

CITY COUNCIL COMMITTEE

SPECIAL MEETING

POLICY DEVELOPMENT AND INTERNAL OPERATIONS

Mayor Tim Grayson, Chair
Ron Leone, Committee Member

5:30 p.m.
Monday, April 21, 2014

City Manager Conference Room
1950 Parkside Drive, Concord

- ANNOTATED AGENDA -

ROLL CALL: All present

STAFF PRESENT: Scott P. Johnson, Assistant City Manager; Mary Rae Lehman, City Clerk; Joan Carrico, Director of Parks and Recreation

MEMBERS OF THE PUBLIC WHO ADDRESSED THE COMMITTEE: Ray Barbour, Concord; Jeanette Green, Concord

PUBLIC COMMENT PERIOD:

Ray Barbour, Concord, recommended a “No Smoking” policy for all City parks and the installation of a “No Smoking” sign be posted in Markham Park similar to the one in Todos Santos Park, suggesting that the posting of such a sign would allow the police department to enforce violations.

- 1. REVIEW** – Review of the City’s Boards and Commissions. Report by Mary Rae Lehman, City Clerk

ACTION: City Clerk Lehman gave an oral report, referencing the supporting Memorandum dated April 21, 2014, stating that a survey had been conducted through Survey Monkey with all appointed Board and Commission members with an e-mail address on record. She reviewed the questions asked and the responses given, stating that the majority of the respondents were very satisfied with the current recruitment and term lengths. Ms. Lehman advised that the Design Review Board (DRB) and the Planning Commission (PLC) were the only Board/Commissions to

receive a stipend, and shared that some members had indicated a desire to have the Sub Committee members drop in to their regular meetings once in a while.

Jeannette Green, Concord, asked why compensation was authorized for the DRB and PLC and was advised that the members used their own vehicles and gasoline to tour various project locations before they could render a decision.

Committee Chair Grayson referenced his personal experience while serving on a large committee and asked staff to review the various Board/Commission size and composition to see if adjustments should be recommended, and to explore “best practices” of other communities.

Committee member Leone referenced an e-mail received from Councilmember Birsan and took the opportunity to review the items addressed. The Committee members determined that compensation to all Board/Commission members should not have further consideration.

Jeannette Green, Concord, stated from the audience that she concurred.

With reference to a suggestion to increase the Planning Commission from 5 members to 7 members, the Committee determined that the current size was adequate.

Staff was directed to review Section 5.2 of Policy/Procedure 89 “ATTENDANCE” and amend it to read “Should any Board or Commission member have 3 unexcused absences within a fiscal year, staff is to provide pertinence information to the City Clerk who will notify the member of their resignation.”

Upon completion of discussions, staff was directed to meet with each of the Boards and Commissions to ensure all members had the opportunity to provide their input and recommendations on current practices, to review best practices regarding Boards and Commission, and to return to the Policy Development and Internal Operations Committee with recommendations for enhancements and efficiencies.

CORRESPONDENCE:

- a. Picture of the signs at Todos Santos Plaza submitted by Ray Barbour during Public Comment period.
- b. E-mail from Sue Anne Griffin dated April 17, 2014 listing the Measure Q Committee absences for the period January 1, 2013 – March 1, 2014.
- c. E-mail dated April 20, 2014 from Councilmember Birsan regarding “Points of Interest on Boards and Commissions.”
- d. E-mail from Joan Carrico dated April 21, 2014 listing the Parks, Recreation and Open Space Commission absences for the period January 2013 – March 2014.
- e. E-mail dated April 21, 2014 from Mark Weinmann expressing his concern over the late arrival of the agenda and packet for this evenings meeting.

2. ADJOURNMENT at 6:30 p.m.



In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator at (925) 671-3361, at least five days in advance of the meeting. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Distribution: City Council
Valerie Barone, City Manager
Scott Johnson, Assistant City Manager
Mark Coon, City Attorney
Mary Rae Lehman, City Clerk
Administrative Services

Board and Commission Survey

Exhibit A

Survey Monkey survey conducted for a 6 week period. All Board and Commission members who have e-mail addresses on record were invited to participate. 42 members were eligible; 20 responded. Not all respondents responded to all questions. A copy of each survey response is available in the City Clerk’s office.

