

COMMITTEE MEMBERS  
Laura M. Hoffmeister, Chair  
Edi E. Birsan, Committee Member

Civic Center  
1950 Parkside Drive  
Concord, CA 94519  
[www.cityofconcord.org](http://www.cityofconcord.org)



**Special Joint Meeting  
of the  
Policy Development &  
Internal Operations  
Committee and  
Infrastructure &  
Franchise Committee**

Monday,  
May 8, 2017

6:00 p.m.

Garden Conference  
Room, Wing A  
1950 Parkside Drive

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**AGENDIZED ITEMS** – The public is entitled to address the Committee on items appearing on the agenda before or during the Committee’s consideration of that item. Each speaker will be limited to approximately three minutes.

1. **ROLL CALL**
2. **PUBLIC COMMENT PERIOD**
3. **REPORTS**
  - a. Interview applicants for the Bicycle and Pedestrian Advisory Committee. **Report by Joelle Fockler, City Clerk.**
  - b. Interview applicants for the Measure Q Oversight Committee. **Report by Joelle Fockler, City Clerk.**
  - c. Interview applicants for the Personnel Board. **Report by Joelle Fockler, City Clerk.**
4. **ADJOURNMENT**

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS**

In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator at (925) 671-3021, at least five days in advance of the hearing. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Distribution: City Council  
Valerie Barone, City Manager  
Kathleen Trepa, Assistant City Manager  
Susanne Brown, City Attorney  
Joelle Fockler, City Clerk



## **Staff Report**

**Date:** May 8, 2017

**To:** Council Committees on Policy Development and Internal Operations and Infrastructure and Franchise

**From:** Valerie J. Barone, City Manager

**Reviewed by:** Joelle Fockler, MMC, City Clerk

**Prepared by:** Marsha Moore, CMC, Deputy City Clerk  
[Marsha.moore@cityofconcord.org](mailto:Marsha.moore@cityofconcord.org)  
(925) 671-3085

**Subject:** **Interview applicants for the Bicycle and Pedestrian Advisory Committee**

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### **Report in Brief**

The Policy Development and Internal Operations and Infrastructure and Franchise Committees will interview ten applicants for five positions on the Bicycle and Pedestrian Advisory Committee.

### **Recommended Action**

Interview applicants for five positions on the Bicycle and Pedestrian Advisory Committee; three positions for four-year terms ending February 28, 2021, and two positions with two-year terms ending February 28, 2019.

### **Background**

In accordance with Policy and Procedure No. 89, an announcement was made on January 10, 2017, to fill five positions on the new Bicycle and Pedestrian Advisory Committee (BPAC). Applications were due by Friday, February 17, 2017, at 5 p.m. The recruitment was to fill three positions with terms ending February 28, 2021, and two positions with terms ending February 28, 2019.

The BPAC consists of five members serving four year terms. Initial terms will be staggered with three appointments serving four years and two appointments serving two years. When the two positions become open for appointment in 2019, the appointees will then begin serving four year terms ending February 28, 2023. Members must be

## Interview applicants for the Bicycle and Pedestrian Advisory Committee May 8, 2017

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Concord residents and must express interest and enthusiasm for bicycle, pedestrian and safe routes to transit plans. The BPAC meets quarterly and more frequently as needed.

The role of the Bicycle and Pedestrian Advisory Committee (BPAC) is to review transportation capital projects, including roadway, pedestrian and bicycle improvements and provide input to staff on Complete Streets features and for conformity with the City's Bicycle, Pedestrian and Safe Routes to Transit Plan, which was adopted in September 2016 (Plan); to review related grant applications; to annually review the City's progress on Plan implementation; and to review and provide input on programs or policies related to implementation of the Bicycle, Pedestrian and Safe Routes to Transit Plan as requested by staff or the City Council.

A total of 31 applications were received for the recruitment. At its meeting on April 10, 2017, the Infrastructure & Franchise Committee reviewed the applications and selected ten applicants to interview: Sarah Allen, Jack Grant, Michelle Hernandez, Robyn Kuslits, Claire Linder, Rebekah McMenamin, Yelena Myakisheva, David Pitman, Cindy Preuss, and Ana Villalobos.

### **Public Contact**

The Agenda was posted.

