AGENDA
Bicycle and Pedestrian Advisory Committee Meeting

Wednesday, December 11, 2019       6:00 p.m.       Permit Conference Room
1950 Parkside Drive

AGENDIZED ITEMS – The public is entitled to address the Committee on items appearing on the agenda before or during the Committee’s consideration of that item. Each speaker will be limited to approximately three minutes.

1. ROLL CALL

2. PUBLIC COMMENT PERIOD

3. APPROVAL OF October 9, 2019 ANNOTATED MINUTES

4. REPORTS
   a. TDA Grant Cycle 2020 Application
   b. Election of Chairperson and Vice Chairperson of the Bicycle and Pedestrian Advisory Committee for 2020.
   c. 2020 Meeting Schedule

5. ADJOURNMENT

   Next Meeting: March 11, 2020

ADA NOTICE AND HEARING IMPAIRED PROVISIONS
In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator at (925) 671-3031, at least five days in advance of the hearing. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Distribution: Kevin Marstall, City Engineer
AGENDIZED ITEMS – The public is entitled to address the Committee on items appearing on the agenda before or during the Committee’s consideration of that item. Each speaker will be limited to approximately three minutes.

1. ROLL CALL

Members Present: Ana Villalobos, Chair, Sarah Allen, Vice Chair, Michelle Hernandez, and David Pitman
Members Absent: Jack Grant

Staff Present: Kevin Marstall, Abhishek Parikh, Bernard Enrile, Tianjun Cao, Eman Bihdokti and ZeeLaura Page

2. PUBLIC COMMENT PERIOD

3. APPROVAL OF July 10, 2019 ANNOTATED MINUTES

ACTION: Approved 3-0 with one minor correction

4. REPORTS
   a) Complete Street Recommendations
      I. Complete Street Near-Term Recommendations Willow Pass Road
         Presented by Winnie Chung, TE, Transportation Program Manager
      II. Complete Street Study Recommendations for Willow Pass Road, Galindo Street, Cowell Road Presented by Winnie Chung, TE, Transportation Program Manager

Winnie Chung, TE, Transportation Program Manager introduced the ALTA Design team and provided recommendations to complete street near-term recommendation.

Committee Member David Pitman arrived at the meeting.

The committee provided input on near-term recommendations for City Council consideration. Based on the feasibility analysis conducted for Willow Pass Road, and community feedback
received from the pop-up workshops, staff recommends incorporating Near-term Alternative 3 into the Willow Pass Repaving SR2T project design.

The Committee discussed and understands that there is currently no funding identified for long-term improvements on Galindo Street and Cowell Road. Once the feasibility study is completed and final recommendations adopted by City Council, the City will seek funding for future implementation.

**ACTION: Approved 4-0**

b) Downtown Corridor Bicycle and Pedestrian Improvement Project (Project No. 2424) Presented by Eman Bidokhti, PE, Associate Civil Engineer

Staff presented the Downtown Corridors Bicycle and Pedestrian Improvement Project that will design bicycle and pedestrian safety improvements to three corridors connecting Downtown Concord to regional transit, senior housing, and low-income communities. Funding for the construction phase of this project has not been identified, however, staff will continue to pursue grant funds for the construction portion and has the potential to come from Federal Grants. The estimated cost for construction is approximately $3.8 Million.

Dave Kamlin of Bike Concord requested a special site meeting to walk the site and evaluate the on street conditions. Staff agreed to schedule a site walk meeting for the next phase of the project, if feasible.

**ACTION: Approved 4-0**

c) Salvio Street Bikeway Improvements Project (Project No. 2441) Presented by Tianjun Cao, PE, Associate Civil Engineer

Staff presented the Salvio Street Bikeway Improvements Project for the committee to review and discuss the final design of the proposed bicycle improvements along Salvio Street between Colfax Street and Port Chicago Highway, while providing a connection to the recently placed buffered bike lanes on the north side of Port Chicago Hwy.

**ACTION: Approved 4-0**

d) Proposed Projects for TDA Grant Cycle 2020 Application Presented by Tianjun Cao, PE, Associate Civil Engineer

Committee Member Michelle Hernandez left the meeting.

Staff presented options for the Bicycle and Pedestrian Advisory Committee to recommend which project to consider submitting an application for TDA 3 Grant Cycle 2020 funds. The Chestnut Avenue Bike Boulevard project, the David Avenue Enhancement Project and the West Concord Bikeways Improvements Phase 2 project for submitting an application.

Chair Anna Villalobos expressed her interest in the West Concord Bikeways stating that she is in favor of the safe connectivity. She encouraged staff to ask the Veranda to add additional bike parking.
Vice Chairs Sarah Allen stated that the project provides continuity from the last grant funded projects approved by the Committee.

Committee member David Pittman concurred that completing the last phase of the project is a best option.

David Kamlin commented that Bike Concord would like to see equitable distribution of geographic projects, but he agrees that the completion of this last phase of this area is a priority.

The proposed West Concord Bikeways Phase 2 project will provide bikes access to Concord Avenue and Iron Horse Trail from recently installed bike lanes on Meridian Park Boulevard and Galaxy Way. The project would install Class II buffered bike lanes on John Glenn Drive/Galaxy Way between Concord Avenue and Meridian Park Boulevard, and on Burnett Avenue between Diamond Boulevard and John Glenn Drive. Pedestrian crossing improvements will also be installed at the intersection of Burnett Avenue and Meridian Park Boulevard.