The check marks represent a like or similar response to that written. Where appropriate, reference has been made to the Board or Commission referenced. An identification key appears at the end of this document.

Question	Positive Responses	“Needs Fixing” Responses	Comments
<p>#1 - Are the Board/Commission Recruitments run well, or are there ways to improve on that process? Please explain. What do you like about the process and what would you change?</p>	<p>Run well - √√√√√√√√ √√√√√√√√</p>	<p>Interviewers need to tell applicants what may be expected of them. (CSC)</p> <p>Feels the applicants should have more than 10 minutes to talk with their interviewers and when incumbents are going to be appointed anyway, don’t do interviews at all. (CSC)</p>	<p>Suggestion that the interview include some personal questions. (COA)</p> <p>Have members of the commission serve on the interview panel. √√ (CSC)</p> <p>Prefers the individual interviews; eliminates competition of a “group” interview which has occurred in the past. (DRB)</p> <p>Be sure to give appointees the training/materials needed to fulfill the position. (COA)</p> <p>ALWAYS adhere to the process to avoid misinterpretations by the public. (PLC)</p>
<p>#2 - We recently went from 2-year Board/Commission terms to 4-year terms. Please share your observations of the pros and cons of these longer terms?</p>	<p>Supports the 4-year term- √√√√√√√√√√√√√√√√ Allows members to get involved</p>	<p>Expressed concern that a member may not perform to City expectations and City would not be able to remove the member. (PLC)</p> <p>Concern that complacency could set in with 4-year terms. (PRC)</p> <p>Incumbents should not become entrenched. (CSC)</p>	<p>Turnover is inevitable with a 4-year term, and incidental recruitments may impact staff and causes Commission disruptions. (PLC)</p>

Board and Commission Survey

Exhibit A

Question	Positive Responses	“Needs Fixing” Responses	Comments
<p>#3 - What are the goals of your Board and Commission? In your opinion, is the Board or Commission upon which you serve meeting the goals?</p>	<p>Meeting goals- √√√√√√√√√√√√√√</p>	<p>Would like more responsibility and projects to focus upon (PRC)</p>	<p>Concern expressed that City Mgmt. may not fully understand the role of the commissions. (CSC)</p> <p>Concern expressed that information presented to Commissioners may be filtered and diminished by staff. (CSC)</p>
<p>#4 - Regarding the size of your Board or Commission, if the number of members were reduced, would that help in keeping the Board/ Commission focused on meeting its objectives? Why or why not?</p>	<p>Size is adequate or fine- √√√√√√√√√√√√√√</p>	<p>Current size of the CSC could be reduced to five members supporting both grant programs. (CSC)</p> <p>Increase the number of members currently serving on the COA. (COA)</p> <p>Too many members, can talk forever. (CSC)</p>	<p>More members on the commission would allow the work to get spread more evenly (COA)</p> <p>Consider reducing the CSC to 5 or 7 members. (CSC)</p>
<p>#5 - Does your participation in your assigned Board or Commission meet the expectation you had when you applied for the position? Please explain your answer.</p>	<p>Yes, meets expectation- √√√√√√√√√√√√√√</p>	<p>Would like to do more- √√√ (COA, PRC, PEB)</p> <p>Commissioners input and feedback has been shunned and obstructed reducing enjoyment and sense of accomplishment. (CSC)</p>	<p>Staff changes have made participation less enjoyable. (CSC)</p>
<p>#6 - Do you feel the time you spend at meetings provides a value to the community? How?</p>	<p>Yes, goals and discussions are community related- √√√√√√√√√√√√√√√√</p>	<p>Should only meet when necessary. (PRC)</p> <p>A small group of members have been talking outside the regular meetings. (CSC)</p> <p>Yes, when allowed to perform as defined by Ordinance.(CSC)</p>	
<p>#7 - Please provide us constructive feedback on staff support to your Board or Commission. What is going well that should continue? What could be improved to make the meetings more effective?</p>	<p>Staff support is very good or outstanding; No changes recommended- √√√√√√√√√√√√√√</p>	<p>Staff changes have made understanding the program difficult and Senior City Mgmt. has not been helpful in resolving matters. (CSC)</p> <p>Desire more control over generalized chit chat. (CSC)</p>	<p>Appreciates the support given by staff during televised meetings √√ (PLC, PRC)</p> <p>Believes there are projects which are not brought before the DRB that should be. (DRB)</p>