### **Attachments**

1. Bicycle and Pedestrian Advisory Committee Applicant Summary

**April 2017 Bicycle and Pedestrian Advisory Committee Applicants**

| <b>Name</b>        | <b>Employer</b>                                | <b>Occupation</b>             |
|--------------------|--|-------------------------------|
| Sarah Allen        | City of Lafayette, CA                          | City Planner                  |
| Jack Grant         | Self   | RV rental reservations        |
| Michelle Hernandez | Self   | Clinical Psychologist         |
| Robyn Kuslits      | Rainbow Community Center                       | Non-Profit, Community Service |
| Claire Linder      | IGH  | Accounting                    |
| Rebekah McMenamain | HOK  | Marketing in the AE Industry  |
| Yelena Myakisheva  | Walnut Creek School District                   | Teacher                       |
| David Pitman       | retired  | Software Engineer             |
| Cindy Preuss       | HydroScience Engineers, Inc.                   | Civil Engineer                |
| Ana Villalobos     | Contra Costa County - Public Health Department | Health Educator               |



**3.b**

## Staff Report

**Date:** May 8, 2017

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**From:** Valerie J. Barone, City Manager

**Reviewed by:** Joelle Fockler, MMC, City Clerk

**Prepared by:** Marsha Moore, CMC, Deputy City Clerk  
[Marsha.moore@cityofconcord.org](mailto:Marsha.moore@cityofconcord.org)  
(925) 671-3085

**Subject:** Interview applicants for the Measure Q Oversight Committee

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### Report in Brief

Interview applicants to fill an unscheduled vacancy on the Measure Q Oversight Committee.

### Recommended Action

Interview applicants to fill an unscheduled vacancy on the Measure Q Oversight Committee for a term ending December 31, 2019.

### Background

Measure Q Oversight Committee Member Darrin Walters resigned from his position as the business representative on the Measure Q Oversight Committee, creating an unscheduled vacancy on the Committee. A recruitment for the business representative was announced on January 10, 2017 with a closing date of Friday, February 10, 2017 at 5 p.m.

Applications were received from Brian Freire, Abigail Fleischman and Erric Castillo. The three applicants are all residents of Concord; however, they do not meet the intent of the business representative. Erric Castillo was recently appointed to the Board of Appeals.

Brandy Leidgen is a residential member of the Measure Q Oversight Committee and was recently transferred to Wells Fargo in Concord. Ms. Leidgen is willing to become

Interview applicants for the Measure Q Oversight Committee  
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the business representative for the Measure Q Oversight Committee, and the Committee on Policy and Internal Operations can recommend that the City Council affirm Ms. Leidgen as the business representative. Therefore, the Committee is interviewing applicants for a resident position to fill the remainder of Mr. Walters' term ending December 31, 2019.

**Public Contact**

The Agenda was posted.

**Attachments**

1. Measure Q Oversight Committee Applicant Summary

**February 2017 Measure Q Oversight Committee Applicants**

| <b>Name</b>        | <b>Employer</b>                      | <b>Occupation</b>     |
|--------------------|--------------------------------------|-----------------------|
| Brian Freire       | Thomson Reuters                      |                       |
| Abigail Fleischman | Federal Home Loan Bank San Francisco | Operations Supervisor |





**3.c**

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**Subject:** **Interview applicants for the Personnel Board**

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### **Report in Brief**

Interview applicants to fill two positions with terms ending February 28, 2021, and two unscheduled vacancies with terms ending February 28, 2019.

### **Recommended Action**

Interview applicants to fill four openings on the Personnel Board.

### **Background**

In accordance with Policy and Procedure No. 89, a recruitment was announced on November 1, 2016. The application deadline was January 6, 2017, for two positions with terms ending February 28, 2021 and one unscheduled vacancy with a term ending February 28, 2019 on the Personnel Board. During the recruitment period, an additional unscheduled vacancy with a term ending February 28, 2019 resulted due to the resignation of Randall Horton.

An application was received from one incumbent, John Parodi. Applications were also received from Sulastri Carr, Robyn Kuslits, Randy Micek, Julianne Averill, Keenan Ng, Eileen Bissen, Erric Castillo and Ryan Doronila, for a total of nine applications. Erric Castillo was recently appointed to the Board of Appeals, leaving eight applicants for four positions.

Interview applicants for the Personnel Board  
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The Personnel Board acts in an advisory capacity to the City Council on personnel matters. The Board receives and hears appeals and grievances, and as directed by Council, conducts hearings on personnel matters, gathers information and data, and provides written reports of findings. The Personnel Board meets on an as-needed basis.

**Public Contact**

The Agenda was posted.

**Attachments**

1. Personnel Board Applicant Summary

## January 2017 Personnel Board Applicants

| <b>Name</b>      | <b>Employer</b>                         | <b>Occupation</b>                       |
|------------------|---|---|
| Julianne Averill | California Integrated Data Exchange     | Accounting & Human Resources Management |
| Eileen Bissen    | National Treasury Employees Union       | Attorney                                |
| Sulastrri Carr   | Quality Reimbursement Services Inc      | Healthcare Reimbursement                |
| Ryan Doronila    | Contra Costa County - Elections Dept.   | Regional Early Voting Site (Team lead)  |
| Robyn Kuslits    | Rainbow Community Center                | Non-Profit, Community Service           |
| Randy Micek      | The Oakland Zoo                         | HR Director/Consultant                  |
| Keenan Ng        | University of California, San Francisco | Labor and Employee Relations            |
| * John Parodi    | Richmond Sanitary Service (Retired)     | Retired                                 |

\* Denotes Incumbent