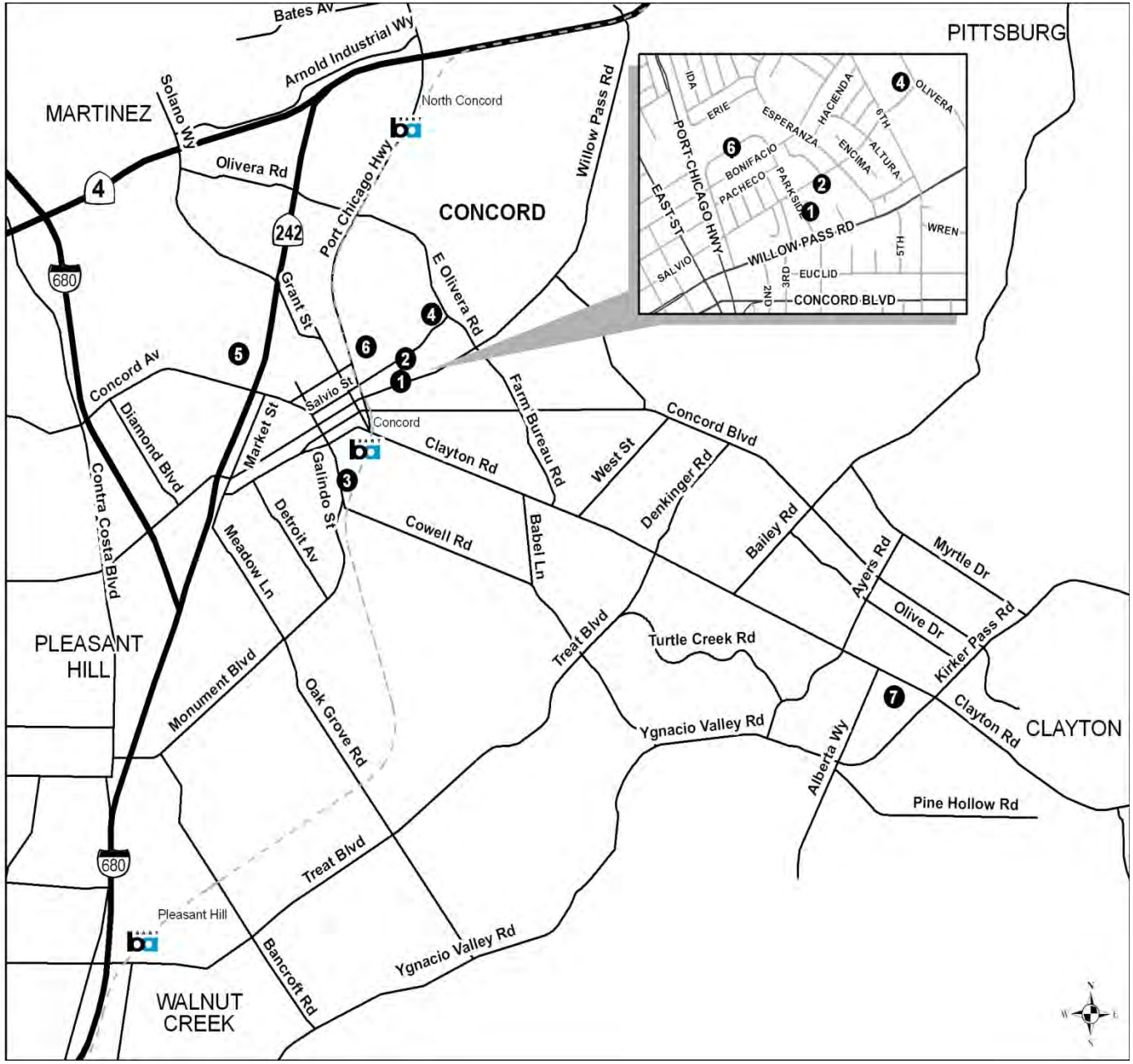
Concord has attracted some of the country's leading financial and commercial businesses. Affordability, accessibilty and a proficient workforce contribute to Concord's appeal. Concord's varied housing choices include new homes, apartments, established neighborhoods and townhouses in a broad spectrum of price ranges. Eighteen City parks, a state-of-the-art hospital, a wide variety of restaurants, regional shopping centers, two community centers, a senior center and first-rate weather join the list of Concord's assets.

Concord is a General Law City and operates under the Council-Manager form of government. The five members of the City Council are elected at large for four-year staggered terms. The Council selects representatives to serve as Mayor and Vice-Mayor for what has traditionally been a one-year term. Under this system, the Council appoints the City Manager and the City Attorney. The departments that make up the city government include City Attorney, Community Development, Finance, Human Resources, Information Technology, Office of the City Manager, Parks & Recreation, Police and Public Works & Engineering.

Concord

Location of City of Concord Offices

1. **Civic Center**
   1950 Parkside Dr.
   (925) 671-3300
2. **Human Resources**
   2974 Salvio St.
   (925) 671-3308
3. **Police Headquarters**
   1350 Galindo St.
   (925) 671-3200
4. **Willow Pass Center**
   2748 East Olivera Rd
   (925) 671-3423
5. **Corporation Yard**
   1455 Gasoline Alley
   (925) 671-3448
6. **Senior Center**
   2727 Parkside Dr.
   (925) 671-3320
7. **Centre Concord**
   5298 Clayton Rd
   (925) 671-3466



An Early History of Concord, California

Once the Town of Todos Santos on the Land Grant of Monte Del Diablo

- A small tribelet of Chupcan (Bay Miwok) Indians were the first know inhabitants of the valley. Dominated by a great mountain to their south, the Chupcan lived along the valley's streams, which flowed north to the wide tule marshes on the edge of the Bay. They shared the valley and the oak-covered hills with tremendous herds of elk, deer and antelope. Salmon filled the streams; grizzly bears roamed foothills.

- In 1772, Spanish explorers, led by Captain Pedro Fages and Father Juan Crespi, became the first Europeans to cross this area. For the next 50 to 60 years, the Spanish would explore, but not settle in our valley.

- In 1828, Don Salvio Pacheco petitioned the Mexican government for lands in the valley and received the "Monte del Diablo" land grant in 1834. The 17,921-acre grant covered our valley from the Walnut Creek channel east to the hills and generally from the Mt. Diablo foothills north to Suisun Bay.

- The name "Monte del Diablo" originally had been used by Spanish soldiers to describe a dense thicket (monte) of willows at the north end of our valley. The soldiers believed the thicket was possessed by evil, devilish Man spirits, hence the name "Monte del Diablo," thicket of the devil.

- Don Salvio's son, Fernando Pacheco, was sent immediately to occupy the grant and begin cattle operations on the Pacheco family's new Rancho that he managed from an adobe still standing in Hillcrest Park. The family joined him in 1846. Don Salvio's grand adobe, which is still located in downtown Concord, became the business, social and cultural center of the region.

- Don Francisco Galindo married Don Salvio's daughter, Maria Dolores Manuela. The Galindo's wood frame home, also on the national register, stands today near the Clayton Road extension and Galindo Street.

- A new town called Pacheco, adjacent to the Rancho, prospered as an industrial and shipping center. Its prosperity,though, was short lived due to fires, flooding and the 1868 earthquake.

- In 1868, Don Salvio Pacheco, his son Fernando, and his son-in-law Francisco Galindo created a new town at the center of their Rancho. They called their new town Todos Santos (All Saints), and, in 1869, offered lots free to the merchants and residents of Pacheco. Bonifacio Street marked its perimeter on the northwest, East Street on the northeast, Contra Costa Street on the southeast, and Galindo Street on the southwest.

- The name Todos Santos would not identify the new town for long. Within months after Todos Santos had been recorded as the official name of the subdivision, Concord was heralded by the Contra Costa Gazette as the actual name of the town. In an article dated

April 17, 1869, the paper congratulated the residents of Concord for adopting such a meaningful name for their new village. They highlighted the harmonious spirit and euphony of this fine name. Despite later published reminders and protests by Fernando Pacheco, Concord became the name of our new town.

- By 1879, a population of 300 was reported. It would double by February 1905, when incorporation of the "Town of Concord" was approved by a local eight vote margin.

- It would take 35 years for the population to double again. At the beginning of World War II, small town Concord had an extraordinary high school, a modern hospital, five churches, two railroads, a fine library, a central plaza, two cinemas, a full-service downtown commercial area, tree-lined streets, comfortable homes, and a population of only 1,400. The war years brought exposure; the postwar years began a population boom. By 1948, the population had grown to 6,500.

- Today, the farms, orchards, and the old Rancho are neighborhoods; the classic old downtown has a multistory skyline. Concord has a diverse population approaching 130,000 and is the largest city in Contra Costa County. Confident of its future, Concord is especially proud of its rich history.

BUDGET PREPARATION

1. PURPOSE

To establish procedures for the development and computation of budget data, including the formulation and updates of work programs and standards of service for the following fiscal year and ten-year financial plan.

2. GENERAL

The budget adopted by the City Council is the financial plan of the city government of Concord. As such, it is a significant document, and its preparation is one of the most important duties performed by City personnel. Time schedules and deadlines indicated in the budget calendar for submission and review of the various phases of the budget are extremely critical and shall be adhered to by all personnel.

Departmental requests for appropriations must be realistic and based on work programs, analysis of needs, and past experience. Each year a comprehensive review of each department's programs and proposals for enhancements is performed. The approved annual budget is an operating plan that establishes expenditure allocations for each program and projections of expenditure allocations for the next nine years. The City of Concord prepares a ten-year financial plan for all City services.

3. PROCEDURE

The budget process is presented in separate stages to permit specialized analysis in each particular area. Preparers must keep in mind the final product as they prepare each phase, so that all phases, although they are prepared independently, can be coordinated into a final budget.

3.1 Budget Kickoff

3.11 This meeting is held early in November to present the budget calendar, distribute information on preparation for both the Operating and Capital Improvement Projects budgets, and position allocation listings for all currently authorized full-time positions.

3.2 Personnel Services

3.21 The Finance Department will calculate full-time personnel salaries and related benefits in accordance with current memoranda of understanding. Requests for new positions or classification change of a vacant position will be included in the projection if they are approved by the City Manager. Any capital outlay required in conjunction with a new position must be submitted in accordance

with section 3.32 below. Requests to exchange or upgrade filled positions must be done in accordance with the procedure outlined by the Human Resources Department.

3.22 Position allocations for full-time employees must be submitted to the Finance Department by mid-November. Position allocations shall be in accordance with the tasks in the Performance Based Budget (PBB) system.

3.23 Limited service and overtime requests must be completed and include job classification, hours or dollars requested, and position allocations. These requests are then submitted to the Finance Department by mid-November. Finance will include these requests for salary and benefits in projections of personnel costs for all ten-years in the financial plan. Position allocations shall be in accordance with the tasks in the PBB system.

3.3 Operating Expenditures and Capital Equipment Requests

3.31 The Finance Department will provide a report to assist each department in completing this phase of budget preparation. The report will contain last year's projection for this budget year by account unit (or task) and account.

Each department will make necessary changes on an exception basis and notify Finance of changes made. Finance will adjust the next nine years with the appropriate inflation factor. Each department will review and update their performance indicators and tasks in the PBB system prior to their budget meeting.

3.32 Requests for capital equipment cost or any equipment impacting internal service funds must be justified on a special "Capital Request" form to be forwarded to the Finance Department by September 15 each year. Budget for capital equipment should be recorded with the correct account code in the "1Z" task, unless the equipment is so specialized as to apply to a single performance task.

3.4 Internal Service Funds

3.41 Capital equipment requests which impact any of the internal service funds shall be submitted to the Finance Department with copies to the appropriate fund manager so those requests can be included in the internal service fund manager's proposal to the City Manager. Such requests must be submitted by September 15th of each year.

3.42 The internal service fund managers will prepare and submit their proposed ten-year replacement and operation plans to the City Manager no later than October 31st of each year for the following fiscal year budget. Any required changes for service charges will be reflected in departmental budgets and reviewed as part of the budget process.

3.5 Departmental Meetings

3.51 Prior to the departmental meetings, the City Manager and the appointed budget review committee will meet to discuss the preliminary ten-year financial forecast. The Finance Director will present and explain assumptions and forecasts for the City's major revenue sources.

3.52 Meetings with departments will begin early in January. At this time, the City Manager and the budget review committee will review each department's revenue projections (if applicable), expenditure requests, Performance Based Budgeting (PBB) performance measures (indicators and tasks), service level changes, new program requests and ten-year financial forecasts (if applicable).

3.53 Departments will make required changes and schedule a revisit meeting if necessary. Departments will update the section in the PBB system describing services performed during the current year, initiatives for the next fiscal year, and any significant changes proposed before the first of March.

3.6 Budget Presentation

3.61 The proposed budget will be presented to the City Council for preliminary review no later than the middle of May. The public is invited to the preliminary review, however, this review is intended to be a formal presentation by the City Manager and Department Heads highlighting accomplishments, proposed program enhancements, and significant changes. In June, the City Council will hold two public hearings at which they will review budgets, budget policies and changes. The budget is scheduled for adoption at the second public hearing council meeting in June.

3.62 The proposed budget will be available for public review at three locations: City Clerk's Office, Finance Department, and the public library. The proposed budget will be posted to the City's website. A taped two-hour presentation of the proposed budget will be shown on the City's public access station several times before adoption. The City solicits and welcomes all public comments.

BUDGET APPROPRIATION TRANSFER CONTROLS

1. PURPOSE

To provide a procedure allowing for efficient and cost effective transfers of budgeted funds between City programs, capital projects and line item accounts.

2. POLICY

The City Council recognizes the benefit of adopting a policy for the processing of budget transfers that not only provides for strong internal financial controls, but also encourages improved accountability and budgetary estimates from Department Heads. An integral part of the process should be increased responsiveness, cost effectiveness and elimination of redundant tasks.

3. BUDGET TRANSFER CATEGORIES

3.1 Department Groups

Budget amounts which are assigned to a specific organizational function consisting of programs related in nature or purpose.

3.11 Examples: Departments covered by this section include such functions as City Management, City Attorney, Human Resources, Finance, Information Technology, Community & Recreation Services, Public Works – Maintenance Services, Public Works-Engineering Services, Planning & Economic Development, Building & Neighborhood Services and Police Services.

3.2 Program Groups

Budget amounts which are assigned to a specific organizational function within a department directed to attaining specific purposes or objectives.

3.21 Examples: Programs covered by this section include such functions as City Council, Recruitment and Selection, Network Systems, Finance Administration, Sports and Events, Traffic Operations, Design, Police Operations, Planning, Housing, etc.

3.3 Projects

Budget amounts assigned to projects approved by the City Council. Projects are classified into two general categories; Capital Projects and Other Projects. Capital Projects are projects related to City infrastructure assets. Other Projects are projects not related to City infrastructure assets.

3.31 Capital Projects consist of Specific Projects and Master Projects.

3.311 Specific Projects are one-time projects. An example is the construction of a new police facility which becomes a City asset.

3.312 Master Projects are related to programs that receive annual funding for a particular purpose, such as street rehabilitation or building maintenance. The programs are implemented through specific projects. The schedule for implementing specific projects is based on the prioritization criteria established by the appropriate department. An example of a Master Project is "Arterial/collector Street Overlay/Pavement Management System". An example of a specific project is "Willow Pass Pavement Rehabilitation.

3.32 Other Projects are not related to infrastructure asset. An example would be the California Symphony production.

3.4 Group Appropriation and Accounts

Budgeted amounts within programs which are categorized by nature or purpose within four groups:

Personnel Services (Wages & Benefits)

Materials and Supplies

Fixed Expenses

Capital Outlay

3.41 Examples: Line item accounts addressed in this section include but are not limited to Overtime, Office Supplies, Meetings and Conferences, Small Equipment, etc.

3.5 Appropriations of Money Received for Specific Purposes

Money received for specific purposes requires the establishment of an appropriation and revenue account of equal value. Purposes include a study for a possible or pending improvement or to construct a possible or pending improvement or other designated purposes.

3.51 Example: A developer payment to fund a traffic study.

4. PROCEDURE – LEVEL AND TYPES OF BUDGET TRANSFERS

4.1 General

4.11 All transfers of appropriations are to be processed through the Finance Director for certification as to availability of the budget appropriation, for transfer and account correctness and to ensure that the new use of funds remains consistent with underlying authority.

4.12 Department Heads shall ensure that Performance Based Budgeting (PBB) objectives are maintained on all transfers of appropriations.

4.13 All transfers of appropriations affecting Personnel Services type accounts require the approval of the Human Resources Director.

4.14 The City Manager may add requirements that may abrogate any or all of the authority delegated to Department Heads under this policy.

4.2 Program Group Appropriation Transfers (Accounts)

4.21 These transfers are between the groups defined in Paragraph 3.2. In addition to the requirements stated in Section 4.1, the following approvals are required:

4.22 City Council approval is not required for program group transfers.

4.23 Program group transfers of Personnel services type accounts within the same fund and department require Department Head and City Manager approval.

4.24 Program group transfers of Personnel services type accounts between funds within the same department require Department Head and City Manager approval.

4.25 Program group transfers of Materials and Supplies type accounts within the same fund and department require Department Head approval.

4.26 Program group transfers of Materials and Supplies type accounts between funds within the same department require Department Head and City Manager approval.

4.27 Department Heads may approve requests within their department's budget to convert operating line item accounts into project accounts provided no addition is made to the original appropriation approved by the City Council and no changes are made to the funding source or purpose for which the appropriation was originally made.

4.28 Department Heads may spend more than is budgeted in a line item account provided the budget for the entire program is not exceeded in total.

4.29 Department Heads may substitute the purchase of a capital equipment item for another originally approved during the budget process provided the cost of the substitute item is less than or equal to the amount approved by the City Council. Items greater than that amount require the approval of the City Manager.

4.3 Department Appropriation Transfers

These transfers are between the departments defined in Paragraph 3.1. In addition to the requirements stated in Section 4.1, the following approvals are required:

4.31 Department Heads may transfer budget appropriations between departments. The approval of all Department Heads involved in the transfer is required.

4.32 Department budget appropriation transfers between departments require the approval of the City Manager.

4.4 Appropriations of Money Received for Specific Purpose

These offsetting budget adjustments are defined in Paragraph 3.5

4.41 Offsetting budget appropriation adjustments required as a result of the receipt of money for specific purposes require Department Head approval.

4.42 Budget appropriation adjustments greater than the money received for specific purposes require City Manager and City Council approval.

4.5 Project Appropriation Transfers

Paragraph 3.3 describes these transfers.

4.51 All Project appropriation transfers require City Manager approval.

4.52 Additional appropriations of $20,000 or more for projects require City Council approval.

4.53 Transfer of savings on a project of $20,000 or more to another project requires City Council approval.

4.54 Any unspent funds on a completed Project will be returned to reserves at year-end.

4.6 Special Revenue Appropriation

4.61 Budget appropriations based on funds provided by donations, contributions or special grants.

4.62 The special revenue appropriation is limited to the exact amount received or to be received.

4.63 The City Manager must approve special revenue budget appropriations.

4.64 Budget appropriations engendered by grants, donations or contributions require City Council approval.

BUDGET AND FISCAL POLICIES

1. PURPOSE

To guide City budget decisions toward maintaining long-term financial stability, to ensure that basic City services are delivered, and to protect past and future investments in the City's infrastructure and facilities.

2. ADOPTION AND REVIEW

A set of policies were originally adopted in 1995 with the initiation of long-term financial planning for the City. The policies set a course to achieve financial stability. With implementation of the original policies, financial stability for the City has been attained and this document revised to establish a more comprehensive approach to budget and fiscal policies to ensure that the City maintains its financial stability long into the future. Each year at the time the City budget is considered, the City Council shall review the Budget and Fiscal Policies and conduct a review of the proposed budget for consistency with these Budget and Fiscal Policies.

3. POLICIES

3.1 10-Year Financial Forecasting

3.11 City Manager will present a budget (Capital and Operating) that is balanced over the 10-year forecasting period for all funds.

3.12 Utilize the 10-Year Forecast as the basis for making long-range financial planning decisions.

3.13 Maintain a contingency and reserves as a percentage of designated operating expenses for the General Fund and the Enterprise funds.

3.14 Maintain a capital and operational reserve to address unforecasted needs.

3.15 The aggregate of contingencies and reserves shall be 15% of designated operating expenses for the General Fund;

3.16 The aggregate total shall be reviewed on an annual basis and shall revert to an aggregate 30% when economic conditions improve.

3.17 Develop and maintain a revenue monitoring and forecasting system to assist in trend analysis and revenue forecasting for the 10-year period.

3.18 Document all assumptions for revenue and expenditure forecasts each year.

3.19 Seek reimbursement for State and Federal mandated programs and projects.

3.110 Conduct periodic audits for sales tax (point-of-sale), franchises and concessions, and transient occupancy tax (TOT).

3.111 Carefully review and discourage grants that may expand or add services without a reliable replacement revenue after the grant period ends.

3.112 Maintain an aggressive collection system for all accounts receivable.

3.113 Be alert to potential development of new revenue sources.

3.2 Capital Improvement Program (CIP)

3.21 Develop a 10-year forecast for CIP.

3.22 Seek grants for needed capital projects which can offset use of other City funds, which can then be utilized for other needed projects.

3.23 Maintain capital improvements to the level required to adequately protect the City's capital investment and to minimize future maintenance and replacement costs.

3.24 Include resources required to maintain and operate new capital improvements commencing the year the project is completed and continuing through the balance of the 10-Year Forecast.

3.25 Ensure capital budgets contain all costs to complete the project (design, right-of-way, construction, inspection, contract management, contingency).

3.26 Ensure all proposed projects in the 10-Year Forecast have a viable source of funding for both construction and maintenance.

3.27 Fund projects proposed for Enterprise programs by revenues derived from user fees.

3.28 Encourage pay-as-you-go financing of capital improvements where feasible.

3.3 Internal Service Funds

3.31 Maintain Internal Service Funds for Workers' Compensation, Risk Management, Storm Water, Fleet Maintenance and Replacement, Technology Maintenance and Replacement (including all computer/software and communications equipment), Building Maintenance and Replacement, and Miscellaneous/Office Equipment Maintenance and Replacement.

3.32 Maintain a 10-year financial forecast for all Internal Service Funds.

3.33 Include cost of operation, maintenance and replacement in the 10-year financial forecasts.

3.34 All costs (operation, maintenance and replacement) associated with each Internal Service Fund will be charged to the appropriate user department.

3.35 Maintain equipment and facilities to the level required to adequately protect the City's investment and to minimize future maintenance and replacement costs.

3.4 Enterprise Funds

3.41 Maintain a 10-year financial forecast for all Enterprise Funds.

3.42 All costs associated with providing administrative support (finance, personnel, legal, etc.) shall be charged to the appropriate Enterprise Fund.

3.43 Periodically review market driven enterprise operations for partnerships, sponsorships and other mutually beneficial business development opportunities.

3.44 The cost of each enterprise shall be completely offset by user charges and fees derived from the enterprise activity. Costs shall include operating, maintenance, capital, debt service, contingency and administrative costs.

3.45 Periodically review and adjust user fees in order to avoid large one-time fee increases. For Golf the review should include the market established for similar services.

3.46 Periodically review concession agreements, lease agreements and all other revenue generating agreements in order to determine if the City is receiving a return that reflects the market for similar agreements.

3.5 Investment Policies/Financial Practices

3.51 Maintain an Investment Policy consistent with established regulations and guidelines. Said policy is to be reviewed each year by the City Council.

3.52 The Investment Policy shall address safety, liquidity and yield.

3.53 Limit use of debt to minimize future commitment of the fiscal resources of the City and its taxpayers.

3.54 Debt payment should not exceed the anticipated useful life of an improvement, and in no case should it exceed 30 years.

3.55 Maintain accounting systems and financial management practices in accordance with generally accepted accounting principles, so as to result in an unqualified opinion from the City's independent auditor.

3.6 Review and Adopt a Balanced Budget

3.61 The budget will be adopted as shown in the operating budget document annually.

3.62 Full review of revenue assumptions and preparation of the Capital Improvement Program and Ten-Year Forecasts on all funds will be done annually.

3.63 The City Council will hold public hearings and formally approve a budget for the City annually.

3.7 Reserve Funds

3.71 An aggregate reserve, consisting of operating contingency and reserves, will be established and maintained at a level not less than equal to 15% of the General Fund designated operating expenditures. The contingency and reserve shall be determined to be fully funded when 15% of the General Fund designated operating expenditures can be maintained as the reserve projected balance at the end of each fiscal year and funded within the approved General Fund Ten-Year Forecast.

3.72 As economic conditions warrant the 10% operating contingency and the aggregate 20% reserves will be re-instituted.

3.73 Reserve funds will have four subaccounts: the Economic Contingency Reserve, the Unforecasted Reserve, the Capital/Maintenance Reserve, and the Benefits Reserve.

3.74 Reserve funds will be built and replenished as necessary to maintain full funding of the minimum reserve through regular annual contributions at least equal to 4% of the General Fund operating budget. The City Council will annually review and approve the distribution of reserve contributions among the four subaccounts as part of the budget process.

3.75 The City Council may act to override the individual purposes of some or all of the four subaccount reserves in the face of a major economic crisis of calamitous dimensions and draw on reserves to maintain the City's fiscal stability. In such a case the Council will take formal action determining that multiple adverse factors exist that warrant this exceptional use of one or more of the subaccount reserve funds.

3.76 The Economic Contingency Reserve is to be made available by Council appropriation to meet unanticipated needs caused by State or Federal redirection of City resources, general economic downturns, or reductions in operating revenues.

3.77 The Unforecasted Reserve is to be made available by Council appropriation to continue services if State, Federal or other grant funding sources are lost, and to offset the costs of unanticipated, unfunded governmental mandates.

3.78 The Capital/Maintenance Reserve is to be made available by Council appropriation to meet unanticipated, unscheduled and or unprogrammed capital and maintenance needs of City infrastructure and facilities. This reserve is intended to be used for major capital repair where facility failure, unexpected hazards, or destruction of City property has occurred and where repair or replacement is not planned within the established capital, operations or internal replacement funds. The threshold for work meeting this intent will be the same dollar amount as the threshold set for inclusion of projects in the City Capital Improvement Program.

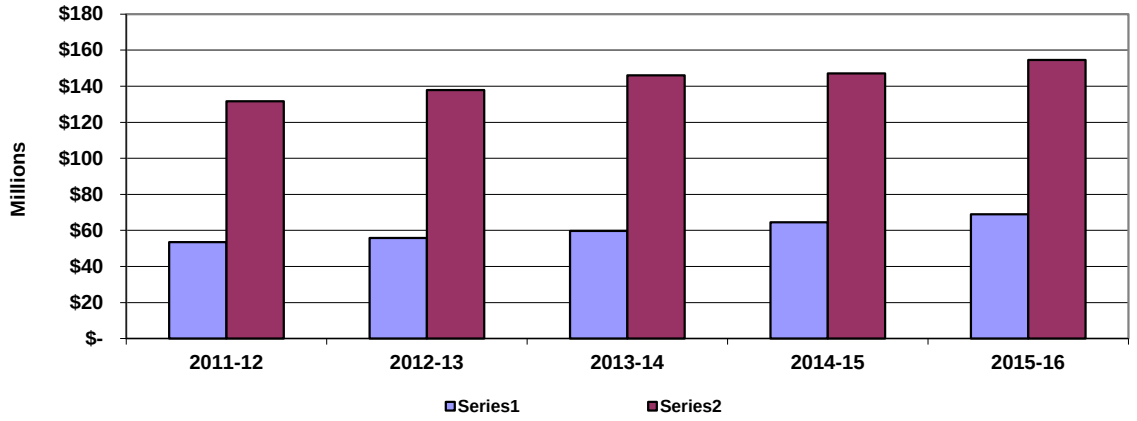
In exceptional circumstances and where adequate funding sources are not available, the City Council may consider appropriation of Capital/Maintenance Reserve funds for a new capital improvement. When making such an appropriation, the City Council will first determine that the maintenance and operating costs of the new project can be fully supported in the Ten-Year Plan in accordance with Policy 3.33.

3.79 The Benefits Reserve Fund is available to support unplanned costs and obligations of existing employment benefits. The Benefits Reserve is not intended for use to enhance benefits negotiated through the collective bargaining process that require City Council approval.

Annual Appropriation Limit

Article XIIIB of the State Constitution, more commonly referred to as the Gann Initiative or Gann Limit, and subsequent implementation legislation requires that the City of Concord limit each fiscal year's appropriations of the proceeds of taxes to the amount of such appropriations in Fiscal Year 1978-79 as adjusted by growth in per California per capita income and the greater of the growth in City or County population. Government Code Section 37200 requires that the appropriation limit and the total appropriations subject to the limitation be published in the annual budget. The City's limitation is calculated every year and it is established by City Council resolution as part of the Annual Operating Budget Process. Resolution No. 15-43 was approved on June 23, 2015 establishing the City of Concord's appropriation limit. Below is the calculation.

City of Concord Spending Limit Calculation Fiscal Year 2015-2016		
Appropriations subject to limit		
Fiscal Year 2015-2016 Revenues (all funds)		$ 104,297,717
Less: Non proceeds of tax		(33,154,390)
Less: Exclusions		(2,191,228)
Plus User Fees in excess of costs		-
Total appropriations subject to limit		**$ 68,952,099**
Appropriation limit		
Fiscal Year 2014-2015 appropriation limit		$ 147,052,905
A = Cost of living adjustment - CPI	1.0382	
(Based on change in California per capita income)		
B = Population adjustment	1.0128	
(Based on Contra Costa County's population growth change)		
Change Factor = (A multiplied by B)	**1.05148896**	
Increase in appropriation limit		7,571,601
Fiscal Year 2015-2016 appropriation limit		**$ 154,624,506**
Remaining appropriation capacity (deficit)		$ 85,672,407
Available capacity as a percent of appropriation limit		**55.41%**



Appropriations subject to the limit in the FY 2015-16 budget total $68,982,099. This is $85,672,407 less than the computed limit. Additional appropriations to the budget funded by non-tax sources such as beginning fund balances, grants or service charges are unaffected by the appropriations limit. However, any supplemental appropriations funded through increased tax sources are subject to the appropriations limit and could not exceed the $85,672,407 variance. Any overall actual receipts from tax sources greater than the variance would result in taxes in excess of the appropriations limit and would require refunds of the excess in the next two years or voter approval of an increase in the appropriations limit. A request of voters to authorize an increase in the appropriations limit is not anticipated in the future due to the significant margin between the limit and tax revenue.

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Concord's Historic Beebe House

The Beebe House was built circa 1870 as the residence of Benjamin and Fannie Beebe and their children. It was originally located about a quarter of a mile west of the town of Todos Santos (Concord) on "The Road to Pacheco", now Concord Ave. Water for farm irrigation was raised by a windmill, and the water used by the family was stored in an adjacent Tank House. Success at farming allowed Mr. Beebe to finance the Navas and Beebe General Merchandise Store, which opened in Todos Santos in 1871. The City of Concord took temporary possession of the house in 1992, when the location was needed for expansion of Highway 242. The house was moved to 2401 Bisso Lane, where it remained until 1996, when a buyer was found and the current location selected. It has been restored and is used for commercial purposes.

General Fund
10-Year Financial Forecast
FY 2015-16 through FY 2024-25

INTRODUCTION

The City of Concord has been using a 10-year general fund financial forecast since FY 1995-96. The use of the Forecast has been instrumental in helping the Council, staff, and community understand the future impacts of current decisions and spot fiscal trends.

The 10-year financial forecast for Concord's General Fund provides a long-term view of revenues and expenditures to assist in evaluating the impact of policy choices on the City's long-term fiscal health. The General Fund accounts for the majority of City services that residents and businesses rely on each day. These include everything from police services to recreation programs as well as internal services, such as financial management and information technology that keep the City and its programs running. The restrictions imposed by the State that limit local governments' ability to raise revenues adds to the importance of understanding the long-term fiscal impact of current policy decisions.

A 10-year financial forecast projects the future impact from continuing the City's current service levels and policies, and helps to illustrate what the City's financial future will look like as a result of the historic trends and decisions made in the recent past. A 10-year financial forecast is also useful in identifying potential issues that may arise in the future, which require financial modeling and fiscal planning.

The projected revenues and expenditures in future years of the 10-year forecast should be viewed differently from the projected revenues and expenditures included in the proposed biennial budget due to the increasing uncertainty attached to projections beyond the immediate budget cycle. The financial forecast is a valuable planning and decision-making tool; however, it is not a financial plan. It sets the stage for the budgeting process and provides context to aid the City Council in establishing priorities and allocating City resources.

MAJOR ASSUMPTIONS

Below is a list of the major general fund revenue and expenditure assumptions in the 10-year financial forecast. Many of these assumptions are explained in greater detail in the City Manager's Budget Message (dated May 12, 2015). Other general fund revenue and expenditure categories not listed below are projected to increase by 2.4% annually to reflect the 20-year average annual change in the Consumer Price Index for the West Urban Area, as defined by the U.S. Bureau of Labor Statistics. Debt payments, rental income, and other contractual commitments are projected as per the agreements. The following table provides an index for the abbreviation of each of the ten fiscal years included in the 10-year financial forecast.

Fiscal Year	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Abbreviation	Y1	Y2	Y3	Y4	Y5	Y5	Y7	Y8	Y9	Y10

Major General Fund Revenue Assumptions

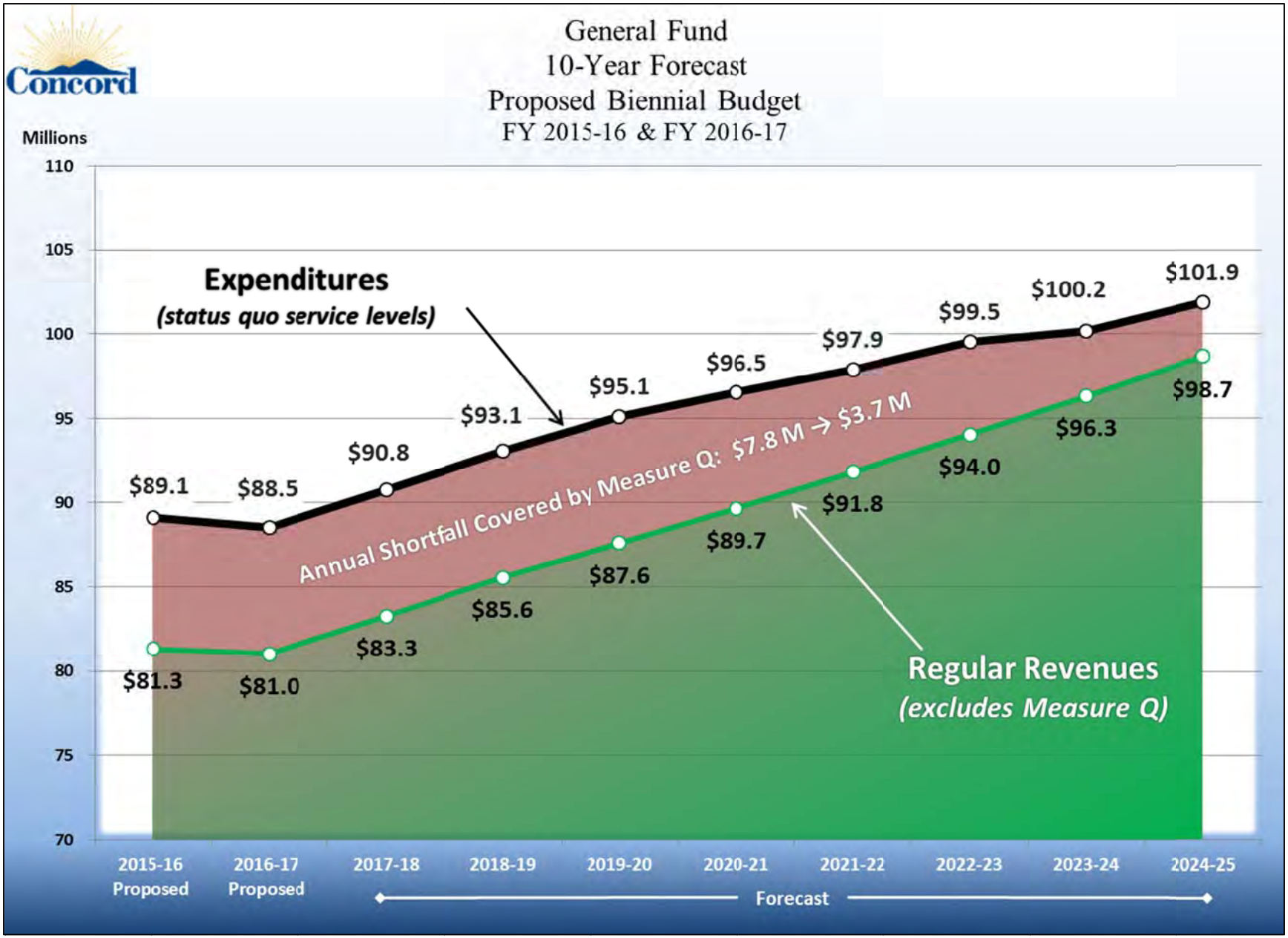
- Property Tax: Average annual increase of 2.3% (Y1: 5%, Y2-Y10: 2%)
- Sales Tax: Average annual increase of 3% (Y1: 7%[1], Y2: -3%, Y3-Y5: Avg. 3.5%, Y5-Y10: 3%)
- Measure Q: Average annual increase of 3%
- Development Review and Inspection Fees: Annual increase of 1-3% depending on fee type from Y1 to Y10
- Transient Occupancy Tax: Annual increase of 12% in Y1 based on current trends and an average of 2% thereafter in Y2-Y10
- Business License Tax: Annual average increase of 2% from Y1 to Y10

General Fund Expenditure Assumptions

- Salaries: Annual increase of 2% in Y1 and Y2, followed by 1.5% from Y3 to Y10
- Healthcare Premiums: Annual increase of 2-2.5%[2] (Y1: 2%, Y2-10: 2.5%)
- Pension Costs: Average annual increase of 4% from Y1 to Y10 based on projected CalPERS rates (Y1-Y5: Average 8%, Y6-Y10: Average 2%)
- Operating Expenses: Most operating expenditures are adjusted annually by 2.4% to reflect the 20-year average in the Consumer Price Index.

[1] Includes a one-time payment of $1.9 million from the State of California that is connected to a final payment (or true-up) for money that is owed to cities for the financing plan for State Economic Recovery Bonds from 2004 and 2008.

[2] Per current employee MOUs the City and employees split all health insurance premium increases 50/50; therefore this number represents 50% of the expected increase.


Concord
General Fund
10-Year Forecast
Proposed Biennial Budget
FY 2015-16 & FY 2016-17
Millions
110
105
100
95
90
85
80
75
70
Expenditures
(status quo service levels)
$89.1
$88.5
$90.8
$93.1
$95.1
$96.5
$97.9
$99.5
$100.2
$101.9
Annual Shortfall Covered by Measure Q: $7.8 M → $3.7 M
$81.3
$81.0
$83.3
$85.6
$87.6
$89.7
$91.8
$94.0
$96.3
$98.7
Regular Revenues
(excludes Measure Q)
2015-16 Proposed
2016-17 Proposed
2017-18
2018-19
2019-20
2020-21
2021-22
2022-23
2023-24
2024-25
Forecast

City of Concord
General Fund Ten Year Forecast
For the Year Ending June 30, 2016
(000's)

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Basic General Fund Activity										
Beginning Fund Balance 7/01	$ 28,920	$ 28,920	$ 28,920	$ 28,920	$ 28,920	$ 28,920	$ 29,219	$ 29,554	$ 29,971	$ 30,347
General Fund Revenues	$ 81,312	$ 81,016	$ 83,267	$ 85,564	$ 87,604	$ 89,669	$ 91,830	$ 94,047	$ 96,322	$ 98,657
Measure Q Revenues Used	7,800	7,500	7,500	7,500	7,500	7,150	6,400	5,900	4,250	3,700
TOTAL Resources Used	$ 89,112	$ 88,516	$ 90,767	$ 93,064	$ 95,104	$ 96,819	$ 98,230	$ 99,947	$ 100,572	$ 102,357
Appropriations										
Operating Expenditures (Baseline)	$ 86,926	$ 88,316	$ 90,562	$ 92,854	$ 94,888	$ 96,299	$ 97,668	$ 99,298	$ 99,958	$ 101,633
Capital Improvement Projects (CIP)	2,185	200	205	210	215	221	226	232	238	244
Total Appropriations	$ 89,111	$ 88,516	$ 90,767	$ 93,064	$ 95,103	$ 96,520	$ 97,894	$ 99,530	$ 100,196	$ 101,877
Revenue Over(Under) Appropriations	$ 1	$ -	$ -	$ -	$ 1	$ 299	$ 336	$ 417	$ 376	$ 480
Ending Fund Balance 6/30	$ 28,921	$ 28,920	$ 28,920	$ 28,920	$ 28,921	$ 29,219	$ 29,555	$ 29,971	$ 30,347	$ 30,827
General Fund Reserves as a % of Operating Expenditures	32%	33%	32%	31%	30%	30%	30%	30%	30%	30%

General Fund Activity w/ Loan to Local Reuse Authority

Loan	$ 2,220	$ 1,799								
Repayment			2,247	2,247	2,247					
Ending Fund Balance 6/30	$ 26,701	$ 27,121	$ 31,167	$ 31,167	$ 31,168	$ 31,168	$ 31,168	$ 31,168	$ 31,168	$ 31,168
General Fund Reserves w/ Reuse Loan as a % of Operating Expenditures	30%	31%	34%	33%	33%	32%	32%	31%	31%	31%

City of Concord
Measure Q Fund Ten Year Forecast
For the Year Ending June 30, 2016
(000's)

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Basic Measure Q Fund Activity										
Beginning Fund Balance 7/01	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Measure Q Revenues	$ 12,591	$ 12,911	$ 13,298	$ 13,697	$ 14,108	$ 14,531	$ 14,967	$ 15,416	$ 15,879	$ 16,355
TOTAL Resources Used	$ 12,591	$ 12,911	$ 13,298	$ 13,697	$ 14,108	$ 14,531	$ 14,967	$ 15,416	$ 15,879	$ 16,355
Appropriations										
Support for General Fund Operations	$ 7,800	$ 7,500	$ 7,500	$ 7,500	$ 7,500	$ 7,150	$ 6,400	$ 5,900	$ 4,250	$ 3,700
Econ. Dev. Marketing Surge	$ 150	$ 150	$ 150	$ 150	$ 150	$ -	$ -	$ -	$ -	$ -
Econ. Dev. Real Estate / Site Selection Consultant	$ 100	$ 100	$ 100	$ 100	$ 100	$ -	$ -	$ -	$ -	$ -
Immediate Park System Safety and Code Needs	$ 281	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Supplemental Building Maintenance Funding	$ 228	$ 228	$ 228	$ 228	$ 228	$ 228	$ 228	$ 228	$ 228	$ 228
$22M Roadway Maintenance Debt Service	$ 2,496	$ 2,498	$ 2,497	$ 2,500	$ 2,498	$ 2,499	$ 2,499	$ 2,499	$ 2,498	$ 2,496
Supplemental Funding for Capital Projects, Infrastructure and Park Maintenance	$ 1,536	$ 2,435	$ 2,823	$ 3,219	$ 3,632	$ 4,654	$ 5,840	$ 6,789	$ 8,903	$ 9,931
Total Appropriations	$ 12,591	$ 12,911	$ 13,298	$ 13,697	$ 14,108	$ 14,531	$ 14,967	$ 15,416	$ 15,879	$ 16,355
Revenue Over(Under) Appropriations	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Ending Fund Balance 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Reserves as a % of Operating Expenditures	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

City of Concord
General Fund
Operating Expenditures
For the Years Ending June 30, 2016 and 2017

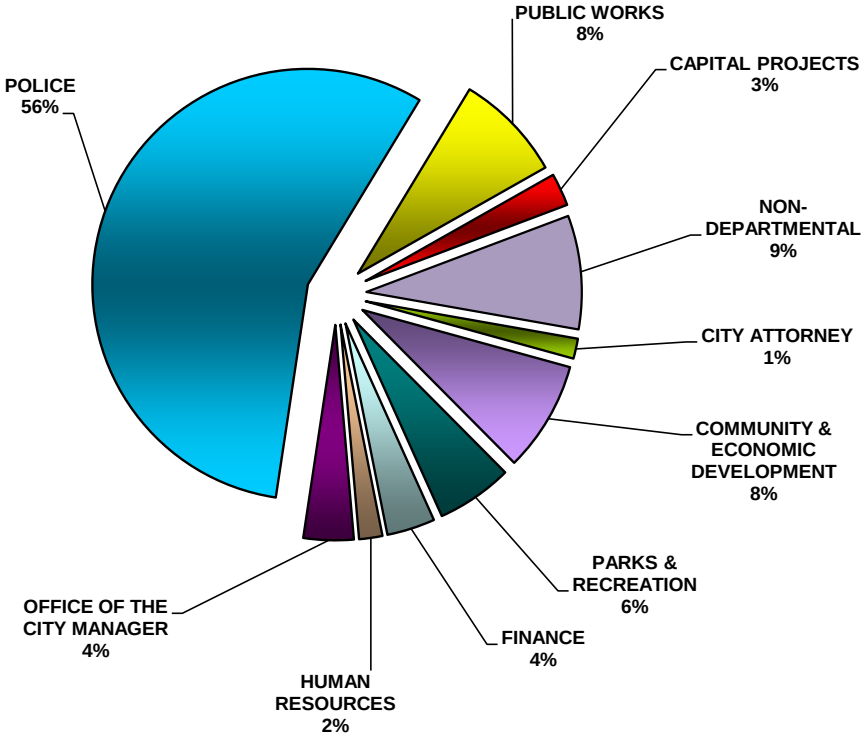
	Salaries & Benefits		Operating Expenditures		Fixed Charges		Other Financing Uses		Total Expenditures	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
CITY ATTORNEY	$ 964,226	$ 1,009,523	$ 289,700	$ 289,700	$ 87,240	$ 89,671	$ -	$ -	$ 1,341,166	$ 1,388,894
COMMUNITY & ECONOMIC DEVELOPMENT										
Administration	$ 264,037	$ 273,653	$ 93,900	$ 93,900	$ 908,514	$ 934,731	$ -	$ -	$ 1,266,451	$ 1,302,284
Planning	1,135,526	1,187,866	115,385	115,385	71,291	73,114			1,322,202	1,376,365
Engineering Services	890,183	933,495	134,593	135,793	115,424	117,913			1,140,200	1,187,201
Transportation	467,465	481,160	12,574	12,574	95,394	95,863			575,433	589,597
Building	1,324,124	1,395,404	398,680	415,480	128,195	130,651			1,850,999	1,941,535
Multi-Family Inspection Program	189,663	195,140	57,440	52,940	628	643			247,731	248,723
Economic Development	525,147	555,874	427,400	427,400	14,876	15,243	-	-	967,423	998,517
Total Community & Economic Development	$ 4,796,145	$ 5,022,592	$ 1,239,972	$ 1,253,472	$ 1,334,322	$ 1,368,158	$ -	$ -	$ 7,370,439	$ 7,644,222
PARKS & RECREATION										
Administration	$ 157,773	$ 161,168	$ 121,524	$ 121,524	$ 495,692	$ 508,927	$ -	$ -	$ 774,989	$ 791,619
Camp Concord	313,224	321,974	165,783	165,783	38,126	38,850			517,133	526,607
Facility Operations and Programs	1,471,093	1,543,085	730,452	746,052	397,304	408,948			2,598,849	2,698,085
Sports and Events	156,803	166,729	194,507	197,507	8,985	9,097			360,295	373,333
Senior & Special Recreation Services	458,133	472,951	176,526	176,526	206,056	212,104			840,715	861,581
Total Parks & Recreation	$ 2,557,026	$ 2,665,907	$ 1,388,792	$ 1,407,392	$ 1,146,163	$ 1,177,926	$ -	$ -	$ 5,091,981	$ 5,251,225
FINANCE										
Administration	$ 230,320	$ 235,310	$ 34,850	$ 34,850	$ 393,540	$ 404,616	$ -	$ -	$ 658,710	$ 674,776
Financial Analysis & Reporting	1,081,311	1,167,367	139,460	139,460	7,410	7,410			1,228,181	1,314,237
Budget & Financial Planning	365,330	389,385	32,425	17,425	1,647	1,647			399,402	408,457
Purchasing & Materials Management	273,746	290,305	8,300	8,300	823	823			282,869	299,428
City Treasury	111,240	114,359	62,500	62,500	416	416			174,156	177,275
Revenue Generation	421,647	438,013	49,500	49,500	2,882	2,882	-	-	474,029	490,395
Total Department Expenditures	$ 2,483,594	$ 2,634,739	$ 327,035	$ 312,035	$ 406,718	$ 417,794	$ -	$ -	$ 3,217,347	$ 3,364,568
FINANCE - NON-DEPARTMENTAL										
Miscellaneous Payments	$ 5,273,277	$ 3,070,655	$ 1,351,588	$ 1,406,500	$ 376,285	$ 385,119	$ 594,000	$ 597,129	$ 7,595,150	$ 5,459,403
Capital Projects	-	-	-	-	-	-	2,185,074	200,000	2,185,074	200,000
Reserve Funds	-	-	-	-	-	-	-	-	-	-
Total Non-Department Expenditures	$ 5,273,277	$ 3,070,655	$ 1,351,588	$ 1,406,500	$ 376,285	$ 385,119	$ 2,779,074	$ 797,129	$ 9,780,224	$ 5,659,403
Total Finance	$ 7,756,871	$ 5,705,394	$ 1,678,623	$ 1,718,535	$ 783,003	$ 802,913	$ 2,779,074	$ 797,129	$ 12,997,571	$ 9,023,971

continued

City of Concord
General Fund
Operating Expenditures
For the Years Ending June 30, 2016 and 2017

	Salaries & Benefits		Operating Expenditures		Fixed Charges		Other Financing Uses		Total Expenditures	
	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17	FY 2015-16	FY 2016-17
HUMAN RESOURCES										
Employee Relations	$ 253,676	$ 267,716	$ 122,222	$ 120,722	$ 179,115	$ 184,270	$ -	$ -	$ 555,013	$ 572,708
Labor Relations	109,963	114,587	130,000	130,000	370	370			240,333	244,957
Recruitment and Selection	161,893	173,943	107,124	107,124	988	988			270,005	282,055
Risk Management	16,396	17,702	325	325	82	82			16,803	18,109
Benefit Administration	120,797	126,748	40,664	40,664	782	782			162,243	168,194
Organizational Training and Development	108,881	116,490	54,240	54,240	617	617			163,738	171,347
Classification and Compensation	135,430	141,913	11,037	11,037	823	823	-	-	147,290	153,773
Total Human Resources	$ 907,036	$ 959,099	$ 465,612	$ 464,112	$ 182,777	$ 187,932	$ -	$ -	$ 1,555,425	$ 1,611,143
OFFICE OF THE CITY MANAGER										
City Council	$ 268,486	$ 273,339	$ 109,220	$ 108,460	$ 167,648	$ 172,599	$ -	$ -	$ 545,354	$ 554,398
City Management	706,693	731,721	115,495	115,495	478,058	490,157			1,300,246	1,337,373
Administrative Services	989,827	1,031,377	270,750	413,931	103,296	105,846			1,363,873	1,551,154
Franchise Management	44,961	46,296	93,550	93,550	82	82	-	-	138,593	139,928
Total Office of the City Manager	$ 2,009,967	$ 2,082,733	$ 589,015	$ 731,436	$ 749,084	$ 768,684	$ -	$ -	$ 3,348,066	$ 3,582,853
POLICE										
Office of the Chief of Police	$ 1,769,286	$ 1,836,293	$ 786,309	$ 786,309	$ 3,587,985	$ 3,810,761	$ -	$ -	$ 6,143,580	$ 6,433,363
Field Operations	27,611,146	29,127,470	746,600	732,600	2,694,008	2,746,406	-	-	31,051,754	32,606,476
Investigations and Administrative Services	10,788,614	11,298,586	1,517,581	1,590,164	656,743	670,186	-	-	12,962,938	13,558,936
Total Police	$ 40,169,046	$ 42,262,349	$ 3,050,490	$ 3,109,073	$ 6,938,736	$ 7,227,353	$ -	$ -	$ 50,158,272	$ 52,598,775
PUBLIC WORKS										
Administration	$ 373,692	$ 384,017	$ 47,741	$ 47,741	$ 605,512	$ 622,067	$ -	$ -	$ 1,026,945	$ 1,053,825
Transportation	364,575	375,394	99,328	99,328	96,959	98,518			560,862	573,240
Parks Services, Street Trees and Medians	2,330,009	2,422,222	2,165,320	2,165,320	730,276	740,467			5,225,605	5,328,009
Graffiti Removal	307,149	325,227	65,000	70,000	63,084	64,273	-	-	435,233	459,500
Total Public Works	$ 3,375,425	$ 3,506,860	$ 2,377,389	$ 2,382,389	$ 1,495,831	$ 1,525,325	$ -	$ -	$ 7,248,645	$ 7,414,574
GENERAL FUND TOTALS	$ 62,535,742	$ 63,214,457	$ 11,079,593	$ 11,356,109	$12,717,156	$13,147,962	$ 2,779,074	$ 797,129	$ 89,111,556	$ 88,515,675

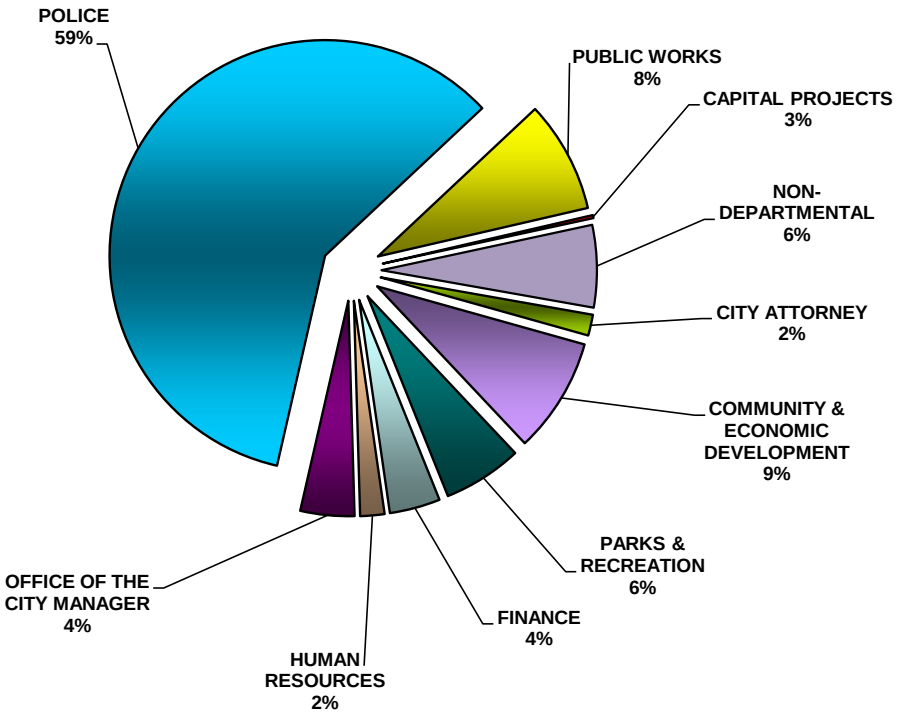
City of Concord
General Fund
Comparision of Expenditures by Department
For Year Ending June 30, 2016



CITY ATTORNEY	$	1,341,166
COMMUNITY & ECONOMIC DEVELOPMENT		7,370,439
PARKS & RECREATION		5,091,981
FINANCE		3,217,347
HUMAN RESOURCES		1,555,425
OFFICE OF THE CITY MANAGER		3,348,066
POLICE		50,158,272
PUBLIC WORKS		7,248,645
CAPITAL PROJECTS		2,185,074
NON-DEPARTMENTAL		7,595,150
GENERAL FUND TOTALS	$	89,111,565

Concord

City of Concord
General Fund
Comparision of Expenditures by Department
For Year Ending June 30, 2017



CITY ATTORNEY	$	1,388,894
COMMUNITY & ECONOMIC DEVELOPMENT		7,644,222
PARKS & RECREATION		5,251,225
FINANCE		3,364,568
HUMAN RESOURCES		1,611,143
OFFICE OF THE CITY MANAGER		3,582,853
POLICE		52,598,775
PUBLIC WORKS		7,414,574
CAPITAL PROJECTS		200,000
NON-DEPARTMENTAL		5,459,403
GENERAL FUND TOTALS	$	88,515,657

Concord

City of Concord
General Fund
Expenditures by Program
For the Fiscal Years Ending June 30, 2016 and 2017

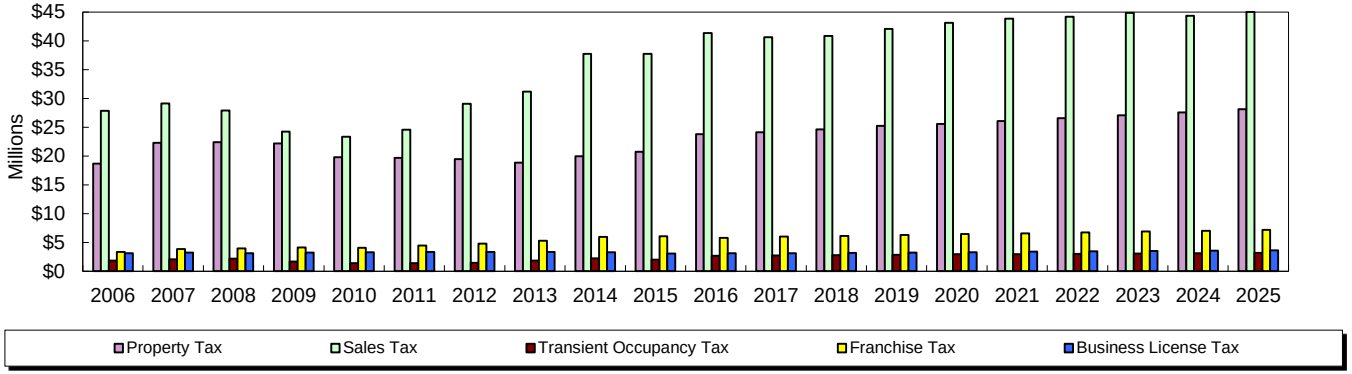
	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25
CITY ATTORNEY	$ 974,962	$ 938,436	$ 1,170,906	$ 1,252,560	$ 1,341,166	$ 1,388,894	$ 1,438,529	$ 1,478,085	$ 1,511,662	$ 1,536,161	$ 1,561,157	$ 1,586,560	$ 1,578,513	$ 1,604,331
COMMUNITY & ECONOMIC DEVELOPMENT														
Administration	$ 436,985	$ 528,251	$ 622,517	$ 631,103	$ 1,266,451	$ 1,302,284	$ 1,331,665	$ 1,359,664	$ 1,388,065	$ 1,414,288	$ 1,441,040	$ 1,468,304	$ 1,486,542	$ 1,514,741
Planning	1,098,907	969,705	1,109,151	1,139,492	1,322,202	1,376,365	1,420,663	1,462,469	1,496,851	1,519,061	1,541,697	1,564,657	1,551,333	1,574,501
Engineering Services	1,140,586	1,256,416	915,020	909,227	1,140,200	1,187,201	1,223,681	1,254,404	1,281,646	1,299,370	1,317,431	1,335,731	1,319,446	1,337,730
Transportation	455,154	392,595	526,031	531,957	575,433	589,597	602,419	615,756	629,096	638,365	647,811	657,390	652,090	661,758
Building	1,182,929	1,333,821	1,828,008	2,097,105	1,850,999	1,941,535	2,017,642	2,082,290	2,131,145	2,165,304	2,200,073	2,235,387	2,226,905	2,262,847
Multi-Family Inspection Program	129,126	180,720	402,286	307,503	247,731	248,723	254,066	259,632	265,214	269,280	273,428	277,643	276,274	280,556
Economic Development	274,498	525,413	467,198	515,953	967,423	998,517	1,036,602	1,066,110	1,090,166	1,109,615	1,129,455	1,149,672	1,152,837	1,173,614
Total Community Development	$ 4,718,185	$ 5,186,921	$ 5,870,211	$ 6,132,340	$ 7,370,439	$ 7,644,222	$ 7,886,738	$ 8,100,326	$ 8,282,185	$ 8,415,284	$ 8,550,936	$ 8,688,784	$ 8,665,426	$ 8,805,748
PARKS & RECREATION														
Administration	$ 440,738	$ 391,485	$ 499,490	$ 421,919	$ 774,989	$ 791,619	$ 809,907	$ 827,822	$ 845,980	$ 862,378	$ 879,115	$ 896,177	$ 906,158	$ 923,798
Camp Concord	454,913	461,489	498,489	550,826	517,133	526,607	539,648	553,233	565,375	575,112	585,043	595,155	598,271	608,671
Facility Operations and Programs	2,488,847	1,986,529	2,359,125	2,407,226	2,598,849	2,698,085	2,761,423	2,820,955	2,879,086	2,929,701	2,981,270	3,033,796	3,059,753	3,113,910
Sports and Events	309,422	305,479	294,977	367,382	360,295	373,333	385,817	398,724	408,637	416,484	424,488	432,654	437,117	445,571
Senior & Special Recreation Services	1,059,302	622,039	676,089	694,457	840,715	861,581	884,078	905,464	924,795	940,889	957,279	973,963	978,648	995,783
Total Parks & Recreation	$ 4,753,222	$ 3,767,021	$ 4,328,170	$ 4,441,810	$ 5,091,981	$ 5,251,225	$ 5,380,873	$ 5,506,198	$ 5,623,872	$ 5,724,564	$ 5,827,195	$ 5,931,745	$ 5,979,948	$ 6,087,733
FINANCE														
Administration	$ 330,454	$ 340,362	$ 488,268	$ 329,383	$ 658,710	$ 674,776	$ 690,501	$ 705,966	$ 721,573	$ 734,647	$ 747,982	$ 761,557	$ 765,491	$ 779,433
Financial Analysis & Reporting	643,204	743,547	878,768	1,287,452	1,228,181	1,314,237	1,387,318	1,445,417	1,487,140	1,519,431	1,548,872	1,573,051	1,557,443	1,580,302
Budget & Financial Planning	161,615	192,329	249,397	358,617	399,402	408,457	427,477	439,634	449,156	455,307	461,573	467,921	462,058	468,419
Purchasing & Materials Management	269,504	200,183	183,620	259,610	282,869	299,428	312,862	321,381	328,266	332,699	337,215	341,788	337,452	342,030
City Treasury	226,847	265,591	255,373	184,569	174,156	177,275	181,007	184,883	188,786	191,851	194,981	198,170	198,226	201,493
Revenue Generation	323,527	297,434	280,036	447,442	474,029	490,395	504,615	516,450	527,284	534,762	542,383	550,113	545,575	553,375
RDA Land Transfer	11,416,332	-	-	-	-	-	-	-	-	-	-	-	-	-
Non-Departmental Miscellaneous Payments	5,363,514	8,255,127	10,291,502	12,136,870	7,595,151	5,459,402	4,424,690	4,478,577	4,533,702	4,587,661	4,643,177	4,700,289	4,756,021	4,816,989
Total Finance	$ 18,734,997	$ 10,294,573	$ 12,626,964	$ 15,003,943	$ 10,812,498	$ 8,823,970	$ 7,928,470	$ 8,092,308	$ 8,235,908	$ 8,356,358	$ 8,476,183	$ 8,592,889	$ 8,622,264	$ 8,742,041
HUMAN RESOURCES														
Employee Relations	$ 459,150	$ 612,505	$ 547,490	$ 494,478	$ 555,013	$ 572,708	$ 591,591	$ 609,508	$ 626,940	$ 638,066	$ 649,422	$ 660,983	$ 663,157	$ 675,024
Labor Relations	88,460	124,672	29,572	135,971	240,333	244,957	251,487	258,023	264,176	269,242	274,420	279,701	281,313	286,761
Recruitment and Selection	242,863	308,222	294,949	266,633	270,005	282,055	294,250	304,195	312,052	317,606	323,277	329,050	329,059	334,970
Risk Management	11,405	161	49,581	17,079	16,803	18,109	19,398	20,581	21,226	21,525	21,830	22,138	21,818	22,127
Benefits Administration	107,877	99,057	129,579	162,483	162,243	168,194	174,337	178,715	182,946	185,887	188,889	191,939	191,054	194,156
Organizational Training and Development	98,511	68,114	58,929	163,181	163,738	171,347	179,075	185,757	190,777	194,039	197,369	200,756	200,237	203,693
Classification and Compensation	163,305	151,514	146,515	153,912	147,290	153,773	159,547	163,557	167,400	169,800	172,246	174,725	172,757	175,249
Total Human Resources	$ 1,171,571	$ 1,364,245	$ 1,256,615	$ 1,393,737	$ 1,555,425	$ 1,611,143	$ 1,669,685	$ 1,720,338	$ 1,765,518	$ 1,796,165	$ 1,827,451	$ 1,859,292	$ 1,859,395	$ 1,891,979

continued continued

City of Concord
General Fund
Expenditures by Program
For the Fiscal Years Ending June 30, 2016 and 2017

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25
OFFICE OF THE CITY MANAGER														
City Council	$ 333,495	$ 365,968	$ 351,078	$ 366,987	$ 545,354	$ 554,398	$ 563,997	$ 573,586	$ 583,223	$ 591,092	$ 599,128	$ 607,324	$ 609,083	$ 617,575
City Management	857,380	734,691	1,037,121	1,019,127	1,300,246	1,337,373	1,369,018	1,399,626	1,430,416	1,454,583	1,479,231	1,504,294	1,504,663	1,530,269
Administrative Services	1,224,050	1,278,090	1,331,455	1,632,230	1,363,873	1,551,154	1,488,315	1,653,299	1,589,005	1,748,248	1,660,315	1,815,456	1,684,071	1,844,394
Franchise Management	111,448	71,230	121,032	130,451	138,593	139,928	143,179	146,532	149,936	153,009	156,153	159,364	161,233	164,566
Total Office of the City Manager	$ 2,526,373	$ 2,449,979	$ 2,840,686	$ 3,148,795	$ 3,348,066	$ 3,582,853	$ 3,564,508	$ 3,773,043	$ 3,752,580	$ 3,946,933	$ 3,894,826	$ 4,086,438	$ 3,959,050	$ 4,156,804
POLICE														
Office of the Chief of Police	$ 2,827,354	$ 2,136,736	$ 2,402,776	$ 2,681,841	$ 6,143,580	$ 6,433,363	$ 6,582,502	$ 6,730,405	$ 6,874,387	$ 7,003,805	$ 7,134,661	$ 7,268,004	$ 7,369,903	$ 7,508,001
Field Operations	27,582,916	28,584,641	29,640,200	30,567,640	31,051,754	32,606,476	33,561,707	34,429,554	35,198,688	35,737,814	36,244,705	36,758,387	37,176,358	37,703,891
Support Operations	11,506,597	11,301,446	11,886,260	12,937,850	12,962,938	13,558,936	13,892,494	14,220,539	14,538,472	14,772,358	14,995,649	15,222,203	15,388,875	15,621,147
Total Police	$ 41,916,867	$ 42,022,823	$ 43,929,236	$ 46,187,331	$ 50,158,272	$ 52,598,775	$ 54,036,703	$ 55,380,498	$ 56,611,548	$ 57,513,977	$ 58,375,015	$ 59,248,595	$ 59,935,136	$ 60,833,039
PUBLIC WORKS														
Administration	$ 21,728,102	$ 43,009,172	$ 22,911,089	$ 584,159	$ 1,026,945	$ 1,053,825	$ 1,077,688	$ 1,101,113	$ 1,124,760	$ 1,144,702	$ 1,165,036	$ 1,185,734	$ 1,192,354	$ 1,213,622
Transportation	635,123	404,993	405,397	596,671	560,862	573,240	588,860	603,135	615,672	625,678	635,884	646,263	647,176	657,793
Parks Services, Street Trees and Medians	4,228,482	4,375,395	4,831,260	4,873,369	5,225,605	5,328,009	5,469,622	5,600,483	5,721,184	5,826,157	5,933,391	6,042,735	6,090,777	6,203,699
Graffiti Removal/Lease Management	258,145	231,667	360,283	396,740	435,233	459,500	476,469	491,373	504,733	513,401	521,254	529,235	528,278	536,410
Total Public Works	$ 26,849,852	$ 48,021,227	$ 28,508,029	$ 6,450,939	$ 7,248,645	$ 7,414,574	$ 7,612,639	$ 7,796,104	$ 7,966,349	$ 8,109,938	$ 8,255,565	$ 8,403,967	$ 8,458,585	$ 8,611,524
INTRA FUND TRANSFERS OUT														
Reserve Funds	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Improvement Projects	373,493	1,138,172	1,882,763	3,438,983	2,185,074	200,000	205,000	210,125	215,378	220,763	226,282	231,939	237,737	243,681
Total Intra Fund Transfers Out	$ 373,493	$ 1,138,172	$ 1,882,763	$ 3,438,983	$ 2,185,074	$ 200,000	$ 205,000	$ 210,125	$ 215,378	$ 220,763	$ 226,282	$ 231,939	$ 237,737	$ 243,681
BUDGET STABILIZATION	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
GENERAL FUND TOTALS	$ 102,019,522	$ 115,183,397	$ 102,413,580	$ 87,450,438	$ 89,111,556	$ 88,515,675	$ 89,723,145	$ 92,057,024	$ 93,965,000	$ 95,620,142	$ 96,994,610	$ 98,630,208	$ 99,296,054	$ 100,976,879

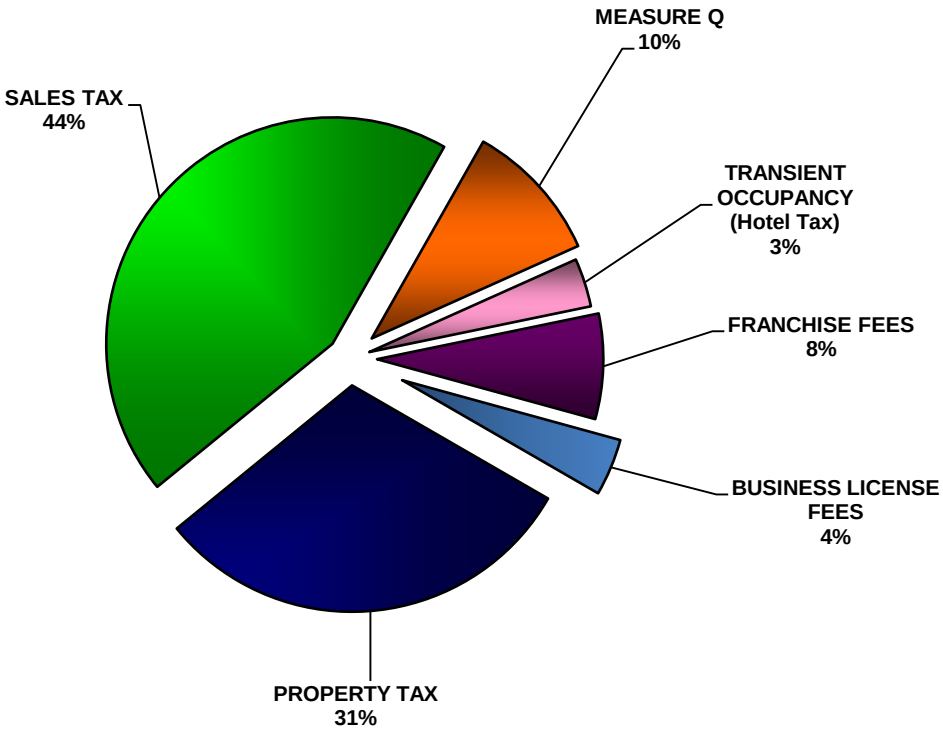
CITY OF CONCORD MAJOR GENERAL FUND TAX REVENUE BY TYPE
ACTUAL AND PROJECTED



Fiscal Year	Property Tax	Sales Tax	Transient Occupancy Tax	Franchise Tax	Business License Tax	Total
2006	18,681,188	27,832,962	1,836,002	3,347,905	3,107,600	54,805,657
2007	22,290,227	29,139,858	2,057,241	3,853,558	3,218,553	60,559,437
2008	22,400,622	27,911,233	2,193,085	3,991,356	3,157,176	59,653,472
2009	22,188,775	24,253,986	1,710,767	4,128,525	3,262,763	55,544,816
2010	19,809,805	23,370,649	1,427,813	4,097,706	3,324,011	52,029,984
2011	19,662,098	24,585,811	1,391,107	4,438,806	3,347,429	53,425,251
2012	19,459,693	29,055,453	1,478,874	4,779,135	3,377,278	58,150,433
2013	18,861,202	31,176,081	1,832,615	5,269,956	3,365,317	60,505,171
2014	19,988,065	37,747,602	2,262,589	5,962,699	3,324,299	69,285,254
2015	20,755,243	37,720,400	2,026,000	6,100,000	3,057,971	69,659,614
2016	23,793,205	41,345,300	2,677,000	5,806,000	3,145,000	76,766,505
2017	24,151,309	40,620,500	2,731,000	6,016,000	3,145,000	76,663,809
2018	24,642,965	40,882,012	2,785,620	6,153,320	3,203,500	77,667,417
2019	25,216,599	42,090,955	2,871,332	6,321,686	3,263,161	79,763,734
2020	25,590,632	43,130,214	2,938,159	6,437,548	3,324,007	81,420,560
2021	26,074,144	43,850,700	2,956,122	6,584,606	3,386,061	82,851,634
2022	26,567,327	44,203,351	3,015,245	6,735,063	3,449,347	83,970,333
2023	27,070,374	44,839,134	3,075,550	6,888,999	3,513,890	85,387,945
2024	27,583,481	44,359,044	3,137,061	7,046,493	3,579,715	85,705,794
2025	28,106,851	45,014,107	3,199,802	7,207,631	3,646,847	87,175,237

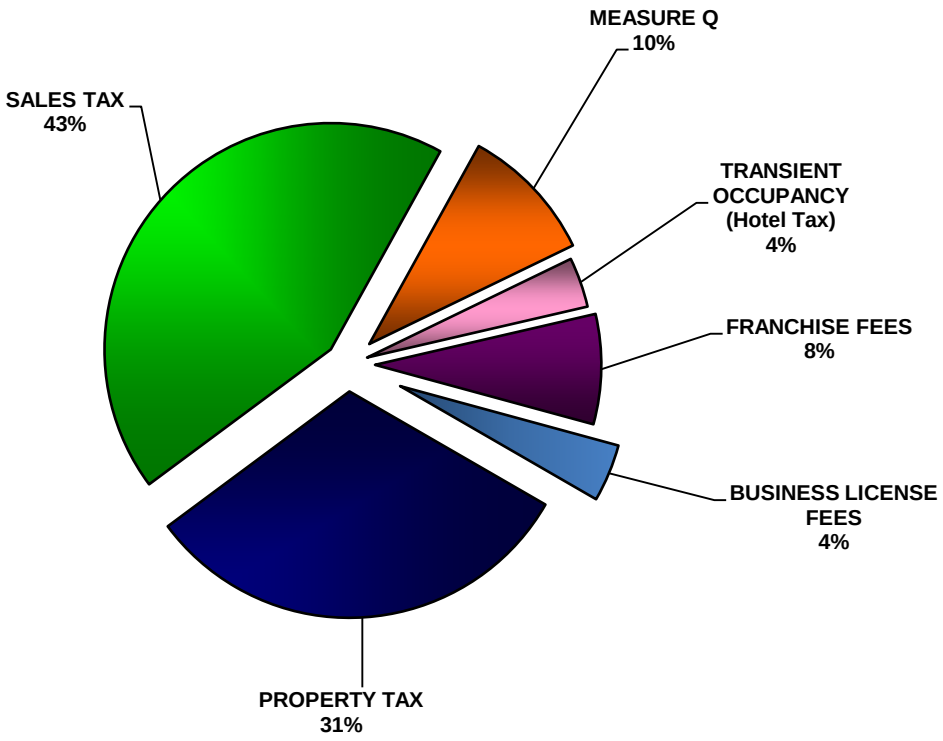
Actual shown through Fiscal Year 2014 and Planned through Fiscal Year 2025. Source: City Concord Financial Statements

City of Concord
General Fund Revenue
Comparison of Tax Revenue by Source
For the Fiscal Year Ending June 30, 2016



PROPERTY TAX	$23,793,205
SALES TAX	34,104,300
MEASURE Q	7,800,000
TRANSIENT OCCUPANCY	2,677,000
FRANCHISE FEES	5,806,000
BUSINESS LICENSE FEES	3,145,000
	$ 77,325,505

City of Concord
General Fund Revenue
Comparison of Tax Revenue by Source
For the Fiscal Year Ending June 30, 2017



PROPERTY TAX	$24,151,309
SALES TAX	33,120,500
MEASURE Q	7,500,000
TRANSIENT OCCUPANCY	2,731,000
FRANCHISE FEES	6,016,000
BUSINESS LICENSE FEES	3,145,000
	$ 76,663,809

City of Concord
General Fund
Comparison of Revenues by Source
For the Years Ending June 30, 2016 and 2017

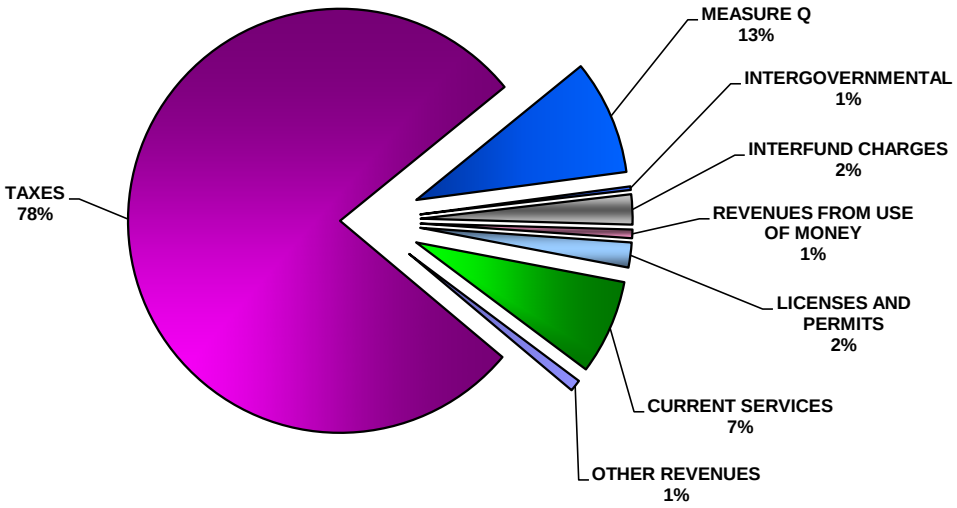
	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25
TAXES														
Property	$ 19,459,693	$ 18,861,202	$ 19,988,065	$ 20,755,243	$23,793,205	$24,151,309	$24,642,965	$25,216,599	$25,590,632	$26,074,144	$26,567,327	$27,070,374	$27,583,481	$28,106,851
Sales	23,884,453	25,783,081	28,638,602	29,997,400	34,104,300	33,120,500	34,397,492	35,568,220	36,745,707	37,849,657	38,986,777	40,158,062	41,364,540	42,607,268
Measure Q	5,171,698	5,392,725	9,109,073	7,723,000	7,800,000	7,500,000	7,500,000	7,500,000	7,500,000	7,150,000	6,400,000	5,900,000	4,250,000	3,700,000
Transient Occupancy Tax	1,478,874	1,832,615	2,262,589	2,026,000	2,677,000	2,731,000	2,785,620	2,871,332	2,938,159	2,956,122	3,015,245	3,075,550	3,137,061	3,199,802
Business License	3,377,278	3,365,317	3,324,299	3,057,971	3,145,000	3,145,000	3,203,500	3,263,161	3,324,007	3,386,061	3,449,347	3,513,890	3,579,715	3,646,847
Franchise	4,779,135	5,269,956	5,962,699	6,100,000	5,806,000	6,016,000	6,153,320	6,321,686	6,437,548	6,584,606	6,735,063	6,888,999	7,046,493	7,207,631
Total Taxes	$ 58,151,131	$ 60,504,896	$ 69,285,327	$ 69,659,614	$ 77,325,505	$ 76,663,809	$ 78,682,897	$ 80,740,999	$ 82,536,053	$ 84,000,591	$ 85,153,759	$ 86,606,874	$ 86,961,290	$ 88,468,399
LICENSES AND PERMITS														
Building Permits	$ 824,450	$ 993,608	$ 978,734	$ 1,075,000	$1,075,000	$1,075,000	$1,101,875	$1,129,422	$1,157,657	$1,186,599	$1,216,264	$1,246,670	$1,277,837	$1,309,783
Plumbing Permits	88,629	99,452	125,420	137,000	137,000	137,000	140,425	143,936	147,534	151,222	155,003	158,878	162,850	166,921
Mechanical Permits	77,828	84,332	116,688	129,000	129,000	129,000	132,225	135,531	138,919	142,392	145,952	149,600	153,340	157,174
Electrical Permits	107,922	130,512	128,922	143,000	143,000	143,000	146,575	150,239	153,995	157,845	161,791	165,836	169,982	174,232
Other	183,988	186,104	225,244	211,187	212,300	217,300	222,733	228,301	234,008	239,859	245,855	252,001	258,301	264,759
Total Licenses and Permits	$ 1,282,817	$ 1,494,008	$ 1,575,008	$ 1,695,187	$1,696,300	$1,701,300	$ 1,743,833	$ 1,787,428	$ 1,832,114	$ 1,877,917	$ 1,924,865	$ 1,972,986	$ 2,022,311	$ 2,072,869
FINES AND FORFEITURES														
Vehicle Code & Parking	$ 737,515	$ 731,093	$ 679,835	$ 770,000	$745,000	$745,000	$763,625	$782,716	$802,284	$822,341	$842,899	$863,972	$885,571	$907,710
Neighborhood Services	58,212	(92,723)	30,882	10,000	30,000	30,000	30,300	30,603	30,909	31,218	31,530	31,846	32,164	32,486
Other	26,000	1,695	51,068	-	-	-	-	-	-	-	-	-	-	-
Total Fines and Forfeitures	$ 821,727	$ 640,065	$ 761,785	$ 780,000	$ 775,000	$ 775,000	$ 793,925	$ 813,319	$ 833,193	$ 853,559	$ 874,429	$ 895,817	$ 917,735	$ 940,196
USE OF MONEY AND PROPERTY														
Investment Earnings	$ (56,152)	$ 145,013	$ (530,247)	$ 80,000	$80,000	$80,000	$80,800	$81,608	$82,424	$83,248	$84,081	$84,922	$85,771	$86,629
Property Rentals	383,046	457,122	457,927	450,569	503,035	504,175	509,919	515,737	521,631	527,603	533,653	539,783	545,995	552,289
Total Use of Money and Property	$ 326,894	$ 602,135	$ (72,320)	$ 530,569	$ 583,035	$ 584,175	$ 590,719	$ 597,345	$ 604,055	$ 610,851	$ 617,734	$ 624,705	$ 631,766	$ 638,917
INTERGOVERNMENTAL														
Motor Vehicle In-Lieu	$ 62,268	$ 64,520	$ 53,398	$ 65,000	$52,000	$52,000	$52,520	$53,045	$53,576	$54,111	$54,653	$55,199	$55,751	$56,309
State Mandated Costs	59,104	133,981	66,643	145,000	-	-	-	-	-	-	-	-	-	-
Police Officers Standards&Training (POST)	76,145	97,101	135,806	70,000	90,000	90,000	90,900	91,809	92,727	93,654	94,591	95,537	96,492	97,457
Citizens Option for Public Safety (COPS)	166,995	355,020	411,340	100,000	100,000	100,000	101,000	102,010	103,030	104,060	105,101	106,152	107,214	108,286
Other Grants	3,818	15,134	9,853	-	-	-								
Total Intergovernmental	$ 368,330	$ 665,756	$ 677,040	$ 380,000	$ 242,000	$ 242,000	$ 244,420	$ 246,864	$ 249,333	$ 251,826	$ 254,344	$ 256,888	$ 259,457	$ 262,051

continued

City of Concord
General Fund
Comparison of Revenues by Source
For the Years Ending June 30, 2016 and 2017

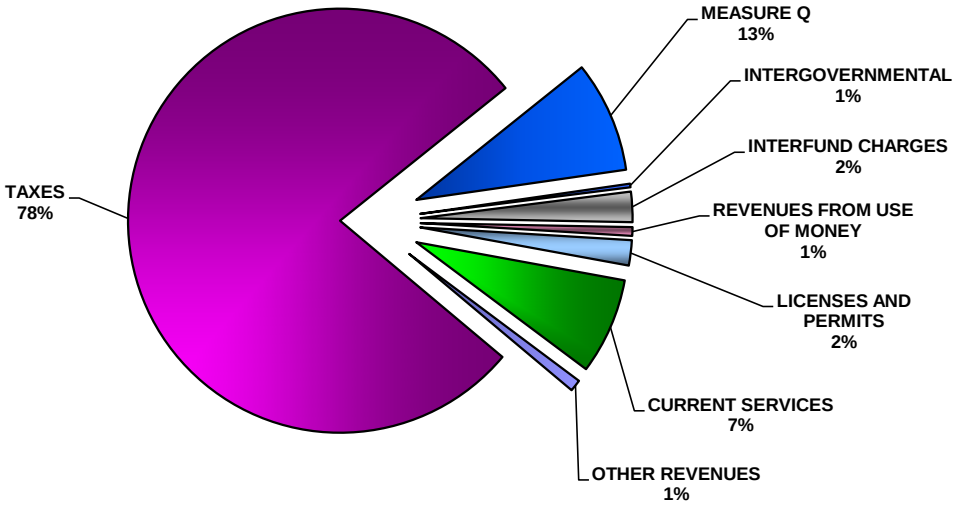
	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20	Projected 2020-21	Projected 2021-22	Projected 2022-23	Projected 2023-24	Projected 2024-25
CURRENT SERVICES														
City Management	$ 164,935	$ 195,191	$ 239,825	$ 218,000	$235,500	$238,000	$243,950	$250,049	$256,300	$262,707	$269,275	$276,007	$282,907	$289,980
Finance Department	3,993	3,843	7,980	8,000	3,500	4,000	4,100	4,203	4,308	4,415	4,526	4,639	4,755	4,874
Parks & Recreation-Summer Camp	870,893	2,852,033	1,094,442	576,820	747,500	747,500	760,053	772,857	785,921	799,248	812,845	826,718	840,873	855,318
Parks & Recreation-Aquatics	250,530	243,031	249,366	252,000	269,000	274,000	280,850	287,871	295,068	302,445	310,006	317,756	325,700	333,842
Parks & Recreation-Facility Rental	831,957	814,192	924,566	841,650	795,075	815,075	835,452	856,338	877,747	899,690	922,183	945,237	968,868	993,090
Parks & Recreation-Youth & Family Service	517,222	548,891	603,326	542,000	550,500	558,000	571,950	586,249	600,905	615,928	631,326	647,109	663,287	679,869
Parks & Recreation-League Fees	399,153	415,344	404,010	406,493	397,220	400,395	410,405	420,665	431,182	441,961	453,010	464,335	475,944	487,842
Parks & Recreation-Senior Services	277,058	266,953	267,044	253,200	261,000	262,000	268,550	275,264	282,145	289,199	296,429	303,840	311,436	319,222
Engineering	1,485,357	1,769,469	1,666,470	1,856,500	1,678,000	1,698,000	1,740,450	1,783,961	1,828,560	1,874,274	1,921,131	1,969,159	2,018,388	2,068,848
Building	210,023	293,583	331,647	261,238	297,738	297,738	305,181	312,811	320,631	328,647	336,863	345,285	353,917	362,765
Neighborhood Services	128,427	173,543	293,112	195,975	223,000	223,000	228,575	234,289	240,147	246,150	252,304	258,612	265,077	271,704
Public Safety Services	578,768	410,075	607,121	464,300	566,574	566,574	586,766	607,764	629,602	652,319	675,953	700,544	726,134	752,768
Planning	288,315	392,279	329,678	364,600	405,500	405,500	415,638	426,028	436,679	447,596	458,786	470,256	482,012	494,062
Total Current Services	$ 6,006,631	$ 8,378,427	$ 7,018,587	$ 6,240,776	$ 6,430,107	$ 6,489,782	$ 6,651,919	$ 6,818,349	$ 6,989,194	$ 7,164,580	$ 7,344,636	$ 7,529,496	$ 7,719,298	$ 7,914,183
INTERFUND SERVICE CHARGES														
Golf Course Enterprise	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$	$ -	$ -	$ -	$ -
Sewer Enterprise	2,006,516	2,006,516	2,087,579	2,087,579	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000
Redevelopment Agency	233,666	155,969	22,047	76,271	-	-	-	-	-	-	-	-	-	-
Stormwater	-	439,926	448,725	448,725	448,725	448,725	448,725	448,725	448,725	448,725	448,725	448,725	448,725	448,725
Maintenance Districts	-	-	-	343,384	343,384	343,384	343,384	343,384	343,384	343,384	343,384	343,384	343,384	343,384
Total Interfund Service Charges	$ 2,240,182	$ 2,602,411	$ 2,558,351	$ 2,955,959	$ 2,042,109	$ 2,042,109	$ 2,042,109	$ 2,042,109	$ 2,042,109	$ 2,042,109	$ 2,042,109	$ 2,042,109	$ 2,042,109	$ 2,042,109
OTHER REVENUES														
Other	$ 112,559	$ (104,922)	$ 192,235	$ 20,000	$7,500	$7,500	$7,575	$7,651	$7,727	$7,805	$7,883	$7,961	$8,041	$8,121
Sale of Real/Personal Property	-	-	-	-	-	-	-	-	-		-	-	-	-
Total Other Revenues	$ 112,559	$ (104,922)	$ 192,235	$ 20,000	$ 7,500	$ 7,500	$ 7,575	$ 7,651	$ 7,727	$ 7,805	$ 7,883	$ 7,961	$ 8,041	$ 8,121
OTHER FINANCING SOURCES														
Graffitti	$ -	$ -	-	-	$ -	$ -	$ -	$ -	$ -	$	$ -	$ -	$ -	$ -
Traffic Safety Management	4,698	10,500	10,500	10,500	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Parklands/Other	2,640,366	88,355	-	-	-	-	-	-	-	-	-	-	-	-
Reserve Funds	-	-	-	-	-	-	-	-	-		-	-	-	-
Total Other Financing Sources	$ 2,645,064	$ 98,855	$ 10,500	$ 10,500	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000
TOTAL GENERAL FUND	$ 71,955,335	$ 74,881,631	$ 82,006,513	$ 82,272,605	$ 89,111,556	$ 88,515,675	$ 90,767,397	$ 93,064,064	$ 95,103,778	$ 96,819,238	$ 98,229,760	$ 99,946,837	$100,572,006	$102,356,845

City of Concord
General Fund Revenue
Comparison of Revenue by Source
For the Year Ending June 30, 2016



TAXES	$ 69,525,505
MEASURE Q	7,800,000
INTERGOVERNMENTAL	242,000
INTERFUND CHARGES	2,042,109
REVENUES FROM USE OF MONEY	583,035
LICENSES AND PERMITS	1,696,300
CURRENT SERVICES	$6,430,107
OTHER REVENUES	792,500
	$ 89,111,556

City of Concord
General Fund Revenue
Comparison of Revenue by Source
For the Year Ending June 30, 2017



TAXES	$ 69,163,809
MEASURE Q	7,500,000
INTERGOVERNMENTAL	242,000
INTERFUND CHARGES	2,042,109
REVENUES FROM USE OF MONEY	584,175
LICENSES AND PERMITS	$1,701,300
CURRENT SERVICES	$6,489,782
OTHER REVENUES	792,500
	$ 88,515,675

City of Concord
Summary of General Fund Adopted Budgets
Population and Assessed Valuations
For Year Ending June 30, 2016

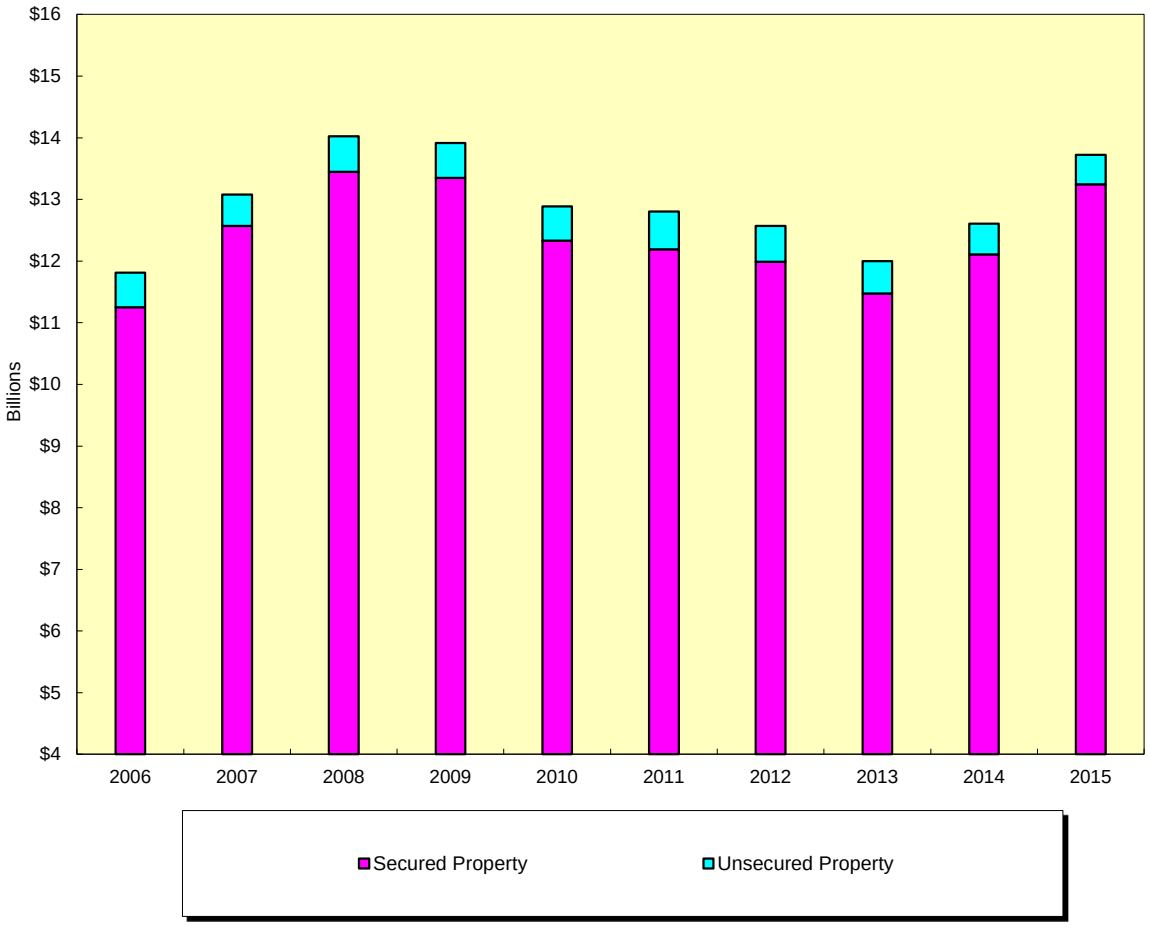
Year	Population	Adopted Budget	Net Assessed Values	Population Increase	Budget Increase
2004-2005	124,798	64,965,066	10,272,699	0.0%	7.7%
2005-2006	124,463	68,712,606	11,289,315	-0.3%	5.8%
2006-2007	125,203	72,309,409	12,581,573	0.6%	5.2%
2007-2008	123,776	78,328,992	13,394,577	-1.1%	8.3%
2008-2009	124,599	80,676,425	13,388,155	0.7%	3.0%
2009-2010	125,864	76,304,929	12,254,962	1.0%	-5.4%
2010-2011	122,676	70,992,070	12,020,887	-2.5%	-7.0%
2011-2012	123,206	71,336,000	11,710,084	0.4%	0.5%
2012-2013	123,812	71,053,093	11,167,274	0.5%	-0.4%
2013-2014	124,656	$ 75,454,351	$11,748,714	0.7%	6.2%
2014-2015 *	124,656	$ 82,876,554	$12,912,405		9.8%

ASSESSED VALUATIONS

(in $1,000)	2011-12	2012-13	2013-14	2014-15
Land	$ 4,822,639	$ 4,704,943	$ 5,018,555	$ 5,483,618
Improvements	7,327,549	6,938,011	7,239,614	7,910,500
Personal Property	342,462	311,951	299,369	327,111
	$ 12,492,650	$ 11,954,905	$ 12,557,538	$ 13,721,229
Exemptions:				
Homeowners	$ 154,772	$ 149,403	$ 143,902	$ 143,902
Other	627,350	638,228	664,922	664,922
Net Total	$ 11,710,528	$ 11,167,274	$ 11,748,714	$ 12,912,405

* Estimated Population

City of Concord
Assessed and Estimated Value of all Property
Last Ten Fiscal Years



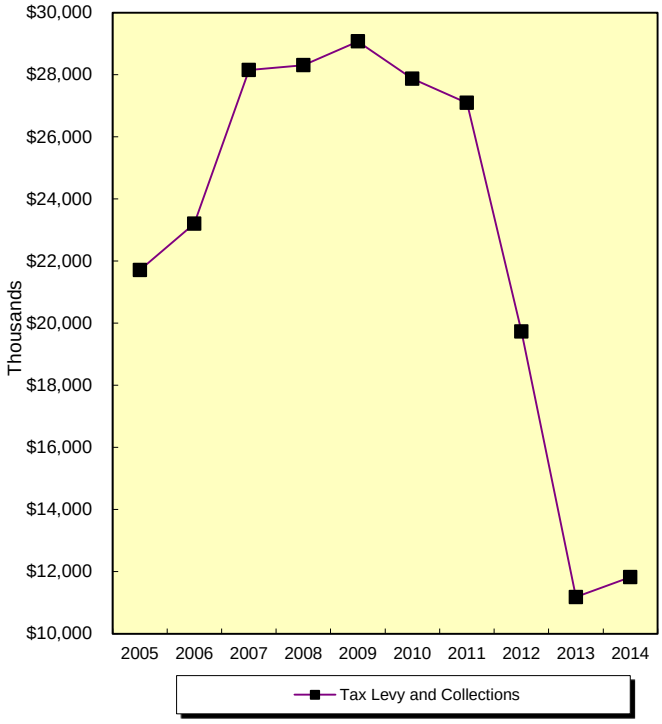
Fiscal Year	Secured Property	Unsecured Property	Total Assessed Valuation (a)	Estimated Full Market Valuation (a)	Total Direct Tax Rate (b)
2006	11,249,270,301	576,005,523	11,825,275,824	11,825,275,824	1%
2007	12,570,797,655	567,282,828	13,138,080,483	13,138,080,483	1%
2008	13,446,070,714	556,719,852	14,002,790,566	14,002,790,566	1%
2009	13,349,188,381	615,317,575	13,964,505,956	13,964,505,956	1%
2010	12,330,388,573	580,130,554	12,910,519,127	12,910,519,127	1%
2011	12,189,473,098	524,036,274	12,713,509,372	12,713,509,372	1%
2012	11,990,243,594	502,406,363	12,492,649,957	12,492,649,957	1%
2013	11,475,225,809	479,678,800	11,954,904,609	11,954,904,609	1%
2014	$12,106,457,334	$451,080,860	$12,557,538,194	$12,557,538,194	1%
2015 *	$13,244,532,106	$476,697,389	$13,721,229,495	$13,721,229,495	1%

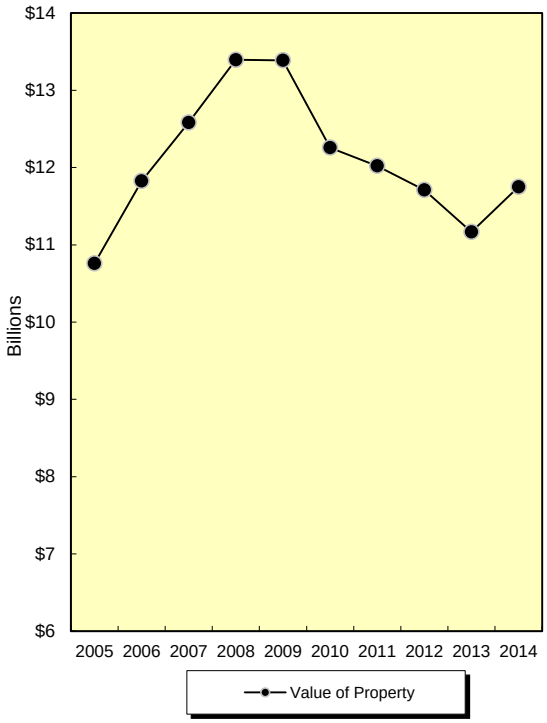
* Source: Contra Costa County Auditor-Controller's Office

(a) The state constitution requires property to be assessed at one hundred percent of the most recent purchase price, plus an increment of no more than two percent annually, plus any local over-rides. These values are considered to be full market values.

