Payment Instructions

PAY FEES ON APPLICATION CREATED BY SOMEONE ELSE

1. Go to the Virtual Permit Center at https://aca.accela.com/CONCORD

2. Select “Search Applications”

3. Enter the permit number you are making a payment on and select “Search”
4. Select “Payments” and then “Fees”

5. Select “Pay Fees”

6. This screen summarizes the fees due. Review and select “Continue Application”.
7. Enter all the required fields for the credit card information and select “Submit Payment”.

The next screen will show confirmation that payment was made.

Your Record Number is BR20053.