Board and Commission Survey

Exhibit A

Question	Positive Responses	“Needs Fixing” Responses	Comments
			<p>Would like the “final” word on design; eliminating an applicant from the ability to have the Planning Commission overrule DRB input. (DRB)</p> <p>Would like an annual or quarterly Q&A with Councilmembers to be sure that the Council and Commission are on the same path. (CSC)</p> <p>Would enjoy having the appointing Sub-Committee members “drop in” once in a while to offer reassurance. (CSC)</p>
<p>#8 – What recommendations, if any, do you have for improving the effectiveness of your Board or Commission</p>		<p>Fill all the vacant positions (COA)</p> <p>Would like input from City Management staff of expectations/vision for the commission. (CSC)</p> <p>Ensure transparency! (CSC)</p>	<p>Suggestion for training sessions be held periodically to ensure the Board members understand their responsibilities. (PLC)</p> <p>CSC tours should be conducted prior to decision on who should receive the funding. √√ (CSC)</p> <p>Suggestion that the Commissions get together once a year and collaborate on issues. (COA)</p> <p>Engage the public more on issues before our commissions. √√ (PRC)</p> <p>Would like more staff input on what the City and City Council “feels” about a project before being asked to make design decisions. (DRB)</p> <p>Annual Joint Meetings with the Planning Commission have been beneficial. (DRB)</p>

APB = Appeals Board
COA = Commission on Aging
CSC = Community Services Commission
DRB = Design Review Board
PEB = Personnel Board
PLC = Planning Commission
PRC = Parks Recreation and Open Space



POLICY & PROCEDURE

Exhibit B

CITY OF CONCORD

Number: 89
Authority: Council Motion
Effective: 12-11-78
Revised: 6/4/13
Reviewed:
Initiating Dept.: CM

COUNCIL APPOINTMENTS TO BOARDS AND COMMISSIONS

1. PURPOSE

To establish procedures to be used in accepting applications for and making appointments to fill openings on the various Council-appointed Boards and Commissions (Municipal Code, Chapter 2, Article V).

2. SUBMISSION OF APPLICATIONS

- 2.1 Applications for Boards or Commissions shall be available in the Administrative Services Division of the Office of the City Manager and on the City’s website.
- 2.2 Applications shall be considered active until the applicant has had the opportunity to complete a re-cruitment and appointment cycle for each position for which they have applied.

3. NOTIFICATION OF OPENINGS

- 3.1 The Administrative Services Division of the Office of the City Manager shall schedule City Council agenda items for the announcement of expiring terms of members at least three months prior to expiration dates. Terms for all Boards and Commissions expire as shown on the schedule (Section 6). Expiring terms shall be considered as automatically extended beyond the expiration to the date the City Council makes new appointments.
- 3.2 The City Council shall call for new applications, setting a date certain during the months indicated in Section 6 as the closing deadline for the receipt of applications. Public notice of openings, including a statement that incumbents may reapply, shall be made in advance of the closing deadline and interested parties and organizations shall be notified.
- 3.3 Prior to the closing deadline, the City Clerk in partnership with the staff liaison to the recruiting Board/Commission will review the submitted applications to determine the recruitment resulted in a sufficient pool of applicants. Should staff determine that the City has not received an adequate pool of applicants, the City Clerk will make a recommendation through the Mayor to announce an extension of the recruitment at the next available regular meeting. .
- 3.4 The City Council or Council Subcommittee shall review applications and will conduct interviews with applicants, reserving the right to waive the opportunity to conduct interviews with previously interviewed or incumbent applicants.
- 3.5 The Administrative Services Division of the Office of the City Manager shall schedule a City Council agenda item as indicated in Section 6 to publicly appoint persons to a designated term.
- 3.6 The Administrative Services Division of the Office of the City Manager shall prepare appropriate letters confirming appointments and prepare, for the Mayor's signature, letters to those not appointed.
- 3.7 In making appointments, the City Council shall make appointments that result in the influx of new ideas and perspectives while, at the same time, ensuring continuity and expertise.