(b) California cities do not set their own direct tax rate. The constitution establishes the rate at 1% and allocates a portion of that amount, by annual calculation, to all the taxing entities within a tax rate area. The City of Concord encompasses more than 15 tax rat

Property Tax Levies and Collections
Last Ten Fiscal Years





Fiscal Year		Total Secured Tax Levy		General Fund Tax Collections	Debt Service Fund Tax Collections	Redevelopment Agency Fund Tax Collections		Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Value of City Property Subject to Local Tax Rate
2005		21,710,945	(A)	10,652,549	-	11,058,396		21,710,945	100.00%	10,758,352,096
2006		23,202,024	(A)	11,773,593	-	11,428,431		23,202,024	100.00%	11,825,275,824
2007		28,151,765	(A)	14,247,381	-	13,904,384		28,151,765	100.00%	12,581,572,120
2008		28,304,789	(A)	13,706,176	-	14,598,613		28,304,789	100.00%	13,394,577,419
2009		29,074,531	(A)	12,987,563	-	16,086,968		29,074,531	100.00%	13,388,154,607
2010		27,872,031	(A)	11,379,519	-	16,492,512		27,872,031	100.00%	12,254,962,478
2011		27,093,100	(A)	11,393,346	-	15,699,754		27,093,100	100.00%	12,020,887,030
2012		19,731,365	(A)	11,404,500	-	8,326,865	(B)	19,731,365	100.00%	11,710,527,901
2013	*	11,178,462	(A)	11,178,462	-	-	(B)	11,178,462	100.00%	11,167,273,118
2014		$11,822,968		$ 11,822,968	-	$ -		$ 11,822,968	100.00%	$11,748,714,138

* Source: Contra Costa County Auditor-Controller's Office and the City of Concord's Finance Department. Tax collections estimated.

Note: A reserve is established by the County of Contra Costa under Revenue and Taxation Code Section 4701-4716 to cover all secured delinquencies, thus providing the City of Concord with 100% collection of its annual tax levy.

(A) Tax collections in FY2005 to FY2013 are net of pass-thru payment and educational revenue augmentation fund withholding.

(B) Redevelopment Agency dissolved in mid FY2012 resulting in no further tax collections henceforth.

CITY OF CONCORD
DEPARTMENTAL SUMMARIES
ALL FUNDING SOURCES
FOR YEARS ENDING JUNE 30, 2016 AND 2017

ACCOUNTING BASIS

All governmental fund type annual operating budgets are adopted on a basis of accounting consistent with generally accepted governmental accounting principles except for the Capital Improvement Program/Transportation Improvement Program (CIP/TIP) projects which are reviewed annually and adopted on a project by project basis.

Basis of accounting refers to when revenues and expenditures or expenses are recognized and reported in the financial statements, regardless of the measurement focus applied. All governmental and agency funds are accounted for using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available as net current assets. Measurable means the amount of the transaction can be determined and is available, i.e., collectible within the current period or soon enough thereafter (generally sixty days) to be used to pay liabilities of the current period. Amounts which cannot be measured or are not available are not accrued as revenue in the current year.

Those revenues susceptible to accrual are sales and franchise taxes, interest revenue and some charges for services. Fines, licenses and permits revenues are not susceptible to accrual because they are generally not measurable until received. Long-term notes receivable have been offset with an entry to deferred revenue or a reservation of fund balance to reflect interest and principal, respectively, and the fact that these revenues are not currently available.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include accumulated unpaid vacation, sick pay and other employee amounts which are accrued in the general long-term obligation account group, and principal and interest on general long-term debt which is recognized when due. Financial resources usually are appropriated in other funds for transfer to a debt service fund in the period in which maturing debt principal and interest must be paid. Such amounts are therefore not current liabilities of the debt service fund, as their settlement will not require expenditure of existing fund assets.

All proprietary funds, the internal service funds, and the pension trust fund are budgeted for using the accrual basis of accounting. Their revenues are recognized when they are earned and their expenses are recognized when they are incurred. Depreciation and amortization are charged, but they are not reflected in the budget.

PROGRAM STRUCTURE

A number of Departments have reconfigured their program structure from the prior year as a result of developing their Performance-Based Budgets. As such, prior year comparisons cannot be made in the individual program summaries. For those individual programs, a N/A (not applicable) is noted in the prior year columns.

The material in this section is intended to assist the reader by giving an overall summary of each Department's expenditures and personnel allocations proposed for FY 2014-15 as compared to actual or budgeted amounts in the four preceding fiscal years. Comparisons are made at the Department level and include all funding sources.

A brief summary is given if the proposed budget contains any significant changes for the prior year that affect expenditures and personnel. Rental charges for equipment and facilities are now proportionately assigned to each Department as an expense. Also expensed to each Department are the operational costs for each Internal Service Fund. These charges are shown under the "Fixed Charges" category. The total operational and replacement expense is offset equally by revenue to the appropriate Internal Service Fund.

Operations for the Internal Service Funds are shown in the appropriate Departmental Summary. The Information Technology Replacement Fund, shown in the Information Technology Department, includes computers and peripherals, telecommunications and other office equipment. The Building Maintenance and Fleet Replacement Funds are included with the Public Works Department. The Workers' Compensation, Risk Management and Post Retirement Healthcare Benefits Funds are considered non-departmental and are not included in any departments' totals.

CITY OF CONCORD
DEPARTMENTAL SUMMARIES
FUND STRUCTURE
FOR YEARS ENDING JUNE 30, 2016 AND 2017

GOVERNMENTAL FUNDS

Governmental funds are accounting segregations of financial resources. Expendable assets are assigned to various governmental funds according to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid and the difference between governmental fund assets and liabilities is referred to as "Fund Balance".

- **General Fund -** This is the main operating fund of the City. It is used to account for all financial resources not required to be accounted for in another fund. The major revenue sources for this fund are property taxes, sales taxes, franchise fees, motor vehicle in-lieu fees, interest income, fines and charges for services. Expenditures are made for public safety, parks, recreation, and general governmental operations.

- **Special Revenue Funds -** To account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes. The City maintains nine Special Revenue Funds.
  1. State Gas Tax - Revenue apportioned to the City from State-collected gasoline taxes and expended for construction and maintenance of city streets.
  2. Storm Water Management - To account for the activities necessary to comply with the Federal Clean Water Act.
  3. Maintenance Districts - Revenue from assessments on property owners within the districts expended for street lighting and landscape maintenance within these areas.
  4. Art in Public Places - Fees collected from new construction permits expended for the purchase and installation of art objects in the City. This fee has been rescinded and the funds available are earmarked in the Capital Improvement Program for a specific project.
  5. Traffic System Management (TSM) - Monies from in-lieu Parking fees expended for off-street parking facilities, mass transit equipment and TSM projects.
  6. Concord Housing – Accounts for the activities of the Housing Successor Agency to the former Redevelopment Agency of the City. Assets were transferred to this fund for the purpose of increasing or improving the City's supply of low or moderate income housing.
  7. Monument Community Partnership - Monies from partnership between the Contra Costa First 5 children and Monument Community Partnership.
  8. Housing & Community Services - Monies from the Department of Housing and Urban Development expended for programs to assist low and moderate-income residents. Developer's fees support the City's childcare program.
  9. Concord/Pleasant Hill Health Care District (formerly Mt. Diablo Health Care District) – Property taxes revenues provide funding for health programs for the communities served by the District.
  10. PEG Fees – Public Educational Governmental Fees received from the City's Cable Franchises used for Public Access Video needs.
  11. Vehicle Abatement - Reimbursement of the costs associated with the enforcement of the Contra Costa County Vehicle Abatement Program authorized by California Vehicle Code 2271.

- **Debt Service Funds -** To account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The City maintains the following types of Debt Service Funds.
  1. Revenue Bonds - Accounts for payment of principal and interest of the Performing Arts Structure.
  2. Certificates of Participation - Accounts for transfers from the General Fund for payment of principal and interest on Association of bay Area Government (ABAG) certificates of participation.
  3. Assessment Districts - Accounts for accumulation of special assessment taxes for payment of principal and interest on special assessment bonds.
  4. Energy Lease – Accounts for lease purchase agreement to finance several energy conservation projects throughout the City.
  5. Refunding Lease Agreement – Accounts for transfers from General Fund for the payment of the lease agreement issued to retire the Judgment Obligation Bonds.

- **Capital Projects Funds -**To account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund and trust funds). The City maintains nine Capital Project Funds.
  1. Measure C/J - Accounts for transportation improvements funded by 19% of the ½% sales tax approved by Contra Costa voters in 1988.
  2. Measure C I-680 - Accounts for highway improvements funded by 81% of the ½% sales tax approved by Contra Costa voters in 1988.
  3. Developer Fees for Parkland Zones - Accounts for fees collected from developers expended for parks and recreational areas.
  4. Developer Fees for Off-Site Street Improvement Program (O.S.I.P.) - Accounts for fees collected from developers expended for General Plan street improvements.
  5. Developer Fees for Storm Drain Zones/Traffic Mitigation - Account for fees collected from developers expended for storm drains and traffic mitigation.
  6. Federal Street Assistance - Accounts for approved capital projects funded by Federal Government revenues.
  7. Traffic Congestion Relief - Accounts for sales tax revenues used for local streets and roads construction projects.
  8. Assessment Districts - Accounts for specific public improvements such as streets, sewers, storm drains, or sidewalks or other amenities funded by special assessments against benefited properties.
  9. General Reimbursable Projects Fund - Accounts for the costs of acquisition and construction of general purpose public facilities that are reimbursable from grants or from General Fund transfers.

PROPRIETARY FUNDS/ENTERPRISE FUNDS

Proprietary funds account for City operations financed and operated in a manner similar to a private business enterprise. The intent of the City is that the cost of providing goods and services be financed primarily through user charges and that the activity be self supporting. The City operates two Enterprise Funds.

1. Golf Course Fund - Accounts for activities associated with the development, operations, and maintenance of the Diablo Creek Golf Course.
2. Sewer Fund - Accounts for activities associated with sewage collection, transmission and treatment.

INTERNAL SERVICE FUNDS

To account for the financing of goods or services provided by one department to other departments of the governmental unit on a cost reimbursement basis. The City maintains six Internal Service Funds.

1. Worker's Compensation Fund - Accounts for worker's compensation expenses.
2. Risk Management/Liability Fund - Provides for the uninsured portion of claims and judgments.
3. Post Retirement Healthcare - Accounts for contributions and benefits paid in relation to the Post-Retirement Health Care Program.
4. Fleet Maintenance Fund - Accounts for the replacement, maintenance and operations of City licensed vehicles and motorized equipment.
5. Information Technology Equipment Fund - Accounts for the replacement, maintenance and operations of computers and peripherals, network systems, telecommunications, data base systems and office equipment.
6. Building Maintenance Fund - Accounts for the replacement, maintenance and operations for facility upkeep and custodial services.

FIDUCIARY FUNDS

To account for assets held by the City as a trustee agent for other governmental units, private organizations, other or individuals.

1. Employee Retirement System Trust Fund - Accounts for accumulation of resources to be used for retirement annuity payments at appropriate amounts and times in the future.
2. Successor Agency Trust Fund – Accounts for the activities of the Successor Agency to the former Redevelopment Agency of the City.

CITY OF CONCORD

FUND BALANCE SUMMARY BY FUND

FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Estimated Fund Balance 7/1/2015	Revenues	Expenditures	Transfers In	Transfers Out	Estimated Fund Balance 6/30/2016	Revenues	Expenditures	Transfers In	Transfers Out	Estimated Fund Balance 6/30/2017
GENERAL FUND	$ 28,919,700	$ 93,100,447	$ 87,090,971	$ 8,602,109	$ 14,611,585	$ 28,919,700	$ 93,124,566	$ 88,196,046	$ 8,302,109	$ 13,230,629	$ 28,919,700
PAVILION FUND	$ 201,634	$ 899,408	$ 66,000	$ -	$ 890,898	$ 144,144	$ 899,408	$ 66,000	$ -	$ 828,762	$ 148,790
SPECIAL REVENUE FUNDS											
Gas Tax	$ 3,709,628	$ 2,685,441	$ 3,437,753	$ -	$ -	$ 2,957,316	$ 2,571,419	$ 3,253,169	$ -	$ -	$ 2,275,566
Storm Water Management	2,868,208	2,061,993	2,355,291	-	-	2,574,910	2,061,993	2,416,467	-	-	2,220,436
Maintenance Districts	4,236,521	1,579,269	1,101,441	343,384	728,181	4,329,552	1,579,454	1,128,340	343,384	733,126	4,390,924
Art in Public Places	10,764	108	-	-	-	10,872	108	-	-	-	10,980
Traffic System Management	223,401	2,424	39,029	87,450	10,500	263,746	2,424	39,029	83,475	10,500	300,116
PEG Fees	547,000	582,642	140,575	-	-	989,067	582,642	140,575	-	-	1,431,134
Vehicle Abatement	22,601	100,000	101,304	-	-	21,297	100,000	103,373	-	-	17,924
Asset Seizure	90,181	-	200,000	-	-	(109,819)	-	-	-	-	(109,819)
Concord Pleasant Hill Health Care Dis	39,730	325,522	300,298	-	-	64,954	325,522	264,983	-	-	125,493
Housing & Community Services	3,616,348	1,282,256	2,216,905	119,478	1,000	2,800,177	969,718	1,271,041	119,478	500	2,617,832
Total Special Revenue	$ 15,364,382	$ 8,619,655	$ 9,892,596	$ 550,312	$ 739,681	$ 13,902,072	$ 8,193,280	$ 8,616,977	$ 546,337	$ 744,126	$ 13,280,586
DEBT SERVICE FUNDS											
Concord Pavilion Revenue Bonds	735,272	-	556,314	553,114	-	732,072	-	494,178	490,978	-	728,872
Lease Agreements	-	567,379	3,783,956	3,216,577	-	-	568,667	3,803,157	3,234,490		-
Total Debt Service	$ 735,272	$ 567,379	$ 4,340,270	$ 3,769,691	$ -	$ 732,072	$ 568,667	$ 4,297,335	$ 3,725,468	$ -	$ 728,872
CAPITAL PROJECTS FUNDS											
Measure J Local	$ 2,957,999	$ 1,401,738	$ 876,171	$ -	$ -	$ 3,483,566	$ 1,512,350	$ 1,299,677	$ -	$ -	$ 3,696,239
Measure J Bond	9,946	4,027,000	4,027,000	-	-	9,946	-	-	-	-	9,946
Measure J 28 (a)	165,713	266,590	230,000	-	-	202,303	286,748	-	-	-	489,051
Measure C	-	2,893,103	2,893,103	-	-	-	-	-	-	-	-
Measure WW	-	360,000	360,000	-	-	-	-	-	-	-	-
Developers' Fees Parkland	64,667	176,522	60,000	-	-	181,189	183,297	-	-	-	364,486
Developers' Fees O.S.I.P.	(176,492)	50,554	-	-	-	(125,938)	53,567	-	-	-	(72,371)
Developers' Fees Storm Drain/TM	531,507	2,000	-	-	-	533,507	2,015	-	-	-	535,522
Traffic Mitigation	48,244	497	-	-	-	48,741	526	-	-	-	49,267
Concord Reuse Project	-	2,219,575	2,240,304	-	-	(20,729)	1,798,587	1,835,543	-	-	(57,685)
Measure Q Projects	-	-	1,535,000	1,536,938	-	1,938	-	325,000	2,435,868	-	2,112,806
General Fund Projects	-	-	4,541,200	4,541,200	-	-	-	2,012,180	2,012,180	-	-
General Reimbursable Projects	-	1,805,906	1,805,906	-	-	-	1,632,163	1,632,163	-	-	-
Other Funds	207,043	-	-	-	-	207,043	-	-	-	-	207,043
Total Capital	$ 3,808,627	$ 13,203,485	$ 18,568,684	$ 6,078,138	$ -	$ 4,521,566	$ 5,469,253	$ 7,104,563	$ 4,448,048	$ -	$ 7,334,304
ENTERPRISE FUNDS											
Sewer	$ 840,779	$ 27,839,577	$ 26,261,921	$ 141,383	$ -	$ 2,559,818	$ 30,863,509	$ 28,742,503	$ 141,383	$ -	$ 4,822,207
Golf Course	135,890	1,463,353	1,410,464	-	-	188,779	1,476,191	1,373,419	-	-	291,551
Total Enterprise	$ 976,669	$ 29,302,930	$ 27,672,385	$ 141,383	$ -	$ 2,748,597	$ 32,339,700	$ 30,115,922	$ 141,383	$ -	$ 5,113,758
INTERNAL SERVICE FUNDS											
Workers' Compensation	$ 6,091,305	$ 2,369,612	$ 2,475,000	$ 76,923	$ 100,000	$ 5,962,840	$ 2,498,021	$ 2,483,506	$ 76,293	$ -	$ 6,053,648
Risk Management/ Liability	1,127,319	1,303,636	860,000	100,000	-	1,670,955	1,303,636	860,000	-	-	2,114,591

CITY OF CONCORD

FUND BALANCE SUMMARY BY FUND

FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Estimated Fund Balance 7/1/2015	Revenues	Expenditures	Transfers In	Transfers Out	Estimated Fund Balance 6/30/2016	Revenues	Expenditures	Transfers In	Transfers Out	Estimated Fund Balance 6/30/2017
Post Retirement Healthcare	3,005,700	5,327,263	5,114,785	-	-	3,218,178	2,958,024	2,722,888	-	-	3,453,314
Fleet Maintenance	1,883,285	3,563,302	2,949,916	-	-	2,496,671	3,624,540	3,252,864	-	-	2,868,347
Information Technology	3,869,871	7,478,740	7,193,605	88,000	88,000	4,155,006	7,824,232	7,773,848	-	-	4,205,390
Building Maintenance	815,243	2,736,429	2,559,233	-	173,041	819,398	2,823,627	2,634,299	-	176,846	831,880
Total Internal Service	$ 16,792,723	$ 22,778,982	$ 21,152,539	$ 264,923	$ 361,041	$ 18,323,048	$ 21,032,080	$ 19,727,405	$ 76,293	$ 176,846	$ 19,527,170
FIDUCIARY FUNDS											
Pension Trust	$ 38,535,260	$ 5,022,000	$ 5,953,000	$ -	$ -	$ 37,604,260	$ 5,082,000	$ 5,959,000	$ -	$ -	$ 36,727,260
Successor Agency	-	7,205,224	7,233,749	7,205,224	7,205,224	(28,525)	7,215,117	7,251,634	7,215,117	7,215,117	(65,042)
Total Fiduciary	$ 38,535,260	$ 12,227,224	$ 13,186,749	$ 7,205,224	$ 7,205,224	$ 37,575,735	$ 12,297,117	$ 13,210,634	$ 7,215,117	$ 7,215,117	$ 36,662,218
TOTAL CITY	$ 105,334,267	$ 180,699,510	$ 181,970,194	$ 26,611,780	$ 23,808,429	$ 106,866,934	$ 173,924,071	$ 171,334,882	$ 24,454,755	$ 22,195,480	$ 111,715,398

CITY OF CONCORD
REVENUE SUMMARY BY FUND (INCLUDES TRANSFERS IN)
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17
GENERAL FUND	$ 76,754,335	$ 80,129,629	$ 84,329,507	$ 86,158,605	$ 101,702,556	$ 101,426,675
PAVILION FUND	$ 352,774	$ 836,893	$ 927,764	$ 855,387	$ 899,408	$ 899,408
SPECIAL REVENUE FUNDS						
Gas Tax	$ 3,566,026	$ 2,872,746	$ 4,010,187	$ 3,183,756	$ 2,685,441	$ 2,571,419
Storm Water Management	2,074,299	2,063,167	2,074,457	2,013,000	2,061,993	2,061,993
Maintenance Districts	1,608,590	1,534,558	1,574,619	1,919,513	1,922,653	1,922,838
Art in Public Places	1,854	596	1,294	-	108	108
Traffic System Management	24,713	19,298	15,226	92,513	89,874	85,899
PEG Fees	-	-	-	-	582,642	582,642
Vehicle Abatement	-	-	-	120,000	100,000	100,000
Asset Seizure	-	-	574,545	102,799	-	-
Concord Pleasant Hill Health Care Distri	-	301,445	227,568	287,850	325,522	325,522
Housing & Community Services	1,047,720	(805,231)	3,745,661	1,519,402	1,401,734	1,089,196
Other Funds	352,510	-	17,796	-	-	-
Total Special Revenue	$ 8,675,712	$ 5,986,579	$ 12,241,353	$ 9,238,833	$ 9,169,967	$ 8,739,617
DEBT SERVICE FUNDS						
Former RDA Revenue Bonds	506,071	708,578	497,832	-	-	-
Former RDA Parking Structure Bonds	278,106	1,491,533	741,890	744,081	-	-
Concord Pavilion Revenue Bonds	508,693	789,883	697,859	622,928	553,114	490,978
Lease Agreements	800,560	1,195,503	1,227,741	1,694,360	3,783,956	3,803,157
Assessment Districts	11,729	162,561	(1,158)	-	-	-
Certifications of Participation	99,380	734	1,127	-	-	-
Total Debt Service	$ 2,204,539	$ 4,348,792	$ 3,165,291	$ 3,061,369	$ 4,337,070	$ 4,294,135
CAPITAL PROJECTS FUNDS						
Measure J Local	$ 1,441,055	$ 1,515,852	$ 1,683,191	$ 55,087	$ 1,401,738	$ 1,512,350
Measure J Bond	-	-	675,032	-	4,027,000	-
Measure J 28(a)	-	-	-	1,313,909	266,590	286,748
Measure C	62,934	136,591	(31)	31	2,893,103	-
Measure WW	1,813,616	6,566	448,720	600,810	360,000	-
Developers' Fees Parkland	(145)	137,951	141,865	51,000	176,522	183,297
Developers' Fees O.S.I.P.	97,044	92,046	263,817	318,567	50,554	53,567
Developers' Fees Storm Drain/TM	12,721	7,840	13,934	2,000	2,000	2,015
Traffic Mitigation	4,149	1,339	3,115	1,837	497	526
Concord Reuse Project	-	-	641,057	150,794	2,219,575	1,798,587
Measure Q Projects	-	-	-	-	1,536,938	2,435,868
General Fund Projects	489,538	1,189,829	843,776	3,452,468	4,541,200	2,012,180
General Reimbursable Projects	2,045,730	5,767,826	4,131,088	2,743,926	1,805,906	1,632,163
Other Funds	885,804	893,298	(185,296)	53,097	-	-
Total Capital	$ 6,852,446	$ 9,749,138	$ 8,660,268	$ 8,743,526	$ 19,281,623	$ 9,917,301
ENTERPRISE FUNDS						
Sewer	$ 19,645,294	$ 19,526,769	$ 22,397,738	$ 24,527,494	$ 27,980,960	$ 31,004,892
Golf Course	1,420,966	1,501,493	1,541,620	1,457,605	1,463,353	1,476,191
Total Enterprise	$ 21,066,260	$ 21,028,262	$ 23,939,358	$ 25,985,099	$ 29,444,313	$ 32,481,083
INTERNAL SERVICE FUNDS						
Workers' Compensation	$ 3,113,049	$ 3,016,002	$ 3,103,647	$ 2,500,757	$ 2,446,535	$ 2,574,314
Risk Management/ Liability	1,194,562	1,336,065	2,803,785	1,414,713	1,403,636	1,303,636
Post Retirement Healthcare	2,853,488	2,427,471	6,727,876	5,143,568	5,327,263	2,958,024
Fleet Maintenance	2,884,509	2,631,012	3,102,860	3,327,034	3,563,302	3,624,540
Information Technology	6,958,304	6,503,758	10,011,922	7,784,916	7,566,740	7,824,232
Building Maintenance	3,267,271	2,785,712	7,169,060	2,720,679	2,736,429	2,823,627
Total Internal Service	$ 20,271,183	$ 18,700,020	$ 32,919,150	$ 22,891,667	$ 23,043,905	$ 21,108,373
FIDUCIARY FUNDS						
Pension Trust	$ 2,852,842	$ 3,479,941	$ 5,394,973	$ 1,700,000	$ 5,022,000	$ 5,082,000
Successor Agency	23,131,920	21,919,153	10,640,216	10,363,221	14,410,448	14,430,234
Total Fiduciary	$ 25,984,762	$ 25,399,094	$ 16,035,189	$ 12,063,221	$ 19,432,448	$ 19,512,234
FORMER REDEVELOPMENT AGENCY	$ 15,951,438	$ 19,691,416	$ -	$ -	$ -	$ -
TOTAL CITY	$ 178,113,449	$ 185,869,823	$ 182,217,880	$ 168,997,707	$ 207,311,290	$ 198,378,826

CITY OF CONCORD
EXPENDITURES SUMMARY BY FUND (INCLUDES TRANSFERS OUT)
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Actual 2011-12	Actual * 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17
GENERAL FUND	$ 81,408,675	$ 73,087,670	$ 80,525,490	$ 87,450,434	$ 101,702,556	$ 101,426,675
PAVILION FUND	$ 117,865	$ 901,820	$ 803,558	$ 1,085,512	$ 956,898	$ 894,762
SPECIAL REVENUE FUNDS						
Gas Tax	$ 2,462,574	$ 2,869,988	$ 3,416,316	$ 3,445,510	$ 3,437,753	$ 3,253,169
Storm Water Management	1,754,398	1,916,108	1,933,354	2,181,065	2,355,291	2,416,467
Maintenance Districts	1,178,511	1,410,415	1,054,071	1,882,157	1,829,622	1,861,466
Art in Public Places	-	-	51,021	7,020	-	-
Traffic System Management	27,925	59,726	51,200	49,529	49,529	49,529
PEG Fees	-	-	-	-	140,575	140,575
Vehicle Abatement	-	-	-	97,399	101,304	103,373
Asset Seizure	-	-	83,959	302,799	200,000	-
Concord Pleasant Hill Health Care Distri	-	132,526	274,777	313,752	300,298	264,983
Housing & Community Services	656,259	1,304,719	2,002,819	919,087	2,217,905	1,271,541
Other Funds	353,102	-	-	-	-	-
Total Special Revenue	$ 6,432,769	$ 7,693,482	$ 8,867,517	$ 9,198,318	$ 10,632,277	$ 9,361,103
DEBT SERVICE FUNDS					0	0
Former RDA Revenue Bonds	703,413	511,101	499,731	2,000	-	-
Former RDA Parking Structure Bonds	1,031,013	743,967	741,582	742,081	-	-
Concord Pavilion Revenue Bonds	869,448	785,067	703,817	622,928	556,314	494,178
Lease Agreements	1,066,501	1,195,503	1,211,249	1,694,359	3,783,956	3,803,157
Assessment Districts	-	8,479	-	-	-	-
Certifications of Participation	99,273	566	709	1,500	-	-
Total Debt Service	$ 3,769,648	$ 3,244,683	$ 3,157,088	$ 3,062,868	$ 4,340,270	$ 4,297,335
CAPITAL PROJECTS FUNDS					0	0
Measure J Local	$ 479,991	$ 1,160,707	$ 1,151,667	$ 2,499,434	$ 876,171	$ 1,299,677
Measure J Bond	2,682	6,326	746,822	2,141,549	4,027,000	-
Measure J 28(a)	-	-	-	700,000	230,000	-
Measure C	38,112	125,252	(25)	(31)	2,893,103	-
Measure WW	1,843,936	613,991	30,437	-	360,000	-
Developers' Fees Parkland	159,631	146,655	11,881	144,000	60,000	-
Developers' Fees O.S.I.P.	503,495	437,643	188,913	587,389	-	-
Developers' Fees Storm Drain/TM	-	14,563	4,013	-	-	-
Traffic Mitigation	-	-	-	-	-	-
Concord Reuse Project	620,244	746,077	348,484	232,528	2,240,304	1,835,543
Measure Q Projects	-	-	-	-	1,535,000	325,000
General Fund Projects	518,600	1,011,913	1,961,171	3,559,568	4,541,200	2,012,180
General Reimbursable Projects	3,402,965	4,321,286	3,484,089	934,286	1,805,906	1,632,163
Other Funds	7,153,717	3,014,530	5,990,678	(3,946)	-	-
Total Capital	$ 14,723,373	$ 11,598,943	$ 13,918,130	$ 10,794,777	$ 18,568,684	$ 7,104,563
ENTERPRISE FUNDS					0	0
Sewer	$ 21,688,411	$ 20,987,363	$ 26,875,364	$ 25,840,773	$ 26,261,921	$ 28,742,503
Golf Course	1,313,458	1,308,345	1,351,249	1,342,243	1,410,464	1,373,419
Total Enterprise	$ 23,001,869	$ 22,295,708	$ 28,226,613	$ 27,183,016	$ 27,672,385	$ 30,115,922
INTERNAL SERVICE FUNDS					0	0
Workers' Compensation	$ 2,053,830	$ 2,394,035	$ 1,867,139	$ 2,560,293	$ 2,575,000	$ 2,483,506
Risk Management/ Liability	928,729	3,870,532	1,171,891	1,289,715	860,000	860,000
Post Retirement Healthcare	4,103,507	6,017,055	7,484,389	3,982,080	5,114,785	2,722,888
Fleet Maintenance	2,877,199	2,607,612	3,264,945	3,960,554	2,949,916	3,252,864
Information Technology	7,918,449	5,825,393	7,496,073	6,885,655	7,281,605	7,773,848
Building Maintenance	4,767,977	3,318,064	4,207,853	3,081,452	2,732,274	2,811,145
Total Internal Service	$ 22,649,691	$ 24,032,691	$ 25,492,290	$ 21,759,749	$ 21,513,580	$ 19,904,251
FIDUCIARY FUNDS					-	-
Pension Trust	$ 5,732,776	$ 5,662,130	$ 5,716,976	$ -	$ 5,953,000	$ 5,959,000
Successor Agency	20,281,473	22,366,013	1,036,382	8,471,668	14,438,973	14,466,751
Total Fiduciary	$ 26,014,249	$ 28,028,143	$ 6,753,358	$ 8,471,668	$ 20,391,973	$ 20,425,751
					-	-
TOTAL CITY	$ 178,118,139	$ 170,883,140	$ 167,744,044	$ 169,006,342	$ 205,778,623	$ 193,530,362

* Fiscal year 2012 does not include Extraordinary Items-asset/liability transfers to Successor Agencies.

Concord

OPERATING EXPENDITURES SUMMARY BY ORGANIZATION
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17
General Government:						
City Attorney	$ 1,480,089	$ 4,383,590	$ 1,922,094	$ 2,117,260	$ 2,201,166	$ 2,248,895
Community & Economic Development	18,844,207	7,378,131	8,957,777	8,967,771	10,527,328	10,446,852
Parks & Recreation	5,992,238	4,684,067	5,146,031	4,507,810	5,157,983	5,317,222
Finance	6,509,462	13,747,626	22,718,452	18,880,758	15,649,198	11,271,515
Reserve Funds - Fund Transfers	10,480,571	10,242,676	3,004,080	4,207,598	14,442,626	14,994,646
General Fund Capital Projects	373,493	1,235,682	1,962,763	3,438,983	2,185,074	200,000
Human Resources	7,309,822	6,791,581	4,608,847	3,945,067	4,125,969	4,090,058
Information Technology	6,980,568	4,836,087	4,592,457	6,163,302	7,235,197	7,902,856
Office of the City Manager	2,623,020	2,449,983	2,840,683	3,148,795	3,348,065	3,582,852
Police	41,976,490	42,249,034	44,496,121	46,587,527	50,459,154	52,701,726
Public Works	15,200,816	13,811,569	15,185,091	17,728,819	17,632,197	18,024,005
Storm Water Management	1,752,622	1,853,330	1,931,980	2,151,065	2,325,294	2,416,468
Total General Government	$ 119,523,398	$ 113,663,356	$ 117,366,376	$ 121,844,755	$ 135,289,251	$ 133,197,095
Enterprise Funds:						
Golf Course Enterprise	$ 1,152,063	$ 1,177,013	$ 1,168,956	$ 1,408,759	$ 1,441,045	$ 1,446,204
Sewer Enterprise	17,418,031	16,715,262	22,507,845	25,840,772	25,511,921	27,492,503
Total Enterprise Fund	$ 18,570,094	$ 17,892,275	$ 23,676,801	$ 27,249,531	$ 26,952,966	$ 28,938,707
Total Operating Budget by Organization	$ 138,093,492	$ 131,555,631	$ 141,043,177	$ 149,094,286	$ 162,242,217	$ 162,135,802
Add:						
Capital Improvement Projects, Other (1)	$ 21,903,551	$ 13,773,295	$ 12,690,871	$ (66,515)	$ 27,407,686	$ 15,295,975
Debt Service Payment	10,194,708	9,083,200	623,232	9,459,442	10,175,720	10,139,585
Pension Trust	5,732,776	5,662,130	5,716,976	-	5,953,000	5,959,000
Total Organization	$ 175,924,527	$ 160,074,256	$ 160,074,256	$ 158,487,213	$ 205,778,623	$ 193,530,362

(1) Capital Improvement Projects, depreciation and other non-departmental costs.
Note: Fiscal year 2012 does not include Extraordinary items-asset/liability transfers to Successor Agencies.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
City Attorney

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 413,820	$ 507,103	$ 626,348	$ 575,755	$ 598,342	$ 620,880
Part-time	6,272	3,342	-	-	-	-
Overtime	-	-	-	-	-	-
Benefits	255,391	269,860	319,007	350,115	365,884	388,643
Total Salaries and Benefits	$ 675,483	$ 780,305	$ 945,355	$ 925,870	$ 964,226	$ 1,009,523
Operating Expenses	$ 756,863	$ 3,584,920	$ 959,601	$ 1,176,599	$ 1,149,700	$ 1,149,700
Internal Service Charges:						
Fleet	$ -	$ -	$ -	$ -	$ -	$ -
Information Technology	-	2,101	2,112	2,265	41,801	42,964
Buildings	42,653	10,334	10,662	9,233	42,146	43,415
Risk Mgmt./Liability	5,090	5,930	4,364	3,293	3,293	3,293
Total Internal Service Charges	$ 47,743	$ 18,365	$ 17,138	$ 14,791	$ 87,240	$ 89,672
Other Financing Uses	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ 1,480,089	$ 4,383,590	$ 1,922,094	$ 2,117,260	$ 2,201,166	$ 2,248,895
Funding Sources						
General Fund	$ 974,962	$ 938,436	$ 1,170,906	$ 1,252,560	$ 1,341,166	$ 1,388,894
Liability Insurance	505,126	3,445,154	751,188	864,700	860,000	860,000
	$ 1,480,088	$ 4,383,590	$ 1,922,094	$ 2,117,260	$ 2,201,166	$ 2,248,894
Personnel Allocation						
Full-time	4.00	4.00	4.00	4.00	4.00	4.00
Part-time (FTE)	0.00	0.00	0.03	0.00	0.00	0.00

Note: Positions shown here are allocated to this department but may charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Community & Economic Development

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 2,451,140	$ 2,414,074	$ 2,686,130	$ 2,898,629	$ 3,247,382	$ 3,380,437
Part-time	515,549	279,549	153,950	73,056	109,710	110,741
Overtime	63,312	38,689	25,261	15,683	15,835	16,000
Benefits	2,128,242	1,721,085	1,662,952	1,917,943	2,155,165	2,277,685
Total Salaries and Benefits	$ 5,158,243	$ 4,453,397	$ 4,528,293	$ 4,905,311	$ 5,528,092	$ 5,784,863
Operating Expenses	$ 2,476,240	$ 2,656,667	$ 3,183,005	$ 3,239,188	$ 3,901,397	$ 3,535,817
Internal Service Charges:						
Fleet	$ 101,324	$ 69,521	$ 78,879	$ 90,276	$ 85,751	$ 87,215
Information Technology	165,378	63,946	95,128	100,165	863,154	887,562
Buildings	207,080	203,944	222,984	179,337	264,428	272,389
Risk Mgmt./Liability	115,140	114,050	112,336	123,006	123,006	123,006
Total Internal Service Charges	$ 588,922	$ 451,461	$ 509,327	$ 492,784	$ 1,336,339	$ 1,370,172
Other Financing Uses	$ 10,620,802	$ (183,394)	$ 737,152	$ 330,488	$ (238,500)	$ (244,000)
Total Expenditures	$ 18,844,207	$ 7,378,131	$ 8,957,777	$ 8,967,771	$ 10,527,328	$ 10,446,852
Funding Sources						
General Fund	$ 4,718,187	$ 5,186,923	$ 5,866,812	$ 6,132,339	$ 7,370,436	$ 7,644,220
Measure Q Fund	-	-	-	-	250,000	250,000
C.D.B.G.	348,011	298,181	311,627	402,816	972,517	718,899
RDA Set Aside	835,935	29,405	5,681	15,892	-	-
Concord Housing Fund	26,071	247,825	165,578	136,618	207,000	152,000
Housing Assistance	6,138	181	-	-	-	-
Housing Inclusionary Fees	-	29,348	29,261	57,132	62,946	65,087
Housing Conservation	37,670	163,405	75,308	375,547	307,429	285,767
Cal HFA HEIP Program, HUD	-	-	900,000	-	-	-
Cal Home Begin Program	-	60,000	-	-	-	-
HUD Lead Base Grant	-	-	-	-	-	-
Measure J	77,188	164,988	89,957	154,263	154,263	154,263
Gas Tax	12,110	16,703	12,523	12,523	12,523	12,523
Traffic Management System	27,925	59,726	51,200	49,529	49,529	49,529
Childcare	32,751	26,563	26,393	40,000	40,000	40,000
RDA Successor Agency	12,719,622	924,580	1,151,284	1,279,750	801,550	810,779
Successor Art in Public Places	2,599	-	-	-	-	-
CPHHCD	-	132,526	272,153	311,362	299,136	263,787
RDA Programs	-	37,777	-	-	-	-
	$ 18,844,207	$ 7,378,131	$ 8,957,777	$ 8,967,771	$ 10,527,329	$ 10,446,854
Personnel Allocation						
Full-time	29.00	35.00	37.00	39.00	43.00	43.00
Part-time (FTE)	3.52	2.88	1.98	1.02	2.38	2.38

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Finance

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 1,102,441	$ 1,094,624	$ 1,160,391	$ 1,412,860	$ 1,443,184	$ 1,519,056
Part-time	56,783	150,853	12,566	30,600	30,100	31,100
Overtime	4,712	30,889	16,746	-	-	-
Benefits	2,134,863	3,040,694	5,627,548	5,903,961	6,423,916	4,296,751
Total Salaries and Benefits	$ 3,298,799	$ 4,317,060	$ 6,817,251	$ 7,347,421	$ 7,897,200	$ 5,846,907
Operating Expenses	$ (175,905)	$ 4,726,266	$ 10,346,934	$ 5,661,097	$ 6,801,608	$ 4,449,653
Internal Service Charges:						
Fleet	$ 36,166	$ 18,171	$ 43,588	$ 120,856	$ 2,681	$ 2,762
Information Technology	3,185,689	4,156,319	4,633,283	4,958,190	422,764	434,743
Buildings	144,889	411,798	775,479	683,576	415,327	427,832
Risk Mgmt./Liability	19,824	118,012	101,917	109,618	109,618	109,618
Total Internal Service Charges	$ 3,386,568	$ 4,704,300	$ 5,554,267	$ 5,872,240	$ 950,390	$ 974,955
Total Department Expenditures	$ 6,509,462	$ 13,747,626	$ 22,718,452	$ 18,880,758	$ 15,649,198	$ 11,271,515
Other Financing Uses						
Fund Transfers Out	$ 10,480,571	$ 10,242,676	$ 3,004,080	$ 4,207,598	$ 14,442,626	$ 14,994,646
Reserve Funds	-	-	-	-	-	-
Debt Service Payments	6,425,060	5,838,519	(2,533,857)	6,396,574	5,835,450	5,842,250
Capital Projects	373,493	1,235,682	1,962,763	3,438,983	2,185,074	200,000
Total Other Financing Uses	$ 17,279,124	$ 17,316,877	$ 2,432,986	$ 14,043,155	$ 22,463,150	$ 21,036,896
Total Expenditures	$ 23,788,586	$ 31,064,503	$ 25,151,438	$ 32,923,913	$ 38,112,348	$ 32,308,411
Funding Sources						
General Fund	$ 6,471,603	$ 8,147,929	$ 11,803,550	$ 12,292,024	$ 14,860,060	$ 14,860,060
Personnel Allocation						
Full-time	18.00	18.00	19.00	19.00	19.00	19.00
Part-time (FTE)	2.76	1.18	1.03	0.79	0.79	0.79

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Human Resources

	Actual 2011-12	Actual 2012-13	Estimated Actual 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 471,007	$ 505,218	$ 609,877	$ 611,456	$ 626,123	$ 657,933
Part-time	25,565	12,861	38,235	-	-	-
Overtime	-	-	6,673	-	-	-
Benefits	322,202	313,690	349,271	426,144	393,922	422,546
Total Salaries and Benefits	$ 818,774	$ 831,769	$ 1,004,056	$ 1,037,600	$ 1,020,045	$ 1,080,479
Operating Expenses	$ 6,356,066	$ 5,842,884	$ 3,486,336	$ 2,784,931	$ 2,822,612	$ 2,821,112
Internal Service Charges:						
Fleet	$ -	$ -	$ -	$ -	$ 1,627	$ 1,676
Information Technology	$ 5,850	$ 8,097	$ 9,592	$ 13,112	$ 88,740	$ 91,221
Buildings	26,047	4,099	4,230	3,663	87,184	89,809
Risk Mgmt./Liability	3,085	4,732	4,633	5,761	5,761	5,761
Total Internal Service Charges	$ 34,982	$ 16,928	$ 18,455	$ 22,536	$ 183,312	$ 188,467
Other Financing Uses	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ -
Total Expenditures	$ 7,309,822	$ 6,791,581	$ 4,608,847	$ 3,945,067	$ 4,125,969	$ 4,090,058
Funding Sources						
General Fund	$ 1,171,570	$ 1,364,243	$ 1,256,615	$ 1,393,737	$ 1,555,425	$ 1,611,144
Post Retirement Health	4,095,547	3,044,701	1,494,280	-	-	-
Workers' Compensation	2,042,705	2,382,637	1,857,951	2,551,330	2,570,544	2,478,915
	$ 7,309,822	$ 6,791,581	$ 4,608,846	$ 3,945,067	$ 4,125,969	$ 4,090,059
Personnel Allocation						
Full-time	6.00	6.00	6.00	7.00	7.00	7.00
Part-time (FTE)	1.00	0.69	0.70	0.00	0.00	0.00

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Information Technology

	Actual 2011-12	Actual 2012-13	Estimated Actual 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 935,993	$ 942,773	$ 881,037	$ 1,021,701	$ 1,191,190	$ 1,278,507
Part-time	52,779	106,602	51,728	108,482	108,482	108,482
Overtime	17,203	12,203	1,471	26,749	18,070	18,070
Benefits	646,537	636,390	643,308	713,852	824,437	892,677
Total Salaries and Benefits	$ 1,652,512	$ 1,697,968	$ 1,577,544	$ 1,870,784	$ 2,142,179	$ 2,297,736
Operating Expenses	$ 3,374,887	$ 3,750,094	$ 3,528,848	$ 4,266,752	$ 4,625,796	$ 5,124,884
Internal Service Charges:						
Fleet	$ -	$ -	$ -	$ -	$ 1,137	$ 1,171
Information Technology	$ -	$ -	$ -	$ -	$ 329,340	$ 338,500
Buildings	53,027	17,778	18,345	15,886	126,865	130,685
Risk Mgmt./Liability	9,468	8,676	8,494	9,880	9,880	9,880
Total Internal Service Charges	$ 62,495	$ 26,454	$ 26,839	$ 25,766	$ 467,222	$ 480,236
Other Financing Uses	$ 1,890,674	$ (638,429)	$ (540,774)	$ -	$ -	$ -
Total Expenditures	$ 6,980,568	$ 4,836,087	$ 4,592,457	$ 6,163,302	$ 7,235,197	$ 7,902,856
Funding Sources						
Information Tech. ISF	$ 6,980,568	$ 4,836,087	$ 4,592,457	$ 6,163,302	$ 7,094,622	$ 7,762,281
PEG Fees Fund	-	-	-	-	140,575	140,575
	$ 6,980,568	$ 4,836,087	$ 4,592,457	$ 6,163,302	$ 7,235,197	$ 7,902,856
Personnel Allocation						
Full-time	11.00	11.00	12.00	12.00	13.00	13.00
Part-time (FTE)	0.97	0.97	0.94	0.94	0.94	0.94

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Office of the City Manager

	Actual 2011-12	Actual 2012-13	Estimated Actual 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 1,121,224	$ 912,315	$ 1,167,461	$ 1,142,915	$ 1,148,312	$ 1,182,441
Part-time	97,394	141,956	127,862	63,166	63,536	61,466
Overtime	7,929	1,672	2,918	-	-	-
Benefits	667,886	643,886	721,049	834,345	798,118	838,826
Total Salaries and Benefits	$ 1,894,433	$ 1,699,829	$ 2,019,290	$ 2,040,426	$ 2,009,966	$ 2,082,733
Operating Expenses	$ 544,773	$ 545,081	$ 610,746	$ 885,364	$ 589,015	$ 731,436
Internal Service Charges:						
Fleet	$ 4,554	$ 7,343	$ 10,214	$ 11,120	$ 10,717	$ 10,893
Information Technology	57,350	130,138	131,167	153,282	533,839	547,414
Buildings	112,655	54,072	55,788	48,311	194,236	200,084
Risk Mgmt./Liability	9,255	13,520	13,478	10,292	10,292	10,292
Total Internal Service Charges	$ 183,814	$ 205,073	$ 210,647	$ 223,005	$ 749,084	$ 768,683
Other Financing Uses	$ -	$ -	$ -	$ -	$ -	$ -
Total Expenditures	$ 2,623,020	$ 2,449,983	$ 2,840,683	$ 3,148,795	$ 3,348,065	$ 3,582,852
Funding Sources						
General Fund	$ 2,526,375	$ 2,449,983	$ 2,840,683	$ 3,148,795	$ 3,348,065	$ 3,582,852
Redevelopment	96,645	-	-	-	-	-
	$ 2,623,020	$ 2,449,983	$ 2,840,683	$ 3,148,795	$ 3,348,065	$ 3,582,852
Personnel Allocation						
Full-time	16.00	16.00	16.00	17.00	16.00	16.00
Part-time (FTE)	1.32	1.31	2.36	1.29	1.29	1.22

Note: Positions shown here are allocated to this department but may charge to other departments or capital projects and may show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Parks & Recreation

	Actual 2011-12	Actual 2012-13	0 Actual 2013-14	Adopted Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 926,524	$ 818,435	$ 982,731	$ 964,523	$ 1,018,402	$ 1,056,070
Part-time	1,176,799	1,260,179	1,199,861	654,307	700,351	725,663
Overtime	2,786	3,067	1,966	-	-	-
Benefits	807,662	774,255	866,681	757,557	838,274	884,172
Total Salaries and Benefits	$ 2,913,771	$ 2,855,936	$ 3,051,239	$ 2,376,387	$ 2,557,027	$ 2,665,905
Operating Expenses	$ 1,717,551	$ 1,262,170	$ 1,436,940	$ 1,531,086	$ 1,454,792	$ 1,473,392
Internal Service Charges:						
Fleet	$ 55,858	$ 64,724	$ 82,936	$ 85,773	$ 51,461	$ 52,199
Computer/Equipment	19,906	39,543	41,908	46,296	268,266	275,443
Buildings	1,187,369	491,950	501,053	433,878	792,047	815,893
Liability	52,764	30,115	31,219	34,390	34,390	34,390
Total Internal Service Charges	$ 1,315,897	$ 626,332	$ 657,116	$ 600,337	$ 1,146,164	$ 1,177,925
Other Financing Uses	$ 45,019	$ (60,371)	$ 736	$ -	$ -	$ -
Total Expenditures	$ 5,992,238	$ 4,684,067	$ 5,146,031	$ 4,507,810	$ 5,157,983	$ 5,317,222
Funding Sources						
General Fund	$ 4,753,217	$ 3,767,021	$ 4,328,169	$ 4,441,810	$ 5,091,983	$ 5,251,222
Pavilion	$ 65,327	$ 83,013	$ 58,449	$ 66,000	$ 66,000	$ 66,000
GF Reimbursable Project	820,596	834,032	759,413	-	-	-
First Five	353,098	-	-	-	-	-
	$ 5,992,238	$ 4,684,066	$ 5,146,031	$ 4,507,810	$ 5,157,983	$ 5,317,222
Personnel Allocation						
Full-time	17.00	14.00	15.00	14.00	13.00	13.00
Part-time (FTE)	58.92	59.10	56.87	30.43	29.32	29.57

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and may not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Police

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Budget 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditure						
Personnel:						
Full-time	$ 19,398,500	$ 19,006,977	$ 19,573,221	$ 21,413,289	$ 21,858,623	$ 22,759,054
Part-time	399,217	328,228	310,868	447,341	447,340	447,340
Overtime	1,535,835	1,601,459	1,629,620	1,300,401	1,300,401	1,300,401
Benefits	15,063,349	15,065,553	15,903,978	16,131,282	16,660,241	17,855,185
Total Salaries and Benefits	$ 36,396,904	$ 36,002,217	$ 37,417,687	$ 39,292,313	$ 40,266,606	$ 42,361,980
Operating Expenses	$ 2,386,154	$ 2,661,382	$ 2,840,349	$ 3,290,501	$ 3,252,990	$ 3,111,573
Internal Service Charges:						
Fleet	$ 1,072,761	$ 748,044	$ 962,402	$ 1,138,177	$ 1,808,016	$ 1,843,331
Information Technology	589,004	1,230,841	1,126,434	1,222,387	4,144,065	4,382,921
Buildings	1,102,792	1,131,588	1,199,126	1,033,642	479,769	494,213
Risk Mgmt./Liability	401,477	474,962	467,896	507,708	507,708	507,708
Total Internal Service Charges	$ 3,166,034	$ 3,585,435	$ 3,755,858	$ 3,901,914	$ 6,939,558	$ 7,228,173
Other Financing Uses	$ 27,398	$ -	$ 482,227	$ 102,799	$ -	$ -
Total Expenditures	$ 41,976,490	$ 42,249,034	$ 44,496,121	$ 46,587,527	$ 50,459,154	$ 52,701,726
Funding Sources						
General Fund	$ 41,916,864	$ 42,022,809	$ 43,929,233	$ 46,187,329	$ 50,158,266	$ 52,598,769
C.D.B.G.	59,626	57,800	668	-	-	-
Vehicle Abatement	-	-	-	97,399	100,888	102,957
General Fund Capital Projects	-	168,425	482,261	-	-	-
Asset Seizure	-	-	83,959	302,799	200,000	-
	$ 41,976,490	$ 42,249,034	$ 44,496,121	$ 46,587,527	$ 50,459,154	$ 52,701,726
Personnel Allocation						
Full-time	200.00	205.00	205.00	210.80	212.80	212.80
Part-time (FTE)	8.23	13.51	10.41	10.41	10.41	10.41

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Public Works

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 3,095,271	$ 3,187,460	$ 3,401,617	$ 3,425,593	$ 3,727,932	$ 3,877,232
Part-time	655,254	597,286	373,781	202,016	63,120	63,120
Overtime	169,130	132,380	95,870	158,296	133,732	133,732
Benefits	2,709,681	2,901,950	2,869,072	2,961,675	3,203,392	3,367,309
Total Salaries and Benefits	$ 6,629,336	$ 6,819,076	$ 6,740,340	$ 6,747,580	$ 7,128,176	$ 7,441,393
Operating Expenses	$ 5,830,013	$ 5,612,431	$ 6,892,893	$ 9,012,125	$ 7,761,183	$ 7,797,750
Internal Service Charges:						
Fleet	$ 792,558	$ 863,361	$ 1,031,245	$ 1,087,664	$ 1,087,451	$ 1,102,327
Information Technology	15,426	45,633	48,955	54,526	625,065	642,366
Buildings	352,643	141,652	137,041	123,671	327,069	336,916
Risk Mgmt./Liability	380,840	329,417	334,617	359,869	359,869	359,869
Total Internal Service Charges	$ 1,541,467	$ 1,380,062	$ 1,551,858	$ 1,625,730	$ 2,399,454	$ 2,441,478
Other Financing Uses	$ 1,200,000	$ -	$ -	$ 343,384	$ 343,384	$ 343,384
Total Expenditures	$ 15,200,816	$ 13,811,569	$ 15,185,091	$ 17,728,819	$ 17,632,197	$ 18,024,005
Funding Sources						
General Fund	$ 5,777,181	$ 5,554,707	$ 6,166,083	$ 6,450,939	$ 7,248,644	$ 7,414,575
Measure Q Fund	-	-	-	-	508,489	227,500
State Gas Tax	911,042	878,912	392,746	977,554	1,003,541	1,040,408
State Gas Tax-Prop 111	690,378	609,401	628,951	504,856	475,988	475,988
State Gas Tax-Prop 22	508,572	655,196	1,557,387	1,429,574	1,451,446	1,517,095
Street Lighting	766,025	780,615	400,615	728,508	738,363	760,149
Traffic Systems Mgmt.	-	-	-			
Measure C & J Local	92,824	146,096	21,138	13,492	13,492	13,492
Measure J 28(a)	-	-	-	200,000	-	-
Traffic Congestion Relief	-	-	-			
OSIP	-	-	-			
Prop 1B LSR	-	-	-			
Fleet Maintenance	3,466,718	1,884,743	2,209,267	3,891,204	2,946,486	3,249,414
Maintenance Districts	237,775	279,347	253,824	748,757	691,967	696,660
Building Maintenance Fund	2,750,301	3,022,552	3,555,080	2,783,935	2,553,781	2,628,724
	$ 15,200,816	$ 13,811,569	$ 15,185,091	$ 17,728,819	$ 17,632,197	$ 18,024,005
Personnel Allocation						
Full-time	80.00	63.00	64.00	64.00	64.00	64.00
Part-time (FTE)	31.08	29.21	2.75	7.32	2.75	2.75

Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Storm Water Management

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 189,503	$ 218,893	$ 296,460	$ 359,716	$ 400,080	$ 415,645
Part-time	14,141	14,326	12,360	-	-	-
Overtime	5,250	8,454	1,797	9,224	9,224	-
Benefits	178,962	207,440	274,485	301,091	325,098	340,121
Total Salaries and Benefits	$ 387,856	$ 449,113	$ 585,102	$ 670,031	$ 734,402	$ 755,766
Operating Expenses	$ 641,603	$ 635,929	$ 586,150	$ 693,235	$ 946,780	$ 1,014,980
Internal Service Charges:						
Fleet	$ 177,842	$ 185,697	$ 197,911	$ 216,265	$ 119,599	$ 120,354
Information Technology	41,220	75,989	72,191	77,780	30,759	31,614
Risk Mgmt./Liability	24,680	66,676	41,901	45,029	45,029	45,029
Total Internal Service Charges	$ 243,742	$ 328,362	$ 312,003	$ 339,074	$ 195,387	$ 196,997
Other Financing Uses	$ 479,421	$ 439,926	$ 448,725	$ 448,725	$ 448,725	$ 448,725
Total Expenditures	$ 1,752,622	$ 1,853,330	$ 1,931,980	$ 2,151,065	$ 2,325,294	$ 2,416,468
Funding Sources						
Storm Water Parcel Tax	$ 1,752,622	$ 1,853,330	$ 1,931,980	$ 2,151,065	$ 2,325,294	$ 2,416,468
	$ 1,752,622	$ 1,853,330	$ 1,931,980	$ 2,151,065	$ 2,325,294	$ 2,416,468
Personnel Allocation						
Full-time	3.00	2.00	2.00	2.00	2.00	2.00
Part-time (FTE)						

Note: Positions shown here are allocated to this department but contain charges from other departments and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Golf Course

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 442	$ 263	$ 42,766	$ 44,553	$ 46,971	$ 47,934
Part-time	-	-	-	-	-	-
Overtime	-	-	-	-	-	-
Benefits	241	239	16,953	21,963	23,610	24,851
Total Salaries and Benefits	$ 683	$ 502	$ 59,719	$ 66,516	$ 70,581	$ 72,785
Operating Expenses	$ 988,645	$ 1,040,411	$ 1,055,948	$ 1,047,532	$ 1,073,402	$ 1,073,402
Internal Service Charges:						
Fleet	$ -	$ -	$ -	$ -	$ -	$ -
Information Technology	27,564	-	3,281	3,264	5,492	5,651
Buildings	-	17,233	-	-	-	-
Risk Mgmt./Liability	12,234	-	193	206	206	206
Total Internal Service Charges	$ 39,798	$ 17,233	$ 3,474	$ 3,470	$ 5,698	$ 5,857
Other Financing Uses	$ 122,937	$ 118,867	$ 49,815	$ 224,725	$ 220,783	$ 221,375
Total Expenditures	$ 1,152,063	$ 1,177,013	$ 1,168,956	$ 1,408,759	$ 1,441,045	$ 1,446,204
Funding Sources						
User Fees	$ 1,152,063	$ 1,177,013	$ 1,168,956	$ 1,408,759	$ 1,441,045	$ 1,446,204
Personnel Allocation						
Full-time	0.00	0.00	0.00	0.00	0.00	0.00
Part-time (FTE)	0.00	0.00	0.00	0.00	0.00	0.00

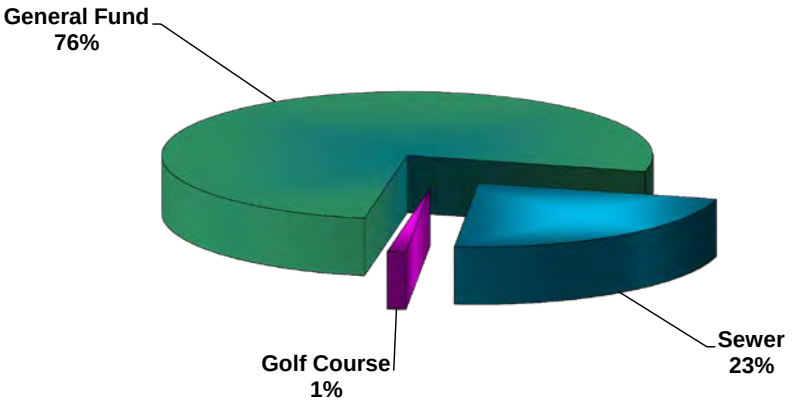
Note: Positions shown here are allocated to this department but charge to other departments or capital projects and do not show as a FTE on the Department's Program Summary.

City of Concord
Departmental Budget Summary
All Funding Sources
For the Years Ending June 30, 2016 and 2017
Sewer Enterprise

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Adopted Budget 2015-16	Adopted Budget 2016-17
Expenditures						
Personnel:						
Full-time	$ 484,974	$ 712,250	$ 859,632	$ 1,015,182	$ 935,321	$ 978,473
Part-time	697	2,554	-	-	-	-
Overtime	39,689	44,360	31,348	31,105	31,105	31,105
Benefits	497,498	627,482	972,661	877,895	796,021	840,633
Total Salaries and Benefits	$ 1,022,858	$ 1,386,646	$ 1,863,641	$ 1,924,182	$ 1,762,447	$ 1,850,211
Operating Expenses	$ 14,922,170	$ 14,039,859	$ 19,231,219	$ 21,608,779	$ 21,727,148	$ 23,617,691
Internal Service Charges:						
Fleet	$ 284,564	$ 277,720	$ 371,184	$ 408,688	$ 240,819	$ 243,341
Information Technology	158,811	178,336	218,542	216,296	88,794	91,264
Buildings	27,025	18,449	19,034	16,482	-	-
Risk Mgmt./Liability	33,617	67,103	74,877	80,661	80,661	80,661
Total Internal Service Charges	$ 504,017	$ 541,608	$ 683,637	$ 722,127	$ 410,274	$ 415,266
Other Financing Uses	$ 968,986	$ 747,149	$ 729,348	$ 1,585,684	$ 1,612,052	$ 1,609,335
Total Expenditures	$ 17,418,031	$ 16,715,262	$ 22,507,845	$ 25,840,772	$ 25,511,921	$ 27,492,503
Total Sewer Funding Sources	$ 17,418,031	$ 16,715,262	$ 22,507,845	$ 25,840,772	$ 25,511,921	$ 27,492,503
Personnel Allocation						
Full-time	10.00	11.00	10.00	10.00	11.00	11.00
Part-time (FTE)	0.73	0.73	0.73	0	0	0

Note: Positions shown here are allocated to this department but contain charges from other departments which are reflected as a FTE on the Department's Program Summary.

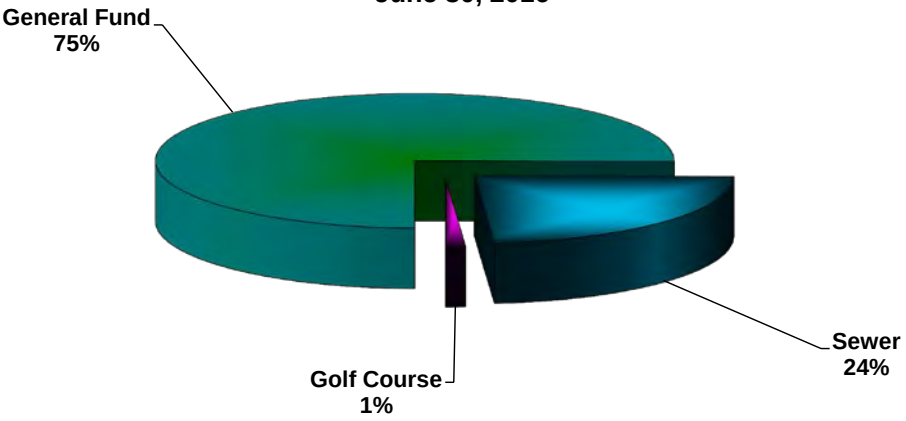
General Fund & Enterprises
Budgeted Capital & Operating Expenditures
June 30, 2016



Total Capital & Operating Budget

General Fund	$	89,111,556
Sewer		26,261,922
Golf Course		1,420,464
Total	$	116,793,942

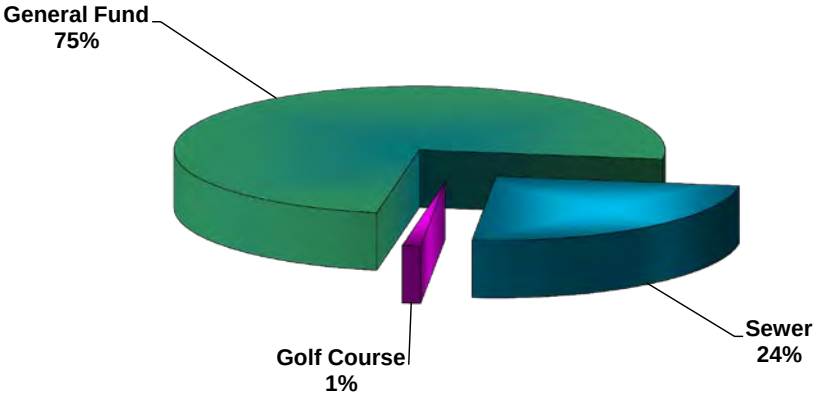
General Fund & Enterprises
Total Revenues
June 30, 2016



Total Revenues

General Fund	$	89,111,556
Sewer		27,980,960
Golf Course		1,463,353
Total	$	118,555,869

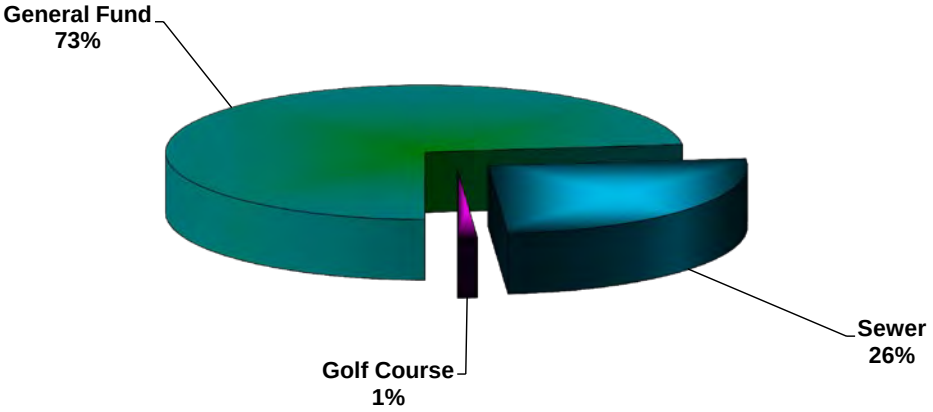
General Fund & Enterprises
Budgeted Capital & Operating Expenditures
June 30, 2017



Total Capital & Operating Budget

General Fund	$	88,515,675
Sewer		28,742,503
Golf Course		1,423,419
Total	$	118,681,597

General Fund & Enterprises
Total Revenues
June 30, 2017



Total Revenues

General Fund	$	88,515,675
Sewer		31,004,892
Golf Course		1,476,191
Total	$	120,996,758

City of Concord
Operating Budgets
For the General Fund and the Enterprise Funds
For the Year Ending June 30, 2016

	General Fund	Sewer Operations	Golf Course	Total
ESTIMATED FUND BALANCE AS OF JUNE 30, 2015	$ 28,919,700	$ 840,779	$ 135,890	$ 29,896,369
REVENUES				
Taxes	$ 69,525,505	$ -	$ -	$ 69,525,505
Measure Q Sales Taxes	7,800,000	-	-	7,800,000
Licenses & Permits	1,696,300	-	-	1,696,300
Fines & Forfeitures	775,000	-	-	775,000
Use of Money & Property	583,035	110,450	1,219	694,704
Intergovernmental	242,000	-	-	242,000
Service Charges	8,472,216	27,738,014	1,375,537	37,585,767
Other	7,500	-	86,597	94,097
Total Revenues	$ 89,101,556	$ 27,848,464	$ 1,463,353	$ 118,413,373
EXPENDITURES				
Salaries & Benefits	$ 62,535,742	$ 1,762,448	$ 70,581	$ 64,368,771
Operating Expenditures	11,079,593	21,727,148	1,073,402	33,880,143
Internal Service Charges	12,717,156	410,274	5,698	13,133,128
Total Expenditures	$ 86,332,491	$ 23,899,870	$ 1,149,681	$ 111,382,042
OTHER FINANCING SOURCES & (USES)				
Transfers In (Inter & Intra)	$ 10,000	$ 132,496	$ -	$ 142,496
Transfers Out (Inter & Intra)	(594,000)	-	-	(594,000)
Lease/Bond Payment	-	(1,612,052)	(220,783)	(1,832,835)
Total Other Financing Sources and Uses	$ (584,000)	$ (1,479,556)	$ (220,783)	$ (2,284,339)
Revenues and Other Financing Sources Over (Under) Expenditures	$ 2,185,065	$ 2,469,038	$ 92,889	$ 4,746,992
Less: Contingency Reserve	$ -	$ 2,390,000	$ -	$ 2,390,000
CAPITAL IMPROVEMENT PROJECTS	$ 2,185,074	$ 750,000	$ 50,000	$ 2,985,074
ESTIMATED FUND BALANCE AT JUNE 30, 2016	$ 28,919,691	$ 169,817	$ 178,779	$ 29,268,287

City of Concord
Operating Budgets
For the General Fund and the Enterprise Funds
For the Year Ending June 30, 2017

	General Fund	Sewer Operations	Golf Course	Total
ESTIMATED FUND BALANCE AS OF JUNE 30, 2016	$ 28,919,700	$ 2,559,818	$ 135,890	$ 31,615,408
REVENUES				
Taxes	$ 69,163,809	$ -	$ -	$ 69,163,809
Measure Q Sales Taxes	7,500,000	-	-	7,500,000
Licenses & Permits	$1,701,300	-	-	1,701,300
Fines & Forfeitures	775,000	-	-	775,000
Use of Money & Property	584,175	132,045	1,219	717,439
Intergovernmental	242,000	-	-	242,000
Service Charges	8,531,891	30,740,006	1,388,000	40,659,897
Other	7,500	-	86,972	94,472
Total Revenues	$ 88,505,675	$ 30,872,051	$ 1,476,191	$ 120,853,917
EXPENDITURES				
Salaries & Benefits	$ 63,214,457	$ 1,850,211	$ 72,785	$ 65,137,453
Operating Expenditures	11,356,109	23,617,691	1,073,402	36,047,202
Internal Service Charges	13,147,962	415,266	5,857	13,569,085
Total Expenditures	$ 87,718,528	$ 25,883,168	$ 1,152,044	$ 114,753,740
OTHER FINANCING SOURCES & (USES)				
Transfers In (Inter & Intra)	$ -	$ 132,841	$ -	$ 132,841
Transfers Out (Inter & Intra)	(597,129)	-	-	(597,129)
Lease/Bond Payment	-	(1,609,335)	(221,375)	(1,830,710)
Total Other Financing Sources and Uses	$ (597,129)	$ (1,476,494)	$ (221,375)	$ (2,294,998)
Revenues and Other Financing Sources Over (Under) Expenditures	$ 190,018	$ 3,512,389	$ 102,772	$ 3,805,179
Less: Contingency Reserve	$ -	$ 2,588,400	$ -	$ 2,588,400
CAPITAL IMPROVEMENT PROJECTS	$ 200,000	$ 1,250,000	$ 50,000	$ 1,500,000
ESTIMATED FUND BALANCE AT JUNE 30, 2017	$ 28,909,718	$ 2,233,807	$ 188,662	$ 31,332,187

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The **City Attorney's Office** provides services through the following program:

- City Attorney Administration - 1700

Major Accomplishments in FY 2014-15

- ✓ Worked with the District Attorney's Office in establishing protocol for criminal prosecution of egregious or habitual violators of hazardous waste discharge requirements.
- ✓ Collaborated with the Finance Department and the Purchasing Division in following best practices; establishing refinements to purchasing policy, increasing efficiency and enhancing legal protections to the City.
- ✓ Assisted the Purchasing Division by providing advice regarding the development of protocols for the authorization of contracts which do not require City Council approval.
- ✓ Revised the existing Storm Water Maintenance Agreement to reflect recent statutory changes and create standard conditions of approval for permits issued by the Engineering Division.
- ✓ Drafted a policy and procedure to address DUI and other driving- related offenses affecting employee's ability to drive.
- ✓ Drafted a policy which ensures consistency between the City's vacation cash-out and compensation time payment procedures and IRS regulations.

Initiatives for FY 2015-16 & FY 2016-17

- Actively pursue cost-effective resolution of pending priority litigation matters and continue to process and resolve claims and litigation arising under City's liability defense program.
- Prosecute general code enforcement and drug-house abatement actions as needed.
- Provide legal advice and assistance relating to Concord Naval Weapons Station Reuse Project.
- Work with PG&E during the course of its Pipeline Pathways project to ensure that PG&E and its contractors comply with the City's Protected Trees Ordinance, that they obtain all City-mandated permits, and that PG&E provides mitigation measures and adequate compensation for any City-owned trees that are removed.

Significant Changes for FY 2015-16 & FY 2016-17

- For the FY 2015-16 Budget, the City of Concord implemented a new Cost Allocation Plan, which resulted in the redistribution of Internal Service Charges from the non-departmental program to other programs throughout the City. Consequently, individual department and programs may have a significant increase in their Internal Service Charge budget from FY 2015-14 to FY 2015-16. These are primarily offset by reductions in the non-departmental program.

The City Attorney's Office is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Other Revenues	82	-	-	-
General Sources	1,170,824	1,252,560	1,341,166	1,388,894
TOTAL SOURCES	**1,170,906**	**1,252,560**	**1,341,166**	**1,388,894**

These funds are budgeted to the following programs:

EXPENDITURES [By Program]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
1700 - City Attorney Administration	1,170,906	1,252,560	1,341,166	1,388,894
TOTAL EXPENDITURES	**1,170,906**	**1,252,560**	**1,341,166**	**1,388,894**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	945,355	925,870	964,226	1,009,523
Operating Expenses	208,413	208,413	208,413	208,413
Internal Service Charges	17,138	14,791	87,240	89,671
TOTAL EXPENDITURES	**1,170,906**	**1,252,560**	**1,341,166**	**1,388,894**

The City Attorney's Office has the following authorized positions by program:

FULL-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
1700 - City Attorney Administration	4.00	4.00	4.00
FULL-TIME FTEs	**4.00**	**4.00**	**4.00**
TOTAL DEPARTMENTAL FTEs	**4.00**	**4.00**	**4.00**

City Attorney Administration - 1700

Manager: Mark Coon *Program Summary*

Program Outcome Statement

To protect the City of Concord from liability arising out of its activities by effectively and efficiently managing various complex legal issues. In addition, to provide legal advice and assistance supporting City programs and projects.

The City Attorney Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Other Revenues	82	-	-	-
General Sources	1,170,824	1,252,560	1,341,166	1,388,894
TOTAL SOURCES	**1,170,906**	**1,252,560**	**1,341,166**	**1,388,894**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	945,355	925,870	964,226	1,009,523
Operating Expenses	208,413	208,413	208,413	208,413
Internal Service Charges	17,138	14,791	87,240	89,671
TOTAL EXPENDITURES	**1,170,906**	**1,252,560**	**1,341,166**	**1,388,894**

The City Attorney Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Assistant City Attorney	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00
Paralegal	1.00	-	-
Senior Assistant City Attorney	1.00	1.00	1.00
Executive Legal Secretary	-	1.00	1.00
FULL-TIME FTEs	**4.00**	**4.00**	**4.00**
TOTAL PROGRAM FTEs	**4.00**	**4.00**	**4.00**

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The **Community and Economic Development Department** provides services through the following programs:

- Transportation Planning & Administration - 5310
- Traffic Operations - 5330
- Storm Water Administration - 5400
- Engineering Administration - 6100
- Engineering Current Development - 6200
- Capital Improvement Program - 6300
- CIP/TIP Engineering Support - 6900
- Community & Economic Development Administration - 8100
- Successor Agency Admin - 8150
- Planning - 8200
- Economic Development - 8310
- Downtown Events - 8320
- Building - 8600
- Multi-Family Housing Inspection Program - 8710
- Community Services - 8800
- Concord/Pleasant Hill Health Care Dist. - 8850
- Housing - 8900

Major Accomplishments in FY 2014-15

- ✓ Facilitated the attraction of many new businesses to Concord including: Eureka! Restaurant, Ike's Sandwich Shop, Ulta, and Rick's Ice Cream to the Willows; Buffalo Wild Wings to the former Marie Calendar's and Habit Burger to the former Tachi/Peppermill location.
- ✓ Facilitated the production of the Concord Junior Giants World Series Trophy Tour Stop at Todos Santos Plaza. attracting more than 1,500 fans to downtown Concord.
- ✓ Produced and held the first East Bay Biomedical Meet-up Event in Contra Costa County at John Muir Medical Center Concord Campus.
- ✓ Facilitated the Monument Business Network's first annual "A Taste of Monument" on Erickson Street off of Monument Boulevard. The event showcased the wide diversity of merchants in the Monument community and attracted new visitors to the area.
- ✓ Established the Property Assessed Clean Energy (PACE) program in Concord allowing commercial and residential property owners to access an alternative financing program for energy efficient improvements and upgrades.
- ✓ Placed 12 grant and loans through the City's Housing Rehabilitation Loan & Grant program totaling approximately $221,000 to income-qualified residential property owners to address life, safety and accessibility issues.
- ✓ Secured grant funding to install the City's first public Electric Vehicle Charging Station at Todos Santos Parking Garage, fortifying the City's commitment to sustainability and energy efficiency.

