AGENDIZED ITEMS – The public is entitled to address the Committee on items appearing on the agenda before or during the Committee consideration of that item. Each speaker will be limited to approximately three minutes.

1. ROLL CALL

2. PUBLIC COMMENT PERIOD

3. REPORTS

   a. Interview - applicants to fill one position on the John Muir/Mt. Diablo Community Health Fund Board for a three-year term ending December 31, 2022. Report by Joelle Fockler, City Clerk

4. ADJOURNMENT

ADA NOTICE AND HEARING IMPAIRED PROVISIONS

In accordance with the Americans with Disabilities Act and California Law, it is the policy of the City of Concord to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. If you are disabled and require a copy of a public hearing notice, or an agenda and/or agenda packet in an appropriate alternative format; or if you require other accommodation, please contact the ADA Coordinator at (925) 671-3031, at least five days in advance of the hearing. Advance notification within this guideline will enable the City to make reasonable arrangements to ensure accessibility.

Distribution: City Council
Valerie Barone, City Manager
Susanne Brown, City Attorney
Kathleen Trepa, Assistant City Manager
Joelle Fockler, City Clerk
Staff Report

Date: January 13, 2020

To: Council Committee on Recreation, Cultural Affairs & Community Services

From: Kathleen S. Trepa, Assistant City Manager

Reviewed by: Joelle Fockler, MMC, City Clerk

Prepared by: Marsha Moore, MMC, Deputy City Clerk
Marsha.moore@cityofconcord.org
(925) 671-3085

Subject: Interview applicants to fill one position on the John Muir/Mt. Diablo Community Health Fund Board for a three-year term ending December 31, 2022.

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Report in Brief
The Recreation, Cultural Affairs, and Community Services Committee will hold interviews for one position on the John Muir/Mt. Diablo Community Health Fund Board for a three-year term ending December 31, 2022.

Recommended Action
Hold interviews of applicants for the John Muir/Mt. Diablo Community Health Fund Board and make a recommendation to the City Council, sitting as the Concord/Pleasant Hill Health Care District Board, for appointment.

Background
The City Council, sitting as the Concord/Pleasant Hill Health Care District Board, is responsible for making three appointments to the John Muir/Mt. Diablo Community Health Fund Board (CHF).

Board members are responsible for governing the CHF, which is a tax exempt, 501(c)3, nonprofit corporation and supporting organization to John Muir Health. The primary governing responsibilities include vetting, awarding, and monitoring grants; establishing grant making and operating policies; approving annual operating budgets; annually evaluating the Executive Director; and annually electing the officers for the Board of
Directors. The Board members are not compensated for their services on the Board and must operate under CHF bylaws.

The current Concord representatives on the CHF are community member Carolyn Fong, who term ends December 31, 2020, Councilmember Aliano, whose term ends December 31, 2021, and Councilmember Birsan, whose term ended December 31, 2019. Councilmember Birsan decided to not seek reappointment.

On November 12, 2019, the City Council announced a recruitment to fill one vacancy and set a deadline of Friday, December 20, 2019, at 5:00 p.m. for applications to be due to the City Clerk. Applications were received from five individuals, Ray Barbour, Michelle Hernandez, Ajit Kaushal, Alicia Parker, and Michele Rowson. Alicia Parker was appointed to a vacancy on the Community Services Commission on January 7.

Appointment by the City Council Sitting as the Concord/Pleasant Hill Health Care District Board is tentatively scheduled for January 28, 2020.

Public Contact
The Agenda was posted.

Attachments
1. John Muir/Mt. Diablo Health Fund Board Applicant Summary
2. John Muir/Mt. Diablo Health Fund Board applications
3. Selection Criteria
<table>
<thead>
<tr>
<th>Name</th>
<th>Employer</th>
<th>Occupation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ray Barbour</td>
<td>Retired</td>
<td></td>
</tr>
<tr>
<td>Michelle Hernandez</td>
<td>SELF</td>
<td>CLINICAL PSYCHOLOGIST</td>
</tr>
<tr>
<td>Ajit Kaushal</td>
<td>Bombay Trading Company</td>
<td>Business</td>
</tr>
<tr>
<td>Michele Rowson</td>
<td>Envisage Companies</td>
<td></td>
</tr>
</tbody>
</table>
Ray Barbour

**Profile**

**First Name**  Ray

**Last Name**  Barbour

**Email Address**

**HOME ADDRESS**

**Street Address**

**Suite or Apt**

**City**

**State**

**Postal Code**

**Number of years at above address:**

38

**Number of years in Concord:**

38

**Number of years in the county:**

38

**Primary Phone**

**Alternate Phone**

**Retired**

**Employer**  Concord

**Job Title**

**Occupation**

**Number of years at employer:**

**Employer Address**

**Concord**

**Which Boards would you like to apply for?**

John Muir/Mt. Diablo Community Health Fund Board: Submitted
Question applies to multiple boards

Would you be available for evening meetings?

