

**REPORT TO MAYOR AND COUNCIL****TO THE HONORABLE MAYOR AND COUNCIL:**

DATE: June 24, 2014

**SUBJECT: APPROVE CONTRACT NOT TO EXCEED \$65,000 FOR VEHICLES LEASED THROUGH ENTERPRISE RENT A CAR TO SUPPLEMENT THE POLICE DEPARTMENT FLEET (GENERAL FUND)****Report in Brief**

Since 2012 the Police Department has supplemented its fleet with vehicles leased through Enterprise Rent-A-Car. The Police Department has utilized the State of California, Department of General Services, California Multiple Award Schedule (CMAS) contract rates.

**Background**

Since 2012 the police department has leased seven vehicles from Enterprise Rent-A-Car. In order to offset costs and accomplish this, the police department gave up seven vehicles from its fleet in exchange for lease program vehicles. A Request for Proposal (RFP) is not required because Enterprise INC is a sole-source-provider due to Enterprise INC having a CMAS contract with the State of California. California Multiple Award Schedules (CMAS) offer a wide variety of commodity, non-IT Services, and information technology products and services at prices which have been assessed to be fair, reasonable and competitive. The use of these contracts is available to California State and local government agencies. The contract rate for the lease of the seven vehicles during FY 2013/2014 was \$47,000 however the new CMAS rates have increased and now the expense for the use of seven vehicles will be approximately for FY2014/2015 \$52,000.

The additional expense of \$13,000 is included in this report to cover the sporadic and occasional renting of four vehicles for other members of the department. This expense will not exceed \$13,000 for FY 2014/2015 bringing the total contract to \$65,000.

**Discussion**

The City's purchasing requirements state that purchases above \$50,000 require a competitive bid process and Council approval; and that in those instances when research determines the product can only be obtained from a single-source, the non-competitive purchase can only be consummated with justification and approval by the City Council.

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June 24, 2014

Page 2

Enterprise Holdings INC, D/B/A Enterprise Rent-A-Car, currently holds the CMAS contract for leased vehicles for the State of California. The City of Concord Purchasing Department recognizes and accepts the State contract in-lieu of an out-going competitive bid.

**Fiscal Impact**

This expense is accounted for in the FY 2014/2015 Police Department Operational Budget.

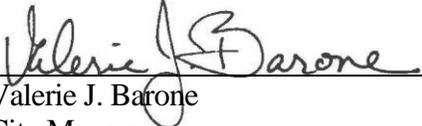
**Public Contact**

The regular posting of the agenda.

**Recommendation for Action**

Staff is recommending the City Council approve the requested expenditure of up to \$65,000 for the sole-source lease agreement with Enterprise Holdings INC.

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