- ✓ Completed the construction of Americans with Disabilities (ADA) improvement projects at several City parks and other locations including Baldwin Park, Concord Community Park and the Boatwright Sports Complex, as well as multiple intersections along Port Chicago Highway.
- ✓ Installed state-of-the-art Rectangular Rapid Flashing Beacons (RRFBs) equipped with push buttons and amber LEDs at the Contra Costa Canal Trail crossings on Concord Boulevard and on Cowell Road to increase driver yielding behavior and trail user safety.
- ✓ Secured a significant new source of revenue (Measure J 28a) for local street maintenance and improvements to supplement the 18% return-to-source funds. The City will receive an estimated $8 million in Measure J 28a funds over the next 20 years, including $891,427 that was paid to the City in November 2014, followed by an average $355,000 per year through 2034.
- ✓ Worked closely with MTC, CCTA and County Connection and secured full funding for the Monument Neighborhood Shuttle for a total of $471,841 in Regional Measure J funds to replace lapsed federal funds previously obtained for this project.
- ✓ Completed the construction of infrastructure improvement projects including the annual pavement maintenance program which repaired approximately 2 million square feet of asphalt pavement on 47 City streets, as well as the installation of a new traffic signal at the busy intersection of Arnold Industrial Hwy and State Highway 4 On/Off ramps.
- ✓ Completed pavement preventive maintenance improvements on approximately 2 million square feet of asphalt pavement on 47 City streets that suffered from poor ride quality, pot holes, rutting and inappropriate surface friction. Additionally, striping improvements were implemented on intersection approaches along the Kirker Pass/Ygnacio Valley Road corridor where traffic lines were due for replacement.
- ✓ Completed the Willow Pass trunk sewer upgrade project and the Clayton/Schenone intersection improvements. Awarded construction contract for the Clayton/Treat intersection improvement project.
- ✓ Completed the Concord Downtown Specific Plan (DSP) and associated environmental review for the Downtown BART Priority Development Area, achieving City Council adoption in June 2014.
- ✓ Prepared and achieved City Council adoption of the State-mandated 2015-2022 Housing Element of the General Plan. The Housing Element was certified by the State Housing and Community Development Department (HCD) in January 2015.
- ✓ Secured $550,000 in regional grant funds for long range planning projects, including $250,000 from the Metropolitan Transportation Commission (MTC) toward the Bicycle and Pedestrian Master Plan, and $250,000 from the Contra Costa Transit Authority for the Downtown Corridor Plan, as well as $50,000 for the Salvio Streetscape Project design phase from MTC.
- ✓ Initiated the Bicycle and Pedestrian and Safe Routes to Transit Master Plan development process, including significant outreach to the community.
- ✓ Managed over 477 land use applications through permitting and entitlement processes, and/or condition compliance during construction and on pace to average 40 new applications per month in 2015.
- ✓ Issued 400 business licenses and 154 home-based business permits.
- ✓ Completed Development Code amendments, correcting or revising use regulations, including micro-breweries/micro-distilleries, mobile food truck group sites, banning roosters, temporary signage, zoning for transitional housing, video games and smoking prohibitions.

- ✓ Managed the City's franchise agreement with Concord Disposal Service and began management and implementation of the City's Climate Action Plan.

Initiatives for FY 2015-16 & FY 2016-17

- Finalize the Local California Environmental Quality Act (CEQA) Guidelines.
- Coordinate with the LRA for the CNWS Reuse Plan development through the Specific Plan process.
- Prepare a Corridor Study to implement the Downtown Specific Plan.
- Market the former Redevelopment Agency properties to maximize the development opportunity for each of the four vacant sites in a manner consistent with City goals, Downtown Specific Plan Strategy and General Plan.
- Refine the City's procedures for reviewing Design and Site Development permits.
- Update and gain adoption of the Subdivision Ordinance.
- Manage the Bicycle, Pedestrian and Safe Routes to Transit Master Plan to adoption.
- Market the Concord Reuse Project to attract large anchor tenants in partnership with the Master Developer.
- Work in collaboration with the U.S. Coast Guard to facilitate the sales and transfer of the 58-acre site to the City and prepare a Specific Plan for development.
- Develop Phase 2 of a Traffic Sign System Master Plan.
- Design and begin development of significant roadway improvements from funding achieved through Measure Q.
- Implement Traffic Signal System Master Plan.
- Create a revised Inspection/Building Code Enforcement Program for Affordable Multi-Family Housing Units.
- Initiate the Monument Neighborhood Shuttle program in partnership with Monument Impact.
- Facilitate State Route 4 Operational Improvements.
- Continue to design and implement Development Review process technologies and related improvements.
- Study methods to improve and meet new and existing Storm Water/Clean Water Program requirements.

Significant Changes for FY 2015-16 & FY 2016-17

- For the FY 2015-16 Budget, the City of Concord implemented a new Cost Allocation Plan, which resulted in the redistribution of Internal Service Charges from the non-departmental program to other programs throughout the City. Consequently, individual department and programs may have a significant increase in their Internal Service Charge budget from FY 2015-14 to FY 2015-16. These are primarily offset by reductions in the non-departmental program.

- Incorporate seamlessly the CDBG Program, Concord/Pleasant Hill Health Care District and associated Program Manager into the Community and Economic Development Department to ensure funds are allocated to meet the priority needs of the community, respective Boards and HUD.
- Surge the Economic Development Program by adding additional staff and funding resources to significantly increase business attraction and expansion opportunities and related economic development programs.
- Proposed addition of one new, full-time Economic Development Manager position and one new, full-time Administrative Secretary position.

The Community and Economic Development Department is funded from the following sources:

SOURCES		FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund					
Charges for Services		4,060,236	4,246,313	4,184,738	4,204,738
Other Revenues		58,176	5,000	7,000	7,000
General Sources		1,748,800	1,881,026	3,178,698	3,432,482
	SUB-TOTAL	**5,867,212**	**6,132,339**	**7,370,436**	**7,644,220**
125 - Measure Q Fund					
General Sources		-	-	250,000	250,000
	SUB-TOTAL	**-**	**-**	**250,000**	**250,000**
240 – RDA Set-Aside					
Other Revenues		412	-	-	-
General Sources		5,269	15,892	-	-
	SUB-TOTAL	**5,681**	**15,892**	**-**	**-**
245 - Concord Housing Admin					
Charges for Services		225	-	-	-
Other Revenues		2,159,637	140,000	10,998	10,998
Transfers In		-	119,478	119,478	119,478
General Sources		(1,994,284)	(122,860)	76,524	21,524
	SUB-TOTAL	**165,578**	**136,618**	**207,000**	**152,000**
251 – Housing Inclusionary Fees					
Charges for Services		20,494	-	-	-
Other Revenues		16,570	20,000	14,160	14,160
General Sources		(7,803)	37,132	48,785	50,927
	SUB-TOTAL	**29,261**	**57,132**	**62,946**	**65,087**
252 - Housing Conservation					
Other Revenues		48,788	299,351	313,622	290,630
General Sources		26,519	76,196	(6,193)	(4,863)
	SUB-TOTAL	**75,308**	**375,547**	**307,429**	**285,767**
254 - Comm. Develop. Block Grant					
Other Revenues		741,777	871,573	895,384	605,838
General Sources		(430,149)	(468,757)	77,133	113,061
	SUB-TOTAL	**311,627**	**402,816**	**972,517**	**718,899**

256 - CAL HFA HEIP Program				
Other Revenues	655,654	-	-	-
General Sources	244,346	-	-	-
SUB-TOTAL	**900,000**	**-**	**-**	**-**
260 - State Gas Tax				
General Sources	12,523	12,523	12,523	12,523
SUB-TOTAL	**12,523**	**12,523**	**12,523**	**12,523**
270 - Storm Water Management				
Charges for Services	-	-	35,000	35,000
Other Revenues	33,117	30,000	26,993	26,993
Property Taxes	2,038,440	1,983,000	2,000,000	2,000,000
General Sources	(845,716)	(681,626)	(386,339)	(302,814)
SUB-TOTAL	**1,225,841**	**1,331,374**	**1,675,654**	**1,759,178**
280 - Traffic Systems Management				
General Sources	51,200	49,529	49,529	49,529
SUB-TOTAL	**51,200**	**49,529**	**49,529**	**49,529**
460 - Childcare				
Other Revenues	88,084	43,000	41,094	41,094
General Sources	(61,692)	(3,000)	(1,094)	(1,094)
SUB-TOTAL	**26,393**	**40,000**	**40,000**	**40,000**
475 - Measure J Local				
General Sources	89,957	154,263	154,263	154,263
SUB-TOTAL	**89,957**	**154,263**	**154,263**	**154,263**
500 - RDA Successor Agency				
Other Revenues	47,849	-	-	-
Transfers In	2,447,205	-	794,195	796,000
General Sources	(1,343,770)	1,279,750	7,355	14,779
SUB-TOTAL	**1,151,284**	**1,279,750**	**801,550**	**810,779**
530 - Concord/Pleasant Hill Health Care Dist.				
Other Revenues	4,777	25,200	25,522	25,522
Property Taxes	222,791	262,650	300,000	300,000
General Sources	44,584	23,512	(26,386)	(61,736)
SUB-TOTAL	**272,152**	**311,362**	**299,136**	**263,787**
710 - Sewer Operating				
General Sources	11,807,909	14,548,893	19,398,363	21,274,755

SUB-TOTAL	**11,807,909**	**14,548,893**	**19,398,359**	**21,274,755**
TOTAL SOURCES	**21,991,926**	**24,848,038**	**31,601,345**	**33,480,786**

These funds are budgeted to the following programs:

EXPENDITURES [By Program]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
5220 - CCCSD	11,807,909	14,548,893	19,398,363	21,274,755
5310 - Transportation Planning & Administration	560,012	638,082	663,232	673,959
5330 - Traffic Operations	119,701	110,190	128,516	131,953
5400 - Storm Water Administration	1,225,841	1,331,374	1,675,654	1,759,178
6100 - Engineering Administration	216,292	198,750	169,323	174,564
6200 - Engineering Current Development	485,429	544,363	715,656	747,493
6300 - Capital Improvement Program	321,811	261,996	294,734	307,394
6400 – Construction	-	-	23,898	24,310
6900 - CIP/TIP Engineering Support	(111,516)	(95,882)	(63,413)	(66,559)
8100 - Community & Economic Development Administration	611,816	631,103	1,256,262	1,291,809
8150 - Successor Agency Admin	291,274	308,658	257,355	264,779
8200 - Planning	1,109,151	1,139,492	1,322,201	1,376,367
8300 - RDA	1,012,519	971,092	546,445	548,250
8310 - Economic Development	304,507	515,953	937,695	962,709
8320 - Downtown Events	10,182	-	277,476	283,558
8600 - Building	1,828,010	2,097,105	1,850,999	1,941,535
8710 - Multi-Family Housing Inspection Program	417,196	387,331	247,731	248,721
8800 - Community Services	601,616	934,368	1,576,946	1,264,665
8850 - Concord/Pleasant Hill Health Care Dist.	68,152	10,529	42,136	43,787
8900 - Housing	1,107,530	314,642	280,135	227,560
TOTAL EXPENDITURES	**21,991,926**	**24,848,038**	**31,601,345**	**33,480,786**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget

Salaries & Benefits	4,759,033	5,136,150	5,851,512	6,124,608
Operating Expenses	15,530,928	18,438,862	24,199,960	25,777,972
Debt Service Payments	900,000	-	-	-
Internal Service Charges	510,407	493,813	1,339,648	1,373,481
Other Financing Uses	285,877	779,213	210,225	204,725
TOTAL EXPENDITURES	**21,086,245**	**24,848,038**	**31,601,345**	**33,480,786**

The Community and Economic Development Department has the following authorized positions by program:

FULL-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
5310 - Transportation Planning & Administration	1.50	1.50	1.50
5330 - Traffic Operations	0.50	0.50	0.50
5400 - Storm Water Administration	1.40	1.90	1.90
6100 - Engineering Administration	1.00	0.90	0.90
6200 - Engineering Current Development	3.60	4.20	4.20
6300 - Capital Improvement Program	1.15	1.25	1.25
6900 - CIP/TIP Engineering Support	0.95	1.25	1.25
8100 - Community & Economic Development Administration	1.30	1.30	1.30
8150 - Successor Agency Admin	1.20	1.20	1.20
8200 - Planning	6.50	6.50	6.50
8310 - Economic Development	2.05	2.05	2.05
8320 - Downtown Events	-	1.00	1.00
8600 - Building	9.90	9.75	9.75
8710 - Multi-Family Housing Inspection Program	1.10	1.25	1.25

8800 - Community Services	1.00	0.90	0.90
8850 - Concord/Pleasant Hill Health Care Dist.	-	0.10	0.10
8900 - Housing	0.25	0.25	0.25
FULL-TIME FTEs	**33.40**	**35.80**	**35.80**

PART-TIME AND OVER-TIME FTEs [By Program]	**FY 2014-15 Adjusted Budget**	**FY 2015-16 Proposed Budget**	**FY 2016-17 Proposed Budget**
6100-Engineering Administration	0.01	0.01	0.01
6200-Eng. Current Development	0.02	0.02	0.02
6900-CIP/TIP Engineering Support	0.96	0.96	0.96
8100-CED Administration	0.02	0.02	0.02
8200-Planning	0.09	0.97	0.97
8600-Building	0.01	0.01	0.01
8800-Community Services	0.29	0.29	0.29
8850-MDHCD Administration	1.19	0.19	0.19
PART-TIME AND OVER-TIME FTEs	**2.61**	**2.47**	**2.47**
TOTAL DEPARTMENTAL FTEs	**36.01**	**38.27**	**38.27**

Building - 8600

Manager: Robert Woods *Program Summary*

Program Outcome Statement

To ensure that buildings are constructed and maintained in accordance with adopted codes, standards, and policies.

The Building Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	2,388,022	2,504,738	2,516,238	2,516,238
Other Revenues	51,068	-	-	-
General Sources	(611,080)	(407,633)	(665,239)	(574,703)
SUB-TOTAL:	**1,828,010**	**2,097,105**	**1,850,999**	**1,941,535**
TOTAL SOURCES	**1,828,010**	**2,097,105**	**1,850,999**	**1,941,535**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	846,826	1,310,075	1,324,123	1,395,403
Operating Expenses	895,704	691,645	398,680	415,480
Internal Service Charges	85,480	95,385	128,196	130,651
TOTAL EXPENDITURES	**1,828,010**	**2,097,105**	**1,850,999**	**1,941,535**

The Building Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Building Inspection Supervisor	1.00	1.00	1.00
Building Inspector	3.00	3.00	3.00
Building Plans Engineer	1.00	-	-
Chief Building Official	0.90	0.90	0.90
Permit Center Technician I	1.00	1.00	1.00
Permit Center Technician III	3.00	2.85	2.85

Building – 8600

Program Summary

Plan Check Engineer	-	1.00	1.00
FULL-TIME FTEs	**9.90**	**9.75**	**9.75**

PART-TIME AND OVER-TIME FTEs [By Position]	**FY 2014-15 Adjusted Budget**	**FY 2015-16 Proposed Budget**	**FY 2016-17 Proposed Budget**
Building Inspector	0.01	0.01	0.01
Permit Center Technician III	0.01	0.01	0.01
PART-TIME AND OVER-TIME FTEs	**0.02**	**0.02**	**0.02**
TOTAL PROGRAM FTEs	**9.92**	**9.77**	**9.77**

Capital Improvement Program - 6300

Manager: Robert Ovadia *Program Summary*

Program Outcome Statement

To ensure that Capital projects are designed and constructed in conformance with applicable standards, codes and policies, on time and under budget.

The Capital Improvement Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	321,811	261,996	294,734	307,394
SUB-TOTAL:	**321,811**	**261,996**	**294,734**	**307,394**
TOTAL SOURCES	**321,811**	**261,996**	**294,734**	**307,394**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	271,782	205,320	228,022	238,837
Operating Expenses	20,490	25,800	31,000	32,000
Internal Service Charges	29,539	30,876	35,712	36,557
TOTAL EXPENDITURES	**321,811**	**261,996**	**294,734**	**307,394**

The Capital Improvement Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Public Works Engineer III	0.50	-	-
Senior Civil Engineer	0.65	0.50	0.50
Associate Civil Engineer	-	0.75	0.75
FULL-TIME FTEs	**1.15**	**1.25**	**1.25**
TOTAL PROGRAM FTEs	**1.15**	**1.25**	**1.25**

Program Outcome Statement

Manage yearly payments to Central Contra Costa Sanitary District for treatment Capital Improvement and plan operations and maintenance to ensure Concord ratepayers pay the appropriate amount of expense.

The CCCSD Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
710 - Sewer Operating				
General Sources	11,807,909	14,548,893	19,398,359	21,274,755
SUB-TOTAL	**11,807,909**	**14,548,893**	**19,398,359**	**21,274,755**
TOTAL SOURCES	**11,807,909**	**14,548,893**	**19,398,359**	**21,274,755**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Operating Expenses	11,807,909	14,548,893	19,398,359	21,274,755
TOTAL EXPENDITURES	**11,807,909**	**14,548,893**	**19,398,359**	**21,274,755**

Administration - 8100

Manager: Victoria Walker *Program Summary*

Program Outcome Statement

To organize, direct, and coordinate the efficient delivery of Planning, Economic Development, Redevelopment, and Housing services.

The Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	611,816	631,103	1,256,262	1,291,809
SUB-TOTAL:	**611,816**	**631,103**	**1,256,262**	**1,291,809**
TOTAL SOURCES	**611,816**	**631,103**	**1,256,262**	**1,291,809**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	276,709	248,674	264,037	273,653
Operating Expenses	95,513	170,602	93,900	93,900
Internal Service Charges	239,594	211,827	898,324	924,256
TOTAL EXPENDITURES	**611,816**	**631,103**	**1,256,262**	**1,291,809**

The Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Secretary	0.50	0.50	0.50
Dir. Planning & Economic Dev.	0.80	-	-
Dir. of Community/Econ Dev Svc	-	0.80	0.80
FULL-TIME FTEs	**1.30**	**1.30**	**1.30**

Administration – 8100

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Assistant	0.02	0.02	0.02
PART-TIME AND OVER-TIME FTEs	**0.02**	**0.02**	**0.02**
TOTAL PROGRAM FTEs	**1.32**	**1.32**	**1.32**

CIP/TIP Engineering Support - 6900

Manager: Robert Ovadia *Program Summary*

Program Outcome Statement

Engineering based technical and administrative support of the CIP/TIP program.

The CIP/TIP Engineering Support Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	(111,516)	(95,882)	(63,413)	(66,559)
SUB-TOTAL:	**(111,516)**	**(95,882)**	**(63,413)**	**(66,559)**
TOTAL SOURCES	**(111,516)**	**(95,882)**	**(63,413)**	**(66,559)**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	170,630	152,254	179,104	180,801
Operating Expenses	3,341	1,000	1,000	1,000
Internal Service Charges	811	864	6,483	6,639
Other Financing Uses	(286,298)	(250,000)	(250,000)	(255,000)
TOTAL EXPENDITURES	**(111,516)**	**(95,882)**	**(63,413)**	**(66,559)**

The CIP/TIP Engineering Support Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	0.35	0.50	0.50
Administrative Secretary	-	0.25	0.25
Confidential Secretary	0.60	0.50	0.50
FULL-TIME FTEs	**0.95**	**1.25**	**1.25**

CIP/TIP Engineering Support - 6900

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Ltd Ser-Admin Support	0.48	0.48	0.48
Ltd Ser-Technician	0.48	0.48	0.48
PART-TIME AND OVER-TIME FTEs	**0.96**	**0.96**	**0.96**
TOTAL PROGRAM FTEs	**1.91**	**2.21**	**2.21**

Community Services Program - 8800

Manager: Brenda Kain *Program Summary*

Program Outcome Statement

To provide community services assistance to low-and-moderate income Concord residents, provide program funding to aid in the prevention of slums and blight, and address urgent community needs such as disaster relief through the administration of the City of Concord's Community Development Block Grant (CDBG) and General Fund Grant Programs.

The Community Services Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
252 - Housing Conservation				
Other Revenues	-	-	312,038	289,046
General Sources	74,506	270,547	(4,609)	(3,279)
SUB-TOTAL:	**74,506**	**270,547**	**307,429**	**285,767**
254 - Comm. Develop. Block Grant				
Other Revenues	741,777	871,573	583,346	605,838
General Sources	(445,059)	(548,585)	389,171	113,061
SUB-TOTAL:	**296,717**	**322,988**	**972,517**	**718,899**
460 - Childcare				
Other Revenues	88,084	43,000	41,094	41,094
General Sources	(61,692)	(3,000)	(1,094)	(1,094)
SUB-TOTAL:	**26,393**	**40,000**	**40,000**	**40,000**
530 - Concord/Pleasant Hill Health Care Dist.				
Other Revenues	4,777	25,200	25,522	25,522
Property Taxes	222,791	262,650	250,000	250,000
General Sources	(23,568)	12,983	(18,522)	(55,522)
SUB-TOTAL:	**204,000**	**300,833**	**257,000**	**220,000**
TOTAL SOURCES	**601,616**	**934,368**	**1,576,946**	**1,264,665**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	142,316	184,943	158,615	170,334
Operating Expenses	458,682	748,602	1,416,508	1,093,008
Internal Service Charges	618	823	823	823

Community Services Program – 8800

Program Summary

Other Financing Uses	-	-	1,000	500
TOTAL EXPENDITURES	**601,616**	**934,368**	**1,576,946**	**1,264,665**

The Community Services Program has the following authorized positions:

FULL-TIME FTEs [By Position]	**FY 2014-15 Adjusted Budget**	**FY 2015-16 Proposed Budget**	**FY 2016-17 Proposed Budget**
Recreation Program Manager	1.00	-	-
Program Manager	-	0.90	0.90
FULL-TIME FTEs	**1.00**	**0.90**	**0.90**

PART-TIME AND OVER-TIME FTEs [By Position]	**FY 2014-15 Adjusted Budget**	**FY 2015-16 Proposed Budget**	**FY 2016-17 Proposed Budget**
Ltd Ser-Admin Support	0.29	0.29	0.29
PART-TIME AND OVER-TIME FTEs	**0.29**	**0.29**	**0.29**
TOTAL PROGRAM FTEs	**1.29**	**1.19**	**1.19**

Construction Program - 6400

Manager: Robert Ovadia

Program Summary

Program Outcome Statement

To ensure that Capital projects are designed and constructed in conformance with applicable standards, codes and policies, on time and under budget.

The Construction Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	-	-	23,898	24,310
SUB-TOTAL:	**-**	**-**	**23,898**	**24,310**
TOTAL SOURCES	**-**	**-**	**23,898**	**24,310**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Internal Service Charges	-	-	23,898	24,310
TOTAL EXPENDITURES	**-**	**-**	**23,898**	**24,310**

Concord/Pleasant Hill Health Care District - 8850

Manager: Brenda Kain *Program Summary*

Program Outcome Statement

To provide administration and funding through a grant application process to community organizations for needed health programs that serve residents in the Mt. Diablo Health Care District.

The Concord/Pleasant Hill Health Care District Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
530 - Concord/Pleasant Hill Health Care Dist.				
Property Taxes	-	-	50,000	50,000
General Sources	68,152	10,529	(7,864)	(6,213)
SUB-TOTAL:	**68,152**	**10,529**	**42,136**	**43,787**
TOTAL SOURCES	**68,152**	**10,529**	**42,136**	**43,787**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	52,936	10,529	24,636	26,287
Operating Expenses	15,062	-	17,500	17,500
Internal Service Charges	154	-	-	-
TOTAL EXPENDITURES	**68,152**	**10,529**	**42,136**	**43,787**

The Concord/Pleasant Hill Health Care District Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Program Manager	-	0.10	0.10
FULL-TIME FTEs	**0.00**	**0.10**	**0.10**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Ltd Ser-Admin Support	1.19	0.19	0.19
PART-TIME AND OVER-TIME FTEs	**1.19**	**0.19**	**0.19**

Concord/Pleasant Hill Health Care District – 8850

Program Summary

TOTAL PROGRAM FTEs	**1.19**	**0.29**	**0.29**

Downtown Events - 8320

Manager: Florence Weiss *Program Summary*

Program Outcome Statement

Promote the downtown as the social, cultural, and entertainment center of the community.

The Downtown Events Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Other Revenues	250	-	-	-
General Sources	9,341	-	277,476	283,558
SUB-TOTAL:	**9,591**	**-**	**277,476**	**283,558**
500 - RDA Successor Agency				
General Sources	591	-	-	-
SUB-TOTAL:	**591**	**-**	**-**	**-**
TOTAL SOURCES	**10,182**	**-**	**277,476**	**283,558**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	7,665	-	186,276	192,358
Operating Expenses	2,518	-	91,200	91,200
TOTAL EXPENDITURES	**10,182**	**-**	**277,476**	**283,558**

The Downtown Events Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Program Manager	-	1.00	1.00
FULL-TIME FTEs	**-**	**1.00**	**1.00**
TOTAL PROGRAM FTEs	**-**	**1.00**	**1.00**

Economic Development - 8310

Manager: John Montagh *Program Summary*

Program Outcome Statement

Implement Concord's Economic Vitality Strategy by coordinating activities that encourage a healthy, stable business environment and a strong City revenue base. Coordinate economic development services and activities at a level that promotes business activity in the City and its downtown and retains and creates jobs and revenue.

The Economic Development Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	11,020	-	-	-
General Sources	293,487	515,953	687,695	712,709
SUB-TOTAL:	**304,507**	**515,953**	**687,695**	**712,709**
125 - Measure Q Fund				
General Sources	-	-	250,000	250,000
SUB-TOTAL:	**-**	**-**	**250,000**	**250,000**
TOTAL SOURCES	**304,507**	**515,953**	**937,695**	**962,709**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	198,339	296,468	338,869	363,516
Operating Expenses	104,585	217,797	583,950	583,950
Internal Service Charges	1,583	1,688	14,876	15,243
TOTAL EXPENDITURES	**304,507**	**515,953**	**937,695**	**962,709**

The Economic Development Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Manager	1.00	-	-
Economic Development & Housing Manager	0.05	0.05	0.05
Economic Development Manager	-	1.00	1.00

Economic Development – 8310

Program Summary

Economic Development Specialist	1.00	1.00	1.00
FULL-TIME FTEs	**2.05**	**2.05**	**2.05**
TOTAL PROGRAM FTEs	**2.05**	**2.05**	**2.05**

Engineering Administration - 6100

Manager: Robert Ovadia *Program Summary*

Program Outcome Statement

To provide oversight to ensure the cost-effective and timely delivery of services related to the Capital Improvement Program (CIP), Current Development, Storm Water Operations and Sewer Enterprise.

The Engineering Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	216,292	198,750	169,323	174,564
SUB-TOTAL:	**216,292**	**198,750**	**169,323**	**174,564**
TOTAL SOURCES	**216,292**	**198,750**	**169,323**	**174,564**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	143,728	144,075	137,661	142,553
Operating Expenses	53,654	42,433	25,493	25,693
Internal Service Charges	18,910	12,242	6,170	6,318
TOTAL EXPENDITURES	**216,292**	**198,750**	**169,323**	**174,564**

The Engineering Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	0.35	0.30	0.30
City Engineer	0.30	0.30	0.30
Confidential Secretary	0.35	0.30	0.30
FULL-TIME FTEs	**1.00**	**0.90**	**0.90**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	0.005	0.005	0.005

Engineering Administration - 6100

Program Summary

Confidential Secretary	0.005	0.005	0.005
PART-TIME AND OVER-TIME FTEs	**0.01**	**0.01**	**0.01**
TOTAL PROGRAM FTEs	**1.01**	**0.91**	**0.91**

Engineering Current Development - 6200

Manager: Robert Ovadia *Program Summary*

Program Outcome Statement

To review and inspect land developments for compliance with the State Subdivision Map Act, Floodplain requirements, the Federal Clean Water Act, applicable codes, policies, standards, and/or permit requirements.

The Engineering Current Development Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	889,367	1,044,000	893,000	913,000
General Sources	(403,938)	(499,637)	(177,344)	(165,507)
SUB-TOTAL	**485,429**	**544,363**	**715,656**	**747,493**
TOTAL SOURCES	**485,429**	**544,363**	**715,656**	**747,493**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	402,811	464,805	595,397	626,305
Operating Expenses	53,012	49,850	77,100	77,100
Internal Service Charges	29,607	29,708	43,159	44,088
TOTAL EXPENDITURES	**485,429**	**544,363**	**715,656**	**747,493**

The Engineering Current Development Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Construction Inspection Sprvsr	0.80	0.60	0.60
Construction Inspector	1.50	1.80	1.80
Permit Center Technician III	0.60	0.60	0.60
Public Works Engineer II	0.65	-	-
Senior Civil Engineer	0.05	0.55	0.55
Junior Engineer	-	0.65	0.65
FULL-TIME FTEs	**3.60**	**4.20**	**4.20**

Engineering Current Development - 6200

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Construction Inspector	0.02	0.02	0.02
PART-TIME AND OVER-TIME FTEs	**0.02**	**0.02**	**0.02**
TOTAL PROGRAM FTEs	**3.62**	**4.22**	**4.22**

Housing - 8900

Manager: John Montagh *Program Summary*

Program Outcome Statement

To provide financial and technical assistance to improve housing stock and provide opportunities for safe and affordable housing in accordance with the Housing Element of the City's General Plan, CDBG Program guidelines, and Redevelopment Agency Housing Set-Aside requirements.

The Housing Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	10,701	-	10,190	10,473
SUB-TOTAL:	**10,701**	**-**	**10,190**	**10,473**
240 – RDA Set-Aside				
Other Revenues	412	-	-	-
General Sources	5,269	15,892	-	-
SUB-TOTAL:	**5,681**	**15,892**	**-**	**-**
245 - Concord Housing Admin				
Charges for Services	225	-	-	-
Other Revenues	2,159,637	140,000	10,998	10,998
Transfers In	-	119,478	119,478	119,478
General Sources	(1,994,284)	(122,860)	76,524	21,524
SUB-TOTAL:	**165,578**	**136,618**	**207,000**	**152,000**
251 - Housing Inclusionary Fees				
Charges for Services	20,494	-	-	-
Other Revenues	16,570	20,000	14,160	14,160
General Sources	(7,803)	37,132	48,785	50,927
SUB-TOTAL:	**29,261**	**57,132**	**62,946**	**65,087**
252 - Housing Conservation				
Property Taxes	48,789	299,351	1,584	1,584
General Sources	(47,987)	(194,351)	(1,584)	(1,584)
SUB-TOTAL:	**802**	**105,000**	**-**	**-**
256 – CAL HFA HEIP Program				
Other Revenues	655,654	-	-	-
General Sources	244,346	-	-	-
SUB-TOTAL:	**900,000**	**-**	**-**	**-**

Housing – 8900

Program Summary

TOTAL SOURCES	**1,107,530**	**314,642**	**280,135**	**227,560**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	47,185	56,926	62,740	64,881
Operating Expenses	158,578	241,618	207,000	152,000
Debt Service Payments	900,000	-	-	-
Internal Service Charges	579	206	10,396	10,679
TOTAL EXPENDITURES	**1,107,530**	**314,642**	**280,135**	**227,560**

The Housing Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Economic Development & Housing Manager	0.25	0.25	0.25
FULL-TIME FTEs	**0.25**	**0.25**	**0.25**
TOTAL PROGRAM FTEs	**0.25**	**0.25**	**0.25**

Multi-Family Housing Inspection Program - 8710

Manager: Robert Woods *Program Summary*

Program Outcome Statement

To ensure that all multi-family housing units in the City are safe to occupy and meet the Building Code standards that were in effect at the time the units were constructed.

The Multi-Family Housing Inspection Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	292,535	195,975	223,000	223,000
General Sources	109,751	111,528	24,731	25,721
SUB-TOTAL:	**402,286**	**307,503**	**247,731**	**248,721**
254 - Comm. Develop. Block Grant				
General Sources	14,910	79,828	-	-
SUB-TOTAL:	**14,910**	**79,828**	**-**	**-**
TOTAL SOURCES	**417,196**	**387,331**	**247,731**	**248,721**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	187,065	160,753	189,663	195,139
Operating Expenses	230,054	226,496	57,440	52,940
Internal Service Charges	77	82	627	642
TOTAL EXPENDITURES	**417,196**	**387,331**	**247,731**	**248,721**

The Multi-Family Housing Inspection Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Building Inspector	1.00	1.00	1.00
Chief Building Official	0.10	0.10	0.10
Permit Center Technician III	-	0.15	0.15
FULL-TIME FTEs	**1.10**	**1.25**	**1.25**

Multi-Family Housing Inspection Program – 8710

Program Summary

TOTAL PROGRAM FTEs	**1.10**	**1.25**	**1.25**

Planning - 8200

Manager: Laura Simpson *Program Summary*

Program Outcome Statement

To provide planning services in accordance with the General Plan which enhance and preserve the physical, social, and economic quality of the City.

The Planning Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	479,293	501,600	552,500	552,500
Other Revenues	6,733	5,000	7,000	7,000
General Sources	623,126	632,892	762,701	816,867
SUB-TOTAL:	**1,109,151**	**1,139,492**	**1,322,201**	**1,376,367**
TOTAL SOURCES	**1,109,151**	**1,139,492**	**1,322,201**	**1,376,367**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	954,094	1,015,237	1,135,525	1,187,868
Operating Expenses	134,888	105,373	115,385	115,385
Internal Service Charges	20,169	18,882	71,291	73,114
TOTAL EXPENDITURES	**1,109,151**	**1,139,492**	**1,322,201**	**1,376,367**

The Planning Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Coordinator	1.00	1.00	1.00
Associate Planner	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00
Principal Planner	1.00	1.00	1.00
Senior Planner	2.50	2.50	2.50
FULL-TIME FTEs	**6.50**	**6.50**	**6.50**

Planning – 8200

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Coordinator	0.01	0.01	0.01
Ltd Ser-Admin Support	0.06	0.19	0.19
Ltd Ser-Professional	-	0.75	0.75
Senior Planner	0.02	0.02	0.02
PART-TIME AND OVER-TIME FTEs	**0.09**	**0.97**	**0.97**
TOTAL PROGRAM FTEs	**6.59**	**7.47**	**7.47**

RDA - 8300

Manager: John Montagh *Program Summary*

Program Outcome Statement

To provide planning services in accordance with the General Plan which enhance and preserve the physical, social, and economic quality of the City.

The RDA Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Other Revenues	125	-	-	-
General Sources	152,976	-	2,250	2,250
SUB-TOTAL:	**153,101**	**-**	**2,250**	**2,250**
500 - RDA Successor Agency				
Other Revenues	(56,746)	-	-	-
Transfers In	2,447,205	-	544,195	546,000
General Sources	(1,531,040)	971,092	-	-
SUB-TOTAL:	**859,419**	**971,092**	**544,195**	**546,000**
TOTAL SOURCES	**1,012,519**	**971,092**	**546,445**	**548,250**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	195,464	-	-	-
Operating Expenses	704,105	401,104	546,445	548,250
Other Financing Uses	112,950	569,988	-	-
TOTAL EXPENDITURES	**1,012,519**	**971,092**	**546,445**	**548,250**

Successor Agency Administration - 8150

Manager: John Montagh *Program Summary*

Program Outcome Statement

The Successor Agency Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
500 - RDA Successor Agency				
Other Revenues	104,595	-	-	-
Transfers In	-	-	250,000	250,000
General Sources	186,679	308,658	7,355	14,779
SUB-TOTAL:	**291,274**	**308,658**	**257,355**	**264,779**
TOTAL SOURCES	**291,274**	**308,658**	**257,355**	**264,779**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	187,594	213,603	235,960	245,769
Operating Expenses	89,782	78,532	20,407	18,022
Internal Service Charges	13,898	16,523	988	988
TOTAL EXPENDITURES	**291,274**	**308,658**	**257,355**	**264,779**

The Successor Agency Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Secretary	0.50	0.50	0.50
Dir. Planning & Economic Dev.	0.20	-	-
Economic/Redevelopment Manager	0.50	-	-
Dir. of Community/Econ Dev Svc	-	0.20	0.20
Economic Development & Housing Manager	-	0.50	0.50
Administrative Secretary	0.50	0.50	0.50

Successor Agency Administration – 8150

Program Summary

FULL-TIME FTEs	**1.20**	**1.20**	**1.20**
TOTAL PROGRAM FTEs	**1.32**	**1.32**	**1.32**

Storm Water Administration - 5400

Manager: Robert Ovadia *Program Summary*

Program Outcome Statement

To reduce storm water pollution to the maximum extent practicable by implementing Concord's National Pollutant Discharge Elimination System (NPDES) permit, thereby enhancing the environment of local waterways and the San Francisco Bay.

The Storm Water Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
270 - Storm Water Management				
Charges for Services	-	-	35,000	35,000
Other Revenues	33,117	30,000	26,993	26,993
Property Taxes	2,038,440	1,983,000	2,000,000	2,000,000
General Sources	(845,716)	(681,626)	(386,339)	(302,814)
SUB-TOTAL:	**1,225,841**	**1,331,374**	**1,675,654**	**1,759,178**
TOTAL SOURCES	**1,225,841**	**1,331,374**	**1,675,654**	**1,759,178**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	230,740	230,839	323,420	339,745
Operating Expenses	545,295	650,781	900,200	967,400
Internal Service Charges	1,081	1,029	3,309	3,309
Other Financing Uses	448,725	448,725	448,725	448,725
TOTAL EXPENDITURES	**1,225,841**	**1,331,374**	**1,675,654**	**1,759,178**

The Storm Water Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
City Engineer	0.35	0.35	0.35
Construction Inspection Sprvsr	0.10	0.20	0.20
Construction Inspector	0.20	0.60	0.60
Permit Center Technician III	0.15	0.15	0.15

Storm Water Administration - 5400

Program Summary

Public Works Engineer II	0.20	-	-
Senior Civil Engineer	0.40	0.40	0.40
Junior Engineer	-	0.20	0.20
City Engineer	0.35	0.35	0.35
FULL-TIME FTEs	**1.40**	**1.90**	**1.90**
TOTAL PROGRAM FTEs	**1.40**	**1.90**	**1.90**

Transportation Operations - 5330

Manager: Abul Hossain *Program Summary*

Program Outcome Statement

Provide efficient and effective traffic signal systems within the City.

The Transportation Operations Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	119,701	110,190	128,516	131,953
SUB-TOTAL:	**119,701**	**110,190**	**128,516**	**131,953**
TOTAL SOURCES	**119,701**	**110,190**	**128,516**	**131,953**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	110,265	103,573	108,583	111,785
Operating Expenses	9,051	6,205	6,205	6,205
Internal Service Charges	386	412	13,729	13,963
TOTAL EXPENDITURES	**119,701**	**110,190**	**128,516**	**131,953**

The Transportation Operations Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Transportation Program Mgr. II	0.50	0.5	0.5
FULL-TIME FTEs	**0.50**	**0.50**	**0.50**
TOTAL PROGRAM FTEs	**0.50**	**0.50**	**0.50**

Transportation Planning & Administration - 5310

Manager: Ray Kuzbari *Program Summary*

Program Outcome Statement

Coordinate effectively with neighboring jurisdictions on regional transportation planning issues and maintain a safe and efficient multi-modal transportation system within the City.

The Transportation Planning & Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	406,332	421,767	446,917	457,644
SUB-TOTAL:	**406,332**	**421,767**	**446,917**	**457,644**
260 - State Gas Tax				
General Sources	12,523	12,523	12,523	12,523
SUB-TOTAL:	**12,523**	**12,523**	**12,523**	**12,523**
280 - Traffic Systems Management				
General Sources	51,200	49,529	49,529	49,529
SUB-TOTAL:	**51,200**	**49,529**	**49,529**	**49,529**
475 - Measure J Local				
General Sources	89,957	154,263	154,263	154,263
SUB-TOTAL:	**89,957**	**154,263**	**154,263**	**154,263**
TOTAL SOURCES	**560,012**	**638,082**	**663,232**	**673,959**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	332,884	338,076	358,882	369,375
Operating Expenses	148,706	216,240	212,184	212,184
Internal Service Charges	67,922	73,266	81,667	81,900
Other Financing Uses	10,500	10,500	10,500	10,500
TOTAL EXPENDITURES	**560,012**	**638,082**	**663,232**	**673,959**

The Transportation Planning & Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted	FY 2015-16 Proposed	FY 2016-17 Proposed

Transportation Planning and Administration - 5310

Program Summary

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Transportation Manager	1.00	1.00	1.00
Transportation Program Mgr. II	0.50	0.5	0.5
FULL-TIME FTEs	**1.50**	**1.50**	**1.50**
TOTAL PROGRAM FTEs	**1.50**	**1.50**	**1.50**

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The **Finance Department** provides services through the following programs:

- Finance Administration - 3100
- Financial Analysis & Reporting - 3200
- Budget & Financial Planning - 3300
- Purchasing - 3400
- City Treasury - 3600
- Revenue Generation - 3610

Major Accomplishments in FY 2014-15

- ✓ Completed fiscal year 2013-14 financial audit and received an unqualified audit opinion.
- ✓ Received the following: Government Financial Officer's Association (GFOA) Certificate of Achievement in Financial Reporting for fiscal year 2012-13, GFOA Distinguished Budget Award for fiscal year 2013-14, and National Procurement Institute's Achievement of Excellence in Procurement Award for 2014.
- ✓ Continued to provide outreach and training on the City's purchasing procedures.
- ✓ Completed banking services request for proposal process. Established an ongoing process of monitoring banking services including evaluation of new technologies to improve efficiencies in banking services.
- ✓ Completed an update to the City's Cost Allocation Plan.
- ✓ Implemented new budget software; modified budgeting system to improve efficiency of budget development process.
- ✓ Continued department focus on providing high quality customer service, problem solving and collaboration; received stellar feedback from all departments.
- ✓ Completed two debt financings: $38.4 million in redevelopment refunding bonds that will save Contra Costa taxing entities $1.0 million on average through 2025, with the City's General Fund receiving annual savings of about $100,000 a year; $22.6 million private placement lease financing to fund street and road improvements at an extremely favorable interest rate of 1.91%.

Initiatives for FY 2015-16 & FY 2016-17

- Develop a quarterly financial reporting model to provide the City Council will regular updates on the status of the City's revenues and expenditures.
- Complete review of the City's user fees to determine the current cost of services and present policy options on setting user fees to City Council.
- Develop, maintain and monitor a database for all City franchise agreements to ensure compliance with all annual required covenants, contract dates, and payment requirements.
- Develop a systematic schedule of City-wide public outreach and business license compliance site audits
- Implement a comprehensive and efficient system to manage all leases in collaboration with internal Lease Management Team.

- Implement State-mandated sick leave benefit for part-time employees into the payroll system
- Continue customer service focus by documenting customer service standards and practices, incorporating customer service measures into performance plans, and soliciting feedback through surveys.

Significant Changes for FY 2015-16 & FY 2016-17

- For the FY 2015-16 Budget, the City of Concord implemented a new Cost Allocation Plan, which resulted in the redistribution of Internal Service Charges from the non-departmental program to other programs throughout the City. Consequently, individual department and programs may have a significant increase in their Internal Service Charge budget from FY 2015-14 to FY 2015-16. These are primarily offset by reductions in the non-departmental program.

The Finance Department is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Business License Fees	3,324,299	3,057,971	3,145,000	3,145,000
Charges for Services	25,755	25,500	21,000	21,500
Other Revenues	16,454	20,000	12,000	12,000
General Sources	(573,776)	(236,399)	39,346	186,098
TOTAL SOURCES	**2,792,732**	**2,867,072**	**3,217,346**	**3,364,598**

These funds are budgeted to the following programs:

EXPENDITURES [By Program]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
3100 - Finance Administration	488,267	329,383	658,710	674,776
3200 - Financial Analysis & Reporting	1,336,043	1,287,452	1,228,181	1,314,267
3300 - Budget & Financial Planning	249,397	358,617	399,402	408,457
3400 - Purchasing	183,618	259,610	282,869	299,428
3600 - City Treasury	255,374	184,569	174,156	177,275
3610 - Revenue Generation	280,034	447,442	474,029	490,395
TOTAL EXPENDITURES	**2,792,732**	**2,867,072**	**3,217,346**	**3,364,598**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	2,046,171	2,348,463	2,483,593	2,634,739
Operating Expenses	642,413	404,617	327,035	312,065
Internal Service Charges	104,148	113,992	406,718	417,794
TOTAL EXPENDITURES	**2,792,732**	**2,867,072**	**3,217,346**	**3,364,598**

The Finance Department has the following authorized positions by program:

FULL-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
3100 - Finance Administration	1.00	1.00	1.00
3200 - Financial Analysis & Reporting	9.00	9.00	9.00
3210 - Disbursements	-	-	-
3300 - Budget & Financial Planning	2.00	2.00	2.00
3400 - Purchasing	2.00	2.00	2.00
3600 - City Treasury	1.50	1.50	1.50
3610 - Revenue Generation	3.50	3.50	3.50
FULL-TIME FTEs	**19.00**	**19.00**	**19.00**

PART-TIME AND OVER-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
3200-Financial Analysis & Report	0.19	0.19	0.19
3610-Revenue Generation	0.60	0.60	0.60
PART-TIME AND OVER-TIME FTEs	0.79	0.79	0.79
TOTAL DEPARTMENTAL FTEs	**19.79**	**19.79**	**19.79**

Budget & Financial Planning - 3300

Manager: Karan Reid *Program Summary*

Program Outcome Statement

To provide and administer a City budget and a ten year financial forecast document.

The Budget & Financial Planning Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	249,397	358,617	399,402	408,457
TOTAL SOURCES	**249,397**	**358,617**	**399,402**	**408,457**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	290,133	347,532	365,330	389,385
Operating Expenses	(45,616)	6,550	32,425	17,425
Internal Service Charges	4,880	4,535	1,647	1,647
TOTAL EXPENDITURES	**249,397**	**358,617**	**399,402**	**408,457**

The Budget & Financial Planning Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Accountant II	1.00	1.00	1.00
Budget Officer	1.00	1.00	1.00
FULL-TIME FTEs	**2.00**	**2.00**	**2.00**
TOTAL PROGRAM FTEs	**2.00**	**2.00**	**2.00**

City Treasury - 3600

Manager: Deborah Yamamoto *Program Summary*

Program Outcome Statement

To manage the cash flow of the city efficiently keeping the financial assets safe and available for use in accordance with the requirements of California Government code and the City's adopted investment policy.

The City Treasury Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	7,980	8,000	3,500	4,000
Other Revenues	16,454	20,000	12,000	12,000
General Sources	230,940	156,569	158,656	161,275
TOTAL SOURCES	**255,374**	**184,569**	**174,156**	**177,275**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	188,286	116,067	111,240	114,359
Operating Expenses	61,758	64,474	62,500	62,500
Internal Service Charges	5,329	4,028	416	416
TOTAL EXPENDITURES	**255,374**	**184,569**	**174,156**	**177,275**

The City Treasury Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
City Treasurer	1.00	1.00	1.00
Senior Financial Analyst	1.00	1.00	1.00
FULL-TIME FTEs	**2.00**	**2.00**	**2.00**
TOTAL PROGRAM FTEs	**2.00**	**2.00**	**2.00**

Finance Administration - 3100

Manager: Karan Reid *Program Summary*

Program Outcome Statement

To direct the City's financial activities by ensuring that funds are safe and available for use; to ensure that customers, both internal and external, have the financial information they need in a timely manner to use in their decision-making.

The Finance Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	488,267	329,383	658,710	674,776
TOTAL SOURCES	**488,267**	**329,383**	**658,710**	**674,776**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	389,114	215,624	230,320	235,310
Operating Expenses	34,041	36,050	34,850	34,850
Internal Service Charges	65,112	77,709	393,540	404,616
TOTAL EXPENDITURES	**488,267**	**329,383**	**658,710**	**674,776**

The Finance Administration has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Director of Finance	1.00	1.00	1.00
FULL-TIME FTEs	**1.00**	**1.00**	**1.00**
TOTAL PROGRAM FTEs	**1.00**	**1.00**	**1.00**

Financial Analysis & Reporting - 3200

Manager: Suzanne McDonald *Program Summary*

Program Outcome Statement

Monitor, record and audit the City's financial activities so that all transactions comply with the requirements of the Governmental Accounting Standards Board (GASB), the City Council and Federal and State regulations.

The Financial Analysis & Reporting Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	1,336,043	1,287,452	1,228,181	1,314,267
TOTAL SOURCES	**1,336,043**	**1,287,452**	**1,228,181**	**1,314,267**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	818,563	1,028,248	1,081,311	1,167,367
Operating Expenses	497,964	240,244	139,460	139,490
Internal Service Charges	19,516	18,960	7,410	7,410
TOTAL EXPENDITURES	**1,336,043**	**1,287,452**	**1,228,181**	**1,314,267**

The Financial Analysis & Reporting Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Account Clerk III	2.00	2.00	2.00
Accountant II	3.00	3.00	3.00
Accounts Payable Team Leader	1.00	1.00	1.00
Financial Operations Manager	1.00	1.00	1.00
Payroll Specialist	1.00	1.00	1.00
Payroll Technician	1.00	1.00	1.00
FULL-TIME FTEs	**9.00**	**9.00**	**9.00**

Financial Analysis & Reporting - 3200

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service -Administrative Support	0.19	0.19	0.19
PART-TIME AND OVER-TIME FTEs	0.19	0.19	0.19
TOTAL PROGRAM FTEs	**9.19**	**9.19**	**9.19**

Purchasing - 3400

Manager: Debbie Wellnitz

Program Summary

Program Outcome Statement

To provide high quality procurement standards and practices; to process procurements in a timely and efficient manner and ensure that products and services are delivered when required at the most reasonable price; and to obtain the best value for the City, attain the maximum value for each tax dollar while meeting the needs of City departments, and giving all qualified vendors a fair opportunity.

The Purchasing Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	183,618	259,610	282,869	299,428
TOTAL SOURCES	**183,618**	**259,610**	**282,869**	**299,428**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	173,283	249,544	273,746	290,305
Operating Expenses	7,897	7,800	8,300	8,300
Internal Service Charges	2,438	2,266	823	823
TOTAL EXPENDITURES	**183,618**	**259,610**	**282,869**	**299,428**

The Purchasing Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Central Storekeeper	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00
FULL-TIME FTEs	**2.00**	**2.00**	**2.00**
TOTAL PROGRAM FTEs	**2.00**	**2.00**	**2.00**

Revenue Generation - 3610

Manager: Deborah Yamamoto

Program Summary

Program Outcome Statement

To provide revenue billing and collection services for the City of Concord.

The Revenue Generation Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Business License Fees	3,324,299	3,057,971	3,145,000	3,145,000
Charges for Services	17,775	17,500	17,500	17,500
General Sources	(3,062,041)	(2,628,029)	(2,688,471)	(2,672,105)
TOTAL SOURCES	**280,034**	**447,442**	**474,029**	**490,395**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	186,791	391,448	421,647	438,013
Operating Expenses	86,369	49,500	49,500	49,500
Internal Service Charges	6,874	6,494	2,882	2,882
TOTAL EXPENDITURES	**280,034**	**447,442**	**474,029**	**490,395**

The Revenue Generation Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Account Clerk III	1.00	1.00	1.00
Revenue Generation Team Leader	1.00	1.00	1.00
Treasury Manager	0.50	-	-
Treasury Technician	1.00	1.00	1.00
Senior Financial Analyst	-	0.50	0.50
FULL-TIME FTEs	**3.50**	**3.50**	**3.50**

Revenue Generation - 3610

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service -Administrative Support	0.60	0.60	0.60
PART-TIME AND OVER-TIME FTEs	**0.60**	**0.60**	**0.60**
TOTAL PROGRAM FTEs	**4.10**	**4.10**	**4.10**

The **Human Resources Department** provides services through the following programs:

- Human Resources Administration - 2000
- Labor Relations - 2010
- Recruitment and Selection - 2020
- Workers' Compensation - 2030
- Benefits Administration - 2040
- Organizational Training and Development - 2050
- Classification & Compensation - 2060

Major Accomplishments in FY 2014-15

- ✓ Achieved a one-year rollover agreement with Teamsters Local 856, and a 10-month rollover agreement with OPEIU Local 29.
- ✓ Implemented change to PERS and PEMCHA contracts for newly elected officials (no retirement pension benefits, and stringent vesting policy for retiree health benefits).
- ✓ Revised compensation policies for Executives, Managers and Confidential employees.
- ✓ Created Leave Task Force between HR and Payroll to track and administer the City's leave policies.
- ✓ Created new classifications of "Public Works Supervisor" and "Deputy City Manager."
- ✓ Facilitated a job analysis/specification review process that focuses on updating essential job functions, as well as physical and mental standards, that will result in updated job descriptions for all personnel and provide useful guidance for hiring criteria and accommodation issues. Drafted changes to 125 job descriptions based upon job analyses performed by DMG and other updates.
- ✓ Facilitated the review of all independent contractors working for the City to assure the City's compliance with State and Federal regulations.
- ✓ Successfully recruited and filled 51 full-time and part-time City positions, and completed 7 promotional recruitments for current employees.
- ✓ Coordinated multiple training sessions for employees to provide professional growth opportunities as well as maintain compliance with State-mandated training.
- ✓ Coordinated a very successful Employee Wellness Program that included wellness screenings, nutrition and weight-loss workshops, wellness webinars, quarterly blood pressure and weigh-ins, and fitness activities.

Initiatives for FY 2015-16 & FY 2016-17

- Conduct labor negotiations so that results achieve the City Council's negotiation objectives within Council-set parameters.
- Review and update current Personnel Policies and Procedures/Administrative Directives to ensure they meet today's business needs and organizational practices.
- Coordinate Sit Safe/Back Safe Safety Training for all employees that results in employees being educated in ways to prevent low back and repetitive motion injuries.

- Coordinate a workers' compensation claims audit to assure the City's third party administrator (York) is complying with the terms of its contract with the City, and is providing excellent services to the City's employees.
- Perform a recruitment process audit to identify bottlenecks in the process; implement changes to the process that will expedite the time from which an employment requisition is received in HR to date of hire.
- Complete Job Analysis Project which will result in updated job descriptions for all City classifications.
- Work collaboratively with labor groups to address the City's concerns and objectives over OPEB liabilities.

Significant Changes for FY 2015-16 & FY 2016-17

- For the FY 2015-16 Budget, the City of Concord implemented a new Cost Allocation Plan, which resulted in the redistribution of Internal Service Charges from the non-departmental program to other programs throughout the City. Consequently, individual department and programs may have a significant increase in their Internal Service Charge budget from FY 2015-14 to FY 2015-16. These are primarily offset by reductions in the non-departmental program.

The Human Resources Department is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Other Revenues	32,779	-	-	-
General Sources	1,223,836	1,393,737	1,555,425	1,611,144
SUB-TOTAL	**1,256,615**	**1,393,737**	**1,555,425**	**1,611,144**
600 – Post Retire. Health Ben. Fund				
Other Revenues	1,833,216	2,422,501	2,611,342	2,742,629
General Sources	(338,936)	(2,422,501)	(2,611,342)	(2,724,629)
SUB-TOTAL	**1,494,280**	**-**	**-**	**-**
610 - Workers' Compensation Internal Service Fund				
Charges for Services	3,002,545	2,378,834	2,308,779	2,436,558
Other Revenues	101,103	45,000	60,833	60,833
Transfers In	-	76,923	76,923	76,923
General Sources	(1,245,696)	50,573	124,009	(95,400)
SUB-TOTAL	**1,857,951**	**2,551,330**	**2,570,544**	**2,478,915**
TOTAL SOURCES	**4,608,846**	**3,945,067**	**4,125,969**	**4,090,058**

These funds are budgeted to the following programs:

EXPENDITURES [By Program]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
2000 - HR Administration	547,489	494,478	555,014	572,709
2010 - Labor Relations	29,572	135,971	240,333	244,957
2020 - Recruitment and Selection	294,949	266,633	270,005	282,055
2030 - Workers' Compensation	1,907,529	2,568,409	2,587,347	2,497,024
2040 - Benefits Administration	1,623,861	162,483	162,243	168,194
2050 - Organizational Training and Dev.	58,930	163,181	163,738	171,347
2060 - Classification & Compensation	146,515	153,912	147,290	153,773
TOTAL EXPENDITURES	**4,608,846**	**3,945,067**	**4,125,969**	**4,090,058**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,004,056	1,037,600	1,020,045	1,080,479
Operating Expenses	3,486,336	2,784,931	2,822,612	2,821,112
Internal Service Charges	18,454	22,536	183,312	188,467
Other Financing Uses	100,000	100,000	100,000	-
TOTAL EXPENDITURES	**4,608,846**	**3,945,067**	**4,125,969**	**4,090,058**

The Human Resources Department has the following authorized positions by program:

FULL-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
2000 - Human Resources Administration	1.90	1.90	1.90
2010 - Labor Relations	0.45	0.45	0.45
2020 - Recruitment and Selection	1.20	1.20	1.20
2030 - Workers' Compensation	0.75	0.75	0.75
2040 - Benefits Administration	0.95	0.95	0.95
2050 - Organizational Training and Development	0.75	0.75	0.75
2060 - Classification & Compensation	1.00	1.00	1.00
FULL-TIME FTEs	**7.00**	**7.00**	**7.00**
TOTAL DEPARTMENTAL FTEs	**7.00**	**7.00**	**7.00**

Benefits Administration - 2040

Manager: Joanna Malberty *Program Summary*

Program Outcome Statement

To support the Organization's efforts to attract and retain qualified employees by effectively managing a comprehensive benefits program in compliance with labor union agreements, legal requirements and City policies.

The Benefits Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	129,581	162,483	162,243	168,194
SUB-TOTAL	**129,581**	**162,483**	**162,243**	**168,194**
600 - Post Retire. Health Ben. Fund				
Other Revenues	1,833,216	2,422,501	2,611,342	2,742,629
General Sources	(338,936)	(2,422,501)	(2,611,342)	(2,724,629)
SUB-TOTAL	**1,494,280**	**-**	**-**	**-**
TOTAL SOURCES	**1,623,861**	**162,483**	**162,243**	**168,194**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	98,548	128,237	120,797	126,748
Operating Expenses	1,525,097	33,464	40,664	40,664
Internal Service Charges	216	782	782	782
TOTAL EXPENDITURES	**1,623,861**	**162,483**	**162,243**	**168,194**

The Benefits Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Director of Human Resources	0.05	0.05	0.05
Human Resources Technician I	0.05	0.05	0.05
Human Resources Technician II	0.45	0.45	0.45

Benefits Administration - 2040

Program Summary

Senior Human Resources Analyst	0.40	-	-
Human Resources Analyst I	-	0.40	0.40
FULL-TIME FTEs	**0.95**	**0.95**	**0.95**
TOTAL PROGRAM FTEs	**0.95**	**0.95**	**0.95**

Classification and Compensation - 2060

Manager: Teresa Fairbanks *Program Summary*

Program Outcome Statement

Design and administer compensation and classification systems and pay and performance recognition programs that advance the organization's culture and enhance the contributions of employees toward achieving the City's Mission Vision and Values.

The Classification and Compensation Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	146,515	153,912	147,290	153,773
TOTAL SOURCES	**146,515**	**153,912**	**147,290**	**153,773**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	144,093	142,052	135,430	141,913
Operating Expenses	1,310	11,037	11,037	11,037
Internal Service Charges	1,112	823	823	823
TOTAL EXPENDITURES	**146,515**	**153,912**	**147,290**	**153,773**

The Classification and Compensation Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Director of Human Resources	0.10	0.10	0.10
Human Resources Technician I	0.05	0.05	0.05
Human Resources Technician II	0.45	0.45	0.45
Senior Human Resources Analyst	0.40	-	-
Human Resources Analyst I	-	0.40	0.40
FULL-TIME FTEs	**1.00**	**1.00**	**1.00**
TOTAL PROGRAM FTEs	**1.00**	**1.00**	**1.00**

HR Administration - 2000

Manager: Laura Brunson *Program Summary*

Program Outcome Statement

To deliver exceptional services to the organization on a wide range of human resources issues in a responsive, cost effective and innovative manner.

The HR Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Other Revenues	32,779	-	-	-
General Sources	514,710	494,478	555,014	572,709
TOTAL SOURCES	**547,489**	**494,478**	**555,014**	**572,709**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	374,411	264,779	253,676	267,716
Operating Expenses	158,252	211,360	122,222	120,722
Internal Service Charges	14,826	18,339	179,115	184,270
TOTAL EXPENDITURES	**547,489**	**494,478**	**555,014**	**572,709**

The HR Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Director of Human Resources	0.40	0.4	0.4
Human Resources Analyst II	0.10	0.1	0.1
Human Resources Specialist	0.30	0.3	0.3
Human Resources Technician I	0.80	0.8	0.8
Human Resources Technician II	0.10	0.1	0.1
Senior Human Resources Analyst	0.20	0.1	0.1
Human Resources Analyst I	0.00	0.1	0.1
FULL-TIME FTEs	**1.90**	**1.90**	**1.90**

HR Administration - 2000

TOTAL PROGRAM FTEs	**1.90**	**1.90**	**1.90**

Labor Relations - 2010

Manager: Laura Brunson *Program Summary*

Program Outcome Statement

Establish and maintain positive, cooperative employer-employee relations to reduce conflicts, improve employee morale, and encourage employee involvement in achieving organizational effectiveness.

The Labor Relations Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	29,572	135,971	240,333	244,957
TOTAL SOURCES	**29,572**	**135,971**	**240,333**	**244,957**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	19,936	105,601	109,963	114,587
Operating Expenses	9,320	30,000	130,000	130,000
Internal Service Charges	317	370	370	370
TOTAL EXPENDITURES	**29,572**	**135,971**	**240,333**	**244,957**

The Labor Relations Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Director of Human Resources	0.30	0.30	0.30
Human Resources Analyst II	0.05	0.05	0.05
Senior Human Resources Analyst	0.10	0.05	0.05
Human Resources Analyst I	0.00	0.05	0.05
FULL-TIME FTEs	**0.45**	**0.45**	**0.45**
TOTAL PROGRAM FTEs	**0.45**	**0.45**	**0.45**

Organizational Training & Development - 2050

Manager: Laura Brunson *Program Summary*

Program Outcome Statement

To support the Organization's Mission, Vision, Values by providing training modules that develop the skills and competencies needed by City employees to increase the efficiency and effectiveness of service delivery.

The Organizational Training and Development Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	58,930	163,181	163,738	171,347
TOTAL SOURCES	**58,930**	**163,181**	**163,738**	**171,347**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	22,720	108,324	108,881	116,490
Operating Expenses	35,963	54,240	54,240	54,240
Internal Service Charges	247	617	617	617
TOTAL EXPENDITURES	**58,930**	**163,181**	**163,738**	**171,347**

The Organizational Training and Development Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Director of Human Resources	0.05	0.05	0.05
Human Resources Analyst II	0.25	0.25	0.25
Human Resources Specialist	0.20	0.20	0.20
Human Resources Technician I	0.05	0.05	0.05
Senior Human Resources Analyst	0.20	0.15	0.15
Human Resources Analyst I	-	0.05	0.05
FULL-TIME FTEs	**0.75**	**0.75**	**0.75**
TOTAL PROGRAM FTEs	**0.75**	**0.75**	**0.75**

Recruitment & Selection - 2020

Manager: Laura Brunson *Program Summary*

Program Outcome Statement

To improve the organization's most valuable asset, its work force and promote the City's image as a premier organization by providing effective recruitment and selection programs designed to attract and employ qualified, service oriented, performance driven employees.

The Recruitment and Selection Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	294,949	266,633	270,005	282,055
TOTAL SOURCES	**294,949**	**266,633**	**270,005**	**282,055**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	198,706	155,815	161,893	173,943
Operating Expenses	95,200	109,830	107,124	107,124
Internal Service Charges	1,042	988	988	988
TOTAL EXPENDITURES	**294,949**	**266,633**	**270,005**	**282,055**

The Recruitment and Selection Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Director of Human Resources	0.05	0.05	0.05
Human Resources Analyst II	0.60	0.60	0.60
Human Resources Specialist	0.50	0.50	0.50
Human Resources Technician I	0.05	0.05	0.05
FULL-TIME FTEs	**1.20**	**1.20**	**1.20**
TOTAL PROGRAM FTEs	**1.20**	**1.20**	**1.20**

Workers' Compensation - 2030

Manager: Joanna Malberty *Program Summary*

Program Outcome Statement

To protect the Organization's resources by providing a workers' compensation insurance program to ensure compliance with established legal requirements and foster a safe and healthy work environment.

The Workers' Compensation Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	49,578	17,079	16,803	18,109
SUB-TOTAL	**49,578**	**17,079**	**16,803**	**18,109**
610 - Workers' Comp. Int. Srv. Fund				
Charges for Services	3,002,545	2,378,834	2,308,779	2,436,558
Other Revenues	101,103	45,000	60,833	60,833
Transfers In	0	76,923	76,923	76,923
General Sources	(1,245,696)	50,573	124,009	(95,400)
SUB-TOTAL	**1,857,951**	**2,551,330**	**2,570,544**	**2,478,915**
TOTAL SOURCES	**1,907,529**	**2,568,409**	**2,587,347**	**2,497,024**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	145,641	132,792	129,405	139,082
Operating Expenses	1,661,193	2,335,000	2,357,325	2,357,325
Other Financing Uses	100,000	100,000	100,000	0
Internal Service Charges	695	617	617	617
TOTAL EXPENDITURES	**1,907,529**	**2,568,409**	**2,587,347**	**2,497,024**

The Workers' Compensation Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget

Workers' Compensation - 2030

Program Summary

Director of Human Resources	0.05	0.05	0.05
Senior Human Resources Analyst	0.70	0.7	0.7
FULL-TIME FTEs	**0.75**	**0.75**	**0.75**
TOTAL PROGRAM FTEs	**0.75**	**0.75**	**0.75**

The **Information Technology Department** provides services through the following programs:

- Information Technology Administration - 2500
- Project Management Office - 2605
- Operations - 2615
- Customer Service - 2625
- Geographic Information Services - 2710

Major Accomplishments in FY 2014-15

- ✓ Successfully transitioned the City's radios to the new East Bay Regional Communications System (EBRCS).
- ✓ Successfully executed a third amendment to the Astound Institutional Network agreement through July of 2019 with five-year- optional extension.
- ✓ Collaborated with City departments to procure and begin implementation of an Enterprise Content Management System (ECMS).
- ✓ Collaborated with Public Works Department to select an Asset Management System and implemented this system for the City's sewer system.
- ✓ Collaborated with the Police Department to procure and begin implementation of a new Police Records Management System.
- ✓ Replaced and upgraded the City's redundant Internet network security system.
- ✓ Established a co-location facility with data backup capabilities in Rocklin to be developed into the City's disaster recovery site.
- ✓ Replaced and upgraded end of life server systems at the Astound Data Center.
- ✓ Replaced leased Institutional Network fiber at Baldwin Park and Police Headquarters campuses with City-owned fiber resulting in reduced operating costs.
- ✓ Collaborated with Finance to procure and implement a Finance Budget System.
- ✓ Successfully completed a full redesign of the City of Concord's main website that increases communication between the City of Concord and its citizens.
- ✓ Successfully completed selection of the new vendor for Desktop Managed Services.

Initiatives for FY 2015-16 & FY 2016-17

- Collaborate with City Departments, schools and county agencies to develop a City-wide fiber communications plan.
- Replace City's core network equipment that has reached end-of-life.
- Publish a Request for Proposals for contracting the City's Managed Print Services. Review the results and select a vendor for this service.
- Implement Cyber Security Measures to minimize financial risk to the City.
- Implement Police Records Management System.

- Implement Phase I of Electronic Content Management System (ECMS).
- Publish a Request for Proposals for Parks and Recreation scheduling software as the current software has reached its end-of-life. Select a vendor and begin implementation of a new Parks and Recreation software replacement.
- Upgrade Lawson Financial and HR Enterprise Resource Planning software.
- Collaborate with Finance and other City departments on Time Card replacement. Select a vendor and begin implementation of Time Card software replacement.
- Complete the transition to the new Desktop Managed Services vendor, Axiom Technologies, LLC including automation of desktop software, standardizing desktop software versions and improving the City's security.

Significant Changes for FY 2015-16 & FY 2016-17

- Addition of a Systems and Programming Manager position in the PMO Division, reducing the need for reliance on outside expertise and providing for cross training of City staff.
- For the FY 2015-16 Budget, the City of Concord implemented a new Cost Allocation Plan, which resulted in the redistribution of Internal Service Charges from the non-departmental program to other programs throughout the City. Consequently, individual department and programs may have a significant increase in their Internal Service Charge budget from FY 2015-14 to FY 2015-16. These are primarily offset by reductions in the non-departmental program.

The Information Technology Department is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
634 - IT Operating Fund				
Charges for Services	6,382,595	6,847,563	6,567,471	6,912,963
Other Revenues	1,323,714	45,000	38,717	38,717
Transfers In	442,103	170,000	-	-
General Sources	(3,561,362)	(899,261)	(47,537)	(65,104)
SUB-TOTAL	**4,587,049**	**6,163,302**	**6,558,651**	**6,886,576**
635 – IT Improvement Projects Fund				
Charges for Services	1,863,811	722,353	88,000	-
General Sources	(1,862,304)	(722,353)	(88,000)	-
SUB-TOTAL	**1,507**	**-**	**-**	**-**
636 – IT Replacement Reserve Fund				
Charges for Services	-	-	872,552	872,552
General Sources	-	-	(336,581)	3,153
SUB-TOTAL	**-**	**-**	**535,971**	**875,705**
225 - PEG Fees Fund				
Franchise Fees	-	-	575,000	575,000
Other Revenues	-	-	7,642	7,642
General Sources	-	-	(442,067)	(442,067)
SUB-TOTAL	**-**	**-**	**140,575**	**140,575**
TOTAL SOURCES	**4,588,557**	**6,163,302**	**7,235,197**	**7,902,856**

These funds are budgeted to the following programs:

EXPENDITURES [By Program]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
2500 - IT Administration	(58,311)	954,796	1,777,582	2,155,446
2605 - Project Management Office	1,613,638	1,520,583	1,552,363	1,725,334
2615 - Operations	1,726,376	1,857,524	2,050,282	2,089,679
2625 - Customer Service	1,023,940	1,508,015	1,538,000	1,579,079
2710 - Geographic Information Services	282,914	322,384	316,970	353,318
TOTAL EXPENDITURES	**4,588,557**	**6,163,302**	**7,235,197**	**7,902,586**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,577,544	1,870,784	2,142,179	2,297,736
Operating Expenses	3,524,948	4,266,752	4,625,796	5,124,884
Internal Service Charges	26,839	25,766	467,222	480,236
Debt Service Payments	(540,774)	-	-	-
TOTAL EXPENDITURES	**4,588,557**	**6,163,302**	**7,235,197**	**7,902,856**

The Information Technology Department has the following authorized positions by program:

FULL-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
2500 - Information Technology Administration	2.00	2.00	2.00
2605 - Project Management Office	4.00	5.00	5.00
2615 - Operations	1.00	1.00	1.00
2625 - Customer Service	3.00	3.00	3.00
2710 - Geographic Information Services	2.00	2.00	2.00
FULL-TIME FTEs	**12.00**	**13.00**	**13.00**

PART-TIME AND OVER-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
2605-Project Management Office	0.78	0.78	0.78
2625-Customer Service	0.43	0.76	0.76
2710-Geographic Info Services	0.01	0.01	0.01
PART-TIME AND OVER-TIME FTEs	**1.22**	**1.55**	**1.55**
TOTAL DEPARTMENTAL FTEs	**13.22**	**14.55**	**14.55**

Customer Service - 2625

Manager: Kathie Amoroso *Program Summary*

Program Outcome Statement

To provide high quality, cost effective customer communications, services and support to the City. Strategic goal is to maintain the number of calls closed on first contact to 85%.

The Customer Service Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
634 - IT Operating Fund				
General Sources	1,023,940	1,508,015	1,538,000	1,579,079
TOTAL SOURCES	**1,023,940**	**1,508,015**	**1,538,000**	**1,579,079**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	359,802	451,272	494,270	520,926
Operating Expenses	661,821	1,054,273	1,041,260	1,055,683
Internal Service Charges	2,317	2,470	2,470	2,470
TOTAL EXPENDITURES	**1,023,940**	**1,508,015**	**1,538,000**	**1,579,079**

The Customer Service Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Information Technology Manager	1.00	1.00	1.00
Programmer	1.00	-	-
Web Coordinator	1.00	1.00	1.00
Programmer Analyst	-	1.00	1.00
FULL-TIME FTEs	**3.00**	**3.00**	**3.00**

Customer Service - 2625

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Professional	0.16	0.48	0.48
Microcomputer Coordinator	0.10	0.10	0.10
Programmer	0.12	0.12	0.12
Senior Programmer Analyst	0.02	0.02	0.02
Web Coordinator	0.04	0.04	0.04
PART-TIME AND OVER-TIME FTEs	**0.43**	**0.76**	**0.67**
TOTAL PROGRAM FTEs	**3.43**	**3.76**	**3.76**

Geographic Information Services - 2710

Manager: Gerald Bowles *Program Summary*

Program Outcome Statement

Assure that city departments can provide services to citizens and use GIS data to make well informed decisions by providing cost effective and accurate geographic information.

The Geographic Information Services Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
634 - IT Operating Fund				
General Sources	282,914	322,384	316,970	353,318
TOTAL SOURCES	**282,914**	**322,384**	**316,970**	**353,318**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	218,183	271,000	265,063	301,028
Operating Expenses	63,187	49,737	50,260	50,643
Internal Service Charges	1,544	1,647	1,647	1,647
TOTAL EXPENDITURES	**282,914**	**322,384**	**316,970**	**353,318**

The Geographic Information Services Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
GIS Technician	1.00	-	-
Program Manager	1.00	1.00	1.00
GIS Program Analyst	-	1.00	1.00
FULL-TIME FTEs	**2.00**	**2.00**	**2.00**

Geographic Information Services - 2710

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
GIS Technician	0.01	-	-
GIS Program Analyst	-	0.01	0.01
PART-TIME AND OVER-TIME FTEs	**0.01**	**0.01**	**0.01**
TOTAL PROGRAM FTEs	**2.01**	**2.01**	**2.01**

Information Technology Administration - 2500

Manager: Jeff Lewis *Program Summary*

Program Outcome Statement

To provide the City with technological support to enhance its mission and to support the City's strategic goals and Council priorities. To improve City services through the use of technology to bring as many governmental services to the community as possible while making internal staff more effective and productive. To serve our community by exploring, implementing and supporting effective and innovative use of technology through teamwork, collaboration, innovation, and accountability to our departmental partners to improve the quality of life for the citizens of Concord.

The IT Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
634 - IT Operating Fund				
Charges for Services	6,382,595	6,847,563	6,567,471	6,912,963
Other Revenues	1,323,714	45,000	38,717	38,717
Transfers In	442,103	170,000	-	-
General Sources	(8,208,230)	(6,107,767)	(5,364,577)	(5,671,939)
SUB-TOTAL	**(59,818)**	**954,796**	**1,241,611**	**1,279,741**
635 - IT Improvements Projects Fund				
Transfers In	1,863,811	722,353	88,000	-
General Sources	(1,862,304)	(722,353)	(88,000)	-
SUB-TOTAL	**1,507**	**-**	**-**	**-**
636 - IT Replacement Reserve Fund				
Charges for Services	-	-	872,552	872,552
General Sources	-	-	(336,581)	3,153
SUB-TOTAL	**-**	**-**	**535,971**	**875,705**
225 - PEG Fees Fund				
Franchise Fees	-	-	575,000	575,000
Other Revenues	-	-	7,642	7,642
General Sources	-	-	(582,642)	(582,642)
SUB-TOTAL	**-**	**-**	**-**	**-**
TOTAL SOURCES	**(58,311)**	**954,796**	**1,777,582**	**2,155,446**

These funds are distributed to the following expenditure categories:

IT Administration - 2500

Program Summary

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	187,710	311,891	345,345	370,461
Operating Expenses	275,636	625,372	973,248	1,312,982
Internal Service Charges	19,117	17,533	458,989	472,003
Debt Service Payments	(540,774)	-	-	-
TOTAL EXPENDITURES	**(58,311)**	**954,796**	**1,777,582**	**2,155,446**

The IT Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Director of Information Technology	1.00	1.00	1.00
Program Assistant	1.00	1.00	1.00
FULL-TIME FTEs	**2.00**	**2.00**	**2.00**
TOTAL PROGRAM FTEs	**2.00**	**2.00**	**2.00**

IT Operations - 2615

Manager: Doug Elloway *Program Summary*

Program Outcome Statement

To deliver high quality, cost effective, secure and reliable network, desktop and telecommunications services 24 hours a day, 7 days a week by operating and monitoring hardware and software and by responding to user requests for services.

The IT Operations Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
634 - IT Operating Fund				
General Sources	1,726,376	1,857,524	1,909,707	1,949,104
SUB-TOTAL	**1,726,376**	**1,857,524**	**1,909,707**	**1,949,104**
225 - PEG Fees Fund				
	-	-	140,575	140,575
SUB-TOTAL	**-**	**-**	**140,575**	**140,575**
TOTAL SOURCES	**1,726,376**	**1,857,524**	**2,050,282**	**2,089,679**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	204,077	194,630	214,815	230,705
Operating Expenses	1,521,527	1,662,071	1,834,644	1,858,151
Internal Service Charges	772	823	823	823
TOTAL EXPENDITURES	**1,726,376**	**1,857,524**	**2,050,282**	**2,089,679**

The IT Operations Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Information Technology Manager	1.00	1.00	1.00
FULL-TIME FTEs	**1.00**	**1.00**	**1.00**
TOTAL PROGRAM FTEs	**1.00**	**1.00**	**1.00**

Project Management Office - 2605

Manager: Tim Stuart *Program Summary*

Program Outcome Statement

To provide the City with a Project Management Office for delivery of technology enabled projects that meet stated requirements and benefits within predictable timeframes, budgets, and provide communications to project sponsors and stakeholders. To provide ongoing support for applications and database systems implemented by the City and used by the public and city departments 24 hours a day, 7 days and week.

The Project Management Office Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
634 - IT Operating Fund				
General Sources	1,613,638	1,520,583	1,552,363	1,725,334
TOTAL SOURCES	**1,613,638**	**1,520,583**	**1,552,363**	**1,725,334**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	607,773	641,991	822,686	874,616
Operating Expenses	1,002,777	875,299	726,384	847,425
Internal Service Charges	3,089	3,293	3,293	3,293
TOTAL EXPENDITURES	**1,613,638**	**1,520,583**	**1,552,363**	**1,725,334**

The Project Management Office Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Information Technology Manager	1.00	1.00	1.00
Microcomputer Coordinator	1.00	1.00	1.00
Senior Programmer Analyst	1.00	1.00	1.00
Systems & Programming Manager	1.00	2.00	2.00
FULL-TIME FTEs	**4.00**	**5.00**	**5.00**

Project Management Office - 2605

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Professional	0.78	0.79	0.78
PART-TIME AND OVER-TIME FTEs	**0.78**	**0.78**	**0.78**
TOTAL PROGRAM FTEs	**4.78**	**4.78**	**4.78**

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The **Local Reuse Authority** provides services through the following programs:

- Reuse Project - 1800

Major Accomplishments in FY 2014-15

- ✓ Short listed two Master Developer candidates to commence initial negotiations.
- ✓ Submitted draft Economic Development Conveyance application to U.S. Navy.
- ✓ Advanced transfer land parcels to finding of suitability for transfer by State and Federal regulators.

Initiatives for FY 2015-16 & FY 2016-17

- Select a Master Developer and complete value negotiations with U.S. Navy.
- Complete Section 7 Consultation with the U.S. Fish and Wildlife Service and receive biologic opinion.
- Select financial advisor to the Local Reuse Authority.
- Select insurance broker for environmental risk management.
- Finalize Economic Development Conveyance application/commence land transfer in the third quarter of 2016.

Significant Changes for FY 2015-16 & FY 2016-17

- Addition of a Concord Reuse Project Director position.
- Conversion of a full-time contract Reuse Project Executive Assistant to a permanent full-time position.
- For the FY 2015-16 Budget, the City of Concord implemented a new Cost Allocation Plan, which resulted in the redistribution of Internal Service Charges from the non-departmental program to other programs throughout the City. Consequently, individual department and programs may have a significant increase in their Internal Service Charge budget from FY 2015-14 to FY 2015-16. These are primarily offset by reductions in the non-departmental program.

The Local Reuse Authority is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
403 - Concord Reuse Project				
Loan from the General Fund	1,100,000	2,113,983	2,219,575	1,798,587
General Sources	(128,975)	-	15,352	31,551
TOTAL SOURCES	**971,025**	**2,113,983**	**2,234,927**	**1,830,138**

These funds are budgeted to the following programs:

EXPENDITURES [By Program]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
1800 - Reuse Project	971,025	2,113,983	2,234,927	1,830,138
TOTAL EXPENDITURES	**971,025**	**2,113,983**	**2,234,927**	**1,830,138**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	213,864	601,983	860,327	890,538
Operating Expenses	757,161	1,512,000	1,374,600	939,600
TOTAL EXPENDITURES	**971,025**	**2,113,983**	**2,234,927**	**1,830,138**

The Local Reuse Authority has the following authorized positions by program:

FULL-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
1800 – Reuse Project Administration	2.70	3.60	3.60
FULL-TIME FTEs	**2.70**	**3.60**	**3.60**
TOTAL DEPARTMENTAL FTEs	**2.70**	**3.60**	**3.60**

Reuse Project - 1800

Manager: Michael Wright *Program Summary*

Program Outcome Statement

To obtain land transfer from the U.S. Navy in the third quarter of 2016 and oversee development on the former Concord Naval Weapons Station.

The Reuse Project Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
403 - Concord Reuse Project				
Loan from the General Fund	1,100,000	2,113,983	2,219,575	1,798,587
General Sources	(128,975)	-	15,352	31,551
TOTAL SOURCES	**971,025**	**2,113,983**	**2,234,927**	**1,830,138**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	213,864	601,983	860,327	890,538
Operating Expenses	757,161	1,512,000	1,374,600	939,600
TOTAL EXPENDITURES	**971,025**	**2,113,983**	**2,234,927**	**1,830,138**

The Reuse Project Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Concord Reuse Project Director	1.00	1.00	1.00
Reuse Project Exec. Assistant	1.00	0.95	0.95
Economic Development & Housing Manager	0.20	0.20	0.20
LRA Project Manager	0.30	1.00	1.00
Associate Civil Engineer	0.20	-	-
Deputy City Manager	-	0.20	0.20
Parks Manager	-	0.25	0.25
FULL-TIME FTEs	**2.70**	**3.60**	**3.60**
TOTAL PROGRAM FTEs	**2.70**	**3.60**	**3.60**

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The **City Manager's Office** provides services through the following programs:

- City Council Services - 1000
- City Management - 1200
- Community Relations - 1300
- Administrative Services & City Clerk - 1400
- Elections - 1410
- Printing Services - 1500
- Franchise Management - 1600

Major Accomplishments in FY 2014-15

- ✓ Completed an internal recruitment for a Deputy City Manager to replace the Assistant City Manager position.
- ✓ Led a Central County response to PG&E's Pipeline Pathways Project that resulted in the saving of hundreds of trees in Concord and in neighboring cities
- ✓ Led a County initiative to establish and implement at County Leadership Academy
- ✓ Facilitates a successful visit by a 51-member contingent from Concord's Sister City of Kitakami, Japan.
- ✓ Developed and launched the City's re-designed Web site.
- ✓ Completed fiscal year 2013-14 financial audit and received an unqualified audit opinion.
- ✓ Maintained communication with residents, businesses and employees by conducting the 2014 Citizen Priorities Survey and producing three issues of the City News & Activity Guide, 12 eNewsletters, 12 electronic versions of City Talk (employee newsletter) and nearly 100 news releases.
- ✓ Supported educational outreach efforts for the Measure Q ballot extension.
- ✓ Successfully planned and held a dinner to honor the volunteers serving on our various Boards and Commissions.
- ✓ Approved a balanced budget for FY 2014-15.

Initiatives for FY 2015-16 & FY 2016-17

- Work with the Information Technology Department to assess and recommend improvements to the audio/visual and communications equipment in the City Council Chambers.
- Review and update current Policies and Procedures/Administrative Directives to ensure they meet today's business needs and organizational practices.
- Streamline the City Council agenda packet development and posting processes.
- Improve and increase the efficiency of the boards and commissions recruitment process.

Significant Changes for FY 2015-16 & FY 2016-17

- Reduction of a contract Program Aide position in the City Clerk's program (1400).
- For the FY 2015-16 Budget, the City of Concord implemented a new Cost Allocation Plan, which resulted in the redistribution of Internal Service Charges from the non-departmental program to other programs throughout the City. Consequently, individual department and programs may have a significant increase in their Internal Service Charge budget from FY 2015-14 to FY 2015-16. These are primarily offset by reductions in the non-departmental program.

The City Manager's Office is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	141,086	145,000	147,500	150,000
General Sources	2,697,859	3,003,795	3,200,567	3,432,853
TOTAL SOURCES	**2,838,945**	**3,148,795**	**3,348,067**	**3,582,853**

These funds are budgeted to the following programs:

EXPENDITURES [By Program]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
1000 - City Council Services	351,076	366,987	545,354	554,398
1200 - City Management	1,037,120	1,019,127	1,300,246	1,337,373
1300 - Community Relations	271,324	293,750	274,737	310,354
1400 - Administrative Serv. & City Clerk	608,976	697,998	721,222	752,272
1410 - Elections	-	240,000	-	110,000
1500 - Printing Services	449,419	400,482	367,915	378,528
1600 - Franchise Management	121,033	130,451	138,593	139,928
TOTAL EXPENDITURES	**2,838,945**	**3,148,795**	**3,348,067**	**3,582,853**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	2,019,290	2,040,426	2,009,966	2,082,733
Operating Expenses	609,008	885,364	589,015	731,436
Internal Service Charges	210,646	223,005	749,085	768,683
TOTAL EXPENDITURES	**2,838,945**	**3,148,795**	**3,348,067**	**3,582,853**

The City Manager's Office has the following authorized positions by program:

FULL-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
1000 - City Council Services	5.71	5.71	5.71
1200 - City Management	3.13	2.98	2.98
1300 - Community Relations	1.06	1.06	1.06
1400 - Administrative Serv. & City Clerk	5.00	4.00	4.00
1410 - Elections	-	-	-
1500 - Printing Services	2.00	2.00	2.00
1600 - Franchise Management	0.20	0.30	0.30
FULL-TIME FTEs	**17.10**	**16.05**	**16.05**

PART-TIME AND OVER-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
1200-City Management	0.07	0.07	0.00
1300-Community Relations	0.54	0.54	0.54
1400-Admin Services & City Clerk	0.55	0.55	0.55
1500-Printing Services	0.13	0.13	0.13
PART-TIME AND OVER-TIME FTEs	**1.29**	**1.29**	**1.22**
TOTAL DEPARTMENTAL FTEs	**18.39**	**17.34**	**17.27**

Administrative Services & City Clerk - 1400

Manager: Joelle Fockler *Program Summary*

Program Outcome Statement

To provide public information, conduct municipal elections, and maintain the public record as required by the City Clerk to comply with Municipal, State, and Federal laws; to provide effective administrative and support services to City operating departments by delivering, mail services, records management, forms management, flow process analysis; and to administer the boards, committees, and commissions process for the City Council.

The Administrative Services and City Clerk Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	608,976	697,998	721,222	752,272
TOTAL SOURCES	**608,976**	**697,998**	**721,222**	**752,272**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	493,391	538,452	519,908	548,732
Operating Expenses	93,166	137,000	112,160	112,160
Internal Service Charges	22,419	22,546	89,154	91,380
TOTAL EXPENDITURES	**608,976**	**697,998**	**721,222**	**752,272**

The Administrative Services and City Clerk Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	1.00	1.00	1.00
Administrative Secretary	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Program Aide	1.00	-	-
FULL-TIME FTEs	**5.00**	**4.00**	**4.00**

Administrative Services & City Clerk - 1400

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service -Administrative Support	0.55	0.55	0.55
PART-TIME AND OVER-TIME FTEs	**0.55**	**0.55**	**0.55**
TOTAL PROGRAM FTEs	**5.55**	**4.55**	**4.55**

City Management - 1200

Manager: Valerie Barone

Program Summary

Program Outcome Statement

To support and implement City Council polices to make Concord a City of the highest quality.

The City Management Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	1,037,120	1,019,127	1,300,246	1,337,373
TOTAL SOURCES	**1,037,120**	**1,019,127**	**1,300,246**	**1,337,373**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	838,772	783,041	706,693	731,721
Operating Expenses	102,610	123,195	115,495	115,495
Internal Service Charges	95,739	112,891	478,058	490,157
TOTAL EXPENDITURES	**1,037,120**	**1,019,127**	**1,300,246**	**1,337,373**

The City Management Services has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Assistant City Manager	1.00	-	-
City Manager	1.00	1.00	1.00
Confidential Secretary	0.69	0.69	0.69
Deputy City Manager	-	0.80	0.80
Executive Assistant	0.44	0.44	0.44
Reuse Project Exec. Assistant	-	0.05	0.05
FULL-TIME FTEs	**3.13**	**2.98**	**2.98**

City Management - 1200

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service -Administrative Support	0.07	0.07	0.00
PART-TIME AND OVER-TIME FTEs	**0.07**	**0.07**	**0.00**
TOTAL PROGRAM FTEs	**3.20**	**3.05**	**2.98**

Community Relations - 1300

Manager: Leslye Asera *Program Summary*

Program Outcome Statement

To provide information to internal and external communities about City programs and policies in order to encourage two-way communication and participation in making Concord a city of the highest quality.