☐ Yes ☐ No

Would you like to be contacted about future Board, Committee, or Commission recruitments?

☐ Yes ☐ No

Interests and Experience

Question applies to multiple boards

Please state your reason for applying, including qualifications for this position:

I want to serve not only my neighborhood and city but my region and I think I am uniquely qualified to do that. Over the past 6 1/2 years I have attended and provided public input at numerous city meetings and have gained invaluable insight into Concord’s city government and culture. Having been very active and in attendance at many meeting gives me an insight to the many needs of our underserved residents. Add to that while attending Junior high school and high school in Southern California I lived in an underserved area and had to work after school to help my single family parent of 3 kids make ends meet. It’s one thing to have studied the effects of being in a low income family and underserved, it’s another thing to actually have lived it. I have an established productive working relationship with city staff, management and council members. I believe this involvement and participation in the city’s government combined with my previous technical, management and training/experience provide the qualifications required for this position.

Describe prior service on a board, commission, or any other community service or public body, indicate agency and explain what significant contributions you made:

Currently Chair of the Planning Commission and liaison to the Design Review Board. I feel my biggest contribution is being a team player and respecting the views of others.
Question applies to multiple boards

Considering your experience and activities in business, labor, professional, social, or other organizations, indicate the experience, technical training, and/or skills which qualify you for an appointment on each desired board or commission:

I began my telecom career on the warehouse loading dock of Pacific Bell in 1966 and worked my way up the ranks to a management position. The wealth of technical and management training/experience gained at Pacific Bell/AT&T provided me with a strong foundation to draw from as a successful independent contractor working in establishing privatized cellular companies in Europe. I also have experience in the public section working at Cal Berkeley for 8 years. Before being appointed to the Planning Commission: Between 1991 and 1994 while my son was attending De La Salle High School I did volunteer work including network design, member of the parents board and photography/video work for the school. After my son graduated I continued volunteering at the school for another 6 years. When my neighborhood saw a rise in traffic and crime I worked with neighbors in installing and on going maintenance of surveillance systems. I worked with the neighbors and City in getting speed bumps installed on Joan and LaVista Avenues. I've done volunteer work at basketball camps for kids at San Jose State University and University of California Berkeley. Over the last 6 1/2 years I have attended numerous Council, Planning Commission, Design Review Board, Naval Weapons Stations Reuse Project community Advisory committee, Measure Q Oversight Committee, Parks, Recreation & Open Space Committee, Bicycle & Pedestrian Advisory Committee, and many Council Standing Committee meetings. Since and before being appointed to the planning commission: During Music in The Park Concerts I supported Council by passing the jug to help collect money to pay for the next years concerts. I was lead salesman for promoting bricks to fund the statue of Don Salvo Pacheco that now stands in Todos Santos Plaza I have been an active volunteer at recent 4th of July parades and Fireworks shows. and done volunteer photography and video work for the City of Concord’s Engineering Department.

Education and Training

High School

Mark Keppel High School, Alhambra, California

College

East Los Angeles, Los Angeles, California

Technical/Vocational Training

Certification or Other
TERMS OF ACCEPTANCE and SIGNATURE

Question applies to multiple boards

I, applicant for a City of Concord Board, Commission or Committee, warrant the truthfulness of the information provided in this application. I certify under penalty of perjury that I am a resident of the City of Concord and meet the eligibility requirements.

Please Agree with the Following Statement

I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms and Acceptance.

☐ I Agree *

Electronic Signature - Please type your First and Last Name

Raymond R Barbour
PROFILE
Retired Network Engineer living in Concord California for the past 38 years.

EXPERIENCE
Retired from the University of California — 2005 to present

Network Engineer Cal Berkeley — 1997 — 2005


Pacific Bell, various titles before retiring as a technical manger — 1966 — 1991

EDUCATION
East Los Angeles College - Los Angeles California

SKILLS
I work and play well with others. I feel it’s more important to accomplish something than to say it was my idea and I did it. Getting a task completed with others involved is something I bring to the table everyday.
Profile

Michelle Hernandez
First Name

Hernandez
Last Name

HOME ADDRESS

Street Address

Suite or Apt

City

State

Postal Code

Number of years at above address:

8

Number of years in Concord:

30 Years

Number of years in the county:

50 Years

Primary Phone

Alternate Phone

SELF

CEO

CLINICAL PSYCHOLOGIST

Employer

Job Title

Occupation

Number of years at employer:

6 Years

Employer Address

5462 Roundtree Dr. Apt. A

Which Boards would you like to apply for?

