COMMITTEE MEMBERS

Laura M. Hoffmeister, Chair Edi E. Birsan, Committee Member



Civic Center 1950 Parkside Drive Concord, CA 94519 www.cityofconcord.org

of the
Policy Development &
Internal Operations
Committee and
Infrastructure &
Franchise Committee

Monday, May 8, 2017 6:00 p.m.

Garden Conference Room, Wing A 1950 Parkside Drive

AGENDIZED ITEMS – The public is entitled to address the Committee on items appearing on the agenda before or during the Committee's consideration of that item. Each speaker will be limited to approximately three minutes.

- 1. ROLL CALL
- 2. PUBLIC COMMENT PERIOD
- 3. REPORTS
 - Interview applicants for the Bicycle and Pedestrian Advisory Committee.
 Report by Joelle Fockler, City Clerk.
 - b. Interview applicants for the Measure Q Oversight Committee. **Report by Joelle Fockler, City Clerk.**
 - c. Interview applicants for the Personnel Board. Report by Joelle Fockler, City Clerk.
- 4. ADJOURNMENT

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Distribution: City Council

Valerie Barone, City Manager

Kathleen Trepa, Assistant City Manager

Susanne Brown, City Attorney Joelle Fockler, City Clerk



Staff Report

Date: May 8, 2017

To: Council Committees on Policy Development and Internal

Operations and Infrastructure and Franchise

From: Valerie J. Barone, City Manager

Reviewed by: Joelle Fockler, MMC, City Clerk

Prepared by: Marsha Moore, CMC, Deputy City Clerk

Marsha.moore@cityofconcord.org

(925) 671-3085

Subject: Interview applicants for the Bicycle and Pedestrian Advisory

Committee

Report in Brief

The Policy Development and Internal Operations and Infrastructure and Franchise Committees will interview ten applicants for five positions on the Bicycle and Pedestrian Advisory Committee.

Recommended Action

Interview applicants for five positions on the Bicycle and Pedestrian Advisory Committee; three positions for four-year terms ending February 28, 2021, and two positions with two-year terms ending February 28, 2019.

Background

In accordance with Policy and Procedure No. 89, an announcement was made on January 10, 2017, to fill five positions on the new Bicycle and Pedestrian Advisory Committee (BPAC). Applications were due by Friday, February 17, 2017, at 5 p.m. The recruitment was to fill three positions with terms ending February 28, 2021, and two positions with terms ending February 28, 2019.

The BPAC consists of five members serving four year terms. Initial terms will be staggered with three appointments serving four years and two appointments serving two years. When the two positions become open for appointment in 2019, the appointees will then begin serving four year terms ending February 28, 2023. Members must be

Interview applicants for the Bicycle and Pedestrian Advisory Committee May 8, 2017

Concord residents and must express interest and enthusiasm for bicycle, pedestrian and safe routes to transit plans. The BPAC meets quarterly and more frequently as needed.

The role of the Bicycle and Pedestrian Advisory Committee (BPAC) is to review transportation capital projects, including roadway, pedestrian and bicycle improvements and provide input to staff on Complete Streets features and for conformity with the City's Bicycle, Pedestrian and Safe Routes to Transit Plan, which was adopted in September 2016 (Plan); to review related grant applications; to annually review the City's progress on Plan implementation; and to review and provide input on programs or policies related to implementation of the Bicycle, Pedestrian and Safe Routes to Transit Plan as requested by staff or the City Council.

A total of 31 applications were received for the recruitment. At its meeting on April 10, 2017, the Infrastructure & Franchise Committee reviewed the applications and selected ten applicants to interview: Sarah Allen, Jack Grant, Michelle Hernandez, Robyn Kuslits, Claire Linder, Rebekah McMenamin, Yelena Myakisheva, David Pitman, Cindy Preuss, and Ana Villalobos.

Public Contact

The Agenda was posted.