The Community Relations Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	271,324	293,750	274,737	310,354
TOTAL SOURCES	**271,324**	**293,750**	**274,737**	**310,354**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	197,525	214,677	223,664	229,281
Operating Expenses	72,981	78,200	50,200	80,200
Internal Service Charges	819	873	873	873
TOTAL EXPENDITURES	**271,324**	**293,750**	**274,737**	**310,354**

The Community Relations Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Community Relations Manager	1.00	1.00	1.00
Confidential Secretary	0.06	0.06	0.06
FULL-TIME FTEs	**1.06**	**1.06**	**1.06**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Technician	0.54	0.54	0.54
PART-TIME AND OVER-TIME FTEs	**0.54**	**0.54**	**0.54**
TOTAL PROGRAM FTEs	**1.60**	**1.60**	**1.60**

City Council Services - 1000

Manager: Valerie Barone

Program Summary

Program Outcome Statement

Establish policies and ensure the City's long term financial stability for provision of effective and efficient public services so that Concord is recognized as a city of the highest quality in which to live and do business.

The City Council Services Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	351,076	366,987	545,354	554,398
TOTAL SOURCES	**351,076**	**366,987**	**545,354**	**554,398**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	239,678	242,510	268,486	273,339
Operating Expenses	77,255	98,120	109,220	108,460
Internal Service Charges	34,143	26,357	167,648	172,599
TOTAL EXPENDITURES	**351,076**	**366,987**	**545,354**	**554,398**

The City Council Services Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Confidential Secretary	0.15	0.15	0.15
Councilmember	4.00	3.00	3.00
Executive Assistant	0.56	0.56	0.56
Mayor	1.00	1.00	1.00
Vice Mayor	-	1.00	1.00
FULL-TIME FTEs	**5.71**	**5.71**	**5.71**
TOTAL PROGRAM FTEs	**5.71**	**5.71**	**5.71**

Elections - 1410

Manager: Joelle Fockler

Program Summary

Program Outcome Statement

To effectively conduct municipal elections and ensure processes are completed according to schedule and as prescribed by State and local laws.

The Elections Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	870	-	-	-
General Sources	(870)	240,000	-	110,000
TOTAL SOURCES	**-**	**240,000**	**-**	**110,000**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Operating Expenses	-	240,000	-	110,000
TOTAL EXPENDITURES	**-**	**240,000**	**-**	**110,000**

Franchise Management - 1600

Manager: Valerie Barone

Program Summary

Program Outcome Statement

To negotiate and manage franchises so that services to Concord's 38,000 cable television and 28,000 solid waste/recycling franchise customers are delivered at the lowest cost with an appropriate range of service type and quality in compliance with local, State and federal laws and regulations. As electricity deregulation is implemented by the California Public Utilities Commission, Franchise Management shall facilitate the lowest possible electrical and natural gas rates to residences, businesses, and industries located in Concord.

The Franchise Management Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	121,033	130,451	138,593	139,928
TOTAL SOURCES	**121,033**	**130,451**	**138,593**	**139,928**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	21,213	26,820	44,961	46,296
Operating Expenses	99,742	103,549	93,550	93,550
Internal Service Charges	77	82	82	82
TOTAL EXPENDITURES	**121,033**	**130,451**	**138,593**	**139,928**

The Franchise Management Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Confidential Secretary	0.10	0.10	0.10
Senior Planner	0.10	0.20	0.20
FULL-TIME FTEs	**0.20**	**0.30**	**0.30**
TOTAL PROGRAM FTEs	**0.20**	**0.30**	**0.30**

Printing Services - 1500

Manager: Craig Tanner

Program Summary

Program Outcome Statement

To provide graphic design, printing and bindery services, user consultation for composition and materials, and brokering services for outsourced printing.

The Printing Services Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	140,215	145,000	147,500	150,000
General Sources	309,201	255,482	220,415	228,528
TOTAL SOURCES	**449,416**	**400,482**	**367,915**	**378,528**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	228,712	234,926	246,255	253,364
Operating Expenses	163,255	105,300	108,390	111,571
Internal Service Charges	57,450	60,256	13,270	13,593
TOTAL EXPENDITURES	**449,416**	**400,482**	**367,915**	**378,528**

The Printing Services Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Desktop Publishing Specialist	1.00	-	-
Printing Services Supervisor	1.00	1.00	1.00
Graphic Designer	-	1.00	1.00
FULL-TIME FTEs	**2.00**	**2.00**	**2.00**

Printing Services - 1500

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service -Administrative Support	0.13	0.13	0.13
PART-TIME AND OVER-TIME FTEs	**0.13**	**0.13**	**0.13**
TOTAL PROGRAM FTEs	**2.13**	**2.13**	**2.13**

The **Parks & Recreation Department** provides services through the following programs:

- Parks & Recreation Administration – 4100
- Camp Concord – 4200
- Recreation Services Administration – 4210
- Willow Pass Center – 4211
- Centre Concord – 4212
- Aquatics – 4213
- Recreational Classes – 4214
- Teen Programs – 4215
- Youth Programs – 4216
- Preschool – 4217
- Sports & Events – 4220
- Youth and Family Services – 4230
- Senior & Special Recreation Services – 4240
- Diablo Creek - Administration – 4900
- Golf Course Operations – 4910

Major Accomplishments in FY 2014-15

- ✓ Provided Elder Abuse Workshop for Senior Center staff, volunteers and independent contractors in collaboration with the Concord Police Department Special Victims Unit.
- ✓ Added new special event Mid-Summer Tea at the Senior Center with over 160 in attendance.
- ✓ Implemented Facebook "Like Your Instructor Contest" to increase awareness of the department's Facebook page.
- ✓ Implemented the taxi scrip program for seniors 65+ to help seniors remain independent and socially connected with the community.
- ✓ Secured five Silver Sponsors to enhance and support the Senior Center Special Events.
- ✓ Successfully brought the new and growing sport of Pickleball to Concord by transforming four tennis courts at Willow Pass Park into multi-use courts and through the addition of clinics, classes, and an equipment rental program. It is anticipated an Adult Pickleball league will be introduced in the fall of 2015.
- ✓ In partnership with Public Works and the City Attorney's office, successfully negotiated a new Lease Agreement with Pixieland Amusement Park, Inc. with new terms that are beneficial to both the City and Pixieland.
- ✓ Entered into a new Lease Agreement with MJL Enterprises, Inc. for the operation of the Payless Batting Cages in Willow Pass Park.
- ✓ Hired a Community Services Program Manager to manage Community Development Block Grant (CDBG) and Concord-Pleasant Hill Health Care District (CPHHCD) grant funds.
- ✓ Transferred the oversight of the CDBG and CPHHCD grant programs to the Community & Economic Development Department in an effort to create better coordination and collaboration with the CED housing programs and Engineering project management.

- ✓ Developed an inventory of FF&E (Furniture, Fixtures & Equipment) noting condition, descriptions, value and life expectancy. This project collected data and developed a spreadsheet for each facility and a cumulative spreadsheet for the department in order to identify future repair and replacement needs.
- ✓ In collaboration with Fleet Management, Parks & Recreation worked together to purchase a new 30 passenger bus with a wheel chair lift that will accommodate up to two wheel chair passengers at one time. This vehicle replaces two 15-passenger vans that were due for replacement.
- ✓ The Aquatics program successfully transitioned to the American Red Cross Examiner program to take on risk management audits.
- ✓ Two Parks & Recreation Coordinators completed a certified instructor course through the American Red Cross, allowing them to teach and train staff to be certified in First Aid/CPR/AED.
- ✓ Secured grant funding to replace the playground equipment at Baldwin Park.
- ✓ Purchased two aquatic inflatables for Concord Community Pool that will be featured attractions during Rec Swim and ultimately boost attendance, producing additional revenue.
- ✓ Aquatics Coordinator completed the Lifeguarding module for "Aquatic Attractions" in preparation for the new inflatables at Concord Community Pool.
- ✓ In compliance with Title 22, the Aquatics Coordinator completed First Aid for Public Safety Personnel.
- ✓ The Aquatics program secured two new medium-sized swim meets.
- ✓ Developed roles and criteria for the recruitment of members to the newly formed Concord Pavilion Community Outreach Committee and successfully filled the committee positions.
- ✓ Received a grant to purchase six new Automated External Defibrillators (AED) along with a donation of two refurbished AED's to be placed at additional Parks & Recreation facilities and programs.
- ✓ In partnership with Public Works, completed a major ball field refurbishment project at Willow Pass Park and organized a community volunteer work project day to repair, replace and paint wooden ballfield backstops.

Initiatives for FY 2015-16 & FY 2016-17

- Provide Senior Citizens Produce Market where seniors will have easy access to fresh fruits and vegetables at wholesale prices.
- Replace moveable walls at Centre Concord and upgrade bathrooms for ADA compliance.
- Analyze options and feasibility of entering into an Operations Agreement with an outside entity to operate Camp Concord on the City's behalf to reduce the General Fund subsidy.
- Establish a Small Equipment Replacement Fund.
- Complete analysis of Golf Course infrastructure, deferred maintenance conditions.
- Create a Preschool Teacher Succession Plan.
- Implement a software replacement program for Parks & Recreation program registrations, facility reservations, memberships, point of sale and league registrations.
- Identify and implement a new golf course point of sale/tee time software system.

Significant Changes for FY 2015-16 & FY 2016-17

- For the FY 2015-16 Budget, the Recreation Services Administration Program (4210) has been divided into several individual programs to allow for improved fiscal management and monitoring of recreation specific programs and facilities. As such, this budget includes the following new programs that were previously part of the Recreation Services Administration Program (4210):
    - Willow Pass Center – 4211
    - Centre Concord – 4212
    - Aquatics – 4213
    - Recreational Classes – 4214
    - Teen Programs – 4215
    - Youth Programs – 4216
    - Preschool – 4217
- For the FY 2015-16 Budget, the City of Concord implemented a new Cost Allocation Plan, which resulted in the redistribution of Internal Service Charges from the non-departmental program to other programs throughout the City. Consequently, individual department and programs may have a significant increase in their Internal Service Charge budget from FY 2015-14 to FY 2015-16. These are primarily offset by reductions in the non-departmental program.

The Parks & Recreation Department is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	2,866,340	2,668,350	2,641,295	2,682,970
Other Revenues	4,020	-	-	-
General Sources	1,457,810	1,773,460	2,450,687	2,568,251
SUB-TOTAL	**4,328,170**	**4,441,810**	**5,091,982**	**5,251,221**
402 - Capital Projects- Reimbursable				
Other Revenues	803,811	-	-	-
General Sources	(44,398)	-	-	-
SUB-TOTAL	**759,413**	**-**	**-**	**-**
700 - Golf Course				
Charges for Services	1,409,768	1,375,000	1,254,537	1,177,000
Other Revenues	131,852	82,605	87,816	38,191
General Sources	(193,653)	(118,626)	23,270	153,258
SUB-TOTAL	**1,347,968**	**1,338,979**	**1,365,623**	**1,368,449**
TOTAL SOURCES	**6,435,550**	**5,780,789**	**6,457,605**	**6,619,670**

These funds are budgeted to the following programs:

EXPENDITURES [By Program]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
4100 – P & R Administration	499,488	421,919	774,990	791,619
4200 - Camp Concord	498,490	550,826	517,132	526,605
4210 - Recreation Services Admin	2,359,127	2,407,226	38,955	39,848
4211 - Willow Pass Center	-	-	360,324	376,598
4212 - Centre Concord	-	-	644,765	689,890
4213 - Aquatics	-	-	655,567	669,770
4214 - Recreational Classes	-	-	416,817	426,082
4215 - Teen Programs	-	-	73,957	76,072
4216 - Youth Programs	-	-	125,329	129,257
4217 - Preschool	-	-	283,137	290,570
4220 - Sports & Events	294,977	367,382	360,294	373,331
4230 - Youth and Family Services	764,054	-	-	-
4240 - Senior & Special Recreation Serv.	671,448	694,457	840,715	861,579
4900 - Diablo Creek - Administration	1,114,123	1,112,254	1,142,840	1,145,074
4910 - Golf Course Operations	233,845	226,725	222,783	223,375
TOTAL EXPENDITURES	**6,435,550**	**5,780,789**	**6,457,605**	**6,619,670**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	3,110,958	2,442,903	2,627,147	2,738,229
Operating Expenses	2,616,733	2,512,618	2,462,194	2,480,794
Internal Service Charges	657,308	600,543	1,147,481	1,179,272
Debt Service Payments	49,815	224,725	220,783	221,375
Other Financing Uses	736	-	-	-
TOTAL EXPENDITURES	**6,435,550**	**5,780,789**	**6,457,605**	**6,619,670**

The Parks & Recreation Department has the following authorized positions by program:

FULL-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
4100 - Parks & Recreation Administration	0.75	0.75	0.75
4200 - Camp Concord	2.25	2.25	2.25
4210 - Recreation Services Admin	6.00	-	-
4211 - Willow Pass Center	-	1.00	1.00
4212 - Centre Concord	-	2.00	2.00
4213 - Aquatics	-	1.30	1.30
4214 - Recreational Classes	-	0.45	0.45
4215 - Teen Programs	-	0.25	0.25
4216 - Youth Programs	-	0.25	0.25
4217 - Preschool	-	0.75	0.75
4220 - Sports & Events	0.75	0.75	0.75
4240 - Senior & Special Recreation Services	3.00	3.00	3.00
4900 - Diablo Creek - Administration	0.25	0.25	0.25
FULL-TIME FTEs	**13.00**	**13.00**	**13.00**

PART-TIME AND OVER-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
4200-Camp Concord	4.77	4.47	4.47
4210-Facility Operations Programs	20.93	-	-
4211-Williow Pass Center	-	1.90	1.90
4212-Centre Concord	-	2.48	2.73
4213-Aquatics	-	7.86	7.86
4214-Recreation Classes	-	1.62	1.62
4215-Teen Programs	-	2.11	2.11
4217-Preschool	-	4.65	4.65
4220-Sports & Events	0.68	1.56	1.56
4240 - Senior & Special Recreation Services	2.55	2.66	2.66
PART-TIME AND OVER-TIME FTEs	**28.93**	**29.32**	**29.57**
TOTAL DEPARTMENTAL FTEs	**41.93**	**42.32**	**42.57**

Aquatics - 4213

Manager: Christopher Roke *Program Summary*

Program Outcome Statement

To promote health and wellness through water safety instruction, lap and recreational swimming, aquatics programming and group rentals while meeting or exceeding cost recovery goals.

The Aquatics Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	-	-	345,000	350,000
General Sources	-	-	310,567	319,770
TOTAL SOURCES	**-**	**-**	**655,567**	**669,770**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	-	-	391,412	405,615
Operating Expenses	-	-	264,155	264,155
TOTAL EXPENDITURES	**-**	**-**	**655,567**	**669,770**

The Aquatics Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Coordinator	-	0.95	0.95
Recreation Program Manager	-	0.35	0.35
FULL-TIME FTEs	**-**	**1.30**	**1.30**

Aquatics - 4213

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Recreation Specialist	-	7.86	7.86
PART-TIME AND OVER-TIME FTEs	**-**	**7.86**	**7.86**
TOTAL PROGRAM FTEs	**-**	**9.16**	**9.16**

Camp Concord - 4200

Manager: Kathie Leavitt *Program Summary*

Program Outcome Statement

To contribute to the mental and physical well-being of children and adults by providing safe, organized camping programs and rental facilities in a well maintained environment while meeting or exceeding cost recovery goals.

The Camp Concord Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	248,642	261,820	238,500	238,500
General Sources	249,848	289,006	278,632	288,105
TOTAL SOURCES	**498,490**	**550,826**	**517,132**	**526,605**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	218,653	292,591	313,223	321,972
Operating Expenses	197,607	183,824	165,783	165,783
Internal Service Charges	82,230	74,411	38,126	38,851
TOTAL EXPENDITURES	**498,490**	**550,826**	**517,132**	**526,605**

The Camp Concord Administration has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Camp Director	1.00	1.00	1.00
Camp Facility Specialist	1.00	1.00	1.00
Recreation Program Manager	0.25	0.25	0.25
FULL-TIME FTEs	**2.25**	**2.25**	**2.25**

Camp Concord - 4200

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Camp Specialist	4.77	4.47	4.47
PART-TIME AND OVER-TIME FTEs	**4.77**	**4.47**	**4.47**
TOTAL PROGRAM FTEs	**7.02**	**6.72**	**6.72**

Centre Concord - 4212

Manager: Marla Parada

Program Summary

Program Outcome Statement

To provide a high quality, well maintained facility for use by the community for a variety of rental activities and events, preschool classes, and recreational programs and classes.

The Centre Concord Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	-	-	265,000	280,000
General Sources	-	-	379,765	409,890
TOTAL SOURCES	**-**	**-**	**644,765**	**689,890**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	-	-	384,214	411,457
Operating Expenses	-	-	117,250	130,850
Internal Service Charges	-	-	143,301	147,583
TOTAL EXPENDITURES	**-**	**-**	**644,765**	**689,890**

The Centre Concord Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Coordinator	-	1.00	1.00
Recreation Program Manager	-	1.00	1.00
FULL-TIME FTEs	**-**	**2.00**	**2.00**

Centre Concord - 4212

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Recreation Specialist	-	2.48	2.73
PART-TIME AND OVER-TIME FTEs	**-**	**2.48**	**2.73**
TOTAL PROGRAM FTEs	**-**	**4.48**	**4.73**

Diablo Creek Administration - 4900

Manager: Joan Carrico *Program Summary*

Program Outcome Statement

To manage the Diablo Creek Golf Course in order to maximize revenues while providing an affordable, high quality golf experience.

The Diablo Creek Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
700 – Golf Course				
Charges for Services	33,068	30,000	33,972	33,972
General Sources	1,081,055	1,082,254	1,108,868	1,111,102
TOTAL SOURCES	**1,114,123**	**1,112,254**	**1,142,840**	**1,145,074**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	59,719	66,516	70,121	72,324
Operating Expenses	1,054,212	1,045,532	1,071,402	1,071,402
Internal Service Charges	193	206	1,317	1,348
TOTAL EXPENDITURES	**1,114,123**	**1,112,254**	**1,142,840**	**1,145,074**

The Diablo Creek Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Director of Parks & Recreation	0.25	0.25	0.25
FULL-TIME FTEs	**0.25**	**0.25**	**0.25**
TOTAL PROGRAM FTEs	**0.25**	**0.25**	**0.25**

Golf Course Operations - 4910

Manager: Joan Carrico

Program Summary

Program Outcome Statement

To manage the revenue and debt service payments related to the Diablo Creek Golf Course.

The Golf Course Operations Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
700 – Golf Course				
Charges for Services	1,409,768	1,375,000	1,254,537	1,177,000
Other Revenue	98,784	52,605	53,844	4,219
General Sources	(1,274,708)	(1,200,880)	(1,085,598)	(957,844)
TOTAL SOURCES	**233,845**	**226,725**	**222,783**	**223,375**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Debt Service Payments	49,815	224,725	220,783	221,375
Operating Expenses	184,030	2,000	2,000	2,000
TOTAL EXPENDITURES	**233,845**	**226,725**	**222,783**	**223,375**

Parks & Recreation Administration - 4100

Manager: Joan Carrico *Program Summary*

Program Outcome Statement

To facilitate and direct the effective delivery of programs and services by supporting Departmental operations.

The Parks & Recreation Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	160,422	111,187	130,000	135,000
General Sources	339,066	310,732	644,990	656,619
TOTAL SOURCES	**499,488**	**421,919**	**774,990**	**791,619**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	247,813	166,393	157,773	161,169
Operating Expenses	100,608	100,603	121,524	121,524
Internal Service Charges	151,066	154,923	495,693	508,927
TOTAL EXPENDITURES	**499,488**	**421,919**	**774,990**	**791,619**

The Parks & Recreation Administration has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Director of Parks and Recreation	0.75	0.75	0.75
FULL-TIME FTEs	**0.75**	**0.75**	**0.75**
TOTAL PROGRAM FTEs	**0.75**	**0.75**	**0.75**

Preschool - 4217

Manager: Christopher Roke *Program Summary*

Program Outcome Statement

To provide supervised preschool programs that offer a safe and fun learning environment in which children gain self-esteem and confidence, develop listening, language and social skills, and prepare for kindergarten through activities both structured and unstructured, while meeting or exceeding cost recovery goals.

The Preschool Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	-	-	392,000	395,000
General Sources	-	-	(108,863)	(104,430)
TOTAL SOURCES	**-**	**-**	**283,137**	**290,570**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	-	-	255,074	262,507
Operating Expenses	-	-	28,063	28,063
TOTAL EXPENDITURES	**-**	**-**	**283,137**	**290,570**

The Preschool Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Coordinator	-	0.65	0.65
Recreation Program Manager	-	0.10	0.10
FULL-TIME FTEs	**-**	**0.75**	**0.75**

Preschool - 4217

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Recreation Specialist	-	4.65	4.65
PART-TIME AND OVER-TIME FTEs	**-**	**4.65**	**4.65**
TOTAL PROGRAM FTEs	**-**	**5.40**	**5.40**

Recreation Services Administartion - 4210

Manager: Joan Carrico *Program Summary*

Program Outcome Statement

For the FY 2015-16 Budget, the Recreation Services Administration Program (4210) has been divided into several individual programs to allow for improved fiscal management and monitoring of recreation specific programs and facilities. As such, this budget includes the following new programs that were previously apart of the Recreation Services Administration Program (4210):

- Willow Pass Center – 4211
- Centre Concord – 4212
- Aquatics – 4213
- Recreational Classes – 4214
- Teen Programs – 4215
- Youth Programs – 4216
- Preschool – 4217

The Recreation Services Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	1,775,724	1,624,650	37,575	37,575
Other Revenues	20	-	-	-
General Sources	583,383	782,576	1,380	2,273
TOTAL SOURCES	**2,359,127**	**2,407,226**	**38,955**	**39,848**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,332,590	1,354,629	-	-
Operating Expenses	688,327	759,425	1,915	1,915
Internal Service Charges	337,473	293,172	37,040	37,933
Other Financing Uses	736	-	-	-
TOTAL EXPENDITURES	**2,359,127**	**2,407,226**	**38,955**	**39,848**

Recreation Services Administartion - 4210

Program Summary

The Recreation Services Administration has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Coordinator	3.75	-	-
Recreation Program Manager	2.25	-	-
FULL-TIME FTEs	**6.00**	**-**	**-**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Recreation Specialist	20.93	-	-
PART-TIME AND OVER-TIME FTEs	**20.93**	-	-
TOTAL PROGRAM FTEs	**26.93**	**-**	**-**

Recreational Classes - 4214

Manager: Christopher Roke *Program Summary*

Program Outcome Statement

To provide a wide variety of high quality, affordable recreational classes that appeal to the community while maximizing the use of facilities and meeting projected revenue goals.

The Recreational Classes Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	-	-	324,500	327,500
General Sources	-	-	92,317	98,582
TOTAL SOURCES	**-**	**-**	**416,817**	**426,082**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	-	-	110,830	116,395
Operating Expenses	-	-	182,600	182,600
Internal Service Charges	-	-	123,387	127,086
TOTAL EXPENDITURES	**-**	**-**	**416,817**	**426,082**

The Recreational Classes Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Coordinator	-	0.10	0.10
Recreation Program Manager	-	0.35	0.35
FULL-TIME FTEs	**-**	**0.45**	**0.45**

Recreational Classes - 4214

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Recreation Specialist	-	1.62	1.62
PART-TIME AND OVER-TIME FTEs	**-**	**1.62**	**1.62**
TOTAL PROGRAM FTEs	**-**	**2.07**	**2.07**

Senior & Special Recreation Services - 4240

Manager: Avis Connolly *Program Summary*

Program Outcome Statement

To promote the health, wellness and independence of older adults and persons with disabilities through the collaborative delivery of programs, services, events and activities.

The Senior & Special Recreation Services Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	277,657	264,200	272,000	273,000
General Sources	393,790	430,257	568,715	588,579
TOTAL SOURCES	**671,448**	**694,457**	**840,715**	**861,579**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	425,687	444,126	458,133	472,949
Operating Expenses	170,030	183,617	176,526	176,526
Internal Service Charges	75,730	66,714	206,057	212,104
TOTAL EXPENDITURES	**671,448**	**694,457**	**840,715**	**861,579**

The Senior & Special Recreation Services Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Aide	1.00	1.00	1.00
Recreation Program Coordinator	1.00	1.00	1.00
Recreation Program Manager	1.00	1.00	1.00
FULL-TIME FTEs	**3.00**	**3.00**	**3.00**

Senior & Special Recreation Services - 4240

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Recreation Specialist	2.55	2.66	2.66
PART-TIME AND OVER-TIME FTEs	**2.55**	**2.66**	**2.66**
TOTAL PROGRAM FTEs	**5.55**	**5.66**	**5.66**

Sports & Events - 4220

Manager: Kathie Leavitt

Program Summary

Program Outcome Statement

To provide and facilitate youth and adult sports and events by offering multi-sport leagues, sport field rentals and tournament play while meeting or exceeding cost recovery goals.

The Sports & Events Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	404,010	406,493	397,220	400,395
General Sources	(109,033)	(39,111)	(36,926)	(27,064)
TOTAL SOURCES	**294,977**	**367,382**	**360,294**	**373,331**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	97,061	118,648	156,802	166,728
Operating Expenses	187,301	237,617	194,507	197,507
Internal Service Charges	10,616	11,117	8,985	9,096
TOTAL EXPENDITURES	**294,977**	**367,382**	**360,294**	**373,331**

The Sports & Events Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Coordinator	0.25	0.25	0.25
Recreation Program Manager	0.50	0.50	0.50
FULL-TIME FTEs	**0.75**	**0.75**	**0.75**

Sports & Events - 4220

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Recreation Specialist	0.68	1.56	1.56
PART-TIME AND OVER-TIME FTEs	**0.68**	**1.56**	**1.56**
TOTAL PROGRAM FTEs	**1.43**	**2.31**	**2.31**

Teen Programs - 4215

Manager: Christopher Roke *Program Summary*

Program Outcome Statement

To provide a safe program for youth ages 11 to 14, where they experience challenging activities and weekly excursions that stimulate their minds, keep them active and promote the benefits of health and nutrition, diversity, cooperation and respect.

Teen Programs is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	-	-	37,500	38,000
General Sources	-	-	36,457	38,072
TOTAL SOURCES	**-**	**-**	**73,957**	**76,072**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	-	-	59,447	61,562
Operating Expenses	-	-	14,510	14,510
TOTAL EXPENDITURES	**-**	**-**	**73,957**	**76,072**

Teen Programs has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Coordinator	-	0.15	0.15
Recreation Program Manager	-	0.10	0.10
FULL-TIME FTEs	**-**	**0.25**	**0.25**

Teen Programs - 4215

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Recreation Specialist	-	2.11	2.11
PART-TIME AND OVER-TIME FTEs	**-**	**2.11**	**2.11**
TOTAL PROGRAM FTEs	**-**	**2.36**	**2.36**

Willow Pass Center - 4211

Manager: Kathie Leavitt *Program Summary*

Program Outcome Statement

To create community and promote healthy lifestyles for youth and adults by providing and facilitating use of the Willow Pass Community Center.

The Willow Pass Center Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	-	-	92,000	94,000
General Sources	-	-	268,324	282,598
TOTAL SOURCES	**-**	**-**	**360,324**	**376,598**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	-	-	177,579	189,084
Operating Expenses	-	-	89,170	91,170
Internal Service Charges	-	-	93,575	96,345
TOTAL EXPENDITURES	**-**	**-**	**360,324**	**376,598**

The Willow Pass Center Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Coordinator	-	0.75	0.75
Recreation Program Manager	-	0.25	0.25
FULL-TIME FTEs	**-**	**1.00**	**1.00**

Willow Pass Center - 4211

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Recreation Specialist	-	1.90	1.90
PART-TIME AND OVER-TIME FTEs	**-**	**1.90**	**1.90**
TOTAL PROGRAM FTEs	**-**	**2.90**	**2.90**

Youth and Family Services - 4230

Manager: Joan Carrico

Program Summary

Program Outcome Statement

This program oversaw the Cares Afterschool Program. Beginning in FY 2014-15, the City of Concord transferred the administration of the Cares Afterschool Program to the Mt. Diablo United School District and Bay Area Community Resources.

The Cares Afterschool Program was funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	(114)	-	-	-
Other Revenues	4,000	-	-	-
General Sources	756	-	-	-
SUB-TOTAL	**4,641**	**-**	**-**	**-**
402 - Capital Projects- Reimbursable				
Other Revenues	803,811	-	-	-
General Sources	(44,398)	-	-	-
SUB-TOTAL	**759,413**	**-**	**-**	**-**
TOTAL SOURCES	**764,054**	**-**	**-**	**-**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	729,435	-	-	-
Operating Expenses	34,619	-	-	-
TOTAL EXPENDITURES	**764,054**	**-**	**-**	**-**

Youth Programs - 4216

Manager: Christopher Roke *Program Summary*

Program Outcome Statement

To provide a fun, safe, organized and unique outdoor summer day camp experience, as well as to explore kid friendly attractions throughout the Bay Area for children in the 1st through 6th grades, while meeting or exceeding cost recovery goals.

Youth Programs is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
Charges for Services	-	-	110,000	114,000
General Sources	-	-	15,329	15,257
TOTAL SOURCES	**-**	**-**	**125,329**	**129,257**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	-	-	92,540	96,468
Operating Expenses	-	-	32,789	32,789
TOTAL EXPENDITURES	**-**	**-**	**125,329**	**129,257**

Youth Programs has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Recreation Program Coordinator	-	0.15	0.15
Recreation Program Manager	-	0.10	0.10
FULL-TIME FTEs	**-**	**0.25**	**0.25**
TOTAL PROGRAM FTEs	**-**	**0.25**	**0.25**

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The **Police Department** provides services through the following programs:

- Police Internal Affairs (IA) - 7110
- Police Parking - 7120
- Police Abatement - 7125
- Police Emergency Prepared - 7130
- Police Volunteer - 7135
- Police Administration - 7190
- Field Ops Patrol – 7310
- Field Ops K9 - 7315
- Field Ops Detentions – 7330
- Field Ops Reserves
- Field Operations Traffic – 7340
- Field Operations Special Events - 7345
- Field Operations Community Service Desk - 7360
- Field Operations Dispatch - 7370
- Field Operations Community Policing - 7380
- Field Operations Code Enforcement - 7385
- Field Operations Administration - 7390
- Support Special Victim Unit - 7420
- Support Crime Scene Investigations (CSI) - 7430
- Support Property - 7435
- Support Financial Crimes - 7440
- Violence Suppression Unit - 7445
- Support Special Investigations Bureau (SIB) - 7450
- Support Major Crimes - 7455
- Support Training – 7460
- SWAT - 7465
- Support Records – 7470
- Support Recruiting - 7480
- Support Administration - 7490

Major Accomplishments in FY 2014-15

- ✓ Established and opened the Central County Family Justice Center in downtown Concord to provide wrap around service for victims of domestic violence. A grand was held on March 19, 2015.
- ✓ Created a Community Service Desk Volunteer Program to augment the Police Department staff with trained volunteers who will serve as the first level of contact, or "greeters," for customers.
- ✓ Selected a vendor to replace the Law Enforcement Records Management System (RMS).

Initiatives for FY 2015-16 & FY 2016-17

- Oversee implementation of a new Records Management System. A new Records Management System will position the Police Department to better respond statistically to outside inquiries on crime and crime trends, as well as automate the obligatory reporting on Uniform Crime Reports.

- Conduct two major initiatives involving License Plate Recognition (LPR). One involves full implantation of the LPR system into parking enforcement. This will improve efficiency, reduce injuries, and allow permit parking to be streamlined through on-line purchase. The second involves LPR placement at key crime locations to improve arrest and conviction rates. As auto thefts rise, the ability to determine time of theft and suspect information becomes paramount.
- Work with the Community Oriented Government team to develop a long-term solution to the consistent problems at Markham Park.
- Develop strategic plan to address false alarm service and revenue, following the implementation of a new Records Management System.
- Improve staff development. Professional police careers are compressed into relatively short time frames, while diversity of experience and exposure has become more essential to provide professional service to the community at all ranks. The Administrative Services Section has embarked on a staff development program to enhance legacy learning, task expertise, personal ethics development, and diversity of context and experience for all ranks. Development pathways will be identified as well as administrative and testing processes to measure and monitor results of the program.

Significant Changes for FY 2015-16 & FY 2016-17

- Inclusion of a contract Forensic Specialist I position, which was approved by the City Council in November 2014.
- For the FY 2015-16 Budget, the City of Concord implemented a new Cost Allocation Plan, which resulted in the redistribution of Internal Service Charges from the non-departmental program to other programs throughout the City. Consequently, individual department and programs may have a significant increase in their Internal Service Charge budget from FY 2015-14 to FY 2015-16. These are primarily offset by reductions in the non-departmental program.

The Police Department is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	1,414,359	1,341,800	1,461,574	1,461,574
Other Revenues	600,796	185,000	227,500	227,500
Sales Taxes	636,119	582,400	690,300	718,500
General Sources	41,277,958	44,078,129	47,778,892	50,191,196
SUB-TOTAL	**43,929,232**	**46,187,329**	**50,158,266**	**52,598,770**
220 - Vehicle Abatement				
Charges for Services	-	120,000	100,000	100,000
General Sources	-	(22,601)	888	2,957
SUB-TOTAL	**-**	**97,399**	**100,888**	**102,957**
254 - Comm. Develop. Block Grant				
General Sources	668	-	-	-
SUB-TOTAL	**668**	**-**	**-**	**-**
405-Federal Asset Forfeiture				
Other Revenues	49,363	-	-	-
Transfers In	16,285	-	-	-
General Sources	(58,648)	302,799	-	-
SUB-TOTAL	**7,000**	**302,799**	**-**	**-**
406-Local Asset Forfeiture				
Other Revenues	42,955	-	-	-
Transfers In	465,942	102,799	-	-
General Sources	(431,937)	(102,799)	200,000	-
SUB-TOTAL	**76,959**	**-**	**200,000**	**-**
TOTAL SOURCES	**44,013,859**	**46,587,527**	**50,459,154**	**52,701,726**

These funds are budgeted to the following programs:

EXPENDITURES [By Program]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
7100 - Office of the Chief	626,411	-	-	-
7110 - Police IA	122,307	247,402	245,215	259,500
7120 - Police Parking	208,501	271,989	233,050	237,683
7125 - Police Abatement	54,657	97,399	100,888	102,957
7130 - PD Emergency Prepared	76,248	100,026	111,699	117,926
7135 - Police Volunteer	108,992	106,943	120,890	127,267
7190 - Police Administration	1,205,657	1,955,481	5,432,727	5,690,985
7200 - PD Admin Services	83,959	302,799	200,000	-
7300 - PD Field Operations	1,380,670	-	50,913	51,887
7310 - Field Ops Patrol	15,926,647	15,315,095	15,282,933	16,258,735
7315 - Field Ops K9	479	1,140,846	1,382,183	1,423,031
7320 - Field Ops SWAT	-	-	-	-
7330 - Field Ops Detentions	546,652	606,519	659,383	679,737
7335 - Field Ops Reserves	15,518	20,000	17,741	17,761
7340 - Field Ops Traffic	1,871,047	2,304,366	2,305,527	2,441,201
7345 - Field Ops Special Events	218,337	121,849	159,190	159,190
7350 - Field Ops SET	920,316	-	32,252	33,294
7360 - Field Ops Community Serv. Desk	309,359	355,335	383,309	407,881
7370 - Field Ops Dispatch	2,082,979	2,408,240	2,723,730	2,825,146
7380 - Field Ops Community Policing	443,030	1,027,367	1,852,201	1,937,692
7385 - Field Ops Code Enforcement	995,957	1,070,168	916,844	956,413
7390 - Field Ops Administration	4,613,051	6,176,414	5,280,990	5,409,808
7400 - PD Investigations	2,291,640	-	-	-
7410 - Support SRO	138,245	-	-	-
7420 - Support Special Victim Unit	1,447,096	1,477,856	1,747,799	1,806,341
7430 - Support CSI	1,227,209	1,516,532	1,763,302	1,812,381
7435 - Support Property	123,081	182,920	211,576	217,284
7440 - Support Financial Crimes	1,101,683	1,410,061	1,463,848	1,519,189
7445 - Violence Suppression Unit	759	1,060,357	1,073,132	1,110,734
7450 - Support SIB	1,504,691	1,512,617	1,460,968	1,584,594
7455 - Support Major Crimes	1,250,507	1,313,563	1,355,081	1,432,367
7460 - Support Training	793,899	544,184	545,090	651,448

7465 - SWAT	316,162	195,497	144,787	132,425
7470 - Support Records	332,267	926,988	1,070,801	1,076,793
7480 - Support Recruiting	177,999	93,596	78,150	78,150
7490 - Support Administration	1,493,234	2,725,119	2,052,956	2,141,926
8720 - Neighborhood Preservation	4,613	-	-	-
7465 - SWAT	-	174,057	140,230	127,730
TOTAL EXPENDITURES	**44,013,859**	**46,587,527**	**50,459,154**	**52,701,726**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	37,417,687	39,292,313	40,266,606	42,361,980
Operating Expenses	2,840,315	3,290,501	3,252,990	3,111,573
Internal Service Charges	3,755,857	3,901,914	6,939,558	7,228,174
Other Financing Uses	-	102,799	-	-
TOTAL EXPENDITURES	**44,013,859**	**46,587,527**	**50,459,154**	**52,701,726**

The Police Department has the following authorized positions by program:

FULL-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
7110 - Police Internal Affairs (IA)	1.00	1.00	1.00
7120 - Police Parking	2.00	2.00	2.00
7125 - Police Abatement	1.00	1.00	1.00
7130 - PD Emergency Prepared	0.50	0.50	0.50
7135 - Police Volunteer	0.50	0.50	0.50
7190 - Police Administration	7.00	7.00	7.00
7310 - Field Operations Patrol	80.00	77.00	77.00
7315 - Field Operations K9	6.00	7.00	7.00
7330 - Field Operations Detentions	6.00	5.00	5.00
7340 - Field Operations Traffic	11.00	10.00	10.00
7360 - Field Operations Community Service Desk	2.00	2.00	2.00
7370 - Field Operations Dispatch	18.00	18.00	18.00
7380 - Field Operations Community Policing	5.00	9.00	9.00
7385 - Field Operations Code Enforcement	7.00	6.00	6.00
7390 - Field Operations Administration	7.00	7.00	7.00
7420 - Support Special Victim Unit	7.00	9.00	9.00
7430 - Support Crime Scene Investigations (CSI)	5.00	6.00	6.00
7435 - Support Property	2.00	2.00	2.00
7440 - Support Financial Crimes	8.00	8.00	8.00
7445 - Violence Suppression Unit	5.00	5.00	5.00
7450 - Support Special Investigations Bureau (SIB)	7.00	7.00	7.00
7455 - Support Major Crimes	6.00	6.00	6.00
7460 - Support Training	1.00	1.00	1.00
7470 - Support Records	10.00	10.00	10.00
7490 - Support Administration	6.00	5.00	5.00
FULL-TIME FTEs	**211.00**	**212.00**	**212.00**

PART-TIME AND OVER-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
7110-Police IA	0.05	0.05	0.05
7120-Police Parking	1.50	1.51	1.50
7125-Police Abatement	0.50	0.51	0.50
7135-Police Volunteer	0.48	0.49	0.48
7190-Police Administration	0.50	0.50	0.50
7310-Field Ops Patrol	1.97	1.99	1.97
7330-Field Ops Detentions	1.75	1.77	1.75
7340-Field Ops Traffic	0.28	0.28	0.28
7345-Field Ops Special Events	0.72	0.73	0.72
7360-Field Ops Comm Serv Desk	1.55	1.57	1.55
7370-Field Ops Dispatch	3.09	3.12	3.09
7385-Field Ops Code Enforcement	0.01	0.01	0.01
7390-Field Ops Administration	1.07	1.08	1.07
7420-Support Special Victim Unit	1.81	1.83	1.81
7430-Support CSI	1.12	1.13	1.12
7435-Support Property	0.02	0.02	0.02
7440-Support Financial Crimes	0.22	0.22	0.22
7445-Violence Suppression Unit	0.47	0.47	0.47
7450-Support SIB	0.58	0.59	0.58
7455-Support Major Crimes	0.46	0.47	0.46
7460-Support Training	0.97	0.98	0.97
7465-SWAT	0.71	0.71	0.71
7470-Support Records	0.14	0.15	0.14
7480-Support Recruiting	0.06	0.06	0.06
PART-TIME AND OVER-TIME FTEs	**20.03**	**20.23**	**20.03**
TOTAL DEPARTMENTAL FTEs	**231.03**	**232.23**	**232.03**

Police Abatement - 7125

Manager: Cheryl Owens

Program Summary

Program Outcome Statement

Abate inoperable and unregistered vehicles.

The Police Abatement Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	54,657	-	-	-
SUB-TOTAL	**54,657**	**-**	**-**	**-**
220 - Vehicle Abatement				
Charges for Services	-	120,000	100,000	100,000
General Sources	-	(22,601)	888	2,957
SUB-TOTAL	**-**	**97,399**	**100,888**	**102,957**
TOTAL SOURCES	**54,657**	**97,399**	**100,888**	**102,957**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	53,302	94,076	97,565	99,634
Operating Expenses	1,355	2,500	2,500	2,500
Internal Service Charges	-	823	823	823
TOTAL EXPENDITURES	**54,657**	**97,399**	**100,888**	**102,957**

The Police Abatement Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Vehicle Abatement Officer	1.00	1.00	1.00
FULL-TIME FTEs	**1.00**	**1.00**	**1.00**

Police Abatement - 7125

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Community Service Officer	0.01	0.01	0.01
Limited Service -Public Safety Asst	0.49	0.50	0.49
PART-TIME AND OVER-TIME FTEs	**0.50**	**0.51**	**0.50**
TOTAL PROGRAM FTEs	**1.50**	**1.51**	**1.50**

Police Emergency Preparedness Summary- 7130

Manager: Margaret Romiti *Program Summary*

Program Outcome Statement

Provide emergency preparedness training for city employees and the community.

The Police Emergency Preparedness Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	76,248	100,026	111,699	117,926
TOTAL SOURCES	**76,248**	**100,026**	**111,699**	**117,926**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	55,925	71,904	80,893	87,046
Operating Expenses	19,938	27,710	27,710	27,710
Internal Service Charges	386	412	3,096	3,170
TOTAL EXPENDITURES	**76,248**	**100,026**	**111,699**	**117,926**

The Police Emergency Preparedness Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Program Manager	0.50	0.50	0.50
FULL-TIME FTEs	**0.50**	**0.50**	**0.50**
TOTAL PROGRAM FTEs	**0.50**	**0.50**	**0.50**

Field Operations - 7300

Manager: Garrett Voerge

Program Summary

Program Outcome Statement

Support field operation services and programs.

The Field Operations Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	1,380,670	-	50,913	51,887
TOTAL SOURCES	**1,380,670**	**-**	**50,913**	**51,887**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,365,751	-	-	-
Operating Expenses	14,919	-	15,884	15,884
Internal Service Charges	-	-	35,029	36,003
TOTAL EXPENDITURES	**1,380,670**	**-**	**50,913**	**51,887**

Field Operations Administration - 7390

Manager: Garrett Voerge *Program Summary*

Program Outcome Statement
Administrative support of Field Operations program's objectives and resources.

The Field Operations Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	4,613,051	6,176,414	5,280,990	5,409,808
TOTAL SOURCES	**4,613,051**	**6,176,414**	**5,280,990**	**5,409,808**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,868,898	3,293,330	3,249,342	3,354,012
Operating Expenses	279,560	360,875	353,919	348,669
Internal Service Charges	2,464,593	2,522,209	1,677,729	1,707,126
TOTAL EXPENDITURES	**4,613,051**	**6,176,414**	**5,280,990**	**5,409,808**

The Field Operations Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Secretary	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00
Police Lieutenant	5.00	5.00	5.00
FULL-TIME FTEs	**7.00**	**7.00**	**7.00**

Field Operations Administration - 7390

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Secretary	0.005	0.005	0.005
Police Captain	0.98	0.98	0.98
Police Sergeant	0.09	0.09	0.09
PART-TIME AND OVER-TIME FTEs	**1.07**	**1.08**	**1.07**
TOTAL PROGRAM FTEs	**8.07**	**8.08**	**8.07**

Field Operations Code Enforcement - 7385

Manager: Robert Zywicki *Program Summary*

Program Outcome Statement

Preserve and enhance the quality and appearance of the City's neighborhoods.

The Field Operations Code Enforcement Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	995,957	1,070,168	916,844	956,413
TOTAL SOURCES	**995,957**	**1,070,168**	**916,844**	**956,413**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	903,740	982,162	816,829	856,294
Operating Expenses	29,517	25,833	24,925	23,675
Internal Service Charges	62,701	62,173	75,090	76,445
TOTAL EXPENDITURES	**995,957**	**1,070,168**	**916,844**	**956,413**

The Field Operations Code Enforcement Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk III	1.00	1.00	1.00
Neighborhood Preservation Spec	4.00	-	-
Police Officer	1.00	-	-
Police Sergeant	1.00	1.00	1.00
Code Enforcement Officer	-	4.00	4.00
FULL-TIME FTEs	**7.00**	**6.00**	**6.00**

Field Operations Code Enforcement - 7385

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Neighborhood Preservation Spec	0.01	0.01	0.01
PART-TIME AND OVER-TIME FTEs	**0.01**	**0.01**	**0.01**
TOTAL PROGRAM FTEs	**7.01**	**6.01**	**6.01**

Field Operations Community Service Desk - 7360

Manager: Timothy Runyon *Program Summary*

Program Outcome Statement

Provide public assistance at the Community Service Desk.

The Field Operations Community Service Desk Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	309,359	355,335	383,309	407,881
TOTAL SOURCES	**309,359**	**355,335**	**383,309**	**407,881**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	301,804	347,688	360,692	384,847
Operating Expenses	5,393	6,000	6,000	6,000
Internal Service Charges	2,162	1,647	16,617	17,034
TOTAL EXPENDITURES	**309,359**	**355,335**	**383,309**	**407,881**

The Field Operations Community Service Desk Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Community Service Officer	1.00	1.00	1.00
Police Officer	1.00	1.00	1.00
FULL-TIME FTEs	**2.00**	**2.00**	**2.00**

Field Operations Community Service Desk - 7360

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Community Service Officer	0.11	0.11	0.11
Limited Service – Public Safety Asst	1.44	1.46	1.44
PART-TIME AND OVER-TIME FTEs	**1.55**	**1.57**	**1.55**
TOTAL PROGRAM FTEs	**3.55**	**3.57**	**3.55**

Field Operations Community Policing - 7380

Manager: Jeff Krieger *Program Summary*

Program Outcome Statement
Promote crime prevention, community awareness and community partnerships.

The Field Operations Community Policing Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	443,030	1,027,367	1,852,201	1,937,692
TOTAL SOURCES	**443,030**	**1,027,367**	**1,852,201**	**1,937,692**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	435,869	1,021,251	1,819,331	1,901,579
Operating Expenses	3,300	2,000	2,000	4,500
Internal Service Charges	3,861	4,116	30,870	31,614
TOTAL EXPENDITURES	**443,030**	**1,027,367**	**1,852,201**	**1,937,692**

The Field Operations Community Policing Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	3.00	7.00	7.00
Police Sergeant	2.00	2.00	2.00
FULL-TIME FTEs	**5.00**	**9.00**	**9.00**
TOTAL PROGRAM FTEs	**5.00**	**9.00**	**9.00**

Field Operations Detention - 7330

Manager: Timothy Runyon *Program Summary*

Program Outcome Statement
Provide detention services.

The Field Operations Detention Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	546,652	606,519	659,383	679,737
TOTAL SOURCES	**546,652**	**606,519**	**659,383**	**679,737**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	495,855	548,479	578,888	598,617
Operating Expenses	47,555	53,100	53,100	53,100
Internal Service Charges	3,243	4,940	27,395	28,020
TOTAL EXPENDITURES	**546,652**	**606,519**	**659,383**	**679,737**

The Field Operations Detention Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Community Service Officer	6.00	5.00	5.00
FULL-TIME FTEs	**6.00**	**5.00**	**5.00**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Community Service Officer - Detention	0.76	0.76	0.76
Limited Service – Public Safety Asst	0.99	1.00	0.99
PART-TIME AND OVER-TIME FTEs	**1.75**	**1.77**	**1.75**
TOTAL PROGRAM FTEs	**7.75**	**6.77**	**6.75**

Field Operations Dispatch - 7370

Manager: William Roche

Program Summary

Program Outcome Statement

Answer emergency telephone lines and dispatch police officers to incidents within the City.

The Field Operations Dispatch Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	2,082,979	2,408,240	2,723,730	2,825,146
TOTAL SOURCES	**2,082,979**	**2,408,240**	**2,723,730**	**2,825,146**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	2,052,874	2,365,921	2,600,982	2,700,161
Operating Expenses	18,522	27,500	27,500	27,500
Internal Service Charges	11,583	14,819	95,248	97,485
TOTAL EXPENDITURES	**2,082,979**	**2,408,240**	**2,723,730**	**2,825,146**

The Field Operations Dispatch Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Lead Dispatcher	2.00	3.00	3.00
Police Dispatcher I	2.00	5.00	5.00
Police Dispatcher II	13.00	9.00	9.00
Police Sergeant	1.00	1.00	1.00
FULL-TIME FTEs	**18.00**	**18.00**	**18.00**

Field Operations Dispatch - 7370

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Lead Dispatcher	0.96	0.97	0.96
Limited Service – Public Safety Asst	2.13	2.15	2.13
PART-TIME AND OVER-TIME FTEs	**3.09**	**3.12**	**3.09**
TOTAL PROGRAM FTEs	**21.09**	**21.12**	**21.09**

Field Operations K9 - 7315

Manager: *Program Summary*

Program Outcome Statement
Support K9 related law enforcement activities.

The Field Operations K9 Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	479	1,140,846	1,382,183	1,423,031
TOTAL SOURCES	**479**	**1,140,846**	**1,382,183**	**1,423,031**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	479	1,115,846	1,315,183	1,370,031
Operating Expenses	-	25,000	67,000	53,000
TOTAL EXPENDITURES	**479**	**1,140,846**	**1,382,183**	**1,423,031**

The Field Operations K9 Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	6.00	7.00	7.00
FULL-TIME FTEs	**6.00**	**7.00**	**7.00**
TOTAL PROGRAM FTEs	**6.00**	**7.00**	**7.00**

Field Operations Patrol - 7310

Manager: Garrett Voerge *Program Summary*

Program Outcome Statement

Provide effective and efficient police services to the City of Concord, 24 hours a day including: protection of life and property, maintenance of order, and a myriad of assigned municipal services.

The Field Operations Patrol Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	15,926,647	15,315,095	15,282,933	16,258,735
TOTAL SOURCES	**15,926,647**	**15,315,095**	**15,282,933**	**16,258,735**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	15,792,021	15,195,069	14,686,246	15,648,785
Operating Expenses	68,987	49,223	49,000	49,000
Internal Service Charges	65,639	70,803	547,687	560,951
TOTAL EXPENDITURES	**15,926,647**	**15,315,095**	**15,282,933**	**16,258,735**

The Field Operations Patrol Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Lieutenant	1.00	-	-
Police Officer	73.00	70.00	70.00
Police Sergeant	6.00	7.00	7.00
FULL-TIME FTEs	**80.00**	**77.00**	**77.00**

Field Operations Patrol - 7310

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	1.53	1.54	1.53
Police Sergeant	0.44	0.45	0.44
PART-TIME AND OVER-TIME FTEs	**1.97**	**1.99**	**1.97**
TOTAL PROGRAM FTEs	**81.97**	**78.99**	**78.97**

Field Operations Reserves - 7335

Manager: Timothy Runyon *Program Summary*

Program Outcome Statement

Volunteer program of sworn officers used to augment police services.

The Field Operations Reserves Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	15,518	20,000	17,741	17,761
TOTAL SOURCES	**15,518**	**20,000**	**17,741**	**17,761**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Operating Expenses	15,518	20,000	17,000	17,000
Internal Service Charges	-	-	741	761
TOTAL EXPENDITURES	**15,518**	**20,000**	**17,741**	**17,761**

Field Operations SET - 7350

Manager: *Program Summary*

Program Outcome Statement

Provide flexible teams of officers that are a resource to other work units to address community problems. Beginning in FY 2014-15, the operations of this program was spread to other programs within the department. The Internal Service charges are based upon the Cost Allocation Plan, which uses prior year budgets in order to allocate the costs.

The Field Operations SET Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	920,316	-	32,252	33,294
TOTAL SOURCES	**920,316**	**-**	**32,252**	**33,294**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	906,081	-	-	-
Operating Expenses	8,829	-	-	-
Internal Service Charges	5,406	-	32,252	33,294
TOTAL EXPENDITURES	**920,316**	**-**	**32,252**	**33,294**

Field Operations Special Events - 7345

Manager: William Roche *Program Summary*

Program Outcome Statement
Sworn officers providing police services for community/private events.

The Field Operations Special Events Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	218,337	121,849	159,190	159,190
TOTAL SOURCES	**218,337**	**121,849**	**159,190**	**159,190**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	218,184	120,349	157,690	157,690
Operating Expenses	152	1,500	1,500	1,500
TOTAL EXPENDITURES	**218,337**	**121,849**	**159,190**	**159,190**

The Field Operations Special Events Program has the following authorized positions:

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Community Service Officer	0.05	0.05	0.05
Police Officer	0.56	0.57	0.56
Police Sergeant	0.11	0.11	0.11
PART-TIME AND OVER-TIME FTEs	**0.72**	**0.73**	**0.72**
TOTAL PROGRAM FTEs	**0.72**	**0.73**	**0.72**

Field Operations Traffic - 7340

Manager: William Roche

Program Summary

Program Outcome Statement

Ensure safety of pedestrians, bicycle and vehicular traffic by providing patrol and radar enforcement to achieve a 0% increase per year in accidents.

The Field Operations Traffic Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	1,871,047	2,304,366	2,305,527	2,441,201
TOTAL SOURCES	**1,871,047**	**2,304,366**	**2,305,527**	**2,441,201**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,699,178	2,122,259	2,025,962	2,155,452
Operating Expenses	163,375	108,399	128,772	132,772
Internal Service Charges	8,494	73,708	150,793	152,977
TOTAL EXPENDITURES	**1,871,047**	**2,304,366**	**2,305,527**	**2,441,201**

The Field Operations Traffic Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	10.00	9.00	9.00
Police Sergeant	1.00	1.00	1.00
FULL-TIME FTEs	**11.00**	**10.00**	**10.00**

Field Operations Traffic - 7340

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	0.23	0.23	0.23
Police Sergeant	0.05	0.05	0.05
PART-TIME AND OVER-TIME FTEs	**0.28**	**0.28**	**0.28**
TOTAL PROGRAM FTEs	**11.28**	**10.28**	**10.28**

Police Investigations - 7400

Manager: *Program Summary*

Program Outcome Statement

Beginning in FY 2014-15, the operations of this program was spread amongst the other programs within the Investigations division.

The Police Investigations Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	2,291,640	-	-	-
TOTAL SOURCES	**2,291,640**	**-**	**-**	**-**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	2,227,150	-	-	-
Operating Expenses	64,490	-	-	-
TOTAL EXPENDITURES	**2,291,640**	**-**	**-**	**-**

Neighborhood Preservation - 8720

Manager: *Program Summary*

Program Outcome Statement

Beginning in FY 2014-15, the operations of this program was move to Program #7385, Foe;d Ops Code Enforcement.

The Neighborhood Preservation Summary Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	(175)	-	-	-
Other Revenues	(188)	-	-	-
General Sources	4,308	-	-	-
SUB-TOTAL	**3,945**	**-**	**-**	**-**
254 - Comm. Develop. Block Grant				
General Sources	668	-	-	-
SUB-TOTAL	**668**	**-**	**-**	**-**
TOTAL SOURCES	**4,613**	**-**	**-**	**-**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	137,215	-	-	-
Operating Expenses	1,030	-	-	-
TOTAL EXPENDITURES	**138,245**	**-**	**-**	**-**

Office of the Chief - 7100

Manager: Guy Swanger

Program Summary

Program Outcome Statement

Beginning in FY 2014-15, the Office of the Chief Program was transferred to the Police Administration Program (7190).

The Office of the Chief Program was funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	626,411	-	-	-
TOTAL SOURCES	**626,411**	**-**	**-**	**-**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	617,438	-	-	-
Operating Expenses	8,973	-	-	-
TOTAL EXPENDITURES	**626,411**	**-**	**-**	**-**

Police Parking - 7120

Manager: Cheryl Ownes

Program Summary

Program Outcome Statement
Enforcement of parking violations.

The Police Parking Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	208,501	271,989	233,050	237,683
TOTAL SOURCES	**208,501**	**271,989**	**233,050**	**237,683**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	138,625	209,661	202,629	206,816
Operating Expenses	67,559	60,681	12,734	12,734
Internal Service Charges	2,317	1,647	17,687	18,133
TOTAL EXPENDITURES	**208,501**	**271,989**	**233,050**	**237,683**

The Police Parking Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Parking Services Officer	2.00	2.00	2.00
FULL-TIME FTEs	**2.00**	**2.00**	**2.00**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Community Service Officer	0.04	0.04	0.04
Limited Service -Public Safety Asst	1.46	1.48	1.46
PART-TIME AND OVER-TIME FTEs	**1.50**	**1.51**	**1.50**
TOTAL PROGRAM FTEs	**3.50**	**3.51**	**3.50**

Police Administration - 7190

Manager: Guy Swanger *Program Summary*

Program Outcome Statement

Support and maintain the effectiveness of the Police Department by maintaining a qualified work force, responding to requests for materials and deficiencies in the department facility and vehicle fleet, developing and monitoring the department budget and providing the exchange of meaningful information to individuals inside and outside the department.

The Police Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	1,205,657	1,955,481	5,432,727	5,690,985
TOTAL SOURCES	**1,205,657**	**1,955,481**	**5,432,727**	**5,690,985**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	571,687	1,031,134	1,150,051	1,186,426
Operating Expenses	460,679	738,371	730,113	730,113
Internal Service Charges	173,291	185,976	3,552,563	3,774,446
TOTAL EXPENDITURES	**1,205,657**	**1,955,481**	**5,432,727**	**5,690,985**

The Police Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Secretary	2.00	2.00	2.00
Administrative Services Manager	1.00	1.00	1.00
Chief of Police	1.00	1.00	1.00
Community Service Officer	1.00	1.00	1.00
Exec. Secretary	1.00	-	-
Program Assistant	1.00	1.00	1.00
Executive Secretary	-	1.00	1.00
FULL-TIME FTEs	**7.00**	**7.00**	**7.00**

Police Administration - 7190

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Secretary	0.005	0.005	0.005
Exec. Secretary	0.01	0.01	0.01
Limited Service - Public Safety Asst	0.48	0.49	0.48
PART-TIME AND OVER-TIME FTEs	**0.50**	**0.50**	**0.50**
TOTAL PROGRAM FTEs	**7.50**	**7.50**	**7.50**

Police Administration Services - 7200

Manager: Cheryl Owens *Program Summary*

Program Outcome Statement

This program is used for the tracking of Police Department revenue and Asset Forfeiture Funds.

The Police Administration Services Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	1,414,534	1,341,800	1,461,574	1,461,574
Other Revenues	600,985	185,000	227,500	227,500
Sales Taxes	636,119	582,400	690,300	718,500
General Sources	(2,651,638)	(2,109,200)	(2,379,374)	(2,407,574)
SUB-TOTAL	**-**	**-**	**-**	**-**
405-Federal Asset Forfeiture				
Other Revenues	49,363	-	-	-
Transfers In	16,285	-	-	-
General Sources	(58,648)	302,799	-	-
SUB-TOTAL	**7,000**	**302,799**	**-**	**-**
406-Local Asset Forfeiture				
Other Revenues	42,955	-	-	-
Transfers In	465,942	102,799	-	-
General Sources	(431,937)	(102,799)	200,000	-
SUB-TOTAL	**76,959**	**-**	**200,000**	**-**
TOTAL SOURCES	**83,959**	**302,799**	**200,000**	**-**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Operating Expenses	83,993	200,000	200,000	-
Other Financing Uses	482,227	102,799	-	-
TOTAL EXPENDITURES	**566,221**	**302,799**	**200,000**	**-**

Police Internal Affairs - 7110

Manager: Guy Swanger *Program Summary*

Program Outcome Statement

Provide quality control of Police Services by assuring the department is responsive to all expressions of public concern.

The Police Internal Affairs Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	122,307	247,402	245,215	259,500
TOTAL SOURCES	**122,307**	**247,402**	**245,215**	**259,500**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	120,299	244,079	236,545	250,681
Operating Expenses	1,236	2,500	2,500	2,500
Internal Service Charges	772	823	6,170	6,318
TOTAL EXPENDITURES	**122,307**	**247,402**	**245,215**	**259,500**

The Police Internal Affairs Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Sergeant	1.00	1.00	1.00
FULL-TIME FTEs	**1.00**	**1.00**	**1.00**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Sergeant	0.05	0.05	0.05
PART-TIME AND OVER-TIME FTEs	**0.05**	**0.05**	**0.05**
TOTAL PROGRAM FTEs	**1.05**	**1.05**	**1.05**

Support Administration - 7490

Manager: Daniel Siri *Program Summary*

Program Outcome Statement
Administrative support for Investigations Bureau.

The Support Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	1,493,234	2,725,119	2,052,956	2,141,926
TOTAL SOURCES	**1,493,234**	**2,725,119**	**2,052,956**	**2,141,926**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	306,301	1,500,095	1,458,581	1,529,962
Operating Expenses	269,908	309,605	275,838	288,338
Internal Service Charges	917,025	915,419	318,536	323,627
TOTAL EXPENDITURES	**1,493,234**	**2,725,119**	**2,052,956**	**2,141,926**

The Support Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	1.00	-	-
Administrative Secretary	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00
Police Lieutenant	3.00	3.00	3.00
FULL-TIME FTEs	**6.00**	**5.00**	**5.00**
TOTAL PROGRAM FTEs	**6.00**	**5.00**	**5.00**

Support Crime Scene Investigations - 7430

Manager: David Hughes *Program Summary*

Program Outcome Statement

Respond to crime scenes for the collection and preservation of physical evidence.

The Support Crime Scene Investigations Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	1,227,209	1,516,532	1,763,302	1,812,381
TOTAL SOURCES	**1,227,209**	**1,516,532**	**1,763,302**	**1,812,381**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	662,059	794,424	935,986	975,530
Operating Expenses	562,061	717,992	750,027	757,413
Internal Service Charges	3,089	4,116	77,289	79,438
TOTAL EXPENDITURES	**1,227,209**	**1,516,532**	**1,763,302**	**1,812,381**

The Support Crime Scene Investigations Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Forensic Specialist I	2.00	2.00	2.00
Forensic Specialist II	1.00	2.00	2.00
Police Officer	2.00	2.00	2.00
FULL-TIME FTEs	**5.00**	**6.00**	**6.00**

Support Crime Scene Investigations - 7430

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Forensic Specialist I	0.19	0.19	0.19
Limited Service - Public Safety Asst	0.92	0.93	0.92
PART-TIME AND OVER-TIME FTEs	**1.12**	**1.13**	**1.12**
TOTAL PROGRAM FTEs	**6.12**	**7.13**	**7.12**

Support Financial Crimes - 7440

Manager: David Hughes

Program Summary

Program Outcome Statement

Conduct burglary, auto theft and felony financial/fraud crimes investigations.

The Support Financial Crimes Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	1,101,683	1,410,061	1,463,848	1,519,189
TOTAL SOURCES	**1,101,683**	**1,410,061**	**1,463,848**	**1,519,189**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,083,106	1,384,975	1,401,315	1,455,615
Operating Expenses	13,171	18,500	18,500	18,500
Internal Service Charges	5,406	6,586	44,033	45,074
TOTAL EXPENDITURES	**1,101,683**	**1,410,061**	**1,463,848**	**1,519,189**

The Support Financial Crimes Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	1.00	1.00	1.00
Crime Analyst	1.00	-	-
Police Officer	5.00	5.00	5.00
Police Sergeant	1.00	1.00	1.00
Senior Crimes Analyst	-	1.00	1.00
FULL-TIME FTEs	**8.00**	**8.00**	**8.00**

Support Financial Crimes - 7440

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	0.17	0.17	0.17
Police Sergeant	0.05	0.05	0.05
PART-TIME AND OVER-TIME FTEs	**0.22**	**0.22**	**0.22**
TOTAL PROGRAM FTEs	**8.22**	**8.22**	**8.22**

Support Major Crimes - 7455

Manager: David Hughes

Program Summary

Program Outcome Statement

Conduct murder, robbery, domestic violence and felony assault investigations.

The Support Major Crimes Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	1,250,507	1,313,563	1,355,081	1,432,367
TOTAL SOURCES	**1,250,507**	**1,313,563**	**1,355,081**	**1,432,367**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,233,549	1,304,673	1,314,091	1,390,484
Operating Expenses	12,325	3,950	3,950	3,950
Internal Service Charges	4,633	4,940	37,040	37,933
TOTAL EXPENDITURES	**1,250,507**	**1,313,563**	**1,355,081**	**1,432,367**

The Support Major Crimes Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	5.00	5.00	5.00
Police Sergeant	1.00	1.00	1.00
FULL-TIME FTEs	**6.00**	**6.00**	**6.00**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	0.35	0.36	0.35
Police Sergeant	0.11	0.11	0.11
PART-TIME AND OVER-TIME FTEs	**0.46**	**0.47**	**0.46**

Support Major Crimes - 7455

Program Summary

TOTAL PROGRAM FTEs	**6.46**	**6.47**	**6.46**

Support Property - 7435

Manager: David Hughes

Program Summary

Program Outcome Statement

Receiving, storing, controlling and disposing of physical evidence and property collected and seized.

The Support Property Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	123,081	182,920	211,576	217,284
TOTAL SOURCES	**123,081**	**182,920**	**211,576**	**217,284**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	97,776	167,273	185,236	190,646
Operating Expenses	23,761	14,000	14,000	14,000
Internal Service Charges	1,544	1,647	12,340	12,638
TOTAL EXPENDITURES	**123,081**	**182,920**	**211,576**	**217,284**

The Support Property Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Community Service Officer	2.00	2.00	2.00
FULL-TIME FTEs	**2.00**	**2.00**	**2.00**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Community Service Officer	0.02	0.02	0.02
PART-TIME AND OVER-TIME FTEs	**0.02**	**0.02**	**0.02**
TOTAL PROGRAM FTEs	**2.02**	**2.02**	**2.02**

Support Records - 7470

Manager: Joseph Surges *Program Summary*

Program Outcome Statement
Provide police record management, including processing State and Federally mandated report submissions.

The Support Records Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	332,267	926,988	1,070,801	1,076,793
TOTAL SOURCES	**332,267**	**926,988**	**1,070,801**	**1,076,793**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	307,336	895,255	946,503	980,754
Operating Expenses	17,210	23,500	53,500	23,500
Internal Service Charges	7,722	8,233	70,798	72,538
TOTAL EXPENDITURES	**332,267**	**926,988**	**1,070,801**	**1,076,793**

The Support Records Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	6.00	6.00	6.00
Administrative Clerk III	3.00	3.00	3.00
Police Records Manager	1.00	1.00	1.00
FULL-TIME FTEs	**10.00**	**10.00**	**10.00**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	0.14	0.15	0.14
PART-TIME AND OVER-TIME FTEs	**0.14**	**0.15**	**0.14**

Support Records - 7470

Program Summary

TOTAL PROGRAM FTEs	**10.14**	**10.15**	**10.14**

Support Recruiting - 7480

Manager: Robert Zywicki *Program Summary*

Program Outcome Statement
Recruit and select new department employees.

The Support Recruiting Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	177,999	93,596	78,150	78,150
TOTAL SOURCES	**177,999**	**93,596**	**78,150**	**78,150**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	73,852	9,442	12,650	12,650
Operating Expenses	104,147	84,154	65,500	65,500
TOTAL EXPENDITURES	**177,999**	**93,596**	**78,150**	**78,150**

The Support Recruiting Program has the following authorized positions:

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	0.06	0.06	0.06
PART-TIME AND OVER-TIME FTEs	**0.06**	**0.06**	**0.06**
TOTAL PROGRAM FTEs	**0.06**	**0.06**	**0.06**

Support Special Investigations Bureau - 7450

Manager: Steven Dyer *Program Summary*

Program Outcome Statement
Initiate and conduct drug and vice investigations.

The Support Special Investigations Bureau Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	1,504,691	1,512,617	1,460,968	1,584,594
TOTAL SOURCES	**1,504,691**	**1,512,617**	**1,460,968**	**1,584,594**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,370,131	1,413,824	1,394,441	1,517,026
Operating Expenses	129,154	93,030	23,317	23,317
Internal Service Charges	5,406	5,763	43,210	44,251
TOTAL EXPENDITURES	**1,504,691**	**1,512,617**	**1,460,968**	**1,584,594**

The Support Special Investigations Bureau Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	6.00	6.00	6.00
Police Sergeant	1.00	1.00	1.00
FULL-TIME FTEs	**7.00**	**7.00**	**7.00**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	0.44	0.44	0.44
Police Sergeant	0.14	0.15	0.14
PART-TIME AND OVER-TIME FTEs	0.58	0.59	0.58

Support Special Investigations Bureau - 7450

Program Summary

TOTAL PROGRAM FTEs	**7.58**	**7.59**	**7.58**

Support Special Victims Unit - 7420

Manager: David Hughes *Program Summary*

Program Outcome Statement

Conduct thorough investigation of abuse cases so that criminal charges are filed by the District Attorney's.

The Support Special Victims Unit Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	1,447,096	1,477,856	1,747,799	1,806,341
TOTAL SOURCES	**1,447,096**	**1,477,856**	**1,747,799**	**1,806,341**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,403,512	1,459,343	1,659,839	1,717,340
Operating Expenses	38,179	12,750	44,750	44,750
Internal Service Charges	5,406	5,763	43,210	44,251
TOTAL EXPENDITURES	**1,447,096**	**1,477,856**	**1,747,799**	**1,806,341**

The Support Special Victims Unit Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	-	1.00	1.00
Police Officer	6.00	6.00	6.00
Police Sergeant	1.00	1.00	1.00
Victim Advocate	-	1.00	1.00
FULL-TIME FTEs	**7.00**	**9.00**	**9.00**

Support Special Victims Unit - 7420

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service - Public Safety Asst	1.56	1.58	1.56
Police Officer	0.19	0.19	0.19
Police Sergeant	0.06	0.06	0.06
PART-TIME AND OVER-TIME FTEs	**1.81**	**1.83**	**1.81**
TOTAL PROGRAM FTEs	**8.81**	**10.83**	**10.81**

Support SRO - 7410

Manager: *Program Summary*

Program Outcome Statement

Beginning in FY 2014-15, the operations of this program was spread amongst the other programs with in the department.

The Support SRO Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	138,245	-	-	-
TOTAL SOURCES	**138,245**	**-**	**-**	**-**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	137,215	-	-	-
Operating Expenses	1,030	-	-	-
TOTAL EXPENDITURES	**138,245**	**-**	**-**	**-**

Support Violence Suppression Unit - 7445

Manager: Steven Dyer *Program Summary*

Program Outcome Statement

The Support Violence Suppression Unit Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	759	1,060,357	1,073,132	1,110,734
TOTAL SOURCES	**759**	**1,060,357**	**1,073,132**	**1,110,734**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	759	1,043,441	1,063,016	1,100,618
Operating Expenses	-	12,800	6,000	6,000
Internal Service Charges	-	4,116	4,116	4,116
TOTAL EXPENDITURES	**759**	**1,060,357**	**1,073,132**	**1,110,734**

The Support Violence Suppression Unit Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	4.00	4.00	4.00
Police Sergeant	1.00	1.00	1.00
FULL-TIME FTEs	**5.00**	**5.00**	**5.00**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	0.36	0.36	0.36
Police Sergeant	0.11	0.11	0.11
PART-TIME AND OVER-TIME FTEs	**0.47**	**0.47**	**0.47**

Support Special Violence Suppression Unit - 7445

Program Summary

TOTAL PROGRAM FTEs	**5.47**	**5.47**	**5.47**

Support Training - 7460

Manager: Robert Zywicki *Program Summary*

Program Outcome Statement

Provide In-service training and professional development to sworn and non-sworn personnel so that mandatory training requirements are accomplished.

The Support Training Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	793,899	544,184	545,090	651,448
TOTAL SOURCES	**793,899**	**544,184**	**545,090**	**651,448**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	607,572	342,124	339,221	350,234
Operating Expenses	185,555	201,237	199,699	294,896
Internal Service Charges	772	823	6,170	6,318
TOTAL EXPENDITURES	**793,899**	**544,184**	**545,090**	**651,448**

The Support Training Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Sergeant	1.00	1.00	1.00
FULL-TIME FTEs	**1.00**	**1.00**	**1.00**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service -Public Safety Asst	0.48	0.49	0.48
Police Officer	0.42	0.42	0.42
Police Sergeant	0.07	0.07	0.07
PART-TIME AND OVER-TIME FTEs	**0.97**	**0.98**	**0.97**

Support Training - 7460

Program Summary

TOTAL PROGRAM FTEs	**1.97**	**1.98**	**1.97**

SWAT - 7465

Manager: Steve Dyer

Program Summary

Program Outcome Statement
Respond to and handle SWAT/Tactical incidents.

The SWAT Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	316,162	195,497	144,787	132,425
TOTAL SOURCES	**316,162**	**195,497**	**144,787**	**132,425**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	225,401	124,057	77,730	77,730
Operating Expenses	90,761	71,440	62,500	50,000
Internal Service Charges	-	-	4,557	4,695
TOTAL EXPENDITURES	**316,162**	**195,497**	**144,787**	**132,425**

The SWAT Program has the following authorized positions:

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Police Officer	0.55	0.56	0.55
Police Sergeant	0.15	0.16	0.15
PART-TIME AND OVER-TIME FTEs	**0.71**	**0.71**	**0.71**
TOTAL PROGRAM FTEs	**0.71**	**0.71**	**0.71**

Police Volunteer Summary- 7135

Manager: Margaret Romiti *Program Summary*

Program Outcome Statement

Provide citizen volunteer support to successfully augment police programs.

The Police Volunteer Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 – General Fund				
General Sources	108,992	106,943	120,890	127,267
TOTAL SOURCES	**108,992**	**106,943**	**120,890**	**127,267**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	79,487	90,179	99,168	105,321
Operating Expenses	29,098	16,352	13,252	13,252
Internal Service Charges	408	412	8,470	8,694
TOTAL EXPENDITURES	**108,992**	**106,943**	**120,890**	**127,267**

The Police Volunteer Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Program Manager	0.50	0.50	0.50
FULL-TIME FTEs	**0.50**	**0.50**	**0.50**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Limited Service -Public Safety Asst	0.48	0.49	0.48
PART-TIME AND OVER-TIME FTEs	**0.48**	**0.49**	**0.48**
TOTAL PROGRAM FTEs	**0.98**	**0.99**	**0.98**

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The **Public Works Department** provides services through the following programs:

- Public Works Administration - 5100
- Pump Station - 5200
- Sewer Operations - 5210
- Signs & Markings - 5320
- Traffic Signals Maintenance - 5340
- City-wide Street Light District - 5350
- Drainage Management - 5410
- Street Cleaning - 5420
- Fleet Management - 5500
- Street Maintenance - 5600
- Curbs, Gutters, and Sidewalk Maintenance - 5610
- Parks Maintenance Services - 5700
- City Maintained Medians, Trees, Open Space - 5710
- Landscape Maintenance - 5720
- Building Maintenance - 5730
- Custodial Services - 5740
- Graffiti Removal - 5750

Major Accomplishments in FY 2014-15

- ✓ Completed a Parks System Infrastructure Condition Assessment. The project included a comprehensive inventory and conditional assessment of park assets, including: playgrounds, irrigation systems, pathway/hardscapes, sports facilities (courts/ball fields/athletic fields), ornamental landscapes, natural areas, landscaped medians, and other special amenities.
- ✓ Fully implemented the Council-approved Memorial and Commemorative Items Policy & Procedure number 169. Public Works now administers the application process using a consistent, customer-service-oriented approach. Full cost recovery is now achieved for any installation of memorial benches or trees in City parks or open space.
- ✓ Completed relocation of pesticide storage and program staff from the City's Pump Station to the Public Works Corporation Yard and achieved Department of Agriculture permitting requirements without interruption to Spray Crew program operations.
- ✓ Increased use of technology in the Parks Division by installing computer workstations in maintenance buildings, allowing staff full access to primary software systems such as timecard and email. All Parks Division employees now have the ability to complete electronic timecards and receive/assign work orders through email and other electronic means. The ability to check email and complete/enter timecards from field locations eliminated the need to drive to the Public Works Corporation Yard which increased efficiency for staff.
- ✓ Public Works partnered with the Information Technology Department to create GIS maps of all city-owned properties requiring weed abatement and v-ditch cleaning. The consolidation of information into the GIS database plays in integral role in succession planning. Doing so also increased staff efficiencies with the annual bidding and contractor selection process.
- ✓ Public Works placed a major emphasis on customer service. The department set a goal to answer 95% of incoming phone calls using a human voice. All phone calls and voicemails to

the Public Works main lines were tracked for the year. The department exceeded its goal by answering nearly 99% of all phone calls made to the Public Works main lines during regular business using a live staff person.

- ✓ Partnered with the Information Technology Department to finalize the conversion of the sewer levy calculation and billing process to Accela Automation software. The previous software was outdated and no longer serviced by the vendor. Accela Automation is more efficient, requiring less staff time to produce the nearly 40,000 levies for the tax assessor.
- ✓ Completed removal of the unused modular classroom building at Sun Terrace Elementary School and restored area to MDUSD standards.
- ✓ Partnered with the Police Department to build and deploy the first Ford SUV Interceptors as Concord's next generation law enforcement vehicle in place of the Ford Crown Victoria sedans, which are no longer manufactured.
- ✓ Several staff members completed the Certified Playground Safety Inspector (CPSI) Certification program. The CPSI certification program provides comprehensive training on playground safety issues including hazard identification, equipment specifications, surfacing requirements and risk management methods. Having certified in-house staff, Concord positions itself as a leader and role model in public playground safety
- ✓ Initial Public Works reorganizational changes took effect:
    - Upgraded one Parks Program Manager position to Parks Manager and two Maintenance Team Leader positions to Public Works Supervisor and successfully completed promotional recruitments for all three positions. Doing so improved the span of control for managers and increased the level of supervision and accountability of daily field activities. Introduction of the classifications created new promotional opportunities for internal staff and allowed for better succession planning.
    - Reclassified one Lead Custodian and one Custodian to Maintenance Worker I, exchanged one (1) General Laborer for Maintenance Worker I, and eliminated seasonal full time equivalent positions assigned to the Facilities Maintenance Division. These changes allowed Public Works to backfill seasonal positions with permanent full time staff to focus on graffiti abatement and other facilities maintenance needs, while privatizing the remaining custodial work using the City's existing custodial contractor

Initiatives for FY 2015-16 & FY 2016-17

- Partner with the Contra Costa Water District to create water budgets for City medians, streetscapes and parks using domestic potable water sources. Water budgets are utilized by leading agencies as the best methodology for identifying and maximizing landscape irrigation efficiency. The budgets are created using site specific characteristics and real time weather conditions. Water budgets will assist the City in ensuring the most efficient and sustainable use of finite resources and will play an integral role during periods of drought related water use restrictions.
- Pursue additional funding sources for trash capture device purchases and installations to meet trash capture requirements while helping to prevent storm water pollution from used oil byproducts.
- Continue working with the Central Contra Costa Sanitary District (CCCSD) to expand CCCSD's recycled water distribution system to provide tertiary-treated recycled water for

irrigation in landscape medians in the Downtown Landscape Maintenance District Collector Median Zone.

- Continue the prioritization and replacement of regulatory, warning, and guide signs that do not meet the minimum California Manual on Uniform Traffic Control Devices standards for retro-reflectivity.
- Complete the Sidewalk Inspection and Repair Policy in collaboration with the City Attorney's Office.

Significant Changes for FY 2015-16 & FY 2016-17

- Assumed maintenance responsibility for the Monument Corridor Trail from Monument Boulevard to Market Street and collaborated with the community to address needs such as increased signage, dog waste stations and trash receptacles. Seasonal maintenance now includes annual weed abatement, which was previously a County responsibility.
- Implemented the use of a local temporary staffing agency to provide the majority of seasonal part-time staff necessary to maintain current service levels in City parks, open space, medians and streetscapes. This will increase efficiency by reducing work tasks associated with the recruitment and selection of new staff while reducing Workers Compensation and unemployment costs.
- Addition of a new Recreation Program Coordinator position. The creation of the position will improve service delivery and enhance the coordination of City special events. The position will focus primarily on: arranging Public Works support for special events (labor and materials); administering athletic field permits and scheduling athletic fields for youth sport programs; and coordinating volunteer activities and Adopt a Park programs in City parks and other maintenance areas. The addition of this position will allow Parks Division maintenance staff to better concentrate on parks maintenance activities. Additionally, this position will create additional capacity within the Parks function to support the Local Reuse Authority as it plans for and builds the park features on the former Concord Naval Weapons Station, and will aid in coordination with the East Bay Regional Parks District.
- For the FY 2015-16 Budget, the City of Concord implemented a new Cost Allocation Plan, which resulted in the redistribution of Internal Service Charges from the non-departmental program to other programs throughout the City. Consequently, individual department and programs may have a significant increase in their Internal Service Charge budget from FY 2015-14 to FY 2015-16. These are primarily offset by reductions in the non-departmental program.

The Public Works Department is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	45,787	-	-	-
Other Revenues	45,327	-	-	-
General Sources	6,074,964	6,450,939	7,248,643	7,414,574
SUB-TOTAL	**6,166,078**	**6,450,939**	**7,248,643**	**7,414,574**
125 - Measure Q Fund				
General Sources	-	-	508,489	227,500
SUB-TOTAL	**-**	**-**	**508,489**	**227,500**
200 - Street Lighting Maint. Dis				
Other Revenues	22,064	20,000	18,416	18,416
Property Taxes	1,044,027	1,044,427	1,043,546	1,043,546
General Sources	(665,476)	(335,919)	(323,599)	(301,813)
SUB-TOTAL	**400,615**	**728,508**	**738,363**	**760,149**
210 - Downtown Maint. District				
Other Revenues	11,444	10,000	15,641	15,641
Property Taxes	352,821	360,004	360,004	360,004
Transfers In	0	343,384	343,384	343,384
General Sources	(215,473)	(117,900)	(188,545)	(183,882)
SUB-TOTAL	**148,792**	**595,488**	**530,484**	**535,147**
211 - Pinehollow Landscape Maint				
Other Revenues	5,906	5,000	5,018	5,018
Property Taxes	61,677	61,667	61,667	61,667
General Sources	(16,073)	11,300	15,460	15,490
SUB-TOTAL	**51,510**	**77,967**	**82,145**	**82,175**
212 - Kirkwood Landscape Maint.				
Other Revenues	1,765	2,000	1,651	1,651
Property Taxes	61,638	59,020	59,020	59,020
General Sources	(12,158)	5,272	9,657	9,657
SUB-TOTAL	**51,245**	**66,292**	**70,328**	**70,328**
213 - Ygnacio Woods Landscape Ma				
Other Revenues	394	320	430	430

Property Taxes	7,544	9,104	9,286	9,471
General Sources	(5,731)	(1,860)	(2,152)	(2,337)
SUB-TOTAL	**2,207**	**7,564**	**7,564**	**7,564**
214 - Balhan Terrace Landscape M				
Other Revenues	137	125	133	133
Property Taxes	796	762	762	762
General Sources	(918)	(168)	(176)	(176)
SUB-TOTAL	**15**	**719**	**719**	**719**
215 - Valley Terrace Landscape M				
Other Revenues	1,448	1,400	1,395	1,395
Property Taxes	2,958	2,300	2,300	2,300
General Sources	(4,350)	(2,973)	(2,968)	(2,968)
SUB-TOTAL	**55**	**727**	**727**	**727**
260 - State Gas Tax				
Other Revenues	1,354,094	1,238,342	1,387,241	1,387,241
General Sources	(961,348)	(260,788)	(383,700)	(346,833)
SUB-TOTAL	**392,746**	**977,554**	**1,003,541**	**1,040,408**
261 - State Gas Tax - Prop. 111				
Other Revenues	856,651	614,666	728,091	728,091
General Sources	(227,700)	(109,810)	(252,103)	(252,103)
SUB-TOTAL	**628,951**	**504,856**	**475,988**	**475,988**
262 - State Gas Tax-Section 2103				
Other Revenues	1,761,632	1,330,748	570,110	456,088
General Sources	(204,245)	98,826	881,336	1,061,007
SUB-TOTAL	**1,557,387**	**1,429,574**	**1,451,446**	**1,517,095**
270 - Storm Water Management				
General Sources	618,184	741,911	614,959	621,681
SUB-TOTAL	**618,184**	**741,911**	**614,959**	**621,681**
475 - Measure J Local				
Other Revenues	1,639,886	-	1,378,642	1,500,000
General Sources	(1,618,748)	13,492	(1,365,150)	(1,486,508)
SUB-TOTAL	**21,138**	**13,492**	**13,492**	**13,492**
485 - Measure J 28(a)				
Other Revenues	-	889,866	266,590	286,748
General Sources	-	(689,866)	(266,590)	(286,748)

SUB-TOTAL	**-**	**200,000**	**-**	**-**
630 - Building Maintenance Fund				
Charges for Services	2,943,731	2,547,679	2,729,070	2,816,268
Other Revenues	4,025,329	28,000	7,359	7,359
Transfers In	200,000	145,000	-	-
General Sources	(3,613,980)	63,256	(182,648)	(194,903)
SUB-TOTAL	**3,555,080**	**2,783,935**	**2,553,781**	**2,628,724**
633 - Fleet Maintenance Fund				
Charges for Services	2,888,358	3,258,819	3,508,471	3,569,709
Other Revenues	214,503	68,215	54,831	54,831
General Sources	(893,592)	564,170	(616,816)	(375,126)
SUB-TOTAL	**2,209,267**	**3,891,204**	**2,946,486**	**3,249,414**
710 - Sewer Operating				
Charges for Services	22,099,344	24,255,000	27,738,014	30,740,006
Other Revenues	277,149	131,111	101,563	123,503
Transfers In	-	141,383	141,383	141,383
General Sources	(8,366,138)	(13,235,614)	(21,965,658)	(24,888,122)
SUB-TOTAL	**14,010,355**	**11,291,880**	**6,015,301**	**6,116,771**
TOTAL SOURCES	**29,813,623**	**29,762,610**	**24,262,457**	**24,762,457**

These funds are budgeted to the following programs:

EXPENDITURES [By Program]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
5100 - Public Works Administration	1,545,013	584,159	1,026,945	1,053,824
5200 - Pump Station	5,086,361	1,610,063	1,612,052	1,609,335
5210 - Sewer Operations	8,923,994	9,681,817	4,403,249	4,507,436
5320 - Signs & Markings	660,950	805,414	740,907	768,548
5340 - Traffic Signals Maintenance	521,579	704,648	584,456	594,601
5350 - City-wide Street Light District	400,615	728,508	738,363	760,149
5410 - Drainage Management	121,051	200,853	168,500	166,039
5420 - Street Cleaning	497,133	541,058	446,458	455,642
5500 - Fleet Management	2,209,267	3,891,204	2,946,486	3,249,414
5600 - Street Maintenance	982,245	987,949	883,137	911,725
5610 - Curbs, Gutters, and Sidewalk Maintenance	59,381	116,006	258,008	272,264

5700 - Parks Maintenance Services	3,589,760	3,984,968	4,341,889	4,436,295
5710 - City Maintained Medians, Trees, Open Space	2,022,967	1,996,531	1,922,538	1,964,799
5720 - Landscape Maintenance	253,824	748,757	691,967	696,660
5730 - Building Maintenance	1,974,337	2,125,670	2,636,538	2,414,925
5740 - Custodial Services	604,861	658,265	425,732	441,300
5750 - Graffiti Removal	360,285	396,740	435,231	459,500
TOTAL EXPENDITURES	**29,813,623**	**29,762,610**	**24,262,457**	**24,762,457**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	8,799,093	9,110,954	9,288,221	9,693,918
Operating Expenses	18,029,501	16,114,466	10,161,416	10,213,630
Internal Service Charges	2,255,682	2,608,122	2,882,252	2,927,553
Other Financing Uses	52,093	343,384	343,384	343,384
Debt Service Payments	677,255	1,585,684	1,587,184	1,583,971
TOTAL EXPENDITURES	**29,813,623**	**29,762,610**	**24,262,457**	**24,762,457**

The Public Works Department has the following authorized positions by program:

FULL-TIME FTEs [By Program]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
5100 - Public Works Administration	3.05	2.40	2.40
5210 - Sewer Operations	17.40	15.25	15.25
5320 - Signs & Markings	4.00	5.00	5.00
5340 - Traffic Signals Maintenance	1.50	1.50	1.50
5350 - City-wide Street Light District	1.60	1.60	1.60
5410 - Drainage Management	1.70	1.20	1.20
5420 - Street Cleaning	2.40	2.40	2.40

5500 - Fleet Management	4.95	4.95	4.95
5600 - Street Maintenance	4.00	4.50	4.50
5610 - Curbs, Gutters, and Sidewalk Maintenance	0.90	2.55	2.55
5700 - Parks Maintenance Services	14.80	17.00	17.00
5710 - City Maintained Medians,Trees,Open Space	9.40	8.65	8.65
5720 - Landscape Maintenance	0.80	0.80	0.80
5730 - Building Maintenance	5.90	7.64	7.64
5740 - Custodial Services	3.30	0.43	0.43
5750 - Graffiti Removal	2.80	2.93	2.93
FULL-TIME FTEs	**78.50**	**78.80**	**78.80**

PART-TIME AND OVER-TIME FTEs [By Program]	**FY 2014-15 Adjusted Budget**	**FY 2015-16 Proposed Budget**	**FY 2016-17 Proposed Budget**
5100-PW Administration	0.05	0.05	0.05
5210-Sewer Operations	0.41	0.41	0.41
5320-Signs & Markings	0.18	0.09	0.09
5340-Traffic Signals Maintenance	0.29	0.18	0.18
5410-Drainage Management	0.06	0.11	-
5420-Street Cleaning	0.05	-	-
5600-Street Maintenance	3.26	0.07	0.07
5700-Parks & Medians Services	2.76	2.37	2.37
5710-City Maintained Trees & Open Space	0.69	0.69	0.69
5720-Landscape Maintenance	0.13	0.13	0.13
5730-Building Maintenance	0.95	0.29	0.29
5740-Custodial Services	0.06	-	-
5750-Graffiti Removal	0.77	-	-
PART-TIME AND OVER-TIME FTEs	**9.66**	**4.39**	**4.28**
TOTAL DEPARTMENTAL FTEs	**88.16**	**83.19**	**83.08**

Public Works Administration - 5100

Manager: Justin Ezell *Program Summary*

Program Outcome Statement

Develop and provide a variety of customer driven maintenance services and programs. Protect the City's investment of infrastructure and public facilities. Ensure the health and safety of Concord's community in the most efficient and cost effective manner.