John Muir/Mt. Diablo Community Health Fund Board: Submitted
Question applies to multiple boards

Would you be available for evening meetings?

☐ Yes  ☐ No

Would you like to be contacted about future Board, Committee, or Commission recruitments?

☐ Yes  ☐ No

Interests and Experience

Question applies to multiple boards

Please state your reason for applying, including qualifications for this position:

As a lifelong resident of Concord, I want this beautiful city to be as accessible as possible. I am a wheelchair user which gives me a unique perspective on access to the many charming attractions of the city. My qualifications include a PhD in Clinical Psychology.

Question applies to multiple boards

Describe prior service on a board, commission, or any other community service or public body, indicate agency and explain what significant contributions you made:

I have sent in a separate e-mail my resume and responses to the appropriate questions.

Question applies to multiple boards

Considering your experience and activities in business, labor, professional, social, or other organizations, indicate the experience, technical training, and/or skills which qualify you for an appointment on each desired board or commission:

Please see separate e-mail with responses to the appropriate questions

Education and Training

High School

Concord High School
TERM OF ACCEPTANCE and SIGNATURE

Question applies to multiple boards

I, applicant for a City of Concord Board, Commission or Committee, warrant the truthfulness of the information provided in this application. I certify under penalty of perjury that I am a resident of the City of Concord and meet the eligibility requirements.

Please Agree with the Following Statement

I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms and Acceptance.

☐ I Agree *

Electronic Signature - Please type your First and Last Name

Michelle Hernandez
Dr. Michelle R. Hernandez

October 15, 2019

Education:

2011  Alliant International University  
      California School of Professional Psychology, San Francisco, Ca.  
      Doctor of Philosophy in Clinical Psychology

2006  University of California, Berkeley Extension, Berkeley, Ca.  
      Certificate of Achievement in the Study of Loss and Grief

2002  John F. Kennedy University, Orinda, Ca.  
      Master of Arts in Counseling Psychology; Specialization in Somatic Psychology

1998  California State University, Hayward, Ca.  
      Bachelor of Science in Criminal Justice Administration; Specialization in Law Enforcement

1996  University of California, Davis, Ca.  
      Bachelor of Arts in Psychology

Professional Work Experience:

2014-Present  Disability Guru.org  
              National Disability Advocate  
              Travels giving presentations on a myriad of topics related to disability. Subjects include but are not limited to: physical, learning, cognitive, and psychiatric disabilities. Uses interactive and experiential exercises to engage the specific audience. Material is enhanced by the use of digital media and design, along of current events through social media.

2012-2013  Psychological Services Center, Oakland, Ca.  
            Outreach Coordinator
Used public relations skills to promote awareness of mental health issues in Alameda County. Worked directly with members of the community to educate people and explain the importance of mental health aspects within the elderly, disabled, and underrepresented minority groups. Implemented support groups in various senior centers in and surrounding Oakland, California. Collaborated with foster youth services by appointing doctoral students to serve as liaisons by providing psycho-educational groups to the youth. Contracted with Center for Independent Living, Berkeley, California, and provided mental health counseling to the homeless, severely disabled, deaf, and psychiatric population.

2011-2012  
**Psychological Services Center**, Oakland, Ca.
2nd Half-Time Post-doctoral Intern (CAPIC Accredited)

Psychodiagnostic assessor and therapist in adult outpatient mental health clinic. Curriculum developer for “Wellness Strategies” at Center for Independent Living, Berkeley.

Client population served includes low SES adults in an ethnically diverse environment, the geriatric population, and the physically disabled.

Duties include psychological assessment of parents in forensic settings, report writing, making recommendations to Child Protective Services, treatment planning and implementation, psychotherapy, DSM-IV-TR diagnoses, progress reports, termination, presentations, and didactic training participation, as well as co-leading a Support Group for the Physically Disabled.

Theoretical orientation: psychodynamic.

2010-2011  
**Psychological Services Center**, Oakland, Ca.
1st Half-Time Pre-doctoral Intern (CAPIC Accredited)

Psychodiagnostic assessor and therapist in adult outpatient mental health clinic. Teacher of ‘Life Strategies for seniors’ at the Center for Elder Independence in Oakland, Ca.

