

**REPORT TO MAYOR AND COUNCIL****TO THE HONORABLE MAYOR AND COUNCIL:**

DATE: January 27, 2015

SUBJECT: ANNOUNCEMENT OF OPENINGS ON THE CITY OF CONCORD'S MEASURE Q OVERSIGHT COMMITTEE AND AN OPENING FOR A CONCORD REPRESENTATIVE TO SERVE ON THE CENTRAL CONTRA COSTA TRANSIT AUTHORITY ADVISORY COMMITTEE (CCCTA-AC)

Report in Brief

In accordance with Policy and Procedure No. 89, this announcement initiates a recruitment to fill positions on the Measure Q Oversight Committee and a position on the Central Contra Costa Transit Authority Advisory Committee.

Background

On December 9, 2014, the City Council adopted Resolution No. 14-86 rescinding Resolution No. 11-8 and establishing the composition of the **Measure Q Oversight Committee**. The Committee will consist of five members, with at least one member representing the business community and at least three members being residents of the City of Concord. The Committee members will hold staggered terms of four years. The Committee is seeking two members to serve two-year terms ending December 31, 2017 and three members to serve four-year terms ending December 31, 2019.

The **Central Contra Costa Transit Authority Advisory Committee (Advisory Committee)** is comprised of 11 members from Central Contra Costa County. Each member jurisdiction recommends one member for an appointment by the CCCTA Board of Directors. Eileen Vonk, the current representative for the City of Concord, term expires on December 31, 2015; however, she has resigned her position. The Advisory Committee is seeking a member willing to serve the remainder of Ms. Vonk's term ending December 31, 2015.

Discussion

The five member **Measure Q Oversight Committee** will meet as needed from February through June each year. The meeting schedule will be dependent upon the budget preparation schedule, which changes slightly from year to year. The Committee's scope of responsibility for each of the years that the Measure Q half-cent use and transactions tax is collected includes reviewing the City's annual audit report, which will include Measure Q tax revenue and expenditures, and providing recommendations to the City Council on the use of Measure Q revenue.

**ANNOUNCEMENT OF OPENINGS ON THE CITY OF CONCORD'S MEASURE Q
OVERSIGHT COMMITTEE AND AN OPENING FOR A CONCORD
REPRESENTATIVE TO SERVE ON THE CENTRAL CONTRA COSTA
AUTHORITY ADVISORY COMMITTEE (CCCTA-AC)**

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The eleven member **Central Contra Costa Transit Authority Advisory Committee (Advisory Committee)** meets bi-monthly and is charged with the responsibility of acting as advisors to the CCCTA Board of Directors and of collecting and reporting service issues and concerns received from the jurisdictions. Members may volunteer, or be appointed by the Chair to attend scheduled CCCTA Committee meetings, participate in Advisory Committee subcommittees, or undertake other duties for the Advisory Committee.

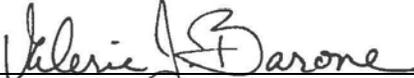
Public Contact

A news release will be issued and distributed to our current distribution list following the announcement of the openings. Letters will be sent to all current members of the Measure Q Oversight Committee and to all persons on record who have requested notification of recruitments. The announcement will be televised on the Concord TV Cable Channel 28 (Comcast) and Channel 29 (Astound) Community Bulletin Boards. The news release will be posted at the Senior Citizen's Center, Concord Police Department, and Concord Library buildings, in the City's agenda display case, and published on the City's Internet site.

Recommendation for Action

Staff recommends that the City Council announce a recruitment to fill five positions on the Measure Q Oversight Committee and one position on the Central Contra Costa Transit Authority Advisory Committee; and set Friday, February 20, 2015 at 5 p.m. as the deadline for receipt of applications by the City Clerk.

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Attachment 1: Measure Q Oversight Committee Application

Attachment 2: City of Concord Boards and Commissions Application



CITY OF CONCORD
APPLICATION
MEASURE Q OVERSIGHT COMMITTEE

APPLICATION DEADLINE: FRIDAY, FEBRUARY 20, 2015 – 5 P.M.

NAME	RESIDENCE ADDRESS	ZIP
CONTACT INFORMATION – IT IS NOT NECESSARY TO PROVIDE ALL; HOWEVER, PLEASE INCLUDE AT LEAST ONE DAYTIME CONTACT SOURCE		
<input type="checkbox"/> HOME PHONE	<input type="checkbox"/> CELL PHONE	<input type="checkbox"/> BUSINESS PHONE
<input type="checkbox"/> FAX	<input type="checkbox"/> E-MAIL ADDRESS	
EMPLOYMENT		
PRESENT EMPLOYER (<i>or last</i>)	POSITION/OCCUPATION	NO. OF YEARS
ADDRESS	CITY	STATE
ZIP		
State reason for applying, including qualifications for this office:		
Describe prior service on a board, commission or any other community service or public body, indicate agency and explain what significant contributions you made:		
QUESTIONNAIRE CONTINUES ON ADDITIONAL PAGE.		