The Public Works Administration Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Other Revenues	3,188	-	-	-
General Sources	565,944	584,159	1,026,945	1,053,824
SUB-TOTAL:	**569,131**	**584,159**	**1,026,945**	**1,053,824**
630 - Building Maintenance Fund				
Other Revenues	4,003,942	-	-	-
General Sources	(3,028,060)	-	-	-
SUB-TOTAL:	**975,882**	**-**	**-**	**-**
TOTAL SOURCES	**1,545,013**	**584,159**	**1,026,945**	**1,053,824**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	424,366	447,427	373,691	384,015
Operating Expenses	1,037,227	47,741	47,741	47,741
Internal Service Charges	83,420	88,991	605,512	622,067
TOTAL EXPENDITURES	**1,545,013**	**584,159**	**1,026,945**	**1,053,824**

The Public Works Administration Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk III	1.20	1.20	1.20
Administrative Secretary	0.65	-	-
Dir. P.W.-Engineering Services	1.00	-	-

Public Works Administration – 5100

Program Summary

Senior Administrative Analyst	0.20	0.20	0.20
Director of Public Works	-	1.00	1.00
FULL-TIME FTEs	**3.05**	**2.40**	**2.40**

PART-TIME AND OVER-TIME FTEs [By Position]	**FY 2014-15 Adjusted Budget**	**FY 2015-16 Proposed Budget**	**FY 2016-17 Proposed Budget**
Administrative Secretary	0.05	0.05	0.05
PART-TIME AND OVER-TIME FTEs	**0.05**	**0.05**	**0.05**
TOTAL PROGRAM FTEs	**3.10**	**2.45**	**2.45**

Building Maintenance - 5730

Manager: Bob Hardie

Program Summary

Program Outcome Statement

Concord Landscape Maintenance Districts provide the highest quality service level to landscaped areas as specified in maintenance contract specifications and annual budget documents. Deliver building maintenance services to 156 buildings and structures with 738,210 square feet of building area, which preserve and protect the City's investment in public facilities and meet the needs of internal and external customers for safe, functional, and presentable public facilities.

The Building Maintenance Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
125 - Measure Q Fund				
General Sources	-	-	508,489	227,500
SUB-TOTAL:	**-**	**-**	**508,489**	**227,500**
630 - Building Maintenance Fund				
Charges for Services	2,943,731	2,547,679	2,729,070	2,816,268
Other Revenues	21,387	28,000	7,359	7,359
Transfers In	200,000	145,000	-	-
General Sources	(1,190,781)	(595,009)	(608,380)	(636,203)
SUB-TOTAL:	**1,974,337**	**2,125,670**	**2,128,049**	**2,187,425**
TOTAL SOURCES	**1,974,337**	**2,125,670**	**2,636,538**	**2,414,925**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	883,921	817,995	958,286	1,000,337
Operating Expenses	980,912	1,188,672	1,467,495	1,199,506
Internal Service Charges	109,504	119,003	210,757	215,082
TOTAL EXPENDITURES	**1,974,337**	**2,125,670**	**2,636,538**	**2,414,925**

The Building Maintenance Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Facilities Maintenance Manager	0.80	0.80	0.80

Building Maintenance – 5730

Facilities Maintenance Tech	1.00	1.00	1.00
Maintenance Electrician	1.00	1.00	1.00
Maintenance Painter	0.50	0.50	0.50
Maintenance Utility Mechanic	2.00	2.00	2.00
Maintenance Worker I	0.10	2.00	2.00
Senior Maintenance Team Leader	0.50	-	-
Public Works Supervisor	-	0.34	0.34
FULL-TIME FTEs	**5.90**	**7.64**	**7.64**

PART-TIME AND OVER-TIME FTEs [By Position]	**FY 2014-15 Adjusted Budget**	**FY 2015-16 Proposed Budget**	**FY 2016-17 Proposed Budget**
Ltd Ser-Maint. Laborer	0.67	-	-
Maintenance Electrician	0.02	0.02	0.02
Maintenance Painter	0.09	0.09	0.09
Maintenance Utility Mechanic	0.09	0.09	0.09
Maintenance Worker I	0.09	0.09	0.09
PART-TIME AND OVER-TIME FTEs	**0.95**	**0.29**	**0.29**
TOTAL PROGRAM FTEs	**6.85**	**7.93**	**7.93**

City Maintained Medians, Trees, Open Space - 5710

Manager: Steve Voorhies *Program Summary*

Program Outcome Statement

Provide a variety of programs to maintain streetscapes; including street trees and traffic medians, open space areas and public right-of-way in an aesthetically pleasing condition and achieve mandated requirements for public safety in the most cost effective and efficient manner.

The City Maintained Medians, Trees, Open Spaces Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	1,241,504	888,401	883,715	891,714
SUB-TOTAL:	**1,241,504**	**888,401**	**883,715**	**891,714**
260 - State Gas Tax				
General Sources	321,451	845,865	780,322	814,585
SUB-TOTAL:	**321,451**	**845,865**	**780,322**	**814,585**
261 - State Gas Tax - Prop. 111				
General Sources	8,219	258,500	258,500	258,500
SUB-TOTAL:	**8,219**	**258,500**	**258,500**	**258,500**
262 - State Gas Tax-Section 2103				
General Sources	451,794	3,765	-	-
SUB-TOTAL:	**451,794**	**3,765**	**-**	**-**
TOTAL SOURCES	**2,022,967**	**1,996,531**	**1,922,538**	**1,964,799**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,065,001	1,061,052	1,011,711	1,051,397
Operating Expenses	746,447	707,262	712,242	712,242
Internal Service Charges	211,519	228,217	198,585	201,160
TOTAL EXPENDITURES	**2,022,967**	**1,996,531**	**1,922,538**	**1,964,799**

The City Maintained Medians, Trees, Open Spaces Program has the following authorized positions:

City Maintained Medians, Trees, Open Space – 5710

Program Summary

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Environmental Maintenance Tech	1.15	1.15	1.15
General Laborer	2.00	2.00	2.00
Heavy Equipment Operator I	0.05	0.05	0.05
Horticultural Advisor	0.50	-	-
Landscape Gardener	3.00	3.00	3.00
Maintenance Team Leader	0.50	0.50	0.50
Parks Program Manager	0.50	-	-
Senior Maintenance Team Leader	0.85	-	-
Tree Lead Worker	0.85	0.85	0.85
Parks Manager	-	0.25	0.25
Public Works Supervisor	-	0.85	0.85
FULL-TIME FTEs	**9.40**	**8.65**	**8.65**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Environmental Maintenance Tech	0.24	0.24	0.24
General Laborer	0.01	0.01	0.01
Heavy Equipment Operator I	0.01	0.01	0.01
Landscape Gardener	0.01	0.01	0.01
Ltd Ser-Maint. Laborer	0.34	0.34	0.34
Maintenance Gardener	0.02	0.02	0.02
Maintenance Team Leader	0.05	0.05	0.05
Tree Lead Worker	0.01	0.01	0.01
PART-TIME AND OVER-TIME FTEs	**0.69**	**0.69**	**0.69**
TOTAL PROGRAM FTEs	**10.09**	**9.34**	**9.34**

City-wide Street Light District - 5350

Manager: Justin Ezell *Program Summary*

Program Outcome Statement

Provide efficient and cost-effective maintenance and repair of City-owned streetlights.

The City-wide Street Light District Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
200 - Street Lighting Maint. Dis				
Other Revenues	22,064	20,000	18,416	18,416
Property Taxes	1,044,027	1,044,427	1,043,546	1,043,546
General Sources	(665,476)	(335,919)	(323,599)	(301,813)
SUB-TOTAL:	**400,615**	**728,508**	**738,363**	**760,149**
TOTAL SOURCES	**400,615**	**728,508**	**738,363**	**760,149**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	112,398	162,618	200,338	214,613
Operating Expenses	247,742	521,891	514,500	522,000
Internal Service Charges	40,475	43,999	23,526	23,536
TOTAL EXPENDITURES	**400,615**	**728,508**	**738,363**	**760,149**

The City-wide Street Light District Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Senior Administrative Analyst	0.10	0.10	0.10
Senior Traffic Signal Tech	0.10	0.10	0.10
Traffic Signal Technician	0.40	1.40	1.40
Traffic Signal Trainee	1.00	-	-
FULL-TIME FTEs	**1.60**	**1.60**	**1.60**
TOTAL PROGRAM FTEs	**1.60**	**1.60**	**1.60**

Curbs, Gutters, and Sidewalk Maintenance - 5610

Manager: Justin Ezell *Program Summary*

Program Outcome Statement

Maintain curbs, gutters, and sidewalks to ensure safe walking surfaces and efficient surface runoff on the 875 curb miles of City frontage improvements.

The Curbs, Gutters, and Sidewalk Maintenance Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
262 - State Gas Tax-Section 2103				
General Sources	59,381	116,006	258,008	272,264
SUB-TOTAL:	**59,381**	**116,006**	**258,008**	**272,264**
TOTAL SOURCES	**59,381**	**116,006**	**258,008**	**272,264**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	31,252	86,977	228,979	243,235
Operating Expenses	27,434	28,288	28,288	28,288
Internal Service Charges	695	741	741	741
TOTAL EXPENDITURES	**59,381**	**116,006**	**258,008**	**272,264**

The Curbs, Gutters, and Sidewalk Maintenance Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Heavy Equipment Operator I	0.10	0.05	0.05
Heavy Equipment Operator II	0.05	0.05	0.05
Maintenance Worker I	-	2.00	2.00
Maintenance Worker II	0.65	0.35	0.35
Senior Maintenance Team Leader	0.10	-	-
Public Works Supervisor	-	0.10	0.10
FULL-TIME FTEs	**0.90**	**2.55**	**2.55**
TOTAL PROGRAM FTEs	**0.90**	**2.55**	**2.55**

Custodial Services - 5740

Manager: Bob Hardie

Program Summary

Program Outcome Statement

Provide custodial services for a healthy and safe environment to our diverse customer base in the most cost effective and efficient manner.

The Custodial Services Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
630 - Building Maintenance Fund				
General Sources	604,861	658,265	425,732	441,300
SUB-TOTAL:	**604,861**	**658,265**	**425,732**	**441,300**
TOTAL SOURCES	**604,861**	**658,265**	**425,732**	**441,300**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	295,348	316,019	69,747	74,856
Operating Expenses	285,115	315,764	335,784	345,784
Internal Service Charges	24,398	26,482	20,201	20,660
TOTAL EXPENDITURES	**604,861**	**658,265**	**425,732**	**441,300**

The Custodial Services Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Custodian	1.00	-	-
Facilities Maintenance Manager	0.10	0.10	0.10
Lead Custodian	2.00	-	-
Senior Maintenance Team Leader	0.20	-	-
Public Works Supervisor	-	0.33	0.33
FULL-TIME FTEs	**3.30**	**0.43**	**0.43**

Custodial Services – 5740

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Custodian	0.02	-	-
Lead Custodian	0.04	-	-
PART-TIME AND OVER-TIME FTEs	**0.06**	**-**	**-**
TOTAL PROGRAM FTEs	**3.36**	**0.43**	**0.43**

Drainage Management - 5410

Manager: Justin Ezell *Program Summary*

Program Outcome Statement

Provide storm drainage maintenance operations to reduce pollutants from entering into the storm drain system and major waterways in compliance with the Federal Clean Water Act.

The Drainage Management Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
270 - Storm Water Management				
General Sources	121,051	200,853	168,500	166,039
SUB-TOTAL:	**121,051**	**200,853**	**168,500**	**166,039**
TOTAL SOURCES	**121,051**	**200,853**	**168,500**	**166,039**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	104,764	179,644	143,450	139,989
Operating Expenses	14,974	19,809	23,650	24,650
Internal Service Charges	1,313	1,400	1,400	1,400
TOTAL EXPENDITURES	**121,051**	**200,853**	**168,500**	**166,039**

The Drainage Management Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Heavy Equipment Operator I	0.60	0.40	0.40
Heavy Equipment Operator II	0.25	0.25	0.25
Maintenance Worker II	0.65	0.35	0.35
Senior Maintenance Team Leader	0.20	-	-
Public Works Supervisor	-	0.20	0.20
FULL-TIME FTEs	**1.70**	**1.20**	**1.20**

Drainage Management – 5410

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Heavy Equipment Operator I	0.02	0.02	-
Maintenance Worker II	0.03	0.03	-
Senior Maintenance Team Leader	0.01	0.01	-
Sweeper Operator		0.05	-
PART-TIME AND OVER-TIME FTEs	**0.06**	**0.11**	**-**
TOTAL PROGRAM FTEs	**1.76**	**1.31**	**1.20**

Fleet Management - 5500

Manager: Jeff Roubal *Program Summary*

Program Outcome Statement

To provide efficient and timely maintenance of City vehicles to ensure staff has vehicles available when necessary.

The Fleet Management Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
633 - Fleet Maintenance Fund				
Charges for Services	2,888,358	3,258,819	3,508,471	3,569,709
Other Revenues	214,503	68,215	54,831	54,831
General Sources	(893,592)	564,170	(616,816)	(375,126)
SUB-TOTAL:	**2,209,267**	**3,891,204**	**2,946,486**	**3,249,414**
TOTAL SOURCES	**2,209,267**	**3,891,204**	**2,946,486**	**3,249,414**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	564,601	559,534	603,310	624,080
Operating Expenses	1,525,999	3,264,035	2,107,542	2,384,568
Internal Service Charges	118,668	67,635	235,634	240,766
TOTAL EXPENDITURES	**2,209,267**	**3,891,204**	**2,946,486**	**3,249,414**

The Fleet Management Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Automotive Parts Worker	1.00	1.00	1.00
Equipment Mechanic	3.00	3.00	3.00
Program Manager	0.95	0.95	0.95
FULL-TIME FTEs	**4.95**	**4.95**	**4.95**
TOTAL PROGRAM FTEs	**4.95**	**4.95**	**4.95**

Graffiti Removal - 5750

Manager: Bob Hardie

Program Summary

Program Outcome Statement

Provide an environment of zero tolerance for graffiti by removing an annual average of 450,000 SF of tags to illustrate Concord's uniqueness and define Concord as California's premier community.

The Graffiti Removal Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	360,285	396,740	435,231	459,500
SUB-TOTAL:	**360,285**	**396,740**	**435,231**	**459,500**
TOTAL SOURCES	**360,285**	**396,740**	**435,231**	**459,500**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	205,071	279,885	307,148	325,227
Operating Expenses	108,146	60,290	65,000	70,000
Internal Service Charges	47,068	56,565	63,083	64,273
TOTAL EXPENDITURES	**360,285**	**396,740**	**435,231**	**459,500**

The Graffiti Removal Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Facilities Maintenance Manager	0.10	0.10	0.10
Maintenance Painter	0.50	0.50	0.50
Maintenance Worker I	1.90	1.00	1.00
Maintenance Worker II	-	1.00	1.00
Senior Maintenance Team Leader	0.30	-	-
Public Works Supervisor	-	0.33	0.33
FULL-TIME FTEs	**2.80**	**2.93**	**2.93**

Graffiti Removal – 5750

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Ltd Ser-Maint. Laborer	0.77	-	-
PART-TIME AND OVER-TIME FTEs	**0.77**	**-**	**-**
TOTAL PROGRAM FTEs	**3.57**	**2.93**	**2.93**

Landscape Maintenance - 5720

Manager: Steve Voorhies *Program Summary*

Program Outcome Statement

Concord Landscape Maintenance Districts provide the highest quality service level to landscaped areas as specified in maintenance contract specifications and annual budget documents.

The Landscape Maintenance Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
210 - Downtown Maint. District				
Other Revenues	11,444	10,000	15,641	15,641
Property Taxes	352,821	360,004	360,004	360,004
Transfers In	-	343,384	343,384	343,384
General Sources	(215,473)	(117,900)	(188,545)	(183,882)
SUB-TOTAL:	**148,792**	**595,488**	**530,484**	**535,147**
211 - Pinehollow Landscape Maint				
Other Revenues	5,906	5,000	5,018	5,018
Property Taxes	61,677	61,667	61,667	61,667
General Sources	(16,073)	11,300	15,460	15,490
SUB-TOTAL:	**51,510**	**77,967**	**82,145**	**82,175**
212 - Kirkwood Landscape Maint.				
Other Revenues	1,765	2,000	1,651	1,651
Property Taxes	61,638	59,020	59,020	59,020
General Sources	(12,158)	5,272	9,657	9,657
SUB-TOTAL:	**51,245**	**66,292**	**70,328**	**70,328**
213 - Ygnacio Woods Landscape Ma				
Other Revenues	394	320	430	430
Property Taxes	7,544	9,104	9,286	9,471
General Sources	(5,731)	(1,860)	(2,152)	(2,337)
SUB-TOTAL:	**2,207**	**7,564**	**7,564**	**7,564**
214 - Balhan Terrace Landscape M				
Other Revenues	137	125	133	133
Property Taxes	796	762	762	762
General Sources	(918)	(168)	(176)	(176)
SUB-TOTAL:	**15**	**719**	**719**	**719**
215 - Valley Terrace Landscape M				

Landscape Maintenance – 5720

Program Summary

Other Revenues	1,448	1,400	1,395	1,395
Property Taxes	2,958	2,300	2,300	2,300
General Sources	(4,350)	(2,973)	(2,968)	(2,968)
SUB-TOTAL:	**55**	**727**	**727**	**727**
TOTAL SOURCES	**253,824**	**748,757**	**691,967**	**696,660**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	91,425	84,150	94,804	99,467
Operating Expenses	161,781	320,564	253,120	253,150
Internal Service Charges	618	659	659	659
Other Financing Uses	-	343,384	343,384	343,384
TOTAL EXPENDITURES	**253,824**	**748,757**	**691,967**	**696,660**

The Landscape Maintenance Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Landscape Gardener	0.70	0.70	0.70
Senior Maintenance Team Leader	0.10	-	-
Public Works Supervisor	-	0.10	0.10
FULL-TIME FTEs	**0.80**	**0.80**	**0.80**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Ltd Ser-Maint. Laborer	0.13	0.13	0.13
PART-TIME AND OVER-TIME FTEs	**0.13**	**0.13**	**0.13**
TOTAL PROGRAM FTEs	**0.93**	**0.93**	**0.93**

Parks Maintenance Services - 5700

Manager: Steve Voorhies *Program Summary*

Program Outcome Statement

Provide safe, aesthetically pleasing parks designed and maintained to meet the diverse needs for active and passive recreation and leisure activities.

The Parks Maintenance Services Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services	27,985	-	-	-
Other Revenues	34,946	-	-	-
General Sources	3,526,830	3,984,968	4,341,889	4,436,295
SUB-TOTAL:	**3,589,760**	**3,984,968**	**4,341,889**	**4,436,295**
TOTAL SOURCES	**3,589,760**	**3,984,968**	**4,341,889**	**4,436,295**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,912,878	1,758,013	2,091,374	2,178,165
Operating Expenses	1,239,591	1,746,818	1,711,578	1,711,578
Internal Service Charges	437,292	480,137	538,937	546,552
TOTAL EXPENDITURES	**3,589,760**	**3,984,968**	**4,341,889**	**4,436,295**

The Parks Maintenance Services Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	-	0.70	0.70
Environmental Maintenance Tech	0.85	0.85	0.85
General Laborer	2.00	2.00	2.00
Heavy Equipment Operator I	0.95	0.95	0.95
Horticultural Advisor	0.50	-	-
Landscape Gardener	3.30	4.30	4.30
Maintenance Gardener	2.00	1.00	1.00

Parks Maintenance Services – 5700

Maintenance Team Leader	2.50	2.50	2.50
Parks Lead Worker	1.00	1.00	1.00
Parks Program Manager	0.50	-	-
Recreation Program Coordinator	-	1.00	1.00
Senior Maintenance Team Leader	1.05	1.00	1.00
Tree Lead Worker	0.15	0.15	0.15
Parks Manager	-	0.50	0.50
Public Works Supervisor	-	1.05	1.05
FULL-TIME FTEs	**14.80**	**17.00**	**17.00**

PART-TIME AND OVER-TIME FTEs [By Position]	**FY 2014-15 Adjusted Budget**	**FY 2015-16 Proposed Budget**	**FY 2016-17 Proposed Budget**
Environmental Maintenance Tech	0.03	0.03	0.03
General Laborer	0.10	0.10	0.10
Heavy Equipment Operator I	0.04	0.04	0.04
Landscape Gardener	0.01	0.01	0.01
Ltd Ser-Maint. Laborer	1.81	1.81	1.81
Ltd Ser-Recreation Specialist	0.46	0.08	0.08
Maintenance Gardener	0.02	0.02	0.02
Maintenance Team Leader	0.08	0.08	0.08
Maintenance Worker I	0.02	0.02	0.02
Maintenance Worker II	0.02	0.02	0.02
Parks Lead Worker	0.01	0.01	0.01
Senior Maintenance Team Leader	0.14	0.14	0.14
Tree Lead Worker	0.01	0.01	0.01
PART-TIME AND OVER-TIME FTEs	**2.76**	**2.37**	**2.37**
TOTAL PROGRAM FTEs	**17.56**	**19.37**	**19.37**

Pump Station - 5200

Manager: Justin Ezell *Program Summary*

Program Outcome Statement

Develop and provide a variety of customer driven maintenance services and programs. Protect the City's investment of infrastructure and public facilities. Ensure the health and safety of Concord's community in the most efficient and cost effective manner.

The Pump Station Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
710 - Sewer Operating				
Charges for Services, Licenses, and Permits	22,099,344	24,255,000	27,738,014	30,740,006
Other Revenues	277,149	131,111	101,563	123,503
Transfers In	-	141,383	141,383	141,383
General Sources	(17,290,131)	(22,917,431)	(26,368,907)	(29,395,557)
SUB-TOTAL:	**5,086,361**	**1,610,063**	**1,612,052**	**1,609,335**
TOTAL SOURCES	**5,086,361**	**1,610,063**	**1,612,052**	**1,609,335**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	24,402	-	-	-
Operating Expenses	4,384,705	24,379	24,868	25,364
Debt Service Payments	677,255	1,585,684	1,587,184	1,583,971
TOTAL EXPENDITURES	**5,086,361**	**1,610,063**	**1,612,052**	**1,609,335**

Sewer Operations - 5210

Manager: Justin Ezell *Program Summary*

Program Outcome Statement

Perform preventive maintenance and make routine repairs to the sewer system to provide a safe and healthy environment in the cities of Clayton and Concord in an efficient cost effective manner.

The Sewer Operations Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
710 - Sewer Operating				
General Sources	8,923,994	9,681,817	4,403,249	4,507,436
SUB-TOTAL:	**8,923,994**	**9,681,817**	**4,403,249**	**4,507,436**
TOTAL SOURCES	**8,923,994**	**9,681,817**	**4,403,249**	**4,507,436**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	1,694,402	1,924,182	1,752,984	1,840,497
Operating Expenses	6,712,404	7,035,508	2,328,785	2,342,936
Internal Service Charges	465,095	722,127	321,480	324,002
Other Financing Uses	52,093	-	-	-
TOTAL EXPENDITURES	**8,923,994**	**9,681,817**	**4,403,249**	**4,507,436**

The Sewer Operations Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Administrative Clerk II	0.30	0.50	0.50
Administrative Clerk III	0.80	0.80	0.80
Administrative Secretary	0.35	-	-
City Engineer	0.35	0.35	0.35
Confidential Secretary	0.05	0.20	0.20
Construction Inspection Sprvsr	0.10	0.20	0.20
Construction Inspector	1.30	0.60	0.60
Heavy Equipment Operator I	0.05	0.05	0.05

Sewer Operations – 5210

Program Summary

Heavy Equipment Operator II	0.35	0.35	0.35
Maintenance Worker I	3.00	1.00	1.00
Maintenance Worker II	6.65	7.00	7.00
Manager-Infrastructure Maint.	1.00	-	-
Permit Center Technician III	0.25	0.25	0.25
Public Works Engineer II	0.15	-	-
Public Works Lead Wkr-Infra Mn	1.00	-	-
Senior Administrative Analyst	0.70	0.70	0.70
Senior Civil Engineer	-	0.10	0.10
Senior Maintenance Team Leader	1.00	-	-
Junior Engineer	-	0.15	0.15
Infrastructure Maint. Manager	-	1.00	1.00
Public Works Supervisor	-	1.00	1.00
Public Works Lead Wkr	-	1.00	1.00
FULL-TIME FTEs	**17.40**	**15.25**	**15.25**

PART-TIME AND OVER-TIME FTEs [By Position]	**FY 2014-15 Adjusted Budget**	**FY 2015-16 Proposed Budget**	**FY 2016-17 Proposed Budget**
Maintenance Worker II	0.32	0.32	0.32
Public Works Lead Wkr-Infra Mn	0.05	0.05	0.05
Senior Maintenance Team Leader	0.04	0.04	0.04
PART-TIME AND OVER-TIME FTEs	**0.41**	**0.41**	**0.41**
TOTAL PROGRAM FTEs	**17.81**	**15.66**	**15.66**

Signs & Markings - 5320

Manager: Justin Ezell *Program Summary*

Program Outcome Statement

Install and maintain all roadway signs and markings so that regulatory, warning and guide messages are conveyed efficiently and effectively to drivers, pedestrians and bicyclists.

The Signs & Markings Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
General Sources	102,695	218,379	191,407	193,640
SUB-TOTAL:	**102,695**	**218,379**	**191,407**	**193,640**
261 - State Gas Tax - Prop. 111				
General Sources	395,859	-	500	500
SUB-TOTAL:	**395,859**	**-**	**500**	**500**
262 - State Gas Tax-Section 2103				
General Sources	162,396	467,035	549,000	574,408
SUB-TOTAL:	**162,396**	**467,035**	**549,000**	**574,408**
485 - Measure J 28(a)				
General Sources	-	120,000	-	-
SUB-TOTAL:	**-**	**120,000**	**-**	**-**
TOTAL SOURCES	**660,950**	**805,414**	**740,907**	**768,548**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	416,787	430,273	535,890	557,760
Operating Expenses	162,178	276,994	149,600	154,600
Internal Service Charges	81,986	98,147	55,417	56,189
TOTAL EXPENDITURES	**660,950**	**805,414**	**740,907**	**768,548**

The Signs & Markings Program has the following authorized positions:

Signs & Markings – 5320

Program Summary

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Maintenance Worker II	2.00	3.00	3.00
Public Works Lead Worker	1.00	1.00	1.00
Senior Maintenance Team Leader	1.00	1.00	1.00
FULL-TIME FTEs	**4.00**	**5.00**	**5.00**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Ltd Ser-Maint. Laborer	0.09	-	-
Public Works Lead Worker	0.09	0.09	0.09
PART-TIME AND OVER-TIME FTEs	**0.18**	**0.09**	**0.09**
TOTAL PROGRAM FTEs	**4.18**	**5.09**	**5.09**

Street Cleaning - 5420

Manager: Justin Ezell *Program Summary*

Program Outcome Statement

Provide Street Sweeping Operations that enhance the community environment and reduce pollutants from entering into the storm drain system in compliance with the Federal Clean Water Act.

The Street Cleaning Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
270 - Storm Water Management				
General Sources	497,133	541,058	446,458	455,642
SUB-TOTAL:	**497,133**	**541,058**	**446,458**	**455,642**
TOTAL SOURCES	**497,133**	**541,058**	**446,458**	**455,642**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	235,183	259,548	263,609	272,039
Operating Expenses	24,532	22,645	22,930	22,930
Internal Service Charges	237,418	258,865	159,919	160,673
TOTAL EXPENDITURES	**497,133**	**541,058**	**446,458**	**455,642**

The Street Cleaning Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Maintenance Worker II	0.30	0.30	0.30
Recreation Program Manager	0.05	-	-
Senior Maintenance Team Leader	0.05	-	-
Sweeper Operator	2.00	2.00	2.00
Program Manager	-	0.05	0.05
Public Works Supervisor	-	0.05	0.05
FULL-TIME FTEs	**2.40**	**2.40**	**2.40**

Street Cleaning – 5420

Program Summary

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Sweeper Operator	0.05	-	-
PART-TIME AND OVER-TIME FTEs	**0.05**	**-**	**-**
TOTAL PROGRAM FTEs	**2.45**	**2.40**	**2.40**

Street Maintenance - 5600

Manager: Justin Ezell *Program Summary*

Program Outcome Statement

Provide preventative maintenance programs to ensure rehabilitation/reconstructs are at the optimal program level on the City's 305 street miles per year.

The Street Maintenance Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
260 - State Gas Tax				
General Sources	63,427	131,689	223,219	225,823
SUB-TOTAL:	**63,427**	**131,689**	**223,219**	**225,823**
261 - State Gas Tax - Prop. 111				
General Sources	13,866	-	1,988	1,988
SUB-TOTAL:	**13,866**	**-**	**1,988**	**1,988**
262 - State Gas Tax-Section 2103				
General Sources	883,815	842,768	644,439	670,422
SUB-TOTAL:	**883,815**	**842,768**	**644,439**	**670,422**
475 - Measure J Local				
General Sources	21,138	13,492	13,492	13,492
SUB-TOTAL:	**21,138**	**13,492**	**13,492**	**13,492**
TOTAL SOURCES	**982,245**	**987,949**	**883,137**	**911,725**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	531,107	514,665	417,683	443,666
Operating Expenses	85,349	75,173	63,065	63,065
Internal Service Charges	365,790	398,111	402,390	404,994
TOTAL EXPENDITURES	**982,245**	**987,949**	**883,137**	**911,725**

The Street Maintenance Program has the following authorized positions:

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget

Street Maintenance – 5600

Heavy Equipment Operator I	1.25	0.50	0.50
Heavy Equipment Operator II	0.35	0.35	0.35
Maintenance Worker I	-	1.00	1.00
Maintenance Worker II	1.75	2.00	2.00
Senior Maintenance Team Leader	0.65	-	-
Public Works Supervisor	-	0.65	0.65
FULL-TIME FTEs	**4.00**	**4.50**	**4.50**

PART-TIME AND OVER-TIME FTEs [By Position]	**FY 2014-15 Adjusted Budget**	**FY 2015-16 Proposed Budget**	**FY 2016-17 Proposed Budget**
Heavy Equipment Operator II	0.05	-	-
Ltd Ser-Maint. Laborer	3.04	-	-
Maintenance Worker I	0.03	-	-
Maintenance Worker II	0.11	0.07	0.07
Senior Maintenance Team Leader	0.03	-	-
PART-TIME AND OVER-TIME FTEs	**3.26**	**0.07**	**0.07**
TOTAL PROGRAM FTEs	**7.26**	**4.57**	**4.57**

Traffic Signals Maintenance - 5340

Manager: Justin Ezell *Program Summary*

Program Outcome Statement

Provide preventative maintenance of all traffic signals on a regular basis and perform timely troubleshooting of reported signal malfunctions.

The Traffic Signals Maintenance Program is funded from the following sources:

SOURCES	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
100 - General Fund				
Charges for Services, Licenses, and Permits	17,802	-	-	-
Other Revenues	7,194	-	-	-
General Sources	277,707	378,292	369,456	379,601
SUB-TOTAL:	**302,703**	**378,292**	**369,456**	**379,601**
260 - State Gas Tax				
General Sources	7,868	-	-	-
SUB-TOTAL:	**7,868**	**-**	**-**	**-**
261 - State Gas Tax - Prop. 111				
General Sources	211,008	246,356	215,000	215,000
SUB-TOTAL:	**211,008**	**246,356**	**215,000**	**215,000**
485 - Measure J 28(a)				
General Sources	-	80,000	-	-
SUB-TOTAL:	**-**	**80,000**	**-**	**-**
TOTAL SOURCES	**521,579**	**704,648**	**584,456**	**594,601**

These funds are distributed to the following expenditure categories:

EXPENDITURES [By Category]	FY 2013-14 Actual	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Salaries & Benefits	206,188	228,972	235,215	244,575
Operating Expenses	284,966	458,633	305,228	305,228
Internal Service Charges	30,425	17,043	44,013	44,799
TOTAL EXPENDITURES	**521,579**	**704,648**	**584,456**	**594,601**

The Traffic Signals Maintenance Program has the following authorized positions:

Traffic Signals Maintenance – 5340

Program Summary

FULL-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Senior Traffic Signal Tech	0.90	0.90	0.90
Traffic Signal Technician	0.60	0.60	0.60
FULL-TIME FTEs	**1.50**	**1.50**	**1.50**

PART-TIME AND OVER-TIME FTEs [By Position]	FY 2014-15 Adjusted Budget	FY 2015-16 Proposed Budget	FY 2016-17 Proposed Budget
Senior Traffic Signal Tech	0.12	0.08	0.08
Traffic Signal Technician	0.17	0.10	0.10
PART-TIME AND OVER-TIME FTEs	**0.29**	**0.18**	**0.18**
TOTAL PROGRAM FTEs	**1.79**	**1.68**	**1.68**

Concord's Historic Galindo House

This home was built in 1856 for Don Francisco Galindo and his wife, Maria Dolores Manuela (Pacheco) Galindo, Don Salvio's second daughter. At that time, it was one of the few Victorian ranch houses in the county. When their oldest son, Juan "John" Galindo and his bride Marina "Sarah" (Amador) Galindo took up residence in 1880, the original six-room house was expanded to ten rooms. After their eldest child Frederick and Catherine (Hittman) Galindo were married in 1911, title was transferred to the next generation. Since Mrs. Catherine Galindo's death in 1966, the home was maintained by her children. After the death of Ms. Ruth Galindo, the home became the property of the City of Concord. It is presently being restored as the Galindo House and Gardens.

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

Special Revenue Funds are used to account for revenue sources that are restricted by law or administrative action for a specific purpose. The City of Concord has the following Special Revenue Funds:

State Gas Tax – Revenue apportioned to the City from State collected gasoline taxes. Funds are to be used for construction and maintenance of City Streets.

Storm Water Management and Storm Water Infrastructure Fund. -To account for activities necessary to comply with the Federal Clean Water Act.

Maintenance Districts - Revenue from property tax and annual assessments against property owners within districts used for maintenance.

Citywide Street Lighting District – Formed in 1988 for the purpose of funding the installation and maintenance of public lighting facilities in public places. In 2005, the City consummated the purchase of the street lighting system from the local utility and included its operations in this district.

Downtown Landscape Maintenance District – Formed in 1983 to maintain and service landscaping in the public places of the downtown area.

Pine Hollow Landscape Maintenance District – Formed in 1986 to maintain and service landscaping in the public places of the Pine Hollow subdivision.

Landscaping & Lighting District #3 – This district is comprised of four subdivisions, Kirkwood, Ygnacio Woods, Balhan and Valley Terrace.

Art in Public Places – To account for fees applied to new construction and expended for the purchase and installation of art objects in the City. This fee is no longer assessed.

Traffic System Management (TSM) - Monies from in-lieu parking fees used for traffic system management facilities.

Housing & Community Services – Monies received from the Federal Department of Housing and Urban Development and other sources used for development of jobs and suitable housing for low-income residents.

Housing Assistance – Funds from developers' contributions used for low-income housing loans.

Community Development Block Grant (CDBG) – Monies received from the Department of Housing & Urban Development used for programs assisting low and moderate income residents.

Housing Conservation – Funds from CDBG and repayments of previous loans used for loans rehabilitating housing.

Special Revenue Funds (continued)

Childcare – Monies from developers' fees committed to the Concord Childcare program.

Concord Housing Fund- Assets retained as part of the dissolution of the City of Concord Redevelopment Agency in 2012 will preserve some of the Agency's existing housing programs.

Concord/Pleasant Hill Health Care District (formerly Mt. Diablo Health Care District) - Became a subsidiary district of the City in 2012. Property tax revenues will provide for health care services pursuant to the Health and Safety Code throughout the District's jurisdictional boundaries which include the cities of Concord and Pleasant Hill.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - SPECIAL REVENUE FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17
REVENUES:						
Taxes	$ 3,598,129	$ 3,810,486	$ 3,779,629	$ 3,782,934	$ 3,836,585	$ 3,836,770
Licenses and permits	-	-	-	-		
Intergovernmental	4,562,073	3,804,393	4,744,233	4,299,680	3,865,285	3,438,725
Charges for current services	6,876	6,876	27,595	137,000	135,000	135,000
Franchise PEG Fees	-	-	-	-	575,000	575,000
Use of money and property	230,986	139,741	323,054	177,133	142,784	142,784
Other	277,649	(1,804,202)	2,884,615	185,000	65,000	65,000
Total Revenues	$ 8,675,713	$ 5,957,294	$ 11,759,126	$ 8,581,747	$ 8,619,654	$ 8,193,279
EXPENDITURES:						
Current:						
Salaries and benefits	$ 1,476,737	$ 2,226,965	$ 2,434,671	$ 3,006,828	$ 3,212,338	$ 3,365,513
Operating expenditures	2,780,619	2,649,414	2,503,500	3,603,626	4,441,896	3,944,126
Internal Service Charges	690,323	997,904	1,094,636	1,119,180	751,137	758,612
Capital projects	453,975	1,048,886	1,188,220	192,107	1,038,500	100,000
Debt Services	23,850	19,875	915,900	-	-	-
Total Expenditures	$ 5,425,504	$ 6,943,044	$ 8,136,927	$ 7,921,741	$ 9,443,871	$ 8,168,251
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ 3,250,209	$ (985,750)	$ 3,622,199	$ 660,006	$ (824,217)	$ 25,028
OTHER FINANCING SOURCES (USES):						
Conversion to unallocated reserve balance	$ (8,555,438)	$ 62,235	$ (2,015,649)	$ 3,742,687	$ -	$ -
Transfers in	0	29,285	482,228	657,086	550,312	546,337
Transfers (out)	(1,007,265)	(750,438)	(730,590)	(1,276,576)	(1,188,406)	(1,192,851)
Total Other Financing Sources (Uses)	$ (9,562,703)	$ (658,918)	$ (2,264,011)	$ 3,123,197	$ (638,094)	$ (646,514)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (6,312,494)	$ (1,644,668)	$ 1,358,188	$ 3,783,203	$ (1,462,311)	$ (621,486)
Fund balance at beginning of year	18,180,153	11,867,659	10,222,991	11,581,179	15,364,382	13,902,071
Fund balance at end of year	$ 11,867,659	$ 10,222,991	$ 11,581,179	$ 15,364,382	$ 13,902,071	$ 13,280,585

Note: 2011-12 excludes Extraordinary Items from RDA Dissolution

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2016

Fund	State Gas Tax	Storm Water Management	Art in Public Places	Maintenance Districts
FUND BALANCE AS OF JULY 1, 2015	$ 3,709,628	$ 2,868,208	$ 10,764	$ 4,188,654
REVENUE				
Taxes	$ -	$ 2,000,000	$ -	$ 1,536,585
Licenses & Permits	-	-	-	-
Use of Money & Property	27,578	26,993	108	42,684
Intergovernmental	2,657,863	-	-	-
Fees	-	-	-	-
Other	-	35,000	-	343,384
Total Revenues	$ 2,685,441	$ 2,061,993	$ 108	$ 1,922,653
EXPENDITURES				
Operating	$ 3,047,755	$2,295,290	$ -	$ 1,342,970
Contractual Services	-	30,000	-	-
Capital Projects	390,000	30,000	-	-
Loan/Rebates	-	-	-	-
Incidental Expenses/Debt Services	-	-	-	399,204
Total Expenditures	$ 3,437,755	$ 2,355,290	$ -	$ 1,742,174
OTHER FINANCING SOURCES (USES)				
Transfer In	$ -	$ -	$ -	$ -
Transfer Out	-	-	-	(87,450)
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ (87,450)
Excess (Deficiency) of Revenues and Other Financing Sources over/(under) expenditures and Other Financing Uses	(752,314)	(293,297)	108	(2,034,297) 93,029
FUND BALANCE - JUNE 30	$ 2,957,314	$ 2,574,911	$ 10,872	$ 4,281,683
OPERATING CONTINGENCY RESERVE (Included in fund balance)	$ -	$ 233,000	$ -	$ 145,000
PROJECT CARRYOVER (These numbers represent projects which have been allocated in prior years but have not been spent as of May 1, 2015)	$ 2,230,666	$ 46,612	$ 33,720	$ 19,233

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2016

Fund	Traffic System Management	Concord / Pleasant Hill Health Care District	PEG Fees	Housing & Community Services
FUND BALANCE AS OF JULY 1, 2015	$ 223,401	$ 39,730	$ 547,000	$ 3,694,800
REVENUE				
Taxes	$ -	$ 300,000	$ -	$ -
Licenses & Permits	-	-	-	-
Use of Money & Property	2,424	522	7,642	34,833
Intergovernmental	-	-	-	1,207,422
Fees	-	-	575,000	40,000
Other	-	25,000	-	-
Total Revenues	$ 2,424	$ 325,522	$ 582,642	$ 1,282,255
EXPENDITURES				
Operating	$ 39,029	$ 300,298	$ 140,575	$ 1,360,406
Contractual Services	-	-	-	239,000
Capital Projects	-	-	-	618,500
Loan/Rebates	-	-	-	-
Incidental Expenses	-	-	-	-
Total Expenditures	$ 39,029	$ 300,298	$ 140,575	$ 2,217,906
OTHER FINANCING SOURCES (USES)				
Transfer In	$ 87,450	$ -	$ -	$ 119,478
Transfer Out	(10,500)	-	-	-
Total Other Financing Sources (Uses)	$ 76,950	$ -	$ -	$ 119,478
Excess (Deficiency) of Revenues and Other Financing Sources over/(under) expenditures and Other Financing Uses	40,345	25,224	442,067	(816,173)
FUND BALANCE - JUNE 30	$ 263,746	$ 64,954	$ 989,067	$ 2,878,627
OPERATING CONTINGENCY RESERVE (Included in fund balance)	$ -	$ -	$ -	$ -
PROJECT CARRYOVER (These numbers represent projects which have been allocated in prior years but have not been spent as of May 1, 2015)	$ -	$ -	$ -	$ 179,949

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2017

Fund	State Gas Tax	Storm Water Management	Art in Public Places	Maintenance Districts
FUND BALANCE AS OF JULY 1, 2016	$ 3,347,314	$ 2,604,910	$ 10,872	$ 4,136,683
REVENUE				
Taxes	$ -	$ 2,000,000	$ -	$ 1,536,770
Licenses & Permits	-	-	-	-
Use of Money & Property	27,578	26,993	108	42,684
Intergovernmental	2,543,841	-	-	-
Fees	-	-	-	-
Other	-	35,000	-	343,384
Total Revenues	$ 2,571,419	$ 2,061,993	$ 108	$ 1,922,838
EXPENDITURES				
Operating	$ 3,153,169	$2,386,467	$ -	$ 1,367,017
Contractual Services	-	30,000	-	-
Capital Projects	100,000	-	-	-
Loan/Rebates	-	-	-	-
Incidental Expenses/Debt Services	-	-	-	410,975
Total Expenditures	$ 3,253,169	$ 2,416,467	$ -	$ 1,777,992
OTHER FINANCING SOURCES (USES)				
Transfer In	$ -	$ -	$ -	$ -
Transfer Out	-	-	-	(83,475)
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ (83,475)
Excess (Deficiency) of Revenues and Other Financing Sources over/(under) expenditures and Other Financing Uses	(681,750)	(354,474)	108	61,371
FUND BALANCE - JUNE 30	$ 2,665,564	$ 2,250,436	$ 10,980	$ 4,198,054
OPERATING CONTINGENCY RESERVE (Included in fund balance)	$ -	$ 242,000	$ -	$ 147,000
PROJECT CARRYOVER (These numbers represent projects which have been allocated in prior years but have not been spent as of May 1, 2015)	$ 2,230,666	$ 46,612	$ 33,720	$ 19,233

CITY OF CONCORD
SPECIAL REVENUE FUNDS
FOR THE YEAR ENDING JUNE 30, 2017

Fund	Traffic System Management	Concord / Pleasant Hill Health Care District	PEG Fees	Housing & Community Services
FUND BALANCE AS OF JULY 1, 2016	$ 263,746	$ 64,954	$ 989,067	$ 3,345,468
REVENUE				
Taxes	$ -	$ 300,000	$ -	$ -
Licenses & Permits	-	-	-	-
Use of Money & Property	2,424	522	7,642	34,833
Intergovernmental	-	-	-	894,884
Fees	-	-	575,000	40,000
Other	-	25,000	-	-
Total Revenues	$ 2,424	$ 325,522	$ 582,642	$ 969,717
EXPENDITURES				
Operating	$ 39,029	$ 264,983	$ 140,575	$ 1,087,540
Contractual Services	-	-	-	184,000
Capital Projects	-	-	-	-
Loan/Rebates	-	-	-	-
Incidental Expenses	-	-	-	-
Total Expenditures	$ 39,029	$ 264,983	$ 140,575	$ 1,271,540
OTHER FINANCING SOURCES (USES)				
Transfer In	$ 83,475	$ -	$ -	$ 119,478
Transfer Out	(10,500)	-	-	-
Total Other Financing Sources (Us	$ 72,975	$ -	$ -	$ 119,478
	10,500			
Excess (Deficiency) of Revenues and Other Financing Sources over/(under) expenditures and Other Financing Uses	36,370	60,539	442,067	(182,345)
FUND BALANCE - JUNE 30	$ 300,116	$ 125,493	$ 1,431,134	$ 3,163,123
OPERATING CONTINGENCY RESERVE (Included in fund balance)	$ -	$ -	$ -	$ -
PROJECT CARRYOVER (These numbers represent projects which have been allocated in prior years but have not been spent as of May 1, 2015)	$ -	$ -	$ -	$ 179,949

City of Concord
Special Revenue Fund
State Gas Tax Fund
Ten Year Projection
For the Years Ending June 30, 2016 and 2017

Includes gradual implementation of $800,000 in Budget Stabilization.

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
FUND BALANCE - 7/1*	$ 3,709,628	$ 2,957,314	$ 2,275,564	$ 1,574,809	$ 971,577	$ 426,972	$ 62,019	$ (227,694)	$ (395,856)	$ (438,059)
Add Revenues:										
Intergovernmental	$ 2,657,863	$ 2,543,841	$ 2,569,279	$ 2,594,972	$ 2,620,922	$ 2,647,131	$ 2,673,602	$ 2,700,339	$ 2,727,341	$ 2,754,616
Use of Money & Property	27,578	27,578	38,259	52,985	66,947	80,304	87,459	91,709	95,975	100,254
Total Revenue	$ 2,685,441	$ 2,571,419	$ 2,607,538	$ 2,647,957	$ 2,687,869	$ 2,727,435	$ 2,761,061	$ 2,792,048	$ 2,823,316	$ 2,854,870
Less Appropriations:										
Operating	$ 3,047,755	$ 3,153,169	$ 3,258,293	$ 3,351,189	$ 3,432,474	$ 3,492,388	$ 3,550,774	$ 3,610,210	$ 3,615,519	$ 3,676,433
On-going Budger Stabilization	-	-	-	(100,000)	(200,000)	(400,000)	(500,000)	(650,000)	(750,000)	(800,000)
Capital Projects	390,000	100,000	50,000	-	-	-	-	-	-	-
Total Appropriations	$ 3,437,755	$ 3,253,169	$ 3,308,293	$ 3,251,189	$ 3,232,474	$ 3,092,388	$ 3,050,774	$ 2,960,210	$ 2,865,519	$ 2,876,433
Excess (Deficiency) of Revenue Over (Under) Expenditures	$ (752,314)	$ (681,750)	$ (700,755)	$ (603,232)	$ (544,605)	$ (364,953)	$ (289,713)	$ (168,162)	$ (42,203)	$ (21,563)
FUND BALANCE - 6/30	$ 2,957,314	$ 2,275,564	$ 1,574,809	$ 971,577	$ 426,972	$ 62,019	$ (227,694)	$ (395,856)	$ (438,059)	$ (459,622)

* Beginning Fund Balance assumes adoption of the Proposed FY 2015-16 Capital Improvement Budget, which includes reallocation of $808,700 in Gas Tax project budget.

CITY OF CONCORD
SPECIAL REVENUE FUNDS
HOUSING & COMMUNITY SERVICES
FOR THE YEAR ENDING JUNE 30, 2016

	Housing Assistance	Housing Conservation	CDBG	Housing Inclusionary Fees	Concord Housing Fund	Childcare	Total
FUND BALANCE - 7/1	$533,825	$156,275	$302,618	$1,449,129	$1,143,549	$109,404	$ 3,694,800
REVENUES							
Use of Money & Property	$ 5,338	$ 1,584	$ -	$ 14,160	$ 10,998	$ 1,094	$ 33,174
Licenses & Permits							-
Grants		312,038	895,384				1,207,422
Fees						40,000	40,000
Other	-	-	-	-			-
Total Revenues	$ 5,338	$ 313,622	$ 895,384	$ 14,160	$ 10,998	$ 41,094	$ 1,280,596
APPROPRIATIONS							
Operating	$ -	$ 308,067	$ 977,011	$ 67,328	$ -	$ 8,000	$ 1,360,406
Contracting Services			-		207,000	32,000	239,000
Capital Projects			618,500				618,500
Loan/Rebates	-		-	-	-	-	-
Total Expenditures	$ -	$ 308,067	$ 1,595,511	$ 67,328	$ 207,000	$ 40,000	$ 2,217,906
OTHER FINANCING SOURCES (USES)							
Transfer in		$ -	$ -	$ -	$ 119,478	$ -	$ 119,478
Transfer out	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ 119,478	$ -	$ 119,478
Excess (Deficiency) of Revenues over (under) expenditures and Other Financing Source (Uses)	$ 5,338	$ 5,555	$ (700,127)	$ (53,168)	$ (76,524)	$ 1,094	$ (817,832)
FUND BALANCE - 6/30	$ 539,163	$ 161,830	$ (397,509)	$ 1,395,961	$ 1,067,025	$ 110,498	$ 2,876,968

CITY OF CONCORD
SPECIAL REVENUE FUNDS
HOUSING & COMMUNITY SERVICES
FOR THE YEAR ENDING JUNE 30, 2017

	Housing Assistance	Housing Conservation	CDBG	Housing Inclusionary Fees	Concord Housing Fund	Childcare	Total
FUND BALANCE - 7/1	$539,163	$161,830	$ (397,509)	$1,395,962	$1,067,025	$110,498	$ 3,345,468
REVENUES							
Use of Money & Property	$ 5,338	$ 1,584	$ -	$ 14,160	$ 10,998	$ 1,094	$ 33,174
Licenses & Permits							-
Grants		289,046	895,384				1,184,430
Fees						40,000	40,000
Other	-	-	-	-			-
Total Revenues	$ 5,338	$ 290,630	$ 895,384	$ 14,160	$ 10,998	$ 41,094	$ 1,257,604
APPROPRIATIONS							
Operating	$ -	$ 286,424	$ 723,534	$ 69,582	$ -	$ 8,000	$ 1,087,540
Contracting Services			-		152,000	32,000	184,000
Capital Projects							-
Loan/Rebates	-	-	-	-	-	-	-
Total Expenditures	$ -	$ 286,424	$ 723,534	$ 69,582	$ 152,000	$ 40,000	$ 1,271,540
OTHER FINANCING SOURCES (USES)							
Transfer in		$ -	$ -	$ -	$ 119,478	$ -	$ 119,478
Transfer out	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ 119,478	$ -	$ 119,478
Excess (Deficiency) of Revenues over (under) expenditures and Other Financing Source (Uses)	$ 5,338	$ 4,206	$ 171,850	$ (55,422)	$ (21,524)	$ 1,094	$ 105,542
FUND BALANCE - 6/30	$ 544,501	$ 166,036	$ (225,659)	$ 1,340,540	$ 1,045,501	$ 111,592	$ 3,451,010

City of Concord
Special Revenue Fund
Maintenance Districts
For the Year Ending June 30, 2016

	Street Lighting Maintenance District	Downtown Maintenance District	Pine Hollow Maintenance District	Maintenance District #3	Total Maintenance District
FUND BALANCE - 7/1	$ 1,884,401	$ 1,431,376	$ 509,951	$ 362,926	$ 4,188,654
REVENUE					
Taxes	$ 1,043,546	$ 360,004	$ 61,667	$ 71,368	$ 1,536,585
Other Revenues	-	343,384	-	-	343,384
Use of Money & Property	18,416	15,641	5,018	3,609	42,684
Total Revenues	$ 1,061,962	$ 719,029	$ 66,685	$ 74,977	$ 1,922,653
APPROPRIATIONS					
Operating	$ 666,500	$ 523,917	$ 78,253	$ 74,300	$ 1,342,970
Incidental Expenses	466,377	11,347	3,892	5,038	486,654
Contingency	75,000	54,000	8,000	8,000	145,000
Capital Projects	-	-	-	-	-
Total Expenditures	$ 1,207,877	$ 589,264	$ 90,145	$ 87,338	$ 1,974,624
Excess (Deficiency) of Revenues over (under) expenditures	$ (145,915)	$ 129,765	$ (23,460)	$ (12,361)	$ (51,971)
FUND BALANCE - 6/30	$ 1,738,486	$ 1,561,141	$ 486,491	$ 350,565	$ 4,136,683

City of Concord
Special Revenue Fund
Maintenance Districts
For the Year Ending June 30, 2017

	Street Lighting Maintenance District	Downtown Maintenance District	Pine Hollow Maintenance District	Maintenance District #3	Total Maintenance District
FUND BALANCE - 7/1	$ 1,738,486	$ 1,561,141	$ 486,491	$ 350,565	$ 4,136,683
REVENUE					
Taxes	$ 1,043,546	$ 360,004	$ 61,667	$ 71,553	$ 1,536,770
Other Revenues	-	343,384	-	-	343,384
Use of Money & Property	18,416	15,641	5,018	3,609	42,684
Total Revenues	$ 1,061,962	$ 719,029	$ 66,685	$ 75,162	$ 1,922,838
APPROPRIATIONS					
Operating	$ 685,824	$ 528,711	$ 78,181	$ 74,301	$ 1,367,017
Incidental Expenses	474,071	11,347	3,994	5,038	494,450
Contingency	77,000	54,000	8,000	8,000	147,000
Capital Projects	-	-	-	-	-
Total Expenditures	$ 1,236,895	$ 594,058	$ 90,175	$ 87,339	$ 2,008,467
Excess (Deficiency) of Revenues over (under) expenditures	$ (174,933)	$ 124,971	$ (23,490)	$ (12,177)	$ (85,629)
FUND BALANCE - 6/30	$ 1,563,553	$ 1,686,112	$ 463,001	$ 338,388	$ 4,051,054

City of Concord
Special Revenue Fund
Street Lighting Maintenance District
Ten Year Projection
For the Fiscal Years Ending June 30, 2016 and 2017

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ 1,884,401	$ 1,813,486	$ 1,715,553	$ 1,667,410	$ 1,588,607	$ 1,478,996	$ 1,336,545	$ 1,159,977	$ 947,987	$ 702,919
Revenues										
Taxes	$ 1,043,546	$ 1,043,546	$ 1,043,546	$ 1,043,546	$ 1,043,546	$ 1,043,546	$ 1,043,546	$ 1,043,546	$ 1,043,546	$ 1,043,546
Use of Money & Property	18,416	18,416	16,831	16,032	14,935	13,532	11,810	9,760	7,389	4,690
Total Revenue	$ 1,061,962	$ 1,061,962	$ 1,060,377	$ 1,059,578	$ 1,058,481	$ 1,057,078	$ 1,055,356	$ 1,053,306	$ 1,050,935	$ 1,048,236
Expenditures										
Street Lighting (Electricity)	$ 400,000	$ 400,000	$ 410,000	$ 420,250	$ 430,756	$ 441,525	$ 452,563	$ 463,877	$ 475,474	$ 487,361
Street Lighting (Consult./Contract)	30,000	30,000	30,750	31,519	32,307	33,114	33,942	34,791	35,661	36,552
Street Lighting (Personnel)	201,500	215,824	225,020	231,379	236,508	239,800	243,150	246,541	243,293	246,683
Street Lighting (Supplies)	35,000	40,000	41,000	42,025	43,076	44,153	45,256	46,388	47,547	48,736
Assessment Engineering	16,500	17,000	17,425	17,861	18,307	18,765	19,234	19,715	20,208	20,713
County Collection Fees	33,000	35,000	35,875	36,772	37,691	38,633	39,599	40,589	41,604	42,644
Other Internal Service Charges	32,080	32,329	32,995	33,656	34,327	35,014	35,714	36,430	37,158	37,900
Debt Service Lease Purchase Agree	297,347	306,267	315,455	324,919	335,120	348,525	362,466	376,965	395,058	410,198
Loan Repayment w/Interest	87,450	83,475	-	-	-	-	-	-	-	-
Total Expenditures	$ 1,132,877	$ 1,159,895	$ 1,108,520	$ 1,138,381	$ 1,168,092	$ 1,199,529	$ 1,231,924	$ 1,265,296	$ 1,296,003	$ 1,330,787
Revenues Over (Under)	$ (70,915)	$ (97,933)	$ (48,143)	$ (78,803)	$ (109,611)	$ (142,451)	$ (176,568)	$ (211,990)	$ (245,068)	$ (282,551)
Contingency Reserve	$ 75,000	$ 77,000	$ 79,000	$ 81,000	$ 83,000	$ 85,000	$ 87,000	$ 89,000	$ 90,000	$ 92,000
Fund Balance 6/30	$ 1,738,486	$ 1,638,553	$ 1,588,410	$ 1,507,607	$ 1,395,996	$ 1,251,545	$ 1,072,977	$ 858,987	$ 612,919	$ 328,368

City of Concord
Special Revenue Fund
Downtown Landscape Maintenance District
Ten Year Projection
For the Fiscal Years Ending June 30, 2016 and 2017

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ 1,431,376	$ 1,615,141	$ 1,794,112	$ 1,971,419	$ 2,145,215	$ 2,315,749	$ 2,483,681	$ 2,648,874	$ 2,811,201	$ 2,973,340
Revenue										
Taxes	360,004	360,004	360,004	360,004	360,004	360,004	360,004	360,004	360,004	360,004
Other Revenues	343,384	343,384	343,384	343,384	343,384	343,384	343,384	343,384	343,384	343,384
Use of Money & Property	15,641	15,641	19,210	20,766	22,272	23,735	25,156	26,535	27,885	29,206
Total Revenue	$ 719,029	$ 719,029	$ 722,598	$ 724,154	$ 725,660	$ 727,123	$ 728,544	$ 729,923	$ 731,273	$ 732,594
Expenditures										
Landscape Maintenance	$ 125,570	$ 130,245	$ 133,833	$ 137,224	$ 140,274	$ 142,580	$ 144,936	$ 147,333	$ 146,978	$ 149,420
Gas & Electricity	6,956	6,956	7,130	7,308	7,491	7,678	7,870	8,067	8,268	8,475
Water & Miscellaneous	37,607	37,607	38,547	39,511	40,499	41,511	42,549	43,613	44,703	45,820
City Provided Admin. & General Services	343,384	343,384	343,384	343,384	343,384	343,384	343,384	343,384	343,384	343,384
Assessment Engineering	10,000	10,000	10,250	10,506	10,769	11,038	11,314	11,597	11,887	12,184
County Collection Fees	773	773	792	812	832	853	875	896	919	942
Postage & Mailing	574	574	588	603	618	634	649	666	682	699
Consultant/Contract Services	5,464	5,464	5,601	5,741	5,884	6,031	6,182	6,337	6,495	6,657
Other Internal Service Charges	4,936	5,055	5,166	5,269	5,375	5,482	5,592	5,703	5,818	5,934
Total Expenditures	$ 535,264	$ 540,058	$ 545,291	$ 550,358	$ 555,126	$ 559,191	$ 563,351	$ 567,596	$ 569,134	$ 573,515
Revenue Over (Under) Expenditures	$ 183,765	$ 178,971	$ 177,307	$ 173,796	$ 170,534	$ 167,932	$ 165,193	$ 162,327	$ 162,139	$ 159,079
Contingency Reserve	$ 54,000	$ 54,000	$ 55,000	$ 55,000	$ 56,000	$ 56,000	$ 56,000	$ 57,000	$ 57,000	$ 57,000
Capital Projects										
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		
	-	-	-	-	-	-	-	-	-	-
Total Capiptal Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		
Fund Balance 6/30	$ 1,561,141	$ 1,740,112	$ 1,916,419	$ 2,090,215	$ 2,259,749	$ 2,427,681	$ 2,592,874	$ 2,754,201	$ 2,916,340	$ 3,075,419

City of Concord
Special Revenue Fund
Pine Hollow Landscape Maintenance District
Ten Year Projections
For the Fiscal Years Ending June 30, 2016 and 2017

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ 509,951	$ 494,491	$ 479,001	$461,116	$ 440,890	$ 418,248	$ 393,113	$ 365,408	$ 335,055	$ 301,973
Revenue										
Taxes	$ 61,667	$ 61,667	$ 61,667	$ 61,667	$ 61,667	$ 61,667	$ 61,667	$ 61,667	$ 61,667	$ 61,667
Use of Money & Property	5,018	5,018	4,677	4,441	4,184	3,904	3,603	3,278	2,930	2,557
Total Revenue	$ 66,685	$ 66,685	$ 66,344	$ 66,108	$ 65,851	$ 65,571	$ 65,270	$ 64,945	64,597	64,224
Expenditures										
Landscape Contract	$ 25,800	$ 25,728	$ 26,374	$ 27,037	$ 27,715	$ 28,412	$ 29,126	$ 29,857	$ 30,607	$ 31,376
Landscape Extra Work	10,612	10,612	10,877	11,149	11,428	11,714	12,007	12,307	12,614	12,930
Contract Administration	1,437	1,437	1,473	1,510	1,547	1,586	1,626	1,666	1,708	1,751
Gas & Electricity	1,012	1,012	1,037	1,063	1,090	1,117	1,145	1,174	1,203	1,233
Capital Replacement Reserve	15,270	15,270	15,652	16,043	16,444	16,855	17,277	17,709	18,151	18,605
Water & Miscellaneous	24,122	24,122	24,725	25,343	25,977	26,626	27,292	27,974	28,673	29,390
Assessment Engineering	3,000	3,072	3,146	3,221	3,299	3,378	3,459	3,542	3,627	3,714
Printing, Publishing & Mailing	481	481	493	505	518	531	544	558	572	586
County Collection Fees	411	441	452	463	475	487	499	511	524	537
Total Expenditures	$ 82,145	$ 82,175	$ 84,229	$ 86,334	$ 88,493	$ 90,706	$ 92,975	$ 95,298	$ 97,679	$ 100,122
Revenue Over (Under) Expen	$ (15,460)	$ (15,490)	$ (17,885)	$ (20,226)	$ (22,642)	$ (25,135)	$ (27,705)	$ (30,353)	$ (33,082)	$ (35,898)
Contingency Reserve	$ 8,000	$ 8,000	$ 8,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 10,000	9,000	10,000
Fund Balance 6/30	$ 486,491	$ 471,001	$ 453,116	$431,890	$ 409,248	$ 384,113	$ 356,408	$ 325,055	$ 292,973	$ 256,075

City of Concord
Special Revenue Fund
Landscape & Lighting Maintenance District No. 3
Ten Year Projection
For the Years Ending June 30, 2016 and 2017

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ 362,926	$ 358,565	$ 354,388	$ 348,948	$ 342,259	$ 334,277	$ 324,952	$ 314,241	$ 302,100	$ 288,471
Revenue										
Taxes	$ 71,368	$ 71,553	$ 72,414	$ 73,293	$ 74,189	$ 75,103	$ 76,034	$ 76,985	$ 77,955	$ 78,945
Other Revenues	-	-	-	-	-	-	-	-	-	-
Use of Money & Property	3,609	3,609	3,450	3,334	3,209	3,068	2,916	2,753	2,575	2,384
Total Revenue	$ 74,977	$ 75,162	$ 75,864	$ 76,627	$ 77,398	$ 78,171	$ 78,950	$ 79,738	$ 80,530	$ 81,329
Expenditures										
Landscape Contract & Maintenance	$ 27,040	$ 27,040	$ 27,761	$ 28,501	$ 29,259	$ 30,036	$ 30,831	$ 31,646	$ 32,481	$ 33,336
Non Schedule Repairs	5,202	5,203	5,334	5,468	5,606	5,747	5,892	6,040	6,192	6,347
Landscape Extra Work										
Landscape Supplies	1,104	1,104	1,132	1,160	1,189	1,219	1,249	1,280	1,312	1,345
Water	36,725	36,725	37,643	38,584	39,549	40,538	41,551	42,589	43,655	44,746
Gas & Electricity	2,229	2,229	2,286	2,342	2,401	2,460	2,522	2,585	2,650	2,716
Capital Replacement Reserve	2,000	2,000	2,050	2,101	2,154	2,208	2,263	2,319	2,377	2,437
Assessment Engineering	3,028	3,028	3,038	3,048	3,058	3,069	3,079	3,090	3,102	3,114
Printing, Publishing & Mailing	1,159	1,159	1,188	1,218	1,248	1,280	1,311	1,343	1,378	1,412
County Collection Fees	851	851	872	894	916	939	963	987	1,012	1,037
Other Internal Service Charges	-	-	-	-	-	-	-	-	-	-
Total Expenditures	$ 79,338	$ 79,339	$ 81,304	$ 83,316	$ 85,380	$ 87,496	$ 89,661	$ 91,879	$ 94,159	$ 96,490
Revenue Over (Under) Expenditures	$ (4,361)	$ (4,177)	$ (5,440)	$ (6,689)	$ (7,982)	$ (9,325)	$ (10,711)	$ (12,141)	$ (13,629)	$ (15,161)
Contingency Reserve	$ 8,000	$ 8,000	$ 8,000	$ 8,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ 10,000
Fund Balance 6/30	$ 350,565	$ 346,388	$ 340,948	$ 334,259	$ 325,277	$ 315,952	$ 305,241	$ 293,100	$ 279,471	$ 263,310

City of Concord
Special Revenue Fund

Storm Water Fund Ten Year Projection
For the Years Ending June 30, 2016 and 2017

Includes gradual implementation of $650,000 in Budget Stabilization Strategies

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance - 7/01	$ 2,868,208	$ 2,574,910	$ 2,220,436	$ 1,774,165	$ 1,579,296	$ 1,375,841	$ 1,169,449	$ 966,658	$ 766,601	$ 590,138
Revenues										
Taxes - Parcel Fees	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000	$ 2,000,000
Other Revenue	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
Use of Money & Property	26,993	26,993	19,998	14,271	7,570	381	250	250	250	250
Total Revenues	$ 2,061,993	$ 2,061,993	$ 2,054,998	$ 2,049,271	$ 2,042,570	$ 2,035,381	$ 2,035,250	$ 2,035,250	$ 2,035,250	$ 2,035,250
Expenditures										
Operations	$1,680,332	$1,764,785	$1,832,777	$1,959,281	$1,995,462	$2,029,505	$2,064,363	$2,100,024	$2,126,137	$2,163,335
On-going Budget Stabilization	-	-	-	(400,000)	(450,000)	(500,000)	(550,000)	(600,000)	(650,000)	(650,000)
MRP Requirement	30,000	30,000	30,000	30,750	31,519	32,307	33,114	33,942	34,791	35,661
Drainage System	168,500	166,039	172,467	177,506	181,891	184,804	187,578	190,394	189,132	191,985
Street Cleaning	446,458	455,642	466,026	476,603	487,153	495,157	502,987	510,947	511,653	519,790
Total Expenditures	$ 2,325,291	$ 2,416,467	$ 2,501,270	$ 2,244,140	$ 2,246,025	$ 2,241,773	$ 2,238,042	$ 2,235,307	$ 2,211,713	$ 2,260,771
Capital Projects										
Grant Infrastructure	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	-	-	-	-	-	-	-	-	-	-
Total Capital Projects	$ 30,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Surplus (Deficit)	$ (293,298)	$ (354,474)	$ (446,272)	$ (194,869)	$ (203,455)	$ (206,392)	$ (202,792)	$ (200,057)	$ (176,463)	$ (225,521)
Less 10% Reserves	$ 233,000	$ 242,000	$ 250,000	$ 224,000	$ 225,000	$ 224,000	$ 224,000	$ 224,000	$ 246,000	$ 246,000
Fund Balance 6/30	$ 2,341,910	$ 1,978,436	$ 1,524,165	$ 1,355,296	$ 1,150,841	$ 945,449	$ 742,658	$ 542,601	$ 344,138	$ 118,616

Concord's Historic Bibber House

This house was built in 1912-13 by L.V. Perry for Charles and Carrie (Beebe) Bibber at a cost of $3,733. In addition to its large size and prominent architecture, the house is known for its exquisite wood paneling and beautifully finished staircase. Charles Bibber was the Deputy County Assessor. The house remained in his family for two generations. It has since been reconfigured for commercial purposes and is used as professional offices.

CITY OF CONCORD
DEBT SERVICE FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

Debt Service Funds are used to account for accumulation of resources for payment of interest and principal on the City's general bond debt. Debt Service Funds include:

REVENUE BONDS

Performing Arts Revenue Bonds - To account for the accumulation of revenue provided by Live Nation for payment of interest and principal on the Pavilion lease revenue bonds issued in 1995.

CERTIFICATES OF PARTICIPATION

ABAG Fund - To account for transfers of revenue from the General Fund for payment of interest and principal on Association of Bay Area Governments (ABAG) certificates of participation.

ASSESSMENT DISTRICTS

Assessment Districts Fund - To account for the accumulation of special assessment taxes for payment of special assessment bond interest and principal.

LEASE AGREEMENTS

Refunding Lease - To account for the accumulation of resources for payment of interest and principal for a lease repurchase secured by the Corporation Yard. The proceeds of the Refunding Lease, issued in 2010, retired a portion of the Police Facilities Revenue Bonds and retired the 1999 Judgment Obligation Bonds.

Lease Purchase - To account for the accumulation of resources for payment of interest and principal for a lease issued to fund various energy efficiency improvements in 2011.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - DEBT SERVICE FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17
REVENUES:						
Taxes	$ -	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for current services	-	-	-	-	-	-
Fines and forfeitures	-	-	-	-	-	-
Use of money and property	154,712	12,159	(2,183)	-	-	-
Other	500,000	-	1,347,637	-	567,379	568,667
Total Revenues	$ 654,712	$ 12,159	$ 1,345,454	$ -	$ 567,379	$ 568,667
EXPENDITURES:						
Current:						
Salaries and benefits	$ -	$ -	$ -	$ -	$ -	$ -
Operating expenditures	12,503	14,033	11,894	5,000	3,200	3,200
Internal Service Charges	-	-	-	-	-	-
Capital projects	-	-	-	-	-	-
Debt service	2,857,717	3,222,170	3,145,195	3,057,868	4,337,070	4,294,135
Total Expenditures	$ 2,870,220	$ 3,236,203	$ 3,157,089	$ 3,062,868	$ 4,340,270	$ 4,297,335
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (2,215,508)	$ (3,224,044)	$ (1,811,635)	$ (3,062,868)	$ (3,772,891)	$ (3,728,668)
OTHER FINANCING SOURCES (USES):						
Conversion to unallocated reserve balance	$ 540,297	$ (812,917)	$ (102,324)	$ 691,998	$ -	$ -
Transfers in	1,538,099	4,174,073	1,820,996	3,061,369	3,769,691	3,725,468
Transfers (out)	-	-	(8,479)	-	-	-
Total Other Financing Sources (Uses)	$ 2,078,396	$ 3,361,156	$ 1,710,193	$ 3,753,367	$ 3,769,691	$ 3,725,468
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (137,112)	$ 137,112	$ (101,442)	$ 690,499	$ (3,200)	$ (3,200)
Fund balance at beginning of year	146,215	9,103	146,215	44,773	735,272	732,072
Fund balance at end of year	$ 9,103	$ 146,215	$ 44,773	$ 735,272	$ 732,072	$ 728,872

Note: 2011-12 excludes Extraordinary Items from RDA Dissolution

CITY OF CONCORD
DEBT SERVICE FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 and 2017

Annual debt service requirements to maturity for long-term debt, including interest payments, are as follow:

	Revenue Bonds	Lease Agreements		
	Concord Pavilion		Lease Purchase	Total
YEAR ENDING JUNE 30				
2015-16	553,114	-	721,004	1,274,118
2016-17	490,978	-	736,858	1,227,836
2017-18	431,314	-	755,010	1,186,324
2018-19	374,122	-	782,534	1,156,656
2019-20	324,196	-	811,356	1,135,552
2020-21	281,124	-	841,533	1,122,657
2021-22	-	-	873,102	873,102
2022-23	-	-	906,115	906,115
2023-24		-	940,614	940,614
2024-25		-	976,663	976,663
Thereafter	$ -	$ -	$ 1,531,056	$ 1,531,056
Total	$ 2,454,848	$ -	$ 9,875,845	$ 12,330,693

Funding Sources:

Concord Pavilion Revenue Bonds will continue to be paid from operating revenues as part of the management agreement between the City of Concord and Live Nation.

Refunding Lease is paid by the General Fund.

Lease Purchase is paid by a number of funds in the City.

Note: Tax Allocation Bonds, 1993 Lease Revenue Bonds, Parking Structure Lease Revenue Bonds and the RDA portion of the Refunding Lease Agreement were transferred to the Successor Agency during fiscal year 2012.

CITY OF CONCORD
REVENUE BONDS
FOR THE YEARS ENDING JUNE 30, 2016 and 2017

Performing Arts Center Lease Revenue Bonds

Performing Arts Center Lease Revenue Bonds were issued in 1995 to finance a portion of the renovation and expansion of Concord Pavilion leased by the City. A portion of these bonds were called in September, 2009.

Principal Borrowed	
Series 1995 due 8/1/2020	$ 18,700,000

Payment Required	Principal	Interest	Total
Series 1995, FY 2015-2016	$ 405,000	$ 148,114	$ 553,114
Series 1995, FY 2016-2017	375,000	115,978	490,978

Principal Outstanding as of June 30, 2016	
Series 1995	$ 1,220,000

CITY OF CONCORD
CERTIFICATES OF PARTICIPATION
FOR THE YEARS ENDING JUNE 30, 2016 and 2017

City of Concord Certificates of Participation

ABAG 41 - Certificates of Participation were issued in 1998 to fund Diablo Creek Golf Course improvements (Enterprise Fund) and to defease outstanding ABAG 23 Certificates of Participation (Debt Service Fund) for renovation of Centre Concord.

Principal Borrowed	
ABAG 41 - Centre Concord due 8/1/2011	$ 810,000
ABAG 41 - Diablo Creek Golf Course due 8/1/2018	2,750,000
Total ABAG 41	$ 3,560,000

Payment Required	Principal	Interest	Total
ABAG 41 - Centre Concord	$ -	$ -	$ -
ABAG 41 - Diablo Creek Golf Course, FY 2015-2016	185,000	35,783	220,783
ABAG 41 - Diablo Creek Golf Course, FY 2016-2017	195,000	26,375	221,375
Total	$ 380,000	$ 62,158	$ 442,158

Principal Outstanding as of June 30, 2017

ABAG 41 - Centre Concord	$ -
ABAG 41 - Diablo Creek Golf Course	430,000
Total principal outstanding - ABAG 41	$ 430,000

CITY OF CONCORD
LEASE AGREEMENTS
FOR THE YEARS ENDING JUNE 30, 2016 and 2017

Infrastructure Lease Agreement

In 2015, the City entered into a Lease Financing Agreement to fund street and other infrastructure improvements throughout the City.

Principal Borrowed	
Refunding Lease Agreement due 9/1/2019	$ 22,635,000

Payment Required	Principal	Interest	Total
FY 2015-2016	$ 2,095,000	$ 400,573	$ 2,495,573
FY 2016-2017	2,110,000	387,632	2,497,632

Principal Outstanding as of June 30, 2015	
Refunding Lease Agreement	$ 18,430,000

Lease Purchase Agreement

The City entered into a Lease Purchase Agreement in 2011 to finance various energy efficiency improvements.

Principal Borrowed	
Lease Purchase Agreement due 12/1/2026	$ 8,384,040

Payment Required	Principal	Interest	Total
Lease Purchase Agreement, FY 2015-2016	$ 373,457	$ 347,547	$ 721,004
Lease Purchase Agreement, FY 2016-2017	$ 407,525	$ 329,333	$ 736,858

Principal Outstanding as of June 30, 2017	
Lease Purchase Agreement	$ 6,625,319

COMPUTATION OF DIRECT AND
OVERLAPPING BONDED DEBT
June 30, 2016 (a)

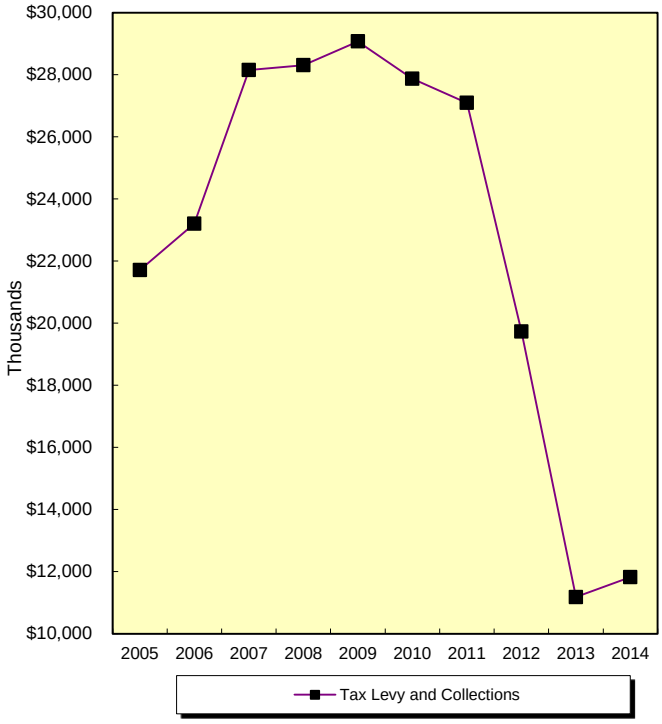
JURISDICTION	Net Debt Outstanding	Percentage Applicable to City of Concord	Amount Applicable to City of Concord
2012-13 Assessed Valuation			$ 11,316,676,118
OVERLAPPING TAX AND ASSESSMENT DEBT			
Bay Area Rapid Transit District	$ 410,690,000	2.251%	$ 9,244,632
Contra Costa Community College District	209,930,000	8.011%	16,817,492
Mt. Diablo Unified School District	449,305,057	39.174%	176,010,763
Mt. Diablo Unified School District Community Facilities District No. 1	48,770,000	39.174%	19,105,160
Contra Costa County Reassessment District	1,705,000	7.513%	128,097
East Bay Regional Park District	135,565,000	3.479%	4,716,306
TOTAL DIRECT AND OVERLAPPING TAX AND ASSESSMENT DEBT	$ 1,255,965,057		$ 226,022,450
DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT			
City of Concord General Fund Obligations	$4,080,000	100.000%	$4,080,000
Contra Costa County General Fund Obligations	282,641,006	7.981%	22,557,579
Contra Costa County Pension Obligations	310,110,000	7.981%	24,749,879
Contra Costa County Fire Protection District Pension Obligations	106,185,000	17.682%	18,775,632
Contra Costa Community College District Certificates of Participation	780,000	8.011%	62,486
TOTAL GROSS DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT	$ 703,796,006		$ 70,225,576
Less: Contra Costa County self supporting obligations			8,379,470
City of Concord Certificate of Participation (100% supported from Golf Course Revenues)			1,160,000
TOTAL NET DIRECT AND OVERLAPPING GENERAL FUND OBLIGATION DEBT			$ 60,686,106
Overlapping Tax Increment & General Fund Obligation Debt			
Concord Redevelopment Agency Central Redevelopment Project Area	$55,550,000	100.000%	55,550,000
Total Overlapping Tax Increment Debt			$55,550,000
Total Direct Debt			$4,080,000
Total Gross Overlapping Debt			$ 347,718,026
Total Net Overlapping Debt			$ 338,178,556
Gross Combined Total Debt			$ 351,798,026
Net Combined Total Debt			$ 342,258,556 (b)

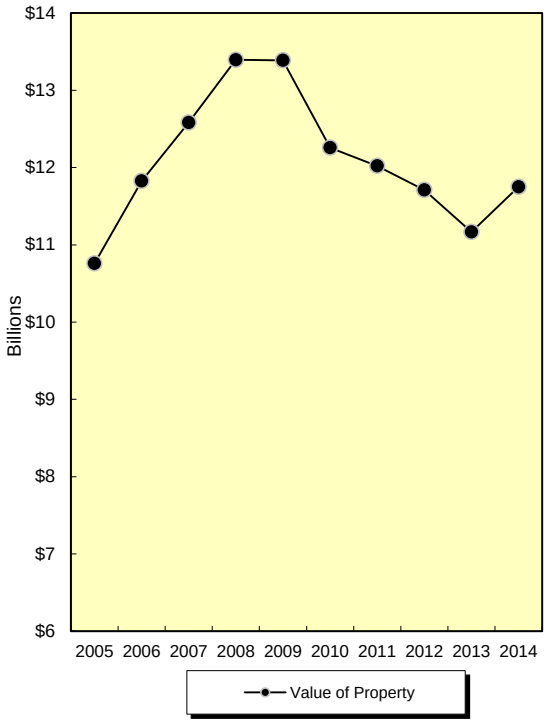
(a) Actual through June 30, 2013.
(b) Excludes tax and revenue anticipation notes, Enterprise revenue, and mortgage revenue.

Ratio to Assessed Valuation: Total Overlapping Tax and Assessment Debt 2.00**%**.
Ratio to Adjusted Assessed Valuation: Total Direct Debt **.04%**, Gross Combined Total Debt **3.11%**,
Net Combined Total Debt **3.02%**.

SOURCE: California Municipal Statistics, Inc. and CAFR FY2013, Statistical Section

Property Tax Levies and Collections
Last Ten Fiscal Years





Fiscal Year		Total Secured Tax Levy		General Fund Tax Collections	Debt Service Fund Tax Collections	Redevelopment Agency Fund Tax Collections		Total Tax Collections	Percent of Total Tax Collections to Tax Levy	Value of City Property Subject to Local Tax Rate
2005		21,710,945	(A)	10,652,549	-	11,058,396		21,710,945	100.00%	10,758,352,096
2006		23,202,024	(A)	11,773,593	-	11,428,431		23,202,024	100.00%	11,825,275,824
2007		28,151,765	(A)	14,247,381	-	13,904,384		28,151,765	100.00%	12,581,572,120
2008		28,304,789	(A)	13,706,176	-	14,598,613		28,304,789	100.00%	13,394,577,419
2009		29,074,531	(A)	12,987,563	-	16,086,968		29,074,531	100.00%	13,388,154,607
2010		27,872,031	(A)	11,379,519	-	16,492,512		27,872,031	100.00%	12,254,962,478
2011		27,093,100	(A)	11,393,346	-	15,699,754		27,093,100	100.00%	12,020,887,030
2012		19,731,365	(A)	11,404,500	-	8,326,865	(B)	19,731,365	100.00%	11,710,527,901
2013	*	11,178,462	(A)	11,178,462	-	-	(B)	11,178,462	100.00%	11,167,273,118
2014		$11,822,968		$ 11,822,968	-	$ -		$ 11,822,968	100.00%	$11,748,714,138

* Source: Contra Costa County Auditor-Controller's Office and the City of Concord's Finance Department. Tax collections estimated.

Note: A reserve is established by the County of Contra Costa under Revenue and Taxation Code Section 4701-4716 to cover all secured delinquencies, thus providing the City of Concord with 100% collection of its annual tax levy.

(A) Tax collections in FY2005 to FY2013 are net of pass-thru payment and educational revenue augmentation fund withholding.

(B) Redevelopment Agency dissolved in mid FY2012 resulting in no further tax collections henceforth.

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Concord's Historic Elworthy House

The house was built in 1912-13 for Herbert H. Elworthy, who was then Mayor of Concord, his wife Annie (Brawand) Elworthy, and their four sons. During the 1970s and 1980s, it was converted for use as a church and child-care facility, but was restored to its original configuration in 1988-89 and is currently used for commercial purposes.

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

Capital Projects Funds are used to account for resources used for the acquisition and construction of capital facilities or major capital equipment, except for capital facilities financed by Proprietary or Special Revenue Funds. Capital Projects Funds include:

Measure J – Accounts for transportation improvements funded by Contra Costa County's ½% sales tax. Measure J was approved in 2004. Measure J continues the ½% sales tax approved in 1988 by Measure C for 2010 and beyond.

Special Developers Fund - To account for capital projects within the City funded by various fees collected from developers.

> Parkland Fee – Residential developers are responsible for providing park land and recreation sources for Concord's citizens (Chapter 3 (2), Article IV of the City Concord Municipal Code).
>
> Off-site Street Improvement Program (OSIP) – the method used by the City to fund base-level General Plan street improvements.
>
> Storm Drain Zones/Traffic Mitigation – The ongoing development of real property in the city has placed a serious demand upon existing storm drains and certain streets. In order to provide an equitable manner of apportionment of the cost of future development of these facilities, the city has established local drainage areas and traffic mitigation areas.

Traffic Congestion Relief - Accounts for sales tax revenues used for local streets and roads construction projects.

Proposition 1B (LSR) - Accounts for projects financed by the State of California Transportation Bond Act passed in 2006. It includes a Local Streets and Roads (LSR) component to help relieve traffic congestion, facilitate movement of goods, improve air quality, and enhance safety and security of the transportation system.

General Reimbursable Projects – Accounts for projects financed by grants, donations, or reimbursed to the City from developers and for General Fund transfers expended for acquisition and construction of general purpose public facilities and improvements.