Client population served includes low SES adults in an ethnically diverse environment, the geriatric population, and the physically disabled.
Duties include psychological assessment of parents in forensic settings, report writing, making recommendations to Child Protective Services, treatment planning and implementation, psychotherapy, DSM-IV-TR diagnoses, progress reports, termination, presentations, and didactic training participation, as well as co-leading a Support Group for the Physically Disabled.

Theoretical orientation: psychodynamic.

2009-2010 **Psychological Services Center**, Oakland, Ca.: 1st Half-Time Pre-doctoral Intern (CAPIC Accredited)

Psychodiagnostic assessor and therapist in adult outpatient mental health clinic.

Client population served includes low SES adults in an ethnically diverse environment.

Duties include psychological assessment of parent/s in forensic settings, report writing, making recommendations to Child Protective Services, treatment planning and implementation, psychotherapy, DSM-IV-TR diagnoses, progress reports, termination, presentations, and didactic training participation, as well as co-leading a Support Group for the Physically Disabled.

Theoretical orientation: psychodynamic.

2007-2009 **Contra Costa Crisis Center** Walnut Creek, Ca.

Grief Counselor serving individual clients as well as co-facilitator of a support group for widow and widowers and a support group for survivors who have lost a loved one in their family.


Mentor for The Puente Program: Focus is on assisting and advocating for the Latino population to transfer to a four-year university and attain higher education.

2006-2007 **New Directions Counseling Center** in Concord, Ca.

2004-2005  **Center for Independent Living** in Berkeley, Ca. English and Spanish counseling populations.
Co-facilitator of support group for individuals with physical disabilities.
Supervised a San Francisco State University psychology intern student.
Experience in reporting and writing various reports including but not limited to Child Protective Services, General Assistance, and Social Security Disability.

2003-2004  **The United States Department of Veterans Affairs**
Readjustment Counseling Service
Concord Vet Center, Concord Ca.

PhD Intern serving clients with Post Traumatic Stress Disorder and/or Sexual Trauma Victims.

Assessment competency in administering the Clinician Administered PTSD scale for DSM IV.

Competency in writing Social Security Disability Reports.

2001-2002  **John F. Kennedy University Community Counseling Center**
Pleasant Hill, Ca.
Counseling Trainee: 500+ hours of counseling experience.

Member of Evaluation Committee: completing intakes; assessing appropriateness for the center, and making referrals.

Support group facilitator for individuals with physical disabilities and/or terminal illness.

**Professional Training:**

2019 - Congressional Hispanic Caucus Institute Leadership Summit, Washington DC.
**Ambassador for the World Institute on Disability**

2019  Contra Costa County
Boards, Committees, and Commissions
**Training: Brown Act & Better Government Ordinance**
2019 - Stanford University: School of Design - Design the Future Summer Intensive
  **Participated as a group facilitator and project partner in developing assistive technological devices for the disabled population.**

2019 - Holy Names University
  **Presented Workshop, “Disability & Clinical Inclusiveness”**

2019 - Latina Leadership Network of the California Community Colleges
  **Presented Workshop, “Owning Your Authenticity”**

2019 - San Francisco State University
  **Presented Workshop. “Let’s Meet at the Intersection”**

2017 - Pacific Rim Conference
  **Presented Workshop, “Culture and Disability”**

2011  **Disability Training: How to Counsel Clients with Physical Disabilities:**
  Psychological Services Center, Oakland, Ca.

2010 - **Counseling the Disabled within the Community: A Holistic Perspective:**
  UC Berkeley Extension; School of Education. San Francisco, Ca.

2010 - **Disability Training: Physical & Learning Disabilities from a Mental Health Perspective:**
  Alameda Family Services, Alameda, Ca.

2009- ‘**Wounded Warriors: Helping Returning Veterans Achieve Higher Education**’:
  CEU Instructor: Alliant International University San Francisco, Ca.

2008- **Guest Speaker on ‘Disability and Equal Access to Community College’**:
  Alliant International University, San Francisco, Ca.

2008- **Guest Speaker on ‘Disability and Equal Access to Elementary Education’**:
  Chabot College, Fremont, Ca.

2008- **Effective Teaching:** Alliant International University, San Francisco, Ca.

2007- **Disability, Families, and Law:** Alliant International University, San Francisco, Ca.

2007- **Neuropsychology:** Alliant International University, San Francisco, Ca.

2006- **Orientation- Pre Release Counselor for San Quentin Prison**


2004- **National Center for PTSD**: Veterans Administration, Menlo Park, Ca.

2004- **Psychopharmacology**: Alliant International University, San Francisco, Ca.

