
MEMORANDUM

June 3, 2014

TO: Members of the City Council

FROM: Timothy S. Grayson, Mayor

SUBJECT: **Designation of Voting Delegate for the General Business Meeting at the League of California Cities Annual Conference – September 3-5, 2014, Los Angeles, California**

Recommendation

Approve the appointment of Mayor Tim Grayson as the City of Concord's voting delegate, and Vice Mayor Ron Leone as alternate, to the General Business Meeting of the League of California Cities Annual Conference scheduled September 3-5, 2014, Los Angeles, California.

Background

The League of California Cities bylaws provide that each city is entitled to one vote on matters affecting municipal League policy. The resolutions adopted at the annual conference guide cities and the League in efforts to preserve and improve the services and operations of local government in California.

To cast the city's vote, a city official must be designated a voting delegate by action of the City Council and the City Clerk must return the Voting Delegate Form to the League Credentials Committee by no later than Friday, August 15, 2014.

TSG/jf

Attachment A: Annual Conference Voting Procedures
Attachment B: Copy of the Voting Delegate/Alternate Form

Annual Conference Voting Procedures 2014 Annual Conference

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to League policy.
2. **Designating a City Voting Representative.** Prior to the Annual Conference, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the Voting Delegate Form provided to the League Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the Voting Delegate Desk in the conference registration area. Voting delegates and alternates must sign in at the Voting Delegate Desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the Business Meeting.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the Credentials Committee at the Voting Delegate Desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in his or her possession the city's voting card and be registered with the Credentials Committee. The voting card may be transferred freely between the voting delegate and alternates, but may not be transferred to another city official who is neither a voting delegate or alternate.
6. **Voting Area at Business Meeting.** At the Business Meeting, individuals with a voting card will sit in a designated area. Admission will be limited to those individuals with a special sticker on their name badge identifying them as a voting delegate or alternate.
7. **Resolving Disputes.** In case of dispute, the Credentials Committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the Business Meeting.


CITY: Concord

**2014 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to the League office by Friday, August 15, 2014. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

In order to vote at the Annual Business Meeting (General Assembly), voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the Annual Business Meeting. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the Voting Delegate Desk.

1. VOTING DELEGATE

 Name: Timothy S. Grayson

 Title: Mayor
2. VOTING DELEGATE - ALTERNATE

 Name: Ronald E. Leone

 Title: Vice Mayor
3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

PLEASE ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES.

OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ E-mail _____

 Mayor or City Clerk _____ Phone: _____
(circle one) (signature)

Date: _____

Please complete and return by Friday, August 15, 2014

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