Measure WW – Accounts for the projects financed by bonds approved by voters in 2008 issued by the East Bay Regional Parks District.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - CAPITAL PROJECTS FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17
REVENUES:						
Taxes	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	6,211,446	8,320,532	7,450,090	4,055,260	10,464,651	3,132,163
Charges for current services	82,369	101,954	395,544	321,470	2,445,575	2,032,102
Fines and forfeitures	-	-	-	-	-	-
Use of money and property	84,121	26,724	50,057	37,947	26,669	18,240
Other	101,018	50,973	(1,100,000)	889,866	266,590	286,748
Total Revenues	$ 6,478,954	$ 8,500,183	$ 6,795,691	$ 5,304,543	$ 13,203,485	$ 5,469,253
EXPENDITURES:						
Current:						
Salaries and benefits	$ 839,670	$ 931,707	$ 1,859,355	$ 100,000	$ 965,704	$ 995,942
Operating expenditures	144,521	274,700	5,277,364	367,755	1,542,355	1,107,355
Internal Service Charges	123,214	207,134	19,430	-	-	-
Capital Projects	13,608,531	10,061,119	5,947,271	10,327,022	16,060,625	5,001,265
Debt Services	-	-	-	-	-	-
Total Expenditures	$ 14,715,936	$ 11,474,660	$ 13,103,420	$ 10,794,777	$ 18,568,684	$ 7,104,562
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (8,236,982)	$ (2,974,477)	$ (6,307,729)	$ (5,490,234)	$ (5,365,199)	$ (1,635,309)
OTHER FINANCING SOURCES (USES):						
Conversion to unallocated reserve balance	$ 10,926,974	$ (144,188)	$ 7,726,931	$ 2,792,922		
Transfers in	373,493	1,248,955	1,864,577	3,438,983	6,078,138	4,448,048
Transfers (out)	(7,437)	(124,283)	(814,710)	0	0	0
				0	0	0
Total Other Financing Sources (Uses)	$ 11,293,030	$ 980,484	$ 8,776,798	$ 6,231,905	$ 6,078,138	$ 4,448,048
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ 3,056,048	$ (1,993,993)	$ 2,469,069	$ 741,671	$ 712,939	$ 2,812,739
Fund balance at beginning of year	(464,168)	2,591,880	597,887	3,066,956	3,808,627	4,521,566
Fund balance at end of year	$ 2,591,880	$ 597,887	$ 3,066,956	$ 3,808,627	$ 4,521,566	$ 7,334,305

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2016

Fund	Measure J	Measure J-I680 / J (Other)	Dev Fees O.S.I.P.	Dev. Fees Parkland
FUND BALANCE AS OF JULY 1, 2015	$ 2,957,999	$ 9,946	$ (176,492)	$64,667
REVENUES				
Licenses and Fees	$ -	$ -	$ 50,000	$ 175,000
Use of Money & Property	23,096	-	554	1,522
Intergovernmental	1,378,642	4,027,000	-	-
Other	-	-	-	-
Total Revenues	$ 1,401,738	$ 4,027,000	$ 50,554	$ 176,522
EXPENDITURES				
Capital Projects	$ 608,416	$ 4,027,000	$ -	$ -
Other	267,755	-	-	-
Total Expenditures	$ 876,171	$ 4,027,000	$ -	$ -
OTHER FINANCING SOURCES (USES)				
Transfer In/Proceeds from Debt	$ -	$ -	$ -	$ -
Transfer Out	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues and Other Financing Sources over (under) expenditures and Other Financing Uses	525,567	-	50,554	176,522
FUND BALANCE - JUNE 30	$ 3,483,566	$ 9,946	$ (125,938)	$ 241,189
PROJECT CARRYOVER (These numbers represent funds which have been allocated but have not been spent as May 1, 2015	$ 3,624,521	$ 5,819,174	$ 173,422	$ 150,937

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2016

Fund	Storm Drainage Zones	Traffic Mitigation	Reimbursable Projects	General Fund Projects
FUND BALANCE AS OF JULY 1, 2015	$ 531,507	$ 48,244	$ -	$ -
REVENUES				
Licenses and Fees	$ 1,000	$ -	$ -	$ -
Use of Money & Property	1,000	497	-	-
Intergovernmental	-	-	1,805,906	-
Other	-	-	-	-
Total Revenues	$ 2,000	$ 497	$ 1,805,906	$ -
EXPENDITURES				
Capital Projects	$ -	$ -	$ 1,805,906	$ 2,191,200
Other	-	-	-	-
Total Expenditures	$ -	$ -	$ 1,805,906	$ 2,191,200
OTHER FINANCING SOURCES (USES)				
Transfer In/Proceeds from Debt	$ -	$ -	$ -	$ 2,191,200
Transfer Out	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ 2,191,200
Excess (Deficiency) of Revenues and Other Financing Sources over (under) expenditures and Other Financing Uses	2,000	497	-	-
FUND BALANCE - JUNE 30	$ 533,507	$ 48,741	$ -	$ -
PROJECT CARRYOVER (These numbers represent funds which have been allocated but have not been spent as May 1, 2015	$ 37,778	$ 242,000	$ 4,330,204	$ 2,660,878

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2017

Fund	Measure J	Measure J-I680 / J (Other)	Dev Fees O.S.I.P.	Dev. Fees Parkland
FUND BALANCE AS OF JULY 1, 2016	$ 3,483,566	$ 9,946	$ (125,938)	$241,189
REVENUES				
Licenses and Fees	$ -	$ -	$ 52,500	$ 180,000
Use of Money & Property	12,350	-	1,067	3,297
Intergovernmental	1,500,000	-	-	-
Other	-	-	-	-
Total Revenues	$ 1,512,350	$ -	$ 53,567	$ 183,297
EXPENDITURES				
Capital Projects	$ 1,031,922	$ -	$ -	$ -
Other	267,755	-	-	-
Total Expenditures	$ 1,299,677	$ -	$ -	$ -
OTHER FINANCING SOURCES (USES)				
Transfer In/Proceeds from Debt	$ -	$ -	$ -	$ -
Transfer Out	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues and Other Financing Sources over (under) expenditures and Other Financing Uses	212,673	-	53,567	183,297
FUND BALANCE - JUNE 30	$ 3,696,239	$ 9,946	$ (72,371)	$ 424,486
PROJECT CARRYOVER (These numbers represent funds which have been allocated but have not been spent as May 1, 2015	$ 3,624,521	$ 5,819,174	$ 173,422	$ 150,937

CITY OF CONCORD
CAPITAL PROJECTS FUNDS
FOR THE YEAR ENDING JUNE 30, 2017

Fund	Storm Drainage Zones	Traffic Mitigation	Reimbursable Projects	General Fund Projects
FUND BALANCE AS OF JULY 1, 2016	$ 533,507	$ 48,741	$ -	$ -
REVENUES				
Licenses and Fees	$ 1,015	$ -	$ -	$ -
Use of Money & Property	1,000	526	-	-
Intergovernmental	-	275,500	1,632,163	-
Other	-	-	-	-
Total Revenues	$ 2,015	$ 276,026	$ 1,632,163	$ -
EXPENDITURES				
Capital Projects	$ -	$ 275,500	$ 1,632,163	$ 212,180
Other	-	-	-	-
Total Expenditures	$ -	$ 275,500	$ 1,632,163	$ 212,180
OTHER FINANCING SOURCES (USES)				
Transfer In/Proceeds from Debt	$ -	$ -	$ -	$ 212,180
Transfer Out	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ 212,180
Excess (Deficiency) of Revenues and Other Financing Sources over (under) expenditures and Other Financing Uses	2,015	526	-	-
FUND BALANCE - JUNE 30	$ 535,522	$ 49,267	$ -	$ -
PROJECT CARRYOVER (These numbers represent funds which have been allocated but have not been spent as May 1, 2015	$ 37,778	$ 242,000	$ 4,330,204	$ 2,660,878

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Measure J	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Fund Balance - 7/1*	$ 2,957,999	$ 3,483,566	$ 3,696,239	$ 4,838,868	$ 6,001,707	$ 7,185,157	$ 6,887,127	$ 6,605,522	$ 6,340,759	$ 6,093,252
Add Revenues										
Intergovernmental	$ 1,378,642	$ 1,500,000	$ 1,526,250	$ 1,552,959	$ 1,580,136	$ 1,607,789	$ 1,635,925	$ 1,664,554	$ 1,693,683	$ 1,723,323
Use of Money & Property	23,096	12,350	8,757	10,169	11,731	10,946	7,814	4,837	2,016	1,000
Total Revenues	$ 1,401,738	$ 1,512,350	$ 1,535,007	$ 1,563,128	$ 1,591,867	$ 1,618,735	$ 1,643,739	$ 1,669,391	$ 1,695,699	$ 1,724,323
Less Appropriations										
Capital Projects	$ 608,416	$ 1,031,922	$ 120,429	$ 124,042	$ 127,763	$ 1,631,595	$ 1,635,544	$ 1,639,610	$ 1,643,798	$ 1,500,000
CIP Support	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Operations	167,755	167,755	171,949	176,248	180,654	185,170	189,799	194,544	199,408	204,393
Total Appropriations	$ 876,171	$ 1,299,677	$ 392,378	$ 400,290	$ 408,417	$ 1,916,765	$ 1,925,343	$ 1,934,154	$ 1,943,206	$ 1,804,393
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 525,567	$ 212,673	$ 1,142,629	$ 1,162,838	$ 1,183,450	$ (298,030)	$ (281,604)	$ (264,763)	$ (247,507)	$ (80,070)
Fund Balance - 6/30	$ 3,483,566	$ 3,696,239	$ 4,838,868	$ 6,001,707	$ 7,185,157	$ 6,887,127	$ 6,605,522	$ 6,340,759	$ 6,093,252	$ 6,013,182

* Beginning Fund Balance assumes adoption of the Proposed FY 2015-16 Capital Improvement Budget, which includes reallocation of $3.4 million in Measure J project budget.

Measure J-I680/ J (Other)	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Fund Balance - 7/1	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946
Add Revenues										
Intergovernmental	$ 4,027,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 4,027,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 4,027,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 4,027,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946	$ 9,946

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Developer Fees OSIP	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Fund Balance - 7/1	$ (176,492)	$ (125,938)	$ (72,371)	$ 279,225	$ 281,358	$ 63,934	$ 72,887	$ 58,236	$ 45,004	$ 58,211
Add Revenues										
Licenses & Permits	$ 50,000	$ 52,500	$ 350,000	$ 400,000	$ 54,898	$ 55,722	$ 56,557	$ 57,406	$ 58,267	$ 59,141
Use of Money & Property	554	1,067	1,596	2,133	2,678	3,231	3,792	4,362	4,940	5,527
Total Revenues	$ 50,554	$ 53,567	$ 351,596	$ 402,133	$ 57,576	$ 58,953	$ 60,349	$ 61,768	$ 63,207	$ 64,668
Less Appropriations										
Capital Projects	$ -	$ -	$ -	$ 400,000	$ 275,000	$ 50,000	$ 75,000	$ 75,000	$ 50,000	$ 75,000
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ -	$ -	$ -	$ 400,000	$ 275,000	$ 50,000	$ 75,000	$ 75,000	$ 50,000	$ 75,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 50,554	$ 53,567	$ 351,596	$ 2,133	$ (217,424)	$ 8,953	$ (14,651)	$ (13,232)	$ 13,207	$ (10,332)
Fund Balance - 6/30	$ (125,938)	$ (72,371)	$ 279,225	$ 281,358	$ 63,934	$ 72,887	$ 58,236	$ 45,004	$ 58,211	$ 47,879

Developer Fees Parkland	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Fund Balance - 7/1	$ 64,667	$ 241,189	$ 424,486	$ 611,383	$ 801,021	$ 768,440	$ 723,682	$ 681,790	$ 642,807	$ 606,776
Add Revenues										
Licenses & Permits	$ 175,000	$ 180,000	$ 182,700	$ 185,441	$ 188,222	$ 191,045	$ 193,911	$ 196,820	$ 199,772	$ 202,769
Loan from GF	-	-	-	-	-	-	-	-	-	-
Use of Money & Property	1,522	3,297	4,197	4,197	4,197	4,197	4,197	4,197	4,197	4,197
Total Revenues	$ 176,522	$ 183,297	$ 186,897	$ 189,638	$ 192,419	$ 195,242	$ 198,108	$ 201,017	$ 203,969	$ 206,966
Less Appropriations										
GF Repayment	$ -	$ -	$ -	$ -	$ 225,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000
Capital Projects	-	-	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ -	$ -	$ -	$ -	$ 225,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000	$ 240,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 176,522	$ 183,297	$ 186,897	$ 189,638	$ (32,581)	$ (44,758)	$ (41,892)	$ (38,983)	$ (36,031)	$ (33,034)
Fund Balance - 6/30	$ 241,189	$ 424,486	$ 611,383	$ 801,021	$ 768,440	$ 723,682	$ 681,790	$ 642,807	$ 606,776	$ 573,742

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Storm Drainage Zones	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Fund Balance - 7/1	$ 531,507	$ 533,507	$ 535,522	$ 537,552	$ 539,598	$ 541,659	$ 543,736	$ 545,829	$ 547,939	$ 550,065
Add Revenues										
Licenses & Permits	$ 1,000	$ 1,015	$ 1,030	$ 1,046	$ 1,061	$ 1,077	$ 1,093	$ 1,110	$ 1,126	$ 1,143
Use of Money & Property	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Total Revenues	$ 2,000	$ 2,015	$ 2,030	$ 2,046	$ 2,061	$ 2,077	$ 2,093	$ 2,110	$ 2,126	$ 2,143
Less Appropriations										
Capital Projects	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Appropriations	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Financing Sources										
Proceeds from Debt Issuance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 2,000	$ 2,015	$ 2,030	$ 2,046	$ 2,061	$ 2,077	$ 2,093	$ 2,110	$ 2,126	$ 2,143
Fund Balance - 6/30	$ 533,507	$ 535,522	$ 537,552	$ 539,598	$ 541,659	$ 543,736	$ 545,829	$ 547,939	$ 550,065	$ 552,208

Traffic Mitigation	**2015-16**	**2016-17**	**2017-18**	**2018-19**	**2019-20**	**2020-21**	**2021-22**	**2022-23**	**2023-24**	**2024-25**
Fund Balance - 7/1	$ 48,244	$ 48,741	$ 49,267	$ 49,807	$ 50,347	$ 50,887	$ 51,427	$ 51,967	$ 52,507	$ 53,047
Add Revenues										
Intergovernmental	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	497	526	540	540	540	540	540	540	540	540
Total Revenues	$ 497	$ 276,026	$ 276,040	$ 540	$ 540	$ 540	$ 540	$ 540	$ 540	$ 540
Less Appropriations										
Capital Projects	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Appropriations	$ -	$ 275,500	$ 275,500	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 497	$ 526	$ 540	$ 540	$ 540	$ 540	$ 540	$ 540	$ 540	$ 540
Fund Balance - 6/30	$ 48,741	$ 49,267	$ 49,807	$ 50,347	$ 50,887	$ 51,427	$ 51,967	$ 52,507	$ 53,047	$ 53,587

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

Reimbursable Projects	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ 1,805,906	$ 1,632,163	$ 2,198,279	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ 1,805,906	$ 1,632,163	$ 2,198,279	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 1,805,906	$ 1,632,163	$ 2,198,279	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other	-	-	-	-	-	-	-	-	-	-
Total Appropriations	$ 1,805,906	$ 1,632,163	$ 2,198,279	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Financing Uses										
Transfers Out	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

CITY OF CONCORD
CAPITAL PROJECTS FUNDS

General Fund	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance - 7/1	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Add Revenues										
Intergovernmental	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Use of Money & Property	-	-	-	-	-	-	-	-	-	-
Total Revenues	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Less Appropriations										
Capital Projects	$ 2,191,200	$ 212,180	$ 218,545	$ 225,102	$ 231,855	$ 238,810	$ 245,975	$ 253,354	$ 260,955	$ -
Total Appropriations	$ 2,191,200	$ 212,180	$ 218,545	$ 225,102	$ 231,855	$ 238,810	$ 245,975	$ 253,354	$ 260,955	$ -
Other Financing Uses										
Transfers In	$ 2,191,200	$ 212,180	$ 218,545	$ 225,102	$ 231,855	$ 238,810	$ 245,975	$ 253,354	$ 260,955	$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -

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Concord's Historic Keller House

Built in 1902-03 by L.V. Perry for Henry (Harry) and Elodia Keller, the house was initially located at the southeast corner of Galindo and Clayton Rd. Paul and Marie Keller acquired the house in 1912 when his brother, Harry, purchased a large ranch in Clayton. Paul was founder of the P.L. Keller Hardware store, was City Clerk (1910-1914), and was very active in civic and cultural affairs. In the late 1970s, the house was converted to a real estate office and restored. In 1984, it was moved to its current Ellis Lake Park location where it is used for community service activities.

CITY OF CONCORD
ENTERPRISE FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

Enterprise Funds are used to account for the City Of Concord operations which provide services to the public and are financed and operated like private business enterprises. Revenues are generated through user fees and are used to pay for all costs, including depreciation, on a continuing basis. Enterprise funds include:

Golf Course Fund – To account for activities associated with the development, operations, and maintenance of the Diablo Creek Golf Course.

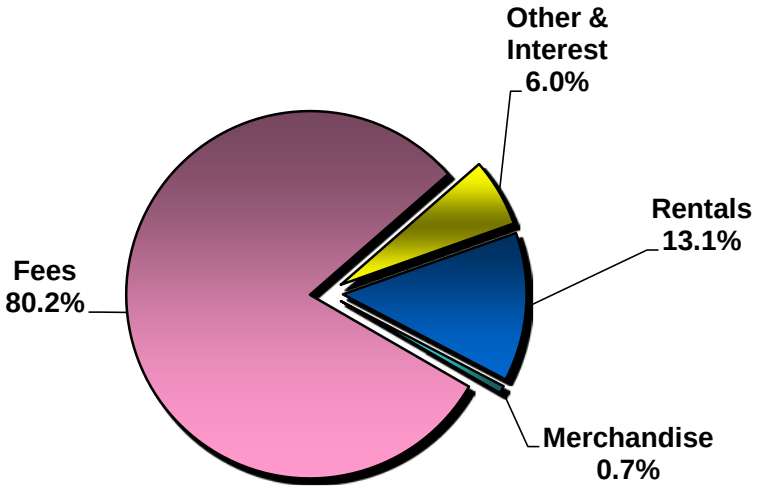
Sewer Fund – Accounts for activities pertaining to sewage collection, transmission and treatment.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - ENTERPRISE FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

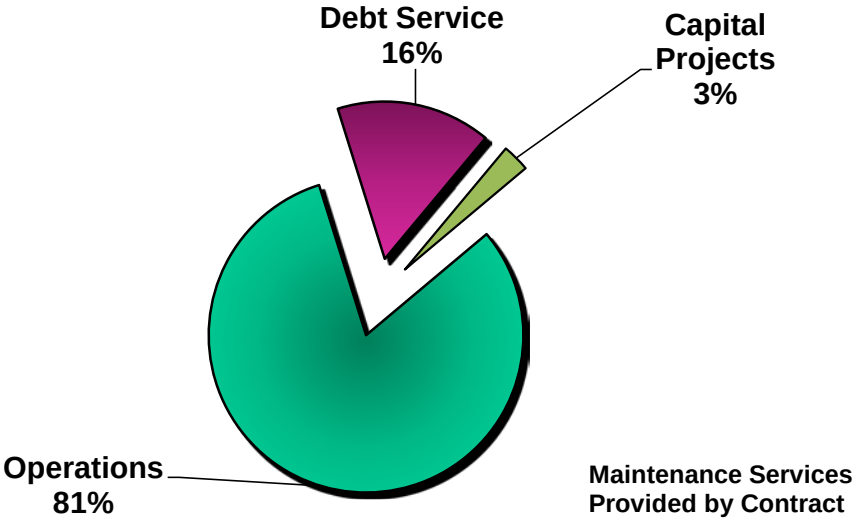
	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17
REVENUES:						
Taxes	$ -	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-
Charges for current services	20,713,515	20,759,913	23,509,112	25,630,000	29,113,551	32,128,006
Fines and forfeitures	-	-	-	-	-	-
Use of money and property	324,245	148,756	258,048	181,716	152,782	174,722
Other	28,501	76,045	172,198	32,000	36,597	36,972
Total Revenues	$ 21,066,261	$ 20,984,714	$ 23,939,358	$ 25,843,716	$ 29,302,930	$ 32,339,700
EXPENDITURES:						
Current:						
Salaries and benefits	$ 1,023,540	$ 1,387,148	$ 1,923,359	$ 1,990,698	$ 1,833,029	$ 1,922,996
Operating expenditures	20,342,590	19,483,702	24,836,980	22,656,312	22,825,418	24,716,457
Internal Service Charges	543,815	558,841	687,111	725,597	415,972	421,124
Capital projects	1,508,266	4,017,362	5,419,979	692,500	790,000	1,250,000
Debt service	961,684	725,078	727,070	1,810,409	1,807,967	1,805,346
Total Expenditures	$ 24,379,895	$ 26,172,131	$ 33,594,499	$ 27,875,516	$ 27,672,386	$ 30,115,923
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	$ (3,313,634)	$ (5,187,417)	$ (9,655,141)	$ (2,031,800)	$ 1,630,544	$ 2,223,777
OTHER FINANCING SOURCES (USES):						
Conversion to unallocated reserve balance	$ 3,291,471	$ 1,235,393	$ 4,128,887	$ (7,784,514)	$ -	$ -
Transfers in	-	43,548	-	141,383	141,383	141,383
Transfers (out)	(130,239)	(140,939)	(52,093)	-	-	-
Total Other Financing Sources (Uses)	$ 3,161,232	$ 1,138,002	$ 4,076,794	$ (7,643,131)	$ 141,383	$ 141,383
	130,239 #	140,939 #	52,093 #	0 #	0 #	0
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	$ (152,402)	$ (4,049,415)	$ (5,578,347)	$ (9,674,931)	$ 1,771,927	$ 2,365,160
Fund balance at beginning of year	20,431,764	20,279,362	16,229,947	10,651,600	976,669	2,748,596
Fund balance at end of year	$ 20,279,362	$ 16,229,947	$ 10,651,600	$ 976,669	$ 2,748,596	$ 5,113,756

City of Concord
Golf Course
Revenues and Expenses
For the Year Ending June 30, 2016

Revenue by Source

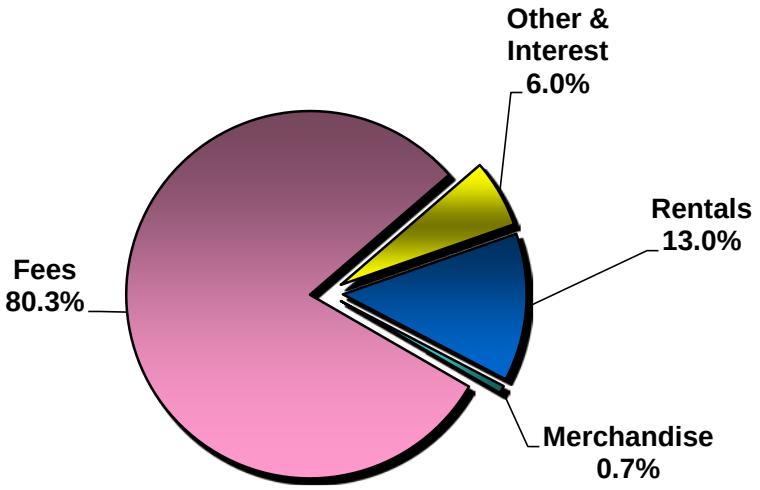


Expenses by Program

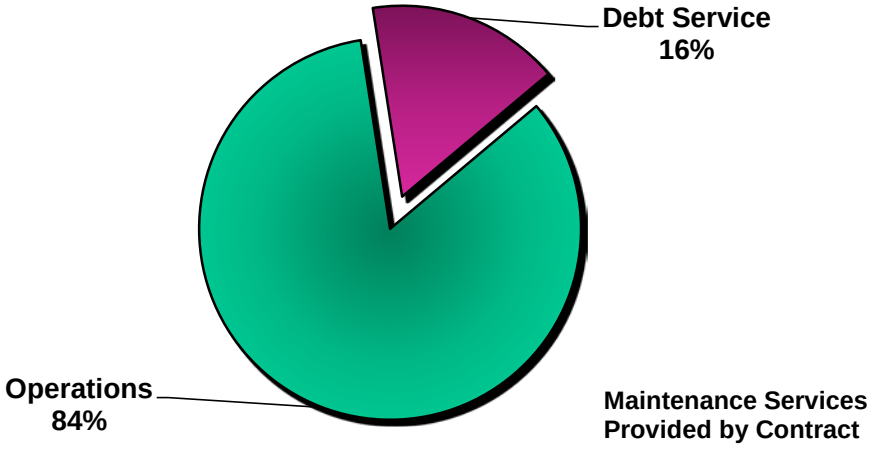


City of Concord
Golf Course
Revenues and Expenses
For the Year Ending June 30, 2017

Revenue by Source



Expenses by Program

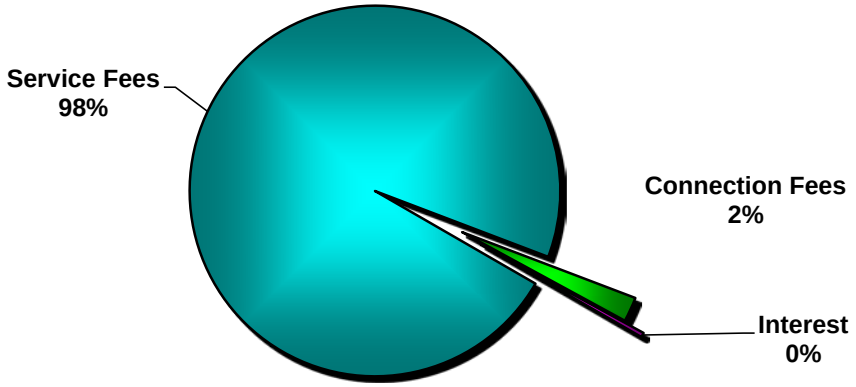


City of Concord
Golf Course
Ten Year Projection
For the Fiscal Years Ending June 30, 2016 and 2017

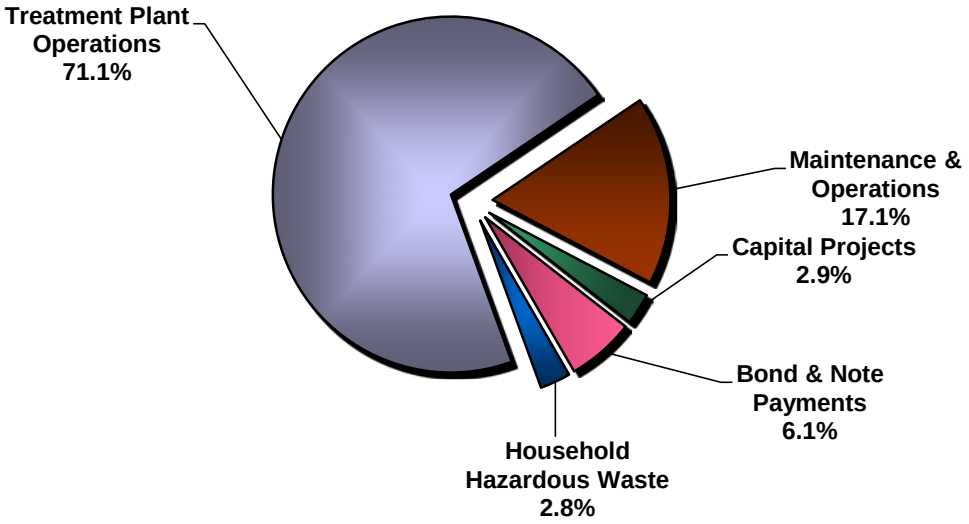
	Fee Inc. **2015-16**	**2016-17**	Fee Inc. **2017-18**	**2018-19**	Fee Inc. **2019-20**	**2020-21**	Fee Inc. **2021-22**	**2022-23**	Fee Inc. **2023-24**	Fee Inc. **2024-25**
Fund Balance 7/01	$ 135,890	$ 138,778	$ 191,551	$ 128,214	$ (11,111)	$ 62,840	$ 69,531	$ 84,691	$ 254,981	$ 408,576
Add Revenues:										
Fees	$ 1,174,288	$ 1,186,000	$ 1,197,485	$ 1,209,083	$ 1,220,795	$ 1,232,622	$ 1,244,566	$ 1,256,627	$ 1,268,807	$ 1,281,107
Rentals	$ 191,538	$ 192,000	$ 192,960	$ 193,925	$ 194,895	$ 195,869	$ 196,848	$ 197,832	$ 198,822	$ 199,815
Merchandise Sales	$ 9,711	$ 10,000	$ 10,050	$ 10,100	$ 10,151	$ 10,202	$ 10,253	$ 10,304	$ 10,355	$ 10,407
Other Revenues	$ 86,597	$ 86,972	$ 86,987	$ 87,002	$ 87,017	$ 87,032	$ 87,048	$ 87,063	$ 87,079	$ 87,094
Interest	$ 1,219	$ 1,219	$ 1,219	$ 1,219	$ 1,219	$ 1,219	$ 1,219	$ 1,219	$ 1,219	$ 1,219
Total Revenues	$ 1,463,353	$ 1,476,191	$ 1,488,701	$ 1,501,329	$ 1,514,077	$ 1,526,944	$ 1,539,934	$ 1,553,045	$ 1,566,282	$ 1,579,642
Operating Expenditures										
Operations	$ 1,149,682	$ 1,152,043	$ 1,180,663	$ 1,210,029	$ 1,240,126	$ 1,270,253	$ 1,301,126	$ 1,332,755	$ 1,362,687	$ 1,395,855
Debt Service	220,783	221,375	221,375	230,625	-	-	-	-	-	-
Total Expenditures	$ 1,370,465	$ 1,373,418	$ 1,402,038	$ 1,440,654	$ 1,240,126	$ 1,270,253	$ 1,301,126	$ 1,332,755	$ 1,362,687	$ 1,395,855
Net Income (Loss)	$ 92,888	$ 102,773	$ 86,663	$ 60,675	$ 273,951	$ 256,691	$ 238,808	$ 220,290	$ 203,595	$ 183,787
Less Capital Expenses:										
Projects	$ 40,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Capital Projects Reserve	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Capital Expenses	$ 90,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000
Fund Balance 6/30	$ 138,778	$ 191,551	$ 228,214	$ 138,889	$ 212,840	$ 269,531	$ 258,339	$ 254,981	$ 408,576	$ 542,363

City of Concord
Sewer Enterprise
Revenues and Expenses
For the Year Ending June 30, 2016

Revenues by Source

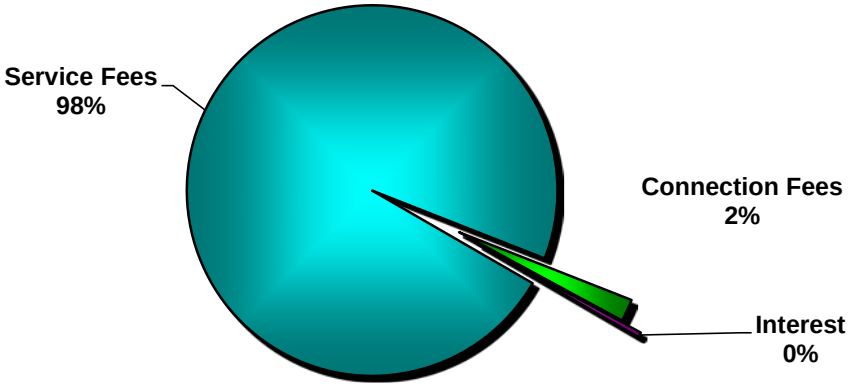


Expenses by Program

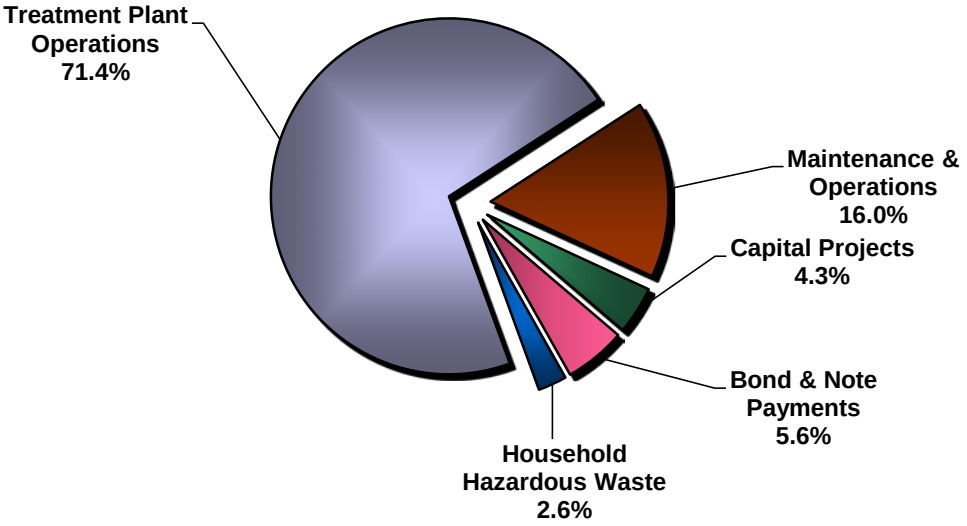


City of Concord
Sewer Enterprise
Revenues and Expenses
For the Year Ending June 30, 2017

Revenues by Source



Expenses by Program



Sewer Enterprise
Ten Year Projection
For the Years Ending June 30, 2016 and 2017

	Estimated Fee Inc. $50 **2015-16**	Estimated Fee Inc. $50 **2016-17**	Estimated Fee Inc. $45 **2017-18**	Estimated Fee Inc. $45 **2018-19**	Estimated Fee Inc. $45 **2019-20**	Estimated Fee Inc. $30 **2020-21**	Estimated Fee Inc. $30 **2021-22**	Estimated Fee Inc. $30 **2022-23**	Estimated Fee Inc. $30 **2023-24**	Estimated Fee Inc. $30 **2024-25**
Fund Balance 7/01	$ 840,779	$ 2,559,818	$ 4,822,207	$ 6,699,190	$ 9,461,251	$ 11,520,702	$ 10,685,403	$ 10,195,494	$ 11,103,737	$ 11,063,702
Revenues										
Sewer Service Fees	$ 27,138,014	$ 30,140,006	$ 32,841,800	$ 35,543,593	$ 38,245,387	$ 40,046,582	$ 41,847,778	$ 43,648,973	$ 45,450,169	$ 47,251,364
Sewer Connection Fees	600,000	600,000	800,000	824,000	849,000	874,000	900,000	927,000	927,000	927,000
Interest	110,450	132,045	201,454	170,584	169,232	136,100	58,195	299,036	333,020	320,107
Loan Repayment	132,496	132,841	133,186	133,533	133,880	134,228	134,577	134,927	135,278	135,629
Total Revenues	$ 27,980,960	$ 31,004,892	$ 33,976,440	$ 36,671,710	$ 39,397,499	$ 41,190,910	$ 42,940,550	$ 45,009,936	$ 46,845,467	$ 48,634,100
Operating Expenditures										
City of Concord Costs:										
Maintenance & Operations	$ 4,232,031	$ 4,338,938	$ 4,447,546	$ 4,557,831	$ 4,669,770	$ 4,783,346	$ 4,898,540	$ 5,016,268	$ 5,136,585	$ 5,254,317
Sanitary Sewer Repairs	269,475	269,475	269,475	269,475	269,475	269,475	269,475	269,475	269,475	269,475
Subtotal City of Concord Costs	4,501,506	4,608,413	4,717,021	4,827,306	4,939,245	5,052,821	5,168,015	5,285,743	5,406,060	5,523,792
City of Concord Debt Service										
Rehab Bond Payment-Priority 1 Refunding	764,265	761,863	766,517	765,175	763,039	766,708	770,083	766,638	766,423	766,000
Bond Payment-Gravity Connection In Lieu of Pumping To CCCSD	847,787	847,472	851,601	849,984	851,648	852,517	852,592	851,347	848,742	848,000
Subtotal City of Concord Debt Service	1,612,052	1,609,335	1,618,118	1,615,159	1,614,687	1,619,225	1,622,675	1,617,985	1,615,165	1,614,000
CCCSD Costs:										
CCCSD- Household Hazardous Waste	728,164	750,008	772,509	795,684	812,555	844,141	869,465	895,549	922,416	950,088
CCCSD Capital Projects 30% Reimbursement	3,840,974	4,505,973	4,180,189	4,901,737	7,889,891	7,046,742	7,749,993	8,742,370	10,227,995	11,557,634
CCCSD - Treatment Plant Operations	14,829,225	16,018,774	16,311,620	16,719,762	17,181,670	17,713,280	18,270,311	17,310,046	17,963,866	18,394,999
Subtotal CCCSD Costs	19,398,363	21,274,755	21,264,318	22,417,183	25,884,116	25,604,163	26,889,769	26,947,965	29,114,277	30,902,721
Total Operating Expenditures	$ 25,511,921	$ 27,492,503	$ 27,599,457	$ 28,859,648	$ 32,438,048	$ 32,276,209	$ 33,680,459	$ 33,851,693	$ 36,135,502	$ 38,040,513
Net Income(Loss)	$ 2,469,039	$ 3,512,389	$ 6,376,983	$ 7,812,062	$ 6,959,451	$ 8,914,701	$ 9,260,091	$ 11,158,243	$ 10,709,965	$ 10,593,587
Capital Projects:										
City Projects	$ 750,000	$ 1,250,000	$ 4,500,000	$ 3,550,000	$ 3,400,000	$ 6,250,000	$ 6,250,000	$ 6,250,000	$ 6,250,000	$ 6,250,000
Reserve for Future CCCSD Capital Projects				$ 1,500,000	$ 1,500,000	$ 3,500,000	$ 3,500,000	$ 4,000,000	$ 4,500,000	$ 5,000,000
Total Capital Projects	$ 750,000	$ 1,250,000	$ 4,500,000	$ 5,050,000	$ 4,900,000	$ 9,750,000	$ 9,750,000	$ 10,250,000	$ 10,750,000	$ 11,250,000
Other Financing Sources (Uses)										
Transfers In	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Financing Sources (Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance - 6/30 with Contingency	$ 2,559,818	$ 4,822,207	$ 6,699,190	$ 9,461,251	$ 11,520,702	$ 10,685,403	$ 10,195,494	$ 11,103,737	$ 11,063,702	$ 10,407,289
Less: 10% Operations/Maintenance Contingency Reserve	2,390,000	2,588,400	2,598,200	2,724,500	3,082,400	3,065,700	3,205,800	3,223,400	3,452,100	3,642,700
Fund Balance - 6/30 without Contingency	$ 169,818	$ 2,233,807	$ 4,100,990	$ 6,736,751	$ 8,438,302	$ 7,619,703	$ 6,989,694	$ 7,880,337	$ 7,611,602	$ 6,764,589

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Concord's Historic Maltby McKinnon House

Built in the 1890's off what was then the east end of Bonifacio St, this wood-frame house was used as the original, local residence for the A. W. Maltby family while their "mansion" at 3033 Bonifacio St. was being constructed. The house was moved to 2390 East St. circa 1915, then to its current site in 1979. The house now provides office space for a social service agency.

CITY OF CONCORD
INTERNAL SERVICE FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

Internal Service Funds are used to finance and account for goods and/or services provided by one City department to other City departments on a fee for service basis. The City of Concord has the following internal service funds:

Workers' Compensation Fund - Accounts for workers' compensation expenses.

Risk Management/Liability Fund - To account for the non-reimbursable portion of insurance claims and judgments.

Post Retirement Healthcare Benefits Fund - Accounts for the contributions and benefits paid in relation to the Post-Retirement Health Care Program.

Fleet Maintenance Replacement Fund - Accumulates resources to fund the operations and replacement of City licensed vehicles and motorized equipment.

Information Technology Replacement Fund - Accumulates resources to fund the operations and replacement of computers, software and office equipment used by City staff.

Building Maintenance Replacement Fund - Accumulates resources required to maintain City facilities. Also includes facility upkeep, repair and custodial services.

CITY OF CONCORD
REVENUE / EXPENDITURE SUMMARY - INTERNAL SERVICE FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Actual 2011-12	Actual 2012-13	Actual 2013-14	Estimated Actual 2014-15	Proposed Budget 2015-16	Proposed Budget 2016-17
REVENUES:						
Taxes	$ -	$ -	$ -	$ -	$ -	$ -
Licenses and permits	-	-	-	-	-	-
Intergovernmental	-	34,890	35,215	35,215	-	-
Charges for current services	14,285,960	14,986,149	16,411,857	16,322,608	17,276,056	17,897,763
Fines and forfeitures	-	-	-	-	-	-
Use of money and property	126,184	104,301	259,856	173,000	368,092	376,059
Other	3,233,148	2,922,146	13,606,308	5,146,568	5,134,835	2,757,629
Total Revenues	$17,645,292	$18,047,486	$30,313,236	$21,677,391	$22,778,983	$21,031,451
EXPENDITURES:						
Current:						
Salaries and benefits	$ 3,431,907	$ 3,470,132	$ 3,419,933	$ 3,680,127	$ 3,907,099	$ 4,139,714
Operating expenditures	15,118,575	19,700,244	19,431,979	16,217,003	16,219,338	14,626,555
Internal Service Charges	435,853	413,486	486,370	447,405	938,102	961,136
Capital projects	859,536	1,389,976	751,133	770,353	88,000	0
Debt service	109,204	66,750	81,100	0	-	-
Total Expenditures	$ 19,955,075	$ 25,040,588	$ 24,170,515	$ 21,114,888	$ 21,152,539	$ 19,727,405
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	($2,309,783)	($6,993,102)	$6,142,721	$562,503	$1,626,444	$1,304,046
OTHER FINANCING SOURCES (USES):						
Conversion to unallocated reserve balance	$ 974,247	$ 450,176	$ (549,470)	$ (1,100,590)	$ -	$ -
Transfers in	2,625,891	652,535	2,605,914	1,214,276	264,923	76,923
Transfers (out)	(4,298,573)	(1,099,207)	(2,698,683)	(1,415,214)	(361,041)	(176,846)
Total Other Financing Sources (Uses)	$ (698,435)	$ 3,504	$ (642,239)	$ (1,301,528)	$ (96,118)	$ (99,923)
EXCESS (DEFICIENCY) OF REVENUES AND OTHER SOURCES OVER EXPENDITURES AND OTHER USES	($3,008,218)	($6,989,598)	$5,500,482	($739,025)	$1,530,326	$1,204,123
Fund balance at beginning of year	22,029,082	19,020,864	12,031,266	17,531,748	16,792,723	18,323,049
Fund balance at end of year	$ 19,020,864	$ 12,031,266	$ 17,531,748	$ 16,792,723	$ 18,323,049	$ 19,527,172

Note: 2011-12 excludes Extraordinary Items from RDA Dissolution

CITY OF CONCORD
WORKERS' COMPENSATION
INTERNAL SERVICE FUND (610)
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ 6,091,305	$ 5,962,840	$ 6,053,649	$ 6,137,821	$ 6,205,466	$ 6,248,531	$ 6,265,284	$ 6,253,809	$ 6,212,623	$ 6,144,634
Add Revenues:										
Interest	$ 60,833	$ 60,833	$ 60,654	$ 60,806	$ 60,752	$ 60,445	$ 59,870	$ 59,012	$ 57,881	$ 56,468
Supplemental Service Fees	-	-	-	-	-	-	-			
Service Fees	2,308,779	2,436,558	2,497,141	2,548,350	2,589,986	2,629,484	2,668,961	2,708,890	2,749,404	2,790,529
Total Revenue	$ 2,369,612	$ 2,497,391	$ 2,557,795	$ 2,609,156	$ 2,650,738	$ 2,689,929	$ 2,728,831	$ 2,767,902	$ 2,807,285	$ 2,846,997
Less Appropriations:										
Operations	$ 382,753	$ 397,895	$ 412,796	$ 427,240	$ 438,623	$ 447,976	$ 457,553	$ 467,343	$ 473,062	$ 483,240
Med. Benefits/Pmts.	1,867,247	1,860,610	1,907,125	1,954,803	2,003,673	2,053,765	2,105,109	2,157,737	2,211,681	2,266,973
Insurance	225,000	225,000	230,625	236,391	242,300	248,358	254,567	260,931	267,454	274,141
Total Appropriations	$ 2,475,000	$ 2,483,505	$ 2,550,546	$ 2,618,434	$ 2,684,596	$ 2,750,099	$ 2,817,229	$ 2,886,011	$ 2,952,197	$ 3,024,354
Revenue Over (Under) Appropriations	$ (105,388)	$ 13,886	$ 7,249	$ (9,278)	$ (33,858)	$ (60,170)	$ (88,398)	$ (118,109)	$ (144,912)	$ (177,357)
Other Finance Source										
Transfers In	$ 76,923	$ 76,923	$ 76,923	$ 76,923	$ 76,923	$ 76,923	$ 76,923	$ 76,923	$ 76,923	$ 76,923
Transfers Out	100,000	-	-	-	-	-	-	-	-	-
Fund Balance 6/30	$ 5,962,840	$ 6,053,649	$ 6,137,821	$ 6,205,466	$ 6,248,531	$ 6,265,284	$ 6,253,809	$ 6,212,623	$ 6,144,634	$ 6,044,200
Reserve for Liability on Open Claims	$ 4,689,000	$ 4,933,000	$ 5,190,000	$ 5,460,000	$ 5,744,000	$ 6,043,000	$ 6,357,000	$ 6,688,000	$ 7,036,000	$ 7,402,000
Fund Balance 6/30 Adjusted after Reserve for Liability on Open Claims	$ 1,273,840	$ 1,120,649	$ 947,821	$ 745,466	$ 504,531	$ 222,284	$ (103,191)	$ (475,377)	$ (891,366)	$ (1,357,800)

CITY OF CONCORD
LIABILITY
INTERNAL SERVICE FUND (620)
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ 1,127,319	$ 1,670,955	$ 2,114,591	$ 2,571,914	$ 3,037,870	$ 3,512,479	$ 3,995,755	$ 4,487,707	$ 4,988,342	$ 5,497,665
Add Revenues:										
Interest	$ 13,923	$ 13,923	$ 23,316	$ 27,677	$ 32,081	$ 36,528	$ 41,016	$ 45,546	$ 50,118	$ 54,730
Service Fees	1,289,713	1,289,713	1,315,507	1,341,817	1,368,654	1,396,027	1,423,947	1,452,426	1,481,475	1,511,104
Total Revenue	$ 1,303,636	$ 1,303,636	$ 1,338,823	$ 1,369,494	$ 1,400,735	$ 1,432,555	$ 1,464,963	$ 1,497,972	$ 1,531,593	$ 1,565,834
Less Appropriations:										
Premium Payments	$ 360,000	$ 360,000	$ 369,000	$ 378,225	$ 387,681	$ 397,373	$ 407,307	$ 417,490	$ 427,927	$ 438,625
Claims and Judgments	500,000	500,000	512,500	525,313	538,445	551,906	565,704	579,847	594,343	609,201
Total Appropriations	$ 860,000	$ 860,000	$ 881,500	$ 903,538	$ 926,126	$ 949,279	$ 973,011	$ 997,337	$ 1,022,270	$ 1,047,826
Revenue Over (Under) Appropriations	$ 443,636	$ 443,636	$ 457,323	$ 465,956	$ 474,609	$ 483,276	$ 491,952	$ 500,635	$ 509,323	$ 518,008
Liability on Open Claims	$ 3,672,000	$ 3,745,000	$ 3,820,000	$ 3,896,000	$ 3,974,000	$ 4,053,000	$ 4,134,000	$ 4,217,000	$ 4,301,000	$ 4,387,000
Other Finance Source										
Transfers In	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Transfers Out	-	-	-	-	-	-	-	-	-	-
Total Other Finance Source	$ 100,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ (2,001,045)	$ (1,630,409)	$ (1,248,086)	$ (858,130)	$ (461,521)	$ (57,245)	$ 353,707	$ 771,342	$ 1,196,665	$ 1,628,673

City of Concord
Post Retirement Healthcare (OPEB) Obligation
10-Year Projection
For the Years Ending June 30, 2015 and 2016

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ 3,005,700	$ 3,218,178	$ 3,453,314	$ 3,687,375	$ 3,954,114	$ 4,221,158	$ 4,523,689	$ 4,828,385	$ 5,171,797	$ 5,508,167
Add Revenues:										
Interest	$ 225,428	$ 233,395	$ 250,181	$ 267,776	$ 286,556	$ 306,573	$ 327,932	$ 350,703	$ 363,581	$ 387,621
Service Fees	5,031,835	2,653,929	2,727,039	2,786,462	2,833,915	2,878,573	2,922,684	2,966,545	3,010,994	3,055,962
Other Revenue	70,000	70,700	71,407	72,121	72,842	73,571	74,306	75,049	75,800	76,558
Total Revenue	$ 5,327,263	$ 2,958,024	$ 3,048,627	$ 3,126,359	$ 3,193,313	$ 3,258,717	$ 3,324,922	$ 3,392,297	$ 3,450,375	$ 3,520,141
Less Appropriations:										
Benefit Payments	$ 5,031,835	$ 2,653,929	$ 2,727,039	$ 2,786,462	$ 2,833,915	$ 2,878,573	$ 2,922,684	$ 2,966,545	$ 3,010,994	$ 3,055,962
Administrative Costs	82,950	68,959	87,527	73,158	92,353	77,613	97,542	82,340	103,010	87,355
Total Appropriations	$ 5,114,785	$ 2,722,888	$ 2,814,566	$ 2,859,620	$ 2,926,268	$ 2,956,186	$ 3,020,226	$ 3,048,885	$ 3,114,004	$ 3,143,317
Revenue Over (Under) Appropriations	$ 212,478	$ 235,136	$ 234,061	$ 266,739	$ 267,045	$ 302,531	$ 304,696	$ 343,412	$ 336,371	$ 376,824
Other Funding Sources										
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Other Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 3,218,178	$ 3,453,314	$ 3,687,375	$ 3,954,114	$ 4,221,158	$ 4,523,689	$ 4,828,385	$ 5,171,797	$ 5,508,167	$ 5,884,991

CITY OF CONCORD
FLEET
INTERNAL SERVICE FUND (633)
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ 1,883,285	$ 2,496,673	$ 2,868,348	$ 3,351,341	$ 3,792,748	$ 4,356,511	$ 4,872,385	$ 5,309,851	$ 6,032,767	$ 6,157,300
Add Revenues:										
Interest	$ 21,831	$ 21,831	$ 30,944	$ 35,235	$ 39,885	$ 44,860	$ 49,156	$ 54,440	$ 58,115	$ 61,133
Service Fees	3,408,471	3,469,709	3,539,103	3,609,886	3,682,084	3,755,725	3,830,840	3,907,457	3,985,605	4,065,318
Other Revenues	133,000	133,000	135,500	138,063	140,689	143,381	146,141	148,969	151,869	154,840
Total Revenue	$ 3,563,302	$ 3,624,540	$ 3,705,547	$ 3,783,184	$ 3,862,658	$ 3,943,966	$ 4,026,137	$ 4,110,866	$ 4,195,589	$ 4,281,291
Less Appropriations:										
Maintenance & Operation	$ 1,848,707	$ 1,904,712	$ 1,952,901	$ 1,998,821	$ 2,045,147	$ 2,087,076	$ 2,129,943	$ 2,173,734	$ 2,199,849	$ 2,245,331
Replacement	1,101,207	1,348,153	1,269,653	1,342,956	1,253,748	1,341,016	1,458,728	1,214,216	1,871,207	1,437,513
Total Appropriations	$ 2,949,914	$ 3,252,865	$ 3,222,554	$ 3,341,777	$ 3,298,895	$ 3,428,092	$ 3,588,671	$ 3,387,950	$ 4,071,056	$ 3,682,844
Revenues Over (Under) Appropriations	$ 613,388	$ 371,675	$ 482,993	$ 441,407	$ 563,763	$ 515,874	$ 437,466	$ 722,916	$ 124,533	$ 598,447
Other Financing Sources										
Other Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Transfers In (Out)-Replace.	-	-	-	-	-	-	-	-	-	-
Total Financing Sources(Uses)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 2,496,673	$ 2,868,348	$ 3,351,341	$ 3,792,748	$ 4,356,511	$ 4,872,385	$ 5,309,851	$ 6,032,767	$ 6,157,300	$ 6,755,747

CITY OF CONCORD
INFORMATION TECHNOLOGY
INTERNAL SERVICE FUND (634)
FOR THE YEARS ENDING JUNE 30, 2015 AND 2016

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ 3,869,871	$ 1,109,515	$ 1,163,052	$ 1,151,489	$ 1,081,604	$ 963,436	$ 821,678	$ 667,359	$ 667,359	$ 505,762
Add Revenues:										
Interest	$ 38,717	$ 38,717	$ 61,137	$ 69,068	$ 76,568	$ 83,819	$ 91,004	$ 98,208	$ 105,802	$ 113,793
Service Fees	6,567,471	6,912,963	7,051,228	7,192,253	7,336,098	7,482,820	7,632,476	7,785,126	7,940,828	8,099,645
Total Revenue	$ 6,606,188	$ 6,951,680	$ 7,112,365	$ 7,261,321	$ 7,412,666	$ 7,566,639	$ 7,723,480	$ 7,883,334	$ 8,046,630	$ 8,213,438
Less Appropriations:										
Administration	$ 1,252,595	$ 1,291,308	$ 1,329,036	$ 1,359,671	$ 1,389,938	$ 1,417,067	$ 1,444,793	$ 1,473,087	$ 1,488,798	$ 1,518,106
Project Management Office	1,552,363	1,725,334	1,788,180	1,851,628	1,914,764	1,969,010	2,016,478	2,058,957	2,079,197	2,121,933
Operations	1,909,707	1,949,104	2,005,535	2,057,057	2,107,657	2,157,335	2,208,233	2,260,357	2,306,259	2,360,836
Customer Service	1,538,000	1,579,079	1,626,759	1,668,284	1,707,869	1,744,118	1,781,217	1,819,145	1,843,176	1,882,637
Geographic Information Services	316,970	353,318	374,418	394,566	410,606	420,866	427,079	433,385	429,782	436,155
Capital Projects	88,000									
Replacement										
Total Appropriations	$ 6,657,634	$ 6,898,143	$ 7,123,928	$ 7,331,206	$ 7,530,834	$ 7,708,397	$ 7,877,799	$ 8,044,931	$ 8,147,211	$ 8,319,667
Revenues Over (Under) Appropriations	$ (51,446)	$ 53,537	$ (11,563)	$ (69,885)	$ (118,168)	$ (141,758)	$ (154,319)	$ (161,597)	$ (100,581)	$ (106,229)
Other Uses of Funds										
Transfer to Replacement Fund	$ 2,708,910	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	-	-	-	-	-	-	-	-	-	-
Total Other Funding Sources	$ 2,708,910	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 1,109,515	$ 1,163,052	$ 1,151,489	$ 1,081,604	$ 963,436	$ 821,678	$ 667,359	$ 505,762	$ 566,777	$ 399,532

CITY OF CONCORD
INFORMATION TECHNOLOGY REPLACEMENT
INTERNAL SERVICE FUND (635)
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ -	$ 3,045,491	$ 3,042,338	$ 1,468,798	$ 1,477,239	$ (706,775)	$ 18,672	$ (80,728)	$ (80,728)	$ (1,464,683)
Add Revenues:										
Replacement Fees	$ 872,552	$ 872,552	$ 890,003	$ 907,803	$ 925,959	$ 944,478	$ 963,368	$ 982,635	$ 1,002,288	$ 1,022,333
Total Revenue	$ 872,552	$ 872,552	$ 890,003	$ 907,803	$ 925,959	$ 944,478	$ 963,368	$ 982,635	$ 1,002,288	$ 1,022,333
Less Appropriations:										
Replacement	$ 535,971	$ 875,705	$ 2,463,543	$ 899,362	$ 3,109,973	$ 219,031	$ 1,062,768	$ 2,366,590	$ 1,439,653	$ 260,291
Total Appropriations	$ 535,971	$ 875,705	$ 2,463,543	$ 899,362	$ 3,109,973	$ 219,031	$ 1,062,768	$ 2,366,590	$ 1,439,653	$ 260,291
Revenues Over (Under) Appropriations	$ 336,581	$ (3,153)	$ (1,573,540)	$ 8,441	$ (2,184,014)	$ 725,447	$ (99,400)	$ (1,383,955)	$ (437,365)	$ 762,042
Other Uses of Funds										
Transfer from Operating Fund	$ 2,708,910	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	-	-	-	-	-	-	-	-	-	-
Total Other Funding Sources	$ 2,708,910	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Fund Balance 6/30	$ 3,045,491	$ 3,042,338	$ 1,468,798	$ 1,477,239	$ (706,775)	$ 18,672	$ (80,728)	$ (1,464,683)	$ (518,093)	$ (702,641)

CITY OF CONCORD
BUILDING MAINTENANCE
INTERNAL SERVICE FUND (630)
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25
Fund Balance 7/01	$ 815,243	$ 819,400	$ 831,883	$ 819,301	$ 786,941	$ 739,504	$ 687,525	$ 631,539	$ 571,185	$ 537,150
Add Revenues:										
Interest	$ 7,359	$ 7,359	$ 8,215	$ 7,910	$ 7,434	$ 6,865	$ 6,260	$ 5,619	$ 5,093	$ 4,682
Supplemental Service Fees	-	-	-	-	-	-	-	-		
Service Fees	2,729,070	2,816,268	2,872,594	2,930,046	2,988,648	3,048,421	3,109,389	3,171,576	3,235,007	3,299,708
Total Revenue	$ 2,736,429	$ 2,823,627	$ 2,880,809	$ 2,937,956	$ 2,996,082	$ 3,055,286	$ 3,115,649	$ 3,177,195	$ 3,240,100	$ 3,304,390
Less Appropriations:										
Building Maintenance	$ 1,723,499	$ 1,782,998	$ 1,836,643	$ 1,883,959	$ 1,928,192	$ 1,962,790	$ 1,997,139	$ 2,032,142	$ 2,039,278	$ 2,075,275
Custodial Services	425,732	441,300	455,296	467,793	479,077	489,944	501,074	512,465	521,749	533,653
Building Component Repl.	410,000	410,000	420,250	430,756	441,525	452,563	463,877	475,474	487,361	499,545
Capital Projects	-	-	-	-	-	-	-	-		
Total Appropriations	$ 2,559,231	$ 2,634,298	$ 2,712,189	$ 2,782,508	$ 2,848,794	$ 2,905,297	$ 2,962,090	$ 3,020,081	$ 3,048,388	$ 3,108,473
Revenues Over (Under) Appropriations	$ 177,198	$ 189,329	$ 168,620	$ 155,448	$ 147,288	$ 149,989	$ 153,559	$ 157,114	$ 191,712	$ 195,917
Other Financing Sources										
Other Transfer	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -		
Transfers In (Out)	(173,041)	(176,846)	(181,202)	(187,808)	(194,725)	(201,968)	(209,545)	(217,468)	(225,747)	(234,399)
Total Financing Sources(Uses)	$ (173,041)	$ (176,846)	$ (181,202)	$ (187,808)	$ (194,725)	$ (201,968)	$ (209,545)	$ (217,468)	$ (225,747)	$ (234,399)
Fund Balance 6/30	$ 819,400	$ 831,883	$ 819,301	$ 786,941	$ 739,504	$ 687,525	$ 631,539	$ 571,185	$ 537,150	$ 498,668

Concord's Historic Nunez House

Built in the 1890s on the south side of Salvio Street between Grant and Colfax Streets, this home was adjacent to the Nunez family's saloon in the original Todos Santos Village. When that block was reconstructed during the late 1930s to accommodate the new Enea Theater, the Nunez house was moved to this location. The architecture of the house distinguishes it as the most prominent expression of the popular Queen Anne-style which still exists in Concord. The house is a private residence

CITY OF CONCORD
FIDUCIARY FUNDS
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

Fiduciary Funds - Trust funds are used to account for assets held by the City as trustee or agent for other governmental units, private organizations or individuals. The financial activities of these funds are excluded from the City-wide financial statements, but are presented in separate Fiduciary financial statements. The City has two fiduciary funds.

City of Concord Retirement System Plan **–** The retirement system is a closed plan and is a single employer defined benefit pension plan covering all full-time employees of the City retired prior to June 28, 1999. The plan provides retirement and death benefits for general and police employees as well as disability benefits for police employees. General employees are eligible for retirement benefits at age 50, provided the employee has completed 20 years of service or has accumulated contributions in excess of $500 and as was employed before June 30, 1990 or has completed 5 years of service and was terminated after July 1, 1991. Sworn police employees are eligible for retirement at age 50, provided the employee has completed 20 years of service or has accumulated contributions exceeding $500. Retirement benefits are determined based on the employee's length of service, highest one-year compensation upon retirement, and age at retirement.

Successor Agency – The Redevelopment Agency of the City of Concord was dissolved on January 31, 2012 as per State of California adoption of ABx1 26 and AB1484. The City will serve as the Successor Agency and it has assumed ownership and responsibility for all remaining assets, properties, contracts, leases and records of the Redevelopment Agency, and will be responsible for winding down the Agency's contractual and legal obligations and affairs. The activities of the Successor Agency are subject to the review and approval of the Oversight Board.

CITY OF CONCORD
FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2016

	Retirement System Pension * Trust	Successor Agency ** Trust Fund
FUND BALANCE AS JULY 1, 2015	$ 38,535,260	$ -
REVENUES		
Contributions	$ 2,045,000	$ -
Property Taxes, Net of Pass Through Payments		6,983,749
Administrative Allowance		250,000
Investment Income	2,977,000	-
Total Revenues	$ 5,022,000	$ 7,233,749
EXPENSES		
Retirement and other benefits	$ 5,754,000	$ -
Management and Custodial expenses	199,000	
Property Taxes (Annual Assessment Districts)		28,195
Agency Staffing and Other Admin Costs		250,000
Debt Service		6,402,829
Other	-	552,725
Total Expenses	$ 5,953,000	$ 7,233,749
OTHER FINANCING SOURCES		
Transfers out	-	-
Excess of Revenues and Other Financing sources Over (Under) Expenses	(931,000)	-
FUND BALANCE AS JULY 1, 2016	$ 37,604,260	$ -

* The pension trust assets are for the City of Concord Retirement System. As of June 20, 1993, Concord entered the California Public Employees Retirement System (PERS) on a prospective basis. In May, 1999 the City purchased from PERS prior service credit for all active employees. The funds shown on this page represent funding of benefit payments for retirees under the City of Concord Retirement System and for those terminated employees who have left deposits and will be entitled to retirement benefits.

** In February 2012 the Redevelopment Agency of the City of Concord was dissolved and the remaining assets were distributed to and liabilities were assumed by the Successor Agency. The activities of the Successor Agency are reported in the Successor Agency Private-Purpose Trust Fund and subject to the review and approval of the Oversight Board and State of California.

CITY OF CONCORD
FIDUCIARY FUNDS
FOR THE YEAR ENDING JUNE 30, 2017

	Retirement System Pension * Trust	Successor Agency ** Trust Fund
FUND BALANCE AS JULY 1, 2015	$ 37,604,260	$ -
REVENUES		
Contributions	$ 2,045,000	$ -
Property Taxes, Net of Pass Through Payments		7,001,634
Administrative Allowance		250,000
Investment Income	3,037,000	-
Total Revenues	$ 5,082,000	$ 7,251,634
EXPENSES		
Retirement and other benefits	$ 5,754,000	$ -
Management and Custodial expenses	205,000	
Property Taxes (Annual Assessment Districts)		30,000
Agency Staffing and Other Admin Costs		250,000
Debt Service		6,410,917
Other	-	560,717
Total Expenses	$ 5,959,000	$ 7,251,634
OTHER FINANCING SOURCES		
Transfers out	-	-
Excess of Revenues and Other Financing sources Over (Under) Expenses	(877,000)	-
FUND BALANCE AS JULY 1, 2016	$ 36,727,260	$ -

* The pension trust assets are for the City of Concord Retirement System. As of June 20, 1993, Concord entered the California Public Employees Retirement System (PERS) on a prospective basis. In May, 1999 the City purchased from PERS prior service credit for all active employees. The funds shown on this page represent funding of benefit payments for retirees under the City of Concord Retirement System and for those terminated employees who have left deposits and will be entitled to retirement benefits.

** In February 2012 the Redevelopment Agency of the City of Concord was dissolved and the remaining assets were distributed to and liabilities were assumed by the Successor Agency. The activities of the Successor Agency are reported in the Successor Agency Private-Purpose Trust Fund and subject to the review and approval of the Oversight Board and State of California.

CITY OF CONCORD
PROPOSED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Number of Authorized Positions				
	2012-2013 Budget	2013-2014 Budget	2014-2015 Adopted	2015-2016 Proposed	2016-2017 Proposed
City Attorney					
Assistant City Attorney	1.0		1.0	1.0	1.0
City Attorney	1.0	1.0	1.0	1.0	1.0
Executive Legal Secretary				1.0	1.0
Paralegal	1.0	1.0	1.0		
Senior Assistant City Attorney	1.0	2.0	1.0	1.0	1.0
Total City Attorney	4.0	4.0	4.0	4.0	4.0
City Council					
Confidential Secretary	1.0	1.0	1.0	1.0	1.0
Councilmember	3.0	3.0	3.0	3.0	3.0
Mayor	1.0	1.0	1.0	1.0	1.0
Vice Mayor	1.0	1.0	1.0	1.0	1.0
Total City Council	6.0	6.0	6.0	6.0	6.0
Community and Economic Development					
Administrative Assistant	1.0				
Administrative Clerk II	1.0	1.0	1.0	1.0	1.0
Administrative Coordinator	1.0	1.0	1.0	1.0	1.0
Administrative Secretary		1.0	1.0	2.0	2.0
Associate Planner	1.0	1.0	1.0	1.0	1.0
Associate Civil Engineer	3.0	3.0	2.0	3.0	3.0
Building Inspection Supervisor			1.0	1.0	1.0
Building Inspector	4.0	4.0	4.0	4.0	4.0
Chief Building Official	1.0	1.0	1.0	1.0	1.0
City Engineer	1.0	1.0	1.0	1.0	1.0
Confidential Secretary	1.0	1.0	1.0	1.0	1.0
Construction Inspector	2.0	3.0	3.0	3.0	3.0
Construction Inspector Supervisor	1.0	1.0	1.0	1.0	1.0
Director of Community & Economic Development	1.0	1.0	1.0	1.0	1.0
Economic Development & Housing Manager	1.0	1.0	1.0	1.0	1.0
Economic Development Manager				1.0	1.0
Economic/Development Specialist	1.0	1.0	1.0	1.0	1.0
Junior Engineer		1.0	1.0	1.0	1.0
Permit Center Technician I	1.0	1.0	1.0	1.0	1.0
Permit Center Technician III	4.0	3.0	4.0	4.0	4.0
Plan Check Engineer		1.0	1.0	1.0	1.0
Planning Manager	1.0	1.0	1.0	1.0	1.0
Principal Planner	1.0	1.0	1.0	1.0	1.0
Program Manager	1.0	1.0	1.0	2.0	2.0
Senior Civil Engineer	2.0	2.0	3.0	3.0	3.0
Senior Planner	3.0	3.0	3.0	3.0	3.0
Transportation Manager	1.0	1.0	1.0	1.0	1.0
Transportation Program Manager II	1.0	1.0	1.0	1.0	1.0
Total Community & Economic Development	35.0	37.0	39.0	43.0	43.0

CITY OF CONCORD
PROPOSED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Number of Authorized Positions				
	2012-2013 Budget	2013-2014 Budget	2014-2015 Adopted	2015-2016 Proposed	2016-2017 Proposed
Concord Community Reuse Project					
Concord Weapons Station Reuse Executive Assistant	1.0	1.0	1.0	1.0	1.0
Concord Weapons Station Reuse Senior Manager				1.0	1.0
Concord Weapons Station Reuse Director	1.0	1.0	1.0	1.0	1.0
Total Concord Weapons Station Reuse	2.0	2.0	2.0	3.0	3.0
Finance					
Account Clerk II					
Account Clerk III	3.0	3.0	3.0	3.0	3.0
Accountant II	4.0	4.0	4.0	4.0	4.0
Accounts Payable Team Leader		1.0	1.0	1.0	1.0
Budget Officer	1.0	1.0	1.0	1.0	1.0
Central Storekeeper	1.0	1.0	1.0	1.0	1.0
City Treasurer	1.0	1.0	1.0	1.0	1.0
Director of Finance	1.0	1.0	1.0	1.0	1.0
Financial Operations Manager	1.0	1.0	1.0	1.0	1.0
Payroll Specialist	1.0	1.0	1.0	1.0	1.0
Payroll Technician	1.0	1.0	1.0	1.0	1.0
Purchasing Agent	1.0	1.0	1.0	1.0	1.0
Revenue Generation Team Leader	1.0	1.0	1.0	1.0	1.0
Senior Financial Analyst	1.0	1.0	1.0	1.0	1.0
Treasury Technician	1.0	1.0	1.0	1.0	1.0
Total Finance	18.0	19.0	19.0	19.0	19.0
Human Resources					
Director of Human Resources	1.0	1.0	1.0	1.0	1.0
Human Resources Analyst I	1.0	1.0			
Human Resources Analyst I I			1.0	1.0	1.0
Human Resources Specialist			1.0	1.0	1.0
Senior Human Resources Analyst	2.0	2.0	2.0	2.0	2.0
Human Resources Technician II	2.0	2.0	2.0	2.0	2.0
Total Human Resources	6.0	6.0	7.0	7.0	7.0
Information Technology					
Director of Information Technology	1.0	1.0	1.0	1.0	1.0
GIS Program Analyst				1.0	1.0
GIS Technician	1.0	1.0	1.0		
Information Analyst		1.0			
Information Technology Manager	3.0	3.0	3.0	3.0	3.0
Microcomputer Coordinator	1.0	1.0	1.0	1.0	1.0
Program Assistant			1.0	1.0	1.0
Programmer Analyst	1.0	1.0	1.0	1.0	1.0
Program Manager	1.0	1.0	1.0	1.0	1.0
Senior Programmer Analyst	1.0	1.0	1.0	1.0	1.0
Systems & Programming Manager	1.0	1.0	1.0	2.0	2.0
Web Coordinator	1.0	1.0	1.0	1.0	1.0
Total Information Technology	11.0	12.0	12.0	13.0	13.0
Office of the City Manager					
Administrative Assistant	1.0	1.0			
Administrative Clerk II	1.0	1.0	1.0	1.0	1.0
Administrative Secretary	1.0	1.0	1.0	1.0	1.0
Assistant City Manager	1.0	1.0	1.0		
City Clerk	1.0	1.0	1.0	1.0	1.0
City Manager	1.0	1.0	1.0	1.0	1.0

CITY OF CONCORD
PROPOSED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Number of Authorized Positions				
	2012-2013 Budget	2013-2014 Budget	2014-2015 Adopted	2015-2016 Proposed	2016-2017 Proposed
Office of the City Manager (continued)					
Community Relations Manager	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk			1.0	1.0	1.0
Deputy City Manager				1.0	1.0
Executive Assistant-Council/City Manager	1.0	1.0	1.0	1.0	1.0
Graphic Designer	1.0	1.0	1.0	1.0	1.0
Printing Services Supervisor	1.0	1.0	1.0	1.0	1.0
Program Coordinator			1.0		
Total City Management	10.0	10.0	11.0	10.0	10.0
Parks and Recreation					
Administrative Secretary/Assistant					
Camp Director (Contract)	1.0	1.0	1.0	1.0	1.0
Camp Facility Specialist (Contract)	1.0	1.0	1.0	1.0	1.0
Director of Parks and Recreation (1)	1.0	1.0	1.0	1.0	1.0
Recreation Program Aide		1.0	1.0	1.0	1.0
Recreation Program Coordinator (Contract)	1.0	1.0	0.0	0.0	0.0
Recreation Program Coordinator	5.0	5.0	5.0	5.0	5.0
Recreation Program Manager	4.0	4.0	4.0	4.0	4.0
Senior Recreation Program Manager	1.0	1.0	1.0		
Total Parks and Recreation	14.0	15.0	14.0	13.0	13.0
Police Department					
Administrative Clerk II	8.0	8.0	9.0	9.0	9.0
Administrative Clerk III	4.0	4.0	4.0	4.0	4.0
Administrative Secretary	4.0	4.0	3.0	3.0	3.0
Administrative Services Manager	1.0	1.0	1.0	1.0	1.0
Chief of Police	1.0	1.0	1.0	1.0	1.0
Code Enforcement Officer	4.0	4.0	4.0	4.0	4.0
Community Service Officer	7.0	5.0	5.0	5.0	5.0
Community Service Officer/Detention	4.0	4.0	4.0	4.0	4.0
Executive Secretary	1.0	1.0	1.0	1.0	1.0
Forensic Specialist I	1.0	1.0	1.0	2.0	2.0
Forensic Specialist II	2.0	2.0	2.0	2.0	2.0
Lead Dispatcher	2.0	2.0	2.0	2.0	2.0
Parking Services Officer (Contract)	2.0	2.0	2.0	2.0	2.0
Police Captain	2.0	2.0	2.0	2.0	2.0
Police Dispatcher I	2.0	3.0	3.0	3.0	3.0
Police Dispatcher II	9.0	9.0	12.0	12.0	12.0
Police Lieutenant	8.0	8.0	8.0	8.0	8.0
Police Officer (2)	122.0	122.0	122.0	122.0	122.0
Police Records Manager	1.0	1.0	1.0	1.0	1.0
Police Sergeant	19.0	19.0	19.0	19.0	19.0
Program Assistant		1.0	1.0	1.0	1.0
Program Manager	1.0	1.0	1.0	1.0	1.0
Recycling Thest Prevention Specialist			1.0	1.0	1.0
Senior Crimes Analyst			0.8	0.8	0.8
Vehicle Abatement Officer			1.0	1.0	1.0
Violence Victim Advocate				1.0	1.0
Total Police	205.0	205.0	210.8	212.8	212.8
Public Works					
Administrative Clerk III	2.0	2.0	3.0	3.0	3.0
Administrative Secretary	1.0	1.0	0.0	0.0	0.0

(1) Twenty-five percent of this position is funded by the Golf Course Enterprise Fund.

CITY OF CONCORD
PROPOSED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Number of Authorized Positions				
	2012-2013 Budget	2013-2014 Budget	2014-2015 Adopted	2015-2016 Proposed	2016-2017 Proposed
Public Works (continued)					
Automotive Parts Worker	1.0	1.0	1.0	1.0	1.0
Custodian	1.0	1.0	1.0		
Director of Public Works	1.0	1.0	1.0	1.0	1.0
Environmental Maintenance Technician	2.0	2.0	2.0	2.0	2.0
Equipment Mechanic	3.0	3.0	3.0	3.0	3.0
Facilities Maintenance Manager	1.0	1.0	1.0	1.0	1.0
Facilities Maintenance Technician	1.0	1.0	1.0	1.0	1.0
General Laborer	5.0	5.0	5.0	4.0	4.0
Heavy Equipment Operator I	3.0	3.0	3.0	2.0	2.0
Heavy Equipment Operator II	1.0	1.0	1.0	1.0	1.0
Horticultural Advisor	1.0	1.0	1.0		
Landscape Gardener	6.0	6.0	7.0	8.0	8.0
Lead Custodian	2.0	2.0	2.0		
Maintenance Electrician	1.0	1.0	1.0	1.0	1.0
Maintenance Gardener	3.0	3.0	2.0	1.0	1.0
Maintenance Painter	1.0	1.0	1.0	1.0	1.0
Maintenance Team Leader	3.0	3.0	3.0	1.0	1.0
Maintenance Utility Mechanic	2.0	2.0	2.0	2.0	2.0
Maintenance Worker I	3.0	2.0	2.0	8.0	8.0
Maintenance Worker II	5.0	7.0	7.0	5.0	5.0
Parks Lead Worker	1.0	1.0	1.0	1.0	1.0
Parks Program Manager	1.0	1.0	1.0	1.0	1.0
Program Coordinator Position				1.0	1.0
Program Manager	1.0	1.0	1.0	1.0	1.0
Public Works Lead Worker	1.0	1.0	1.0	1.0	1.0
Public Works Supervisor				4.0	4.0
Senior Administrative Analyst (1)	1.0	1.0	1.0	1.0	1.0
Senior Maintenance Team Leader	5.0	5.0	5.0	4.0	4.0
Senior Traffic Signal Technician (1)	1.0	1.0	1.0	1.0	1.0
Traffic Signal Technician (1)	2.0	2.0	1.0	2.0	2.0
Trafiic Signal Trainee (1)			1.0		
Tree Lead Worker	1.0	1.0	1.0	1.0	1.0
Total Public Works (2)	63.0	64.0	64.0	64.0	64.0
TOTAL GENERAL CITY	374.0	380.0	388.8	394.8	394.8

(1) Positions partially funded by Lighting District.
(2) Some of these positions are funded by Storm Water Management.

CITY OF CONCORD
PROPOSED FULL-TIME POSITIONS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	Number of Authorized Positions				
	2012-2013 Budget	2013-2014 Budget	2014-2015 Adopted	2015-2016 Proposed	2016-2017 Proposed
Storm Water Management					
Sweeper Operator	2.0	2.0	2.0	2.0	2.0
Total Storm Water Management	2.0	2.0	2.0	2.0	2.0
Sewer Enterprise					
Infrastructure Maintenance Manager	1.0	1.0	1.0	1.0	1.0
Maintenance Worker I	2.0	2.0	2.0	2.0	2.0
Maintenance Worker II	6.0	5.0	5.0	6.0	6.0
Public Works Lead Worker - Infrastructure	1.0	1.0	1.0	1.0	1.0
Public Works Supervisor				1.0	1.0
Senior Maintenance Team Leader	1.0	1.0	1.0		
Total Sewer	11.0	10.0	10.0	11.0	11.0
TOTAL STORM WATER AND ENTERPRISE FUNDS	13.0	12.0	12.0	13.0	13.0
GRAND TOTAL CITY	387.0	392.0	400.8	407.8	407.8

CITY OF CONCORD
PROPOSED PART-TIME HOURS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
City Attorney										
Administrative Support	-	-	60	0.03	-	-	-	-	-	-
Total City Attorney	-	-	60	0.03	-	-	-	-	-	-
Community and Economic Development										
Administrative Support	2,000	0.96	2,120	1.02	1,120	0.54	2,392	1.15	2,392	1.15
Craft Worker	-	-	-	-	-	-	-	-	-	-
Professional	1,000	0.48	1,000	0.48	-	-	1,560	0.75	1,560	0.75
Technician	3,000	1.44	1,000	0.48	1,000	0.48	1,000	0.48	1,000	0.48
Total Community Development	6,000	2.88	4,120	1.98	2,120	1.02	4,952	2.38	4,952	2.38
Parks and Recreation										
Administrative Support	-	-	600	0.29	3,080	1.49	-	-	-	-
Camp Specialist	10,000	4.81	9,928	4.77	9,928	4.76	9,304	4.47	9,304	4.47
Professional	-	-	-	-	-	-	-	-	-	-
Recreation Specialist	112,889	54.29	107,768	51.81	50,253	24.18	51,688	24.85	52,211	25.10
Total Community & Recreation Serv.	122,889	59.10	118,296	56.87	63,261	30.43	60,992	29.32	61,515	29.57
Finance										
Administrative Support	2,460	1.18	2,150	1.03	1,655	0.79	1,655	0.79	1,655	0.79
Professional	-	-	-	-	-	-	-	-	-	-
Total Finance	2,460	1.18	2,150	1.03	1,655	0.79	1,655	0.79	1,655	0.79
Human Resources										
Administrative Support	1,040	0.50	1,040	0.50	-	-	-	-	-	-
Professional	405	0.19	405	0.20	-	-	-	-	-	-
Total Human Resources	1,445	0.69	1,445	0.70	-	-	-	-	-	-
Information Technology										
Technician	-	-	-	-	-	-	-	-	-	-
Professional	2,010	0.97	1,950	0.94	1,950	0.94	1,950	0.94	1,950	0.94
Total Information Technology	2,010	0.97	1,950	0.94	1,950	0.94	1,950	0.94	1,950	0.94
Office of the City Manager										
Administrative Support	1,604	0.77	3,780	1.82	1,550	0.75	1,550	0.75	1,414	0.68
Technician	1,123	0.54	1,123	0.54	1,123	0.54	1,123	0.54	1,123	0.54
Total City Manager	2,727	1.31	4,903	2.36	2,673	1.29	2,673	1.29	2,537	1.22

CITY OF CONCORD
PROPOSED PART-TIME HOURS
BY CLASSIFICATION WITHIN DEPARTMENT
FOR THE YEARS ENDING JUNE 30, 2016 AND 2017

	2012-2013		2013-2014		2014-2015		2015-2016		2016-2017	
	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE	Hours	FTE
Police										
Public Safety Assistant	28,100	13.51	21,653	10.41	21,653	10.41	21,653	10.41	21,653	10.41
Total Police	28,100	13.51	21,653	10.41	21,653	10.41	21,653	10.41	21,653	10.41
Public Works										
Administrative Support	-	-	-	-	-	-	-	-	-	-
Maintenance Laborer (Parks)	50,453	24.26	4,766	2.29	14,286	6.86	4,766	2.29	4,766	2.29
Technician	500	0.24	-	-	-	-	-	-	-	-
Maintenance Laborer	8,833	4.25	-	-	-	-	-	-	-	-
Professional	-	-	-	-	-	-	-	-	-	-
Recreation Specialist	960	0.46	960	0.46	960	0.46	960	0.46	960	0.46
Total Public Works	60,746	29.21	5,726	2.75	15,246	7.32	5,726	2.75	5,726	2.75
TOTAL GENERAL CITY	226,377	108.85	160,303	77.07	108,558	52.20	99,601	47.88	97,156	46.70
Storm Water	-	-	-	-	-	-	-	-	-	-
Sewer Enterprise										
Maintenance Laborer	1,518	0.73	1,528	0.73	-	-	-	-	-	-
TOTAL STORM WATER AND ENTERPRISE FUNDS	1,518	0.73	1,528	0.73						
GRAND TOTAL CITY	227,895	109.58	161,831	77.80	108,558	52.20	99,601	47.88	97,156	46.70

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Glossary of Terms

Accrual Basis - A basis of accounting in which transactions are recorded when the underlying event occurs, as opposed to when the cash is received or when the bill is paid.

ADA - Acronym used to denote the American Disabilities Act.

Appropriation – Represents the legal authorization granted by the legislative body (i.e., City Council) to incur obligations and to make expenditures for specific purposes.

Assessed Valuation - The valuation set upon real estate and certain personal property by the Assessor as a basis for levying property taxes.

Assets - Resources having monetary value which are owned or held by a government.

Available (Undesignated) Fund Balance - Funds remaining at the end of the prior year, which are available for use in the current year.

Balanced Budget – A budget in which current revenues in combination with current fund balances equal or exceed current expenditures.

Benefits Reserve Fund – Reserve fund intended to support unplanned costs and obligations determined in the current negotiated employment benefits.

Bond - A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future called the maturity date(s), together with periodic interest at a specified rate.

BGP – Acronym us to refer to the company known as Bill Graham Presents. BGP has been consolidated into Live Nation, Inc.

Budget - A plan of financial activity for a specified period of time (fiscal year or bi-annual) indicating all estimated revenues and appropriated expenditures for that time period.

Budget Calendar - The schedule of key dates followed in the preparation and adoption of the City budget.

Budgetary Control - The control or management of the government finances to keep expenditures in accordance with the limitations of available appropriations and resources.

CALEA – Acronym used to denote the Commission on Accreditation for Law Enforcement Agenices.

CalPERS – Acronym used to denote the California Public Employees Retirement System.

Capital Assets - Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget – A plan of proposed capital outlay projects and the means to finance them.

Capital Improvement Program (CIP) – An appropriation plan for expenditures for capital outlay projects to be incurred each year over a fixed period of years. The City of Concord prepares a ten year CIP.

Capital/Maintenance Reserve – Funds available for Council appropriation to meet unanticipated and unscheduled capital and maintenance needs of City infrastructure and facilities. This reserve is to be used for major capital repair where facility failure, unexpected hazards or destruction of City property has occurred and where repair or replacement is not planned with the established capital, operations, or internal replacement funds.

Capital Outlay – The expenditures for capital projects and equipment with a value of $7,500 or more and a useful economic lifetime of more than one year; or, assets of any value if the nature of the item is such that it must be controlled for custody purposes as a fixed asset.

Capital Project – A major construction, acquisition, or renovation activity which adds value to fixed assets or which significantly increases its useful life. Can also be called a capital improvement.

Cash Basis - A basis of accounting in which transactions is recognized only when cash is received or disbursed.

CCE – Acronym used to refer to the Clear Channel Entertainment Company, a subsidiary of Live Nation, Inc.

CCCSD – Acronym used to refer to the Contra Costa County Sanitary District.

CCCWP – Acronym used to denote Contra Costa County Water Pollution.

CDBG – Acronym used to denote the Community Development Block Grant.

COG – Acronym used to refer to Community Oriented Government.

COPS - Acronym used to refer to a grant for Citizens Options for Public Safety.

CPI – Acronym used to refer to the Consumer Priced Index.

CSC – Acronym used to denote the Community Services Commission.

CSMFO – Acronym used to denote the California Society of Municipal Finance Officers.

Debt Service - The cost of paying principal and interest on borrowed money (bonds) according to a predetermined payment schedule.

Department - The basic organizational unit of government which is functionally unique in its delivery of services.

Depreciation – Portion of the cost of a fixed asset used up each year of its useful life.

Disbursement – Payment in cash from the City Treasury.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association to encourage governments to prepare effective budget documents.

Economic Contingency Reserve – Funds available for Council appropriation to meet unanticipated needs caused by State or Federal redirection of City resources, general economic downturns, or reductions in operating revenues.

Employee (or Fringe) Benefits – Compensation to employees provided in addition to salary and wages. Benefits include, but are not limited to retirement plan contributions and health insurance.

Encumbrance – The estimated amount of expenditures ultimately to result if what has been committed is completed.

Entitlements - Payments to which local governmental units are entitled, pursuant to an allocation formula determined by the agency providing the monies, usually the state or the federal government.

Expenditure - The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.

Expense - Costs incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

Fiscal Year - A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

Fixed Assets - Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

FTE – Refer to the description shown below.

Full-time Equivalent Position (FTE) - A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

Function - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., public safety).

Fund - A fiscal subdivision of the governmental entity financial records including assets, liabilities, and fund balance, held apart for the accounting of a specific purpose or activity.

Fund Balance - The excess of the assets of a fund over its liabilities. Fund balance may be restricted as to its use or it may be available for any use within the fund specific purpose.

GAAP - Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles

GASB – Acronym used to refer to the Governmental Accounting Standards Board.

GFOA – Acronym used to refer to the Government Finance Officers Association.

General Fund – Used to account for all financial resources except for those required to be accounted for in other funds.

Goal - A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Grants - A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee or the project.

Indirect Cost - A cost necessary for the functioning of the organization as a whole, but which is not directly assigned to one service.

Interfund Transfers - The movement of monies between funds of the same governmental entity.

Intergovernmental Revenue - Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges - The charges to user departments for services provided by another department, such as fleet maintenance or information technology.

Lapsing Appropriation - An appropriation made for a certain period of time, generally for the budget year. At the end of the specified period, any unexpected or unencumbered balances lapse or end, unless otherwise provided by law.

LSR - Acronym used to denote the Local Streets and Roads component of California Proposition 1B, the Transportation Bond Act passed in 2006

GLOSSARY OF TERMS (cont.)

Materials and Supplies – The expendable materials and operating supplies required facilitating departmental operations.

MOU – Acronym used to denote Memorandum of Understanding. This is a contract between the City and employee union.

NPDES – Acronym used to denote the National Pollutant Discharge Elimination System.

OPEB – Acronym used to denote other post employment benefits. For the City of Concord "OPEB" refers to retiree health insurance.

Objective - Something to be accomplished in specific, well-defined, and measurable terms and that is achievable within a specific time frame.

Operating Expenses - The cost for personnel, materials, and equipment required for a department to function.

Operating Revenue - Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

PBB – Acronym used to denote Performance Based Budget.

Performance Based Budget - A budget wherein expenditures are based primarily upon measurable performance of activities and work programs.

Performance Indicators - Specific quantitative and qualitative measures of work performed as an objective of specific departments or programs.

Performance Measure - Data collected to determine how effective or efficient a program is in achieving its objectives.

Personnel Services - Expenditures for salaries, wages, and fringe benefits of a government's employees.

Program - A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

Program Budget - A budget that allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

RDA – Acronym used to denote the Redevelopment Agency.

Revenue – Refers to the sources of income received to finance the operations of government.

GLOSSARY OF TERMS (cont.)

RFP – Acronym used to refer to a “Request for Proposal.”

SFRWQCB – Acronym used to refer to the San Francisco Regional Water Quality Control Board.