2004- **Poster Presentation** - ‘**Intrusiveness in mother-child relationships when the child has a physical disability**’: Alliant International University, Alameda, Ca.

2004- **Child Custody, Mediation, and Evaluation**: Alliant International University, Alameda, Ca.

**Certificates:**

- 2019 City of Concord: Citizen’s Police Academy
- 2017 City of Concord: Concord Community Institute

**Awards and Honors:**

- 2019 National Council of Independent Living Centers Advocate of the Year Award
- 2016 Los Medanos College Keynote Speaker Disability Success
- 2008 - 2009 Honorary Recipient of the CSPP Mental Health Services Act Fellowship.
- 2010 Featured Exclusive Article in “The Voice of Alliant”

**Boards and Commissions:**

- 2019 Regional Center for the East Bay Self-Determination Local Advisory Council
- 2019 City of Concord Chamber of Commerce
- 2019 City of Concord
Hispanic Chamber of Commerce

2019  Contra Costa County
  Commission for Women and Girls

2019  Toastmasters International

2019  Stanford Medical Abilities Coalition (SMAC)

2019  Contra Costa County
  Equal Employment Opportunity Council

2018  City of Concord
  Bicycle and Pedestrian Advisory Council

2018  **Board of Directors**
  Independent Living Resource Centers of Contra Costa County and
  Solano County

2017  Contra Costa County - IHSS Public Authority Advisory
  Committee
  Hand in Hand - Domestic Workers Alliance; **Co-Chair**

2017  Christopher & Dana Reeves Foundation; **Peer Mentor**

2015  **Board of Directors**
  Easy Does It Berkeley, Ca.

2015  **Council Member**
  Metropolitan Transportation
  Commission
  Policy Advisory Council

2013  Arthritis
  Foundation
  **Ambassador**

2010 - 2016  **Commissioner**
  City of Oakland: Mayor’s Commission on People with
  Disabilities

**Affiliations:**

➢  National Association of Mental Illness
➢  National Council on Independent Living
➢ National Association of Commissions for Women
➢ American Association of People with Disabilities
➢ Association on Higher Education And Disability
➢ National Coalition for Latinx with Disabilities
➢ Latina Leadership Network
➢ California Psychological Association
➢ American Psychological Association
Division 22 Rehabilitation Counseling
➢ American Psychological Association
Division 35 Society for the Psychology of Women
➢ Alameda County Psychological Association
➢ Contra Costa Psychological Association
➢ Society for Disability Studies
➢ Sacramento Valley Psychological Association
➢ California Latino Psychology Association
➢ San Francisco Psychology Association

References:
❖ Dr. Gregory Holler
925-207-6069
Behaviorist
East Bay Regional Center
RCEB/Concord
1320 Willow Pass Road, Suite 300
❖ Mr. James Shorter
    707-557-1717

❖ Dr. Nina Ghiselli
   (415) 955-2100

❖ Dr. Elizabeth Milnes
   (510) 628-9065

❖ Dr. Terry Meyers
   (510) 628-9065

❖ Dr. Dalia Ducker
   (415) 955-2100

❖ Dr. Michael Rubino
   (925) 827-9876

Concord, CA 94520
Phone: (925) 691-2300

Executive Director (Retired)
Golden Gate Regional Center
1355 Market Street Suite 220
San Francisco, Ca. 94103

Alliant International University
Director- Disabled Student Services
One Beach St. Suite 100
San Francisco, Ca. 94133

Psychological Services Center
519 17th St. Suite 210
Oakland, Ca. 94612

Psychological Services Center
519 17th St. Suite 210
Oakland, Ca. 94612

Alliant International University
Professor
One Beach St. Suite 100
San Francisco, Ca. 94133

Rafa Counseling Assoc.
101 Gregory Ln # 33
Pleasant Hill, Ca. 94520
❖ Bill Fox L.C.S.W  
(925) 372-1868  
Kaiser Permanente  
Manager- Behavioral Health  
200 Muir Road  
Martinez, Ca. 94553

❖ Marco Godinez M.A.  
(925) 439-2181  
Puente Counselor – Los Medanos College  
2700 East Leland Rd.  
Pittsburg, Ca. 94565

* Letters of recommendation upon request
**Profile**

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
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<tbody>
<tr>
<td>Ajit</td>
<td>Kaushal</td>
</tr>
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**HOME ADDRESS**

<table>
<thead>
<tr>
<th>Street Address</th>
<th>Suite or Apt</th>
<th>City</th>
<th>State</th>
<th>Postal Code</th>
</tr>
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Number of years at above address:  

26

Number of years in Concord:  

26

Number of years in the county:  

26

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<tr>
<th>Primary Phone</th>
<th>Alternate Phone</th>
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**Employer**

<table>
<thead>
<tr>
<th>Employer Address</th>
<th>Business</th>
</tr>
</thead>
<tbody>
<tr>
<td>1859 Adobe St</td>
<td>Bombay Trading Company</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Number of years at employer:  

15

**Which Boards would you like to apply for?**

John Muir/Mt. Diablo Community Health Fund Board: Submitted
Would you be available for evening meetings?