- 3.8 No individual shall be appointed to serve as a member on more than one City Board or Commission, unless such dual membership is provided for in Chapter 2, Article V of the Municipal Code; however, they may serve as an appointee to an advisory body of an outside agency.
- 3.9 The City Council may appoint one or more alternates to any Board, Commission or Committee as provided for in Chapter 2, Article V of the Municipal Code.

4. APPOINTMENTS

- 4.1 Members of a City Board or Commission serve at the pleasure of the City Council. An appointment to a Board or Commission is revocable at any time, without cause, by a majority vote of the City Council. A Council Committee review or recommendation is not required for the Council to consider or take such action
- 4.2 In the event openings occur prior to expiration of a member's term, the City Council may call for new applications and/or existing applications may be considered when making appointments to fill an unexpired term. Openings may also be filled from the list of Council-appointed alternates as provided for in Chapter 2, Article V of the Concord Municipal Code, or the Council may make an appointment from the unsuccessful applicants from the most recent recruitment if it is no older than 12 months.

5. ATTENDANCE

- 5.1 Any member of a City Board or Commission who absents him/herself from three consecutive meetings without being excused will be deemed to have resigned his/her office, and the City Council may appoint a new member to serve in the place of such absent member. The City Council shall make the ultimate determination of whether the absence was excused.
- 5.2 Should the unexcused absence of any Board or Commission member reach the 3 consecutive meeting threshold, support staff is to provide pertinent information to the Director of City Management who will notify the member of their resignation and begin the process to fill the vacancy.

6. SCHEDULE

- 6.1 A formal recruitment will occur on odd-numbered years, or when an interim vacancy occurs.

Board or Commission	Announce Openings 1st available Council Meeting in	Deadline for Applications: 60 days following announcement or 1st Friday of	City Council Appointments 1st available Meeting in	Terms Begin	Terms Expire
Board of Appeals	November	January	February	March 1	February 28
Planning Commission	November	January	February	March 1	February 28
Personnel Board	November	January	February	March 1	February 28
Design Review Board	November	January	February	March 1	February 28
Parks, Recreation & Open Space Commission	March	May	June	July 1	June 30
Community Services Commission	March	May	June	July 1	June 30
Commission on Aging	March	May	June	July 1	June 30
Youth Members on the Parks, Recreation & Open Space Commission	Appointed annually by the Parks, Recreation & Open Space Commission				

- 6.2 Scheduling may be operationally adjusted.

Attendance Report for Boards and Commissions
January 1, 2013 – March 1, 2014

Exhibit C

Board	Number of Members	Number of Meetings	Absenteeism
Appeals Board	5 members	-0- meetings	-0-
Commission on Aging	Up to 11 – currently have 7 members with recent appointment	10 meetings; 3 special events	4 resignations over the past 14 months 11 excused absences 1-Davis-Lucey 3-Dexter 2-Lee 2-Leon 1-Rogers 2-Pascual
Comm. Services Commission (CSC)	9 members and 2 alternates	5 meetings	10 excused absences 2-Miller 1-Ernst 1-Carter 1-Molstad 1-Sewell 1-Kaushal 3- Sierra
CPHHCD A Subcommittee of the CSC	7 members of the CSC and 2 Pleasant Hill representatives	14 meetings	11 excused absences 4-Miller 4-Weinmann 1-Thompson 1-Ernst 1-Green
Design Review Board Compensation: \$50 per meeting	5 members	19 meetings	5 excused absences 1-Harmon 2-Wells 2-Avila
Downtown Specific Plan	13 members 2 alternates	10 meetings	27 excused absences 3-Andrews 3-Hoag 6-Thomas 2-Gray 1-Shelby 3-Wells 1-McGallian 3-Dami 1-Walters 2-Eber