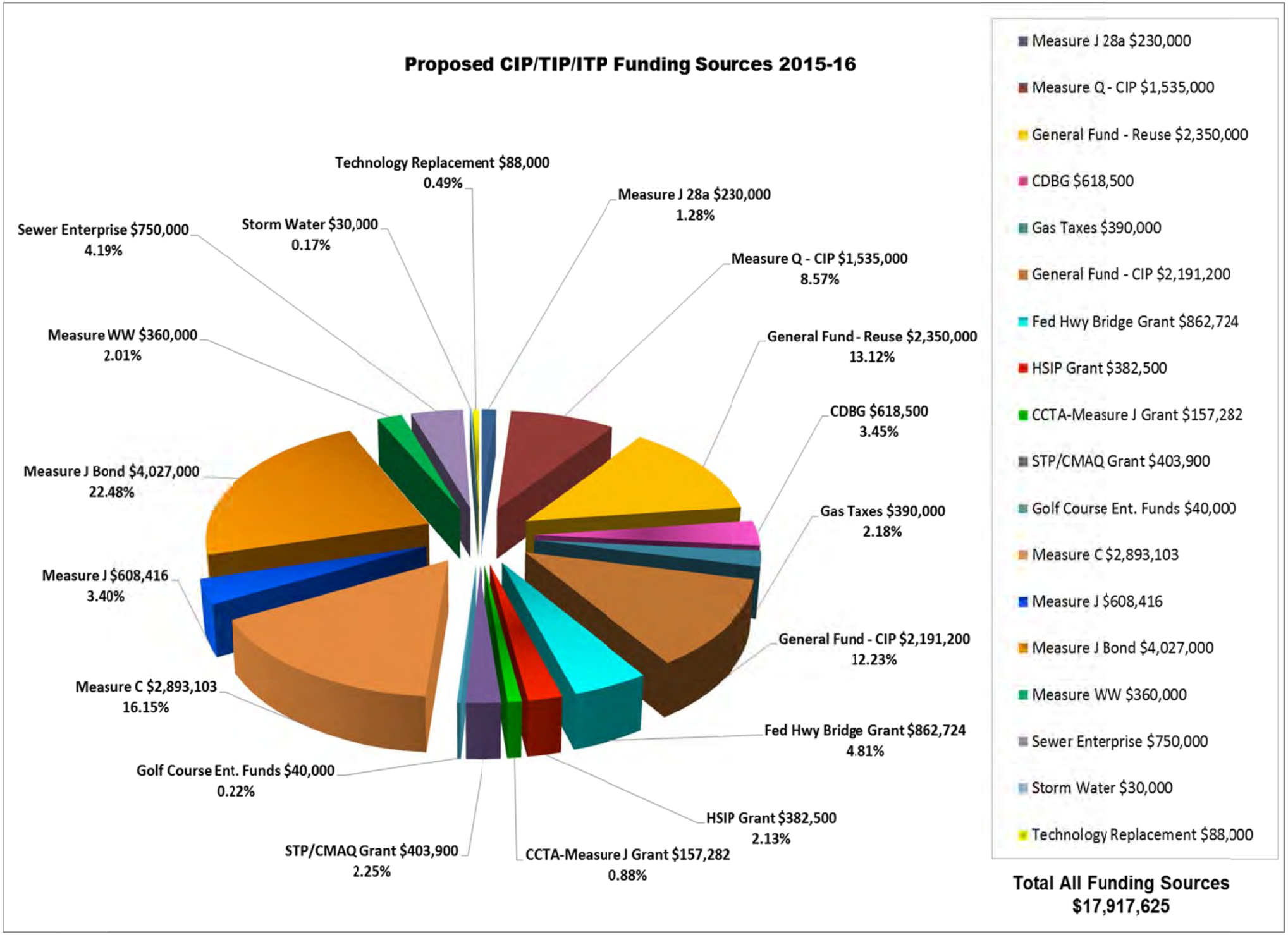
Taxes - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out – See Interfund Transfers.

Unencumbered Balance - The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unforecasted Reserve Fund – Funds available for Council appropriation to continue services if State, Federal, or other grant funding sources are lost, and to offset the costs of unanticipated, unfunded governmental mandates.

VLF – Acronym used to refer to the Vehicle License Fees.


Proposed CIP/TIP/ITP Funding Sources 2015-16
Technology Replacement $88,000 0.49%
Measure J 28a $230,000 1.28%
Sewer Enterprise $750,000 4.19%
Storm Water $30,000 0.17%
Measure Q - CIP $1,535,000 8.57%
Measure WW $360,000 2.01%
General Fund - Reuse $2,350,000 13.12%
CDBG $618,500 3.45%
Measure J Bond $4,027,000 22.48%
Gas Taxes $390,000 2.18%
Measure J $608,416 3.40%
General Fund - CIP $2,191,200 12.23%
Measure C $2,893,103 16.15%
Fed Hwy Bridge Grant $862,724 4.81%
Golf Course Ent. Funds $40,000 0.22%
HSIP Grant $382,500 2.13%
STP/CMAQ Grant $403,900 2.25%
CCTA-Measure J Grant $157,282 0.88%
Measure J 28a $230,000
Measure Q - CIP $1,535,000
General Fund - Reuse $2,350,000
CDBG $618,500
Gas Taxes $390,000
General Fund - CIP $2,191,200
Fed Hwy Bridge Grant $862,724
HSIP Grant $382,500
CCTA-Measure J Grant $157,282
STP/CMAQ Grant $403,900
Golf Course Ent. Funds $40,000
Measure C $2,893,103
Measure J $608,416
Measure J Bond $4,027,000
Measure WW $360,000
Sewer Enterprise $750,000
Storm Water $30,000
Technology Replacement $88,000
Total All Funding Sources
$17,917,625

INDEX TO PROJECTS

Project Number	Project Name	Project Type	Page Number
2182	Centre Concord Movable Walls and Coverings	CIP-Building and Grounds	1
2309	Todos Santos Plaza Decorative Tree Lighting	CIP-Building and Grounds	3
PW-1609	Water Quality Improvements at City Park Ponds	CIP-Building and Grounds	4
1284	Citywide Accessibility Improvements - HOLDING ACCOUNT	CIP-CDBG	5
2325	FY14-15 Access Improvements @ Various Locations	CIP-CDBG	7
1833	Creek Drainage Improvements	CIP-Drainage and Stormwater	9
2237	Mount Diablo Creek Study Area	CIP-Drainage and Stormwater	11
2011	Concord Reuse Planning	CIP-Miscellaneous	12
2193	Local Government Electric Vehicle Fleet Project	CIP-Miscellaneous	15
2241	Citywide Infrastructure Grant	CIP-Miscellaneous	17
2257	General Plan Update - HOLDING ACCOUNT	CIP-Miscellaneous	18
2279	Monument Neighborhood Shuttle	CIP-Miscellaneous	19
2280	Citywide Bicycle & Pedestrian Master Plan	CIP-Miscellaneous	20
2294	Todos Santos Plaza Archways	CIP-Miscellaneous	21
2308	Subdivision Ordinance Update	CIP-Miscellaneous	23
2339	U.S. Coast Guard Property Reuse Planning	CIP-Miscellaneous	24
CIP-1603	Furniture, Fixtures & Equipment Reserve - HOLDING ACCOUNT	CIP-Miscellaneous	25
2206	ADA Barrier Removal for City Facilities (Park Facilities)	CIP-Parks and Recreation	26
2242	Replace Pump System Components at 4 Park Locations	CIP-Parks and Recreation	28
2334	Willow Pass Park Restroom & Concession Facility Replacement - Field #1	CIP-Parks and Recreation	29

Project Number	Project Name	Project Type	Page Number
PR-1605	Replace Equipment at Concord Community Pool	CIP-Parks and Recreation	30
PR-1606	Willow Pass Park Field Lights Replacement	CIP-Parks and Recreation	31
PR-1607	Analysis of Golf Course Infrastructure & Deferred Maintenance Conditions	CIP-Parks and Recreation	32
PR-1608	Ellis Lake Park Playground and Park Improvements	CIP-Parks and Recreation	33
PR-1613	Ellis Lake Park Restroom Building	CIP-Parks and Recreation	34
PR-1614	Meadow Homes Park Playground Installation	CIP-Parks and Recreation	35
2187	Citywide Sanitary Sewer Main Extension - HOLDING ACCOUNT	CIP-Sewer and Sanitation	36
2208	Citywide Sewer Condition Assessment Study	CIP-Sewer and Sanitation	37
2209	Sewer Capital Facility Replacement - HOLDING ACCOUNT	CIP-Sewer and Sanitation	38
2244	Citywide Sewer Lateral Replacement Program	CIP-Sewer and Sanitation	39
SWR-1302	Cowell Road BART Area Sanitary Sewer Upgrade	CIP-Sewer and Sanitation	40
SWR-1306	Downtown Sanitary Sewer Upgrade - Phase III	CIP-Sewer and Sanitation	41
SWR-1511	Downtown Sanitary Sewer Upgrade - Phase IIb	CIP-Sewer and Sanitation	42
2032	Uninterruptible Power Service Supply Replacement @ PD	ITP-Information Technology	43
2218	Citywide Technology Hardware and Software Replacement	ITP-Information Technology	44
2258	Replace Citywide Electronic Document Management System	ITP-Information Technology	45
2271	Public Works Asset Management	ITP-Information Technology	46
2272	P.D. Law Enforcement Records Management System (RMS)	ITP-Information Technology	47
2275	PCI Security - Replace Downtown Security Cameras	ITP-Information Technology	49
2306	Citywide Budget Management Software	ITP-Information Technology	50
ITP-1604	Implement Disaster Recovery Plan Equipment for Core Applications	ITP-Information Technology	51
1173	Annual Citywide Sidewalk Improvement Program - HOLDING ACCOUNT	TIP-Annual Programs	52

Project Number	Project Name	Project Type	Page Number
2157	Pavement Management Annual Program - HOLDING ACCOUNT	TIP-Annual Programs	55
1761	Commerce Avenue Extension and Bridge at Pine Creek	TIP-Local Streets and Roads	57
1854	Marsh Drive Bridge Seismic Retrofit	TIP-Local Streets and Roads	61
2049	Bailey Road Traffic Improvements	TIP-Local Streets and Roads	63
2053	Waterworld Parkway Bridge over Walnut Creek	TIP-Local Streets and Roads	64
2060	Citywide Bridge Repair Program-Groups 1 & 2 Design and Environmental	TIP-Local Streets and Roads	66
2085	Commerce Avenue Pavement Rehabilitation	TIP-Local Streets and Roads	68
2144	Clayton Rd/Treat Blvd Intersection Capacity Improvements	TIP-Local Streets and Roads	70
2239	Central Concord Pedestrian Improvements & Streetscape Project	TIP-Local Streets and Roads	72
2251	Farm Bureau Road Safe Route to School Improvements (Wren Ave to Willow Pass Rd)	TIP-Local Streets and Roads	74
2252	Farm Bureau Road Pavement Reconstruction Design (Wren Avenue to Clayton Road)	TIP-Local Streets and Roads	76
2276	Detroit Avenue Pedestrian and Bicycle Improvements	TIP-Local Streets and Roads	78
2277	Downtown Concord Bicycle Lane Improvements	TIP-Local Streets and Roads	80
2292	Concord Various Streets Preservation	TIP-Local Streets and Roads	82
2307	Franquette Ave Pedestrian & Bicycle Trail Connection Project	TIP-Local Streets and Roads	84
2311	Street Legends and Markings Replacement	TIP-Local Streets and Roads	85
2314	Cowell Road Safety Enhancements	TIP-Local Streets and Roads	86
2318	Detroit Ave/Whitman Rd Ped Improve	TIP-Local Streets and Roads	87
2319	Monument Blvd Design Improvements	TIP-Local Streets and Roads	88
2321	Galindo St Multi-Modal Design Improvements	TIP-Local Streets and Roads	89
2329	FY14-15 Pavement Maintenance	TIP-Local Streets and Roads	90
2331	FY14-15 Pavement Rehabilitation	TIP-Local Streets and Roads	92

Project Number	Project Name	Project Type	Page Number
2332	FY15-16 Pavement Maintenance	TIP-Local Streets and Roads	94
2333	FY15-16 Pavement Rehabilitation	TIP-Local Streets and Roads	96
CIP-1601	Citywide Bridge Repair Program-Group 1 Bridges Construction	TIP-Local Streets and Roads	97
CIP-1602	Citywide Bridge Repair Program-Group 2 Bridges Construction	TIP-Local Streets and Roads	98
TIP-1610	Farm Bureau Rd Complete Streets - Phase 2 (Wren Ave to Walnut Ave)	TIP-Local Streets and Roads	100
TIP-1611	Salvio Street Complete Streets Sidewalk Installation	TIP-Local Streets and Roads	101
TIP-1612	Operational Improvements on Parallel Arterials	TIP-Local Streets and Roads	102
2285	Upgrade and/or Install Traffic Signals & Related Improvements @ Various Locations	TIP-Traffic Signals	103
2293	Install Traffic Signal at Oak Grove Rd/Sierra Rd	TIP-Traffic Signals	105
2312	Traffic Signal Head Retrofit	TIP-Traffic Signals	107
2322	Citywide Traffic Signal System Upgrade	TIP-Traffic Signals	108
1228	Utility Undergrounding - HOLDING ACCOUNT	TIP-Utility Undergrounding	109
2111	Market Street Utility Undergrounding (Willow Pass Road to Fry Way)	TIP-Utility Undergrounding	110
UF-1602	Willow Pass Park Restroom & Concession Facility Replacement - Field #2	ZIP-Unfunded Projects	111
UF-1606	Meadow Homes Park Improvements	ZIP-Unfunded Projects	112
UF-1607	Reconstruct Three Tennis Courts at Concord Community Park	ZIP-Unfunded Projects	113
UF-1608	Farm Bureau Road Complete Streets – Phase 3 (Walnut Ave to Clayton Rd)	ZIP-Unfunded Projects	114
UF-1609	Oak Grove Road Complete Streets – Phase II (Whitman Rd to Treat Blvd)	ZIP-Unfunded Projects	115

City of Concord — Capital Improvements Project 2015-2016

Number: 2182
Title: Centre Concord Movable Walls and Coverings
Manager: Engineering
Proposed By: Public Works
Classification: CIP-Building and Grounds
Location: Centre Concord
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: Centre Concord is rented to the community for wedding receptions, reunions and other functions. As such it provides a source of income to the City. This project will replace existing wall coverings at Centre Concord and moveable partitions in the ball room. As required by current building codes, the following ADA-compliant upgrades have been added to the project scope during design: restrooms, installation of doors, door openings and access to accessible parking spaces. Other upgrades include modifications to fire sprinkler heads and other fire code related upgrades.

Pertinent Issues: Pursuant to Building Code requirements, ADA work was included in the project scope and is being funded with Community Development Block Grant (CDBG) funds. Additional funding is requested to fully fund construction of the project.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
254 Comm. Develop. Block Grant	20,290	(462)	263,000	262,538						283,290
400 Capital Projects General Fund Projects			310,000	310,000						310,000
630 Building Maintenance Fund	302,000	177,028		177,028						302,000
Total:	**322,290**	**176,565**	**573,000**	**749,565**						**895,290**
Project Expenditures										
254 Salaries & Benefits		(1,009)		(1,009)						(1,009)
630 Salaries & Benefits		(14,131)		(14,131)						(14,131)
254 74500-000 Design Engineering		(8,480)		(8,480)						(8,480)
254 74900-000 Permitting Fees		(243)		(243)						(243)
254 75100-000 Project Management		(11,020)		(11,020)						(11,020)
630 63300-000 Advertising And Promotion		(802)		(802)						(802)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
630 68400-000 Printing		(685)		(685)						(685)
630 74200-000 Construction		(7,208)		(7,208)						(7,208)
630 74500-000 Design Engineering		(65,840)		(65,840)						(65,840)
630 74550-000 Designs/Plans/Specs		(1,078)		(1,078)						(1,078)
630 74650-000 Environmental Costs		(50)		(50)						(50)
630 75000-000 Preliminary Engineering		(450)		(450)						(450)
630 75100-000 Project Management		(34,730)		(34,730)						(34,730)
Total:		**(145,725)**		**(145,725)**						**(145,725)**

City of Concord — Capital Improvements Project 2015-2016

Number: 2309
Title: Todos Santos Plaza Decorative Tree Lighting
Manager: Public Works
Proposed By: Public Works
Classification: CIP-Building and Grounds
Location: Todos Santos Plaza
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: The visual project improves the image of Concord and enhances the unique characteristics of the City's downtown. The lighting will make Todos Santos Plaza a more enjoyable place to be while improving public safety. This project will replace existing decorative tree lights and related appurtenances in twenty-four trees which surround Todos Santos Plaza with LED string lights.

Pertinent Issues: The project will be funded with bond proceeds designated for Visual and Performing Arts from the former Redevelopment Agency, subject to Successor Agency and the CA Department of Finance approvals.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
506 RDA Art in Public Places	132,000	132,000		132,000						132,000
630 Building Maintenance Fund	10,000	10,000		10,000						10,000
Total:	**142,000**	**142,000**		**142,000**						**142,000**
Project Expenditures										
506 Salaries & Benefits										
630 Salaries & Benefits										
Total:										

Number: PW-1609
Title: Water Quality Improvements at City Park Ponds
Manager: Steve Voorhies, Public Works - Parks Division
Proposed By: Steve Voorhies, Public Works - Parks Division
Classification: CIP-Building and Grounds
Location: Hillcrest Park, Newhall Park & Willow Pass Park
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will improve the water quality at the ponds at Newhall, Hillcrest & Willow Pass Parks. The specific project scope will have a 3-phased approach. In FY15/16, staff will: (1) evaluate water quality conditions and develop recommendations and long-term solutions; and (2) implement recommendations including dredging to increase depth at Newhall Park Pond, which serves as irrigation water storage. In FY16/17, staff will: (3) implement recommendations including dredging to increase depth at Hillcrest Park Pond and Willow Pass Park Pond, which serves as irrigation water storage.

Pertinent Issues: Reports of poor water quality including foul odors and discoloration have been observed by staff and park visitors. Poor water quality conditions have potential negative health impacts to wildlife. Sediment infill at the irrigation inlets may affect ability to irrigate parks.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
401 Measure Q Projects			425,000	425,000	325,000					750,000
Total:			**425,000**	**425,000**	**325,000**					**750,000**

Number: 1284
Title: Citywide Accessibility Improvements - HOLDING ACCOUNT
Manager: Engineering
Proposed By: Engineering
Classification: CIP-CDBG
Location: Citywide
Begin Date: 7/1/1986
Completion Date:
Related Projects:

Description: This project is a holding account for the "spin-out" of the annual program to construct curb ramps and other accessibility improvements throughout the City.

Pertinent Issues: These funds are used in conjunction with allocated funds from Measure J, Community Development Block Grant (CDBG) and other similar funds to design and construct accessibility improvements along City streets. When new projects are identified, funding is transferred for implementation and expenditure tracking purposes.

The first of the FY15-16 spin-out projects for annual accessibility improvements is: PJ2325 (FY14-15 Access & Sidewalk Improvements at Various Locations).

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
254 Comm. Develop. Block Grant	220,033	579	50,000	50,579						270,033
260 State Gas Tax	25,000									25,000
476 AB2928 Traffic Congestion	28,300									28,300
630 Building Maintenance Fund	15,000									15,000
Total:	**288,333**	**579**	**50,000**	**50,579**						**338,333**
Project Expenditures										
254 Salaries & Benefits		(29,313)		(29,313)						(29,313)
260 Salaries & Benefits		(23,500)		(23,500)						(23,500)
630 Salaries & Benefits		(292)		(292)						(292)
254 63240-000 Preliminary Engineering		(2,300)		(2,300)						(2,300)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
254 63244-000 Construction Engineering		(9,466)		(9,466)						(9,466)
254 63246-000 Construction		(178,317)		(178,317)						(178,317)
254 70400-000 Printing		(58)		(58)						(58)
260 70400-000 Printing										
260 72150-000 Computer/Phones-Replacement		(1,500)		(1,500)						(1,500)
476 63246-000 Construction		(28,300)		(28,300)						(28,300)
630 63246-000 Construction		(14,708)		(14,708)						(14,708)
Total:		**(287,754)**		**(287,754)**						**(287,754)**

Number: 2325
Title: FY14-15 Access Improvements @ Various Locations
Manager: Mario Camorongan, Engineering
Proposed By: Engineering
Classification: CIP-CDBG
Location: Citywide
Begin Date: 11/18/2014
Completion Date:
Related Projects:

Description: This project constitutes the FY14-15 annual Citywide ADA improvement program. The scope for this project includes the construction of concrete ADA-compliant curb ramps and associated driveway and sidewalk improvements in various locations throughout the City.

Pertinent Issues: This project will provide for Americans with Disabilities Act (ADA) Improvements in several areas throughout the City. The City's ADA Self Evaluation and Transition Plan (SETP), which was adopted by the City Council in October 2009, prioritizes the need for ADA accessibility improvements throughout the City and specifically in high use pedestrian areas and places of public accommodation (i.e., commercial and business zones). This project is the annual "spin-off" of Project No. 1284 (Citywide Accessibility Improvements), which is the annual holding account for Citywide ADA improvements including curb ramps, sidewalks and other accessibility improvements, which is funded with CDBG funds. Each fiscal year funding is transferred from Project No. 1284 into a new project for implementation and expenditure tracking purposes.

This project is the first of the FY15-16 spin-out projects from PJ1173 (Citywide Sidewalk Improvements Annual Program) in the amount of $63,516, and PJ1284 (Citywide Accessibility Improvements) in the amount of $305,500.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
254 Comm. Develop. Block Grant	84,000	83,722	305,500	389,222						389,500
475 Measure J Local	50,000	50,000	63,516	113,516						113,516
Total:	**134,000**	**133,722**	**369,016**	**502,738**						**503,016**
Project Expenditures										
254 Salaries & Benefits		(278)		(278)						(278)
475 Salaries & Benefits										

Capital Improvements Project 2015-2016

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Total:		**(278)**		**(278)**						**(278)**

Number: 1833
Title: Creek Drainage Improvements
Manager: Engineering
Proposed By: Engineering
Classification: CIP-Drainage and Stormwater
Location: Ygnacio Valley Rd/Pine Hollow Rd
Begin Date: 7/1/1985
Completion Date:
Related Projects:

Description: Construct a detention basin at the southwesterly corner of Ygnacio Valley Rd. and Pine Hollow Rd. within the CSU property.

Pertinent Issues: Over the years, properties along Galindo Creek and Mt. Diablo Creek experienced flooding. In response to the residents' concerns, the City funded an initial assessment of the Galindo Creek and Mt. Diablo Creek area (the Study). The Study recommended repairs along the two creeks and determined that constructing a detention basin at the southwesterly corner of the Ygnacio Valley Road and Pine Hollow Road intersection within the CSU property was feasible and advisable. This project funded the Study and will provide local match for the detention basin and most of the creek repairs within the City's right-of-way and easements.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
270 Storm Water Management	313,548	145		145						313,548
400 Capital Projects General Fund Projects	77,794	37,204		37,204						77,794
402 Capital Projects- Reimburs	50,000	50,000		50,000						50,000
436 Storm Drain #50	12,050									12,050
438 Storm Drain #33A										
Total:	**453,392**	**87,349**		**87,349**						**453,392**
Project Expenditures										
270 Salaries & Benefits		(79,081)		(79,081)						(79,081)
400 Salaries & Benefits		(3,654)		(3,654)						(3,654)
402 Salaries & Benefits										
436 Salaries & Benefits		(9,050)		(9,050)						(9,050)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
270 60005-000 Materials		(148,801)		(148,801)						(148,801)
270 63240-000 Preliminary Engineering		(80,186)		(80,186)						(80,186)
270 63242-000 Design Engineering										
270 63244-000 Construction Engineering		(200)		(200)						(200)
270 63246-000 Construction		(4,875)		(4,875)						(4,875)
270 63264-000 Other Project Costs		(260)		(260)						(260)
400 63158-000 Consultant/Contract Services										
400 63240-000 Preliminary Engineering		(10,803)		(10,803)						(10,803)
400 63242-000 Design Engineering		(4,224)		(4,224)						(4,224)
400 63246-000 Construction		(8,219)		(8,219)						(8,219)
400 63264-000 Other Project Costs		(13,690)		(13,690)						(13,690)
436 72200-000 Computer/Phones-Operations		(3,000)		(3,000)						(3,000)
Total:		**(366,043)**		**(366,043)**						**(366,043)**

Number: 2237
Title: Mount Diablo Creek Study Area
Manager: Engineering
Proposed By: Public Works
Classification: CIP-Drainage and Stormwater
Location: Mount Diablo Creek
Begin Date: 7/1/2012
Completion Date:
Related Projects:

Description: Augment the study by the Federal Emergency Management Agency (FEMA) by reviewing the extended hydrological mapping and modeling analysis of the Mt. Diablo Creek watershed to identify impacts, quantify and assess flood levels, limits, and hazards and propose mitigation projects.

Pertinent Issues: Mt. Diablo Creek periodically floods its banks and a portion of the adjacent area is anticipated to be included within the 100-year flood plain. The Reuse Project has proposed mitigation projects that have not included accommodation for the updated FEMA data. Staff has utilized the Reuse consultants to incorporate the new information into these mitigation projects. The remaining funds will be utilized for community outreach efforts associated with the FEMA mapping updates.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
432 Storm Drain #5	54,121	35,545		35,545						54,121
433 Storm Drain #7	2,233	2,233		2,233						2,233
Total:	**56,354**	**37,778**		**37,778**						**56,354**
Project Expenditures										
433 Salaries & Benefits										
432 74250-000 Construction Engineering		(18,576)		(18,576)						(18,576)
Total:		**(18,576)**		**(18,576)**						**(18,576)**

Number: 2011
Title: Concord Reuse Planning
Manager: Mike Wright
Proposed By: City Management
Classification: CIP-Miscellaneous
Location: Concord Naval Weapons Station
Begin Date: 7/1/2005
Completion Date:
Related Projects:

Description: This project will develop transactional analyses and implementation planning.

Pertinent Issues: The Concord Naval Weapons Station (CNWS) represents a unique opportunity to plan a new mixed-use area that is vital, livable, transit-supportive, and at the cutting edge of ecological and sustainable planning. The CNWS is a pivotal infill site that will provide jobs, housing, and open space for Concord residents. Community based planning of the CNWS is leading to successful amendment of the Concord 2030 General Plan and will deliver broad benefit to the region, resulting in development on the site that is financially self-supportive and that will improve Concord' s overall quality of life.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects	3,263,983	502,843		502,843						3,263,983
402 Capital Projects- Reimburs	1,849,970	32,709		32,709						1,849,970
403 Concord Reuse Project	6,232,101	90,783	2,220,000	2,310,783	1,800,000					10,252,101
404 EECBG Federal Grants	227,164									227,164
500 RDA Successor Agency	8,112,883	48,808		48,808						8,112,883
Total:	**19,686,101**	**675,143**	**2,220,000**	**2,895,143**	**1,800,000**					**23,706,101**
Project Expenditures										
400 Salaries & Benefits		(485,109)		(485,109)						(485,109)
402 Salaries & Benefits		(38,792)		(38,792)						(38,792)
403 Salaries & Benefits		(2,419,250)		(2,419,250)						(2,419,250)
404 Salaries & Benefits		(9,572)		(9,572)						(9,572)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
500 Salaries & Benefits		(510,841)		(510,841)						(510,841)
400 63300-000 Advertising And Promotion		(780)		(780)						(780)
400 63800-000 CONTRACTS- -Use With Activity		(2,255,673)		(2,255,673)						(2,255,673)
400 65200-000 Dues, Memberships, Subscriptions		(55)		(55)						(55)
400 67400-000 Meetings & Training		(6,426)		(6,426)						(6,426)
400 67800-000 office Supplies		(6,942)		(6,942)						(6,942)
400 68400-000 Printing		(663)		(663)						(663)
400 71050-000 Stipends		(720)		(720)						(720)
400 71250-000 Supplies		(603)		(603)						(603)
400 71800-000 Utilities - Use With Activity		(829)		(829)						(829)
400 92000-000 Intrafund Transfer-Out		(2,345)		(2,345)						(2,345)
400 92000-403 Intrafund Transfer-Out		(995)		(995)						(995)
402 63080-000 Contracts & Agreements		(749,965)		(749,965)						(749,965)
402 63800-000 CONTRACTS- -Use With Activity		(1,028,021)		(1,028,021)						(1,028,021)
402 67400-000 Meetings & Training		(309)		(309)						(309)
402 67800-000 office Supplies		(174)		(174)						(174)
403 63000-000 Supplies		(44,749)		(44,749)						(44,749)
403 63042-000 Small Equipment		(5,624)		(5,624)						(5,624)
403 63080-000 Contracts & Agreements		(208,863)		(208,863)						(208,863)
403 63098-000 Recruiting/Selection Expenses		(8,925)		(8,925)						(8,925)
403 63158-000 Consultant/Contract Services		(2,491,121)		(2,491,121)						(2,491,121)
403 63300-000 Advertising And Promotion		(995)		(995)						(995)
403 63800-000 CONTRACTS- -Use With Activity		(902,881)		(902,881)						(902,881)
403 67400-000 Meetings & Training		(15,228)		(15,228)						(15,228)
403 67800-000 office Supplies		(4,736)		(4,736)						(4,736)
403 70000-000 Meeting And Conferences		(8,581)		(8,581)						(8,581)
403 70015-000 Staff Development		(20,655)		(20,655)						(20,655)
403 70420-000 Telephone		(960)		(960)						(960)
403 70425-000 Cell Phone Stipend		(600)		(600)						(600)
403 71050-000 Stipends		(840)		(840)						(840)
403 71250-000 Supplies		(13)		(13)						(13)
403 71800-000 Utilities - Use With Activity		(819)		(819)						(819)
403 74500-000 Design Engineering		(4,811)		(4,811)						(4,811)
403 90100-000 Inter Fund Transfers Out		(1,665)		(1,665)						(1,665)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
404 63158-000 Consultant/Contract Services		(215,842)		(215,842)						(215,842)
404 65200-000 Dues, Memberships, Subscriptions		(1,750)		(1,750)						(1,750)
500 63000-000 Supplies		(81,986)		(81,986)						(81,986)
500 63005-000 Materials		(8)		(8)						(8)
500 63007-000 Printing Supplies		(87,516)		(87,516)						(87,516)
500 63106-000 Other Contract And Agreements		(64,333)		(64,333)						(64,333)
500 63130-000 Newspaper Advertising		(13,381)		(13,381)						(13,381)
500 63158-000 Consultant/Contract Services		(5,938,510)		(5,938,510)						(5,938,510)
500 63170-000 Outside Brac Council		(312,996)		(312,996)						(312,996)
500 63171-000 CEQA Council		(286,511)		(286,511)						(286,511)
500 63172-000 ESA Council		(149,926)		(149,926)						(149,926)
500 63800-000 CONTRACTS- -Use With Activity		(460,533)		(460,533)						(460,533)
500 67400-000 Meetings & Training		(41,683)		(41,683)						(41,683)
500 67800-000 office Supplies		(87)		(87)						(87)
500 70000-000 Meeting And Conferences		(34,370)		(34,370)						(34,370)
500 70015-000 Staff Development		(14,115)		(14,115)						(14,115)
500 70400-000 Printing		(2,094)		(2,094)						(2,094)
500 70420-000 Telephone		(4,341)		(4,341)						(4,341)
500 71009-000 Cap Outlay Phones		(600)		(600)						(600)
500 71010-000 Cap/Outlay Computer Hardware/S		(45,874)		(45,874)						(45,874)
500 71011-000 Cap/Outlay PD Cad/Rms Replacement		(2,798)		(2,798)						(2,798)
500 71018-000 Cap Outlay Furniture		(9,903)		(9,903)						(9,903)
500 71800-000 Utilities - Use With Activity		(300)		(300)						(300)
500 90100-000 Inter Fund Transfers Out		(1,371)		(1,371)						(1,371)
Total:		**(19,010,958)**		**(19,010,958)**						**(19,010,958)**

Number: 2193
Title: Local Government Electric Vehicle Fleet Project
Manager: Engineering
Proposed By: Engineering
Classification: CIP-Miscellaneous
Location: Corporation Yard, Police Department & Civic Center
Begin Date: 7/1/1985
Completion Date:
Related Projects:

Description: Purchase ten (10) Electric Vehicles (EVs) and install ten (10) charging stations through MTC's Climate Initiatives Grant Program.

Pertinent Issues: The City has been awarded a grant in the amount of $280,000 from the Bay Area Climate Cooperative to augment the City fleet. These funds, along with the City's local match consisting of fleet replacement funds, will cover the cost differential between gasoline vehicles and electric vehicles, as well as funding the installation of charging stations at City Hall, the Corporation Yard and the Police Station. The Bay Area Climate initiative is managing the design and installation of the charging stations and has selected vendors for the EVs. This project assists the City in meeting goals outlined in the City's Climate Action Plan.

Anticipated cost savings to fleet replacement fund through award of vehicles will balance the cost of purchase and installation of EV charging stations.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
401 Measure Q Projects			70,000	70,000						70,000
402 Capital Projects- Reimburs	280,000									280,000
633 Fleet Maintenance Fund	200,000	135,911		135,911						200,000
Total:	**480,000**	**135,911**	**70,000**	**205,911**						**550,000**
Project Expenditures										
402 65000-000 Departmental Special Expense		(280,000)		(280,000)						(280,000)
633 63106-000 Other Contract And Agreements		(1,941)		(1,941)						(1,941)
633 65000-000 Departmental Special Expense		(61,857)		(61,857)						(61,857)
633 68400-000 Printing		(28)		(28)						(28)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
633 74550-000 Designs/Plans/Specs		(264)		(264)						(264)
Total:		**(344,089)**		**(344,089)**						**(344,089)**

Number: 2241
Title: Citywide Infrastructure Grant
Manager: Engineering
Proposed By: Engineering
Classification: CIP-Miscellaneous
Location: Citywide
Begin Date: 7/1/2012
Completion Date:
Related Projects:

Description: This project includes funds to be used to prepare grant applications, and initial studies, etc., for future CIP projects.

Pertinent Issues: A majority of the City's projects are grant funded. The preparation of grant applications and reimbursement requests requires staff time and technical assistance from outside consultants for applications, studies and exhibits.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
260 State Gas Tax	182,762	94,210	30,000	124,210						212,762
261 State Gas Tax - Prop. 111	44,367	44,367		44,367						44,367
270 Storm Water Management	66,333	40,269	30,000	70,269						96,333
Total:	**293,463**	**178,847**	**60,000**	**238,847**						**353,463**
Project Expenditures										
260 Salaries & Benefits		(78,128)		(78,128)						(78,128)
261 Salaries & Benefits										
270 Salaries & Benefits		(26,064)		(26,064)						(26,064)
260 68200-000 Postage		(84)		(84)						(84)
260 74200-000 Construction		(2,015)		(2,015)						(2,015)
260 74650-000 Environmental Costs		(5,800)		(5,800)						(5,800)
260 75050-000 Project Administration		(2,525)		(2,525)						(2,525)
Total:		**(114,616)**		**(114,616)**						**(114,616)**

Number: 2257
Title: General Plan Update - HOLDING ACCOUNT
Manager: Planning
Proposed By: Planning
Classification: CIP-Miscellaneous
Location: Citywide
Begin Date: 2/5/2013
Completion Date:
Related Projects:

Description: This project will provide an update to the City's General Plan.

Pertinent Issues: The current General Plan was prepared based on data and assumptions obtained in 2002. In addition to being over 10 years old, the assumptions are further compromised by the unanticipated recession. Also, since the last update, and number of amendments have been made in a piecemeal fashion and need to be evaluated in a holistic manner. The cost associated with a comprehensive general plan update and associated environmental review is approximately $900,000 in 2013 dollars. Based on the amount of fees generated annually by the Building Permit Surcharge (General Plan Reimbursement Revenue), it will take 9 years to build up sufficient funds to initiate this project.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects	265,000	261,684	206,000	467,684	212,180	218,545	225,102	231,855	999,094	2,357,776
Total:	**265,000**	**261,684**	**206,000**	**467,684**	**212,180**	**218,545**	**225,102**	**231,855**	**999,094**	**2,357,776**
Project Expenditures										
400 Salaries & Benefits		(3,316)		(3,316)						(3,316)
Total:		**(3,316)**		**(3,316)**						**(3,316)**

Number: 2279
Title: Monument Neighborhood Shuttle
Manager: Ray Kuzbari, Transportation
Proposed By: Ray Kuzbari, Transportation
Classification: CIP-Miscellaneous
Location: Monument Corridor
Begin Date: 7/1/2013
Completion Date:
Related Projects:

Description: Provide a three-year shuttle service targeted for the Monument Corridor community that is free of charge, provides service to priority destinations, fits the needs of the area residents including on weekends and evenings, and operates on demand with flexible schedule/routes.

Pertinent Issues: A shuttle service continues to be a top priority and need for the Monument Corridor. The shuttle will address continued transportation gaps for low-income residents, including infrequent bus service, inconvenient transfers, high transit fares, lack of direct access to medical facilities and shopping amenities, insufficient access to BART and employment centers, and other serious transportation needs identified in the 2006 Community Based Transportation Plan for the Monument Corridor. This project will provide free shuttle service for the Monument Corridor community for a period of three years. Project funds will be used to lease a 10-passenger van, fund the start-up and operational costs of this shuttle service, provide training, and subsidize the service so that it can be free for the Monument Corridor residents. The project will allow for an evaluation of the effectiveness of this new program to ensure it is serving the needs of the community.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
402 Capital Projects- Reimburs			157,282	157,282	157,280	157,279				471,841
479 Measure J Bond Capital										
Total:			**157,282**	**157,282**	**157,280**	**157,279**				**471,841**

Number: 2280
Title: Citywide Bicycle & Pedestrian Master Plan
Manager: Planning
Proposed By: Engineering
Classification: CIP-Miscellaneous
Location: Citywide
Begin Date: 7/1/2013
Completion Date:
Related Projects:

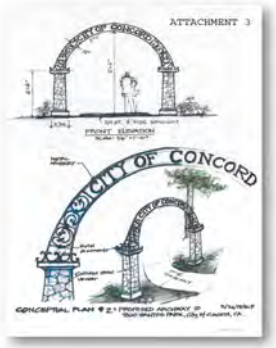
Description: The project will develop a Citywide Bicycle and Pedestrian Master Plan to expand the City's bikeway network and improve pedestrian mobility for commute, non-commute and school related trips.

Pertinent Issues: This project will create a comprehensive Citywide Bicycle and Pedestrian Master Plan to be used as a blueprint for expanding the bicycle network to promote safe alternative modes of transportation and help position the City for future funding for bicycle projects and roadway improvements benefiting the cycling community. Implementing the City's adopted Complete Streets policies, and meeting the City's Climate Action Plan goals.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
402 Capital Projects- Reimburs	300,000									300,000
475 Measure J Local	20,000	717		717						20,000
Total:	**320,000**	**717**		**717**						**320,000**
Project Expenditures										
402 63800-000 CONTRACTS- -Use With Activity		(279,415)		(279,415)						(279,415)
402 63800-400 Contracts - Miscellaneous		(20,586)		(20,586)						(20,586)
475 63800-000 CONTRACTS- -Use With Activity		(19,283)		(19,283)						(19,283)
Total:		**(319,283)**		**(319,283)**						**(319,283)**

City of Concord — Capital Improvements Project 2015-2016

Number: 2294
Title: Todos Santos Plaza Archways
Manager: Engineering
Proposed By: City Management
Classification: CIP-Miscellaneous
Location: Todos Santos Plaza
Begin Date: 7/1/2013
Completion Date: 6/29/2015
Related Projects:



Description: This project will install two Archways in Todos Santos Plaza at the diagonal entry sidwalks at the corners of Willow Pass Rd/Mt. Diablo St and at Willow Pass Rd/Grant St. The archways will span over the walkways and be approximately 12 feet in height. The archways will have the name "Todos Santos Plaza" from the street side and "City of Concord" on the park side. The lettering will have "halo" LED lighting and the archway will be powered for holiday lighting.

Pertinent Issues: Funded with Art in Public Places funding, this project provides identity to the Plaza as well as a focal point of interest. The Archway signs will be lit at night and will accommodate holiday lighting, making the Plaza more inviting.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
285 Art in Public Places	129,464	29,639		29,639						129,464
506 RDA Art in Public Places	120,000	(36)		(36)						120,000
Total:	**249,464**	**29,603**		**29,603**						**249,464**
Project Expenditures										
285 Salaries & Benefits		(6,198)		(6,198)						(6,198)
285 63300-000 Advertising And Promotion		(688)		(688)						(688)
285 68400-000 Printing		(269)		(269)						(269)
285 74200-000 Construction		(24,174)		(24,174)						(24,174)
285 74250-000 Construction Engineering		(36,786)		(36,786)						(36,786)
285 74500-000 Design Engineering		(17,460)		(17,460)						(17,460)
285 75100-000 Project Management		(14,250)		(14,250)						(14,250)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
506 74200-000 Construction		(120,036)		(120,036)						(120,036)
Total:		**(219,861)**		**(219,861)**						**(219,861)**

Number: 2308
Title: Subdivision Ordinance Update
Manager: Planning
Proposed By: Planning
Classification: CIP-Miscellaneous
Location: Citywide
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: The project provides funds to hire a consultant to complete an analysis of the discrepancies between the current subdivision ordinance and the Development Code, as well as other pertinent State and Federal regulations, and develop proposed modifications to address the conflicts. The project will also include developing and illustrating standards for street, sewer, and other improvements required as part of the development process.

Pertinent Issues: This project will require multiple coordination efforts, including City departments: CED (Planning, Engineering and Transportation), PW and Parks & Rec; as well as the Contra Costa Water District, the Contra Costa Fire Protection District, Central Contra Costa Sanitary District; and with stakeholders from the development industry.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects	100,000	100,000	200,000	300,000						300,000
Total:	**100,000**	**100,000**	**200,000**	**300,000**						**300,000**
Project Expenditures										
400 Salaries & Benefits										
Total:										

Number: 2339
Title: U.S. Coast Guard Property Reuse Planning
Manager: Victoria Walker, CED
Proposed By: City Management
Classification: CIP-Miscellaneous
Location: Concord Naval Weapons Station
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: The U.S. Coast Guard is currently in possession of a 58-acre property on East Olivera Road, adjacent to the former Concord Naval Weapons Station. The property was formerly used for military housing by the Navy. The Navy transferred the property to the Coast Guard in 2008. Initially, the Coast Guard housed enlisted personnel on the property; however the Coast Guard later designated the site as surplus property, which triggered a disposal process. The City of Concord has had initial conversations with the Coast Guard, and is seeking to achieve a negotiated sale of the property to the City. While this 58-acre property abuts the 5,028-acre inland portion of the former Concord Naval Weapons Station, the reuse planning and regulatory transfer processes for both properties are separate.

Pertinent Issues: In order to fund the reuse planning effort, activities related to the 58-acre Coast Guard property are funded through loans from the City's General Fund. At this point, the City anticipates that the selected developer will provide funds for the City to purchase the site from the Coast Guard. Upon successful reuse planning, the loan from the General Fund is anticipated to be repaid (with interest) by proceeds from the sale/transfer of the property to a developer. The General Fund loan supports planning efforts, architectural design review, legal services, as well as real estate consultant and appraisal services. In FY 2014-15, the City Council authorized $97,000 for this effort during the mid-year budgeting process.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects	97,000	97,000		97,000						97,000
403 Concord Reuse Project			130,000	130,000						130,000
Total:	**97,000**	**97,000**	**130,000**	**227,000**						**227,000**
Project Expenditures										
400 Salaries & Benefits										
Total:										

Number: CIP-1603
Title: Furniture, Fixtures & Equipment Reserve - HOLDING ACCOUNT
Manager: Jovan Grogan, City Management
Proposed By: Jovan Grogan, City Management
Classification: CIP-Miscellaneous
Location: Citywide
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: The Furniture, Fixtures & Equipment (FF&E) Reserve is a holding account to fund the replacement and repair of capital assets and soft goods that typically have an individual valuation of less than $50,000. Such items consist of movable furniture, fixtures or other equipment that have no permanent connection to the structure of a building or utilities. Examples includes tables and chairs in recreation facilities, kitchen equipment in rental facilities, and specialized law enforcement equipment (e.g. protective vests). Funds in the FF&E Reserve can be used in conjunction with other sources. When the repair or replacement of an item is warranted, funding is transferred from this account into a separate project account for implementation and expenditure tracking purposes. In accordance with the City's budget and transfer policies, all transfers in excess of $20,000 from this holding account require City Council approval.

Pertinent Issues: This FF&E Reserve is a mechanism to provide and accumulate funding for small capital assets and soft goods that are not captured in the City's other reserve accounts for vehicles, buildings, and information technology equipment. Without an FF&E Reserve, the replacement or repair of movable furniture, fixtures and equipment must compete for funding through the annual budgeting process or is appropriated as additional funds become available at mid-year or at the end of each fiscal year.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects			400,000	400,000	100,000					500,000
Total:			**400,000**	**400,000**	**100,000**					**500,000**

Number: 2206
Title: ADA Barrier Removal for City Facilities (Park Facilities)
Manager: Engineering
Proposed By: Public Works
Classification: CIP-Parks and Recreation
Location: Citywide
Begin Date: 7/1/2011
Completion Date:
Related Projects:

Description: Perform barrier removal projects in the following City Park facilities as identified in the City's ADA SETP: Brazil Quarry Park, Cambridge Park, Concord Community Park, and Dave Brubeck Park.

Pertinent Issues: In early 2009, the City completed its ADA Self Evaluation and Transition Plan Update (SETP) which outlined barrier removal needs for City-owned or operated facilities. This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC), adopted by Council and included as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan. Measure WW limits consultant design cost to 20% of hard construction cost and cannot fund design administration cost or cost recovery. Additional funding needs to be identified to cover those costs. This project is on hold pending the additional funding. The Measure WW program sunsets in February 2018.

As approved in the Measure WW applications, specific project elements include:
Brazil Quarry Park - accessible fixed bench, picnic table, and pedestrian walk improvements;
Cambridge Park - accessible fixed bench and pedestrian walk improvements;
Concord Community Park - improvements to parking areas #1 & #2, curb ramp and pedestrian walk improvements;
Dave Brubeck Park - fixed bench, picnic area accessibility, and pedestrian walk improvements

Staff plans to work with EBRPD to possibly reprioritize this funding based on current Park needs. Applications are due in March, 2016.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
480 Measure WW EBRPD Fund	190,000	190,000		190,000						190,000
Total:	**190,000**	**190,000**		**190,000**						**190,000**

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Project Expenditures										
480 Salaries & Benefits										
Total:										

Number: 2242
Title: Replace Pump System Components at 4 Park Locations
Manager: Public Works
Proposed By: Public Works
Classification: CIP-Parks and Recreation
Location: Ellis Lake Park, Newhall Park, Cambridge Park & Concord Community Park
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: Replace Pump Systems at Ellis Lake, Newhall Park, Cambridge Park, and Concord Community Park.

Pertinent Issues: Irrigation well and pump systems at Ellis Lake, Newhall Park, Cambridge Park, and Concord Community Park are not functioning adequately and require upgrades and replacement. This project was reviewed and endorsed by the Parks, Recreation and Open Space Commission (PROSC) and adopted by Council as part of the Adopted Calendar Year 2010 Measure WW Funding Allocation Plan.

A Feasibility Study for the well at Concord Community Park showed that the well is only feasible for 100 gpm (gallons per minute) production. Public Works is verifying demand requirements and the possibility of an additional well in the area to see if it can be energized and used for Park irrigation. Public Works is coordinating the system evaluations and necessary repairs and replacements.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
450 Parkland Dedication Area A	133,000	133,000		133,000						133,000
452 Parkland Dedication Area C	11,000	11,000		11,000						11,000
480 Measure WW EBRPD Fund	756,000	756,000		756,000						756,000
Total:	**900,000**	**900,000**		**900,000**						**900,000**
Project Expenditures										
450 Salaries & Benefits										
452 Salaries & Benefits										
480 Salaries & Benefits										
Total:										

City of Concord — Capital Improvements Project 2015-2016

Number: 2334
Title: Willow Pass Park Restroom & Concession Facility Replacement - Field #1
Manager: Engineering
Proposed By: Kathie Levitt, Parks & Rec
Classification: CIP-Parks and Recreation
Location: Willow Pass Park
Begin Date: 1/27/2015
Completion Date:
Related Projects:

Description: This project will replace the restrooms and concession building at Willow Pass Park, near Athletic Field #1.

Pertinent Issues: The restrooms/concession building is in need of replacement. The building is located in a heavily used park location and improved facilities will increase the attractiveness and help the City attract and compete for larger tournaments.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects	425,000	425,000		425,000						425,000
Total:	**425,000**	**425,000**		**425,000**						**425,000**
Project Expenditures										
400 Salaries & Benefits										
Total:										

Number: PR-1605
Title: Replace Equipment at Concord Community Pool
Manager: Chris Roke, Parks & Rec
Proposed By: Chris Roke, Parks & Rec
Classification: CIP-Parks and Recreation
Location: Concord Community Pool
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will replace the pool covers, reels and canvas covers for the reels, used at Concord Community Pool.

Pertinent Issues: Concord Community Pool is open for swimming year-round. During the cooler months of the year, costs necessary to keep the pool at the required temperature are exacerbated while heat is lost into the cold air. The current covers are old and inefficient to keep this heat loss from taking place. Additionally, the reels haven't been replaced in over 20 years and are starting to rust, causing a safety concern. Staff plans to have the replacement completed prior to winter 2015.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
401 Measure Q Projects			75,000	75,000						75,000
Total:			**75,000**	**75,000**						**75,000**

City of Concord — Capital Improvements Project 2015-2016

Number: PR-1606
Title: Willow Pass Park Field Lights Replacement
Manager: Engineering
Proposed By: Kathie Leavitt, Parks & Rec
Classification: CIP-Parks and Recreation
Location: Willow Pass Park
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: Replace field lighting on fields 2, 3 and 4 at Willow Pass Park with new light fixtures and automated technology similar to what is now installed at Bundy Field.

Pertinent Issues: The current lighting was installed in the 60's and early 70's. The fixtures at the top of several of the poles (lights/ballasts) are substantially deteriorated. Electricians have been unable to replace the light bulbs or to repair several light fixtures on multiple poles because of rust and corrosion. If not replaced, the fields will become unsafe for night use due to poor lighting and the light fixtures may be in danger of falling down. In addition, the lights are extremely inefficient compared to what is available in today's market.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
401 Measure Q Projects			500,000	500,000						500,000
Total:			**500,000**	**500,000**						**500,000**

Number: PR-1607
Title: Analysis of Golf Course Infrastructure & Deferred Maintenance Conditions
Manager: Joan Carrico, Parks & Rec
Proposed By: Joan Carrico, Parks & Rec
Classification: CIP-Parks and Recreation
Location: Diablo Creek Golf Course
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will provide an inventory and analysis of all golf course infrastructure to identify current conditions, and fiscal resources required to maintain infrastructure at a safe and desirable level of care.

Pertinent Issues: Diablo Creek Golf Course was constructed in the 1960's and a renovation of the tees, greens and cart paths completed in the mid 1990's. This project will secure a consultant to inventory and analyze all golf course infrastructure and develop a report outlining the current conditions and the fiscal resources required to address deferred maintenance and aging infrastructure. The study will also analyze the potential for increased revenue based on improved/expanded facilities. With a thorough inventory and analysis of the current infrastructure conditions, the report will help to inform decision makers on the resources necessary to maintain a safe and desirable golf course facility well into the future.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
700 Golf Course			40,000	40,000						40,000
Total:			**40,000**	**40,000**						**40,000**

City of Concord — Capital Improvements Project 2015-2016

Number: PR-1608
Title: Ellis Lake Park Playground and Park Improvements
Manager: Engineering
Proposed By: Joan Carrico, Parks & Rec; Monument Community Parks Assessment Committee
Classification: CIP-Parks and Recreation
Location: Ellis Lake Park
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will provide a new playground and site improvements at Ellis Lake Park. Based on site assessments and community surveys by the Monument Community Park Assessment Committee, the following Park improvements have been requested: installation of a new playground and equipment serving ages 5-12 (directly adjacent to current playground equipment located next to the Keller House and First 5 Center that serves children ages 2-5); additional park safety lighting; installation of a lakefront border to prevent children from entering the lake (i.e., large boulders or split rail fence); and additional park/picnic benches.

Pertinent Issues: This project will enhance the park visitor's experience and feelings of safety and security by consolidating playground equipment for all ages of children in one location in the park and providing certain site improvements. The Monument Community Parks Assessment Committee ranked this project as a high priority.

Project total estimate is $390K, including: playground: $325K; park lighting: $50K (5 @ $10K); lakefront border: $10K; park/picnic benches: $5K (5 @ $1K). The City is funding the preliminary design of this project in the amount of $100K with the FY15/16 budget. Staff plans to fund the remaining costs for the construction of the project, in the amount of $290K, through future grants and/or Measure WW funding reallocation. The Monument Community Parks Assessment Committee is researching potential grant opportunities or community sponsored/community built playground projects such as KaBOOM. Additionally, City staff will submit an application for reallocation of available Measure WW fund balance through the East Bay Regional Park District (due March 2016).

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects			100,000	100,000						100,000
480 Measure WW EBRPD Fund			290,000	290,000						290,000
Total:			**390,000**	**390,000**						**390,000**

City of Concord — Capital Improvements Project 2015-2016

Number: PR-1613
Title: Ellis Lake Park Restroom Building
Manager: Engineering
Proposed By: Joan Carrico, Parks & Rec; Monument Community Park Assessment Committee
Classification: CIP-Parks and Recreation
Location: Ellis Lake Park
Begin Date:
Completion Date:
Related Projects:

Description: This project will install a pre-fabricated restroom building and drinking fountain to service visitors to Ellis Lake Park.

Pertinent Issues: This project will enhance the park visitor's experience, encourage more families to visit the park, extend the length of their visit, and encourage more activities that promote community health and wellness. Based on site assessments and community surveys by the Monument Community Park Assessment Committee, this project has been ranked as its highest priority. This project will require coordination with the Police Department and Public Works to address appropriate sight location and design elements that will mitigate crime and vandalism. Project total estimate is $325K.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
401 Measure Q Projects			325,000	325,000						325,000
Total:			**325,000**	**325,000**						**325,000**

Number: PR-1614
Title: Meadow Homes Park Playground Installation
Manager: Engineering
Proposed By: Joan Carrico, Parks & Rec; Monument Community Parks Assessment Committee
Classification: CIP-Parks and Recreation
Location: Meadow Homes Park
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will provide for the design and installation of a new multi-age playground at Meadow Homes Park. Based on site assessments and community surveys by the Monument Community Park Assessment Committee, the following improvements have been requested: installation of new playground equipment serving ages 2-5 and 5-12 fronting Sunshine Drive, near the Meadow Homes Spray Park.

Pertinent Issues: This project will enhance the park visitor's experience installing playground equipment for all ages of children in one location in the park. The Monument Community Parks Assessment Committee ranked this project as a high priority.

Project total estimate is $325k for installation of a new playground with equipment for 2-5 and 5-12 years old.

The City is funding the preliminary design of this project in the amount of $60k with the FY15/16 budget. City staff will submit an application for reallocation of available Measure WW fund balance in the amount of $70k through the East Bay Regional Park District (due March 2016). Approximately $195k remains unfunded. Staff plans to work with the Monument Community Parks Assessment Committee to research potential grant opportunities or community sponsored/community built playground projects such as KaBOOM to close this funding gap.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
000 Unfunded			195,000	195,000						195,000
450 Parkland Dedication Area A			41,000	41,000						41,000
451 Parkland Dedication Area B			19,000	19,000						19,000
480 Measure WW EBRPD Fund			70,000	70,000						70,000
Total:			**325,000**	**325,000**						**325,000**

Number: 2187
Title: Citywide Sanitary Sewer Main Extension - HOLDING ACCOUNT
Manager: Engineering
Proposed By: Public Works
Classification: CIP-Sewer and Sanitation
Location: Citywide
Begin Date: 7/1/2010
Completion Date:
Related Projects:

Description: This project is a holding account to fund the construction of sewer mains throughout the City to serve residents not currently connected to the sewer mains system.

Pertinent Issues: A cost/benefit analysis will be conducted to determine which projects will be constructed.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
710 Sewer Operating	200,000	61,577		61,577						200,000
Total:	**200,000**	**61,577**		**61,577**						**200,000**
Project Expenditures										
710 Salaries & Benefits		(14,177)		(14,177)						(14,177)
710 63242-000 Design Engineering		(113,344)		(113,344)						(113,344)
710 74500-000 Design Engineering		(908)		(908)						(908)
710 75000-000 Preliminary Engineering		(9,994)		(9,994)						(9,994)
Total:		**(138,423)**		**(138,423)**						**(138,423)**

Number: 2208
Title: Citywide Sewer Condition Assessment Study
Manager: Engineering
Proposed By: Public Works
Classification: CIP-Sewer and Sanitation
Location: Citywide
Begin Date: 7/1/2011
Completion Date:
Related Projects:

Description: Analyze sewer mains in cities of Clayton and Concord for hydraulic capacity and structural defects to develop a Condition Assessment Prioritization list for repairs and rehabilitation.

Pertinent Issues: Each year sewer crews, funded out of operations, will perform CCTV inspections on areas within Concord and Clayton. With two fully trained CCTV inspection crews, the goal is to inspect all lines within five years. This project will utilize these video inspections to evaluate the structural condition and identify defects and perform hydraulic modeling to determine existing and future capacity, based on General Plan and develop a Prioritization List with an Engineer's Estimate to repair.

As projects are identified from the Prioritization List, they will be spun-out into new projects and managed by the Engineering Capital Improvement Project (CIP) Division. The funding source for these projects will be the Sewer Capital Facility Replacement project (PJ2209).

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
710 Sewer Operating	575,000	272,805	100,000	372,805	100,000	100,000			500,000	1,375,000
Total:	**575,000**	**272,805**	**100,000**	**372,805**	**100,000**	**100,000**			**500,000**	**1,375,000**
Project Expenditures										
710 Salaries & Benefits		(6,000)		(6,000)						(6,000)
710 74500-000 Design Engineering		(226,350)		(226,350)						(226,350)
710 75100-000 Project Management		(69,845)		(69,845)						(69,845)
Total:		**(302,195)**		**(302,195)**						**(302,195)**

Number: 2209
Title: Sewer Capital Facility Replacement - HOLDING ACCOUNT
Manager: Engineering
Proposed By: Public Works
Classification: CIP-Sewer and Sanitation
Location: Citywide
Begin Date: 7/1/2011
Completion Date:
Related Projects:

Description: This project is a holding account to fund sewer maintenance and rehabilitation projects identified by the Condition Assessment Prioritization list and other sewer repair needs.

Pertinent Issues: Projects will strive to use trenchless technologies for rehabilitation including pipe bursting, pipe reaming and Cure-in-Place Pipe (CIPP) where possible, but may also implement open cut trenching projects.

As projects are identified from the Prioritization List, they will be spun-out into new projects and managed by the Engineering Capital Improvement Program (CIP) Division. Projects may be bundled by location or repair method. An allocation of approximately 1% of the value of the infrastructure should be set aside annually.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
710 Sewer Operating	812,900	812,900	500,000	1,312,900	500,000	1,000,000	1,500,000	1,500,000	10,000,000	15,812,900
Total:	**812,900**	**812,900**	**500,000**	**1,312,900**	**500,000**	**1,000,000**	**1,500,000**	**1,500,000**	**10,000,000**	**15,812,900**
Project Expenditures										
710 Salaries & Benefits										
Total:										

Number: 2244
Title: Citywide Sewer Lateral Replacement Program
Manager: Engineering
Proposed By: Public Works
Classification: CIP-Sewer and Sanitation
Location: Citywide
Begin Date: 7/1/2012
Completion Date:
Related Projects:

Description: Annual program to replace City-owned lower sewer laterals throughout the City (from the property line to the main) including installation of a property line clean out.

Pertinent Issues: Engineering Condition Assessment Studies of existing mains have determined that sewer laterals are suffering from greater infiltration of groundwater through the sewer pipelines. This infiltration hinders system flow and can increase sewer treatment costs assessed by CCCSD.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
710 Sewer Operating	350,000	8,960	150,000	158,960	150,000	150,000	150,000	150,000	750,000	1,850,000
Total:	**350,000**	**8,960**	**150,000**	**158,960**	**150,000**	**150,000**	**150,000**	**150,000**	**750,000**	**1,850,000**
Project Expenditures										
710 Salaries & Benefits		(16,480)		(16,480)						(16,480)
710 63300-000 Advertising And Promotion		(681)		(681)						(681)
710 71250-000 Supplies		(12,732)		(12,732)						(12,732)
710 74200-000 Construction		(310,710)		(310,710)						(310,710)
710 74550-000 Designs/Plans/Specs		(387)		(387)						(387)
710 74650-000 Environmental Costs		(50)		(50)						(50)
Total:		**(341,040)**		**(341,040)**						**(341,040)**

Number: SWR-1302
Title: Cowell Road BART Area Sanitary Sewer Upgrade
Manager: Engineering
Proposed By: Engineering
Classification: CIP-Sewer and Sanitation
Location: Cowell Road/BART Area
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will replace the trunk sewer main on Cowell Road near the Concord BART Station. Wherever possible, this project will utilize trenchless technologies to reduce disruption to residents.

Pertinent Issues: An initial study of this project site was completed under PJ2208 (Sewer Condition Assessment). During FY12-13, PJ2227 (Cowell Road/BART Area Sewer Spot Repairs) was completed by constructing repairs on the emergency issues in this location. This project will address the replacement of the remaining deteriorated sewer lines and collection systems.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
710 Sewer Operating						250,000	1,650,000			1,900,000
Total:						**250,000**	**1,650,000**			**1,900,000**

Number: SWR-1306
Title: Downtown Sanitary Sewer Upgrade - Phase III
Manager: Engineering
Proposed By: Engineering
Classification: CIP-Sewer and Sanitation
Location: Downtown
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will replace sewer mains and laterals that are failing and undersized in the Downtown Phase III priority area.

Pertinent Issues: An initial study of the downtown sewers and emergency spot repairs were completed in 2011. PJ2185 (Downtown Sanitary Sewer Upgrade - Phase I)replaced the lines in the Priority I area, and PJ2295 (Downtown Sanitary Sewer Upgrade - Phase II) initiated repairs in the Phase II priority area. Proposed PJ SWR-1511 (Downtown Sanitary Sewer Upgrade – Phase IIb) has been created to complete the remainder of the Phase II priority area.

The following are some of the mains scheduled to be replaced with this proposed project SWR-1306: Broadway Street, Fremont, California, Harrison, Sutter, Salvio (from Fry Way to Concord Avenue), Mira Vista and Concord Boulevard (Sutter Street to Galindo Street).

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
710 Sewer Operating							250,000	1,750,000		2,000,000
Total:							**250,000**	**1,750,000**		**2,000,000**

Number: SWR-1511
Title: Downtown Sanitary Sewer Upgrade - Phase IIb
Manager: Engineering
Proposed By: Engineering
Classification: CIP-Sewer and Sanitation
Location: Downtown
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will replace the remaining sewer mains and laterals that are failing and undersized in the Downtown Phase II priority area as identified in __.

Pertinent Issues: This project includes the: bid "Additive" areas of PJ2295 (Downtown Sanitary Sewer Upgrade - Phase II); as well as the remainder of the Phase 2 area south of Willow Pass Road between Galindo Street and East Street such as Colfax Street, Grant Street, Concord Blvd, Clayton Road, and including Willow Pass Road.

This project will involve significant coordination with downtown businesses (including the TSBA) and with downtown events, to minimize impacts to both.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
710 Sewer Operating					500,000	3,000,000				3,500,000
Total:					**500,000**	**3,000,000**				**3,500,000**

Number: 2032
Title: Uninterruptible Power Service Supply Replacement @ PD
Manager: Tim Stuart, Information Technology
Proposed By: Information Technology
Classification: ITP-Information Technology
Location: Police Department
Begin Date: 2/14/2006
Completion Date:
Related Projects:

Description: Replaces end of life Uninterruptible Power Supply (UPS) for the Police Department's Dispatch and Emergency Operations Center (EOC) activities.

Pertinent Issues: This UPS provides backup power for Police dispatch and Emergency Operations Center in the event of a power failure. This system needs to be replaced in order to continue meeting this service requirement.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects	80,000	80,000		80,000						80,000
634 IT Operating Fund	10,000	7,542		7,542						10,000
635 IT Improvement Projects Fund			88,000	88,000						88,000
Total:	**90,000**	**87,542**	**88,000**	**175,542**						**178,000**
Project Expenditures										
400 Salaries & Benefits										
634 63000-000 Supplies		(2,458)		(2,458)						(2,458)
Total:		**(2,458)**		**(2,458)**						**(2,458)**

Number: 2218
Title: Citywide Technology Hardware and Software Replacement
Manager: Information Technology
Proposed By: Information Technology
Classification: ITP-Information Technology
Location: Citywide
Begin Date: 7/1/2011
Completion Date:
Related Projects:

Description: This project is to fund all Citywide technology hardware and/or software replacements.

Pertinent Issues: Citywide technology replacement, which includes telephone, GIS, network, and computer hardware and software, used by all city departments, need to be replaced on a scheduled basis in order to reduce maintenance costs and provide staff with reliable, state-of-the-art technology to accomplish their program objectives. Excludes specialized hardware, software and radio equipment used by the Police for RMS/CMS.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
635 IT Improvement Projects Fund	3,261,638	1,831,946		1,831,946						3,261,638
Total:	**3,261,638**	**1,831,946**		**1,831,946**						**3,261,638**
Project Expenditures										
635 71250-000 Supplies		(103,271)		(103,271)						(103,271)
635 79200-000 Computer/Technology Replacement-It Use Only		(1,134,023)		(1,134,023)						(1,134,023)
635 79700-000 Purch of Fixed Assets - IT Property		(192,398)		(192,398)						(192,398)
Total:		**(1,429,692)**		**(1,429,692)**						**(1,429,692)**

Number: 2258
Title: Replace Citywide Electronic Document Management System
Manager: Information Technology
Proposed By: City Clerk
Classification: ITP-Information Technology
Location:
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: This project will replace the current Citywide document management system, Questys.

Pertinent Issues: The replacement of the City's electronic document management system is required to preserve the City's vital records in accordance with Federal, State, and Local mandates. A new system will provide document management functionality to all departments, as well as improving and streamlining the current manual process of preparing Council, Committee, Board, and Commission meeting agendas, voting records, and meeting minutes.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects	125,000	23,330		23,330						125,000
635 IT Improvement Projects Fund	250,000									250,000
Total:	**375,000**	**23,330**		**23,330**						**375,000**
Project Expenditures										
400 63800-000 CONTRACTS- -Use With Activity		(101,670)		(101,670)						(101,670)
635 63800-000 CONTRACTS- -Use With Activity		(250,000)		(250,000)						(250,000)
Total:		**(351,670)**		**(351,670)**						**(351,670)**

Number: 2271
Title: Public Works Asset Management
Manager: Information Technology
Proposed By: Public Works
Classification: ITP-Information Technology
Location:
Begin Date: 7/1/2013
Completion Date:
Related Projects:

Description: This project will provide a computerized asset management system for Public Works including Sewer, Streets, Parks and Facilities Maintenance divisions.

Pertinent Issues: Accela Asset Management™ tracks and manages our assets, work orders and resources, providing an automated solution for costing, inventory, maintenance, investigations, and inspections. Accela Asset Management is flexible enough to manage all our agency's assets—fleet, street, water, wastewater, parks and recreation, plant and facilities, sewer, railway, roadway, and more. This will give the department the ability to automate all the activities associated with tracking and managing our community's assets and resources while improving efficiencies, reducing costs, and ensuring that the public is able to consistently enjoy optimal use of the infrastructure and facilities that improve and enhance their quality of life

Implementation of the Asset Management System related to the City's Sewer Infrastructure was funded in FY14-15 with Sewer Enterprise Funds. The current funding appropriation will be used to begin implementation of the system for the Streets, Parks and Facilities Maintenance divisions.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects			140,000	140,000						140,000
635 IT Improvement Projects Fund	120,000	3,401		3,401						120,000
Total:	**120,000**	**3,401**	**140,000**	**143,401**						**260,000**
Project Expenditures										
635 63800-000 CONTRACTS- -Use With Activity		(56,847)		(56,847)						(56,847)
635 63800-500 Contracts - Professional		(59,752)		(59,752)						(59,752)
Total:		**(116,599)**		**(116,599)**						**(116,599)**

Number: 2272
Title: P.D. Law Enforcement Records Management System (RMS)
Manager: Information Technology
Proposed By: Police Department
Classification: ITP-Information Technology
Location:
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: Replace current Crime Management System (CMS) system that is at end of life after 13 years of service. In addition, the new CMS will automate reporting to the State and FBI and provide Crime analysis capability.

Pertinent Issues: This project will provide the City with federal and state reporting abilities as required by the Department of Justice. The current system was built by the City and no longer meets the needs of the Police Department. In addition, it is no longer maintainable since it was built on software that is no longer supported by the vendor.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects	525,000		120,000	120,000						645,000
405 405-Federal Asset Forfeiture	4,201									4,201
406 406-Local Asset Forfeiture	102,799									102,799
635 IT Improvement Projects Fund	774,975	13,781		13,781						774,975
Total:	**1,406,975**	**13,781**	**120,000**	**133,781**						**1,526,975**
Project Expenditures										
400 63800-000 CONTRACTS- -Use With Activity		(525,000)		(525,000)						(525,000)
405 63800-000 CONTRACTS- -Use With Activity		(4,201)		(4,201)						(4,201)
406 63800-000 CONTRACTS- -Use With Activity		(102,799)		(102,799)						(102,799)
635 63800-000 CONTRACTS- -Use With Activity		(717,134)		(717,134)						(717,134)
635 71250-000 Supplies		(44,060)		(44,060)						(44,060)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Total:		**(1,393,194)**		**(1,393,194)**						**(1,393,194)**

Number: 2275
Title: PCI Security - Replace Downtown Security Cameras
Manager: Tim Stuart, Information Technology
Proposed By: Information Technology
Classification: ITP-Information Technology
Location: Downtown
Begin Date: 7/1/2013
Completion Date:
Related Projects:

Description: Replace the obsolete and broken cameras and DVRs in the two downtown City parking garages.

Pertinent Issues: Replace the 25 broken and/or obsolete analog cameras and DVRs with networked cameras connected to the City Video Management System.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects	80,000	80,000	21,000	101,000						101,000
Total:	**80,000**	**80,000**	**21,000**	**101,000**						**101,000**
Project Expenditures										
400 Salaries & Benefits										
Total:										

Number: 2306
Title: Citywide Budget Management Software
Manager: Information Technology
Proposed By: Finance
Classification: ITP-Information Technology
Location: Citywide
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: Improve and upgrade the City's current budget management software. The new software will enhance the development and monitoring of operating and capital budgets for all departments and programs. In addition, the software will enrich the City's electronic tools for budgetary analysis and projections as well as improve position control management; calculate internal service charge cost allocations; facilitate preparation of operating and capital budgets; and provide standard reports.

Pertinent Issues: Enhance citywide development and monitoring of operating and capital budgets. Automate and streamline current budgeting processes to reduce the amount of man-hours currently required. Enable integrated real-time processing for operating, grant and CIP budgeting including:
- Position control management
- Payroll cost projections
- Internal Service Charge cost allocations
- Multi-year forecasting
- Report generation

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
635 IT Improvement Projects Fund	218,000	5,665		5,665						218,000
Total:	**218,000**	**5,665**		**5,665**						**218,000**
Project Expenditures										
635 63800-000 CONTRACTS- -Use With Activity		(209,976)		(209,976)						(209,976)
635 63800-500 Contracts - Professional		(2,359)		(2,359)						(2,359)
Total:		**(212,335)**		**(212,335)**						**(212,335)**

Number: ITP-1604

Title: Implement Disaster Recovery Plan Equipment for Core Applications

Manager: Doug Elloway, Information Technology

Proposed By: Doug Elloway, Information Technology

Classification: ITP-Information Technology

Location: Citywide

Begin Date: 7/1/2015

Completion Date:

Related Projects:

Description: This project will allow the City to place the necessary equipment at the Rocklin co-location facility to run the City's critical applications in a disaster.

Pertinent Issues: This project increases the City's service level in a disaster scenario. It will allow for the continued operation of the City's applications such as financial system and Police computer aided dispatch system in a disaster scenario.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects			140,000	140,000						140,000
Total:			**140,000**	**140,000**						**140,000**

Number: 1173
Title: Annual Citywide Sidewalk Improvement Program - HOLDING ACCOUNT
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Annual Programs
Location: Citywide
Begin Date: 7/1/1986
Completion Date:
Related Projects:

Description: This is a holding account for the "spin-out" of the annual program to repair sidewalks and upgrade curb ramps throughout the City.

Pertinent Issues: Permanent sidewalk repair is prioritized based on results of the Citywide GPS sidewalk inventory of City facilities and sidewalks, for pedestrian access that is in compliance with State and Federal disability laws. These funds are used in conjunction with CDBG and other similar funds, to design and construct accessibility improvements along City streets. When new projects are identified, funding is transferred for implementation and expenditure tracking purposes.

The first of the FY15-16 spin-out projects for annual sidewalk repair and curb ramp upgrades is: PJ2325 (FY14-15 Access & Sidewalk Improvements at Various Locations).

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
240 RDA Set-Aside	29,275									29,275
260 State Gas Tax	54,259									54,259
261 State Gas Tax - Prop. 111	75,400									75,400
270 Storm Water Management	5,000									5,000
400 Capital Projects General Fund Projects	352		50,000	50,000						50,352
402 Capital Projects- Reimburs	1,000									1,000
410 OSIP - Citywide	13,000									13,000
450 Parkland Dedication Area A	13,700									13,700
451 Parkland Dedication Area B	14,000									14,000
472 Measure C Local	465,350									465,350

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
475 Measure J Local	138,007	138,007		138,007	116,922	120,429	124,042	127,763	550,547	1,177,710
476 AB2928 Traffic Congestion	29,000									29,000
477 Prop 1B LSR										
630 Building Maintenance Fund	14,000									14,000
Total:	**852,343**	**138,007**	**50,000**	**188,007**	**116,922**	**120,429**	**124,042**	**127,763**	**550,547**	**1,942,046**
Project Expenditures										
260 Salaries & Benefits		(970)		(970)						(970)
261 Salaries & Benefits		(17,182)		(17,182)						(17,182)
450 Salaries & Benefits										
451 Salaries & Benefits										
472 Salaries & Benefits		(199,198)		(199,198)						(199,198)
475 Salaries & Benefits										
500 Salaries & Benefits										
240 63246-000 Construction		(29,275)		(29,275)						(29,275)
260 63158-000 Consultant/Contract Services		(3,505)		(3,505)						(3,505)
260 63240-000 Preliminary Engineering		(50)		(50)						(50)
260 63244-000 Construction Engineering		(440)		(440)						(440)
260 63246-000 Construction		(49,294)		(49,294)						(49,294)
261 63240-000 Preliminary Engineering		(270)		(270)						(270)
261 63242-000 Design Engineering		(7,995)		(7,995)						(7,995)
261 63244-000 Construction Engineering		(2,735)		(2,735)						(2,735)
261 63246-000 Construction		(47,218)		(47,218)						(47,218)
270 63246-000 Construction		(5,000)		(5,000)						(5,000)
400 63246-000 Construction		(352)		(352)						(352)
402 63246-000 Construction		(1,000)		(1,000)						(1,000)
410 63246-000 Construction		(13,000)		(13,000)						(13,000)
450 63246-000 Construction		(13,700)		(13,700)						(13,700)
451 63246-000 Construction		(14,000)		(14,000)						(14,000)
452 63246-000 Construction		(3,500)		(3,500)						(3,500)
472 63007-000 Printing Supplies		(699)		(699)						(699)
472 63010-000 Operational Supplies		(5)		(5)						(5)
472 63130-000 Newspaper Advertising		(1,174)		(1,174)						(1,174)
472 63134-000 Advertising Printing		(120)		(120)						(120)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
472 63136-000 Advertising Mail		(239)		(239)						(239)
472 63138-000 Other Advertising		(655)		(655)						(655)
472 63158-000 Consultant/Contract Services		(3,838)		(3,838)						(3,838)
472 63240-000 Preliminary Engineering		(27,894)		(27,894)						(27,894)
472 63242-000 Design Engineering		(7,535)		(7,535)						(7,535)
472 63244-000 Construction Engineering		(14,996)		(14,996)						(14,996)
472 63246-000 Construction		(205,052)		(205,052)						(205,052)
472 63252-000 Reimb Expenditures		(25)		(25)						(25)
472 63264-000 Other Project Costs		(14)		(14)						(14)
472 70400-000 Printing		(70)		(70)						(70)
472 72150-000 Computer/Phones-Replacement		(250)		(250)						(250)
472 72200-000 Computer/Phones-Operations		(3,586)		(3,586)						(3,586)
476 63246-000 Construction		(29,000)		(29,000)						(29,000)
500 63246-000 Construction										
630 63246-000 Construction		(14,000)		(14,000)						(14,000)
Total:		**(717,836)**		**(717,836)**						**(717,836)**

Number: 2157
Title: Pavement Management Annual Program - HOLDING ACCOUNT
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Annual Programs
Location:
Begin Date: 7/1/2011
Completion Date:
Related Projects:

Description: This project is a holding account to fund pavement assessment and preservation projects.

Pertinent Issues: Provide well maintained roads to facilitate transportation of residents, goods and services for the enhancement of the quality of life and the economic development of the City. Pavement Management is an important strategy to extend the life of roadways.To preserve and maintain the City's streets, it is important to use the right treatment at the right time and the right location.

Each year staff will determine the right strategy of pavement preservation to be utilized, including: slurry seal, cape seal (chip seal), micro surfacing, thin hot-mix asphalt (HMA) overlay, mill and fill with HMA and variations thereof which include rubberized asphalt. The pavement preservation strategy chosen will be dependent upon the current available funding and the priority roadways. As projects are identified, they are spun-out and funding is transferred for implementation and expenditure tracking purposes.

The first of the FY15-16 spin-out projects for the pavement maintenance projects are: PJ2329 (FY14-15 Pavement Maintenance) in the amount of $1,720,000; and PJ2331 (FY14-15 Pavement Rehabilitation) in the amount of $1,780,000.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
260 State Gas Tax	5,000	5,000		5,000						5,000
261 State Gas Tax - Prop. 111	79,135	79,135		79,135						79,135
262 State Gas Tax-Section 2103	1,026,392	1,026,392		1,026,392						1,026,392
402 Capital Projects- Reimburs										
408 2015 Lease Rev Bond CIP			22,400,000	22,400,000						22,400,000
475 Measure J Local	780,550	780,550		780,550					7,500,000	8,280,550
477 Prop 1B LSR										

Capital Improvements Project 2015-2016

Description		Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
	Total:	**1,891,077**	**1,891,077**	**22,400,000**	**24,291,077**					**7,500,000**	**31,791,077**
Project Expenditures											
260 Salaries & Benefits											
261 Salaries & Benefits											
262 Salaries & Benefits											
402 Salaries & Benefits											
475 Salaries & Benefits											
	Total:										

Number: 1761
Title: Commerce Avenue Extension and Bridge at Pine Creek
Manager: Engineering
Proposed By: Transportation
Classification: TIP-Local Streets and Roads
Location: Commerce Avenue @ Pine Creek
Begin Date: 7/1/1986
Completion Date:
Related Projects:

Description: Extend Commerce Ave from its current terminus south of Royal Industrial Way to Waterworld Parkway. This project also includes the construction of a new bridge over Pine Creek, widening of Waterworld Parkway at its northern end, installing a trail, and constructing a pedestrian bridge south of the new road.

Pertinent Issues: NOTE: With the FY15/16 Budget, this project has been put on-hold and remaining funding has been reallocated. The amounts included are approximations and will be finalized with the Council-approved FY15/16 CIP Budget:

PJ1761: reallocate $2,893,103 (Measure C Fund #474) to new CIP project #TIP-1603 (Operational Improvements on Parallel Arteries)
PJ1761: reallocate $1,589 (Gas Tax Fund #260) to CIP project #2085 (Commerce Avenue Pavement Rehab)
PJ1761: reallocate $8,940.18 (OSIP Fund #420) to CIP project #2085 (Commerce Avenue Pavement Rehab)
PJ1761: reallocate $31.02 (Measure J Bond Fund #479) to CIP project # TIP-1601 (Farm Bureau Rd Complete Streets – Phase 2)
PJ1761: unappropriated MTC grant funding of $1,360,000 will remain in project balance

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
260 State Gas Tax	23,691	1,589	(1,589)							22,102
261 State Gas Tax - Prop. 111	7,900									7,900
400 Capital Projects General Fund Projects	10,000									10,000
402 Capital Projects- Reimburs	1,363,885	1,360,000		1,360,000						1,363,885
410 OSIP - Citywide	238,089		(37,389)	(37,389)						200,700
411 OSIP - Zone I	772,071									772,071

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
420 Osip - All Zones	792,457	8,940	(13,746)	(4,806)						778,711
472 Measure C Local	10,000									10,000
474 Measure C	1,747,161		(31)	(31)						1,747,130
475 Measure J Local	38,271									38,271
479 Measure J Bond Capital	1,508,848	1,508,848		1,508,848						1,508,848
500 RDA Successor Agency	238,707									238,707
Total:	**6,751,080**	**2,879,377**	**(52,755)**	**2,826,622**						**6,698,325**
Project Expenditures										
402 Salaries & Benefits		(3,885)		(3,885)						(3,885)
410 Salaries & Benefits		(479)		(479)						(479)
411 Salaries & Benefits		(432,575)		(432,575)						(432,575)
420 Salaries & Benefits		(176,444)		(176,444)						(176,444)
474 Salaries & Benefits		(110,232)		(110,232)						(110,232)
479 Salaries & Benefits										
500 Salaries & Benefits		(7,069)		(7,069)						(7,069)
260 75100-000 Project Management		(22,102)		(22,102)						(22,102)
261 75100-000 Project Management		(7,900)		(7,900)						(7,900)
400 75100-000 Project Management		(10,000)		(10,000)						(10,000)
410 63240-000 Preliminary Engineering		(68)		(68)						(68)
410 63244-000 Construction Engineering		(154)		(154)						(154)
410 74900-000 Permitting Fees		(37,389)		(37,389)						(37,389)
410 75300-000 Right of Way Acquisition		(200,000)		(200,000)						(200,000)
411 60005-000 Materials		(9,493)		(9,493)						(9,493)
411 63027-000 Postage		(490)		(490)						(490)
411 63106-000 Other Contract And Agreements		(16,352)		(16,352)						(16,352)
411 63158-000 Consultant/Contract Services		(945)		(945)						(945)
411 63240-000 Preliminary Engineering		(33,279)		(33,279)						(33,279)
411 63242-000 Design Engineering		(164,230)		(164,230)						(164,230)
411 63252-000 Reimb Expenditures		(58)		(58)						(58)
411 63256-000 Right of Way Estimates		(19,268)		(19,268)						(19,268)
411 68200-000 Postage		(6)		(6)						(6)
411 70400-000 Printing		(1,685)		(1,685)						(1,685)
411 72200-000 Computer/Phones-Operations		(5,500)		(5,500)						(5,500)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
411 90101-000 Inter Fund Tr Pj Reimbursement		(88,192)		(88,192)						(88,192)
420 63106-000 Other Contract And Agreements		(10,000)		(10,000)						(10,000)
420 63240-000 Preliminary Engineering		(98,636)		(98,636)						(98,636)
420 63242-000 Design Engineering		(255,186)		(255,186)						(255,186)
420 63255-000 Environmental Costs		(23,050)		(23,050)						(23,050)
420 63264-000 Other Project Costs		(35)		(35)						(35)
420 67400-000 Meetings & Training		(83)		(83)						(83)
420 68400-000 Printing		(45)		(45)						(45)
420 74500-000 Design Engineering		(12,114)		(12,114)						(12,114)
420 74550-000 Designs/Plans/Specs		(3,000)		(3,000)						(3,000)
420 74650-000 Environmental Costs		(2,074)		(2,074)						(2,074)
420 74900-000 Permitting Fees		(8,828)		(8,828)						(8,828)
420 75100-000 Project Management		(42,290)		(42,290)						(42,290)
420 75150-000 Property Acquisition		(3,785)		(3,785)						(3,785)
420 75300-000 Right of Way Acquisition		(144,062)		(144,062)						(144,062)
420 90101-000 Inter Fund Tr Pj Reimbursement		(3,885)		(3,885)						(3,885)
472 74500-000 Design Engineering		(10,000)		(10,000)						(10,000)
474 63027-000 Postage		(27)		(27)						(27)
474 63106-000 Other Contract And Agreements		(4,940)		(4,940)						(4,940)
474 63130-000 Newspaper Advertising		(498)		(498)						(498)
474 63158-000 Consultant/Contract Services		(743)		(743)						(743)
474 63240-000 Preliminary Engineering		(535,365)		(535,365)						(535,365)
474 63242-000 Design Engineering		(760,418)		(760,418)						(760,418)
474 63244-000 Construction Engineering		(711)		(711)						(711)
474 63255-000 Environmental Costs		(33,677)		(33,677)						(33,677)
474 63256-000 Right of Way Estimates		(135,811)		(135,811)						(135,811)
474 63264-000 Other Project Costs		(1,400)		(1,400)						(1,400)
474 74200-000 Construction		(5,540)		(5,540)						(5,540)
474 74500-000 Design Engineering		(10,796)		(10,796)						(10,796)
474 74650-000 Environmental Costs										
474 75300-000 Right of Way Acquisition		(147,003)		(147,003)						(147,003)
475 74500-000 Design Engineering		(10,000)		(10,000)						(10,000)
475 74900-000 Permitting Fees		(17)		(17)						(17)
475 75100-000 Project Management		(28,254)		(28,254)						(28,254)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
500 70400-000 Printing		(62)		(62)						(62)
500 74500-000 Design Engineering		(108,847)		(108,847)						(108,847)
500 75100-000 Project Management		(30,976)		(30,976)						(30,976)
500 75300-000 Right of Way Acquisition		(91,753)		(91,753)						(91,753)
Total:		**(3,871,702)**		**(3,871,702)**						**(3,871,702)**

Number: 1854
Title: Marsh Drive Bridge Seismic Retrofit
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Marsh Drive Bridge
Begin Date: 7/1/1985
Completion Date:
Related Projects:

Description: Retrofit the Marsh Drive Bridge over Walnut Creek to meet current seismic standards.

Pertinent Issues: The Marsh Drive Bridge over Walnut Creek is co-owned by the City and Contra Costa County. The bridge was originally built in 1938 and was extended in 1965. The bridge does not meet current seismic standards. State and federal grants were approved to provide for a seismic retrofit of the bridge. This project was put on hold when the State suspended local matching funds for the Federal Seismic Retrofit Program, which funds 80% of bridge retrofit projects. The existing bridge restricts flows in Walnut Creek during a 100-year storm event. The retrofit will require additional columns to support the bridge and will further restrict flows and raise the water surface in the Creek.

Due to the concerns regarding the impacts of raising the water surface in the creek, as well as potential mitigation requirements, in February, 2014, the County prepared a Feasibility Study Report that compared the costs and benefits of retrofit to replacement options. The findings of the report supported replacement over retrofit. In May, 2015, the City's Infrastructure & Franchise Council Committee approved staff's request to transfer lead agency responsibilities to the County and support their efforts toward pursuing a bridge replacement.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
260 State Gas Tax	28,812									28,812
262 State Gas Tax-Section 2103	81,955	17,527	30,000	47,527						111,955
400 Capital Projects General Fund Projects	30,000	30,000		30,000						30,000
402 Capital Projects- Reimburs	127,125									127,125
470 ISTEA Federal Grants	73,115									73,115
472 Measure C Local	150,001									150,001
476 AB2928 Traffic Congestion	8,045									8,045
481 Prop 1B Seismic	256,928	256,928		256,928						256,928

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Total:	**755,981**	**304,455**	**30,000**	**334,455**						**785,981**
Project Expenditures										
260 Salaries & Benefits		(2,660)		(2,660)						(2,660)
262 Salaries & Benefits		(20,535)		(20,535)						(20,535)
400 Salaries & Benefits										
402 Salaries & Benefits		(1,239)		(1,239)						(1,239)
470 Salaries & Benefits		(8,916)		(8,916)						(8,916)
472 Salaries & Benefits		(48,889)		(48,889)						(48,889)
476 Salaries & Benefits		(4,474)		(4,474)						(4,474)
481 Salaries & Benefits										
260 60005-000 Materials		(20,000)		(20,000)						(20,000)
260 63240-000 Preliminary Engineering		(3,174)		(3,174)						(3,174)
260 63242-000 Design Engineering		(6,153)		(6,153)						(6,153)
260 63244-000 Construction Engineering		3,174		3,174						3,174
262 74500-000 Design Engineering		(43,893)		(43,893)						(43,893)
402 60005-000 Materials		(89,466)		(89,466)						(89,466)
402 63010-000 Operational Supplies		(29)		(29)						(29)
402 63106-000 Other Contract And Agreements		4,020		4,020						4,020
402 63240-000 Preliminary Engineering		(42,342)		(42,342)						(42,342)
402 63244-000 Construction Engineering		1,932		1,932						1,932
470 63010-000 Operational Supplies										
470 63240-000 Preliminary Engineering		(16,278)		(16,278)						(16,278)
470 63242-000 Design Engineering		(47,879)		(47,879)						(47,879)
470 63246-000 Construction		(42)		(42)						(42)
472 63240-000 Preliminary Engineering		(2,069)		(2,069)						(2,069)
472 63242-000 Design Engineering		(78,962)		(78,962)						(78,962)
472 70400-000 Printing		(121)		(121)						(121)
472 74500-000 Design Engineering		(14,047)		(14,047)						(14,047)
472 91100-000 Interfund Transfer-Out		(5,913)		(5,913)						(5,913)
476 63242-000 Design Engineering		(3,462)		(3,462)						(3,462)
476 70400-000 Printing		(109)		(109)						(109)
Total:		**(451,526)**		**(451,526)**						**(451,526)**

Number: 2049
Title: Bailey Road Traffic Improvements
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Bailey Road @ Myrtle Dr and Concord Blvd
Begin Date: 7/1/2006
Completion Date:
Related Projects:

Description: Project will construct traffic improvements at the intersections of Bailey Rd/Myrtle Dr and Bailey Rd/Concord Blvd.