☐ Yes  ☐ No

Would you like to be contacted about future Board, Committee, or Commission recruitments?

☐ Yes  ☐ No

**Interests and Experience**

Please state your reason for applying, including qualifications for this position:

I have experience serving on various Boards and Committees in Contra Costa County and in the City of Concord. I like to make a difference and give back to our Community through my experiences and passion. I think I will be fit in this position because I know about our city's demographic, and have worked with many of the on several occasions through my business and work experience through the city.

Describe prior service on a board, commission, or any other community service or public body, indicate agency and explain what significant contributions you made:

I have served as a chairperson for 4+ years on the Economic Opportunity Council of Contra Costa County, a commissioner and chair of the Community Service Commission of the city of Concord, and currently on the Community Advisory Committee for the Reuse Project of Concord as a member, as well as the Family Economic Security Partnership of Contra Costa County as an executive committee member. For the Economic Opportunity Council, under my leadership, we have increased the amount of funding to the people below the poverty line (from 18% to 70% of the total funding we get from the CSBG). For the Community Service Commission, we have made a difference in the life of the people by giving financial support through different non-profit organizations, in areas of job training, nutritious food, affordable housing/shelters, and healthcare. For the Community Advisory Committee, we are working with the City of Concord and the Master Developer to begin the projects in the Naval Weapon Station (work in progress).

Considering your experience and activities in business, labor, professional, social, or other organizations, indicate the experience, technical training, and/or skills which qualify you for an appointment on each desired board or commission:

I am qualified for Planning Commission because I have the short-term and long-term planning experience through my personal businesses, and have carried out these plans successfully through my drive and vision. For example, in the Economic Opportunity Council mentioned above, 88% of the CSBG funding we receive is supposed to go to the community below the poverty line, which was not actually happening before I became chairperson of the council. I worked with the staff and the board to make a positive change and plan to give as much money as possible to the deserving people. As the result of this, in the 2018-2019 year, we have gone from 14% (before my chairmanship) to 76% under my leadership, which is one of the biggest achievements done by anyone in the Council's history (which started in 1964).
Education and Training

High School

Government High School, Bagha Purana, Punjab, India

College

Government Brijendra College in Faridkot, Punjab, India, Bachelors in Economics and Mathematics

Technical/Vocational Training

Electrical Diploma from Industrial Training Institute, Punjab, India

Certification or Other

Licensed Health and Life Insurance Agent, TransAmerica

TERMS OF ACCEPTANCE and SIGNATURE

Question applies to multiple boards

I, applicant for a City of Concord Board, Commission or Committee, warrant the truthfulness of the information provided in this application. I certify under penalty of perjury that I am a resident of the City of Concord and meet the eligibility requirements.

Please Agree with the Following Statement

I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms and Acceptance.

☐ I Agree *

Electronic Signature - Please type your First and Last Name

Ajit Kaushal
Work Experience

Owner Retail/Sales Business - Bombay Trading Company, Concord CA
2004 – Todate

I along with my spouse am the owner of this multicultural retail store in Concord, CA. In addition to booming sales in my business, I have also served as the Community Services Commissioner for the city of Concord focusing on Senior Care, their housing, nutrition, and transportation needs.

Currently I am the Chair Person for Contra Costa County, Economic Opportunity Council. The focus of the council is employment, health, nutrition for the most vulnerable population of our society - seniors, children, and economically disadvantaged.

Owner - Instant Copying & Laser Printing, University Ave. Berkeley, CA
1999 – 2004

I owned and operated this very successful copying and printing business near UC Berkeley before purchasing the retail store in Concord, CA.

General Manager, Sales & Service - IKON office solution
1988 - 1999

As a general manager of this premium company, I managed over 178 employees selling and servicing Cannon products. During my tenure as the general manager, the sales of the company boosted from $4 Million to $78 Million that made us the No. 1 in sales office equipment.

Sales and Accounts Rep, Taylor Made Office Systems
1984 – 1988

I started my career after immigrating to the USA as a sales rep for office systems and within 4 years I was heading the IKON sales division.