Attendance Report for Boards and Commissions
January 1, 2013 – March 1, 2014

Exhibit C

Board	Number of Members	Number of Meetings	Absenteeism
			1-Woods 1-Renfrow
Parks Recreation and Open Space	5 adult members 2 youth members	6 meetings	Info not confirmed
Planning Commission Compensation: \$50 per meeting	5 members	19 meetings	10 excused absences 1-Hoag 1-McGallian 2-Mercurio 2-Obringer 4-Avila
Personnel Board	5 members	2 meetings confirmed	Info not confirmed

*Submitted by
Ray Barber
PD+FO
4-21-14*

**Welcome to
Todos Santos Plaza
Dogs
Alcohol, Amplified Sound,
Bicycles, Skateboards,
Skates, Smoking & Vendors
ARE PROHIBITED
BY CMC 74-36**

**PARK CLOSED
11 P.M. TO 6 A.M.**

**NO[®]
SMOKING** 
**NO
DOGS** 



Lehman, Mary Rae

*Beach
PD&IO
4-21-14*

From: Griffin, Sue Anne
Sent: Thursday, April 17, 2014 9:00 AM
To: Lehman, Mary Rae
Cc: Barone, Valerie
Subject: FW: PD&IO packet

For January 1, 2013 – March 1, 2014

3 excused absences

1-Kasper

1-Freitas

1-Neito

FYI,

Sue Anne

Sue Anne Griffin
Confidential Secretary
City Manager's Office
1950 Parkside Drive, M/S 01A
Concord, CA 94519
(925) 671-3150 or 3490 (vm)
(925) 798-0636 - fax
SGriffin@ci.concord.ca.us

From: Barone, Valerie
Sent: Wednesday, April 16, 2014 4:52 PM
To: 'Edi Birsan'; Griffin, Sue Anne
Cc: Lehman, Mary Rae; Nakamura, Mary; Fockler, Joelle; Johnson, Scott P
Subject: RE: PD&IO packet

Good questions, Edi. Mary Rae will let us all know when she is back from her short vacation.

Valerie

Valerie Barone
City Manager
City of Concord
valerie.barone@cityofconcord.org
925.671.3150



Our mission is to join with our community to make Concord a city of the highest quality. We do this by providing responsive, cost-effective, and innovative local government services.

From: Edi Birsan [<mailto:EdiBirsan@astound.net>]
Sent: Wednesday, April 16, 2014 2:00 PM
To: Griffin, Sue Anne
Cc: Lehman, Mary Rae; Nakamura, Mary; Fockler, Joelle; Barone, Valerie
Subject: PD&IO packet

Was Measure Q asked to comment?
Is there a record of attendance for Measure Q

Thanks

On Apr 16, 2014, at 1:36 PM, Griffin, Sue Anne <Sue.Griffin@cityofconcord.org> wrote:

Edi

Please take the short survey at
www.PulseOfConcord.com

Edi Birsan
950 Alla Ave,
Concord, CA 94518
510-812-8180 (cell)

Griffin, Sue Anne

From: Edi Birsan <EdiBirsan@astound.net>
Sent: Sunday, April 20, 2014 11:03 PM
To: Griffin, Sue Anne
Cc: Nakamura, Mary; Barone, Valerie
Subject: Bench item for the Policy Committee meeting on Monday

Please give this to the committee and put in the records:

Edi

Edi Birsan
950 Alla Ave,
Concord, CA 94518
510-812-8180 (cell)

PD + IO
04/21/14
Bench
Item 1

POINTS OF INTEREST ON BOARDS AND COMMISSIONS

Edi Birsan

April 2014

1. Compensation:

Recommend:

Either we pay everyone a stipend of \$50 a meeting or we pay no one.