Pertinent Issues: Traffic improvements at the intersections of Bailey Road/Myrtle Drive and Bailey Road/Concord Boulevard were identified as mitigation measures in Environmental Impact Reports (EIR) approved by the City of Pittsburg and Contra Costa County. In the cumulative project scenario for all project EIRs, both intersections degrade to a Level-of-Service “F” without the improvements.

The Bailey Road traffic improvements will be coordinated with the Naval Weapons Reuse Plan. The Naval Weapons developer(s) may fund the remaining project costs as part of the conditions to develop the Reuse Area.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
402 Capital Projects- Reimburs						2,041,000				2,041,000
461 Traffic Mitigation Bailey	242,000	242,000		242,000	275,500	275,500				793,000
Total:	**242,000**	**242,000**		**242,000**	**275,500**	**2,316,500**				**2,834,000**
Project Expenditures										
461 Salaries & Benefits										
Total:										

Number: 2053
Title: Waterworld Parkway Bridge over Walnut Creek
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Waterworld Parkway Bridge
Begin Date: 3/1/2007
Completion Date:
Related Projects:

Description: Construct a two-lane bridge over Walnut Creek connecting Waterworld Parkway with Meridian Park Boulevard.

Pertinent Issues: With the dissolution of the redevelopment agency, this project is no longer a priority.

NOTE: With the FY15/16 Budget, this project will be closed and remaining funding will be reallocated. The amounts included are approximations and will be finalized with the Council-approved FY15/16 CIP Budget:

PJ2053: reallocate $2,885,000 (Measure J Bond Fund #479) to new CIP project #TIP-1601 (Farm Bureau Rd Complete Streets – Phase 2)
PJ2053: reallocate $227,000 (Measure J Bond Fund #479) to new CIP project #TIP-1602 (Salvio Street Complete Streets Sidewalk Installation)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
420 Osip - All Zones	13,408									13,408
479 Measure J Bond Capital	2,000,000	2,000,000	(2,000,000)							
500 RDA Successor Agency	75,000									75,000
Total:	**2,088,408**	**2,000,000**	**(2,000,000)**							**88,408**
Project Expenditures										
420 Salaries & Benefits		(791)		(791)						(791)
479 Salaries & Benefits										
500 Salaries & Benefits		(13,408)		(13,408)						(13,408)
420 63240-000 Preliminary Engineering		(3,714)		(3,714)						(3,714)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
420 63242-000 Design Engineering		(8,903)		(8,903)						(8,903)
500 63240-000 Preliminary Engineering		(61,592)		(61,592)						(61,592)
Total:		**(88,408)**		**(88,408)**						**(88,408)**

Number: 2060
Title: Citywide Bridge Repair Program-Groups 1 & 2 Design and Environmental
Manager: Jeff Rogers, Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Citywide
Begin Date: 7/18/2006
Completion Date:
Related Projects:

Description: The project will provide for the design and environmental clearance of mandated maintenance repairs to 17 City-owned bridge structures, as determined by field inspection surveys. Work includes, but is not limited to: repair concrete spalling, replace joint seals, replace unsound concrete, perform deck sealing, and slope protection repairs.

Pertinent Issues: Funded primarily through Federal Highway Bridge Program Grant funds, this project originally included design and construction for the maintenance of the following 17 Bridges: 28C-0034, 28C-0189L, 28C-0189R, 28C-0427, 28C-0436, 28C-0116, and 28C-0091L, 28C-0091R, 28C-0115, 28C-0183, 28C-0221, 28C-0222, 28C-0224, 28C-0278, 28C-0357, 28C-0361, 28C-0362. Based on the different level of effort required amongst the bridges for the environmental clearance, the City and Caltrans agreed to split the bridges into two groups.
Group 1: 28C-0034, 28C-0189L, 28C-0189R, 28C-0427, 28C-0436, 28C-0116, and Group 2: 28C-0091L, 28C-0091R, 28C-0115, 28C-0183, 28C-0221, 28C-0222, 28C-0224, 28C-0278, 28C-0357, 28C-0361, 28C-0362.

Design for both groups of bridges, including environmental and ROW work, proceeded under Federal Project Number BPMP 5135(039). Construction funding for the Group 1 & Group 2 Bridges were assigned individual Federal Project Numbers: BPMP 5135(048) and BPMP 5135(049) accordingly. To insure federal funds are applied appropriately, CIP PJ2060 (Citywide Bridge Repair Program) was divided into three separate CIP projects:

PJ2060 (Citywide Bridge Repair Program-Groups 1 & 2 Design & Environmental)
CIP-1601 (Citywide Bridge Repair Program-Group 1 Bridges Construction)
CIP-1602 (Citywide Bridge Repair Program-Group 2 Bridges Construction)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
260 State Gas Tax	3,155									3,155

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
261 State Gas Tax - Prop. 111	15,000									15,000
262 State Gas Tax-Section 2103	6,551	54		54						6,551
400 Capital Projects General Fund Projects			180,000	180,000						180,000
402 Capital Projects- Reimburs	458,695	12,077	180,000	192,077						638,695
472 Measure C Local	78,450									78,450
475 Measure J Local	445,069	277,633		277,633						445,069
Total:	**1,006,919**	**289,764**	**360,000**	**649,764**						**1,366,919**
Project Expenditures										
260 Salaries & Benefits		(3,155)		(3,155)						(3,155)
261 Salaries & Benefits		(12,569)		(12,569)						(12,569)
262 Salaries & Benefits		(6,496)		(6,496)						(6,496)
402 Salaries & Benefits		(39,424)		(39,424)						(39,424)
472 Salaries & Benefits		(55,817)		(55,817)						(55,817)
475 Salaries & Benefits		(43,335)		(43,335)						(43,335)
261 63242-000 Design Engineering		(2,431)		(2,431)						(2,431)
402 63130-000 Newspaper Advertising		(858)		(858)						(858)
402 63240-000 Preliminary Engineering		(154,009)		(154,009)						(154,009)
402 74500-000 Design Engineering		(73,187)		(73,187)						(73,187)
402 74550-000 Designs/Plans/Specs		(34)		(34)						(34)
402 75000-000 Preliminary Engineering		(150,031)		(150,031)						(150,031)
402 75050-000 Project Administration		(6)		(6)						(6)
402 91100-475 Interfund Transfer-Out		(29,069)		(29,069)						(29,069)
472 63027-000 Postage		(4)		(4)						(4)
472 63130-000 Newspaper Advertising		(410)		(410)						(410)
472 63240-000 Preliminary Engineering		(4,902)		(4,902)						(4,902)
472 63242-000 Design Engineering		(9,589)		(9,589)						(9,589)
472 63264-000 Other Project Costs		(78)		(78)						(78)
472 75000-000 Preliminary Engineering		(7,649)		(7,649)						(7,649)
475 68400-000 Printing		(279)		(279)						(279)
475 74500-000 Design Engineering		(93,420)		(93,420)						(93,420)
475 75000-000 Preliminary Engineering		(29,930)		(29,930)						(29,930)
475 75050-000 Project Administration		(473)		(473)						(473)
Total:		**(717,155)**		**(717,155)**						**(717,155)**

Number: 2085
Title: Commerce Avenue Pavement Rehabilitation
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Commerce Avenue
Begin Date: 7/1/2016
Completion Date:
Related Projects:

Description: This project will rehabilitate the pavement on Commerce Avenue from Concord Avenue to the southern end of Commerce Avenue.

Pertinent Issues: The existing roadway on Commerce Avenue is failing and is in need of significant structural repairs and roadway resurfacing. This project was intended to be constructed in conjunction with PJ1761 (Commerce Avenue Bridge Over Walnut Creek). With the deferral of PJ1761, this project will be scheduled for implementation in FY16/17.

NOTE: With the FY15/16 Budget, this project has been updated and grant funding has been reallocated. The amounts included are approximations and will be finalized with the Council-approved FY15/16 CIP Budget:

PJ2085: reallocate $915,000 (Measure J Bond Fund #479) to new CIP project #TIP-1601 (Farm Bureau Rd Complete Streets – Phase 2)
PJ2085: remaining local funding (Measure J Fund #475) of $182,548.23 will remain in project balance
PJ2085: new allocation of $915,000 (Measure J Fund #475) to complete the rehab work in FY16-17

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
260 State Gas Tax	35,086									35,086
261 State Gas Tax - Prop. 111	13,259									13,259
474 Measure C	35,086									35,086
475 Measure J Local	182,548	182,548		182,548	915,000					1,097,548
477 Prop 1B LSR	2,452									2,452
479 Measure J Bond Capital	830,000	830,000	(915,000)	(85,000)						(85,000)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Total:	**1,098,431**	**1,012,548**	**(915,000)**	**97,548**	**915,000**					**1,098,431**
Project Expenditures										
261 Salaries & Benefits		(1,147)		(1,147)						(1,147)
472 Salaries & Benefits										
474 Salaries & Benefits		(263)		(263)						(263)
475 Salaries & Benefits										
476 Salaries & Benefits										
477 Salaries & Benefits		(370)		(370)						(370)
479 Salaries & Benefits										
260 90101-000 Inter Fund Tr Pj Reimbursement		(35,086)		(35,086)						(35,086)
261 63242-000 Design Engineering		(12,112)		(12,112)						(12,112)
472 63242-000 Design Engineering										
474 63242-000 Design Engineering		(34,823)		(34,823)						(34,823)
477 63242-000 Design Engineering		(2,082)		(2,082)						(2,082)
Total:		**(85,883)**		**(85,883)**						**(85,883)**

Number: 2144
Title: Clayton Rd/Treat Blvd Intersection Capacity Improvements
Manager: Mark Migliore, Engineering
Proposed By: Ray Kuzbari, Transportation
Classification: TIP-Local Streets and Roads
Location: Clayton Road/Treat Blvd Intersection
Begin Date:
Completion Date:
Related Projects:

Description: This project will widen the Clayton Road/Treat Blvd intersection and upgrade the traffic signal to an 8-phase design to improve the handling capacity and maximize the operational efficiency of the intersection during the peak periods.

Pertinent Issues: This project will improve traffic flow and reduce congestion along the Clayton Rd/Treat Blvd corridor during the commute peak periods. This corridor is a Route of Regional Significance and is highly traveled by local and regional traffic. Project will improve the intersection level of service by increasing its handling capacity and reduce vehicle delay and queuing conditions. The proposed improvements will include widening the northbound Treat Blvd approach to include 2 LT lanes, 2 thru lanes and 1 RT lane, and upgrading the signal design to an 8-phase operation.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
261 State Gas Tax - Prop. 111	115,000	103,819		103,819						115,000
262 State Gas Tax-Section 2103	73,492	15,891		15,891						73,492
410 OSIP - Citywide										
472 Measure C Local	11,508									11,508
475 Measure J Local	595,000	252,112		252,112						595,000
479 Measure J Bond Capital	2,329,000	(360)		(360)						2,329,000
Total:	**3,124,000**	**371,462**		**371,462**						**3,124,000**
Project Expenditures										
261 Salaries & Benefits		(11,181)		(11,181)						(11,181)
262 Salaries & Benefits		(57,601)		(57,601)						(57,601)
475 Salaries & Benefits		(3,497)		(3,497)						(3,497)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
475 68400-000 Printing		(563)		(563)						(563)
475 74200-000 Construction		(144,788)		(144,788)						(144,788)
475 74250-000 Construction Engineering		(194,040)		(194,040)						(194,040)
479 63300-000 Advertising And Promotion		(1,022)		(1,022)						(1,022)
479 74000-000 Appraisals		(259,443)		(259,443)						(259,443)
479 74200-000 Construction		(1,327,658)		(1,327,658)						(1,327,658)
479 74500-000 Design Engineering		(42,252)		(42,252)						(42,252)
479 74650-000 Environmental Costs		(4,400)		(4,400)						(4,400)
479 75000-000 Preliminary Engineering		(24,668)		(24,668)						(24,668)
479 75300-000 Right of Way Acquisition		(669,917)		(669,917)						(669,917)
Total:		**(2,741,030)**		**(2,741,030)**						**(2,741,030)**

Number: 2239
Title: Central Concord Pedestrian Improvements & Streetscape Project
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Downtown
Begin Date: 11/30/2012
Completion Date:
Related Projects:

Description: This project will construct pedestrian infrastructure improvements by installing secure crossings that will connect the Monument Corridor community to the business districts along Willow Pass Road.

Pertinent Issues: The City is committed to providing a variety of transportation choices to enhance the community's mobility, including pedestrian and bicyclist safety in the immediate areas surrounding the vital Downtown mixed use area and extend the sense of community to BART riders and along Willow Pass Road, which serves as a gateway into Concord. This project is funded with a Measure J-TLC Grant. The three separate phases are interrelated and will provide pedestrian-friendly transportation options throughout the City that will enhance the quality of life of Concord residents and visitors, alike. The bicycle route improvements will be coordinated in conjunction with PJ2277 (Downtown Concord Bicycle Lane Improvements).

• Pedestrian Safety Upgrades on Clayton Road at Sutter Street, including: installation of a traffic signal @ Clayton Road/Sutter Street; decorative colored crosswalks; curb ramp upgrades & landscaping improvements.

• Pedestrian improvements and pavement rehabilitation on Willow Pass Road, including: pavement rehabilitation on Willow Pass Road (Market St to Galindo St); expansion of sidewall area at the curb returns located on Willow Pass Rd at Fry Way & Sutter St; decorative colored crosswalks (including curb ramp upgrades) on Willow Pass Rd at Mira Vista Terrace, Sutter St, Fry Way, Gateway Blvd and Market St.

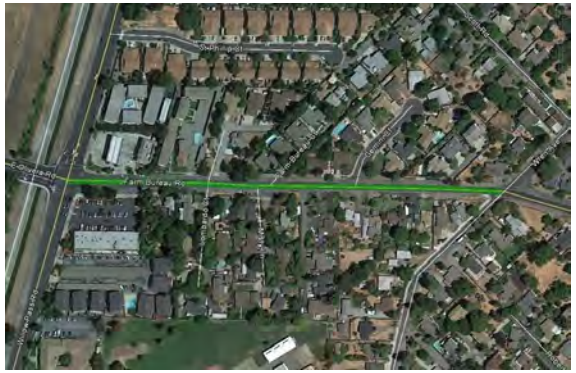
• Streetscape Improvements in the Downtown Area, including: crosswalk rehabilitation area (pothole repairs & re-staining of colored concrete crosswalks) at approximately 30 intersections; installation of a Class-III bike route on Grant St (Willow Pass Rd to Pacheco St), on Salvio St (Broadway St to East St), and on Broadway St (Salvio St to Market St); installation of miscellaneous enhancements (way-finder kiosks on Grant St @ Park St and Clayton Rd, tree lighting on Grant St from Park St to Willow Pass Rd, bike racks and trash receptacles on Grant St, and refinishing of pedestrian light poles).

NOTE: This project includes a FY15-16 budget transfer of Measure J funds from PJ2157 (Pavement Management Annual Program - HOLDING ACCOUNT) in the amount of $230,000.

Capital Improvements Project 2015-2016

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
262 State Gas Tax-Section 2103	312,404	222,295		222,295						312,404
402 Capital Projects- Reimburs			2,458,000	2,458,000						2,458,000
472 Measure C Local	1,596									1,596
475 Measure J Local	671,000	669,654	230,000	899,654						901,000
479 Measure J Bond Capital	458,200	78,200		78,200						458,200
485 Measure J 28(a)			230,000	230,000						230,000
Total:	**1,443,200**	**970,149**	**2,918,000**	**3,888,149**						**4,361,200**
Project Expenditures										
262 Salaries & Benefits		(90,109)		(90,109)						(90,109)
472 Salaries & Benefits		(1,596)		(1,596)						(1,596)
475 Salaries & Benefits		(1,110)		(1,110)						(1,110)
402 74500-000 Design Engineering										
475 68400-000 Printing		(236)		(236)						(236)
479 74500-000 Design Engineering		(380,000)		(380,000)						(380,000)
Total:		**(473,051)**		**(473,051)**						**(473,051)**

Number: 2251
Title: Farm Bureau Road Safe Route to School Improvements (Wren Ave to Willow Pass Rd)
Manager: Engineering
Proposed By: Public Works
Classification: TIP-Local Streets and Roads
Location:
Begin Date: 12/11/2012
Completion Date:
Related Projects:



Description: This Safe Routes to School (SRTS) project will construct sidewalk, curb, gutter, ADA ramps, and the installation of a bicycle lane on Farm Bureau Road between Willow Pass Road and Wren Avenue. Additionally, the City added funds to rehabilitate the existing pavement on Farm Bureau Road from lip of gutter to the existing edge of pavement on the opposite side of the street.

Pertinent Issues: Installing sidewalk and ADA-compliant curb ramps will improve safety for children and other pedestrians who currently are forced to walk in the street or jaywalk to avoid muddy conditions during winter. A designated bicycle lane will also be provided. The project includes coordination with PG&E and other utility companies to relocate existing utility poles and streetlights. Additionally, the project includes street resurfacing and regulatory required stormwater treatment work.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
260 State Gas Tax	148,000	44,240		44,240						148,000
402 Capital Projects- Reimburs	436,400	(3,743)		(3,743)						436,400
420 Osip - All Zones	500,000	97,669		97,669						500,000
472 Measure C Local	1,739									1,739
475 Measure J Local	25,332	10,730		10,730						25,332
479 Measure J Bond Capital	281,000	281,000		281,000						281,000
Total:	**1,392,470**	**429,896**		**429,896**						**1,392,470**
Project Expenditures										
260 Salaries & Benefits		(53,997)		(53,997)						(53,997)
472 Salaries & Benefits		(1,739)		(1,739)						(1,739)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
475 Salaries & Benefits		(85)		(85)						(85)
479 Salaries & Benefits										
260 63300-000 Advertising And Promotion		(1,047)		(1,047)						(1,047)
260 63800-400 Contracts - Miscellaneous		(135)		(135)						(135)
260 74200-000 Construction		(4,555)		(4,555)						(4,555)
260 74500-000 Design Engineering		(28,509)		(28,509)						(28,509)
260 74650-000 Environmental Costs		(50)		(50)						(50)
260 75100-000 Project Management		(15,467)		(15,467)						(15,467)
402 74200-000 Construction		(356,500)		(356,500)						(356,500)
402 74500-000 Design Engineering		(64,289)		(64,289)						(64,289)
402 75100-000 Project Management		(19,354)		(19,354)						(19,354)
420 68400-000 Printing		(128)		(128)						(128)
420 74200-000 Construction		(253,143)		(253,143)						(253,143)
420 74250-000 Construction Engineering		(84,745)		(84,745)						(84,745)
420 74500-000 Design Engineering		(37,175)		(37,175)						(37,175)
420 74550-000 Designs/Plans/Specs		(461)		(461)						(461)
420 75100-000 Project Management		(26,679)		(26,679)						(26,679)
475 74650-000 Environmental Costs		(14,517)		(14,517)						(14,517)
Total:		**(962,575)**		**(962,575)**						**(962,575)**

Number: 2252
Title: Farm Bureau Road Pavement Reconstruction Design (Wren Avenue to Clayton Road)
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Farm Bureau Road
Begin Date: 12/11/2012
Completion Date:
Related Projects:

Description: This project was created to fund the design of future improvements of Farm Bureau Road between Wren Avenue and Clayton Road.

Pertinent Issues: Farm Bureau Road between Willow Pass Road and Clayton Road, is on the City's 10-year plan of streets in need of pavement rehabilitation and is scheduled for Fiscal Year 2016-18. The City has received numerous complaints regarding the significant pavement structural problems. A recent pavement assessment yielded a Pavement Condition Index (PCI) that ranged between 34 and 61, which is considered poor to fair roadway conditions.

At this point, the conceptual design and right-of-way assessment has been completed. The City will leverage available funds by seeking grant opportunities to fund the necessary improvements.

This project is related to PJ2251 (Farm Bureau Rd Safe Routes to School Improvements (Wren Ave to Willow Pass Rd), TIP-1601 (Farm Bureau Rd Complete Streets - Phase 2) and TIP-1604 (Farm Bureau Rd Complete Streets - Phase 3).

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
260 State Gas Tax	120,000	36,193		36,193						120,000
420 Osip - All Zones	50,000	50,000		50,000						50,000
Total:	**170,000**	**86,193**		**86,193**						**170,000**
Project Expenditures										
260 Salaries & Benefits		(14,041)		(14,041)						(14,041)
420 Salaries & Benefits										

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
260 74500-000 Design Engineering		(69,766)		(69,766)						(69,766)
Total:		**(83,807)**		**(83,807)**						**(83,807)**

Number: 2276
Title: Detroit Avenue Pedestrian and Bicycle Improvements
Manager: Mark Migliore, Engineering
Proposed By: Ray Kuzbari, Transportation
Classification: TIP-Local Streets and Roads
Location: Detroit Avenue
Begin Date: 1/27/2015
Completion Date:
Related Projects:

Description: Construct Complete Streets improvements including sidewalk and accessibility improvements, buffered bike lanes, installation of street lighting and asphalt pavement replacement along Detroit Avenue between Monument Boulevard and Clayton Road.

Pertinent Issues: This project was approved by CCTA and MTC for federal Congestion Mitigation and Air Quality (CMAQ) funding through the OneBayArea Grant (OBAG) program. Measure J funds will be used to fulfill the local match requirements for this federally-funded project. There is a heavy demand for non-automobile travel on Detroit Avenue north of Monument Boulevard due to the presence of an elementary school and medium- to high-density residential housing along this corridor. This project will improve pedestrian and bicycle access on Detroit Avenue, to better serve the needs of the Monument Corridor community for all users including motorists, cyclists and pedestrians.

NOTE: This project includes a FY15-16 budget transfer of Measure J funds from PJ2157 (Pavement Management Annual Program - HOLDING ACCOUNT) in the amount of $200,000.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects	50,000	50,000		50,000						50,000
401 Measure Q Projects			15,000	15,000						15,000
402 Capital Projects- Reimburs	534,135	327,409		327,409						534,135
475 Measure J Local	215,000	113,953	200,000	313,953						415,000
Total:	**799,135**	**491,362**	**215,000**	**706,362**						**1,014,135**
Project Expenditures										
400 Salaries & Benefits										
475 Salaries & Benefits		(51,836)		(51,836)						(51,836)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
402 67200-000 Maintenance & Repairs										
402 74500-000 Design Engineering		(204,722)		(204,722)						(204,722)
402 75000-000 Preliminary Engineering		(2,004)		(2,004)						(2,004)
475 63800-000 CONTRACTS- -Use With Activity		(1,953)		(1,953)						(1,953)
475 67400-000 Meetings & Training		(30)		(30)						(30)
475 68200-000 Postage		(1,909)		(1,909)						(1,909)
475 68400-000 Printing		(79)		(79)						(79)
475 74500-000 Design Engineering		(43,189)		(43,189)						(43,189)
475 74550-000 Designs/Plans/Specs		(874)		(874)						(874)
475 75000-000 Preliminary Engineering		(396)		(396)						(396)
475 75050-000 Project Administration		(780)		(780)						(780)
Total:		**(307,773)**		**(307,773)**						**(307,773)**

Number: 2277
Title: Downtown Concord Bicycle Lane Improvements
Manager: Jeff Rogers, Engineering
Proposed By: Ray Kuzbari, Transportation
Classification: TIP-Local Streets and Roads
Location: Downtown
Begin Date: 7/1/2013
Completion Date:
Related Projects:

Description: Install Class II bike lanes in downtown Concord, including on Concord Boulevard (west-bound) and Clayton Road (east-bound) between Sutter Street and Grant Street, and on Grant Street and Oakland Avenue near the downtown BART station.

Pertinent Issues: This project was approved by CCTA and MTC for federal Congestion Mitigation and Air Quality (CMAQ) funding through the OneBayArea Grant (OBAG) program. Measure J funds will be used to fulfill the local match requirements for this federally-funded project.

This project is a first step toward implementation of the Complete Streets concepts in downtown Concord by promoting an incremental approach to the creation of an integrated, connected network for all street users. The improvements will include reduction of vehicle lanes to provide Class II bike lanes, where feasible. The project will consist primarily of striping, signage and signal modifications and widen the sidewalk on Grant St between Concord Blvd and Willow Pass Rd. It will also include closure of the free U-turn movement from Concord Boulevard onto Clayton Road near Mira Vista Terrace, in order to enhance pedestrian and traffic safety in the area. The downstream intersection of Clayton Road/Ellis Street is signalized and will provide an alternative location to safely make this U-Turn movement.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
260 State Gas Tax			330,000	330,000						330,000
402 Capital Projects- Reimburs	206,275	206,275		206,275						206,275
475 Measure J Local	90,000	35,925		35,925						90,000
Total:	**296,275**	**242,200**	**330,000**	**572,200**						**626,275**
Project Expenditures										
402 Salaries & Benefits										
475 Salaries & Benefits		(42,430)		(42,430)						(42,430)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
475 74550-000 Designs/Plans/Specs		(65)		(65)						(65)
475 74650-000 Environmental Costs		(11,581)		(11,581)						(11,581)
Total:		**(54,075)**		**(54,075)**						**(54,075)**

Number: 2292
Title: Concord Various Streets Preservation
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Concord Blvd (Port Chicago Hwy to 6th St) and Arnold Industrial Way (Port Chicago Hwy to Pike Lane)
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: This project includes grinding and resurfacing on Concord Blvd from Port Chicago Hwy to 6th Street, and on Arnold Industrial Way from Port Chicago Hwy to Pike Lane, including sidewalk and curb ramp upgrades.

Pertinent Issues: Project funding includes federal STP/CMAQ Congestion Mitigation and Air Quality funding through the OneBayArea Grant (OBAG) program. Local Measure J funds will be used to fulfill the local match requirements.

Concord Boulevard (Port Chicago Hwy to 6th Street) is a major thoroughfare in this area, leading traffic east-west and connects to Hwy 242. This heavily traveled commute route is on the City of Concord's pavement priority list, with a cumulative PCI of less than 60. This project will be the 2nd section of a 3-phase project to rehabilitate Concord Boulevard which connects Concord with many nearby cities including Clayton, and outlying Pittsburg/Antioch via Kirker Pass Road.

Arnold Industrial Parkway (Port Chicago Hwy to Pike Lane) is the heart of the City's freight, trucking and industrial community, with easy access to Hwy 4. Years of withstanding the weight of oversized trucking and hauling equipment has taken its toll on this road and brought its PCI level down to less than 60. Recent projects in the area include one complete traffic signal construction and installation, with another signal project currently in the construction phase. This project will revitalize this up and coming industrial and retail area by providing the improved street quality so important to interstate commerce within the City.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
402 Capital Projects- Reimburs			757,000	757,000						757,000
475 Measure J Local	104,100	97,151	544,900	642,051						649,000
Total:	**104,100**	**97,151**	**1,301,900**	**1,399,051**						**1,406,000**

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Project Expenditures										
475 Salaries & Benefits		(5,358)		(5,358)						(5,358)
475 68400-000 Printing		(90)		(90)						(90)
475 75000-000 Preliminary Engineering		(1,500)		(1,500)						(1,500)
Total:		**(6,949)**		**(6,949)**						**(6,949)**

Number: 2307
Title: Franquette Ave Pedestrian & Bicycle Trail Connection Project
Manager: Mario Camorongan, Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Franquette Avenue
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: This project is the recipient of a Contra Costa-Pedestrian, Bicycle and Trail Facilities (CC-PBTF) grant. The project will construct pedestrian and bicycle trail improvements along Meadow Ln and Market St to the tunnel under Hwy 242 to Franquette Avenue. The trail improvements will continue on the other side of the tunnel along Franquette Avenue towards Willow Pass Road with the installation of bike route signage and construction of sidewalk gap closure improvements.

Pertinent Issues: This project will extend the trail that was recently constructed under Project No. 2169 (Monument Corridor Pedestrian and Bikeway Network Improvements). Project elements include construction of a Class I mixed-use trail (10-foot wide asphalt pavement with 2-foot aggregate base shoulder) on each side of the trail and signage along Meadow Lane/Market Street, to an existing tunnel under Highway 242. The project also includes installation of a Class III bikeway, allowing bicyclists to share the road with motorists, and sidewalk gap closures along Franquette Avenue to Willow Pass Road.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
401 Measure Q Projects			25,000	25,000						25,000
402 Capital Projects- Reimburs	100,000	100,000		100,000						100,000
475 Measure J Local	25,000	23,022		23,022						25,000
Total:	**125,000**	**123,022**	**25,000**	**148,022**						**150,000**
Project Expenditures										
402 Salaries & Benefits										
475 Salaries & Benefits		(1,978)		(1,978)						(1,978)
Total:		**(1,978)**		**(1,978)**						**(1,978)**

Number: 2311
Title: Street Legends and Markings Replacement
Manager: Public Works
Proposed By: Public Works
Classification: TIP-Local Streets and Roads
Location: Citywide
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: Repair and/or replace various streets legends and markings in higher traffic areas throughout the City. This project will also replace long-line stripes and raised pavement markers that have reached the end of their service life.

Pertinent Issues: The current legends and markings have reached the end of their service life and need to be replaced. The specific legends are in high traffic areas and would be more efficiently installed by markings contractors. Additionally, the City does not have the proper equipment to install long-line markings. This project could recognize some budgetary savings if it could be included as an additional bid item in the City's annual paving program.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
262 State Gas Tax-Section 2103	50,000	50,000		50,000	50,000	50,000				150,000
401 Measure Q Projects			50,000	50,000						50,000
Total:	**50,000**	**50,000**	**50,000**	**100,000**	**50,000**	**50,000**				**200,000**
Project Expenditures										
262 Salaries & Benefits										
Total:										

Number: 2314
Title: Cowell Road Safety Enhancements
Manager: Mario Camorongan, Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Cowell Road
Begin Date: 7/1/2014
Completion Date:
Related Projects:

Description: This project will install bulb-outs, actuated Rectangular Rapid Flashing Beacons (RRFBs), and warning signage at and in advance of the uncontrolled crosswalk on Cowell Road at St. Francis Drive.

Pertinent Issues: This project is funded with Transportation Development Act (TDA) Grant funds and will provide safety enhancements at this busy intersection. Cowell Road is heavily traveled by pedestrians and cyclists as many local residents make their way to Concord Community Park, and school-age children travel to and from nearby El Monte Elementary School. One intersection in particular, Cowell Road at St. Francis Drive, is a major concern for the City of Concord. This is the closest intersection to the entrance to Concord Community Park and includes one of only two crosswalks that connect the Park to the surrounding residential area. This is an unprotected, unlit crosswalk that puts pedestrians and bicyclists at risk while traversing busy Cowell Road. Additionally, this crosswalk serves as an important link in the school walk route leading to El Monte Elementary School via a system of path connections across the Park. These project improvements will greatly increase the safety of pedestrians, bicyclists and school children traveling to and from Concord Community Park and Pool, and El Monte Elementary School, by providing a safe and protected crosswalk and sidewalk enhancements.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
402 Capital Projects- Reimburs	92,500	73,550		73,550						92,500
475 Measure J Local	21,000	18,395		18,395						21,000
Total:	**113,500**	**91,945**		**91,945**						**113,500**
Project Expenditures										
475 Salaries & Benefits		(2,605)		(2,605)						(2,605)
402 74500-000 Design Engineering		(18,950)		(18,950)						(18,950)
Total:		**(21,555)**		**(21,555)**						**(21,555)**

Number: 2318
Title: Detroit Ave/Whitman Rd Ped Improve
Manager: Shannon Griffin, Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Detroit Avenue/Whitman Road
Begin Date: 10/7/2014
Completion Date:
Related Projects:

Description: This project will provide a design for improvements to pedestrian safety at the intersection of Detroit Avenue and Whitman Drive by widening the sidewalk on the existing Contra Costa Canal bridge north of the intersection and constructing sidewalk connections to the north and south on Detroit Avenue and ADA improvements at Whitman Drive.

Pertinent Issues: This project will provide a design for eventual necessary safety improvements along a popular path of travel for pedestrians and school children coming and going from Ygnacio Valley Elementary School. The current 50' vehicle bridge consists of two travel lanes (one in each direction) and a narrow sidewalk on the west side of the bridge. The widening of this sidewalk will be accomplished by reducing the width of each travel lane from 13 feet to 11 feet. The extra four feet gained from this modification will allow the pedestrian sidewalk to be widened from three feet to seven feet for a safer and more adequate walking path. The lane width reduction to 11 feet will continue to allow vehicles to travel safely over the bridge. The City will use the design produced from this project to leverage for future Grant funding necessary to complete construction.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
485 Measure J 28(a)	50,000	50,000		50,000						50,000
Total:	**50,000**	**50,000**		**50,000**						**50,000**
Project Expenditures										
485 Salaries & Benefits										
Total:										

City of Concord — Capital Improvements Project 2015-2016

Number: 2319
Title: Monument Blvd Design Improvements
Manager: Ray Kuzbari, Transportation
Proposed By: Ray Kuzbari, Transportation
Classification: TIP-Local Streets and Roads
Location: Monument Boulevard
Begin Date: 10/7/2014
Completion Date:
Related Projects:

Description: Perform preliminary design to eliminate a 10-foot wide curb extension protruding into the travel way on the south side of Monument Boulevard, west of Mi Casa Court, to allow for three eastbound lanes to flow continuously.

Pertinent Issues: The existing curb extension forms a chokepoint and a potential safety hazard for eastbound traffic flow during the evening commute period, causing traffic backups and congestion. The rightmost lane is forced to merge abruptly into the middle lane for a short distance of 200 feet to travel around the curb extension. This impact is expected to worsen in the future under build-out traffic conditions along the Monument corridor. The removal of the curb extension will allow three eastbound lanes to flow continuously from Victory Lane to east of Detroit Avenue. This project will improve traffic safety and will reduce travel time, delay and greenhouse gas emissions along the Monument corridor by providing adequate lane capacity to accommodate the evening commute traffic.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
485 Measure J 28(a)	100,000	62,000		62,000						100,000
Total:	**100,000**	**62,000**		**62,000**						**100,000**
Project Expenditures										
485 74500-000 Design Engineering		(38,000)		(38,000)						(38,000)
Total:		**(38,000)**		**(38,000)**						**(38,000)**

City of Concord — Capital Improvements Project 2015-2016

Number: 2321
Title: Galindo St Multi-Modal Design Improvements
Manager: Ray Kuzbari, Transportation
Proposed By: Transportation
Classification: TIP-Local Streets and Roads
Location: Galindo Street
Begin Date: 10/7/2014
Completion Date:
Related Projects:

Description: Prepare a precise alignment plan for multi-modal design improvements to the Concord Avenue/Galindo Street corridor and identify the need for additional right-of-way to allow for a safe transition of southbound lanes from Concord Boulevard to Clayton Road.

Pertinent Issues: The final improvements for this project will require full pavement rehabilitation and traffic signal modifications on Concord Avenue/Galindo Street between Bonifacio/Harrison Street and Laguna Street. A limited amount of right-of-way will be needed on the west side of Galindo Street from Concord Boulevard to Clayton Road to accommodate the lane transitions for southbound traffic. This project is consistent with Policy C-2-4 of the Downtown Concord Specific Plan. When completed, the precise alignment plan and right-of-way review will help leverage this project to compete for outside grant funding to complete final design, right-of-way acquisition and construction.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
485 Measure J 28(a)	125,000	125,000		125,000						125,000
Total:	**125,000**	**125,000**		**125,000**						**125,000**
Project Expenditures										
485 Salaries & Benefits										
Total:										

Number: 2329
Title: FY14-15 Pavement Maintenance
Manager: Jeff Rogers, Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Citywide
Begin Date: 3/24/2015
Completion Date:
Related Projects:

Description: As part of the City's Annual Pavement Maintenance Program (spin-off from PJ2157), this project includes the slurry and/or cape seal of approximately 231,744 square yards of pavement maintenance improvements on residential streets within Zone 3. Streets selected for slurry seal are typically streets in good to very-good condition with minor cracks, limited pavement failure and surface wear. Streets selected for cape seal are typically in good condition with greater surface wear and limited structural failure.

Pertinent Issues: Staff implements the City of Concord's Pavement Maintenance Program (PMP) to ensure equal distribution of pavement maintenance funds, by dividing the City into five geographical areas (Zones 1-5) and pavement maintenance projects are generated from these areas on a rotational basis. Based on this system, the City assesses all of the arterial and collector streets on a bi-annual basis, and assesses the residential streets at least once every 5 years. The streets selected for this year's pavement maintenance project have been selected based on several factors, including: prior year project selection, the latest Pavement Condition Assessment, available budget, visual observation of the streets by Engineering staff, consultation with Public Works Infrastructure Maintenance staff and other adjacent or associated work such as utility repair and installation projects.

NOTE: This project will include a FY15-16 budget transfer of Measure Q Debt Financing funds from PJ2157 (Pavement Management Annual Program - HOLDING ACCOUNT) in the amount of $1,870,000.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
261 State Gas Tax - Prop. 111		(3,739)		(3,739)						
262 State Gas Tax-Section 2103	100,000	53,754		53,754						100,000
Total:	**100,000**	**50,015**		**50,015**						**100,000**

Capital Improvements Project 2015-2016

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Project Expenditures										
261 Salaries & Benefits		(3,739)		(3,739)						(3,739)
262 Salaries & Benefits		(1,204)		(1,204)						(1,204)
262 74500-000 Design Engineering		(45,042)		(45,042)						(45,042)
Total:		**(49,985)**		**(49,985)**						**(49,985)**

Number: 2331

Title: FY14-15 Pavement Rehabilitation

Manager: Jeff Rogers, Engineering

Proposed By: Engineering

Classification: TIP-Local Streets and Roads

Location: Oak Grove Road (Monument Boulevard to Whitman Road); Salvio Street (Parkside Drive to Port Chicago Highway); and Diablo Creek Golf Course (repair of certain portions of the parking lots and pathways)

Begin Date: 3/24/2015

Completion Date:

Related Projects:

Description: As part of the City's Annual Pavement Maintenance Program (spin-off from PJ2157), this project will construct approximately 31,487 square yards of pavement rehabilitation improvements on the following streets: Oak Grove Road (Monument Boulevard to Whitman Road); Salvio Street (Parkside Drive to Port Chicago Highway); and Diablo Creek Golf Course (repair of certain portions of the parking lots and pathways).

Pertinent Issues: The City assesses all of the arterial and collector streets on a bi-annual basis, and assesses the residential streets at least once every 5 years. The streets selected for this year's pavement rehabilitation project have been selected based on several factors, including: prior year project selection, the latest Pavement Condition Assessment, available budget, visual observation of the streets by Engineering staff, consultation with Public Works Infrastructure Maintenance staff and other adjacent or associated work such as utility repair and installation projects.

This project is partly funded with Measure J funds from 511 Contra Costa to implement the construction of the Salvio Street improvements.

NOTE: This project will include a FY15-16 budget transfer of Measure Q Debt Financing funds from PJ2157 (Pavement Management Annual Program - HOLDING ACCOUNT) in the amount of $1,449,500.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
402 Capital Projects- Reimburs			355,000	355,000						355,000
475 Measure J Local	285,000	182,771		182,771						285,000
700 Golf Course	42,500	42,500		42,500						42,500

Capital Improvements Project 2015-2016

Description		Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
	Total:	**327,500**	**225,271**	**355,000**	**580,271**						**682,500**
Project Expenditures											
475 Salaries & Benefits			(3,051)		(3,051)						(3,051)
700 Salaries & Benefits											
475 68400-000 Printing			(93)		(93)						(93)
475 74500-000 Design Engineering			(99,085)		(99,085)						(99,085)
	Total:		**(102,229)**		**(102,229)**						**(102,229)**

Number: 2332
Title: FY15-16 Pavement Maintenance
Manager: Jeff Rogers, Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Streetsaver - Zone 4
Begin Date: 3/24/2015
Completion Date:
Related Projects:

Description: As part of the City's Annual Pavement Maintenance Program (spin-off from PJ2157), this project includes the slurry and/or cape seal of pavement maintenance improvements on residential streets within Zone 4. Streets selected for slurry seal are typically streets in good to very-good condition with minor cracks, limited pavement failure and surface wear. Streets selected for cape seal are typically in good condition with greater surface wear and limited structural failure. Staff plans to begin the selection of streets and preparation of the design package during FY14-15, with construction during FY15-16.

Pertinent Issues: Staff implements the City of Concord's Pavement Maintenance Program (PMP) to ensure equal distribution of pavement maintenance funds, by dividing the City into five geographical areas (Zones 1-5) and pavement maintenance projects are generated from these areas on a rotational basis. Based on this system, the City assesses all of the arterial and collector streets on a bi-annual basis, and assesses the residential streets at least once every 5 years. The streets selected for this year's pavement maintenance project have been selected based on several factors, including: prior year project selection, the latest Pavement Condition Assessment, available budget, visual observation of the streets by Engineering staff, consultation with Public Works Infrastructure Maintenance staff and other adjacent or associated work such as utility repair and installation projects.

NOTE: This project will include a FY15-16 budget transfer of Measure Q Debt Financing funds from PJ2157 (Pavement Management Annual Program - HOLDING ACCOUNT) in the amount of $2,560,000.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
261 State Gas Tax - Prop. 111	80,000	80,000		80,000						80,000
Total:	**80,000**	**80,000**		**80,000**						**80,000**

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Project Expenditures										
261 Salaries & Benefits										
Total:										

Number: 2333
Title: FY15-16 Pavement Rehabilitation
Manager: Jeff Rogers, Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location:
Begin Date: 3/24/2015
Completion Date:
Related Projects:

Description: As part of the City's Annual Pavement Maintenance Program (spin-off from PJ2157), this project will construct pavement rehabilitation improvements on specific streets. Staff is currently preparing the selection of streets for preparation of the design package, with construction during FY15-16.

Pertinent Issues: The City assesses all of the arterial and collector streets on a bi-annual basis, and assesses the residential streets at least once every 5 years. The streets selected for this year's pavement rehabilitation project have been selected based on several factors, including: prior year project selection, the latest Pavement Condition Assessment, available budget, visual observation of the streets by Engineering staff, consultation with Public Works Infrastructure Maintenance staff and other adjacent or associated work such as utility repair and installation projects.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
261 State Gas Tax - Prop. 111	120,000	120,000		120,000						120,000
Total:	**120,000**	**120,000**		**120,000**						**120,000**
Project Expenditures										
261 Salaries & Benefits										
Total:										

Number: CIP-1601
Title: Citywide Bridge Repair Program-Group 1 Bridges Construction
Manager: Jeff Rogers, Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Citywide
Begin Date:
Completion Date:
Related Projects:

Description: This project will construct maintenance repairs to the Group 1, six identified bridge structures in the City.

Pertinent Issues: Funded primarily through Federal Highway Bridge Program Grant funds, this project is a spin-off of PJ2060 (Citywide Bridge Repair Program) which originally included design and construction for the maintenance of 17 Bridges. The Environmental and ROW Certification efforts and preparation of contract documents was funded under the original project.

Project scope includes the construction of maintenance repairs to six bridge structures in Group 1:

28C-0034, Willow Pass Road Bridge over Mount Diablo Creek
28C-0189L, Diamond Boulevard Bridge over Walnut Creek Left
28C-0189R, Diamond Boulevard Bridge over Walnut Creek Right
28C-0427, Cowell Road Bridge over Galindo Creek
28C-0436, Walnut Avenue Bridge over Contra Costa Canal
28C-0116, Kirker Pass Road Bridge over Mount Diablo Creek

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
400 Capital Projects General Fund Projects			163,400	163,400						163,400
402 Capital Projects- Reimburs			682,724	682,724						682,724
Total:			**846,124**	**846,124**						**846,124**

Number: CIP-1602
Title: Citywide Bridge Repair Program-Group 2 Bridges Construction
Manager: Jeff Rogers, Engineering
Proposed By: Engineering
Classification: TIP-Local Streets and Roads
Location: Citywide
Begin Date:
Completion Date:
Related Projects:

Description: This project will construct maintenance repairs to the Group 2, eleven identified bridge structures in the City.

Pertinent Issues: Funded primarily through Federal Highway Bridge Program Grant funds, this project is a spin-off of PJ2060 (Citywide Bridge Repair Program) which originally included design and construction for the maintenance of 17 Bridges. The Environmental and ROW Certification efforts and preparation of contract documents was funded under the original project.

Project scope includes the construction of maintenance repairs to eleven bridge structures in Group 2:

28C-0091L, Concord Avenue Bridge over Walnut Avenue Left
28C-0091R, Concord Avenue Bridge over Walnut Avenue Right
28C-0115, Ygnacio Valley Road Bridge over Galindo Creek
28C-0183, Willow Pass Road Bridge over Walnut Creek
28C-0221, Court Lane Bridge over Galindo Creek
28C-0222, St. Francis Drive Bridge over Galindo Creek
28C-0224, Whitman Road Bridge over SDM Channel
28C-0278, Claudia Drive Bridge over Holbrook Channel
28C-0357, San Miguel Road Bridge over Pine Creek
28C-0361, Concord Boulevard Bridge over Mount Diablo Creek
28C-0362, Ayers Road Bridge over Mount Diablo Creek

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
402 Capital Projects- Reimburs					1,474,883					1,474,883

Capital Improvements Project 2015-2016

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
408 2015 Lease Rev Bond CIP					306,087					306,087
Total:					**1,780,970**					**1,780,970**

Number: TIP-1610
Title: Farm Bureau Rd Complete Streets - Phase 2 (Wren Ave to Walnut Ave)
Manager: Engineering
Proposed By: Ray Kuzbari, Transportation
Classification: TIP-Local Streets and Roads
Location: Farm Bureau Rd (Wren Ave to Walnut Ave)
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will upgrade Farm Bureau Road from Wren Avenue to Walnut Avenue (2,400 LF) to Complete Streets standards consistent with the conceptual design developed under PJ2252 (Farm Bureau Road Pavement Reconstruction - Wren Ave to Clayton Rd).

Pertinent Issues: There is a significant volume of pedestrians and bicycles using Farm Bureau Road on a daily basis and, yet, this road is not designed to adequately accommodate all modes of transportation besides the automobile. Upgrades to meet Complete Streets standards will allow members of the community to walk and bike safely to adjacent homes and Wren Avenue Elementary School.

The widening of Farm Bureau Road will occur within reserved public right-of-way with possible few exceptions where additional pockets of right-of-way may be required. PG&E will cover the costs of relocating joint poles to allow for the street widening. The Phase 1 Complete Streets project on Farm Bureau Road (PJ2251) is under construction and will implement improvements from Willow Pass Road to Wren Avenue. The last phase of the project (Phase 3) will occur from Walnut Avenue to Clayton Road and will be implemented in the future as funding becomes available. A conceptual plan line has been developed by the City for Phases 2 & 3 under PJ2252. The Measure J Bond funds allocated for Phase 2 were reprogrammed from the Commerce Avenue Extension project which has been tabled indefinitely by the City. TRANSPAC and CCTA have approved this funding reallocation.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
479 Measure J Bond Capital			3,800,000	3,800,000						3,800,000
Total:			**3,800,000**	**3,800,000**						**3,800,000**

Number: TIP-1611
Title: Salvio Street Complete Streets Sidewalk Installation
Manager: Engineering
Proposed By: Ray Kuzbari, Transportation
Classification: TIP-Local Streets and Roads
Location: Salvio Street
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will install a new concrete sidewalk on the north side of Salvio Street from Parkside Drive to Beach Street (1,200 LF) near Olympic High School.

Pertinent Issues: This project (sidewalk-specific) completes the funding plan for a larger project to improve Salvio Street in front of Olympic High School to Complete Streets standards, improving pedestrian and bicycle safety for students and other members of the community. This sidewalk-specific project will be designed and constructed in coordination with the larger Complete Streets project, PJ2331 (FY14-15 Pavement Rehabilitation). The sidewalk installation will not require street widening and will be constructed within existing public right-of-way. Unfortunately, the budget for the larger project does not include funds to close the sidewalk gap on the north side of Salvio Street from Parkside Drive to Beach Street. Staff will continue to look for outside funding opportunities to complete this work.

The Measure J Bond funds allocated for the sidewalk-specific project were reprogrammed from the Commerce Avenue Extension project which has been tabled indefinitely by the City. TRANSPAC and CCTA have approved this funding reallocation.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
479 Measure J Bond Capital			227,000	227,000						227,000
Total:			**227,000**	**227,000**						**227,000**

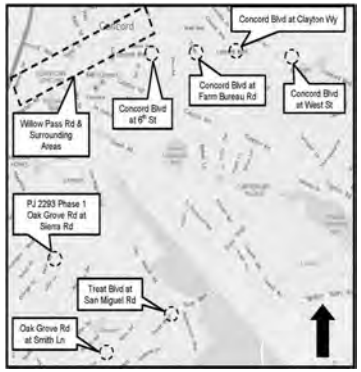
Number: TIP-1612
Title: Operational Improvements on Parallel Arterials
Manager: Engineering
Proposed By: Ray Kuzbari, Transportation
Classification: TIP-Local Streets and Roads
Location: Downtown
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will improve traffic flow, intersection monitoring and incident management in downtown Concord in coordination with traffic operations on I-680 and SR 242.

Pertinent Issues: The project area is surrounded by Concord Avenue to the north, Galindo Street to the east, Monument Boulevard to the south, and I-680 to the west. This area includes 45 traffic signals which will be retimed and upgraded with fiber-optic interconnect cable. CCTV cameras will be installed at key intersections to be determined during the design phase. Two of the traffic signals in the project area are located at ramp intersections at I-680 and Willow Pass Road. The City of Concord will extend the opportunity to Caltrans and the City of Pleasant Hill to include three more intersections on Monument Boulevard from Buskirk Avenue to Contra Costa Boulevard, and two intersections on Contra Costa Boulevard at Concord Avenue and at Sunvalley Boulevard. The Measure C I-680 funds allocated for this project were reprogrammed from the Commerce Avenue Extension project which has been tabled indefinitely by the City. TRANSPAC and CCTA have approved this funding reallocation.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
474 Measure C			2,893,103	2,893,103						2,893,103
Total:			**2,893,103**	**2,893,103**						**2,893,103**

Number: 2285
Title: Upgrade and/or Install Traffic Signals & Related Improvements @ Various Locations
Manager: Abul Hossain, Transportation
Proposed By: Ray Kuzbari, Transportation
Classification: TIP-Traffic Signals
Location: Citywide
Begin Date: 11/18/2014
Completion Date:
Related Projects:



Description: This project will upgrade existing and install new traffic signals and related improvements at various locations in the City. Specific elements include: installing a new traffic signal and related roadway improvements at Oak Grove Road/ Smith Lane and at Treat Boulevard/San Miguel Road intersections; replacing existing permissive/protected left-turn (LT) phases and signal heads with protected LT phases and signal heads on existing poles and mast arms; installing new protected LT phases and signal heads on new poles and mast arms for existing LT lanes; and replacing pedestal mounted signal heads with mast arm signal heads for Parkside Drive (SB direction only) at Willow Pass Rd, for Sixth Street (both directions) at Willow Pass Road, and at Concord Blvd.

Pertinent Issues: This project is primarily funded with Highway Safety Improvement Program (HSIP) Grant funds. Based on the similar project scope and funding sources, as well as to achieve a better economy of project cost, at Caltrans' request the following CIP Projects have been consolidated under PJ#2285: PJ#2283 (Install Traffic Signal at Oak Grove Rd/Smith Lane), PJ#2286 (Concord Blvd Traffic Signal Upgrades at Sixth St, Farm Bureau Rd, Clayton Way and West St) and PJ#2315 (Install Traffic Signal at Treat Blvd/San Miguel Rd). These projects are currently being designed and will be constructed concurrently.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
261 State Gas Tax - Prop. 111	25,100	(93)		(93)						25,100
400 Capital Projects General Fund Projects			160,800	160,800						160,800
402 Capital Projects- Reimburs	253,600	6,926	1,572,600	1,579,526						1,826,200
475 Measure J Local	17,500	13,955		13,955						17,500
Total:	**296,200**	**20,788**	**1,733,400**	**1,754,188**						**2,029,600**
Project Expenditures										
261 Salaries & Benefits		(928)		(928)						(928)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
475 Salaries & Benefits		(401)		(401)						(401)
261 74500-000 Design Engineering		(24,264)		(24,264)						(24,264)
402 74500-000 Design Engineering		(246,674)		(246,674)						(246,674)
475 74500-000 Design Engineering		(3,145)		(3,145)						(3,145)
Total:		**(275,412)**		**(275,412)**						**(275,412)**

Number: 2293
Title: Install Traffic Signal at Oak Grove Rd/Sierra Rd
Manager: Abul Hossain, Transportation
Proposed By: Transportation
Classification: TIP-Traffic Signals
Location: Oak Grove Road/Sierra Road
Begin Date: 7/1/2013
Completion Date:
Related Projects:

Description: This project includes the installation of a new traffic signal and related improvements at the intersection of Oak Grove Road and Sierra Road.

Pertinent Issues: This project has been approved by CCTA and MTC for federal Surface Transportation Program Congestion and Mitigation and Air Quality (STP/CMAQ) funding through the Safe Routes to School program. Project components will enhance safety by installing a traffic signal and related improvements at the intersection of Oak Grove Road and Sierra Road where children cross the street on foot or on bicycle en route to school. Currently there is a STOP sign controlling traffic flow on Sierra Road, with no traffic control or marked crosswalk(s) in place on Oak Grove Road at this intersection. School children and other pedestrians cross Oak Grove Road at this location despite an apparent risk of potential conflict with vehicles where the street curves in both directions, limiting sight distance of pedestrians. The proposed signal improvements will address pedestrian safety concerns at this intersection.

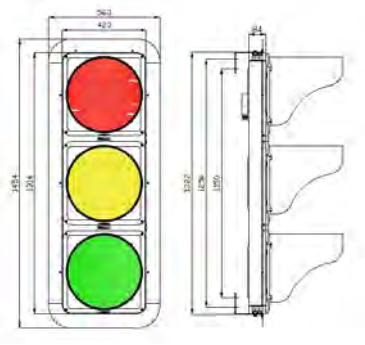
This project is being designed and is planned to be constructed concurrently with other federally funded traffic signal improvement projects: PJ2283 (Install Traffic Signal @ Oak Grove Rd/Smith Ln); PJ2285 (Willow Pass Rd and Nearby Intersections Traffic Signal Upgrades); PJ2286 (Concord Blvd Traffic Signal Upgrades @ Sixth St, Farm Bureau Rd, Clayton Way & West St); and PJ2315 (Install Traffic Signal @ Treat Blvd/San Miguel Rd).

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
261 State Gas Tax - Prop. 111	65,415	50,692		50,692						65,415
402 Capital Projects- Reimburs	100,980	11,528	403,900	415,428						504,880
Total:	**166,395**	**62,220**	**403,900**	**466,120**						**570,295**
Project Expenditures										
261 Salaries & Benefits		(2,022)		(2,022)						(2,022)

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
261 63300-000 Advertising And Promotion		(807)		(807)						(807)
261 74500-000 Design Engineering		(11,590)		(11,590)						(11,590)
261 74550-000 Designs/Plans/Specs		(305)		(305)						(305)
402 74500-000 Design Engineering		(89,452)		(89,452)						(89,452)
Total:		**(104,175)**		**(104,175)**						**(104,175)**

City of Concord — Capital Improvements Project 2015-2016

Number: 2312
Title: Traffic Signal Head Retrofit
Manager: Public Works
Proposed By: Public Works
Classification: TIP-Traffic Signals
Location: Citywide
Begin Date: 7/1/2014
Completion Date:
Related Projects:

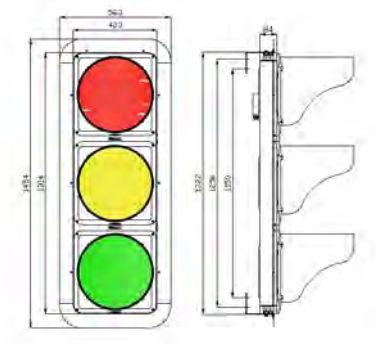


Description: This project will include the upgrade of 160 existing 8" signal heads to new energy-efficient 12" signal heads with LED lights.

Pertinent Issues: There is currently a stock of 12" LED signal heads on-hand. Staff will manage an ongoing contract for the installation of the upgraded signal heads since each of these installations is unique and will require some fabrication for the frame that holds the new signal heads.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
260 State Gas Tax	40,000	27,522		27,522	50,000					90,000
401 Measure Q Projects			50,000	50,000						50,000
Total:	**40,000**	**27,522**	**50,000**	**77,522**	**50,000**					**140,000**
Project Expenditures										
260 74200-000 Construction		(12,478)		(12,478)						(12,478)
Total:		**(12,478)**		**(12,478)**						**(12,478)**

Number: 2322
Title: Citywide Traffic Signal System Upgrade
Manager: Ray Kuzbari, Transportation
Proposed By: Ray Kuzbari, Transportation
Classification: TIP-Traffic Signals
Location: Citywide
Begin Date: 10/7/2014
Completion Date:
Related Projects:



Description: This project is to upgrade the City's outdated Streetwise central traffic management software with the new advanced ATMS.now platform to serve as the foundation for modernizing the City's traffic monitoring and management system.

Pertinent Issues: ATMS.now is compatible with the controller software that currently operates on the City's 2070 controllers at signalized intersections. ATMS.now can be installed in a seamless fashion in Concord without requiring any additional staff training to program controllers or the need to acquire new controller hardware or software at a substantially higher cost. The installation of the ATMS.now platform in 2015, coupled with the completion of the ongoing Phase 2 Traffic Signal System Master Plan study, will enable the City to seek federal, State and regional funding from the Metropolitan Transportation Commission (MTC) and CCTA to install new field devices such as CCTV traffic monitoring cameras at intersections and high-bandwidth signal interconnect cable.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
485 Measure J 28(a)	225,000	225,000		225,000						225,000
Total:	**225,000**	**225,000**		**225,000**						**225,000**
Project Expenditures										
485 Salaries & Benefits										
Total:										

Number: 1228
Title: Utility Undergrounding - HOLDING ACCOUNT
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Utility Undergrounding
Location: Citywide
Begin Date: 7/1/1986
Completion Date:
Related Projects:

Description: This is a holding account for the creation and implementation of utility undergrounding districts throughout the City.

Pertinent Issues: PG&E “Rule 20A” credits are allocated to the City on January 1 of each year to fund undergrounding existing overhead electric utilities. Other utilities (i.e. cable and telephone) are required to underground consistent with the adoption of underground utility districts. Since Rule 20A funds may not be used for street light replacements associated with the underground district, the City must identify a funding source to cover these costs. Other revenue sources will be determined as each project is developed. This project is a holding account to assist in such costs.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
402 Capital Projects- Reimburs	42,500	33,806		33,806						42,500
Total:	**42,500**	**33,806**		**33,806**						**42,500**
Project Expenditures										
402 92000-000 Intrafund Transfer-Out		(8,694)		(8,694)						(8,694)
Total:		**(8,694)**		**(8,694)**						**(8,694)**

Number: 2111
Title: Market Street Utility Undergrounding (Willow Pass Road to Fry Way)
Manager: Engineering
Proposed By: Engineering
Classification: TIP-Utility Undergrounding
Location: Market Street (Willow Pass Rd to Fry Way)
Begin Date: 5/1/2008
Completion Date:
Related Projects:

Description: Underground the overhead utility lines along the easterly side of Market Street fronting the Chuck E. Cheese property.

Pertinent Issues: This project is a spin off of PJ 1228 (Utility Undergrounding Project), the holding account for the undergrounding projects.

Market Street is a major arterial street in the downtown area with a high concentration of businesses. The Chuck E. Cheese developer has provided the needed matching funds for the utility undergrounding fronting the Chuck E. Cheese property along Market Street, pursuant to the development Conditions of Approval. The developer has deposited $20,000 for administrative costs and $19,000 for the cost of the replacement of streetlights.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
402 Capital Projects- Reimburs	39,000	30,210		30,210						39,000
Total:	**39,000**	**30,210**		**30,210**						**39,000**
Project Expenditures										
402 63242-000 Design Engineering		(8,790)		(8,790)						(8,790)
Total:		**(8,790)**		**(8,790)**						**(8,790)**

City of Concord — Capital Improvements Project 2015-2016

Number: UF-1602
Title: Willow Pass Park Restroom & Concession Facility Replacement - Field #2
Manager: Engineering
Proposed By: Kathie Leavitt, Parks & Rec
Classification: ZIP-Unfunded Projects
Location: Willow Pass Park
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will replace the restroom and concession area at Willow Pass Park, near Athletic Field #2.

Pertinent Issues: The restrooms/concession building is in need of replacement. The building is located in a heavily used park location and improved facilities will increase the attractiveness and help the City attract and compete for larger tournaments.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
000 Unfunded					500,000					500,000
Total:					**500,000**					**500,000**

Number: UF-1606
Title: Meadow Homes Park Improvements
Manager: Engineering
Proposed By: Joan Carrico, Park & Rec; Monument Community Park Assessment Committee
Classification: ZIP-Unfunded Projects
Location: Meadow Homes Park
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: This project will provide site improvements at Meadow Homes Park. Based on site visits by the Monument Community Park Assessment Committee, the following improvements have been requested: construction of an 8' wide paved walking path around the existing grass field, installation of eight (8) additional park benches, and ten (10) additional lights around the park.

Pertinent Issues: This project will enhance the park visitor's experience and make it more positive, encourage more families to visit the park and extend the length of their visit, and encourage more activities that support community health and wellness.

Meadow Homes Park abuts Mt. Diablo Unified School District property at Meadow Homes Elementary School and the walking path is shared by visitors to both locations. Any work done at this location will have to be coordinated with the School, as well as the District.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
000 Unfunded			403,000	403,000						403,000
Total:			**403,000**	**403,000**						**403,000**

Number: UF-1607
Title: Reconstruct Three Tennis Courts at Concord Community Park
Manager: Engineering
Proposed By: Steve Voorhies, Public Works - Parks Division
Classification: ZIP-Unfunded Projects
Location: Concord Community Park
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: Demo and reconstruct three existing tennis courts at Concord Community Park to create new multi-sport courts. This project must address the subsurface issues causing major cracking before construction of new tennis courts. Include striping, benches, nets, fencing repairs, wind breaks, and resurfacing/striping of adjacent practice wall facility.

Pertinent Issues: Two tennis courts with unplayable surfaces at Concord Community Park have been closed to the public for 7 years, a third court was taken out of service in late 2014 due to vandalized net poles. Frequent inquiries from the public and tennis playing community show strong community interest in bringing these tennis court facilities back for community use and Parks & Recreation programs.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
000 Unfunded			750,000	750,000						750,000
Total:			**750,000**	**750,000**						**750,000**

Number: UF-1608

Title: Farm Bureau Road Complete Streets – Phase 3 (Walnut Ave to Clayton Rd)

Manager: Engineering

Proposed By: Engineering

Classification: ZIP-Unfunded Projects

Location: Farm Bureau Road (Walnut Ave to Clayton Rd)

Begin Date: 7/1/2015

Completion Date:

Related Projects:

Description: This project is the final phase of a 3-phased project to implement multiple Complete Streets upgrades along Farm Bureau Road (Wren Ave to Clayton Road). Specifically, this project will include the following improvements: roadway rehabilitation, installation of bike lanes and sidewalks as well as intersection improvements with associated traffic signal upgrades, along Farm Bureau Road between Walnut Avenue and Clayton Road.

Pertinent Issues: This project will follow the on-going implementation of Complete Streets improvements along Farm Bureau Road. The Phase 1 Complete Streets project on Farm Bureau Road (PJ2251) is under construction and will implement improvements from Willow Pass Road to Wren Avenue. A conceptual plan line has been developed by the City for Phases 2 & 3 under PJ2252. Staff has secured funding through CCTA for Phase 2 under TIP-1602 (Farm Bureau Rd Complete Streets - Phase 2, Wren Ave to Walnut Ave).

This project will provide the matching funds for the final phase of the Complete Streets improvements along Farm Bureau Road and staff will soon be seeking the next cycle of Active Transportation Program (ATP) Grant funding to complete the route.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
000 Unfunded			250,000	250,000						250,000
Total:			**250,000**	**250,000**						**250,000**

Number: UF-1609
Title: Oak Grove Road Complete Streets – Phase II (Whitman Rd to Treat Blvd)
Manager: Engineering
Proposed By: Engineering
Classification: ZIP-Unfunded Projects
Location: Oak Grove Road (Whitman Rd to Treat Blvd)
Begin Date: 7/1/2015
Completion Date:
Related Projects:

Description: The project will rehabilitate the pavement and implement various Complete Streets improvements along Oak Grove Road between Whitman Road and Treat Boulevard. Specific improvements include extending bike lanes, and implementing necessary ADA upgrades and traffic signal modifications.

Pertinent Issues: This project will follow on the Phase I improvements on Oak Grove Road (Monument Bl to Whitman Rd), currently under design as part of PJ2331 (FY14-15 Pavement Rehabilitation). This project will provide the matching funds for the final phase of the Complete Streets improvements along Oak Grove Road and staff will soon be seeking the next cycle of Active Transportation Program (ATP) Grant funding to complete the route.

Description	Prior Allocation	Carry-over	FY 15-16 Total	FY 15-16 Avail Total	FY 16-17 Est.	FY 17-18 Est.	FY 18-19 Est.	FY 19-20 Est.	FY 20-21 to 24-25 Est.	Project Grand Total
Funding Sources										
000 Unfunded			250,000	250,000						250,000
Total:			**250,000**	**250,000**						**250,000**

ATTACHMENT B

MEMORANDUM

June 23, 2015

TO: Mayor and Members of the City Council

FROM: Robert Ovadia, City Engineer

SUBJECT: Update on Unfunded Capital Improvement Project List

During the City Council Hearing on the proposed Fiscal Year 2015-16 Capital Improvement Program Budget, the City Council inquired as to the status of listed unfunded projects. The attached listing provides an update to projects previously listed in the Capital Improvement Program as unfunded. Most of the projects listed were desired improvements to facilities that were discussed by either Council or staff in the past but never received prioritization for funding.

The list does **not** represent a complete inventory of unfunded capital project needs in the City of Concord. There are significant deferred maintenance needs related to the City's streets, facilities and parks that have no identified funding. These items were highlighted in the unfunded liabilities presentations to Council as well as in the Parks Assessment recently completed by Public Works. In addition, the proposed Capital Improvement Program Budget for FY 2015-16 proposes preparing an assessment of the Mt. Diablo Golf Course this coming fiscal year to understand the needs there as well (the assessment is proposed to be financed by the Golf Course Enterprise Fund).

The list of unfunded capital projects accumulates over time, and is periodically updated to remove completed and discontinued projects as well as those that are placed on an indefinite hold for various reasons. It should also be noted that the current list of unfunded projects includes landscape enhancements to streets and medians, which remain unfunded and may not be pursued due to maintenance costs and water availability issues.

Next year, staff will develop a Biennial Capital Improvement Program Budget for Fiscal Years 2016-17 and 2017-18. As a part of the biennial budgeting process, an updated list of desired unfunded projects will be developed and appropriate projects from the various assessment studies will be included.

Attachment B.1: Unfunded Capital Projects List June 2015

Attachment B.1

UNFUNDED CAPITAL PROJECTS LIST

Number	Title	Description	Project Type	Status June 2015
BG-1401	Pavilion Canopy	Remove acoustical panels on underside of canopy over seating area. Power wash and paint underside of canopy. Install new acoustical panels on underside of canopy.	Y14-Unfunded Projects	Not Completed - City and Live Nation share in funding improvements at the Pavilion and will coordinate on Priorities
BG-1404	Pavilion Parking Lot	Fill cracks and slurry seal entrance drive and main parking lots.	Y14-Unfunded Projects	Partially Complete - Live Nation sealed entrance drive, main access routes and uppermost parking area
ITP-1401	Accela Automation Phase II	Accela Mobile Office dramatically changes the way mobile government workers do their job. Designed specifically for field use and leveraging the latest technology, Accela Mobile Office extends processing capabilities to the field for inspections and code enforcement. By providing direct, real-time access to data in an agency's database from a mobile device, Accela Mobile Office increases internal productivity and helps agencies bring critical government services directly to the people. Additionally the web based citizen access portal will be implemented to allow citizens to initiate permits on-line reducing requirements for face time in the permit center. Electronic plan check is also included in this project allowing contractors to submit and have plans reviewed electronically reduction time to complete plans.	Y14-Unfunded Projects	Mobile Office Module has been purchased and is being configured. Licensing, equipment and electronic plan check implementation are on-hold pending implementation of the technology fee
ITP-1403	Automated Agenda Processing	The City of Concord is currently creating agenda items, agendas, and minutes in a manual or half automated way, by using their own programs, Microsoft Office and e-mail integrations. Information will be routed via e-mail or as a hardcopy from one user to another; for reviewing and approval processes. This project is to automate this project to allow departments to create, edit, and manage their agenda items in an automated system and to integrate them in an electronic, template based, workflow for the reviewing and approval processes.	Y14-Unfunded Projects	Unfunded - To be funded as a follow-up phase to the electronic document management system
ITP-1404	City IT Support for the City Library	This CIP /ITP is to show the one-time "capital" costs plus the annual operating cost for the cost of supporting the library with Information Technology. This allows Council to fund or not the project without changing the IT Operating Budget / 10-Year Plan as submitted to Finance. Should Council approve and fund the project – that action will adjust the IT Operating budget. The project estimates include: •Network •Phones •Card Keys on the Library Doors •Computers	Y14-Unfunded Projects	Unfunded
ITP-1410	Vehicle Identification Integration with Fuel System	Provide mileage and authorization of fuel consumption on the City's fleet.	Y14-Unfunded Projects	Unfunded
1403	Bates Ave/Commercial Circle Traffic Signal	Install a traffic signal at the intersection of Bates Avenue and Commercial Circle.	ZIP-Unfunded Projects	Unfunded - Future Demand
501	Walnut Creek Channel Trail	Participate in multi-jurisdictional project to construct a portion of the Iron Horse Trail extension north of Monument Boulevard.	ZIP-Unfunded Projects	Iron Horse Trail Completed
901	International Garden Landscaping	Design and install three gardens with non indigenous plant materials from around the world to complete the International Gardens in Markham Nature Park. Project will consist of landscaping design, irrigation, plant material, and hardscape material.	ZIP-Unfunded Projects	International Garden is managed by the Markham Regional Arboretum Society
1200	Reconstruct Tennis Courts at Concord Community Park	Reconstruct three tennis courts at Concord Community Park	ZIP-Unfunded Projects	Unfunded
UF-101	Clayton Road/SR 242 S/B Off-Ramp	Install new south bound off-ramp and associated deceleration lane to intersect Franquette Avenue near the Clayton Road West Intersection.	ZIP-Unfunded Projects	In Environmental Phase - Managed by CCTA
UF-102	Clayton Road/SR 242 N/B On-Ramp	Install new on-ramp and associated acceleration/weaving lane to SR242 Northbound at the intersection of Clayton Road and Market Street.	ZIP-Unfunded Projects	In Environmental Phase - Managed by CCTA
UF-105	Concord Blvd./Farm Bureau Rd. Traffic Signal Upgrade	Install protected left turn phases from Concord Boulevard onto Farm Bureau Road.	ZIP-Unfunded Projects	Funded with Highway Safety Improvement Program Grant - PJ 2285

Number	Title	Description	Project Type	Status June 2015
UF-106	St. Stephen's Cemetery Frontage Fences/Landscape	Install 617 feet of decorative iron fencing with interpretive plaque and landscaping along Monument Boulevard fronting the St. Stephen's Cemetery, and 37 feet of decorative iron fencing along the west side of the cemetery.	ZIP-Unfunded Projects	Unfunded - not recommended at this time
UF-108	Monument Boulevard Medians and Median Landscaping (Mohr Lane to Victory Lane)	Construct new median islands with irrigation and landscaping between Mohr Lane and Victory Lane.	ZIP-Unfunded Projects	Unfunded
UF-201	Monument Boulevard Undergrounding (Cowell Road to City Limits)	Underground the existing overhead utilities from Cowell Road to City limits.	ZIP-Unfunded Projects	Unfunded
UF-302	Willow Pass Rd. Landscape Improvements - Port Chicago Hwy. to Landana Dr.	Construct medians and install landscaping and construct or provide other improvements as identified in the Willow Pass Rd. Corridor Enhancement Study.	ZIP-Unfunded Projects	Unfunded
UF-504	Families First Awareness Campaign		ZIP-Unfunded Projects	Passively Managed by Economic Development
UF-507	Kirker Pass Rd. Median Landscape Improvements (Concord Blvd. to Clayton Shopping Center)	Landscape the existing median between Concord Blvd. and the main driveway of the Clayton Station Shopping Center	ZIP-Unfunded Projects	Unfunded
UF-508	Willow Pass Rd. Landscape Improvements – Landana Drive to Ashdale Drive	Construct street medians with landscape improvements and plant landscape improvements within the sidewalks along Willow Pass Rd. from Landana Dr. to Ashdale Dr., a distance of about 620 lineal feet. Underground the existing overhead utility lines and install replacement streetlights.	ZIP-Unfunded Projects	Unfunded
UF-509	Civic Center Building B Reconstruction	Construct a 21,000 s.f. building to replace Building B at the Civic Center complex.	ZIP-Unfunded Projects	Unfunded
UF-511	Olivera Rd @ Grant Street Landscaping	Additional funding needed to complete landscaping of median islands and planter strips on both side of the bridge over Highway 242. Project will include replacement of gravel and asphalt median island paving on the bridge structure and landscaping of medians and planter strips on both east and west sides of the highway bridge. Limits of work to be extended to the area between Hillsborough Ave. and Sanford. St.	ZIP-Unfunded Projects	Unfunded
UF-514	Concord Boulevard Median Landscaping--Kirker Pass Road to Clayton City Limits	Remove all existing planting in medians. Install new median landscaping (ground cover and trees) with new irrigation system.	ZIP-Unfunded Projects	Unfunded
UF-515	Kirker Pass Road Median Landscaping Improvements (Clearbrook to Concord Boulevard)	This project will provide landscaping to the three median islands on Kirker Pass Road between Clearbrook Drive and Concord Boulevard. The project landscaping will include trees, shrubs and ground cover. Included in the project will be interlocking pavers and a complete irrigation system for the new landscaping.	ZIP-Unfunded Projects	Unfunded
UF-518	Belmont Road/Waltham Road Drainage Improvement	Install 392' of 15" storm drains including three new catch basins. Install one catch basin in front of 1760 Belmont, one on the Belmont frontage of 1680 Waltham, and one at the corner of 1841 Belmont.	ZIP-Unfunded Projects	Unfunded
UF-519	Golf Course Lakes Improvement Study/Phase I & II Improvements	Engage a consultant to study the redesign and improvement needs of the Golf Course lakes to maintain their use for irrigation, aesthetics and play purposes. Develop a phased construction plan that will enable the planning and improvements to be completed over consecutive fiscal years.	ZIP-Unfunded Projects	Unfunded
UF-520	Ygnacio Valley Road Widening-Cowell Rd. to Michigan Blvd.	Add a third lane along Ygnacio Valley Road in each direction between Michigan Boulevard and Cowell Road.	ZIP-Unfunded Projects	Unfunded - to be proposed for inclusion in new measure expenditure plan
UF-521	Concord Library Expansion	The 47,000 square foot library will be operated by the Contra Costa County Library under a joint operating agreement between the City and Contra Costa County. Funding for the project includes a $1.5 million contribution by the County, which has previously been approved by the City Council and the Board of Supervisors. The collections of the County Library will be contained in the structure.	ZIP-Unfunded Projects	Unfunded
UF-522	Concord Community Center	Design and construction of a multi-purpose, state of the art Concord Community Center.	ZIP-Unfunded Projects	Unfunded
UF-601	Treat Boulevard Sidewalk - North Side, Coco's Restaurant to Cobblestone Drive	The project will construct 310 lineal feet of 6' wide PCC sidewalk from the end of the existing sidewalk west of Coco's driveway, westerly to the curb return at Cobblestone Drive. Both curb returns at Cobblestone Drive and Treat Boulevard will be reconstructed to provide current standard handicap ramps. Twenty feet of 2' high wood fence will be relocated and 52 lineal feet of slope will be excavated at the easterly parcel at Cobblestone Drive and Treat Boulevard. Approximately 210 square feet of sidewalk easement will also be acquired from the easterly parcel at Cobblestone Drive and Treat Boulevard.	ZIP-Unfunded Projects	Unfunded

Number	Title	Description	Project Type	Status June 2015
UF-602	Treat Boulevard Sidewalk - North Side Cobblestone Drive to Cowell Road	This project will construct 2,005 lineal feet of 6 foot wide PCC sidewalk along Treat Boulevard and Cowell Road. Where existing asphalt berm and concrete curb and gutter exist, the sidewalk will be butted against them. Between Cobblestone Drive and Lancelot Drive where no berm or curb and gutter exist, 834 lineal feet of PCC curb and gutter will be constructed. Just West of Cobblestone Drive 40 feet of 12" diameter storm drain pipe and 2 catch basins will be installed to convey existing V-ditch water under the proposed sidewalk. Shrubs and trees will be pruned as necessary.	ZIP-Unfunded Projects	Unfunded
UF-606	Galaxy Way Bridge over Walnut Creek	Construct a two-lane bridge over Walnut Creek connecting two sections of Galaxy Way.	ZIP-Unfunded Projects	Unfunded
UF-703	E-Government Implementation	Implement the projects the Organization identified as a business need through the E-Government Strategic Plan adopted December 2002.	ZIP-Unfunded Projects	Strategic plan is out of date.
UF-802	Arnold Industrial Place/Peralta Road	Traffic Signal	ZIP-Unfunded Projects	Unfunded - Future Demand
UF-803	Arnold Industrial Place/SR 4 Eastbound Ramps	Install new traffic signal at Arnold Industrial Place and Highway 4 Eastbound ramps.	ZIP-Unfunded Projects	Unfunded - Future Demand
UF-805	Hickory Drive/Ponderosa Drive Pavement Cross-Slope Improvement	The project will excavate out the existing parabolic street section on Hickory Drive and Ponderosa Drive from the easterly side of Birch Avenue to the northerly side of 2870 Ponderosa Drive respectively and reconstruct the street with a deep lift asphalt concrete section with a finished cross slope of 2%.	ZIP-Unfunded Projects	Unfunded
UF-806	Grant Street / Highway 242 Landscape Improvements	Negotiate a Cooperative Agreement with Caltrans. Design and construct updated landscaping on the SR-242 northbound off ramp, SR-242 southbound off ramp, west side of Grant Street at SR-242, Grant Street north of SR-242, a planter strip on the south side of Grant Street and the area around Mt. Diablo/John Muir Hospital.	ZIP-Unfunded Projects	Unfunded
UF-807	Port Chicago Highway Sidewalk	Construct a 6-feet wide sidewalk for 800-feet in front of the Diablo Creek Golf Course between the existing sidewalk terminus at Arnold Industrial Way and the proposed sidewalk for Pt. Chicago Plaza.	ZIP-Unfunded Projects	Unfunded
UF-1001	Drain 33A Concord Blvd Drainage Crossing	Upsize the undersized street culvert crossing at Concord Blvd. along the Mt. Diablo Creek tributary north of Kirker Pass Road.	ZIP-Unfunded Projects	Unfunded
UF-1103	Treat Boulevard (San Miguel to Cowell Road) Median Landscape Improvement	Landscape the existing street medians along Treat Boulevard, from San Miguel to Cowell Rd., including rehabilitation of median curbs.	ZIP-Unfunded Projects	Unfunded
UF-1105	Olivera Road (Grant Street to Hillsborough Drive) Median Landscaping	Landscape the existing street medians along Olivera Road from Grant Street to Hillsborough Drive, including the rehabilitation of median curbs.	ZIP-Unfunded Projects	Unfunded
UF-1108	Pave Trail Gap in Newhall Park (Treat Blvd. Entrance)	Construct ADA-compliant trail from Treat Boulevard to close the gap with the existing trail in Newhall Park.	ZIP-Unfunded Projects	Unfunded - ADA compliance will be difficult due to existing grades.
UF-1201	Clayton Road Pavement Rehabilitation (Treat to Ygnacio Valley)	The project will rehabilitate approximately 1.6 miles of the 2 mile long segment of Clayton Road from Treat Boulevard to Ygnacio Valley Road, by grinding and replacing the top 4 inches of asphalt concrete pavement from gutter-lip to gutter-lip.	ZIP-Unfunded Projects	Unfunded - Design 65% complete
UF-1301	Downtown Streetscape and Lighting	Remove and replace existing bricks in sand with new bricks set in concrete, remove bricks in driveways, construct new concrete driveways, and enlarge tree wells within the nine block area around Todos Santos Plaza.	ZIP-Unfunded Projects	Unfunded
UF-1302	Grant Street/Hwy 242 Landscape Improvements Design	The landscape modification includes updated landscaping for the Northbound 242 on & off ramps, minor improvements to the landscaping at the end of the Southbound 242 off ramp (East side Grant St), and low plants in the islands on Grant St. south of 242 where there is no Bomanite. Work also includes replacing the gravel landscaping band adjacent the sidewalks between the ramps under the freeway with hardscape.	ZIP-Unfunded Projects	Unfunded
UF-1303	Civic Center ADA Barrier Removal	Perform all barrier removal projects identified in the City's ADA SETP for the Civic Center including Wings A,C,D and E; Civic Center Library; Human Resources building and the Civic Center parking lots.	ZIP-Unfunded Projects	Site work complete - Building upgrades have not been completed
UF-1304	East Street Undergrounding, Pacheco Street to SR242	Underground existing overhead utilities on East Street from Pacheco Street to just beyond SR242.	ZIP-Unfunded Projects	Unfunded
UF-1306	Meridian Park Boulevard Utility Undergrounding	Underground the overhead utility lines on Meridian Park Boulevard between Concord Avenue and Galaxy Way.	ZIP-Unfunded Projects	Unfunded
UF-1308	Highway 242/Clayton Road Ramps Landscaping	Improve the landscaping at the State Highway 242 on and off ramps at Clayton Road.	ZIP-Unfunded Projects	Unfunded
UF-1309	Install Split-Rail Fence at Hillcrest Park	Replace the existing chain link fence at Hillcrest Park with a new Concrete three rail fence adjacent to the Wetlands.	ZIP-Unfunded Projects	Unfunded

Number	Title	Description	Project Type	Status June 2015
UF-1402	Ygnacio Valley Park Electrical Service Upgrade (Project 2205)	Upgrade electrical cabling providing electrical power to the restrooms, maintenance building and irrigation systems at Ygnacio Valley Park. Project was funded with Measure WW $137,100 and General Fund $13,500 total $170, 500	ZIP-Unfunded Projects	Unfunded - Project funding was reallocated
UF-1412	Emergency Operations Center (EOC) Enhancements	Additional item requested by the EOC	ZIP-Unfunded Projects	Some work completed with grant funds. Remaining enhancements are unfunded.
UF-1602	Willow Pass Park Restroom & Concession Facility Replacement - Field #2	This project will replace the restroom and concession area at Willow Pass Park, near Athletic Field #2.	ZIP-Unfunded Projects	Unfunded
UF-1606	Meadow Homes Park Improvements	This project will provide site improvements at Meadow Homes Park. Based on site visits by the Monument Community Park Assessment Committee, the following improvements have been requested: construction of an 8' wide paved walking path around the existing grass field, installation of eight (8) additional park benches, and ten (10) additional lights around the park.	ZIP-Unfunded Projects	Unfunded
UF-1608	Farm Bureau Road Complete Streets – Phase 3 (Walnut Ave to Clayton Rd)	This project is the final phase of a 3-phased project to implement multiple Complete Streets upgrades along Farm Bureau Road (Wren Ave to Clayton Road). Specifically, this project will include the following improvements: roadway rehabilitation, installation of bike lanes and sidewalks as well as intersection improvements with associated traffic signal upgrades, along Farm Bureau Road between Walnut Avenue and Clayton Road.	ZIP-Unfunded Projects	Unfunded
UF-1609	Oak Grove Road Complete Streets – Phase II (Whitman Rd to Treat Blvd)	The project will rehabilitate the pavement and implement various Complete Streets improvements along Oak Grove Road between Whitman Road and Treat Boulevard. Specific improvements include extending bike lanes, and implementing necessary ADA upgrades and traffic signal modifications.	ZIP-Unfunded Projects	Unfunded
UF-2154	Installation of Irrigation Well at Boatwright Playfields	Install well by drilling a hole and lining it, install electrical service to the well pump, install a pump and connect it to the existing irrigation system along with the proper controls, VFD and sand separator if needed.	ZIP-Unfunded Projects	Unfunded
UF-2207	Golf Course Irrigation Improvements	Design and construct the replacement of irrigation main lines and laterals for holes #3 - #7.	ZIP-Unfunded Projects	Unfunded
UF-2208	Golf Course Greens Replacement	Design and replace the green on hole #9 (FY2017-18). Project would build the green to USGA specifications.	ZIP-Unfunded Projects	Unfunded

FIRST 5 CONTRA COSTA
CHILDREN AND FAMILIES COMMISSION

Creating a Brighter Future for Contra Costa's Children and Families

June 1, 2015

Joan Carrico, Director
Parks and Recreation
1950 Parkside Drive, MS/10
Concord, CA. 94519

Re: Park Improvement Priorities for Ellis Lake and Meadow Homes Parks

Dear Joan,

This memo serves as a revised priority list of recommended park improvements for Ellis Lake and Meadow Homes parks. Please note that this list is in response to our recent meeting with you, Justin Ezell, and Ana Villalobos on May 22nd, 2015. The list reflects the latest input of the Central County Regional Group members, First 5 Contra Costa, and Monument Impact. The list is organized in order of priority and we offer it in partnership with the City of Concord to inform funding decisions in FY 15-16 and beyond.

Ellis Lake Park (identified as #1 priority park)

1. **Bathrooms**: the community would like to see bathrooms returned to Ellis to promote increased park use by families and children.
   a. Waiting for **estimate cost**[1].
2. **Play equipment**: new toddler lot and structure for older children that are placed together and surrounded by fencing
   a. **Estimate cost**: **$275,000**
3. **Lighting**: increased light posts to deter crime and promote park safety.
   a. **Estimate cost: $50,000** (5 lights at $10K ea.)
4. **Lake Border**: install bushes, rocks, fence or some sort of attractive border to prevent children from falling into the lake while preserving the lake's natural atmosphere.
   a. **Estimate cost**: **$500 to $5,000**
5. **Picnic Area**: more shade and seating to promote increased park use by families.
   a. **Estimate cost for benches only**: **$5,000** (5 benches)
6. **Water fountains**: to promote extended play and water consumption
   a. **Estimate cost: $10,000** (1 fountain)

[1] Estimates were provided by the City of Concord Parks and Recreation and Engineering departments.

Meadow Homes Park (identified as #2 priority park)

1. **Play equipment**: new toddler lot and structure for older children that are placed together and surrounded by fencing
   a. **Estimate cost: $325,000**
2. **Bleachers**: Install bleachers to provide increased seating for families on the field who watch soccer games/practice.
   a. **Estimate cost for benches: $8,000** (8 benches)
3. **Lighting**: increased light posts to deter crime and promote park safety.
   a. **Estimate cost**: **$100,000** (10 lights)
4. **Signs and garbage cans:** Install bilingual signs promoting maintenance and non-emergency police department numbers and more garbage cans. Both would promote safety, optimal maintenance, and environmental health.
   a. Waiting for **estimate cost**.
5. **Paved walking path**: Install even, smooth pathway to promote increased physical activity and neighborhood cohesion through walking clubs, etc.
   a. **Estimate cost: $180,000**
6. **Ellis Lake only: Paved concrete fill to circle:** to promote programming
   a. **Estimate cost: $60,000**
7. **Ellis Lake only: Lake Cleaning:** to eliminate smell, potential contamination, and to promote more park use
   a. Waiting for **estimate cost**.

We thank you for your ongoing partnership on this effort Joan.

Sincerely,

Rhea Elina Laughlin
Community Engagement Program Officer

cc: Coire Reilly, Contra Costa Health Services
Ana Villalobos, Monument Impact
Tonya Love, Healthy & Active Before 5
Alex Jair Chávez, Central County Regional Group