Education

Brijindra College, Punjabi University, India - Bachelor of Arts in Economics/Mathematics
1978

Passed California RCFE Administrator Certificate 6 041792740.

Skills

Sales

I am known for creating a dynamic sales team which meets and exceeds the company’s sales targets. My sales have been with great customer satisfaction and customer loyalty. I was responsible for training average sales reps and making them into high producers of sales. I am a fiscally prudent, analytical, and regulatory compliant Manager.

Management

Good Training to employees, being compassionate, high customer satisfaction, meeting & exceeding customer needs, happy, well trained, and efficient employees are some of my skills that have been responsible for my
success. I am always open to suggestions and have an open door policy to ensure team success.
Profile

Michele Rowson

First Name

Last Name

Email Address

HOME ADDRESS

Street Address

Suite or Apt

City

State

Postal Code

Number of years at above address:

1.5

Number of years in Concord:

1.5

Number of years in the county:

18

Primary Phone

Alternate Phone

Envisage Companies

Director of Operations

Employer

Job Title

Occupation

Number of years at employer:

6

Employer Address

2190 Meridian Park Blvd ste E Concord ca 94520

Which Boards would you like to apply for?

John Muir/Mt. Diablo Community Health Fund Board: Submitted
Would you be available for evening meetings?

- Yes  - No

Would you like to be contacted about future Board, Committee, or Commission recruitments?

- Yes  - No

**Interests and Experience**

**Please state your reason for applying, including qualifications for this position:**

Interested in being involved and serving our community. I love helping and assisting people and have had quite a few people live with us over the years that needed help. I have also raised money for people through fundraisers for medical and personal tragedies.

**Describe prior service on a board, commission, or any other community service or public body, indicate agency and explain what significant contributions you made:**

Charity of Dreams Foundation, Board of Directors, 4 years. I actually was in charge of vetting the charities to which the money was presented to as well as assisted in all aspects of the organization and fundraising for the charity. AHA! (Anti Hazing Awareness), Pleasant Hill. Program Designer and assist with the yearly fundraiser. MOPS, Tracy Ca. Hospitality Head. In charge of the hospitality portion of a monthly women’s group of over 100 women.

**Considering your experience and activities in business, labor, professional, social, or other organizations, indicate the experience, technical training, and/or skills which qualify you for an appointment on each desired board or commission:**

Self taught at what I do now, I am very adept at multi tasking and problem resolution. Enjoy working at different things throughout my day. Love working with people and helping them.
High School

Tantasqua Regional High School

College

Technical/Vocational Training

Certification or Other

see resume

Upload a Resume

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TERMS OF ACCEPTANCE and SIGNATURE

Question applies to multiple boards

I, applicant for a City of Concord Board, Commission or Committee, warrant the truthfulness of the information provided in this application. I certify under penalty of perjury that I am a resident of the City of Concord and meet the eligibility requirements.

Please Agree with the Following Statement

I understand that checking this box constitutes a legal signature confirming that I acknowledge and agree to the above Terms and Acceptance.

☐ I Agree *

Electronic Signature - Please type your First and Last Name

Michele Rowson
Michele M. Rowson

Outgoing, energetic, highly organized professional, looking for a rewarding job in which I may utilize my skills in order to enhance productivity, customer service and satisfaction at many different levels through many different avenues.

**Professional Experience**

**Envisage Companies, Concord, Ca**

**Envisage Construction**

*Accounting, Design, Purchasing*

March 2013- Present

Responsibilities include, accounts payable and receivable, bank draws, job costing and coding for our construction company with multiple jobs in progress. Assist with design/ purchasing of interior finishes with all homes.

Excel, Windows 10, QuickBooks

**Envisage Real Estate**

*Real Estate Assistant, Marketing Head, Design, Purchasing, Reconstruction*

Assist the broker/ owner with sales and marketing of all construction jobs created by Envisage Construction as well as any other 3rd party sales of homes. Assist the company and homeowners with all aspects of the sale of homes including construction, staging, photography and brochure design.

**HomeGoods Store, Moraga, Ca.**

*Customer Experience Coordinator/ Keyholder*

August 2011- March 2013

Over see cashier staff and all their training.

Review and sign all refunds, and process post voids.

Responsible for media and cash pickups at all registers and daily count of cash box.

Responsible for markdowns and mark outs of merchandise and ticket making.

Responsible for store openings and closings, including register shutdowns, cash collection and daily reports from registers. Over see closing of the store including recovery and all employees.

Responsible for set up and placement of merchandise in department 56 (the cue line)

Responsible for employee motivation/ selling of TJX cards.