**ACTION:** Approved 3-0

### 5. ADJOURNMENT

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Distribution: Kevin Marstall, City Engineer
Report in Brief
On October 29, 2019, Contra Costa County Public Works Department issued a call for projects to local agencies in the county for the 2020 Transportation Development Act Article 3 (TDA 3) grant cycle. Each agency in Contra Costa County may submit one project for consideration.

On October 9, 2019, the Bicycle and Pedestrian Advisory Committee (BPAC) considered project options and recommended Staff prepare an application for bike lanes along Galaxy Way/John Glenn Drive and Burnett Avenue. The proposed West Concord Bikeways Phase 2 Project will complete the bike network in the West Concord area and connect with recently installed bike lanes along Meridian Park Boulevard that was part of the West Concord Bikeways Project (Phase 1).

Staff is requesting a Committee Motion in favor of the West Concord Bikeways Phase 2 Project and submitting an application for TDA 3 Grant 2020 funds.

Background
On October 29, 2019 a call for projects was issued by Contra Costa County Public Works Department to local agencies for the 2020/2021 Transportation Development Act Article 3 (TDA 3) cycle in advance of solicitation by the Metropolitan Transportation Commission (MTC). Each year MTC releases a call for bicycle and pedestrian projects
to be funded with Transportation Development Act Article 3 (TDA 3) grant funds. Eligible projects are described as projects that eliminate or improve an identified problem area (specific safety hazards such as high-traffic narrow roadways or barriers to travel) on routes that would otherwise provide relatively safe and direct bicycle or pedestrian travel use, and projects ready for design and construction.

Each agency in Contra Costa County may submit one project for consideration. MTC has not yet released the estimated allocation for Contra Costa County. Last year’s total allocation for Contra Costa County was approximately $900,000. MTC requires that proposed TDA 3 grant funded projects be reviewed and recommended by the agency’s Pedestrian/Bicycle Advisory Committee.

The Bicycle Pedestrian and Safe Routes to Transit Master Plan was adopted on September 27, 2016. The master plan identified and prioritized desired improvements throughout the City of Concord.

**Project Description**
The West Concord Bikeways Phase 2 Project will complete the bike network in the West Concord area by connecting with the recently installed bikes lanes at Meridian Park Boulevard and Galaxy Way. The proposed improvements would provide a connection to the Willows Shopping Center and the recently developed Veranda Shopping Center, and to businesses in the Diamond Boulevard corridor area.

Proposed improvements for the West Concord Bikeways Phase 2 Project will include Class II buffered bike lanes along Galaxy Way/John Glenn Drive and Burnett Avenue. The project will also install pedestrian crossing improvements at the intersection of Meridian Park Boulevard and Burnett Avenue.

**Discussion**
The City of Concord Bicycle, Pedestrian & Safe Routes to Transit Plan, adopted in 2016, recommends Class II buffered bike lanes along John Glenn Drive and Burnett Avenue between Meridian Park Boulevard and Diamond Boulevard, as shown in Attachment 1. The Plan recommends Class II bike lanes on Burnett Avenue between Meridian Park Boulevard and John Glenn Drive.

The proposed improvements shown in Attachment 2 are located within the City’s right-of-way. The total estimated project cost for design and construction is $183,000, as shown in Attachment 3. The City will be requesting $146,000 (80% of the project costs) to be funded by the Transportation Development Act Article 3 (TDA 3) grant with the remaining $37,000 (20% of the project costs) as the City’s local match.

If BPAC votes in favor of the West Concord Bikeways Phase 2 Project and submitting a TDA 3 Grant application, Staff will ask City Council to adopt a new resolution authorizing the application for TDA 3 Grant Cycle 2020 funds.
Recommended Action
Committee Motion:
Recommend in favor of the West Concord Bikeways Phase 2 Project and TDA 3 Grant application to complete the bike network in the West Concord area by installing buffered Class II bike lanes along Galaxy Way/John Glenn Drive and Burnett Avenue.

Public Contact
The Bicycle and Pedestrian Advisory Committee Agenda was posted.

Attachments
1. Project Location Map on Recommended Bike Network
2. Proposed Improvements Conceptual Plan
3. Budgetary Cost Estimate
RECOMMENDED BIKEWAY NETWORK

RECOMMENDED

- Class I Shared Use Path
- Class II Buffered Bike Lane
- Class II Bike Lane
- Class III Bike Route
- Class III Shared Lane Marking
- Class III Bike Boulevard
- Complete Street Study
- Shared Use Path Study
- Corridor Conceptual Plan
- Bicycle Access Study

EXISTING

- Class I Shared Use Path
- Class II Bike Lane
- Class III Bike Route
- Neighborhood Connector
- Undercrossing

School
BART Station
BART Track
Downtown
City Limit

Figure 5-5: Recommended Bikeway Network

Data provided by the City of Concord or developed by Alta. Map produced April 2016.
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|   | Subtotal | $110,705.30 |
|   | Contingency (10%) | $11,070.53 |
|   | TOTAL Construction Cost | $121,775.83 |

Design Cost (15%) $18,266
Administration (15%) $18,266
Construction Management (20%) $24,355

Total Estimated Cost $182,664