Why:

It is not fair to ~~all~~ all concerned.

Does not build good will and better friendships.

Is not beneficial to all concerned.

Enough playing favorites with Planning Commission and the Design Review Board.

Secondary Consideration:

If you insist on continuing the disproportionate compensation then extend it to the Community Service Commission which I am most familiar with having spent several years there. These people deal with the distribution of over \$1 million in Community Bloc Grants as well \$200,000 + from the Health District. (If you want me to tell you where to get the money for this amount - \$450 a month - look at the contracts we are going

to sign tomorrow.)

2. Term 2 years vs 4 years

Recommend:

Committee on Aging: with 4 resignations/vacancies in the last 14 months not being that unusual, I would suggest that if possible that we appoint those under 65 for 4 year terms and those 65 and over to 2 year terms.

Community Service Commission:

I would recommend a mix of 2 and 4 year terms to be timed to be with the 2 year cycle so that the first year is the revision/learning year and the second year is the evaluation and assignment year. The 4 year term should be for the core experienced people that provide long term stability, institutional knowledge and are a good source for the Health District.

Planning Commission

I strongly urge that we adopt a mix of terms with 3 people assigned for 4 years to provide stability and then 2 positions for 2 years to be tryouts. This allows the community to rotate through the Planning Commission more new people as potential leadership roles and civic training and to make corrections easily for errors in judgement without the whole awkwardness of having to fire some one mid term. The reality is that the Planning Commission functions in a political environment more than any other commission. Currently 3 of the 5 have run for City Council and the remaining two will do so in the next 2-6 years. Face the political function of the committee and let's move on with a further reform of the Planning Commission under restructure:

3. Restructure:

Planning Commission:

This does not have an alternate which gives the Council one less position of potential political leadership roles to try out. It also would allow, with a slight change in the protocols of the commission, to allow the alternate to step in whenever any of the other members are either absent or are recused.

Personally, with the onset of the Weapon Station coming in the next two years an expansion of the Planning commission to 7 people may be advisable with a sub committee of the three with 4 year terms to be the spearpoint for anything happening at the Weapon Station. This would reduce some of the politics perceived as well as break up the work load.

Committee on Aging:

While we have 7 members here, the temptation is for reduction to 5 but I think we can use the original numbers as a way of showing support for the senior community as well as highlighting leadership potential in this group. The city has under utilized the Commission on Aging in its branding of the City as The Place Where Families Come First.

Community Service Commission:

Our largest commission and one that I am most familiar with. One of the features of the committee is the Financial Sub-Committee that controls 20% of the rating of the Bloc Grants. This is a committee of 3 to avoid a quorum. This also means that 3 out of the 9 commissioners may have a financial bend in their approach. To decrease the number of members on the commission means that the proportion of that sort of inclination goes up and I do not see that as a benefit to the community.

Additionally as we draw from this commission the people for the Health Care District, it is advisable that we have a large pool of people to draw from so as to not cause a quorum problem when the Health Care District meets.

This commission has the heart breaking decision making of dividing resources between starving babies, abuse in the family, rape victims, senior protection, poverty, abandonment of kids, homelessness, mental illness, economic disparity, and a host of other absolutely deserving projects with not enough to go around to make an effective impact on all of them. To the massive credit of the City Council of Concord, this has been declared a politic free zone and we the Council have always backed the decision making of this group. The dynamics of operation in this sort of stress background works well with 9 people that allows for a greater diversity of prioritization and sensitivity than you would get in reducing the size.

We get tremendous value and pride in this Commission and I would strongly advise we leave it as it is.

Regards,

Edi Birsan

Lehman, Mary Rae

*Benched
PRO I O
4-21-14*

From: Carrico, Joan
Sent: Monday, April 21, 2014 1:51 PM
To: Lehman, Mary Rae
Subject: RE: Attendance Records for Board and Commission members

Mary Rae,

Here is the information for PROSC.