Shrink Department Mentor. Assist in the prevention of loss ($) in our store through mentoring, programs, and cashier training. Daily duties also still include cashiering, phones, and customer service.

Sept. 2010- August 2011

**Boswells Party Store, Lafayette, Ca.**

*Supervisor/ Key holder*

Oct 2007-June 2010

Oversee cashier staff, review and sign all refunds, voids, house charges and checks. Responsible for store openings and closing, cash reconciliation and shift reports, merchandise pricing & placement, with attention to daily customer service.

**Wood Food Service Company,**

*Seabury Retirement Community, Bloomfield, Connecticut*

*Sept. 1995-Sept. 1996*

*Dining Room Manager*
Directly responsible for the daily operations of the café and full service dining room. Supervise and hostess the main dining room each evening. Responsible for close down of dining area’s and kitchen. Responsible for the set up of daily functions, private parties, and special activities. Assist Food Service Director in planning, creating and designing menu’s for Holidays, functions, private parties and cycle menu’s for the resident’s. Responsible for the hiring, training and scheduling of staff for both dining areas including cleanliness, organization and job duties. Responsible for the decorating and displays for dining rooms and function’s. Responsible for the weekly numbers consolidation and reporting. Able to operate on Macintosh or IBM computer systems. *Moved to California

*Owner/ Operator*  
Responsible for the daily operations of a three-room Bed & Breakfast which included booking reservations, food purchasing and preparation of breakfast, serving the guests and daily cleaning of the establishment.  
*Moved to California*

*Manager/ General Manager*  
Responsible for the front of house staffing, training and organization. Created company policies and manuals for the restaurant. Responsible for daily cash reconciliation, log input, and daily inventory, ordering and receiving of food for the restaurant. Additional responsibilities include the opening and closing of the restaurant, hostess, cashier and cooking.  
Fully trained in all aspects of the restaurants’ operations; cooking, food preparation, buffet, and meat cutting.  
*Left to open our B&B and work at Retirement Community simultaneously.*

**Charlies Eating and Drinking Saloon**, Waterford, Conn. Sept. 1991 to May 1993  
*Manager*  
Supervised the daily operations of the restaurant, with emphasis on the front of the house, teaching proper service techniques to staff to ensure excellent customer service. Directly responsible for scheduling, hiring and training of staff. Responsible for daily cash reconciliation, shift input of payroll, labor, store pay, and liquor tracking. Extensive training program covering detail of kitchen, food prep, cooking, bartending, waitressing, hostess, computer and management operations. Designed and utilized new bar menu’s, happy hour programs, specials and calendars that had a direct positive impact on restaurant and increased sales.

**Yankee Silversmith Inn** Wallingford, Conn. May 1989 to Aug. 1991  
*General Manager*  
Responsible for the hiring, training and scheduling of staff members for two separate dining rooms. Managed both dining rooms each evening serving as hostess. Emphasis on proper food and wine service. Receptionist duties included booking reservation for dinner, functions, dinner theatre and private parties. Additionally, responsible for daily cash reconciliation, general bookkeeping and office duties.  
*Restaurant closed due to Chapter 11. (Union came in)*
**Education/Training**
CaliforniaFIRST Efficiency Financing Certification
*T.I.P.S. Certified*-Training for Intervention Procedures by Servers of Alcohol.
*Sanitation Certified*-ServSafe National Restaurant Association

**Board of Directors 200 - 2004: Charity of Dreams Foundations**
Raised and donated money to charities that supported and assisted in promoting wellness and care for women and children in Northern California Region. Charities included the Taylor Family Foundation, The McHenry House, Sacramento Children’s Home, Festival of Trees in Tracy California, Special Needs Horse Camp, Battered Women’s Shelter in Sacramento.

**Personal**
Married with a 24-year-old daughter.

**Residence**
Lafayette, Ca. August 2007-2018
Concord Ca. 2018-present
John Muir/Mt. Diablo Community Health Fund Board member selection criteria for the three members appointed by the City of Concord is as follows:

a) All members shall be at least 18 years of age and reside within the City of Concord or Concord’s Sphere of Influence.

b) Members may be members of the elected Concord City Council, but limited to only two members of the City Council.

c) Members may not be employees of the City of Concord, nor may they be a vendor, contractor, or consultant with active contracts or agreements with the City of Concord.

d) Members may be a member of one of Concord’s Boards and Commissions but may not be currently serving as a member of the Concord/Pleasant Hill Health Care District Grant Committee.

e) The City Council serving as the Concord/Pleasant Hill Health Care District Board may elect at any public meeting to appoint up to two of its members to serve on the CHF Board prior to opening a recruitment for the remaining members.