Attachments

1. Bicycle and Pedestrian Advisory Committee Applicant Summary

April 2017 Bicycle and Pedestrian Advisory Committee Applicants

Name	Employer	Occupation
Sarah Allen	City of Lafayette, CA	City Planner
Jack Grant	Self	RV rental reservations
Michelle Hernandez	Self	Clinical Psychologist
Robyn Kuslits	Rainbow Community Center	Non-Profit, Community Service
Claire Linder	IGH	Accounting
Rebekah McMenamin	HOK	Marketing in the AE Industry
Yelena Myakisheva	Walnut Creek School District	Teacher
David Pitman	retired	Softare Engineer
Cindy Preuss	HydroScience Engineers, Inc.	Civil Engineer
Ana Villalobos	Contra Costa County - Public Health Department	Health Educator



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Subject: Interview applicants for the Measure Q Oversight Committee

Report in Brief

Interview applicants to fill an unscheduled vacancy on the Measure Q Oversight Committee.

Recommended Action

Interview applicants to fill an unscheduled vacancy on the Measure Q Oversight Committee for a term ending December 31, 2019.

Background

Measure Q Oversight Committee Member Darrin Walters resigned from his position as the business representative on the Measure Q Oversight Committee, creating an unscheduled vacancy on the Committee. A recruitment for the business representative was announced on January 10, 2017 with a closing date of Friday, February 10, 2017 at 5 p.m.

Applications were received from Brian Freire, Abigail Fleischman and Erric Castillo. The three applicants are all residents of Concord; however, they do not meet the intent of the business representative. Erric Castillo was recently appointed to the Board of Appeals.

Brandy Leidgen is a residential member of the Measure Q Oversight Committee and was recently transferred to Wells Fargo in Concord. Ms. Leidgen is willing to become

the business representative for the Measure Q Oversight Committee, and the Committee on Policy and Internal Operations can recommend that the City Council affirm Ms. Leidgen as the business representative. Therefore, the Committee is interviewing applicants for a resident position to fill the remainder of Mr. Walters' term ending December 31, 2019.

Public Contact

The Agenda was posted.

Attachments

1. Measure Q Oversight Committee Applicant Summary

February 2017 Measure Q Oversight Committee Applicants

Name	Employer	Occupation
Brian Freire	Thomson Reuters	
Abigail Fleischman	Federal Home Loan Bank San Francisco	Operations Supervisor



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Subject: Interview applicants for the Personnel Board

Report in Brief

Interview applicants to fill two positions with terms ending February 28, 2021, and two unscheduled vacancies with terms ending February 28, 2019.

Recommended Action

Interview applicants to fill four openings on the Personnel Board.

Background

In accordance with Policy and Procedure No. 89, a recruitment was announced on November 1, 2016. The application deadline was January 6, 2017, for two positions with terms ending February 28, 2021 and one unscheduled vacancy with a term ending February 28, 2019 on the Personnel Board. During the recruitment period, an additional unscheduled vacancy with a term ending February 28, 2019 resulted due to the resignation of Randall Horton.

An application was received from one incumbent, John Parodi. Applications were also received from Sulastri Carr, Robyn Kuslits, Randy Micek, Julianne Averill, Keenan Ng, Eileen Bissen, Erric Castillo and Ryan Doronila, for a total of nine applications. Erric Castillo was recently appointed to the Board of Appeals, leaving eight applicants for four positions.

The Personnel Board acts in an advisory capacity to the City Council on personnel matters. The Board receives and hears appeals and grievances, and as directed by Council, conducts hearings on personnel matters, gathers information and data, and provides written reports of findings. The Personnel Board meets on an as-needed basis.

Public Contact

The Agenda was posted.

Attachments

1. Personnel Board Applicant Summary

January 2017 Personnel Board Applicants

Name	Employer	Occupation
Julianne Averill	California Integrated Data Exchange	Accounting & Human Resources Management
Eileen Bissen	National Treasury Employees Union	Attorney
Sulastri Carr	Quality Reimbursement Services Inc	Healthcare Reimbursement
Ryan Doronila	Contra Costa County - Elections Dept.	Regional Early Voting Site (Team lead)
Robyn Kuslits	Rainbow Community Center	Non-Profit, Community Service
Randy Micek	The Oakland Zoo	HR Director/Consultant
Keenan Ng	University of California, San Francisco	Labor and Employee Relations
* John Parodi	Richmond Sanitary Service (Retired)	Retired

^{*} Denotes Incumbent