

CITY COUNCIL COMMITTEE

POLICY DEVELOPMENT AND INTERNAL OPERATIONS

Mayor Tim Grayson, Chair
Laura Hoffmeister, Committee Member

5:30 p.m.
Thursday, November 12, 2015

Wing A, Garden Conference Room
1950 Parkside Drive, Concord

- ANNOTATED AGENDA -

ROLL CALL: Committee member Laura Hoffmeister was present. Council member Ron Leone substituted for Committee Chair Tim Grayson who was absent.

STAFF PRESENT: Jovan Grogan, Deputy City Manager; Victoria Walker, Director of Community & Economic Development; Laura Simpson, Planning Manager; Joan Ryan, Senior Planner.

MEMBERS OF THE PUBLIC WHO ADDRESSED THE COMMITTEE: None

PUBLIC COMMENT PERIOD: None

- 1. CONSIDERATION** – Proposed Fee Reduction for Secondary Living Units. Report by Joan Ryan, Principal Planner.

ACTION: Joan Ryan presented a report sharing the background of the Housing Element Update and Program H-1.4.4 which encouraged the City to work with the Contra Costa Water District to reduce their fees. She also reviewed the Secondary Living Unit ordinance, Secondary Living Unit fees, coordination during the last year with Contra Costa Water District (CCWD), and proposed reductions in CCWD fees and City impact fees for the development of secondary living units. She then described a proposed 2-year Pilot Program to encourage the construction of secondary living units as a tool to achieve additional affordable housing. The program includes a reduction by 50% in the parkland and OSIP (traffic) fees, and an amnesty program to legalize illegally constructed units.

The Committee discussed the proposal. The Committee agreed with the 2-year Pilot Program and the 50% reduction in fees, but noted the fee reduction would only be for the 640 sq. ft. or smaller

units. They also agreed with the incorporation of an amnesty program in which the owner would pay the reduced fees and any required building permit fees (without penalties). Finally, the Committee stated that for the short 2-year period, the deed restriction for owner occupancy requirements could be waived, and agreed that staff would have two years to evaluate the program. The Committee indicated the next step would be to review the program before the full Council.

2. ADJOURNMENT at 6:45 p.m.

Reviewed by:



Jovan Grogan, Deputy City Manager

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