Number of Members: 7 (5 adult; 2 youth)
Number of Alternates: 2 (1 adult; 1 youth)

Number of meetings over the past 14 month period (Jan 2013 – Mar 2014): 6

Absences per each meeting, by name of member who was absent and notation of excused or unexcused:

August 2013: Edgcombe-unexcused; Lancaster-excused; Schafer-excused

November 2013: Edgcombe-unexcused

December 2013: Edgcombe-unexcused; Lucas-unexcused; Miller-excused

March 2014: Edgcombe-unexcused

From: Lehman, Mary Rae
Sent: Wednesday, April 02, 2014 10:18 AM
To: Flores, Marie; Connolly, Avis; Gaughan, Cathy; Parada, Marla; Abejo, Frank; Johnson, Carol; Spilman, Grant; Griffin, Sue Anne; Carrico, Joan; Ryan, Joan
Cc: Fockler, Joelle
Subject: Attendance Records for Board and Commission members

As part of the report that I am preparing for the City Council regarding the successes of our Boards and Commissions, I would like to include attendance reports on the memberships. This is part of the Policy and Procedure governing B&C's however due to lack of staffing we haven't made this report in a number of years.

So, I would appreciate it if you could provide me with the following information for the below listed Boards and Commissions covering the period 1/1/13 to date - a 14 month period.

Number of Members
Number of Alternates

Number of meetings over the past 14 month period.

Absences per each meeting, by name of member who was absent, with notation of excused or non-excused.

Appeals Board
Commission on Aging
Community Services Commission
Concord/Pleasant Hill Health Care District
Design Review Board

Downtown Specific Plan
Measure Q Committee
Personnel Board
Planning Commission
Parks, Recreation and Open Space Commission

Holler if you have any questions I'd like this information by the first of next week if at all possible.

Mary Rae

Griffin, Sue Anne

*Besched
PD & IO
4-21-14*

From: Nakamura, Mary on behalf of Concord City Council
Sent: Monday, April 21, 2014 4:32 PM
To: Griffin, Sue Anne
Subject: FW: Tonight's Special PD&IO Council Committee Meeting - CSC Input?
Attachments: PD&IO 042114 Special B&C Review Packet.pdf; PD&IO 04-21-14 spagenda.doc

From: Mark Weinmann [<mailto:markweinmann@sbcglobal.net>]
Sent: Monday, April 21, 2014 4:04 PM
To: Concord City Council
Cc: Carrico, Joan
Subject: Fw: Tonight's Special PD&IO Council Committee Meeting - CSC Input?

I am, once again, very dismayed at events that have transpired with City Management.

I received this e-mail this afternoon at 3:30 p.m. and can not attend the meeting tonight. In reading this, I see two things covered as part of the commission review - A survey with 20 responses and an absentee report. Several weeks back, I had contacted Mary Rae Lehman as Chair of the CSC to inquire as to when she would come to our commission meeting as had been intimated would occur as part of this review process. I was told the survey would be completed and then visits to commission meetings would be scheduled. It appears by the content of this e-mail that will NOT occur and that the report will be based on very limited information.

As you may (or may not) know, the CSC has been dealing with issues and I, as Chair, was looking forward to having this opportunity for the commission to provide feedback. It appears that feedback will be limited to a very simple and not well responded to survey.

Mark Weinmann
Chair, Community Services Commission
City of Concord

----- Forwarded Message -----

From: "Griffin, Sue Anne" <Sue.Griffin@cityofconcord.org>
To:
Sent: Monday, April 21, 2014 3:26 PM
Subject: Tonight's Special PD&IO Council Committee Meeting

Please see the attached packet for tonight's Special Policy Development & Internal Operations Council Committee Meeting

Best regards,

Sue Anne
Sue Anne Griffin
Confidential Secretary
City Manager's Office
1950 Parkside Drive, M/S 01A
Concord, CA 94519
(925) 671-3150 or 3490 (vm)
(925) 798-0636 - fax
SGriffin@ci.concord.ca.us

*cc: Committee
Council
AM
ACM
CA*