Please identify the type of position for which you are applying:

RESIDENT POSITION

CONCORD BUSINESS POSITION

Why do you believe the Council should appoint you to the Measure Q Oversight Committee?

SUMMARIZE YOUR EDUCATIONAL HISTORY AND CERTIFICATIONS (name of institution, city, state, major, degree, certificate, etc.)

HIGH SCHOOL

COLLEGE

TECHNICAL/VOCATIONAL TRAINING

CERTIFICATIONS OR OTHER

I certify under penalty of perjury that I meet eligibility requirements, am 18 years of age or older, am under no current or anticipated contracts with the City of Concord, and am willing to serve if appointed.

SIGNATURE OF APPLICANT

PRINT NAME

DATE

Please submit this application to:

MAIL: CITY OF CONCORD, CITY CLERK'S OFFICE, 1950 PARKSIDE DRIVE, MS/03, CONCORD, CA 94519-2578

OR E-MAIL: bandc@cityofconcord.org -- Please type "Measure Q Oversight Committee Application" in the subject line of the e-mail.

OR FAX: (925) 671-3375 -- Attn: City Clerk's Office

PLEASE DO NOT ATTACH ADDITIONAL SHEETS TO THIS APPLICATION

If you have questions, contact the City Clerk's Office at (925) 671-3495.



**CITY OF CONCORD
BOARDS AND COMMISSIONS APPLICATION**

NAME		HOME PHONE		CELL PHONE	
RESIDENCE ADDRESS		CITY		STATE ZIP	
LENGTH OF RESIDENCE AT ABOVE ADDRESS	IN CONCORD	IN COUNTY	BUSINESS PHONE	E-MAIL ADDRESS	
EMPLOYMENT					
PRESENT EMPLOYER (or last)			POSITION/OCCUPATION		NO. OF YEARS
ADDRESS		CITY		STATE ZIP	
PLEASE INDICATE THE BOARDS AND COMMISSIONS TO WHICH YOU ARE INTERESTED IN APPLYING BY DESIGNATING THEM IN THE ORDER OF IMPORTANCE TO YOU (1, 2, 3, ETC.)					
<input type="checkbox"/> Appeals Board		<input type="checkbox"/> Design Review Board		<input type="checkbox"/> Planning Commission	
<input type="checkbox"/> Commission on Aging		<input type="checkbox"/> Parks, Recreation and Open Space		<input type="checkbox"/> Other _____	
<input type="checkbox"/> Community Services Commission		<input type="checkbox"/> Personnel Board			
REASON FOR APPLYING:					
WOULD YOU BE AVAILABLE FOR EVENING MEETINGS? <input type="checkbox"/> YES <input type="checkbox"/> NO					
IF YOU ARE CURRENTLY SERVING ON A BOARD OR COMMISSION, OR HAVE PREVIOUSLY SERVED ON A PUBLIC BODY, INDICATE AGENCY AND EXPLAIN WHAT SIGNIFICANT CONTRIBUTIONS YOU MADE:					
CONSIDERING YOUR EXPERIENCE AND ACTIVITIES IN BUSINESS, LABOR, PROFESSIONAL, SOCIAL, OR OTHER ORGANIZATIONS, INDICATE THE EXPERIENCE, TECHNICAL TRAINING, AND/OR SKILLS WHICH QUALIFY YOU FOR AN APPOINTMENT ON EACH DESIRED BOARD OR COMMISSION: (Attach additional sheets as necessary)					
EDUCATION AND TRAINING SUMMARY					
HIGH SCHOOL	CITY	STATE	GRADE COMPLETED	Do you have a High School Diploma or High School Equivalency Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No	
COLLEGE			MAJOR	TYPE OF DEGREE	
TECHNICAL/VOCATIONAL TRAINING					
SIGNATURE OF APPLICANT		PRINT NAME		DATE	

PLEASE MAIL TO: CITY OF CONCORD, CITY CLERK, 1950 PARKSIDE DRIVE, MS/03, CONCORD, CA 94519-2578
 OR E-MAIL TO: bandc@cityofconcord.org. Please type "Boards & Commissions Application" in the subject line of the e-mail.
 OR FAX TO: (925) 671-3375 Attention: City Clerk

NOTICE TO APPLICANTS

City of Concord

Regarding Disclosure of Information to the Public

Members of the City Council and selected boards, commissions and committees are also subject to either State or City Conflict of Interest laws and are required to complete a Statement of Economic Interests at the time of application, appointment, annually, and at the end of their service. These documents are also available to the public. If you have any questions, please contact City Clerk's Office, at (925) 671-3495.

Interviews for positions on the City's Boards and Commissions are conducted by specified City Council meetings at a public meeting.

Thank you for your interest in applying for a position on one of Concord's Boards, Commissions, or Committees, or as a representative for the City of Concord on an Advisory Committee.